



## 2003 ANNUAL BUDGET

### TABLE OF CONTENTS

### PAGE

#### I. SUMMARY OF REVENUES & EXPENDITURES

Overview	
Revenue by Fund & Source	1 - 2
Expenditures by Fund & Source	3 - 4

#### II. GENERAL GOVERNMENT

Overview	
Mayor & Council	5 - 6
Administration	7 - 8
Planning	9 - 10
Finance	11 - 12
Election	13 - 14
Assessing	15 - 16
Legal & Court Services	17 - 18

#### III. PUBLIC WORKS

Overview	
Administration	19 - 20
Engineering	21 - 22
Supervision	23 - 24
Payroll Distribution	25 - 26
Street Maintenance	27 - 30
Street Lighting	31 - 32
Traffic & Street Name Signs	33 - 34
Traffic Control	35 - 36
Bridges/Guard Rails	37 - 38
Retaining Wall Maintenance	39 - 40
Sidewalks/Ramps/Parking Lots	41 - 44



## 2003 ANNUAL BUDGET

### TABLE OF CONTENTS

### PAGE

#### IV. PUBLIC SAFETY

Overview	
Police Protection	45 - 48
Civilian Defense	49 - 50
Animal Control	51 - 52
Fire Protection	53 - 56
Public Health	57 - 58
Inspections	59 - 60

#### V. PARK & RECREATION

Overview	
Administration	61 - 62
Recreation	63 - 68
Payroll Distribution	69 - 70
Maintenance	71 - 80

#### VI. NON-DEPARTMENTAL

Overview	
Contingencies	81 - 82
Capital Plan Appropriation	83 - 84
Special Assessments on City Property	85 - 86
Fire Station Debt Service	87 - 88
Employee Programs	89 - 90
Commission & Special Projects	91 - 94

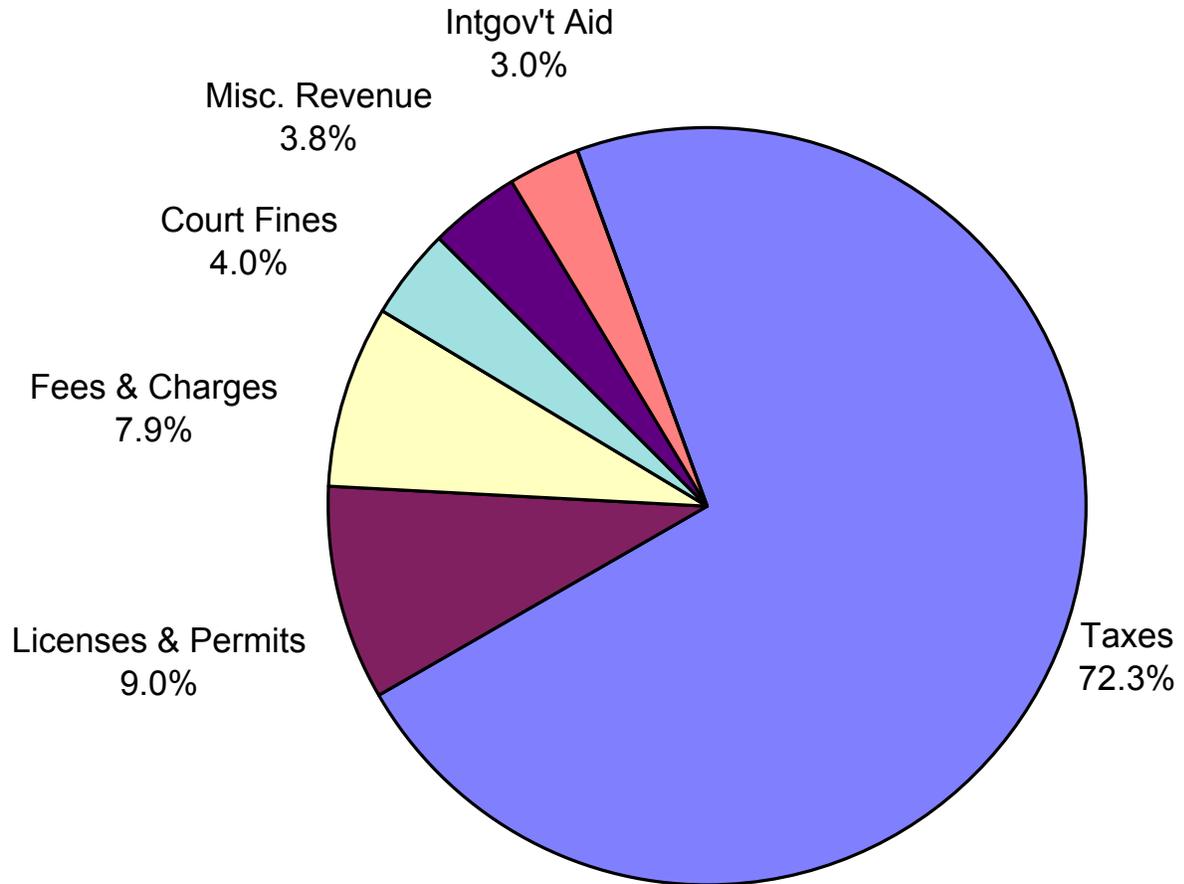
#### VII. Appendix

Central Services	
Overview	
General	95 - 96
City Hall	97 - 98
Public Works Building	99 - 100
Equipment Operation	100 - 102

*Summary  
of  
Revenues &  
Expenditures*

# Revenue Overview

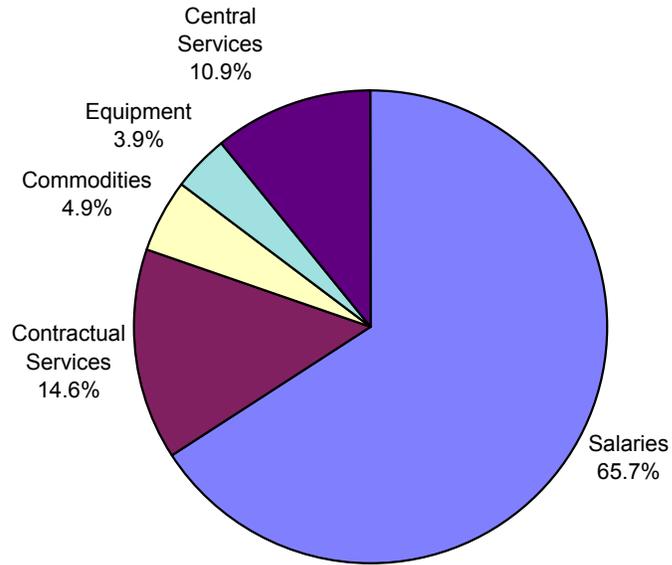
## Total Revenues Distribution by Type



# Expenditure Overview

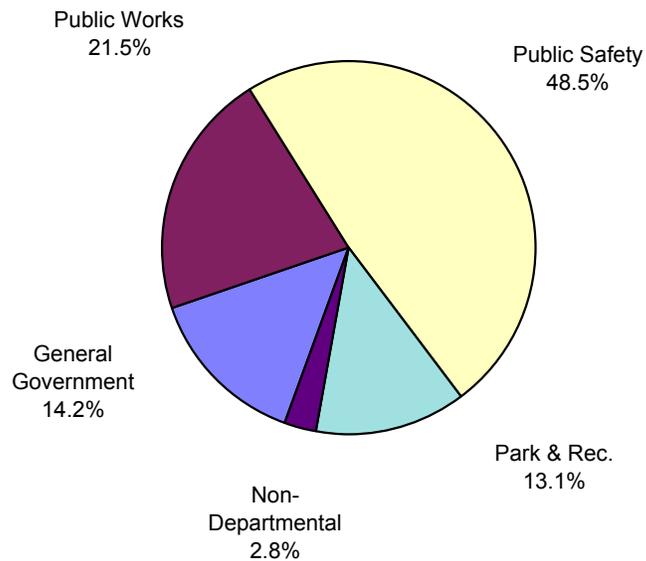
## Total Expenditures

Distribution by Type



## Total Expenditures

Distribution by Area



FUND:				REVENUE SUMMARY		
GENERAL						
REVENUES SUMMARY						
DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003	
			ESTIMATED	BUDGETED	ADOPTED	
<b>GENERAL FUND:</b>						
<b>TAXES:</b>						
PROPERTY TAXES	\$13,569,399	\$14,356,984	\$15,990,256	\$15,990,256	\$16,171,875	
PENALTIES AND INTEREST	6,451	19,007	5,000	5,000	5,000	
LOSS DUE TO ABATEMENTS	0	0	(150,000)	(150,000)	(100,000)	
<b>TOTAL TAXES</b>	<b>13,575,850</b>	<b>14,375,991</b>	<b>15,845,256</b>	<b>15,845,256</b>	<b>16,076,875</b>	
<b>LICENSE AND PERMITS:</b>						
HEAT/VENT LICENSE	23,937	20,240	21,300	21,300	22,000	
BUILDING PERMITS	1,183,684	1,431,010	1,161,800	1,161,800	1,285,000	
PLUMBING PERMITS	101,276	146,541	119,500	119,500	123,000	
MECHANICAL PERMITS	226,574	339,687	228,000	228,000	235,000	
DOG LICENSES	18,261	11,631	18,800	18,800	12,000	
BEER LICENSE	4,979	9,559	9,000	9,000	11,790	
WINE LICENSE	25,120	21,826	26,400	26,400	22,000	
LIQUOR LICENSE	91,307	76,550	91,000	91,000	99,860	
PARKING RAMP	400	1,800	500	500	3,250	
MANAGERS LICENSE	1,580	10,287	0	0	0	
OTHER PERMITS & LICENSES	816	1,125	2,500	2,500	1,630	
GAS PUMP LICENSE	2,550	0	2,100	2,100	0	
SPRINKLER PERMITS	20,047	23,667	24,000	24,000	40,000	
ALARM PERMITS	6,712	9,812	5,000	5,000	8,000	
TOBACCO LICENSE	7,830	9,070	8,100	8,100	8,500	
FOOD ESTABLISHMENT LICENSE	72,980	73,705	75,200	75,200	82,300	
FOOD VENDING LICENSE	2,925	2,805	3,000	3,000	2,500	
POOL LICENSE	19,310	19,135	19,300	19,300	20,095	
AMUSEMENT DEVICE LICENSE	2,296	1,755	2,000	2,000	2,000	
LODGING LICENSE	2,066	271	500	500	500	
GARBAGE COLLECTORS LICENSE	7,640	13,065	8,000	8,000	9,600	
PARKING GARAGE LICENSE	620	2,640	2,000	2,000	2,000	
SIGN PERMIT	7,490	8,010	7,500	7,500	9,000	
ROAD RESTRICTION PERMITS	5,429	5,420	4,000	4,000	5,900	
<b>TOTAL LICENSES AND PERMITS</b>	<b>1,835,829</b>	<b>2,239,611</b>	<b>1,839,500</b>	<b>1,839,500</b>	<b>2,005,925</b>	
<b>FEES AND CHARGES:</b>						
BLDG CODE COMPLIANCE	402	3,209	2,600	2,600	2,700	
OTHER BUILDING FEES	9,773	9,657	0	0	0	
LIQUOR PENALTIES	4,015	8,750	2,000	2,000	0	
CIGARETTE PENALTIES	100	1,425	100	100	0	
OTHER CITY CLERK FEES	40	7,496	0	0	150	
VENTILATION SYSTEM	11,812	12,820	11,000	11,000	14,000	
SPECIAL HAZARD PERMITS	4,252	1,852	3,000	3,000	3,300	
FALSE ALARMS FIRE	1,500	8,000	0	0	1,000	
OTHER FIRE FEES	3,463	3,617	2,000	2,000	2,200	
AMBULANCE	1,094,552	1,224,377	938,000	938,000	966,000	

