

Agenda
Work Session
City of Edina, Minnesota
Edina City Hall Community Room

Tuesday, December 1, 2015
5:30 PM

- I. Call To Order
- II. Roll Call
- III. 2016 Board and Commission Proposed Work Plans
- IV. 2016-2017 Budget
- V. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street
Edina, MN 55424
www.edinamn.gov

Date: December 1, 2015

Agenda Item #: III.

To: Mayor and City Council

Item Type:
Reports / Recommendation

From: Scott H. Neal, City Manager

Item Activity:

Subject: 2016 Board and Commission Proposed Work
Plans

Discussion

ACTION REQUESTED:

Discuss the proposed 2016 Board and Commission work plans. Staff will prepare the 2016 work plans for approval at the December 15, 2015 City Council meeting.

INTRODUCTION:

The Board and Commission chairs presented their 2016 proposed work plans at the City Council work session on Tuesday, October 6, 2015. Those plans, along with City Manager comments associated with specific initiatives, are attached for your review.

There are also considerations related to budget and allocation of staff resources.

1) Budget. Based on final approval of the budget, it is possible some of the work plan items might need to be revisited.

2) Allocation of staff resources. In most cases, Board & Commission work represents a small percentage of staff liaisons' overall job responsibilities. In addition to staff liaison support, a large number of proposed Board or Commission work plan items require communications or marketing. According to CTS staff, the Communications staff can complete about 75 work plan projects a year. If all of the proposed Board and Commission work plan items are approved, they will represent about half of work plan projects for Communications staff in 2016.

ATTACHMENTS:

Board/Commission: Arts and Culture Commission

2016 Annual Work Plan



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Literature 1) The Author's Studio (approx. 5 events) 2) The Loft Around Town		Ongoing	1) None 2) None	Art Center/CTS 8 hours/event marketing	1) The Author's Studio began with five local authors and 18-20 attendees. Now in its 8 th season, 45-50 individuals attend each Q&A event with local author Colin Nelson. Chuck Logan, Lori Sturdevant, and Chris Ferrell are the 8 th Season Guests. A total of 32 authors have appeared since January 2012. 2) The Art Center enjoys continued partnership with The Loft around Town, and features The Poetry of Art with Casey Patrick for Fall 2015. The Art Center General Manager and The Loft continue literary programming. In addition, Edina resident Jeannie Hanson offers nature writing and haiku classes at the Art Center. The Commission continues to seek additional literary partners.
Progress Report: Section completed prior to work session.					

Initiative 2	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Public Art		Ongoing	\$10,000	Art Center/CTS	Public Art Edina, a Working Group of the

Public Art Edina			P&R/Public Works 5 month process to create call, send & accept entries, schedule installs – Art Center 6 hrs/week Jan-May	Edina Arts & Culture Commission, is best known for the annual Call for Sculpture and the corresponding rotating exhibit on the Edina Promenade, Grandview Square Park, and 50 th & France Bus. Dist. Sculptures are installed in May with an Opening Reception in June sponsored by Pinstripes. Artists chosen for the exhibit are given a \$500 stipend for the loan. It is hoped that, with the approval of Council, that stipend will increase to \$1,000 in 2016 as a way to encourage more entries of a high quality. The public is invited to vote for The People’s Choice Awards from June to September. In October, the top three winning artists are awarded honorariums of \$1,000, \$750 and \$500 and are invited to exhibit their work for an additional year. In addition, Public Art Edina fulfills its mission with a Call for Entry to wrap utility boxes, and has been included in the planning stages of city and business projects including the Phase IV expansion of the Edina Promenade, the 50 th & France Wayfinding Project, and the Carl N. Platou Emergency Center at Fairview Southdale Hospital. See advisory communication.
Progress Report:				

Initiative 3	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Dance Edina Art Center Dance Programs		Ongoing	None	Art Center/CTS Senior Center Staff hours hiring, scheduling, Act.	Enhance the cultural life of Edina residents through dance. A successful Argentinian Tango program had been ongoing with lessons at Edina Senior

			Dir.	Center for the last year and a half. We look to continue this offering again in 2016. It is also the plan of the Commission to expand the dance lessons to tap and possible jazz dance to individuals ages 18 or older.
Progress Report				

Initiative 4	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Music Music in Edina		Ongoing	\$10,000	Art Center/CTS Art Center staff 6 hrs/wk CTS 8 hrs marketing/event	Enhance the cultural life of Edina residents through music. The Music in Edina working group had two successful summer concert series with regional bands and 175-275 people in attendance at each event. Two events were notable; the Valentine's Concert at Braemar Clubhouse with The Rockin' Hollywoods, and the first annual Edina Jazz Festival held in July 2015 at Centennial Lakes Park with Patty Peterson, Dan Ristrom, and Midnight in Moscow. The Music in Edina Working Group will focus efforts on communication of arts and culture in the future, in addition to the Edina Jazz Festival and a Valentine's event.
Progress Report:					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Theater Theater in Edina		December 2016	None	Art Center/CTS/P&R Time: TBD	Enhance the cultural life of Edina residents through theater. A new Working Group is being formed to investigate opportunities in Edina that can cultivate talents and enrich personal perspective through high-quality live community theater and educational development. The group will seek neighbors

				who really want to be involved in all parts of theater from acting, directing, lighting, and set design. The Working Group will search for a viable venue for performances.
Progress Report:				

Initiative 6	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Traveling Exhibitions Art on the Move		December 2016	None	Art Center/CTS Time: TBD	Enhance the cultural life of Edina residents through traveling exhibitions. A new Working Group will be formed to enhance the presence of art in the community through displays of visual 2D and 3D art in public and private indoor venues. The group will focus on selection of venues, works of art to be displayed, and coordinating the installation of exhibits. This is a great opportunity to reach out to the community with art in a variety of venues. Fairview Southdale and the Carl N. Platou Emergency wing and 71France have already approached the Commission.
Progress Report:					

Initiative 7	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Funding Foster Cultural Entrepreneurship in Edina		Ongoing	None		The purpose of the Edina Arts & Culture Commission is to plan and finance events that provide our vibrant community with high-quality concerts, plays, art shows, outdoor sculptures, dance performances, and other artistic endeavors. The Commission's work is to nurture artistic talent and develop venues and audiences that provide and promote artistic and cultural opportunities in our city. The Commission plans to seek financial support

				and sponsorships from individuals and businesses and will the City of Edina Donations, Sponsorships and Advertising Policy as a guideline for our fundraising efforts. In addition, the Commission is exploring raising money by submitting Grant Proposals to interested organizations. The Finance Department created an Arts & Culture Fund in 2014.
Progress Report:				

Initiative 8	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Communication Enhance Communication of Arts & Cultural Events		December 2016	None	Art Center/CTS/Website Creator – Time: TBD	New for 2016 - Facilitate communication and collaboration that promotes participation and enhances the cultural life of the residents of Edina. The key issue identified is to develop the means to provide additional communication about artistic and cultural activities. The strategy is to coordinate activities to avoid competition between events, and the tactics discussed are to expand the Arts & Culture calendar, develop content; an arts & culture website, electronic newsletter, Facebook page specific to arts and culture.

