

Agenda
Work Session
City of Edina, Minnesota
Edina City Hall Community Room

Tuesday, October 6, 2015
5:30 PM

- I. Call To Order
- II. Roll Call
- III. Boards & Commissions 2016 Proposed Work Plans
- IV. Calendar Of Events
 - A. Schedule of Meeting Dates/Events As Of October 6, 2015
- V. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street
Edina, MN 55424
www.edinamn.gov

Date: October 6, 2015

Agenda Item #: III.

To: Mayor and City Council

Item Type:
Reports / Recommendation

From: MJ Lamon, Project Coordinator

Item Activity:

Subject: Boards & Commissions 2016 Proposed Work
Plans

Discussion

ACTION REQUESTED:

Review and provide feedback to advisory board and commission chairs on 2016 proposed work plans.

INTRODUCTION:

Boards and Commissions were asked to finalize their 2016 work plan proposals by Tuesday, September 29. The following work plans are included for:

1. Arts and Culture
2. Energy and Environment
3. Human Rights and Relations Commission
4. Transportation Commission
5. Community Health Commission
6. Planning Commission
7. Park Board
8. Heritage Preservation Board

ATTACHMENTS:

A&C Work Plan

EEC Work Plan

HRRC Work Plan

ETC Work Plan

CHC Work Plan

PC Work Plan

Park Board Work Plan



ARTS AND CULTURE COMMISSION 2016 Annual Work Plan

1) EVENTS & INITIATIVES

2016 Ongoing Event	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Literature The Author's Studio and The Loft Around Town	Ongoing	N/A	Art Center/Communications	
<p>Progress Report: The Author's Studio began with five local authors and 18-20 attendees. Now in its 8th season, 45-50 individuals attend each Q&A event with local author Colin Nelson. Chuck Logan, Lori Sturdevant, and Chris Ferrell are the 8th Season Guests. A total of 32 authors have appeared since January 2012.</p> <p>The Art Center enjoys continued partnership with The Loft around Town, and features The Poetry of Art with Casey Patrick for Fall 2015. The Art Center General Manager and The Loft continue literary programming. In addition, Edina resident Jeannie Hanson offers nature writing and haiku classes at the Art Center. The Commission continues to seek additional literary partners.</p>				

2016 Ongoing Event	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Public Art Edina	Ongoing	\$16,500	Art Center/Communications Parks & Rec/Public Works	
<p>Progress Report: Public Art Edina, a Working Group of the Edina Arts & Culture Commission, is best known for the annual Call for Sculpture and the corresponding rotating exhibit: The Edina Promenade, Grandview Square Park, and 50th & France Business District. Sculptures are installed in May with an opening reception in June for the artists sponsored by Pinstripes. The artist of each sculpture chosen for the exhibit is given a \$500 stipend for the loan. It is hoped that, with the approval of Council, that stipend will increase to \$1,000 in 2016 as a way to encourage more entries of a high quality. The public is invited to vote for The People's Choice Awards from June to September. In October, the top three winning artists are awarded honorariums of \$1,000, \$750 and \$500 and are invited to exhibit their work for an additional year. In addition, Public Art Edina fulfills its mission with a Call for Entry to wrap utility boxes, and has been included in the planning stages of city and business projects including the Phase IV expansion of the Edina Promenade, the 50th & France Wayfinding Project, and the Carl N. Platou Emergency Center at Fairview Southdale Hospital.</p>				

2016 Ongoing Event	Target Completion Date	Budget Required	Staff Support Required	Council Approval
--------------------	------------------------	-----------------	------------------------	------------------

Film Edina Film Festival	Ongoing	N/A	Art Center/Communications	
<p>Progress Report: Enhance the cultural life of Edina residents through film.</p> <p>The Edina Film Festival premiered in 2011 and ran for three years after several years of planning. The goal of the festival was to raise money for the Edina Art Center and enrich the community through film. While audience totals doubled in 2013, it was not enough to offset the high cost of hosting the festival at the Edina Cinema. Several venues and formats were evaluated, but none were viable. The festival has been put on hiatus until the Grandview project moves forward.</p>				

2016 Ongoing Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Dance Edina Art Center Dance Programs	Ongoing	N/A	Art Center/ Communications	
<p>Progress Report: Enhance the cultural life of Edina residents through dance.</p> <p>A successful Argentinian Tango program had been ongoing with lessons at Edina Senior Center for the last year and a half. We look to continue this offering again in 2016. It is also the plan of the Commission to expand the dance lessons to tap and possible jazz dance to individuals ages 18 or older.</p>				

