

**MINUTES  
OF THE REGULAR MEETING OF THE  
EDINA PARK BOARD  
HELD AT CITY HALL  
March 11, 2014  
7:00 PM**

***I. CALL TO ORDER***

Chair Steel called the meeting to order at 7:01 p.m.

***II. WELCOME NEW PARK BOARD MEMBERS***

Chair Steel welcomed the three members. Each of the three new members, Thomas Downing, Gerry Greene, and Brenda McCormick, introduced themselves to the board.

***III. ROLL CALL***

Answering roll call were Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Absent were Members Cella and Gieseke

Student Members present: Good, Johnson.

***IV. APPROVAL OF MEETING AGENDA***

**Member Segreto made a motion, seconded by Member Deeds, to approve the meeting agenda.**

Ayes: Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Motion carried.

***V. ADOPTION OF CONSENT AGENDA***

**Member Deeds made a motion, seconded by Member Segreto, to approve the consent agenda as follows:**

***IV.A. Approval of Minutes – Regular Park Board Meeting of February 11, 2014***

Ayes: Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Motion carried.

***VI. COMMUNITY COMMENT***

Stephen Sando, 5133 Juanita Avenue, thanked the Park Board for their work and suggested the waterfalls at Arden Park should be named when the bridge is reconstructed. He also suggested looking at new landscaping in the area.

***VII. REPORTS/RECOMMENDATIONS***

***VII.A. Pamela Park Site Plan and Shelter Building Review***

Ms. Kattreh introduced the two consultants working on the Pamela Park site plan: Jay Pomeroy (Anderson-Johnson Associates) and Becca Staley (Wendel Architecture, Inc.).

Mr. Pomeroy began the presentation by noting the charge is to improve the parking, trail system, and a couple athletic fields. He discussed the various changes to the parking lot and athletic fields. He noted construction is targeted to begin mid-May. The synthetic field is slated to be done mid-August; the other field has to be seeded and will be ready the following year.

In response to a question about bike racks, Mr. Pomeroy noted that level of detailed planning has not occurred yet.

Ms. Kattreh pointed out a couple of changes from the plan the Park Board saw last fall. The size of the artificial turf field was widened in order to maximize the lighted use of the field. The use of the field will be doubled. She also pointed out the playground equipment was installed in 2009.

Ms. Kattreh noted the fields will be out of commission this year, and great efforts are being made to accommodate all teams at other locations in Edina.

Ms. Staley presented additional details of the shelter building, noting the nearby well has really shaped the configuration of the new building. She pointed out the interior finishes, including a fireplace.

Member Segreto asked whether RFPs include a standardized checklist to ensure certain basic features are included like an outdoor water fountain and Wi-Fi. Ms. Kattreh noted a checklist would be great moving forward; the city has worked with Wendel on other projects, and so there has been some consistency. She noted Wi-Fi was included at Countryside, and it is a goal for Pamela Park as well, if the budget allows.

Member Segreto asked about green efforts on this building. Ms. Staley responded there will be energy efficient lighting as well as consideration with energy efficiency and plumbing.

Member Jacobson asked about adequate restrooms for three soccer fields running simultaneously. Ms. Kattreh indicated staff will look at the restrooms.

Member Jacobson asked about direct access for a truck to access wells in the winter time. Ms. Staley responded the north end where the well is housed will continue to be a parking lot.

Member Johnson commented additional bathrooms may not be needed, as people do not expect to have bathrooms at a soccer game.

Ms. Kattreh indicated the keyless entry plan would allow staff to open doors remotely during practices and competitions. Keys can also be issued, which can be activated and deactivated from the city offices.

Member Jones suggested a landscape architect draw up locations for park benches and trees that could be added through donations.

**Member Segreto made a motion, seconded by Member Deeds, to recommend generally the Pamela Park site plan and shelter building design as presented this evening, with the addition of an outdoor water fountain on the building and a study to review the number of bathrooms in the building and designate where certain plantings, trees, and benches might be located in concert with a donation from the public.**

Ayes: Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.  
Motion carried.

#### **VII.B. 2013 Parks & Recreation Department Recap**

Ms. Kattreh gave a recap of some projects done in Parks & Recreation in 2013 including the creation of a mission statement, high public satisfaction ratings from the public, and all types of events and rentals at Centennial Lakes. She also highlighted the reopening of the Golf Dome and discussed the significant activity at the Braemar Ice Arena in 2013. She also highlighted that Edinborough Park made money for the first time in 2013 and reviewed the renovations. She discussed the increased Art Center registrations as well as technology upgrades, and then discussed the several projects underway in 2014.

**VII.C. Board and Commission Blog**

Ms. Kattreh asked whether any Park Board members desired to contribute to a blog being formed by the city's various boards and commissions.

Chair Steel offered to write updates from the Park Board perspective.

**Chair Steel made a motion, seconded by Member Deeds, that the Park Board participates in a blog with other boards and commissions.**

Ayes: Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Motion carried.

**VII.D. Nine Mile Creek Trail Meetings**

Ms. Kattreh noted there will be a joint meeting on June 19 with the Three Rivers Park District to discuss and approve trail alignment, and she asked whether the Park Board would like to keep the existing June 10 meeting to discuss regular business items.

Several members discussed that scheduling an additional meeting where action will be taken is not ideal.

**VII.E. Election of Officers**

Ms. Kattreh asked for nominations for chair and vice-chair.

**Member Steel made a motion, seconded by Member Segreto, to nominate Dan Gieseke as chair of the Park Board.**

**Member Segreto made a motion, seconded by Member Deeds, to close the nominations for the chair.**

Ayes: Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Motion carried.

Dan Gieseke is the new chair of the Park Board

**Member Steel made a motion, seconded by Member Deeds, to nominate Ellen Jones as vice chair of the Park Board.**

**Member Deeds made a motion, seconded by Member Steel, to close nominations.**

Ayes: Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Motion carried.

Ellen Jones is the new vice-chair of the Park Board.

**VIII. CORRESPONDENCE AND PETITIONS**

**VIII.A. Council Updates**

No discussion.

**VIII.B. Correspondence and Petitions**

No discussion.

**IX. CHAIR AND BOARD MEMBER COMMENTS**

Chair Steel congratulated the Edina High School Boys' Hockey Team.

**X. STAFF COMMENTS**

Ms. Kattreh made the following comments: staff continues to work with the Minnesota Wild practicing at Braemar Arena; an EAW petition has been filed regarding the closure of Fred Richards Golf Course; 90 fixtures are being retrofitted for LED lighting, resulting in an annual cost savings of \$43,000; a grant was received for the "Starting New at Golf (SNAG)" program.

***XI. ADJOURNMENT***

**Chair Steel made a motion, seconded by Member Deeds, to adjourn the meeting at 8:33 p.m.**

Ayes: Members Jones, Deeds, Downing, Greene, Jacobson, McCormick, Segreto, Steel.

Motion Carried.

The meeting adjourned at 8:33 p.m.