Progress Report:

City Manager Comments: This initiative is presenting the concept of creating a centralized calendar or website for promoting arts and culture programs in the community. The City has the technology to create such a calendar/website, however, the Communications staff does not have the staff resources to be consistently dedicated to this ongoing effort. Neither Communications staff nor Commissioners advocating for the project have been able to find a similar calendar or website done by a city; similar projects are generally done by independent arts councils or organizations.

Ongoing Responsibilities
Art Center Membership and Special Events

Other Work Plan Ideas Considered for Current Year or Future Years

Grandview

Proposed Month for Joint Work Session:

October

Council Comments:

Board/Commission: Community Health Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Work with Edina Resource Center and Bloomington Public Health to promote the health of the City by focusing on three key areas: <u>Mental Health/Substance Abuse</u></p> <ul style="list-style-type: none"> • Increase the presence of stress management tools in the community and awareness of the impact of stress on the physical, mental, and social well-being of Edina residents. • Explore common mental health issues and available resources. <p><u>Child/Adolescent Health</u></p> <ul style="list-style-type: none"> • Increase awareness of healthy eating and physical activity options for all children/adolescents in the City. <p><u>Adult Physical Health</u></p> <ul style="list-style-type: none"> • Evaluate resources available through BPH and other state, county and local organizations and agencies that support the health of those that live and work in Edina. • Evaluate senior Mobility and Access to and Use of Local and State/County Services 					
<p>Progress Report:</p>					

Initiative 2	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
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Create or provide content and continually review Community Health pages on City website (e.g., tools and resources focused on the health of those that live and work in the community) and other media outlets (e.g., About Town)	Ongoing	None	10 hours/month	
Progress Report:				

Initiative 3	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Coordinate with School District during creation of new Student Wellness/Chemical Health Coordinator Position(s). Partner with new staff person(s) to align with Community Health Commission and City Priorities.		June 2016	None	5 hours/month	
Progress Report:					

Initiative 4	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Coordinate with School District, Sober Squad, Student Health Commission, and other Student Organizations on potential improvements related to alcohol, drug, and tobacco usage and bullying.		Ongoing	None	5 hours/month	
Progress Report:					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with Hennepin County Public Health, Bloomington Public Health and the City to ensure data collection methods result in data specific to City of Edina; provide specific recommendation to City Council regarding SHAPE Survey, including cost estimate.		March 2016	None	15 hours	
Progress Report:					

Initiative 6	<input checked="" type="checkbox"/> New Initiative	Target Completion	Budget	Staff Support Required	Council
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	<input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Date	Required		Approval
Participate in City's comprehensive plan process to position Health-in-all-Policies concepts as an integral part of City processes.		Ongoing	None	10 hours/month	
Progress Report:					

Initiative 7	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Provide recommendation regarding regulation of Medical Cannabis dispensaries within the City.		June 2016	None	5 hours	
Progress Report:					

Ongoing Responsibilities
Annual review of Public Health Services provided to Edina by Bloomington Public Health
Annual review of Public Health Emergency Preparedness Services provided to Edina by Bloomington Public Health
Monitor Health Promotion, Disease Prevention and Control, and Family Health Programs in the City – Provided through contract with BPH
Annual update from Edina Resource Center staff.

Other Work Plan Ideas Considered for Current Year or Future Years

Proposed Month for Joint Work Session:	June
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Staff Comments:	The Community Health Commission has continually refined its goals and objectives over the past year. The 2016 work plan will increase focus on some specific, measurable goals, while maintaining some ongoing responsibilities to monitor programming within Edina. The CHC has attempted to balance issue-specific activity while also considering the overall health of Edina residents. Much of the CHC's work plan and overall mission aligns with the duties of the City Council acting as the Edina Community Health Board and Edina Community Health Administrator support for CHC initiatives aligns with statutory duties, so determining specific staffing levels necessary for initiatives is difficult.
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Council Comments:

Board/Commission: Energy and Environment Commission

2016 Annual Work Plan Proposal



*Complete each section with a white background

*Return to MJ Lamon by September 29

Initiative 1	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Support the City's Partners in Energy (PiE) initiative To determine and launch initiatives which will identify, analyze and execute initiatives to reduce energy consumption/GHG gas output in both City Operations and City overall EEC to provide 2-3 members		2016	None	Environmental Engineer, 40hrs Assistant Finance Director, 20hrs City Manager 8hrs (Staff estimate for planning phase)	The Partners in Energy initiative was approved by Council. Additional Staff needs for implementation phase should be assessed by Council and Manager at the time of plan approval.
Progress Report:					
City Manager Comments: Up to three members of the EEC will participate constructively in the City's Partners in Energy initiative. Present periodic updates on the status of the Energy Action Plan to the EEC. Review and Comment on the draft Energy Action Plan before it is presented to the City Council.					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Support efforts to Reduce Energy Consumption and Greenhouse Gas Emissions (GHG) in City of Edina Operations to meet Comprehensive Plan Chapter 10 Goals 1) Create City GHG Baseline and ongoing Measurement – continue to use and refine metrics and analyses a. B3 database for all City Buildings b. Create metrics for City vehicle fleets (gallons of fuel) c. Create metrics for Utility operations (energy usage)		a. April 2016 b. July 2016 c. July 2016	Staff time Staff time Staff time	City Manager, 16hrs Unknown Staff, 40hrs Environmental Engineer, 8hrs Fleet Manager, 8hrs Public Works Director, 8hrs	The staff burden to facilitate this work items will vary by the expected level of effort and required level of commission interaction determined by the Manager. A GHG Baseline does not currently exist, and there is no organizational requirement to create one. Metrics for Buildings and Fleet are currently documented to