FUND: GENERAL	REVENUE SUMMARY					
REVENUES SUMMARY						
DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003	
			ESTIMATED	BUDGETED	ADOPTED	
<b>FEES AND CHARGES:</b>						
DOG IMPOUNDING FEES	2,461	7,469	3,000	3,000	3,100	
FALSE ALARMS POLICE	53,627	48,345	57,000	57,000	59,000	
SAFETY/SECURITY CONTRIBUTION	61,011	23,504	100,000	100,000	99,200	
RIGHT OF WAY FEE	2,960	8,916	3,000	3,000	5,225	
ENGINEERING & CLERICAL	159,271	47,571	76,100	76,100	78,000	
STREET OPENING FEES	0	0	10,000	10,000	11,700	
CURB CUT FEE	4,094	2,776	2,000	2,000	3,400	
ENGINEERING FEES	1,392	10,234	13,800	13,800	12,100	
UNDERGROUND PARK INSPECTION	1,180	2,935	3,000	3,000	3,000	
LAB FEES	9,514	5,796	0	0	0	
FOOD PLAN REVIEW FEE	3,127	2,147	3,000	3,000	3,000	
PLANNING FEES	23,275	23,975	20,300	20,300	24,000	
OTHER FEES	8,717	10,496	8,000	8,000	8,500	
HOUSING FOUNDATION CONTRACT	21,725	22,487	26,100	26,100	29,000	
SERVICES HRA	234,904	101,454	60,000	60,000	20,000	
ASSESSING SEARCHES	1,320	1,810	1,000	1,000	1,500	
REGISTRATION FEES	134,869	131,522	130,000	130,000	134,000	
SENIOR CENTER FEES	0	0	72,000	72,000	74,200	
50TH & FRANCE ASSESSMENT	11,000	11,330	16,620	16,620	17,124	
CHARGES TO OTHER FUNDS	160,164	165,696	167,296	167,296	172,320	
<b>TOTAL FEES AND CHARGES</b>	<b>2,024,520</b>	<b>1,909,666</b>	<b>1,730,916</b>	<b>1,730,916</b>	<b>1,747,719</b>	
<b>FINES AND FORFEITURES:</b>						
MUNICIPAL COURT FINES	967,421	976,952	810,000	810,000	900,000	
<b>OTHER REVENUES:</b>						
INCOME ON INVESTMENTS	\$193,859	\$163,979	\$113,200	\$113,200	\$120,000	
SALE OF PROPERTY	94,258	141,302	38,500	38,500	40,000	
RENTAL OF PROPERTY	77,327	109,050	104,000	104,000	133,000	
DONATIONS	0	0	1,000	1,000	0	
MISCELLANEOUS REVENUE	9,858	16,087	26,600	26,600	8,000	
CONTRIBUTION FROM LIQUOR	0	0	525,000	525,000	550,000	
<b>TOTAL OTHER REVENUES</b>	<b>375,302</b>	<b>430,418</b>	<b>808,300</b>	<b>808,300</b>	<b>851,000</b>	
<b>INTERGOVERNMENTAL AID:</b>						
FEDERAL AID	6,706	20,230	8,400	8,400	8,600	
HACA	979,624	979,864	0	0	0	
STATE AID MAINTENANCE	140,000	140,000	195,000	195,000	195,000	
OTHER STATE AID	1,476	58,809	0	0	0	
POLICE AID	294,436	297,122	300,000	300,000	300,000	
COUNTY HEALTH AID	161,950	161,574	166,500	166,500	160,000	
<b>TOTAL INTERGOVERNMENT AID</b>	<b>1,584,192</b>	<b>1,657,599</b>	<b>669,900</b>	<b>669,900</b>	<b>663,600</b>	
<b>TOTAL OPERATING REVENUE</b>	<b>\$20,363,114</b>	<b>\$21,590,237</b>	<b>\$21,703,872</b>	<b>\$21,703,872</b>	<b>\$22,245,119</b>	

FUND: GENERAL	EXPENDITURE SUMMARY				
SUMMARY OF EXPENDITURES					
DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
			ESTIMATED	BUDGETED	
<b>GENERAL FUND:</b>					
<b>GENERAL GOVERNMENT:</b>					
MAYOR & COUNCIL	\$67,286	\$71,055	\$70,468	\$70,468	\$75,412
ADMINISTRATION	798,115	833,700	915,569	915,569	923,990
PLANNING	290,910	302,941	348,434	348,434	372,680
FINANCE	514,466	500,105	512,723	512,723	546,680
ELECTIONS	122,142	31,819	110,264	110,264	117,758
ASSESSING	600,961	1,004,336	698,641	698,641	705,044
LEGAL & COURT SERVICES	341,375	307,253	366,000	366,000	408,500
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,735,255</b>	<b>\$3,051,209</b>	<b>\$3,022,099</b>	<b>\$3,022,099</b>	<b>\$3,150,064</b>
<b>PUBLIC WORKS:</b>					
ADMINISTRATION	\$153,481	\$202,811	\$142,019	\$142,019	\$162,824
ENGINEERING	560,892	730,176	666,096	666,096	633,461
SUPERVISION	609,263	670,834	754,452	754,452	806,402
STREET MAINTENANCE	2,220,356	2,513,691	2,434,325	2,434,325	2,278,958
STREET LIGHTING	386,475	418,196	451,900	451,900	451,300
STREET NAME SIGNS	70,752	77,330	78,200	78,200	85,500
TRAFFIC CONTROL	107,053	122,594	150,500	150,500	168,700
BRIDGES/GUARD RAILS	14,221	13,630	26,300	26,300	26,100
RETAINING WALL MAINTENANCE	8,329	16,786	25,400	25,400	24,200
SIDEWALKS, RAMPS & PARKING LOTS	96,567	123,744	142,930	142,930	151,100
<b>TOTAL PUBLIC WORKS</b>	<b>\$4,227,389</b>	<b>\$4,889,792</b>	<b>\$4,872,122</b>	<b>\$4,872,122</b>	<b>\$4,788,545</b>
<b>PUBLIC SAFETY:</b>					
POLICE PROTECTION	\$5,094,007	\$5,300,980	\$5,790,711	\$5,790,711	\$6,081,605
CIVILIAN DEFENSE	31,011	36,334	42,927	42,927	44,126
ANIMAL CONTROL	55,100	72,317	79,651	79,651	80,689
FIRE PROTECTION	3,105,917	3,690,709	3,437,420	3,437,420	3,422,264
PUBLIC HEALTH	438,577	471,634	481,275	481,275	485,821
INSPECTIONS	497,479	575,289	609,844	609,844	665,554
<b>TOTAL PUBLIC SAFETY</b>	<b>\$9,222,091</b>	<b>\$10,147,263</b>	<b>\$10,441,828</b>	<b>\$10,441,828</b>	<b>\$10,780,059</b>
<b>PARK &amp; RECREATION:</b>					
ADMINISTRATION	\$542,038	\$570,838	\$600,374	\$600,374	\$656,804
RECREATION	135,979	169,488	268,164	268,164	295,594
MAINTENANCE	1,577,492	1,752,144	1,935,960	1,935,960	1,956,576
<b>TOTAL PARK DEPARTMENT</b>	<b>\$2,255,509</b>	<b>\$2,492,470</b>	<b>\$2,804,498</b>	<b>\$2,804,498</b>	<b>\$2,908,974</b>

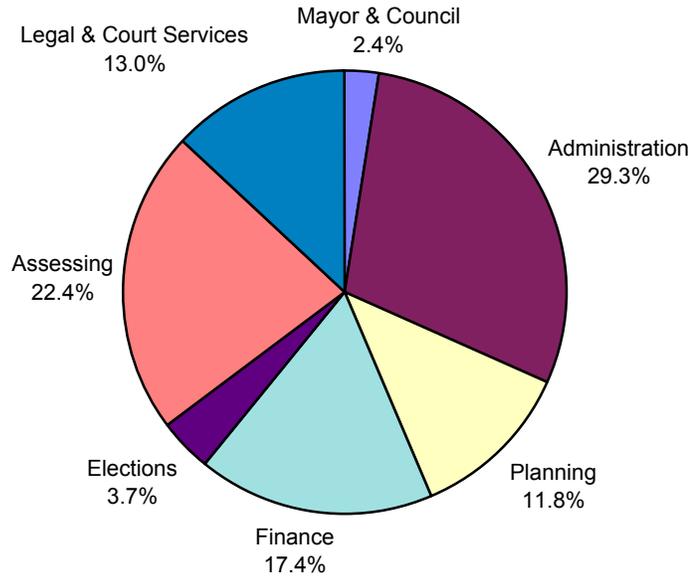
FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
			ESTIMATED	BUDGETED		
<b>NON-DEPARTMENTAL EXPENSES:</b>						
CONTINGENCIES	\$89,531	\$132,701	\$80,000	\$80,000	\$95,000	
SPECIAL ASSESSMENTS	22,505	42,816	25,000	25,000	42,000	
CAPITAL PLAN APPROPRIATION	0	100,000	50,000	50,000	50,000	
FIRE DEPT. DEBT SERVICE	83,761	83,760	84,000	84,000	84,000	
EMPLOYEE PROGRAMS	0	0	123,354	123,354	126,724	
COMMISSIONS & SPEC. PROJECTS	150,302	147,218	200,971	200,971	219,753	
<b>TOTAL NON-DEPARTMENTAL</b>	<u>\$346,099</u>	<u>\$506,495</u>	<u>\$563,325</u>	<u>\$563,325</u>	<u>\$617,477</u>	
<b>TOTAL OPERATING EXPENDITURES</b>	<u>\$18,786,343</u>	<u>\$21,087,229</u>	<u>\$21,703,872</u>	<u>\$21,703,872</u>	<u>\$22,245,119</u>	



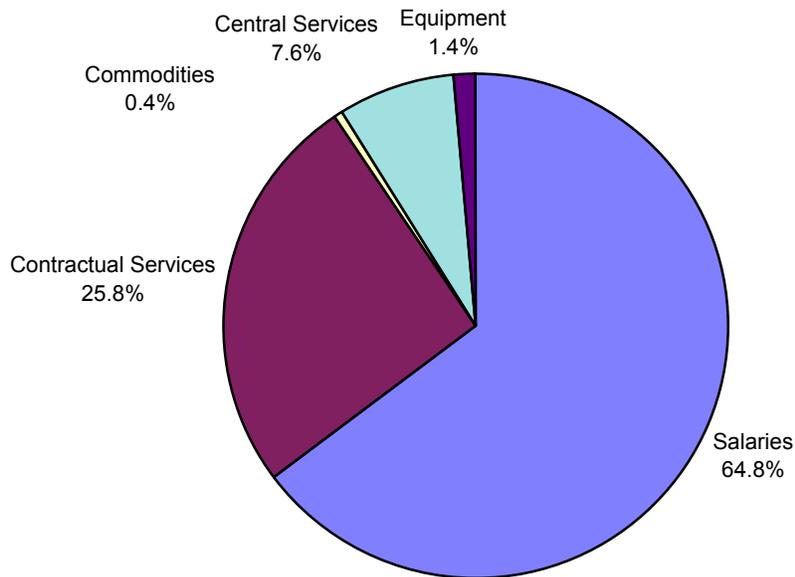
## *General Government*

# General Government Overview

## General Government Distribution by Area



## General Government Distribution by Expenditure



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> MAYOR & COUNCIL	<b>PROGRAM:</b> 1100
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### SUMMARY OF PERFORMANCE MEASURES

#### Mayor & Council - 1100:

The City Council constitutes the policy making division of Edina City Government. The Council is composed of the Mayor and 4 Council members, all elected at large for overlapping terms of four years. The Mayor is the official head of City Government and is the presiding officer at the Council meetings. The Council meets on the first and third Tuesdays of each month at City Hall. The City Council also serves as the commissioners of the Housing Redevelopment Authority.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Mayor &amp; Council Budget</b>	\$70,468	\$75,412	7.02%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		MAYOR & COUNCIL		1100	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$27,451	\$26,606	\$27,500	\$27,500	\$27,500	
6030	PENSIONS	0	0	0	0	3,644	
		<u>27,451</u>	<u>26,606</u>	<u>27,500</u>	<u>27,500</u>	<u>31,144</u>	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	233	2,230	300	300	400	
6106	MEETING EXPENSE	3,767	4,437	3,700	3,700	3,700	
		<u>4,000</u>	<u>6,667</u>	<u>4,000</u>	<u>4,000</u>	<u>4,100</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	831	1,242	1,000	1,000	1,000	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	23,424	24,612	25,344	25,344	24,780	
6804	CITY HALL	11,580	11,928	12,624	12,624	14,388	
		<u>35,004</u>	<u>36,540</u>	<u>37,968</u>	<u>37,968</u>	<u>39,168</u>	
<b>TOTAL MAYOR &amp; COUNCIL</b>		<u>\$67,286</u>	<u>\$71,055</u>	<u>\$70,468</u>	<u>\$70,468</u>	<u>\$75,412</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1120
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### SUMMARY OF PERFORMANCE MEASURES

#### Administration - 1120:

Personal services consists of 8 full time employees in this area.

The office of the City Manager is responsible for executing the policies adopted by the City Council. Specifically, the City Manager's office provides for the general management of the City and is responsible for the following:

- Personnel compensation and benefits administration for approximately 900 full time and part time employees
- Labor relations with four organized bargaining units
- Risk management
- Long range planning
- Maintenance of official records and minutes
- Publication of ordinances and legal notices
- Licensing
- Policy research and implementation
- Management of selected central services
- Human relations
- Staff service to the HRA
- Employee training and career development
- Facility management of City Hall

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Administration Budget</b>	\$915,569	\$923,990	0.92%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ADMINISTRATION		PROGRAM: 1120	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$527,026	\$551,720	\$563,362	\$563,362	\$579,124	
6011	OVERTIME	10,407	3,402	5,200	5,200	5,400	
6030	PENSIONS	0	0	0	0	74,264	
6040	FLEX PLAN	0	0	0	0	49,065	
		<u>537,433</u>	<u>555,122</u>	<u>568,562</u>	<u>568,562</u>	<u>707,853</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	10,444	11,967	30,000	30,000	13,000	
6104	CONTINUING EDUCATION	1,923	6,044	5,000	5,000	5,000	
6105	DUES & SUBSCRIPTIONS	48,471	53,661	54,000	54,000	55,000	
6106	MEETING EXPENSE	1,283	1,503	7,000	7,000	6,000	
6107	MILEAGE	12,995	16,089	16,500	16,500	17,500	
6120	LEGAL ADVERTISEMENTS	12,080	13,930	15,500	15,500	15,500	
6160	DATA PROCESSING HR	10,000	0	28,000	28,000	29,000	
6188	TELEPHONE	900	876	1,400	1,400	1,300	
		<u>98,096</u>	<u>104,070</u>	<u>157,400</u>	<u>157,400</u>	<u>142,300</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	33	103	300	300	300	
6406	GENERAL SUPPLIES	2,510	1,691	1,600	1,600	1,800	
6513	OFFICE SUPPLIES	7	36	300	300	0	
6575	PRINTING	0	640	300	300	300	
		<u>2,550</u>	<u>2,470</u>	<u>2,500</u>	<u>2,500</u>	<u>2,400</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	131,724	144,900	159,396	159,396	40,380	
6804	CITY HALL	18,648	19,212	20,328	20,328	23,172	
6808	EQUIPMENT OPERATION	1,524	1,608	1,704	1,704	2,064	
		<u>151,896</u>	<u>165,720</u>	<u>181,428</u>	<u>181,428</u>	<u>65,616</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	8,140	6,318	5,679	5,679	5,821	
		<u>8,140</u>	<u>6,318</u>	<u>5,679</u>	<u>5,679</u>	<u>5,821</u>	
<b>TOTAL ADMINISTRATION</b>		<u>\$798,115</u>	<u>\$833,700</u>	<u>\$915,569</u>	<u>\$915,569</u>	<u>\$923,990</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> PLANNING	<b>PROGRAM:</b> 1140
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### SUMMARY OF PERFORMANCE MEASURES

#### Planning - 1140:

Personal services consist of 3 &  $\frac{3}{4}$  full time employees in this area.