2016 Ongoing Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Music Music in Edina	Ongoing	\$10,000	Art Center/Communications Parks & Rec/Public Works	
<p>Progress Report: Enhance the cultural life of Edina residents through music.</p> <p>The Music in Edina working group had two successful summer concert series with regional bands and 175-275 people in attendance at each event. Two events were notable; the Valentine’s Concert at Braemar Clubhouse with The Rockin’ Hollywoods, and the first annual Edina Jazz Festival held in July 2015 at Centennial Lakes Park with Patty Peterson, Dan Ristrom, and Midnight in Moscow. The Music in Edina Working Group will focus efforts on communication of arts and culture in the future, in addition to the Edina Jazz Festival and a Valentine’s event.</p>				

2016 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Theater Theater in Edina			Art Center/Communications Parks & Rec	
<p>Progress Report: Enhance the cultural life of Edina residents through theater.</p> <p>A new Working Group is being formed to investigate opportunities in Edina that can cultivate talents and enrich personal perspective through high-quality live community theater and educational development. The group will seek neighbors who really want to be involved in all parts of theater from</p>				

acting, directing, lighting, and set design. The Working Group will search for a viable venue for performances.

2016 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Art on the Move Art Travels in Edina			Art Center/Communications	
<p>Progress Report: Enhance the cultural life of Edina residents through traveling exhibitions. A new Working Group will be formed to enhance the presence of art in the community through displays of visual 2D and 3D art in public and private indoor venues. The group will focus on selection of venues, works of art to be displayed, and coordinating the installation of exhibits. This is a great opportunity to reach out to the community with art in a variety of venues. Fairview Southdale and the Carl N. Platou Emergency wing and 71France have already approached the Commission.</p>				

2) FUNDING

2016 Ongoing Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Funding Foster Cultural Entrepreneurship in Edina	Ongoing		City Staff	
<p>Progress Report: The purpose of the Edina Arts & Culture Commission is to plan and finance events that provide our vibrant community with high-quality concerts, plays, art shows, outdoor sculptures, dance performances, and other artistic endeavors. The Commission's work is to nurture artistic talent and develop venues and audiences that provide and promote artistic and cultural opportunities in our city. The Commission plans to seek financial support and sponsorships from individuals and businesses and will the City of Edina Donations, Sponsorships and Advertising Policy as a guideline for our fundraising efforts. In addition, the Commission is exploring raising money by submitting Grant Proposals to interested organizations. The Finance Department created an Arts & Culture Fund in 2014.</p>				

3) COMMUNICATION

2016 New Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Enhance Communication of Arts & Cultural Events	End of 2016		Art Center/ Communications	
<p>Progress Report: New for 2016 - Facilitate communication and collaboration that promotes participation and enhances the cultural life of the residents of Edina. The key issue identified is to develop the means to provide additional communication about artistic and cultural activities. The strategy is to coordinate activities to avoid competition between events, and the tactics discussed are to expand the Arts & Culture calendar, develop</p>				

content; an arts & culture website, electronic newsletter, Facebook page specific to arts and culture.

Other Work Plan Ideas Considered for Current Year or Future Years

Arts Calendar/Website

Proposed Month for Joint Work Session: September/October

Staff Comments:

Council Comments:

Board/Commission: Energy and Environment Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Support the City's Partners in Energy (PiE) initiative To determine and launch initiatives which will identify, analyze and execute initiatives to reduce energy consumption/GHG gas output in both City Operations and City overall - EEC to provide 2-3 members		2016	Staff time (18 hours each for 2 city staffers?)	City staff members to participate on PiE team; other City staff to support initiatives that emerge	
Progress Report: Click here to enter text.					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Support efforts to Reduce Energy Consumption and Greenhouse Gas Emissions (GHG) in City of Edina Operations to meet Comprehensive Plan Chapter 10 Goals 1) Create City GHG Baseline and ongoing Measurement – continue to use and refine metrics and analyses a. B3 database for all City Buildings b. Create metrics for City vehicle fleets (gallons of fuel) c. Create metrics for Utility operations (energy usage)		April 1, 2016 July 1, 2016 July 1, 2016	Staff time Staff time Staff time	Tim Barnes (time TBD) Staff estimate needed Staff estimate needed	