d. Regional indicators for City as a whole	d. April 2016	\$500? (consultant)		some extent.
2) City Building Energy Efficiency initiative a. EEC commissioners to work with either PiE team or City Manager and City Building manager to create a detailed plan for retrofitting existing buildings within 5 years	a. March 2016	Staff Time	Facilities Manager, 8hrs Consultant already approved by CC action.	
b. At least one building will be retrofitted in 2016 under a city staff driven plan	b. Dec. 2016	Staff Time	N/A	2.B is a capital decision, and is outside the scope of the EEC.
3) City Capital Process Environmental Considerations Initiative				The EEC could bring a recommendation to this effect to Council.
a. EEC commissioners to work with either PiE team or City Manager and City Building manager to refine and expand the environmental considerations section of the CIP process so that all City capital decisions (i.e., new buildings, major building renovations and fleet purchases) have explicit environmental analysis on how they will affect City GHG production.	a. March 2016	Staff Time	Finance Director, 8hrs Various Staff, Unknown expectation of time.	3.A explicit environmental analysis for all CIP items for building and fleet could be burdensome, or require outside consulting expertise depending on the expected level of effort of expertise.
4) City Fleet Environmental audit				
a. Support a staff driven effort to review existing city fleet to determine if vehicle fleet can be modified (e.g., eliminate existing vehicles, modify future purchase specs, etc.) to reduce energy/GHG	a. March 2016	Staff Time	Public Works Director 8hrs, Equipment Op. Supervisor 40hrs	Aggressive timeline may inform CIP recommendations.

Progress Report:

City Manager Comments: Change initiative to read:

Support efforts to reduce energy consumption and greenhouse gas (GHG) emissions by City of Edina municipal government operations.

1. GHG Measurement. Create protocol, methodology and metrics for measurement of the City's GHG production. Create baselines for GHG reduction goals for the City's buildings, fleet and utility operations.
2. Support efforts to reduce energy consumption and greenhouse gas (GHG) emissions in the City of Edina
3. City Capital Process Environmental Considerations Initiative. Commission will research and develop options for City staff to more explicitly describe the GHG production of proposed capital improvements proposed for the City's CIP budget process.
4. City Fleet Environmental Audit. Receive a presentation from City staff concerning the City's vehicle fleet and how decisions are made that shape the size and nature of the fleet. Provide comments and ideas to staff regarding the City's fleet management practices.

for sectors (i.e. energy, transportation, waste/recycling, etc.), and (iii) establish and maintain quarterly or annual metrics that measure progress towards goals	Plan			
3. Work to create City staff driven processes for long-term ownership of sustainability measures and implementation of Chapter 10.				

Progress Report:

City Manager Comments: Recommend to remove this initiative and consider adding it to the 2017 work plan.

Initiative 5	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
EEC will hold a 90 minute working session with City Council and City Manager to discuss outcome of discussions in 2015 with City Manager on how City will operationalize its efforts to meet existing Edina City environmental commitments and to align EEC charter, expectations, resources and timetables for results		March 2016	None	Minor	EEC working with City Manager per direction of Council at our 2015 work session. EEC looking forward to proposal from City manager on how City resources (staff, budget, etc) can be committed and embedded in City operations so City can play "leadership role" laid out in Chapter 10 of Comp Plan

Progress Report:

City Manager Comments: Remove this initiative and add to on going responsibilities.

Initiative 6	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Continue Solid Waste, Recycling and Organics Work group: -track MPCA compost rulemaking and emerald ash borer quarantine changes and Hennepin County organic recycling mandate, - support Business Recycling efforts, -analyze whether Edina needs ordinance to ban certain		Ongoing	None	Recycling Coordinator, 8hrs	The reported total tons of recycling collected by the licensed haulers in Edina for 2014 was 2377 tons and for 2013 was 2044 tons. Numbers for 2015 are not yet in for the year
		Ongoing	None	Recycling Coordinator, Unknown hours.	
		2 Q 2016	None or		

take-out food packaging materials		minimal		
Progress Report:				
City Manager Comments: Change initiative to read: Solid Waste, Organics and Recycling Management. 1) Research and Report on MPCA compost rule-making process and its impact on City operations 2) Research and Report on proposal to ban styrofoam food packaging materials in Edina 3) Research and Report on the alternatives for reorganizing the manner in which solid waste is collected from single family homes in Edina.				

Initiative 7	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Continue Education and Outreach WG activities 1) Plan and execute Annual EEC Community Event Possible topics a. Partners in Energy effort b. Community Solar c. Other? 2) E&O Working group will review past activities and determine their accomplishments and create new plan for EEC to approve		1) Q2 2016 2) April 2016	Staff time plus event costs None	Communications Specialist, 40hrs	Successful annual event held in 2015; film series held in 1 H 2015 but currently suspended Annual event has run about \$1500-\$2500 in past years.
Progress Report:					
City Manager Comments: Change initiative to read: Public Education. 1) Plan and execute the annual ECC Community Education Event 2) Student members will create and execute a plan for 2016 student activities					

Initiative 8	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Water 1) Continue water drain education and stenciling efforts 2) Receive annual report from City staff on Edina water quality issues and activities 3) Continue winter salt education efforts 4) Actively monitor the activities of the Nine Mile Creek Watershed District and the Minnehaha Creek Watershed					

District				
Progress Report:				
City Manager Comments: This initiative was not proposed by the EEC. Recommend adding this initiative to work plan.				