The Planning Department provides staff service to the City Council, the Planning Commission, the Board of Appeals and Adjustments, the Heritage Preservation Board, the Housing and Redevelopment Authority (HRA) and the East Edina Housing Foundation. The department also handles the administration of the City's sign ordinance, the zoning ordinance, the subdivision ordinance, the Metro Rental Assistance Program, and the Federal Community Development Block Grant program, and East Edina Housing Foundation programs.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Planning Budget</b>	\$348,434	\$372,680	6.96%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		PLANNING		1140	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$216,620	\$220,989	\$233,077	\$233,077	\$238,989	
6011	OVERTIME	1,097	906	2,808	2,808	2,900	
6030	PENSIONS	0	0	0	0	31,228	
6040	FLEX PLAN	0	0	0	0	24,593	
		<u>217,717</u>	<u>221,895</u>	<u>235,885</u>	<u>235,885</u>	<u>297,710</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	0	2,400	20,000	20,000	30,000	
6104	CONTINUING EDUCATION	45	589	1,300	1,300	1,300	
6105	DUES & SUBSCRIPTIONS	513	115	500	500	500	
6106	MEETING EXPENSE	73	41	100	100	100	
6107	MILEAGE	3,217	3,374	3,435	3,435	3,520	
		<u>3,848</u>	<u>6,519</u>	<u>25,335</u>	<u>25,335</u>	<u>35,420</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	0	0	100	100	100	
6406	GENERAL SUPPLIES	48	501	500	500	500	
6408	PHOTOGRAPHIC SUPPLIES	0	0	100	100	100	
6575	PRINTING	0	0	515	515	515	
		<u>48</u>	<u>501</u>	<u>1,215</u>	<u>1,215</u>	<u>1,215</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	62,148	68,340	75,180	75,180	26,700	
6804	CITY HALL	5,316	5,472	5,784	5,784	6,600	
		<u>67,464</u>	<u>73,812</u>	<u>80,964</u>	<u>80,964</u>	<u>33,300</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	1,833	214	5,035	5,035	5,035	
		<u>1,833</u>	<u>214</u>	<u>5,035</u>	<u>5,035</u>	<u>5,035</u>	
<b>TOTAL PLANNING</b>		<u>\$290,910</u>	<u>\$302,941</u>	<u>\$348,434</u>	<u>\$348,434</u>	<u>\$372,680</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> FINANCE	<b>PROGRAM:</b> 1160
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### SUMMARY OF PERFORMANCE MEASURES

#### Finance - 1160:

Personal services consist of 5 & ½ full time employees in this area.

The Finance Department provides accounting and control services for all financial activities of the City. Major functions include:

- During 2001, the Finance Department issued 12,000 payroll checks on a payroll of over \$16,000,000 for over 800 full time and part time employees
- Preparation of the annual budget, comprehensive financial report, enterprise profit and loss statements, bond statements, and other financial reports
- Issuance of 12,000 accounts payable checks on expenditures of over \$62,000,000 for general operating, debt service, capital projects, enterprise activities and other City functions during 2001
- Performing financial analysis on investments and various proposals

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Finance Budget</b>	\$512,723	\$546,680	6.62%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		FINANCE		1160	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$280,526	\$291,127	\$298,301	\$298,301	\$319,534	
6011	OVERTIME	1,683	660	2,808	2,808	1,800	
6030	PENSIONS	0	0	0	0	40,536	
6040	FLEX PLAN	0	0	0	0	36,910	
		<u>282,209</u>	<u>291,787</u>	<u>301,109</u>	<u>301,109</u>	<u>398,780</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	3,001	7	0	0	0	
6104	CONTINUING EDUCATION	1,838	2,473	2,500	2,500	2,500	
6105	DUES & SUBSCRIPTIONS	580	585	600	600	600	
6107	MILEAGE	6,320	6,600	6,400	6,400	6,600	
6130	ANNUAL AUDIT	5,000	5,000	5,000	5,000	7,000	
6160	DATA PROCESSING-LOGIS	80,310	95,761	84,000	84,000	85,000	
		<u>97,049</u>	<u>110,426</u>	<u>98,500</u>	<u>98,500</u>	<u>101,700</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	0	10	100	100	100	
6406	GENERAL SUPPLIES	1,326	1,929	1,000	1,000	2,000	
		<u>1,326</u>	<u>1,939</u>	<u>1,100</u>	<u>1,100</u>	<u>2,100</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	78,108	85,920	94,512	94,512	26,700	
6804	CITY HALL	9,300	9,588	10,152	10,152	11,580	
		<u>87,408</u>	<u>95,508</u>	<u>104,664</u>	<u>104,664</u>	<u>38,280</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	46,474	445	7,350	7,350	5,820	
		<u>46,474</u>	<u>445</u>	<u>7,350</u>	<u>7,350</u>	<u>5,820</u>	
<b>TOTAL FINANCE</b>		<u>\$514,466</u>	<u>\$500,105</u>	<u>\$512,723</u>	<u>\$512,723</u>	<u>\$546,680</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ELECTIONS	<b>PROGRAM:</b> 1180
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**SUMMARY OF PERFORMANCE MEASURES**

**Elections - 1180:**

Personal services consist of 1 full time person of which ½ the salary is billed to the school district in school district election years as election costs. Personal services also includes the election judge payrolls for primary and general elections and payroll for additional hours of regular staff persons.

The City Clerk is responsible for conducting all national, state, county, and City elections held in the City of Edina in even numbered years. In addition, the City Clerk conducts all Edina School District 273 elections in odd numbered years. Costs for conducting school elections are billed to the school district.

The City is divided into 20 voting precincts which must be equipped for conducting each election. The Clerk must recruit and train approximately 300 election judges in each election year. Approximately 4,000 absentee ballot applications are processed.

The Clerk is also responsible for maintaining the permanent voter registration system in the City amounting to almost 35,000 registrations. In a 12 month period about 6,500 registration changes are processed. Following the primary and general elections an additional 5,000 adds and deletes are processed.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Elections Budget</b>	\$110,264	\$117,758	6.80%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		ELECTIONS		1180	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$92,702	\$11,501	\$67,600	\$67,600	\$69,628	
6030	PENSIONS	0	0	0	0	5,475	
6040	FLEX PLAN	0	0	0	0	6,138	
		<u>92,702</u>	<u>11,501</u>	<u>67,600</u>	<u>67,600</u>	<u>81,241</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	4,137	0	3,250	3,250	3,331	
6107	MILEAGE	88	188	236	236	241	
6120	LEGAL ADVERTISEMENT	0	304	200	200	205	
6151	EQUIPMENT RENTAL	0	0	500	500	525	
6235	POSTAGE	852	586	6,250	6,250	8,168	
		<u>5,077</u>	<u>1,078</u>	<u>10,436</u>	<u>10,436</u>	<u>12,470</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,843	27	2,500	2,500	2,563	
6575	PRINTING	3,179	386	2,500	2,500	2,563	
		<u>7,022</u>	<u>413</u>	<u>5,000</u>	<u>5,000</u>	<u>5,126</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	13,428	14,820	16,308	16,308	7,728	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	3,913	4,007	10,920	10,920	11,193	
<b>TOTAL ELECTIONS</b>		<u>\$122,142</u>	<u>\$31,819</u>	<u>\$110,264</u>	<u>\$110,264</u>	<u>\$117,758</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ASSESSING	<b>PROGRAM:</b> 1190
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### SUMMARY OF PERFORMANCE MEASURES

#### Assessing - 1190:

Personal services consist of 7 full time employees.

The Assessing Department conducts quartile field inspections (Minnesota Statute 273.08) and performs annual classification and valuation of Edina's 20,701 real estate parcels. In addition, once every six years the department must appraise all exempt properties. All factors which may affect value are considered and then accepted approaches (cost, market and income approach) to value a property are considered in the appraisal process. Each year all tangible changes to property that may affect value are physically inspected using building permits as an informational source. Statistical analysis is performed on over 700 residential sales and existing assessor's market values each year, forming a basis for annual adjustments to value. Sales and the analysis of available income and expense data help determine adjustments to commercial industrial and apartment values. All of the departments work culminates each year with the Board of Review. Thousands of inquiries and reviews are handled each year prior to that meeting. Because of the subjective nature of valuing real estate and determining classifications, dozens of tax court petitions and scores of abatements and individual appeals/reviews are processed annually. In addition, dissemination of general and specific information, homesteads, explanation of processes and procedures, trial preparation and negotiations with taxpayers or their legal representatives are on-going functions. See 2002 Assessment calendar for further detail.

Throughout the year, ratios of assessor's values to sale prices are compared, coordinated and discussed between municipalities within Hennepin County to assure an acceptable level of assessment and equity between jurisdictions. These ratios indicate the quality of our assessment and are monitored and corrected (if necessary) by the Department of Revenue. Please refer to the 2002 Board of Review book for a more detailed explanation of Assessment Performance Measures.

In addition to the above mentioned services, the Assessing Department is also responsible for computing, notifying, spreading, and collection of special assessments.

#### Explanation of Change:

Contractual Services were reduced by \$24,000 due to the completion of the Vanguard appraisal project.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Assessing Budget</b>	\$698,641	\$705,044	0.92%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		ASSESSING		1190	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$395,288	\$390,587	\$418,748	\$418,748	\$427,432	
6030	PENSIONS	0	0	0	0	55,307	
6040	FLEX PLAN	0	0	0	0	42,968	
		<u>395,288</u>	<u>390,587</u>	<u>418,748</u>	<u>418,748</u>	<u>525,707</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	88	24,133	62,287	62,287	30,000	
6104	CONTINUING EDUCATION	2,322	4,066	4,444	4,444	5,500	
6105	DUES & SUBSCRIPTIONS	2,699	3,463	4,484	4,484	5,000	
6106	MEETING EXPENSE	585	612	958	958	1,000	
6107	MILEAGE	3,215	3,470	3,974	3,974	4,000	
6160	DATA PROCESSING-LOGIS	37,437	43,819	45,655	45,655	54,526	
6235	POSTAGE	5,983	6,152	6,492	6,492	7,020	
		<u>52,329</u>	<u>85,715</u>	<u>128,294</u>	<u>128,294</u>	<u>107,046</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,413	1,935	1,300	1,300	1,333	
6575	PRINTING	0	622	571	571	585	
		<u>1,413</u>	<u>2,557</u>	<u>1,871</u>	<u>1,871</u>	<u>1,918</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	94,608	104,100	119,520	119,520	37,956	
6804	CITY HALL	9,300	9,588	10,152	10,152	11,580	
6808	EQUIPMENT OPERATION	4,572	4,824	5,124	5,124	5,532	
		<u>108,480</u>	<u>118,512</u>	<u>134,796</u>	<u>134,796</u>	<u>55,068</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	43,451	406,965	14,932	14,932	15,305	
		<u>43,451</u>	<u>406,965</u>	<u>14,932</u>	<u>14,932</u>	<u>15,305</u>	
<b>TOTAL ASSESSING</b>		<u>\$600,961</u>	<u>\$1,004,336</u>	<u>\$698,641</u>	<u>\$698,641</u>	<u>\$705,044</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> LEGAL & COURT SERVICES	<b>PROGRAM:</b> 1195
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### SUMMARY OF PERFORMANCE MEASURES

#### Legal and Court Services - 1195:

The City requires the professional services of attorneys who are contracted for on an annual basis. They provide legal counsel and prepare the necessary ordinances and resolutions required to implement the wishes of the City Council. The Prosecuting Attorney defends the City in claims and suits and prosecutes all cases arising out of violation of City ordinances.

The following list summarizes the cases prosecuted in 2001:

Arraignments	5,445
Pre-trials	533
Court Trials	210
Jury Trials	<u>52</u>
Total	<u>6,240</u>

#### Explanation of Change:

\$30,000 has been added for increases to prosecuting fees.