d. Regional indicators for City as a whole	April 1, 2016	\$500? (consultant)		
2) City Building Energy Efficiency initiative				
A. EEC commissioners to work with either PiE team or City Manager and City Building manager to create a detailed plan for retrofitting existing buildings within 5 years	March 1, 2016	Staff Time	Staff Estimate needed	
B. At least one building will be retrofitted in 2016 under a city staff driven plan	Dec. 31, 2016	Staff Time	Staff Estimate needed	
3) City Capital Process Environmental Considerations Initiative				
a. EEC commissioners to work with either PiE team or City Manager and City Building manager to refine and expand the environmental considerations section of the CIP process so that all City capital decisions (i.e., new buildings, major building renovations and fleet purchases) have explicit environmental analysis on how they will affect City GHG production.	March 1, 2016	Staff Time	Staff Estimate needed	
4) City Fleet Environmental audit				
a. Support a staff driven effort to review existing city fleet to determine if vehicle fleet can be modified (e.g., eliminate existing vehicles, modify future purchase specs, etc.) to reduce energy/GHG	March 1, 2016	Staff Time	Staff Estimate needed	

Progress Report: Almost no progress in 2015; EEC working with Scott Neal to figure out how City will operationalize its efforts to meet City's environmental commitments

Initiative 3	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Support efforts to Promote the Reduction of Energy Consumption and Greenhouse Gas Emissions (GHG) in the City of Edina at large to meet Comprehensive Plan Chapter 10 Goals					
1) Community Solar project <ul style="list-style-type: none"> a. Support City staff in scoping, bidding and executing a community solar project in 2015/16 at Public Works Bldg b. Support City staff as necessary with Met Council solar project RFP and implementation 		Early 2016	TBD by City Mgr	TBD by City Mgr	
2) Expand City subsidized Home Energy Squad (HES) installs for residents <ul style="list-style-type: none"> a. City will fund 100 HES installs at a cost of \$5000 focused on lower income residents (a dramatic increase over current funding level) b. EEC will educate and promote HES with a goal to get 200 visits in the year. 		Early 2016	\$5000 (consultant)	Minor	
Progress Report: City did join Met Council RFP (outcome unknown) and Council did direct City Manager to create a plan for how to proceed on Community Solar RFP for PW Bldg roof (outcome unknown)					

Initiative 4	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Work with City Staff to revise Chapter 10 of City Comprehensive Plan</p> <ol style="list-style-type: none"> 1) Update Ch. 10 to reflect progress in City operations and City metrics since 2008 Plan was issued 2) Revise City sustainability goals (i) to align with state and city policies, (ii) establish interim goals for sectors (i.e. energy, transportation, waste/recycling, etc.), and (iii) establish and maintain quarterly or annual metrics that measure progress towards goals 3) Work to create City staff driven processes for long-term ownership of sustainability measures and implementation of Chapter 10. 		TBD – depends upon City Staff schedule for revision of City Comp Plan	None	Unknown – should be minimal beyond Staff effort currently planned to revise Comp Plan	
<p>Progress Report: Click here to enter text.</p>					

Initiative 5	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>EEC will hold a 90 minute working session with City Council and City Manager to discuss outcome of discussions in 2015 with City Manager on how City will operationalize its efforts to meet existing Edina City environmental commitments and to align EEC charter, expectations, resources and timetables for results</p>		March 2016	None	Minor	
<p>Progress Report: EEC working with City Manager per direction of Council at our 2015 work session. EEC looking forward to proposal from City manager on how City resources (staff, budget, etc) can be committed and embedded in City operations so City can play “leadership role” laid out in Chapter 10 of Comp Plan</p>					

Initiative 6	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Continue Solid Waste, Recycling and Organics Work group: -track MPCA compost rulemaking and emerald ash borer quarantine changes and Hennepin County organic recycling mandate, - support Business Recycling efforts, -analyze whether Edina needs ordinance to ban certain take-out food packaging materials					
		Ongoing	None	Solvei Wilmot	
		Ongoing	None	Solvei Wilmot	
		2 Q 2016	None or minimal	Unknown at this time	
Progress Report: The reported total tons of recycling collected by the licensed haulers in Edina for 2014 was 2377 tons and for 2013 was 2044 tons. Numbers for 2015 are not yet in for the year.					