Ongoing Responsibilities				
Annual Purchasing Policy Report – City staff to create per Council resolution approving Green Purchasing policy adopted for Green Step Cities level 3				
Green Step Cities Reporting – City staff to manage, EEC to review annually				
Water Quality working group – continue water drain education and stenciling efforts; continue winter salt education efforts; neighborhood outreach effort to continue in neighborhoods with major street reconstruction. Receive annual report from City staff on Edina water quality issues and activities				
Student members to create and execute plan for 2015/16 student activities				
City Manager Comments:				
<ul style="list-style-type: none"> 1) Annual Green Purchasing Report 2) Annual joint meetings with City Council and City Manager 3) Green Step Cities reporting 				

Other Work Plan Ideas Considered for Current Year or Future Years				

Proposed Month for Joint Work Session (one time per year, up to 60 minutes):	March
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Council Comments:	
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Board/Commission: Heritage Preservation Board

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Designate 6909 Hillcrest Lane an Edina Heritage Landmark property		May 2016	No	@ 6 hours -Planning Commission/Prep -City Council Public Hearing	This was originally a 2015 initiative, but the property owner asked it be moved to 2016.
Progress Report:					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Designate Wooddale Bridge (Wooddale Ave. in front of St. Stephens Church) an Edina Heritage Landmark		2016	No	@ 10 hours: -HPB Approval -Planning Commission/Prep -Council Public Hearing	
Progress Report:					

Initiative 3	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Explore the History of Your Home Committee: Provide opportunities for the public to record the history of their homes on a site such as "Placeography.org".		2016	No	As needed for interface with city's website	
Progress Report:					

Initiative 4	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Educational Opportunities Committee: Provide opportunities for public to engage in celebrating Edina's heritage during Preservation Month - May; as well as throughout the year.		April 2016	No	Yes - Time commitment unknown - Dependent on committee's proposals	
Progress Report:					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Add to resources publically available on topics such as architecture and technical advice, i.e. the "Preservation Tool Box"		Ongoing	None	Yes - to add resources to city's website	
Progress Report:					

Initiative 6	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Create an information sheet to be included in the new resident packet that highlights "Edina Historical Facts".		May 2016	No	@ 4 hours: -Research -Propose content to HPB -Facilitate distribution	
Progress Report:					

Initiative 7	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Begin work on updating the Heritage Preservation Element of the 2018 Comprehensive Plan -late 2016		2018	No	Yes - Time commitment unknown at this time	
Progress Report:					

Initiative 8	<input checked="" type="checkbox"/> New Initiative	Target Completion	Budget	Staff Support Required	Liaison
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	<input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Date	Required		Comments
Update the map of all Edina properties determined eligible for Edina Heritage Landmark designation as well as those properties with the EHLD overlay zoning designation.		2017	No	@ 5 hours: Work with city's GIS depart. to create a correct, current map for print & inclusion on city's web site	
Progress Report: 34T					

Ongoing Responsibilities	
RESEARCH: Evaluate potential heritage resources to add to the determined eligible for landmark designation list.	
PRESERVATION: <u>1.</u> Review Certificates of Appropriateness (COA) applications for heritage landmark designated properties; <u>2.</u> Invite eligible property owners to designate their properties Edina Heritage Landmarks.	
COMMUNICATION & EDUCATION: <u>1.</u> Educate public on the importance of heritage preservation to the vitality of the community. <u>2.</u> Continually update the Heritage Preservation page on the City of Edina's web site. <u>3.</u> Attend Minnesota Heritage Preservation conferences to enhance education and communication	

Other Work Plan Ideas Considered for Current Year or Future Years	
2017 - Begin work on re-surveying the historic Country Club District (required every 10 years; last done in 2008).	

Proposed Month for Joint Work Session:	September
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Staff Comments:	
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Council Comments:	
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Board/Commission: Human Rights and Relations Commission

2016 Annual Work Plan Proposal



Initiative 1	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Tom Oye Award		April 2016	\$100	1. Register Attendance at event 2. Track Nominations 3. Update Website	
Progress Report:					

Initiative 2	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Days of Remembrance		April 2016	\$1,000	1. Audio/Video – requires 2 CTS staff to come to event and complete video follow up 2. Marketing Pieces – CTS request 3. Meeting Space – secure City Hall, tables, chairs, easels 4. Communication – Social media, press release 5. Attend event	Most of the staff support required is required from the CTS department. The liaison helps facilitate the requests. With attending the event there are many hours of staff support for this event.
Progress Report:					

Initiative 3	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Human Rights City Designation		December 2016	\$200	1. Meeting Space – secure rooms 2. Audio/Video – CTS staff to assist with taping	The HRRC is hoping to secure Human Rights City Designation in the year 2016.

			3. Communication – social media, press release	
Progress Report:				

Initiative 4	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Community Conversations		December 2016	None	1. Meeting Space 2. Report to CC	The Human Rights City Designation hopes to use some of the information gathered from these meetings.
Progress Report:					
City Manager Comments: Perfect example of how a BC adds value.					

Initiative 5	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Affordable Housing Expanding Opportunity 1. Continued education on affordable housing 2. Monitor status of Edina 3. Support current efforts		December 2016	None	1. Administrative 2. Connecting with the committee as the topic arises at the City	Most of this committee’s work has been surrounding and supporting the Edina Housing Foundations Affordable Housing Policy. They have also been in support and watching 66 West project.
Progress Report:					

Initiative 6	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Convention of the Elimination of all forms of Discrimination Against Women (CEDAW) <ul style="list-style-type: none"> Resolution Education 		November 2016	\$500	1. Audio/Video – CTS staff to be at event 2. Marketing Pieces – CTS request 3. Meeting space – securing space 4. Communications	34T34T
Progress Report:					

Initiative 7	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Indigenous Peoples Day Designation		September 2016	None	1. Admin support – submitting reports to City Council	The request is not to replace Columbus Day but to adopt a designation for Indigenous Peoples Day.
Progress Report:					
City Manager Comments: HRRC will propose to council to establish an Indigenous Peoples Day in Edina.					

Initiative 8	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
Co-sponsor Community Conversation with Edina Public Schools PCN (Parent Communication Network)		October 2016	\$150	1. Marketing pieces for event – CTS request 2. Communications	One commission members is very well linked to the PCN. The topic has not been selected yet, but possibly ideas are “How to talk to your children: Race, Religion, and other Challenging Conversations” or Parents as Equity Educations”
Progress Report:					
City Manager Comments: Need more clarification on conversation topic (see liaison comments).					

Initiative 9	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required (To be completed by Staff Liaison)	Liaison Comments
People of Faith Walking Together: Sharing Values, Sharing Community" <ul style="list-style-type: none"> Community Event 		February 2016	\$200	1. Marketing pieces for event – CTS request 2. Communications	This event was added following the City Council work session on 11/17. Mayor asked HRRC to consider an event about “tolerance”. Idea is to bring representatives from multiple religions together for an event.
Progress Report:					

Ongoing Responsibilities

Edina Resource Center/Edina Community Council – HRRC Rep September to May, 3 year term

Website/Blog

Bias Offense Response and Prevention Plan: Review annually

HRRC Rep to Human Services Task Force

Other Work Plan Ideas Considered for Current Year or Future Years

Partnership with Health Commission on prescription drug abuse awareness.