\$ 5,500 has been added for increases in booking fees.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Legal &amp; Court Services Budget</b>	\$366,000	\$408,500	11.61%

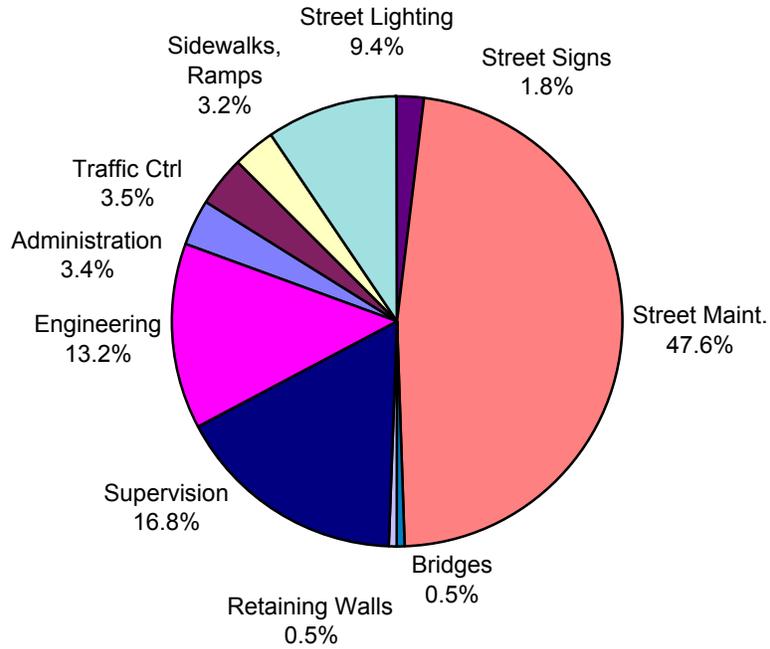
FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		LEGAL & COURT SERVICES		1195	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CONTRACTUAL SERVICES:</b>							
6103	PROSECUTING	\$211,146	\$218,370	\$206,000	\$206,000	\$241,000	
6131	CIVIL	81,990	46,019	90,000	90,000	92,000	
6170	HENNEPIN COUNTY BOOKING CHARGE	11,775	12,373	15,000	15,000	20,500	
6225	ROOM & BOARD PRISONERS	36,464	30,491	55,000	55,000	55,000	
<b>TOTAL LEGAL &amp; COURT SERVICES</b>		<u>\$341,375</u>	<u>\$307,253</u>	<u>\$366,000</u>	<u>\$366,000</u>	<u>\$408,500</u>	



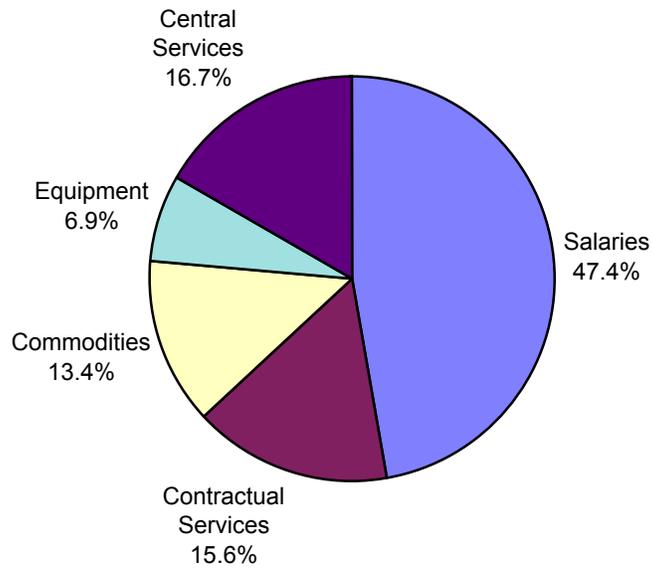
## *Public Works*

# Public Works Overview

**Public Works**  
Distribution by Area



**Public Works**  
Distribution by Expenditure



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1240
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### SUMMARY OF PERFORMANCE MEASURES

#### Public Works Administration - 1240:

Personal services consists of 1 & ½ employees in this area.

This department provides supervision and policy guidance over various Public Works departments. These departments are Engineering, Streets, Utilities, and Equipment Operation. The total permanent employment in the Public Works area is 60. The function of the City Engineer is also provided under Public Works Administration.

Additionally, operating City liaison to other agencies such as MNDOT, Metro Council, Hennepin County, PCA, Minnesota Board of Health, Corps of Engineers, Department of Natural Resources, Nine Mile Creek and Minnehaha Creek Watershed Districts and other Cities is provided for through this account.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Public Works Budget</b>	\$4,872,122	\$4,788,545	-1.72%

#### Explanation of Change:

- Additional funds allocated for anticipated increases in asphalt and concrete repair of city streets.
- Additional funds allocated for increased cost of salt for snow and ice control.
- Equipment Replacement was reduced by \$194,000 for equipment that will be purchased by Equipment Certificates.
- Assistant Engineer position is currently on hold for 2003, a portion of the funds for this position is transferred to professional services.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		ADMINISTRATION		1240	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$114,169	\$162,616	\$97,479	\$97,479	\$113,386	
6030	PENSIONS	0	0	0	0	14,057	
6040	FLEX PLAN	0	0	0	0	12,357	
		<u>114,169</u>	<u>162,616</u>	<u>97,479</u>	<u>97,479</u>	<u>139,800</u>	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	399	170	1,000	1,000	1,500	
6105	DUES & SUBSCRIPTIONS	40	45	150	150	600	
6107	MILEAGE	3,204	3,364	3,500	3,500	3,500	
6188	CELL PHONE	0	0	350	350	300	
		<u>3,643</u>	<u>3,579</u>	<u>5,000</u>	<u>5,000</u>	<u>5,900</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	749	112	0	0	0	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	32,256	33,756	36,624	36,624	13,800	
6804	CITY HALL	2,664	2,748	2,916	2,916	3,324	
		<u>34,920</u>	<u>36,504</u>	<u>39,540</u>	<u>39,540</u>	<u>17,124</u>	
<b>TOTAL ADMINISTRATION</b>		<u>\$153,481</u>	<u>\$202,811</u>	<u>\$142,019</u>	<u>\$142,019</u>	<u>\$162,824</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> ENGINEERING	<b>PROGRAM:</b> 1260
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### SUMMARY OF PERFORMANCE MEASURES

#### **Engineering - 1260:**

Personal services consist of 7 & 1/2 employees in this area.

The Engineering Department prepares plans, specifications and estimates for public construction projects. This includes street grading and surfacing, sanitary sewers, storm sewers, watermains and other structures and improvements. It supervises the construction of these projects and provides the necessary inspection to insure materials and workmanship are in accordance with project specifications. The department maintains records and files on all of the above mentioned activities and operates and maintains plan reproduction equipment.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		ENGINEERING		1260	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$356,397	\$383,013	\$408,752	\$408,752	\$351,138	
6011	OVERTIME	10,253	19,248	2,500	2,500	2,600	
6030	PENSIONS	0	0	0	0	46,976	
6040	FLEX PLAN	0	0	0	0	36,587	
		<u>366,650</u>	<u>402,261</u>	<u>411,252</u>	<u>411,252</u>	<u>437,301</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	18,611	122,845	22,000	22,000	60,050	
6104	CONTINUING EDUCATION	2,819	2,890	4,000	4,000	3,500	
6105	DUES & SUBSCRIPTIONS	1,725	1,474	2,000	2,000	1,500	
6106	MEETING EXPENSE	1,264	1,392	1,000	1,000	1,000	
6107	MILEAGE	3,262	3,364	3,500	3,500	2,800	
6188	CELL PHONE	2,471	3,091	3,000	3,000	3,000	
		<u>30,152</u>	<u>135,056</u>	<u>35,500</u>	<u>35,500</u>	<u>71,850</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	4,607	10,833	7,500	7,500	9,000	
6548	BLUEPRINTING/CAD	1,460	1,576	2,500	2,500	2,700	
6577	LUMBER & TOOLS	1,214	1,602	2,000	2,000	2,200	
		<u>7,281</u>	<u>14,011</u>	<u>12,000</u>	<u>12,000</u>	<u>13,900</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	109,584	120,540	132,600	132,600	30,996	
6804	CITY HALL	9,300	9,588	10,152	10,152	11,580	
6808	EQUIPMENT OPERATION	13,020	13,740	14,592	14,592	16,584	
		<u>131,904</u>	<u>143,868</u>	<u>157,344</u>	<u>157,344</u>	<u>59,160</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	24,905	34,980	50,000	50,000	51,250	
		<u>24,905</u>	<u>34,980</u>	<u>50,000</u>	<u>50,000</u>	<u>51,250</u>	
<b>TOTAL ENGINEERING</b>		<u>\$560,892</u>	<u>\$730,176</u>	<u>\$666,096</u>	<u>\$666,096</u>	<u>\$633,461</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SUPERVISION	<b>PROGRAM:</b> 1280 - 1281
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### SUMMARY OF PERFORMANCE MEASURES

#### **Supervision - 1280:**

Personal services consist of 2 ½ time employees.

The operations of the Public Works department are overseen by the Public Works Coordinator. Some of the activities include:

1. Maintaining a computerized vehicle management system to determine the expense of vehicle maintenance;
2. the purchasing and billing of equipment and supplies; and
3. maintaining an up to date inventory of the commodities used to service the City.

Additionally, the Coordinator, through this account, plans and coordinates Public Works activities, maintains cost and work records and provides the training and instruction necessary to insure the men do their jobs most efficiently and effectively.

Overhead - the major portion of this budget is the general benefits for the street department allocated from the Central Services General (1550) budget.

#### **Training - 1281:**

This program provides for the personal services time and aids required to provide the necessary training.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SUPERVISION		PROGRAM: 1280 - 1281	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SUPERVISION - 1280</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$106,116	\$117,580	\$127,164	\$127,164	\$131,406	
6011	OVERTIME	2,154	1,433	3,640	3,640	3,750	
6030	PENSIONS	0	0	0	0	200,928	
6040	FLEX PLAN	0	0	0	0	190,366	
		<u>108,270</u>	<u>119,013</u>	<u>130,804</u>	<u>130,804</u>	<u>526,450</u>	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	274	1,119	3,000	3,000	2,500	
6105	DUES & SUBSCRIPTIONS	223	282	500	500	500	
6188	CELL PHONE	2,582	3,417	2,500	2,500	3,000	
6270	GOPHER ONE STATE	3,256	2,933	3,000	3,000	3,100	
6271	HAZ. WASTE DISPOSAL	5,687	5,711	9,000	9,000	8,000	
		<u>12,022</u>	<u>13,462</u>	<u>18,000</u>	<u>18,000</u>	<u>17,100</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	404,128	444,300	505,020	505,020	157,920	
6806	PUBLIC WORKS BUILDING	22,572	23,652	34,800	34,800	35,664	
6808	EQUIPMENT OPERATION	2,340	2,472	2,628	2,628	17,268	
		<u>429,040</u>	<u>470,424</u>	<u>542,448</u>	<u>542,448</u>	<u>210,852</u>	
<b>TOTAL SUPERVISION</b>		<u>\$549,332</u>	<u>\$602,899</u>	<u>\$691,252</u>	<u>\$691,252</u>	<u>\$754,402</u>	
<b>TRAINING - 1281</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$45,619	\$42,715	\$42,200	\$42,200	\$31,000	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	14,312	24,167	20,000	20,000	20,000	
<b>COMMODITIES:</b>							
6579	TRAINING AIDS	0	1,053	1,000	1,000	1,000	
<b>TOTAL TRAINING</b>		<u>\$59,931</u>	<u>\$67,935</u>	<u>\$63,200</u>	<u>\$63,200</u>	<u>\$52,000</u>	
<b>TOTAL SUPERVISION &amp; TRAINING</b>		<u>\$609,263</u>	<u>\$670,834</u>	<u>\$754,452</u>	<u>\$754,452</u>	<u>\$806,402</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET DEPARTMENT	<b>PROGRAM:</b>
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**SUMMARY OF PERFORMANCE MEASURES**

**Street Department  
Payroll Summary - Distribution**

The Street Department consists of 28 personnel which include the following positions:

- 2 Team Leaders
- 1 Master Electrician
- 25 \* Heavy Equipment Operators, Equipment Operators, and Specialists

Additionally, 8 summer employees are hired to assist in various projects.

\* New program has the individuals placed in Step Program based on skill level.

Training	\$31,000	<b>Charged to Other Funds:</b>	
Street Maintenance:		Central Services:	
General Maintenance	388,500	City Hall	\$12,000
Street Sweeping	96,700	Public Works Building	37,000
Street Renovation	215,300	Equipment Operation	29,000
Snow & Ice Removal	216,600	Enterprise Funds	<u>136,000</u>
Street Lighting:		<b>Total Street Payroll</b>	<u><u>\$1,378,300</u></u>
Regular	3,300		
Ornamental	34,000		
Street Name Signs	47,200		
Traffic Control:			
Signal Maintenance	20,400		
Pavement Marking	25,200		
Bridges/Guard Rails	16,000		
Retaining Walls	5,800		
Public Sidewalks:			
Maintenance & Repair	20,000		
Snow & Ice Removal	19,500		
Parking Ramp Maintenance	13,200		
Parking Lots	11,600		
	<u>\$1,164,300</u>		

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET DEPARTMENT	PROGRAM:
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**SUMMARY OF PERFORMANCE MEASURES**

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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET MAINTENANCE	<b>PROGRAM:</b> 1301 - 1310
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### SUMMARY OF PERFORMANCE MEASURES

#### **General Maintenance - 1301:**

These funds are allocated for the general repairs made to the street; ex: rubberized crack sealing, asphalt patching, minor seal coating, and miscellaneous repairs.

Crews totaling approximately five "people years" work on general maintenance of City streets year round, weather permitting.

#### **Equipment - 1305:**

This program provides funding for the replacement of existing equipment and the purchase of capital upgrades for all Public Works programs.

#### **Street Sweeping - 1310:**

These funds are allocated for cleaning the 200 miles (800 lane miles) of City streets and 45 parking lots. Sweeping usually begins in early March, attempting to rid the streets and lots of winter sand to prevent being washed into storm sewers.