Initiative 7	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Continue Education and Outreach WG activities 1) Plan and execute Annual EEC Community Event Possible topics a. Partners in Energy effort b. Community Solar c. Other? E&O Working group will review past activities and determine their accomplishments and create new plan for EEC to approve					
		2 Q 2016	Staff time plus event costs	City Communications staff	
		April 1, 2016	None	Minimal	
Progress Report: Successful annual event held in 2015; film series held in 1 H 2015 but currently suspended					

Ongoing Responsibilities	
	Green Step Cities Reporting – City staff to manage, EEC to review annually
	Annual Purchasing Policy Report – City staff to create per Council resolution approving Green Purchasing policy adopted for Green Step Cities level 3
	----- Water Quality working group – continue water drain education and stenciling efforts; continue winter salt education efforts; neighborhood outreach effort to continue in neighborhoods with major street reconstruction. Receive annual report from City staff on Edina water quality issues and activities
	Student members to create and execute plan for 2015/16 student activities

Other Work Plan Ideas Considered for Current Year or Future Years	

Proposed Month for Joint Work Session:	March
---	-------

Staff Comments:	
------------------------	--

Council Comments:	
--------------------------	--

Board/Commission: Human Rights and Relations Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Tom Oye Award		April 2016	\$100	Register Attendance Track Nominations	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Days of Remembrance		April 2016	\$1000	AV Marketing Meeting Space Printing Communications	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Human Rights City Designation		December 2016	\$200	Meeting Space AV Communications	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Community Conversations		December 2016	NA	Administrative Support	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Affordable Housing		December 2016	NA	Administrative Support	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Convention on the Elimination of all forms of Discrimination Against Women (CEDAW) <ul style="list-style-type: none"> • Resolution • Education 		November 2016	\$500	AV Marketing Meeting Space Printing Communications	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Indigenous Peoples Day Designation		September 2016	NA	Administrative Support	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Co-sponsor Community Conversation with Edina Public Schools PCN (Parent Communication		October 2016	\$150	Marketing Printing	

Network)			Communications	
Progress Report: Click here to enter text.				

Ongoing Responsibilities
Edina Resource Center/Edina Community Council – HRRC Rep September to May, 3 year term
Website/Blog
Bias Offense Response and Prevention Plan: Review annually
HRRC Rep to Human Services Task Force

Other Work Plan Ideas Considered for Current Year or Future Years
Partnership with Health Commission on prescription drug abuse awareness.
Food Justice Initiative

Proposed Month for Joint Work Session:	September 2016
---	----------------

Staff Comments:	
------------------------	--

Council Comments:	
--------------------------	--

Board/Commission: Transportation Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Explore and study Community Circulator		December 2016	Yes	Yes	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Organize and host a transportation-themed event with speaker(s).		April 2016	Yes	Yes	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with staff to prepare Comprehensive Pedestrian and Bicycle Plan for inclusion in 2018 Comprehensive Plan.		October 2016	Yes	Yes	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Enhance Edina residents' engagement with the transportation system:		December 2016	No	Yes	

<ul style="list-style-type: none"> Review Edina To Go app and recommend organization/categories for reporting concerns related to streets/transportation. With resident input, study and identify the primary transportation gaps/issues in the city. Make recommendations for evaluation of the Living Streets and Streets Smarts outreach campaigns. Create a walking map of the City, indicating routes and areas of interest. 				
Progress Report: Click here to enter text.				

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Evaluate and make recommendations regarding the Transportation Commission’s advisory function to Council		March 2016	No	No	
Progress Report: Click here to enter text.					

Ongoing Responsibilities
Living Streets Policy/Plan: Active Routes to School Comprehensive Plan – continue to look at opportunities for funding. Sidewalk Plan – prioritize sidewalk (PACS Fund) projects annually Way-finding Signage for bikeways and pedestrians Review/revise City Code for Plan implementation Make clear view recommendations for bicycles and pedestrians (by May 2016)
Meet with Police Department and Public Works annually to discuss shared interests.
Education and outreach activities around pedestrian, bicyclist and motorist safety
Review transportation projects in the proposed Capital Improvement Program, including annual neighborhood street reconstruction projects
Review monthly traffic safety committee reports

Review Public Works street mill and overlays and seal coat projects as to opportunities for remarking for bicycle facilities
Review transportation items in the Comprehensive Plan and make recommendations for study/implementation