Food Justice Initiative

Proposed Month for Joint Work Session (one time per year, up to 60 minutes):

July 2016

Council Comments:

Board/Commission: Park Board

2016 Annual Work Plan



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Inclusive Playground – Rosland Park		December 2016	\$200,000	Assistant Director – 80 hours, Park Superintendent – 4 hours, Recreation Supervisor – 30 hours.	Funds are part of the CIP.
Progress Report: Koren Nelson					
City Manager Comments: Board will propose to develop an inclusive playground.					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Fred Richards Park Master Plan		October 2016	\$75,000	Director – 160 hours, Assistant Director – 160 hours, Administrative Support Specialists – 16 hours, Public Works Director – 20 hours	If project is pushed to 2017 then this initiative can be removed and added next year.
Progress Report: Gerry Green, Greg Good					
City Manager Comments: Board will propose a Fred Richards Master Plan to Council. (see liaison comments)					

Initiative 3	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Park Signage Replacement Plan & Begin Implementation		December 2016	\$500,000	Director – 120 hours and Assistant Director – 120 hours, Park Maintenance – 40 hours	Funds are from the Park Dedication fees.
Progress Report: Koren Hawk, Julie Strother, Brenda McCormick, Dan Gieseke					
City Managers Comments: Board will propose plan to council for approval. If approved, they will begin plan implementation.					

Initiative 4	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Grandview Facility Planning		July 2016	\$60,000	Director – 160 hours, Assistant Director – 120 hours, Art Center General Manager – 160 hours, Recreation Supervisors – 100 hours	
Progress Report: Ellen Jones, Greg Good					
City Manager Comments: Grandview Task Force will provide recommendation to Park Board, Park Board will provide recommendation to City Council.					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Recreational Programming Analysis		December 2016	0	Assistant Director – 80 hours, Recreation Supervisors – 120 hours	
Progress Report: Greg Good, Ellen Jones, Aanik Lohani					
City Manager Comments: Need more clarification what this is.					

Initiative 6	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Recreation Programming and Facilities Marketing and Communication Delivery Review. Study utilization opportunities and implement Edina To Go App for Parks & Recreation.		December 2016	0	Assistant Director – 80 hours, Recreation Supervisors – 80 hours, Facility General Managers – 20 hours, Communications Department Staff - ??	
Progress Report: Julie Strother, Brenda McCormick, Lauren Crist					
City Manager Comments: Need to clarify necessity of this initiative.					

Initiative 7	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments

Engage External Resources to Provide Environmental Programming	December 2016	0	Recreation Supervisors – 40 hours	
Progress Report: Louise Segreto, Dan Gieseke				
City Manager Comments: Recommend to remove this initiative.				

Initiative 8	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Fundraising – Friends of the Parks		December 2016	0	Director – 20 hours, Assistant Director – 20 hours, Recreation Supervisors – 20 hours	Initiative is huge, not recommended.
Progress Report: Koren Nelson, Ellen Jones					
City Manager Comments: Board will submit report to council on the subject of establishing a “Friends of the Parks” organization.					

Initiative 9	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Pollinator Garden – Park Property or Partnership with Edina Public Schools		August 2016	\$500	Recreation Supervisors – 40 hours	
Progress Report: Brenda McCormick, Ellen Jones					
City Manager Comments: Board will propose plan to establish a pollinator garden on City or School District Property. If approved by Council, they will implement.					

Initiative 10	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Multi-year Playground Renovation Plan		December 2016	0	Assistant Director – 40 hours, Public Works Director, Park Maintenance – 40 hours	
Progress Report: Julie Strother, Ellen Jones					
City Manager Comments: Recommend to remove this initiative.					

Initiative 11	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Collaborate with Energy and Environment		December 2016	0	Recreation Supervisors – 20	

Commission on providing a recommendation regarding bottled water sales at City facilities.			hours, Facility General Managers – 20 hours	
Progress Report: Park Board Members				
City Manager Comments: Recommend to remove this initiative.				

Initiative 12	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Liaison Comments
Cost Recovery Expectations (CRE) for City recreational programs.		September 2016	0	Director – 10 hrs Assistant Director – 20 hrs Rec Staff – 40 hrs	
Progress Report:					
City Manager Comments: This was not proposed by the Park Board. Recommend this initiative be added in place of Initiative 10.					

Ongoing Responsibilities
Capital Improvement Plan Review; Fees and Charges Review; Election of Officers; Work Plans

Other Work Plan Ideas Considered for Current Year or Future Years
Cooperative Agreement with School District for use, upgrade and maintenance of Creek Valley Park athletic fields and Cornelia School Park athletic fields.

Proposed Month for Joint Work Session:	June
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Staff Comments:	
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Council Comments:	
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Board/Commission: Planning Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input checked="" type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>The Planning Commission is responsible to review all Land Use applications submitted to the City of Edina. Land Use applications include: Variances; Site Plan Review; Sketch Plan Review; Conditional Use Permits; Subdivision; Lot Line Adjustments; Rezoning; and Comprehensive Plan Amendments.</p> <p>To accomplish this responsibility the Planning Commission meets twice per month, on the second and fourth Wednesday of the month. The Planning Commission typically reviews 3-4 of the above requests each agenda.</p>		2016	No	Yes. Planning Staff spends the majority (over 70%) of its time in support of land use applications brought before the planning commission and city council. This includes meeting with applicants, preparing staff reports, answering questions from the public, preparing for and attending meetings, and project follow up to ensure compliance.	
Progress Report:					

Initiative 2	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
<p>Small Area Plan/Density Study in the Southdale area – Conduct a Planning Study/Density Study for the Southdale area in conjunction with the engineering department’s study of transportation and utility capacity in the Southdale area.</p>		2016	Yes - \$75,000 (TIF)	Yes. Staff time required scheduling and preparing for meetings; preparing background information; coordinating with the consultant. Estimated 15+ hours per week.	
Progress Report:					