Six people are involved in the sweeping effort from early spring into summer and begins again in the fall when leaves are swept up to prevent the clogging of catch basins.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		STREET MAINTENANCE		1301 - 1310	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL MAINTENANCE - 1301</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$308,402	\$340,631	\$363,800	\$363,800	\$373,500	
6011	OVERTIME	11,751	16,526	11,000	11,000	15,000	
		<u>320,153</u>	<u>357,157</u>	<u>374,800</u>	<u>374,800</u>	<u>388,500</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SVCS	303	671	1,000	1,000	1,000	
6151	EQUIP RENTAL/CRUSHING	0	5,538	16,000	16,000	20,000	
6180	CONTRACTED REPAIR	17,563	8,723	14,000	14,000	16,000	
6182	RUBBISH HAULING	4,000	4,255	5,000	5,000	4,500	
6201	LAUNDRY	14,847	14,087	14,000	14,000	14,500	
		<u>36,713</u>	<u>33,274</u>	<u>50,000</u>	<u>50,000</u>	<u>56,000</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	10,759	14,542	15,000	15,000	16,000	
6517	SELECT MATERIALS	1,709	1,033	1,000	1,000	2,000	
6518	ASPHALT MIX	6,619	10,978	14,500	14,500	15,000	
6519	MC 1 OIL/RUB CRACK FILL	1,177	12,824	8,000	8,000	8,500	
6520	CONCRETE	0	1,405	1,000	1,000	1,600	
6556	TOOLS	15,415	16,738	14,000	14,000	14,200	
6610	SAFETY EQUIPMENT	14,254	13,611	13,000	13,000	14,000	
		<u>49,933</u>	<u>71,131</u>	<u>66,500</u>	<u>66,500</u>	<u>71,300</u>	
<b>CENTRAL SERVICES:</b>							
6808	EQUIPMENT OPERATION	535,668	565,260	580,692	580,692	511,392	
		<u>535,668</u>	<u>565,260</u>	<u>580,692</u>	<u>580,692</u>	<u>511,392</u>	
<b>TOTAL GENERAL MAINTENANCE</b>		<u>\$942,467</u>	<u>\$1,026,822</u>	<u>\$1,071,992</u>	<u>\$1,071,992</u>	<u>\$1,027,192</u>	
<b>EQUIPMENT - 1305</b>							
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	\$530,427	\$542,385	\$463,333	\$463,333	\$280,916	
6711	NEW	0	0	0	0	0	
		<u>530,427</u>	<u>542,385</u>	<u>463,333</u>	<u>463,333</u>	<u>280,916</u>	
<b>TOTAL REPLACEMENT</b>		<u>\$530,427</u>	<u>\$542,385</u>	<u>\$463,333</u>	<u>\$463,333</u>	<u>\$280,916</u>	
<b>STREET SWEEPING - 1310</b>							
<b>PERSONAL SERVICES</b>							
6010	PAYROLL	\$89,094	\$92,627	\$95,100	\$95,100	\$95,200	
6011	OVERTIME	1,358	1,032	2,000	2,000	1,500	
		<u>90,452</u>	<u>93,659</u>	<u>97,100</u>	<u>97,100</u>	<u>96,700</u>	
<b>COMMODITIES:</b>							
6523	BROOMS	17,464	12,402	15,500	15,500	15,000	
6524	WEARING SHOES	0	99	1,000	1,000	100	
		<u>17,464</u>	<u>12,501</u>	<u>16,500</u>	<u>16,500</u>	<u>15,100</u>	
<b>TOTAL STREET SWEEPING</b>		<u>\$107,916</u>	<u>\$106,160</u>	<u>\$113,600</u>	<u>\$113,600</u>	<u>\$111,800</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET MAINTENANCE	PROGRAM: 1314 - 1318
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### SUMMARY OF PERFORMANCE MEASURES

#### Street Renovation - 1314:

This program incorporates approximately fifteen to twenty miles of street renovation yearly. This work would include surface leveling prior to seal coating, and seal coating asphalt streets. Also, this would include some milling of asphalt streets, overlaying with a new lift of asphalt, and recycling street in place with an asphalt overlay.

As to concrete streets, this account would fund concrete repairs that are not a result of watermain and utility repairs. The concrete repair would be concrete surface repairs, curb and gutter adjustments, and concrete panel replacement.

This work area involves approximately twenty persons (full and part time) from May (when road restrictions are lifted) to late September.

#### Snow and Ice Removal - 1318:

Snow and ice removal in Edina constitutes a majority of the Street Department's work during the winter months. The City, which consists of 200 miles of street, 22 miles of sidewalk, 5 miles of alley, 273 cul-de-sacs, 45 parking lots, and 3 parking ramps is divided in 26 snow plow routes. The equipment involved in plowing includes 23 trucks with plows, 1 graders, 5 loaders, and 3 sidewalk plows. Twenty-three units are equipped with wings for more efficient plowing and some are equipped with pre-wetting equipment.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		STREET MAINTENANCE		1314 - 1318	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>RENOVATION - 1314</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$161,119	\$196,850	\$201,800	\$201,800	\$211,600	
6011	OVERTIME	2,645	4,802	3,000	3,000	3,700	
		<u>163,764</u>	<u>201,652</u>	<u>204,800</u>	<u>204,800</u>	<u>215,300</u>	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIR	20,274	15,042	20,000	20,000	22,000	
6181	DUMP CHARGES/RECYCLE	0	0	1,000	1,000	0	
		<u>20,274</u>	<u>15,042</u>	<u>21,000</u>	<u>21,000</u>	<u>22,000</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,659	6,124	6,000	6,000	7,000	
6517	GRANULAR MATERIALS	41,064	56,424	40,000	40,000	43,000	
6518	ASPHALT MIX	127,592	142,004	140,000	140,000	155,000	
6519	EMUL. ASPHALT	25,532	29,671	45,000	45,000	46,000	
6520	CONCRETE	11,957	35,004	30,000	30,000	40,000	
		<u>208,804</u>	<u>269,227</u>	<u>261,000</u>	<u>261,000</u>	<u>291,000</u>	
<b>TOTAL RENOVATION</b>		<u>\$392,842</u>	<u>\$485,921</u>	<u>\$486,800</u>	<u>\$486,800</u>	<u>\$528,300</u>	
<b>SNOW &amp; ICE REMOVAL - 1318</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$129,631	\$182,960	\$166,500	\$166,500	\$183,600	
6011	OVERTIME	24,974	43,455	33,600	33,600	33,000	
		<u>154,605</u>	<u>226,415</u>	<u>200,100</u>	<u>200,100</u>	<u>216,600</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	5,768	9,763	8,000	8,000	8,100	
6516	CALCIUM CHLOR./DEICER	0	0	500	500	50	
6517	SAND	18,138	24,371	30,000	30,000	31,000	
6525	SALT	68,193	91,854	60,000	60,000	75,000	
		<u>92,099</u>	<u>125,988</u>	<u>98,500</u>	<u>98,500</u>	<u>114,150</u>	
<b>TOTAL SNOW &amp; ICE REMOVAL</b>		<u>\$246,704</u>	<u>\$352,403</u>	<u>\$298,600</u>	<u>\$298,600</u>	<u>\$330,750</u>	
<b>TOTAL STREET MAINTENANCE</b>		<u>\$2,220,356</u>	<u>\$2,513,691</u>	<u>\$2,434,325</u>	<u>\$2,434,325</u>	<u>\$2,278,958</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET LIGHTING	<b>PROGRAM:</b> 1321 - 1322
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### SUMMARY OF PERFORMANCE MEASURES

#### **Regular Street Lighting - 1321:**

In the City, there are 1,908 NSP owned street lights; for the most part, "over the roadway" lights are attached to existing NSP service poles. The funds in this program are used for rental fees, power and replacement of existing systems.

#### **Ornamental Street Lighting - 1322:**

The City owns 498 ornamental street lights. Ornamental lights include decorative or architectural lighting that has a unique design head and pole, or in some cases, antique lighting. The City is responsible for all parts and maintenance of the lights including underground wiring and painting of the poles. The funds in this program are expended on power parts, replacement fixtures, poles and lamps.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET LIGHTING		PROGRAM: 1321 - 1322	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>REGULAR - 1321</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$0	\$629	\$3,200	\$3,200	\$3,300	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	0	0	1,000	1,000	1,200	
6185	LIGHT & POWER	339,893	301,855	315,000	315,000	310,000	
		<u>339,893</u>	<u>301,855</u>	<u>316,000</u>	<u>316,000</u>	<u>311,200</u>	
<b>COMMODITIES:</b>							
6530	REPAIR PARTS	233	104	500	500	600	
	<b>TOTAL STREET LIGHTING REGULAR</b>	<u>\$340,126</u>	<u>\$302,588</u>	<u>\$319,700</u>	<u>\$319,700</u>	<u>\$315,100</u>	
<b>ORNAMENTAL - 1322</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$22,805	\$28,035	\$31,700	\$31,700	\$34,000	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	2,357	679	500	500	1,200	
6185	LIGHT & POWER	6,619	55,465	75,000	75,000	75,000	
		<u>8,976</u>	<u>56,144</u>	<u>75,500</u>	<u>75,500</u>	<u>76,200</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	9,807	11,969	10,000	10,000	10,000	
6530	REPAIR PARTS	4,761	19,460	15,000	15,000	16,000	
		<u>14,568</u>	<u>31,429</u>	<u>25,000</u>	<u>25,000</u>	<u>26,000</u>	
	<b>TOTAL STREET LIGHTING ORNAMENTAL</b>	<u>\$46,349</u>	<u>\$115,608</u>	<u>\$132,200</u>	<u>\$132,200</u>	<u>\$136,200</u>	
	<b>TOTAL STREET LIGHTING</b>	<u>\$386,475</u>	<u>\$418,196</u>	<u>\$451,900</u>	<u>\$451,900</u>	<u>\$451,300</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> TRAFFIC & STREET SIGNS	<b>PROGRAM:</b> 1325
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**SUMMARY OF PERFORMANCE MEASURES**

**Street Name Signs/Traffic Signs - 1325:**

The funds for this program are used for the maintenance and replacement of the City's 2,200 street name signs. These signs usually last 6 to 7 years, however, most are replaced earlier due to damages or vandalism at a rate of roughly 10% per year.

The traffic sign account covers the maintenance and replacement of approximately 2,500 traffic signs.

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: TRAFFIC & STREET NAME SIGNS	PROGRAM: 1325		
SUMMARY OF EXPENDITURES					
ACCT. DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
			ESTIMATED	BUDGETED	
<b>PERSONAL SERVICES:</b>					
6010 PAYROLL	\$49,749	\$47,393	\$42,200	\$42,200	\$47,200
<b>CONTRACTUAL SERVICES:</b>					
6103 PROFESSIONAL SERVICES	0	0	500	500	2,000
<b>COMMODITIES:</b>					
6406 GENERAL SUPPLIES	12,575	12,016	13,000	13,000	13,500
6531 SIGNS & POSTS	8,006	17,921	21,500	21,500	22,000
6532 PAINT	422	0	1,000	1,000	800
	<u>21,003</u>	<u>29,937</u>	<u>35,500</u>	<u>35,500</u>	<u>36,300</u>
<b>TOTAL STREET NAME SIGNS</b>	<u>\$70,752</u>	<u>\$77,330</u>	<u>\$78,200</u>	<u>\$78,200</u>	<u>\$85,500</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> TRAFFIC CONTROL	<b>PROGRAM:</b> 1330 - 1335
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### SUMMARY OF PERFORMANCE MEASURES

#### Traffic Signal Maintenance - 1330:

The City owns and maintains eleven traffic signal systems, and in conjunction with the State, assists with maintenance of an additional nine signal systems. Electronic maintenance is performed down to a component level on all printed circuit boards. Ninety percent of the funds from this account are applied toward light and power with the remaining 10% directed towards parts, back-up equipment and test equipment.

#### Pavement Marking - 1335:

The City sign shop, which is responsible for pavement marking, consists of 2 men, 1 truck, 2 strippers, and 1 trailer. The bulk of the funds for this account are directed towards the following projects:

<u>Projects</u>	<u>Material Used</u>
- Center line striping of State Aid streets	450 gallons paint
- Lane striping	250 gallons paint
- Painting legends & arrows on pavement and parking lots; and 70 school crossings	100 gallons paint

Additionally, the sign shop is responsible for striping the City's 45 parking lots and painting the center line and messages on Cornelia and Bredeson Park walking paths.

Also, the 6532 line item now includes permanent pavement marking materials. We have found that some high traffic areas and concrete streets do not hold paint very well. We have changed to different materials which last longer.

FUND:	FUNCTION:	AREA:	PROGRAM:			
GENERAL	PUBLIC WORKS	TRAFFIC CONTROL	1330 - 1335			
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>TRAFFIC SIGNAL MAINTENANCE 1330</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$13,715	\$23,788	\$15,800	\$15,800	\$20,400
<b>CONTRACTUAL SERVICES:</b>						
6180	CONTRACTED REPAIRS	0	4,724	4,000	4,000	8,000
6185	LIGHT & POWER	53,182	54,344	60,000	60,000	62,000
6215	EQUIPMENT MAINT.	8,431	2,982	24,000	24,000	26,000
		61,613	62,050	88,000	88,000	96,000
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	1,778	4,656	1,500	1,500	1,900
6530	REPAIR PARTS	8,868	4,421	5,000	5,000	6,000
		10,646	9,077	6,500	6,500	7,900
<b>TOTAL TRAFFIC SIGNAL MAINTENANCE</b>		<b>\$85,974</b>	<b>\$94,915</b>	<b>\$110,300</b>	<b>\$110,300</b>	<b>\$124,300</b>
<b>PAVEMENT MARKING - 1335</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$8,533	\$7,706	\$22,200	\$22,200	\$25,200
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	0	0	1,000	1,000	1,500
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	3,507	3,909	3,000	3,000	3,200
6532	PAINT & PAVE MARKING	9,039	16,064	14,000	14,000	14,500
		12,546	19,973	17,000	17,000	17,700
<b>TOTAL PAVEMENT MARKING</b>		<b>\$21,079</b>	<b>\$27,679</b>	<b>\$40,200</b>	<b>\$40,200</b>	<b>\$44,400</b>
<b>TOTAL TRAFFIC CONTROL</b>		<b>\$107,053</b>	<b>\$122,594</b>	<b>\$150,500</b>	<b>\$150,500</b>	<b>\$168,700</b>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> BRIDGES/GUARD RAILS	<b>PROGRAM:</b> 1343
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### SUMMARY OF PERFORMANCE MEASURES

#### **Bridges/Guard Rails - 1343:**

The sign shop is responsible for the sanding, priming, and painting of bridge rails and guide posts. There are 25 bridges and culverts in the City which require annual inspection and certification to the state as to their condition. Major deck repairs are taken care of by outside contractors.