Other Work Plan Ideas Considered for Current Year or Future Years

Proposed Month for Joint Work Session:	
---	--

Staff Comments:	
------------------------	--

Council Comments:	
--------------------------	--

Board/Commission: Community Health Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Work with Edina Resource Center and Bloomington Public Health to promote the health of the City by focusing on three key areas:</p> <p><u>Mental Health/Substance Abuse</u></p> <ul style="list-style-type: none"> • Increase the presence of stress management tools in the community and awareness of the impact of stress on the physical, mental, and social well-being of Edina residents. • Explore common mental health issues and available resources. <p><u>Child/Adolescent Health</u></p> <ul style="list-style-type: none"> • Increase awareness of healthy eating and physical activity options for all children/adolescents in the City. <p><u>Adult Physical Health</u></p> <ul style="list-style-type: none"> • Evaluate resources available through BPH and other state, county and local organizations and agencies that support the health of those that live and work in Edina. • Evaluate senior Mobility and Access to and Use of Local and State/County Services 	<p>Continuous development and updating of resource availability.</p>	<p>None at this time.</p>	<p>Continuous</p>		
<p>Progress Report: Click here to enter text.</p>					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Create or provide content and continually review Community Health pages on City website (e.g., tools and resources focused on the health of those that live and work in the community) and other media outlets (e.g., About Town)		Ongoing	None	Continuous	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Coordinate with School District during creation of new Student Wellness/Chemical Health Coordinator Position(s). Partner with new staff person(s) to align with Community Health Commission and City Priorities.		June 2016	None	As needed.	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Coordinate with School District, Sober Squad, Student Health Commission, and other Student Organizations on potential improvements related to alcohol, drug, and tobacco usage and bullying.		Ongoing	None	As needed.	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with Hennepin County Public Health, Bloomington Public Health and the City to ensure		March 2016	None	As needed	

data collection methods result in data specific to City of Edina; provide specific recommendation to City Council regarding SHAPE Survey, including cost estimate.				
Progress Report: Click here to enter text.				

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Participate in City's comprehensive plan process to position Health-in-all-Policies concepts as an integral part of City processes.		Ongoing	None	As needed	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Provide recommendation regarding regulation of Medical Cannabis dispensaries within the City.		June 2016	None	As needed	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
		Click here to enter text.	Click here to enter text.	Click here to enter text.	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Click here to enter text.		Click here to enter text.	Click here to enter text.	Click here to enter text.	
Progress Report: Click here to enter text.					

Ongoing Responsibilities

Annual review of Public Health Services provided to Edina by Bloomington Public Health

Annual review of Public Health Emergency Preparedness Services provided to Edina by Bloomington Public Health

Monitor Health Promotion, Disease Prevention and Control, and Family Health Programs in the City – Provided through contract with BPH

Annual update from Edina Resource Center staff.

Other Work Plan Ideas Considered for Current Year or Future Years

Proposed Month for Joint Work Session:

June

Staff Comments:

The Community Health Commission has continually refined its goals and objectives over the past year. The 2016 work plan will increase focus on some specific, measurable goals, while maintaining some ongoing responsibilities to monitor programming within Edina. The CHC has attempted to balance issue-specific activity while also considering the overall health of Edina residents.

Council Comments:

--

Board/Commission: Planning Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>The Planning Commission is responsible to review all Land Use applications submitted to the City of Edina. Land Use applications include: Variances; Site Plan Review; Sketch Plan Review; Conditional Use Permits; Subdivision; Lot Line Adjustments; Rezoning; and Comprehensive Plan Amendments.</p> <p>To accomplish this responsibility the Planning Commission meets twice per month, on the second and fourth Wednesday of the month. The Planning Commission typically reviews 3-4 of the above requests each agenda.</p>		2016	No	Yes	Yes
<p>Progress Report: Click here to enter text.</p>					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Small Area Plan/Density Study in the Southdale area – Conduct a Planning Study/Density Study for the Southdale area in conjunction with the engineering department’s study of transportation and utility capacity in the Southdale area.</p>		2016	Yes - \$75,000 (TIF)	Yes	Yes
<p>Progress Report: Click here to enter text.</p>					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Begin the 2018 Comprehensive Plan – 4 th Quarter of 2016		2018	Yes	Yes	Yes
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Zoning Ordinance Amendments: Signs, Lighting, Parking		2016	No	Yes	Yes
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Monitoring Residential Redevelopment standards and ordinance		2016	No	Yes	If City Code is amended
Progress Report: Click here to enter text.					