Initiative 3	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval

<input type="checkbox"/> On-Going Initiative					
Begin the 2018 Comprehensive Plan – 4 th Quarter of 2016	2018	Yes	Yes. This will require many hours of preparation before the work begins. We are estimating 5-10 hours per week, preparing a work plan, coordinating with staff, other commissions and the planning commission; preparing an RFI, assisting with consultant selection etc.		
Progress Report: 34T					

Initiative 4	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Zoning Ordinance Amendments: Signs, Lighting, Parking		2016	No	Yes. As time permits, staff will work with the Planning Commission on Zoning Ordinance Amendments.	
Progress Report: 34T					

Initiative 5	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Monitoring Residential Redevelopment standards and ordinance		2016	No	Yes. Residential Redevelopment Coordinator presents and update and issues to the Planning Commission yearly. Sometimes Ordinance Amendments follow to assist. (10-20 hours.)	
Progress Report: 34T					

Ongoing Responsibilities

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Other Work Plan Ideas Considered for Current Year or Future Years
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Small Area Plan - Conduct a Small Area Plan for the Cahill and 70 th Commercial area as defined in the Comprehensive Plan. May tie in to the 2018 Comprehensive Plan
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Proposed Month for Joint Work Session:	May
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Staff Comments:	We anticipate 2016 as an extremely busy year for development. We will try to accomplish as much as we can outside of our usual "ongoing responsibilities." The Southdale Area Study and the Comprehensive Plan will take up most of staff and Commission's extra time.
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Council Comments:	
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Board/Commission: Transportation Commission

2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

Initiative 1	<input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Explore and study Community Circulator		December 2016	\$10,000	Yes – 12 hours	
Progress Report:					
City Manager Comments: Recommend to change “explore and study” to “study and report”.					

Initiative 2	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Organize and host a transportation-themed event with speaker(s).		April 2016	\$500	Yes – 4 hours CTS	
Progress Report: Click here to enter text.					

Initiative 3	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Work with staff to prepare Comprehensive Pedestrian and Bicycle Plan for inclusion in 2018 Comprehensive Plan.		October 2016	No – using PACS fund	No – staff time would be included in department-level work plan	
Progress Report: Click here to enter text.					
City Manager Comments: Change “Work with staff to prepare” to “Review and Comment on”.					

Initiative 4	<input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative	Target Completion Date	Budget Required	Staff Support Required	Council Approval
Enhance Edina residents’ engagement with the transportation system: <ul style="list-style-type: none"> Review Edina To Go app and recommend organization/categories for reporting 		December 2016	No	Yes – 8 hours	

<p>concerns related to streets/transportation.</p> <ul style="list-style-type: none"> • With resident input, study and identify the primary transportation gaps/issues in the city. • Make recommendations for evaluation of the Living Streets and Streets Smarts outreach campaigns. • Create a walking map of the City, indicating routes and areas of interest. 				
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Progress Report:

City Manager Comments: Reformat initiative. Make each bullet point an individual initiative.
 First bullet point – change “recommend” to “provide recommendations to staff regarding”
 Second bullet point – change what is currently there to read “review data from City’s QLS (2011, 2013, 2015) and conduct 2 public meetings to identify gaps around the City’s transportation systems.
 Third bullet point – add “to staff” between recommendations and for
 Fourth bullet point – change what is currently there to read “provide input to staff on the creation of a walking map of the City indicating routes and areas of interest.

Ongoing Responsibilities

<p>Living Streets Policy/Plan: Active Routes to School Comprehensive Plan – continue to look at opportunities for funding. Sidewalk Plan – prioritize sidewalk (PACS Fund) projects annually Way-finding Signage for bikeways and pedestrians Review/revise City Code for Plan implementation Make clear view recommendations for bicycles and pedestrians (by May 2016)</p>
<p>Meet with Police Department and Public Works annually to discuss shared interests.</p>
<p>Education and outreach activities around pedestrian, bicyclist and motorist safety</p>
<p>Review transportation projects in the proposed Capital Improvement Program, including annual neighborhood street reconstruction projects</p>
<p>Review monthly traffic safety committee reports</p>
<p>Review Public Works street mill and overlays and seal coat projects as to opportunities for remarking for bicycle facilities</p>
<p>Review transportation items in the Comprehensive Plan and make recommendations for study/implementation</p>

Other Work Plan Ideas Considered for Current Year or Future Years

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Proposed Month for Joint Work Session:

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Staff Comments:

Council Comments:



CITY OF EDINA

4801 West 50th Street
Edina, MN 55424
www.edinamn.gov

Date: December 1, 2015

Agenda Item #: IV.

To: Mayor and City Council

Item Type:

Other

From: Eric Roggeman, Finance Director

Item Activity:

Subject: 2016-2017 Budget

Discussion

ACTION REQUESTED:

Discuss the City Council's 2016-2017 budget options.

INTRODUCTION:

The Council last discussed the 2016-2017 budget at the November 4, 2015 Work Session. At that time, staff prepared two alternative options in addition to the staff recommended budget option. For this Work Session, staff have prepared two additional alternatives for the Council to discuss and consider. With the new additions, the options presently under consideration are:

- Option A Staff Recommendation: 7% levy increase for 2016. This option was the basis for the preliminary levy adopted in September.
- Option B 6% levy increase for 2016 with permanent General Fund service cuts equivalent to \$320K in expenditures.
- Option C 5% levy increase for 2016 with permanent General Fund service cuts equivalent to \$640K in expenditures.
- Option E 5.95% levy increase for 2016 with permanent General Fund service cuts equivalent to \$185K in expenditures and other shifts.
- Option G 5.95% levy increase for 2016 with permanent General Fund service cuts equivalent to \$185K in expenditures and other shifts.

Outlines for these options are attached.