Additionally, there are numerous guard rail locations throughout the City requiring periodic maintenance.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: BRIDGES/GUARD RAILS		PROGRAM: 1343	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$10,745	\$8,721	\$15,800	\$15,800	\$16,000	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	0	0	4,000	4,000	2,000	
6151	EQUIPMENT RENTAL	0	695	500	500	800	
		0	695	4,500	4,500	2,800	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,476	1,763	3,000	3,000	3,300	
6533	GUARD RAIL MATERIAL	0	2,451	3,000	3,000	4,000	
		3,476	4,214	6,000	6,000	7,300	
<b>TOTAL BRIDGES/GUARD RAILS</b>		<b>\$14,221</b>	<b>\$13,630</b>	<b>\$26,300</b>	<b>\$26,300</b>	<b>\$26,100</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> RETAINING WALL MAINT.	<b>PROGRAM:</b> 1344
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### SUMMARY OF PERFORMANCE MEASURES

#### **Retaining Wall Maintenance – 1344:**

There are approximately 50 retaining walls in the City. They are beginning to show age for various reasons and are in need of repair. They are constructed of timber, lannon stone and other landscaping materials. This program would provide for materials, some contracted repairs, and labor distributed from the general street maintenance program.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		RETAINING WALLS		1344	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$234	\$154	\$7,400	\$7,400	\$5,800	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	2,088	11,570	12,000	12,000	12,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	0	155	1,000	1,000	1,200	
6577	LUMBER/STONE	6,007	4,907	5,000	5,000	5,200	
		6,007	5,062	6,000	6,000	6,400	
<b>TOTAL RETAINING WALLS</b>		<b>\$8,329</b>	<b>\$16,786</b>	<b>\$25,400</b>	<b>\$25,400</b>	<b>\$24,200</b>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SIDEWALKS RAMPS, PARKING LOTS	PROGRAM: 1365 - 1375
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### SUMMARY OF PERFORMANCE MEASURES

#### **Sidewalks - Maintenance & Repair - 1365:**

Maintenance and repairs for the City's 22 miles of sidewalk begin in the early spring with the sweeping of winter sand and proceed through the summer and fall with maintenance on an as needed basis by the City street crews.

#### **Sidewalks - Snow & Ice Removal - 1370:**

Removal of snow from the City's 22 miles of sidewalk is another responsibility of the Street department. Three snow plow/blowers are used to accomplish this task. Under normal conditions, it takes 2 to 4 days to clear walks.

#### **Parking Ramp Maintenance - 1375:**

The City owns 3 parking ramps in downtown Edina. Each ramp consists of three levels, with 302 spaces in the south ramp, 274 spaces in the center ramp and 269 in the north ramp. The funds from this account are allocated towards plowing, sweeping, lighting, cleaning supplies, and contractual services. \$11,000 is received in revenue from the 50<sup>th</sup> and France Business Association to pay for their portion of ramp maintenance.

FUND:		FUNCTION:		AREA:		PROGRAM:
GENERAL		PUBLIC WORKS		SIDEWALKS RAMPS, PARKING LOTS		1365 - 1375
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>SIDEWALKS - MAINTENANCE &amp; REPAIR - 1365</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$2,812	\$15,795	\$15,800	\$15,800	\$20,000
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	0	0	1,000	1,000	1,000
6518	BLACKTOP	443	0	500	500	500
6520	CONCRETE	414	4,558	2,000	2,000	2,400
		857	4,558	3,500	3,500	3,900
<b>TOTAL SIDEWALK - MAINTENANCE &amp; REPAIR</b>		<b>\$3,669</b>	<b>\$20,353</b>	<b>19,300</b>	<b>19,300</b>	<b>23,900</b>
<b>SIDEWALKS - SNOW &amp; ICE REMOVAL - 1370</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$9,844	\$14,417	\$18,130	\$18,130	\$18,500
6011	OVERTIME	2,060	2,603	2,200	2,200	1,000
		11,904	17,020	20,330	20,330	19,500
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	0	0	500	500	500
<b>TOTAL SIDEWALK - SNOW &amp; ICE REMOVAL</b>		<b>\$11,904</b>	<b>\$17,020</b>	<b>\$20,830</b>	<b>\$20,830</b>	<b>\$20,000</b>
<b>PARKING RAMP MAINT. - 1375</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$6,932	\$8,938	\$10,500	\$10,500	\$10,400
6011	OVERTIME	3,436	4,041	3,200	3,200	2,800
		10,368	12,979	13,700	13,700	13,200
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	23,466	1,899	12,000	12,000	10,000
6185	LIGHT & POWER	38,321	40,962	42,000	42,000	43,000
6189	SEWER & WATER	202	210	0	0	200
		61,989	43,071	54,000	54,000	53,200
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	1,812	5,087	1,000	1,000	1,200
6511	CLEANING SUPPLIES	0	0	500	500	600
6530	REPAIR PARTS	4,510	10,061	10,000	10,000	10,200
		6,322	15,148	11,500	11,500	12,000
<b>TOTAL PARKING RAMP MAINTENANCE</b>		<b>\$78,679</b>	<b>\$71,198</b>	<b>\$79,200</b>	<b>\$79,200</b>	<b>\$78,400</b>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SIDEWALKS RAMPS PARKING LOTS	<b>PROGRAM:</b> 1380
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**SUMMARY OF PERFORMANCE MEASURES****Parking Lot Maintenance - 1380:**

Funds for this program are directed toward maintaining the City's parking lots. The parking lots covered in this account includes parking lots located at the following locations: Public Works, City Hall, 50<sup>th</sup> & France Middle Surface lot, easterly row of the Lund's surface lot at 50<sup>th</sup> & France, the entrance lot of the Jerry's Parking Ramp at Grandview. Maintenance includes sweeping, plowing and striping of the lots and is accomplished by the street department.

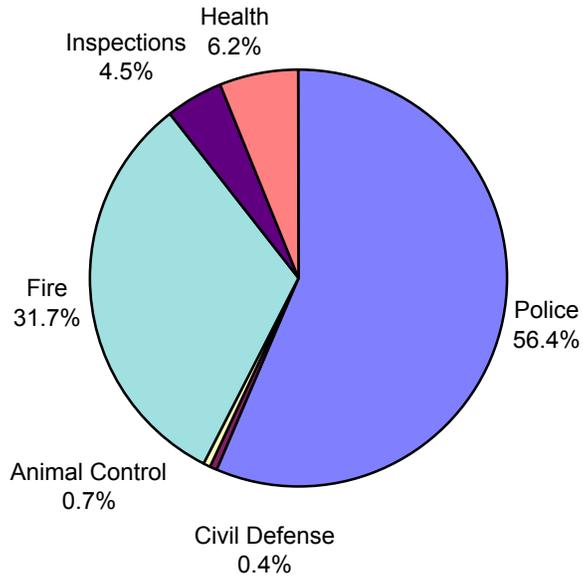
FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SIDEWALKS RAMPS, PARKING LOTS		PROGRAM: 1380	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
	<b>PARKING LOT MAINTENANCE - 1380</b>						
	<b>PERSONAL SERVICES:</b>						
	6010 PAYROLL	\$0	\$5,534	\$11,600	\$11,600	\$11,600	
	<b>CONTRACTUAL SERVICES:</b>						
	6103 PROFESSIONAL SERVICES	1,194	0	500	500	600	
	<b>COMMODITIES:</b>						
	6406 GENERAL SUPPLIES	0	681	500	500	600	
	6518 BLACKTOP	1,121	8,958	10,000	10,000	12,500	
	6519 ROAD OIL/SEALING	0	0	1,000	1,000	3,500	
		1,121	9,639	11,500	11,500	16,600	
	<b>TOTAL PARKING LOTS</b>	<b>\$2,315</b>	<b>\$15,173</b>	<b>\$23,600</b>	<b>\$23,600</b>	<b>\$28,800</b>	
	<b>TOTAL SIDEWALKS - RAMPS &amp; PARKING LOTS</b>	<b>\$96,567</b>	<b>\$123,744</b>	<b>\$142,930</b>	<b>\$142,930</b>	<b>\$151,100</b>	



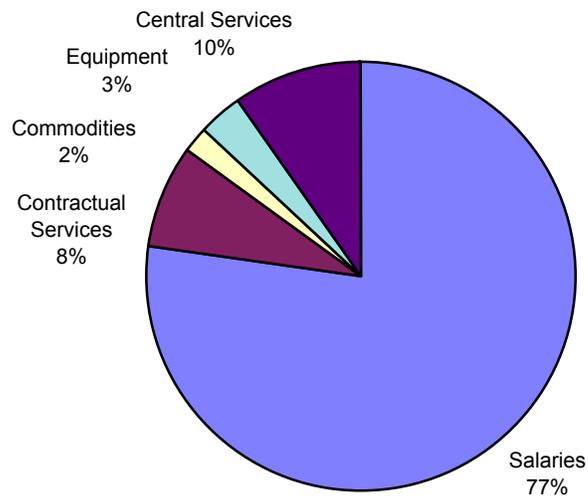
## *Public Safety*

# Public Safety Overview

## Public Safety Distribution by Area



## Public Safety Distribution by Expenditure



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> POLICE PROTECTION	<b>PROGRAM:</b> 1400 - 1419
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### SUMMARY OF PERFORMANCE MEASURES

#### Police – 1400

Personal services consist of 66 full time employees, part-time help, and community service officers

The City of Edina Police Department is called upon to perform many emergency and public service tasks throughout the year. In 2001, the department responded to over 25,000 calls for service which involved medicals, fires, emergencies, accidents, thefts, damage to property, suspicious persons and vehicles, alarm responses as well as public service and educational activities. Approximately 30% of these calls require multiple officer responses which equals over 30,000 officer responses.

The City reports approximately 1,289 major Part I crimes such as burglary, robbery, assault, etc., with an additional 1,122 Part II or lessor crimes also reported.

Police respond to emergency calls within 5 minutes and to non-emergency calls within 10 minutes under normal conditions.

The Police Department is also responsible for educating the public in crime prevention techniques, investigation of all felony crimes against persons and, where warranted, other crimes as well.

Over 80% of the Police budget is directly or indirectly spent on labor.

The Police Department operates 1,095 shifts, 7 days a week, 24 hours per day and maintains an average patrol strength of 5.2 officers at any given time.

#### **Explanation of Change:**

\$20,000 added to range rental/operations to cover cost of operating the new training facility.

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>POLICE SERVICES - 1400</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$3,183,685	\$3,359,625	\$3,697,593	\$3,697,593	\$3,827,976	
6011	OVERTIME	186,267	220,588	115,000	115,000	117,519	
6030	PENSIONS	0	0	0	0	379,340	
6035	SEVERANCE	65,420	25,960	0	0	0	
6040	FLEX PLAN	0	0	0	0	429,553	
		<u>3,435,372</u>	<u>3,606,173</u>	<u>3,812,593</u>	<u>3,812,593</u>	<u>4,754,388</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	16,899	13,295	10,700	10,700	10,968	
6104	CONTINUING EDUCATION	26,065	42,907	30,500	30,500	31,263	
6105	DUES & SUBSCRIPTIONS	4,025	2,369	2,385	2,385	2,445	
6106	MEETING EXPENSE	1,084	837	1,030	1,030	1,055	
6107	MILEAGE	3,336	3,597	3,336	3,336	6,728	
6151	EQUIPMENT RENTAL	15,705	24,205	15,000	15,000	15,375	
6160	DATA PROCESSING	59,645	16,960	61,800	61,800	63,345	
6175	PHYSICAL EXAMINATIONS	630	557	0	0	650	
6188	TELEPHONE	9,770	12,022	11,872	11,872	12,169	
6201	LAUNDRY	514	535	525	525	538	
6203	UNIFORM ALLOWANCE	40,783	45,613	40,065	40,065	41,067	
6204	TELETYPE SERVICE	2,640	2,973	6,420	6,420	6,420	
6215	EQUIPMENT MAINT.	10,655	9,765	11,330	11,330	11,178	
6221	RANGE RENTAL	0	0	10,000	10,000	30,250	
6230	SERVICE CONTR. - EQUIP.	54,867	77,392	53,216	53,216	54,546	
		<u>246,618</u>	<u>253,027</u>	<u>258,179</u>	<u>258,179</u>	<u>287,997</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	1,797	1,949	2,460	2,460	2,460	
6406	GENERAL SUPPLIES	25,355	29,248	31,363	31,363	32,147	
6408	PHOTOGRAPHIC SUPPLIES	1,840	2,277	3,045	3,045	3,045	
6510	FIRST AID SUPPLIES	1,065	372	828	828	848	
6513	OFFICE SUPPLIES	5,650	2,964	2,548	2,548	2,612	
6514	INSPECTION EXPENSES	1,007	15	1,030	1,030	1,056	
6551	AMMUNITION	11,288	15,190	8,863	8,863	9,557	
6575	PRINTING	9,884	8,908	13,400	13,400	13,400	
6610	SAFETY EQUIPMENT	2,134	2,239	3,060	3,060	3,137	
		<u>60,020</u>	<u>63,162</u>	<u>66,597</u>	<u>66,597</u>	<u>68,262</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> POLICE PROTECTION	<b>PROGRAM:</b> 1400 - 1419
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### SUMMARY OF PERFORMANCE MEASURES

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Police Budget</b>	\$5,790,711	\$6,081,605	5.02%

#### **Reserve Program - 1419:**

The reserve program is comprised of the Senior Police Reserve (10 members), Explorer Post 925 (20 members), and the Edina Police Reserve (12 members).