Ongoing Responsibilities

Other Work Plan Ideas Considered for Current Year or Future Years

Small Area Plan - Conduct a Small Area Plan for the Cahill and 70th Commercial area as defined in the Comprehensive Plan. May tie in to the 2018 Comprehensive Plan

Proposed Month for Joint Work Session:

May

Staff Comments:

We anticipate 2016 as an extremely busy year for development. We will try to accomplish as much as we can outside of our usual "ongoing responsibilities." The Southdale Area Study and the Comprehensive Plan will take up most of staff and Commission's extra time.

Council Comments:

Board/Commission: Park Board

2016 Annual Work Plan



Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Inclusive Playground – Rosland Park		December 2016	\$200,000	Assistant Director, Public Works Director	
Progress Report: Koren Nelson					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Fred Richards Park Master Plan		October 2016	\$75,000	Director, Assistant Director, Administrative Support Specialists, Public Works Director	
Progress Report: Gerry Green, Greg Good					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Park Signage Replacement Plan & Begin Implementation		December 2016	\$500,000	Director and Assistant Director, Park Maintenance	
Progress Report: Koren Hawk, Julie Strother, Brenda McCormick, Dan Gieseke					

Initiative	<input checked="" type="checkbox"/> New Initiative	Target Completion	Budget	Staff Support Required	Council
------------	--	-------------------	--------	------------------------	---------

	<input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Date	Required		Approval
Grandview Facility Planning		July 2016	\$60,000	Director, Assistant Director, Art Center General Manager, Recreation Supervisors	
Progress Report: Ellen Jones, Greg Good					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Recreational Programming Analysis		December 2016	0	Assistant Director, Recreation Supervisors	
Progress Report: Greg Good, Ellen Jones, Aanik Lohani					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Recreation Programming and Facilities Marketing and Communication Delivery Review. Study utilization opportunities and implement Edina To Go App for Parks & Recreation.		December 2016	0	Assistant Director, Recreation Supervisors, Facility General Managers, Communications Department Staff	
Progress Report: Julie Strother, Brenda McCormick, Lauren Crist					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Engage External Resources to Provide Environmental Programming		December 2016	0	Recreation Supervisors	
Progress Report: Louise Segreto, Dan Gieseke					

Initiative	<input checked="" type="checkbox"/> New Initiative	Target Completion	Budget	Staff Support Required	Council
------------	--	-------------------	--------	------------------------	---------

	<input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Date	Required		Approval
Fundraising – Friends of the Parks		December 2016	0	Director, Assistant Director, Recreation Supervisors,	
Progress Report: Koren Nelson, Ellen Jones					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Pollinator Garden – Park Property or Partnership with Edina Public Schools		August 2016	\$500	Recreation Supervisors,	
Progress Report: Brenda McCormick, Ellen Jones					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Multi-year Playground Renovation Plan		December 2016	0	Assistant Director, Public Works Director, Park Maintenance	
Progress Report: Julie Strother, Ellen Jones					

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Collaborate with Energy and Environment Commission on providing a recommendation regarding bottled water sales at City facilities.		December 2016	0	Recreation Supervisors, Facility General Managers	
Progress Report: Park Board Members:					

Ongoing Responsibilities

Capital Improvement Plan Review; Fees and Charges Review; Election of Officers; Work Plans

Other Work Plan Ideas Considered for Current Year or Future Years

Cooperative Agreement with School District for use, upgrade and maintenance of Creek Valley Park athletic fields and Cornelia School Park athletic fields.

Proposed Month for Joint Work Session:

Staff Comments:

Council Comments:

Board/Commission: Heritage Preservation Board

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Designate Wooddale Bridge (Wooddale Ave. in front of St. Stephens Church) an Edina Heritage Landmark		2016	No	Yes	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Explore the History of Your Home Subcommittee: Provide opportunities for the public to record the history of their homes on a site such as "Placeography.org".		2016	No	Yes	
Progress Report: Click here to enter text.					

Initiative	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Educational Opportunities Subcommittee: Provide opportunities for public to engage in celebrating Edina's heritage during Preservation Month - May; as well as throughout the year.		April 2016	No	Yes	

Progress Report: Click here to enter text.					
Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Add to resources publically available on topics such as architecture and technical advice, i.e. the "Preservation Tool Box"		Click here to enter text.	Click here to enter text.	Click here to enter text.	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Create an information sheet to be included in the new resident packet that highlights "Edina Historical Facts".		May 2016	No	Yes	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Begin work on updating the Heritage Preservation Element of the 2018 Comprehensive Plan -late 2016		2018	No	Yes	
Progress Report: Click here to enter text.					