ATTACHMENTS:

Budget Options

	2015	2016	2017	2018	2019	2020	2021
Option A (preliminary levy)							
General Operating Levy	\$ 22,933,958	\$ 25,023,952	\$ 26,360,319	\$ 27,680,000	\$ 29,060,000	\$ 30,510,000	\$ 32,040,000
Arts and Culture	20,000	20,000	20,000	20,000	20,000	20,000	20,000
City Hall Debt Service	944,400	946,000	946,000	950,000	952,000	952,000	-
Gymnasium Debt Service	409,440	385,901	388,000	420,000	424,000	422,000	424,000
Fire Station Debt Service	441,940	443,000	443,000	441,000	445,000	443,000	440,000
Public Works Facility Debt Service	1,546,600	1,561,000	1,696,000	1,694,000	1,695,000	1,688,000	1,695,000
Park Bond Market Value Levy	618,600	571,650	-	-	-	-	-
Sports Dome	1,168,000	1,167,620	1,162,500	1,168,700	1,168,900	1,163,300	1,163,300
Weber Woods	-	-	-	-	-	-	-
Grandview Community Center Capital	-	-	-	-	-	-	-
Fred Richards, Weber Woods & Braemar Park Capital	-	-	-	-	-	-	-
Deferred Street Maintenance	-	-	-	-	-	-	-
CIP Levy	-	-	-	-	-	-	-
Park Maintenance Fees	-	-	-	-	-	-	-
Centennial Reserve Replacement	-	-	-	-	-	-	-
Equipment Levy	1,617,072	1,680,000	1,750,000	1,840,000	1,930,000	2,030,000	2,130,000
HRA Operating Levy	-	-	95,000	98,800	102,800	106,900	111,200
Total Property Tax Levy	\$ 29,700,010	\$ 31,799,123	\$ 32,860,819	\$ 34,312,500	\$ 35,797,700	\$ 37,335,200	\$ 38,023,500
Increase From Prior Year (%)		7.07%	3.34%	4.42%	4.33%	4.29%	1.84%

Many estimates here, including 5% annual GF expense increases. Other levy drivers by year:

2016

No funding for new FT staff and GIS improvements as requested by staff.

Future years

No new levies for Weber Woods, Grandview, Fred Richards, CIP, GIS or other purposes.

These levies can be added in years after 2016 when decisions are made.

These projections do not include contingencies for unexpected negative impacts, like decreases in liquor or building permit revenue. Actual costs will depend on project timing, scope, other funding, financing costs, etc.

	2015	2016	2017	2018	2019	2020	2021
Option B (2016 levy target = 6%)							
General Operating Levy	\$ 22,933,958	\$ 24,703,952	\$ 26,040,319	\$ 27,340,000	\$ 28,710,000	\$ 30,150,000	\$ 31,660,000
Arts and Culture	20,000	20,000	20,000	20,000	20,000	20,000	20,000
City Hall Debt Service	944,400	946,000	946,000	950,000	952,000	952,000	-
Gymnasium Debt Service	409,440	385,901	388,000	420,000	424,000	422,000	424,000
Fire Station Debt Service	441,940	443,000	443,000	441,000	445,000	443,000	440,000
Public Works Facility Debt Service	1,546,600	1,561,000	1,696,000	1,694,000	1,695,000	1,688,000	1,695,000
Park Bond Market Value Levy	618,600	571,650	-	-	-	-	-
Sports Dome	1,168,000	1,167,620	1,162,500	1,168,700	1,168,900	1,163,300	1,163,300
Weber Woods	-	-	-	-	-	-	-
Grandview Community Center Capi	-	-	-	-	-	-	-
Fred Richards, Weber Woods & Bra	-	-	-	-	-	-	-
Deferred Street Maintenance	-	-	-	-	-	-	-
CIP Levy	-	-	-	-	-	-	-
Park Maintenance Fees	-	-	-	-	-	-	-
Centennial Reserve Replacement	-	-	-	-	-	-	-
Equipment Levy	1,617,072	1,680,000	1,750,000	1,840,000	1,930,000	2,030,000	2,130,000
HRA Operating Levy	-	-	95,000	98,800	102,800	106,900	111,200
Total Property Tax Levy	\$ 29,700,010	\$ 31,479,123	\$ 32,540,819	\$ 33,972,500	\$ 35,447,700	\$ 36,975,200	\$ 37,643,500
		5.99%	3.37%	4.40%	4.34%	4.31%	1.81%

Many estimates here, including 5% annual GF expense increases. Other levy drivers by year:

2016

Permanent cuts in General Fund spending from Option A of \$320,000.

Future years

No new levies for Weber Woods, Grandview, Fred Richards, CIP, GIS or other purposes.

These projections do not include contingencies for unexpected negative impacts, like decreases in liquor or building permit revenue. Actual costs will depend on project timing, scope, other funding, financing costs, etc.

	2015	2016	2017	2018	2019	2020	2021
Option C (2016 levy target = 5%)							
General Operating Levy	\$ 22,933,958	\$ 24,383,952	\$ 25,720,319	\$ 27,010,000	\$ 28,360,000	\$ 29,780,000	\$ 31,270,000
Arts and Culture	20,000	20,000	20,000	20,000	20,000	20,000	20,000
City Hall Debt Service	944,400	946,000	946,000	950,000	952,000	952,000	-
Gymnasium Debt Service	409,440	385,901	388,000	420,000	424,000	422,000	424,000
Fire Station Debt Service	441,940	443,000	443,000	441,000	445,000	443,000	440,000
Public Works Facility Debt Service	1,546,600	1,561,000	1,696,000	1,694,000	1,695,000	1,688,000	1,695,000
Park Bond Market Value Levy	618,600	571,650	-	-	-	-	-
Sports Dome	1,168,000	1,167,620	1,162,500	1,168,700	1,168,900	1,163,300	1,163,300
Weber Woods	-	-	-	-	-	-	-
Grandview Community Center Capi	-	-	-	-	-	-	-
Fred Richards, Weber Woods & Bra	-	-	-	-	-	-	-
Deferred Street Maintenance	-	-	-	-	-	-	-
CIP Levy	-	-	-	-	-	-	-
Park Maintenance Fees	-	-	-	-	-	-	-
Centennial Reserve Replacement	-	-	-	-	-	-	-
Equipment Levy	1,617,072	1,680,000	1,750,000	1,840,000	1,930,000	2,030,000	2,130,000
HRA Operating Levy	-	-	95,000	98,800	102,800	106,900	111,200
Total Property Tax Levy	\$ 29,700,010	\$ 31,159,123	\$ 32,220,819	\$ 33,642,500	\$ 35,097,700	\$ 36,605,200	\$ 37,253,500
		4.91%	3.41%	4.41%	4.33%	4.30%	1.77%

Many estimates here, including 5% annual GF expense increases. Other levy drivers by year:

2016

Permanent cuts in General Fund spending from Option A of \$640,000.

Future years

No new levies for Weber Woods, Grandview, Fred Richards, CIP, GIS or other purposes.