Explorer Post 925 contributes approximately 700 hours of public services to various community events and programs. This is a result of career orientation and training provided by the Police Department.

The Edina Police Reserve serves the community in excess of 1,400 hours annually. They perform work during special events and provide non-emergency service work and patrol.

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	\$819,156	\$909,180	\$1,006,200	\$1,006,200	\$235,668	
6804	CITY HALL	75,720	78,012	82,536	82,536	94,104	
6808	EQUIPMENT OPERATION	232,452	245,292	273,732	273,732	346,404	
		<u>1,127,328</u>	<u>1,232,484</u>	<u>1,362,468</u>	<u>1,362,468</u>	<u>676,176</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	203,404	126,725	268,391	268,391	271,737	
		<u>203,404</u>	<u>126,725</u>	<u>268,391</u>	<u>268,391</u>	<u>271,737</u>	
<b>TOTAL POLICE SERVICES</b>		<u>\$5,072,742</u>	<u>\$5,281,571</u>	<u>\$5,768,228</u>	<u>\$5,768,228</u>	<u>\$6,058,560</u>	
<b>RESERVE PROGRAM - 1419</b>							
<b>CONTRACTUAL SERVICES:</b>							
6102	CONTRACTUAL SERVICES	\$12,100	\$12,000	12,200	12,200	12,200	
6104	CONTINUING EDUCATION	2,476	3,319	3,400	3,400	3,485	
6106	MEETING EXPENSE	186	179	1,133	1,133	1,266	
6203	UNIFORM ALLOWANCE	4,134	3,480	4,806	4,806	5,126	
		<u>18,896</u>	<u>18,978</u>	<u>21,539</u>	<u>21,539</u>	<u>22,077</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,239	431	351	351	360	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	1,130	0	593	593	608	
<b>TOTAL RESERVE PROGRAM</b>		<u>\$21,265</u>	<u>\$19,409</u>	<u>\$22,483</u>	<u>\$22,483</u>	<u>\$23,045</u>	
<b>TOTAL POLICE PROTECTION</b>		<u>\$5,094,007</u>	<u>\$5,300,980</u>	<u>\$5,790,711</u>	<u>\$5,790,711</u>	<u>\$6,081,605</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> CIVILIAN DEFENSE	<b>PROGRAM:</b> 1460
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### SUMMARY OF PERFORMANCE MEASURES

#### Civilian Defense - 1460:

Personal services consist of  $\frac{1}{4}$  the time of the police chief. This is a cumulative estimate of Police department time of the Director, Coordinator, and administrative specialists.

The objective of the Civilian Defense program is to prepare the community for disasters or emergencies - natural or man-made. This is accomplished by compliance with Federal, State and County guidelines for emergency preparedness planning.

Action plans are developed and practiced at the City level. This activity, coupled with 10 outdoor warning sirens, ensures the operation of government and maintenance of emergency services during disasters.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Civilian Defense Budget</b>	\$42,927	\$44,126	2.79%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		CIVILIAN DEFENSE		1460	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$23,947	\$24,215	\$25,184	\$25,184	\$25,939	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	687	301	1,585	1,585	1,625	
6104	CONTINUING EDUCATION	605	0	1,131	1,131	1,159	
6105	DUES & SUBSCRIPTIONS	100	130	120	120	130	
6185	LIGHT AND POWER	616	633	730	730	741	
6230	SERVICE CONTRACTS	3,690	3,600	4,996	4,996	5,121	
		5,698	4,664	8,562	8,562	8,776	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,366	0	1,277	1,277	1,309	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	0	7,455	7,904	7,904	8,102	
<b>TOTAL CIVILIAN DEFENSE</b>		<b>\$31,011</b>	<b>\$36,334</b>	<b>\$42,927</b>	<b>\$42,927</b>	<b>\$44,126</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> ANIMAL CONTROL	<b>PROGRAM:</b> 1450
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**SUMMARY OF PERFORMANCE MEASURES**

**Animal Control - 1450:**

Personal services consist of 1 full time person.

Animal control is provided 12 hours per day by augmenting one Animal Control Officer with CSOs responding to calls for service.

Animal control is a function of the Police Department. The Animal Control Officer is responsible for the enforcement of the City's animal-related ordinances and also assists City residents with animal control problems, both wild and domestic. Approximately 3,000 calls for service are responded to annually.

Priorities for animal control are the safety and protection of persons, the well-being of the City's animal population, and the protection of property.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Animal Control Budget</b>	\$79,651	\$80,689	1.30%

**ANNUAL BUDGET**

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: ANIMAL CONTROL		PROGRAM: 1450	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$38,326	\$40,738	\$42,096	\$42,096	\$43,359	
6011	OVERTIME	421	846	515	515	530	
6030	PENSIONS	0	0	0	0	4,290	
6040	FLEX PLAN	0	0	0	0	6,260	
		<u>38,747</u>	<u>41,584</u>	<u>42,611</u>	<u>42,611</u>	<u>54,439</u>	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	274	30	785	785	785	
6217	KENNEL SERVICES	4,191	9,433	6,725	6,725	6,913	
		<u>4,465</u>	<u>9,463</u>	<u>7,510</u>	<u>7,510</u>	<u>7,698</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,196	685	3,654	3,654	3,745	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	7,524	14,556	15,792	15,792	4,380	
6808	EQUIPMENT OPERATION	3,168	3,348	3,552	3,552	3,732	
		<u>10,692</u>	<u>17,904</u>	<u>19,344</u>	<u>19,344</u>	<u>8,112</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	0	2,681	6,532	6,532	6,695	
		<u>0</u>	<u>2,681</u>	<u>6,532</u>	<u>6,532</u>	<u>6,695</u>	
<b>TOTAL ANIMAL CONTROL</b>		<u>\$55,100</u>	<u>\$72,317</u>	<u>\$79,651</u>	<u>\$79,651</u>	<u>\$80,689</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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### SUMMARY OF PERFORMANCE MEASURES

#### Fire Protection - 1470:

Personal services consist of 31 full time personnel, 1 part time position and 15 volunteer firefighters.

Services are provided in 5 primary areas; fire suppression, special operations, emergency medical services, fire prevention, and public information.

The primary purpose of fire suppression and special operations is to provide an immediate response to protect lives, property and the environment from exposure to natural, industrial and environmental hazards. Response should place a fire or emergency unit on the scene within 8 minutes at least 90% of the time. Typical actions are search, rescue, and removal of persons in immediate danger, interior fire attack to stop the fire development, exterior fire streams to prevent fire extension, fire extinguishment and control. Also necessary actions and measures to minimize property damage by smoke, water, weather and release of hazardous or toxic materials. Equipment consists of 3 pumpers, 1 aerial tower and various support vehicles. In 2001, 1,142 (an increase of 4.7% from 2000) fire responses included fires, hazardous conditions, and public service emergency calls.

The purpose of Emergency Medical Services (EMS) is to provide immediate and advanced life support actions to meet the community's emergency medical needs. Response should place an ambulance on the scene within 6 minutes at least 90% of the time. Equipment consists of 3 Advanced Life Support (ALS) paramedic ambulances and one ALS pumper. Services provide both immediate emergency care and transportation to metro-area hospitals. Paramedics are cross-trained as firefighters, and all firefighters are cross-trained to emergency medical technician level. Emergency medical services also include public information activities to prevent and best prepare citizens for emergency medical situations. In 2001, medical calls totaled 2,931. The long-term trend in medical emergency calls is upward. In 2003, Hennepin County will require our three ambulances to use the Metro 800 MHz radio system.

The goal of fire prevention activities is three-fold: first, to prevent fire ignition whenever possible, second, when fires do occur, to minimize fire impact on lives and property, and finally information management to allow us to forecast needs in the areas of built fire protection systems, operational support and program development. Strategies for action include fire detection, automatic suppression, structural compartmentalization, building access and site controls. Prevention information emphasizes citizen survival by teaching proven fire safety techniques. All Fire Department personnel are involved in public information programs and building inspection activities. Fire inspectors typically make the specialized permit and approval inspections. Two new programs started in 2001 – smoke detector installation and child passenger seat safety checks, both have been extremely well received. A new pre-fire planning system was developed in 2002 and will be expanded upon.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		FIRE PROTECTION		1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$1,761,199	\$1,883,021	\$1,966,721	\$1,966,721	\$2,055,350	
6011	OVERTIME	275,942	229,766	350,000	350,000	320,500	
6030	PENSIONS	0	0	0	0	182,610	
6040	FLEX PLAN	0	0	0	0	196,423	
		<u>2,037,141</u>	<u>2,112,787</u>	<u>2,316,721</u>	<u>2,316,721</u>	<u>2,754,883</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	66,113	71,177	75,480	75,480	77,400	
6104	CONTINUING EDUCATION	17,576	22,130	20,655	20,655	21,500	
6105	DUES & SUBSCRIPTIONS	2,056	2,950	1,632	1,632	2,000	
6106	MEETING EXPENSE	849	1,096	510	510	800	
6107	MILEAGE	165	259	204	204	250	
6151	EQUIPMENT RENTAL	5,874	6,877	5,610	5,610	10,070	
6160	DATA PROCESSING	11,605	11,966	15,810	15,810	7,500	
6175	PHYSICAL EXAMINATION	3,088	4,267	2,040	2,040	4,000	
6180	CONTRACTED REPAIRS	28,101	31,370	35,700	35,700	36,500	
6182	RUBBISH REMOVAL	1,416	1,969	1,326	1,326	2,000	
6185	LIGHT AND POWER	8,751	8,927	9,384	9,384	9,000	
6186	HEAT	10,377	17,216	19,000	19,000	19,000	
6188	CELL PHONE	5,363	5,790	4,284	4,284	5,800	
6189	SEWER AND WATER	1,212	1,428	1,326	1,326	1,500	
6201	LAUNDRY	3,446	4,270	3,366	3,366	4,400	
6203	UNIFORM ALLOWANCE	38,034	0	0	0	0	
6215	PREVENTATIVE MAINT.	11,340	17,650	11,220	11,220	14,000	
6260	LICENSES AND PERMITS	145	448	408	408	500	
		<u>215,511</u>	<u>209,790</u>	<u>207,955</u>	<u>207,955</u>	<u>216,220</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	784	1,346	1,734	1,734	1,500	
6406	GENERAL SUPPLIES	79,007	64,760	45,900	45,900	47,000	
6408	PHOTOGRAPHIC SUPPL.	561	472	918	918	600	
6510	FIRST AID SUPPLIES	34,403	35,930	45,900	45,900	45,000	
6511	CLEANING SUPPLIES	1,272	3,410	816	816	1,500	
6513	OFFICE SUPPLIES	3,151	1,539	1,530	1,530	1,600	
6530	REPAIR PARTS	1,250	12,433	6,120	6,120	8,000	
6550	HAZARDOUS MATERIALS	0	3,045	510	510	800	
6552	PROTECTIVE CLOTHING	16,839	9,223	5,100	5,100	5,500	
6556	TOOLS	279	1,406	1,530	1,530	1,500	
6557	FIREFIGHTING FOAM	0	492	816	816	850	
6558	FIRE UNIFORMS	0	16,843	12,240	12,240	12,500	
6579	TRAINING AIDS	2,480	4,711	2,265	2,265	2,000	
6614	FIRE PREVENTION	1,775	3,250	1,530	1,530	1,700	
		<u>141,801</u>	<u>158,860</u>	<u>126,909</u>	<u>126,909</u>	<u>130,050</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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### SUMMARY OF PERFORMANCE MEASURES

**Explanation of Change:**

\$40,000 has been deducted from overtime. \$20,000 due to the availability of training at the new Public Safety Training Center and \$20,000 to meet budget requirements.

\$3,070 was added to lease 800 MHZ radios for the ambulances.

Equipment Replacement was reduced by \$132,500 for equipment that will be purchased by Equipment Certificates.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Fire Budget</b>	\$3,437,420	\$3,422,264	-0.44%

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>CENTRAL SERVICES:</b>						
6803	GENERAL	\$473,292	\$531,816	\$515,820	\$515,820	\$137,616
6808	EQUIPMENT OPERATION	81,468	85,968	97,884	97,884	139,560
		<u>\$554,760</u>	<u>\$617,784</u>	<u>613,704</u>	<u>613,704</u>	<u>277,176</u>
<b>EQUIPMENT:</b>						
6710	REPLACEMENT	156,704	591,488	172,131	172,131	43,935
		<u>156,704</u>	<u>591,488</u>	<u>172,131</u>	<u>172,131</u>	<u>43,935</u>
<b>TOTAL FIRE PROTECTION</b>		<u>\$3,105,917</u>	<u>\$3,690,709</u>	<u>\$3,437,420</u>	<u>\$3,437,420</u>	<u>\$3,422,264</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> PUBLIC HEALTH	<b>PROGRAM:</b> 1490
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### SUMMARY OF PERFORMANCE MEASURES

#### Public Health - 1490:

Personal services consist of 3.1 full time employees and part time help in this area.

The health department inspects food establishments, investigates foodborne illness reports, inspects public swimming pools, investigates nuisance complaints, investigates housing complaints, responds to concerns about the Minnesota Clean Indoor Air Act and provides laboratory support for food and water analysis. The department contracts for personal public health services such as home health care, family health, health promotion, and disease prevention and control. The cost of the contracted services are as follows:

Home Health Care	\$ 113,204
Family Health	46,049
Health Promotion	17,268
Disease prevention and Control	<u>15,350</u>
Total	<u>\$ 191,871</u>

The Health Department provides staff support for the Edina Community Health Services Advisory Committee and administers the development and implementation of the Edina Community Health Service biannual plan. The Department administers the City properties' refuse collection contract and serves as a resource for City employees' occupational health and safety.