Initiative	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Update the map of all Edina properties determined eligible for Edina Heritage Landmark designation as well as those		2017	No	Yes	

properties with the EHL D overlay zoning designation.				
Progress Report: Click here to enter text.				

Initiative	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Click here to enter text.		Click here to enter text.	Click here to enter text.	Click here to enter text.	
Progress Report: Click here to enter text.					

Ongoing Responsibilities
RESEARCH: Evaluate potential heritage resources to add to the determined eligible for landmark designation list.
PRESERVATION: 1. Review Certificates of Appropriateness (COA) applications for heritage landmark designated properties; 2. Invite eligible property owners to designate their properties Edina Heritage Landmarks.
COMMUNICATION & EDUCATION: 1. Educate public on the importance of heritage preservation to the vitality of the community. 2. Continually update the Heritage Preservation page on the City of Edina’s web site. 3. Attend Minnesota Heritage Preservation conferences to enhance education and communication

Other Work Plan Ideas Considered for Current Year or Future Years
2017 - Begin work on re-surveying the historic Country Club District (required every 10 years; last done in 2008).

Proposed Month for Joint Work Session:	September
---	-----------

Staff Comments:	
------------------------	--

Council Comments:



CITY OF EDINA

4801 West 50th Street
Edina, MN 55424
www.edinamn.gov

Date: October 6, 2015

Agenda Item #: IV.A.

To: Mayor and City Council

Item Type:

Other

From: Debra Mangen, City Clerk

Item Activity:

Subject: Schedule of Meeting Dates/Events As Of
October 6, 2015

Information

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

Schedule of Events as of October 6, 2015

CITY COUNCIL SCHEDULE OF UPCOMING MEETINGS/DATES/EVENTS AS OF OCTOBER 6, 2105

SCHEDULE OF UPCOMING MEETINGS/DATES/EVENTS

Tues	Oct 6	Work Session – Boards & Commission Annual Work Plans	5:30 P.M.	COMMUNITY ROOM
Tues	Oct 6	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Tues	Oct 20	Work Session – Business Meeting	5:30 P.M.	COMMUNITY ROOM
		Work Session – 3 rd Quarter Work Plan Updates	5:40 P.M.	
		Work Session – Weber Woods	5:50 P.M.	
		Work Session – Park System Strategic Plan	6:00 P.M.	
Tues	Oct 20	Regular Meeting	7:00 P.M.	
Tues	Nov 3	ELECTION DAY – POLLS OPEN 7:00 A.M. UNTIL 8:00 P.M.		
Wed	Nov 4	Work Session – 2016-17 Budget/Finalize 2016 Work Plans	5:30 P.M.	COMMUNITY ROOM
		Work Session – Finalize 2016 Work Plans	6:15 P.M.	
Wed	Nov 4	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Tues	Nov 10	EMPLOYEE APPRECIATION LUNCHEON	11:00 A.M. 12:30 P.M.	HUGHES PAVILLION CENTENNIAL LAKES PARK
Wed	Nov 11	VETERANS DAY HOLIDAY OBSERVED – City Hall Closed		
Tues	Nov 17	Work Session – 2016-17 Human Services Funding	5:30 P.M.	COMMUNITY ROOM
		Human Rights & Relations Commission	6:00 P.M.	
Tues	Nov 17	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Thur	Nov 26	THANKSGIVING DAY HOLIDAY OBSERVED – City Hall Closed		
Fri	Nov 27	DAY AFTER THANKSGIVING HOLIDAY OBSERVED – City Hall Closed		
Tues	Dec 1	Work Session – TBD	5:30 P.M.	COMMUNITY ROOM
Tues	Dec 1	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Tues	Dec 8	Special Meeting – Public Improvement Hearing 2016 Construction Projects	6:00 P.M.	COUNCIL CHAMBERS
Tues	Dec 15	Work Session – Southdale Working Group	5:30 P.M.	COMMUNITY ROOM
		Work Session – Heritage Preservation Board	6:0 P.M.	
Tues	Dec 15	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Thur	Dec 24	CHRISTMAS EVE HOLIDAY OBSERVED – City Hall Closed		
Fri	Dec 25	CHRISTMAS DAY HOLIDAY OSBERVED – City Hall Closed		