These projections do not include contingencies for unexpected negative impacts, like decreases in liquor or building permit revenue. Actual costs will depend on project timing, scope, other funding, financing costs, etc.

	2015	2016	2017	2018	2019	2020	2021
Option E (2016 levy target = 5.99%)							
General Operating Levy	\$ 22,933,958	\$ 24,690,643	\$ 26,177,010	\$ 27,490,000	\$ 28,860,000	\$ 30,300,000	\$ 31,820,000
Arts and Culture	20,000	20,000	20,000	20,000	20,000	20,000	20,000
City Hall Debt Service	944,400	946,000	946,000	950,000	952,000	952,000	-
Gymnasium Debt Service	409,440	385,901	388,000	420,000	424,000	422,000	424,000
Fire Station Debt Service	441,940	443,000	443,000	441,000	445,000	443,000	440,000
Public Works Facility Debt Service	1,546,600	1,561,000	1,696,000	1,694,000	1,695,000	1,688,000	1,695,000
Park Bond Market Value Levy	618,600	571,650	-	-	-	-	-
Sports Dome	1,168,000	1,167,620	1,162,500	1,168,700	1,168,900	1,163,300	1,163,300
Weber Woods			400,000	400,000	400,000		
Grandview Community Center Capital						2,400,000	2,400,000
Fred Richards, Weber Woods & Braemar Park Capital					1,200,000	1,200,000	1,200,000
Deferred Street Maintenance				200,000	210,000	220,000	230,000
CIP Levy			100,000	200,000	300,000	400,000	500,000
Park Maintenance Fees				250,000	300,000	350,000	400,000
Centennial Reserve Replacement				200,000	210,000	220,000	230,000
Equipment Levy	1,617,072	1,680,000	1,750,000	1,840,000	1,930,000	2,030,000	2,130,000
HRA Operating Levy	-	-	50,000	100,000	150,000	200,000	208,000
Total Property Tax Levy	\$ 29,700,010	\$ 31,465,814	\$ 33,132,510	\$ 35,373,700	\$ 38,264,900	\$ 42,008,300	\$ 42,860,300
Increase From Prior Year (%)		5.95%	5.30%	6.76%	8.17%	9.78%	2.03%

Many estimates here, including 5% annual GF expense increases. Other levy drivers by year:

2016

- Permanently reduce GF spending by \$185K
- Permanently increase park & rec user fees by \$50K
- Hold vacant employee positions open for extended periods to save \$50K (2016 only)
- Use \$50K of reserves (2016 only)

2017

- Convert debt retirement in 2017 into Weber Woods purchase with interfund loan over 3 years
- Create new CIP levy of \$100K and increase by \$100K/year after 2017

2018

- Increased funding to address deferred street maintenance
- Levy to replace park maintenance fees @ Centennial Lakes & Edinborough
- Levy to replace Centennial Lakes annual use of reserves

2019

- Fred Richards, Weber Woods & Braemar Park capital costs

2020

- Grandview Community Center capital costs

These projections do not include contingencies for unexpected negative impacts, like decreases in liquor or building permit revenue. Actual costs will depend on project timing, scope, other funding, financing costs, etc.

	2015	2016	2017	2018	2019	2020	2021
Option G (2016 levy target = 5.99% with future new revenue categories)							
General Operating Levy	\$ 22,933,958	\$ 24,690,643	\$ 26,177,010	\$ 27,490,000	\$ 28,860,000	\$ 30,300,000	\$ 31,820,000
Arts and Culture	20,000	20,000	20,000	20,000	20,000	20,000	20,000
City Hall Debt Service	944,400	946,000	946,000	950,000	952,000	952,000	-
Gymnasium Debt Service	409,440	385,901	388,000	420,000	424,000	422,000	424,000
Fire Station Debt Service	441,940	443,000	443,000	441,000	445,000	443,000	440,000
Public Works Facility Debt Service	1,546,600	1,561,000	1,696,000	1,694,000	1,695,000	1,688,000	1,695,000
Park Bond Market Value Levy	618,600	571,650	-	-	-	-	-
Sports Dome	1,168,000	1,167,620	1,162,500	1,168,700	1,168,900	1,163,300	1,163,300
Weber Woods			120,000	120,000	120,000	120,000	120,000
Grandview Community Center Capital						2,400,000	2,400,000
Fred Richards, Weber Woods & Braemar Park Capital					1,200,000	1,200,000	1,200,000
Deferred Street Maintenance				-	-	-	-
CIP Levy			-	-	-	-	-
Park Maintenance Fees				250,000	300,000	350,000	400,000
Centennial Reserve Replacement				-	-	-	-
Equipment Levy	1,617,072	1,680,000	1,750,000	1,840,000	1,930,000	2,030,000	2,130,000
HRA Operating Levy	-	-	50,000	100,000	150,000	200,000	208,000
Total Property Tax Levy	\$ 29,700,010	\$ 31,465,814	\$ 32,752,510	\$ 34,493,700	\$ 37,264,900	\$ 41,288,300	\$ 42,020,300
Increase From Prior Year (%)		5.95%	4.09%	5.32%	8.03%	10.80%	1.77%

Many estimates here, including 5% annual GF expense increases. Other levy drivers by year:

2016

- Permanently reduce GF spending by \$185K
- Permanently increase park & rec user fees by \$50K
- Hold vacant employee positions open for extended periods to save \$50K (2016 only)
- Use \$50K of reserves (2016 only)

2017

- Convert debt retirement in 2017 into Weber Woods purchase with interfund loan over 10 years
- New revenue category: Solid Waste Hauler Street License Fee & use funds to do maintenance that isn't done now. No levy effect.
There are many unknowns with this proposal at this time, including legal, regulatory, political and practical concerns
- New revenue category: Create a new fee & use funds to do maintenance that isn't done now. No levy effect.
There are many unknowns with this proposal at this time, including legal, regulatory, political and practical concerns

2018

- Find ways to improve recreational enterprise operations to save \$300K/year. Use savings to replace use of reserves at Centennial Lakes.
- Levy to replace park maintenance fees @ Centennial Lakes & Edinborough

2019

- Fred Richards, Weber Woods & Braemar Park capital costs

2020

- Grandview Community Center capital costs

These projections do not include contingencies for unexpected negative impacts, like decreases in liquor or building permit revenue. Actual costs will depend on project timing, scope, other funding, financing costs, etc.