In 2001, the Department performed 198 food establishment inspections, 418 swimming pool inspections, 64 nuisance investigations, 1 Minnesota Clean Indoor Act complaint investigations, 7 housing complaint investigations and analyzed 4,811 food and water samples for 6 local units of government,

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Public Health Budget</b>	\$481,275	\$485,821	0.94%

FUND:		FUNCTION:		AREA:		PROGRAM:
GENERAL		PUBLIC SAFETY		PUBLIC HEALTH		1490
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$178,003	\$197,125	\$189,190	\$189,190	\$191,935
6030	PENSIONS	0	0	0	0	24,870
6040	FLEX PLAN	0	0	0	0	15,305
		<u>178,003</u>	<u>197,125</u>	<u>189,190</u>	<u>189,190</u>	<u>232,110</u>
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	182,053	187,106	199,870	199,870	201,668
6104	CONTINUING EDUCATION	959	1,164	2,890	2,890	2,000
6105	DUES & SUBSCRIPTIONS	400	443	820	820	1,000
6107	MILEAGE	7,568	7,047	8,160	8,160	8,160
		<u>190,980</u>	<u>195,760</u>	<u>211,740</u>	<u>211,740</u>	<u>212,828</u>
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	2,328	808	2,000	2,000	2,050
6408	PHOTOGRAPHIC SUPPLIES	26	7	300	300	300
6575	PRINTING	409	36	400	400	300
		<u>2,763</u>	<u>851</u>	<u>2,700</u>	<u>2,700</u>	<u>2,650</u>
<b>CENTRAL SERVICES:</b>						
6803	GENERAL	52,464	57,720	59,328	59,328	19,296
6804	CITY HALL	3,984	4,104	4,344	4,344	4,956
6806	PUBLIC WORKS BUILDING	7,836	8,208	0	0	0
6808	EQUIPMENT OPERATION	2,340	2,472	2,628	2,628	2,352
		<u>66,624</u>	<u>72,504</u>	<u>66,300</u>	<u>66,300</u>	<u>26,604</u>
<b>EQUIPMENT:</b>						
6710	REPLACEMENT	207	5,394	11,345	11,345	11,629
		<u>207</u>	<u>5,394</u>	<u>11,345</u>	<u>11,345</u>	<u>11,629</u>
<b>TOTAL PUBLIC HEALTH</b>		<u>\$438,577</u>	<u>\$471,634</u>	<u>\$481,275</u>	<u>\$481,275</u>	<u>\$485,821</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> INSPECTIONS	<b>PROGRAM:</b> 1495
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### SUMMARY OF PERFORMANCE MEASURES

#### Inspections - 1495:

Personal services consist of the building official, 3¾ full time inspectors and 1¾ full time support staff.

The Inspections Department issued 5,865 building, plumbing and heating permits in 2001. They also enforce the Uniform Building Code, the State Building Code and made over 9,800 inspections in 2001.

2001 revenue for the various permits issued was as follows:

Building Permits	\$ 1,412,886
Plumbing Permits	145,998
HVAC Permits	331,861

The Building Department also receives 6 to 7 complaint calls per week from residents which are investigated promptly.

#### Explanation of Change:

\$20,000 has been added to employ contract inspection services.

	<b>2002</b>	<b>2003</b>	<b>%</b>
<b>Total Inspections Budget</b>	<u>\$609,844</u>	<u>\$665,554</u>	<u>9.14%</u>

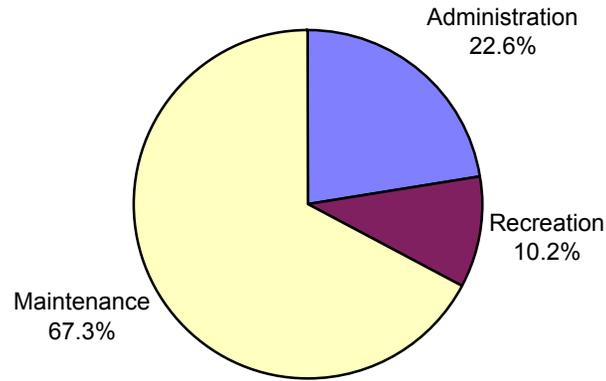
FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		INSPECTIONS		1495	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$349,650	\$387,110	\$398,569	\$398,569	\$412,582	
6030	PENSIONS	0	0	0	0	53,223	
6040	FLEX PLAN	0	0	0	0	43,048	
		<u>349,650</u>	<u>387,110</u>	<u>398,569</u>	<u>398,569</u>	<u>508,853</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	607	19,577	11,151	11,151	32,415	
6104	CONTINUING EDUCATION	3,175	2,078	2,500	2,500	2,000	
6105	DUES & SUBSCRIPTIONS	345	570	400	400	300	
6107	MILEAGE	3,220	3,364	3,342	3,342	3,426	
6136	PLAN MANAGEMENT	0	6,137	5,610	5,610	5,750	
6160	DATA PROCESSING	22,162	23,988	24,891	24,891	25,200	
6188	TELEPHONE	1,967	2,335	1,842	1,842	1,888	
		<u>31,476</u>	<u>58,049</u>	<u>49,736</u>	<u>49,736</u>	<u>70,979</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	374	613	690	690	707	
6406	GENERAL SUPPLIES	2,017	1,549	1,931	1,931	1,979	
6558	UNIFORMS	0	901	918	918	941	
6575	PRINTING	1,372	619	1,500	1,500	1,537	
		<u>3,763</u>	<u>3,682</u>	<u>5,039</u>	<u>5,039</u>	<u>5,164</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	83,052	106,332	125,016	125,016	39,744	
6804	CITY HALL	7,980	8,220	8,700	8,700	9,924	
6808	EQUIPMENT OPERATION	7,272	7,668	8,148	8,148	15,888	
		<u>98,304</u>	<u>122,220</u>	<u>141,864</u>	<u>141,864</u>	<u>65,556</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	14,286	4,228	14,636	14,636	15,002	
		<u>14,286</u>	<u>4,228</u>	<u>14,636</u>	<u>14,636</u>	<u>15,002</u>	
<b>TOTAL INSPECTIONS</b>		<u>\$497,479</u>	<u>\$575,289</u>	<u>\$609,844</u>	<u>\$609,844</u>	<u>\$665,554</u>	



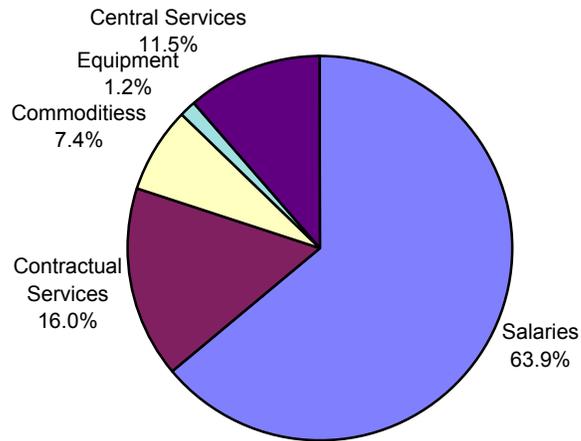
***Park & Recreation***

# Park Recreation Overview

## Park & Recreation Distribution by Area



## Park & Recreation Distribution by Expenditure



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1600
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### SUMMARY OF PERFORMANCE MEASURES

#### Park Administration - 1600:

Personal services consist of 7 full time employees and occasional seasonal part time help in this area. The seven full time positions include:

1. Director
2. Assistant Director
3. Recreation Supervisor
4. Adaptive Recreation Supervisor
5. Senior Citizen Director
6. Office Coordinator
7. Secretary

Responsibility is to administer and maintain the entire Park and Recreation Department including: 39 parks totaling 1,552 acres of park property, revenue facilities (Golf Courses, Arena, Aquatic Center, Art Center, Edinborough Park, and Centennial Lakes Park), administering and programming a Senior Citizen's Center, adaptive recreation program, administering and scheduling adult and youth recreational programs and thirteen athletic associations (Edina Baseball Association, Edina Basketball Association, Edina Girls' Athletic Association, Edina Girls Traveling Basketball, Edina Youth Softball Association, Edina Swim Club, Edina Fast Pitch Softball Association, Braemar City of Lakes Figure Skating Club, Edina Football Association, Jr. Olympic Volleyball Association, Edina Soccer Traveling Club and Edina Soccer Association), and working closely in operation and administration of the Edina Garden Council, the Edina Historical Society and the Edina Museum.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Park &amp; Recreation Budget</b>	\$2,804,498	\$2,908,974	3.73%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PARK & RECREATION		ADMINISTRATION		1600	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$379,976	\$384,164	\$412,175	\$412,175	\$432,213	
6030	PENSIONS	0	0	0	0	65,549	
6040	FLEX PLAN	0	0	0	0	42,967	
		<u>379,976</u>	<u>384,164</u>	<u>412,175</u>	<u>412,175</u>	<u>540,729</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	5,398	7,058	6,018	6,018	6,168	
6104	CONTINUING EDUCATION	3,327	3,077	4,094	4,094	4,196	
6105	DUES & SUBSCRIPTIONS	3,430	4,246	1,838	1,838	1,884	
6106	MEETING EXPENSES	123	92	510	510	523	
6107	MILEAGE	13,675	14,060	14,861	14,861	15,233	
6188	TELEPHONE	831	861	1,442	1,442	1,478	
		<u>26,784</u>	<u>29,394</u>	<u>28,763</u>	<u>28,763</u>	<u>29,482</u>	
<b>COMMODITIES:</b>							
6405	BOOKS & PAMPHLETS	34	47	102	102	105	
6406	GENERAL SUPPLIES	1,792	1,144	1,552	1,552	1,591	
6513	OFFICE SUPPLIES	35	4	553	553	567	
6575	PRINTING	12,133	12,118	17,584	17,584	18,024	
		<u>13,994</u>	<u>13,313</u>	<u>19,791</u>	<u>19,791</u>	<u>20,287</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	106,754	119,580	125,004	125,004	50,136	
6804	CITY HALL	9,300	9,576	10,140	10,140	11,556	
		<u>116,054</u>	<u>129,156</u>	<u>135,144</u>	<u>135,144</u>	<u>61,692</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	5,230	14,811	4,501	4,501	4,614	
		<u>5,230</u>	<u>14,811</u>	<u>4,501</u>	<u>4,501</u>	<u>4,614</u>	
<b>TOTAL ADMINISTRATION</b>		<u>\$542,038</u>	<u>\$570,838</u>	<u>\$600,374</u>	<u>\$600,374</u>	<u>\$656,804</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1621 - 1623
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### SUMMARY OF PERFORMANCE MEASURES

#### **Athletic Activities - 1621:**

These funds are used to assist thirteen athletic associations and all adult athletic programs in common equipment needs. The thirteen youth athletic associations are: Edina Baseball Association, Edina Basketball Association, Edina Girls' Athletic Association, Edina Girls' Traveling Basketball, Edina Youth Softball Association, Edina Swim Club, Edina Fast Pitch Softball Association, Braemar City of Lakes Figure Skating Club, Edina Football Association, Jr. Olympic Volleyball Association, Edina Soccer Traveling Club and the Edina Soccer Association.

#### **Outdoor Ice Rinks - 1622:**

These funds are used for all supervision, phone service, general supplies, and equipment for 12 warming houses, 11 hockey rinks, one bandy rink, and 12 general skating areas. This consists of an 8-week season; 7 days a week from approximately December 15 to February 15 and can stay open longer - weather permitting.

#### **Tennis Program - 1623:**

These funds are used for supervision, coaching, USTA memberships, instruction and supplies for approximately 500 tennis program registrants. The Tennis Program includes lessons for students ages 5-adult taught by USTA trained tennis instructors, a six week Team Tennis League, which competes against tennis teams from surrounding communities and a Summer Classic Tennis Tournaments (adult and youth) in early August. In 2002, the tennis program took in over \$22,000 in revenues through program fees and charges.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1621 - 1623	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>ATHLETIC ACTIVITIES - 1621</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	0	15	255	255	0	
		0	15	255	255	0	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	0	3,701	6,120	6,120	4,000	
<b>TOTAL ATHLETIC ACTIVITIES</b>		<b>\$0</b>	<b>\$3,716</b>	<b>\$6,375</b>	<b>\$6,375</b>	<b>\$4,000</b>	
<b>SKATING &amp; HOCKEY - 1622</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$35,933	\$45,689	\$37,502	\$37,502	\$38,627	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	114	388	204	204	209	
6188	TELEPHONE	3,340	4,124	6,528	6,528	6,691	
		3,454	4,512	6,732	6,732	6,900	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	600	341	1,530	1,530	1,568	
<b>TOTAL SKATING &amp; HOCKEY</b>		<b>\$39,987</b>	<b>\$50,542</b>	<b>\$45,764</b>	<b>\$45,764</b>	<b>\$47,095</b>	
<b>TENNIS PROGRAM - 1623</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$14,631	\$13,739	\$15,500	\$15,500	\$15,965	
<b>CONTRACTUAL SERVICES:</b>							
6105	DUES & SUBSCRIPTIONS	65	25	75	75	77	
6107	MILEAGE	0	376	400	400	410	
		65	401	475	475	487	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	8,544	273	4,162	4,162	4,266	
<b>TOTAL TENNIS PROGRAM</b>		<b>\$23,240</b>	<b>\$14,413</b>	<b>\$20,137</b>	<b>\$20,137</b>	<b>\$20,718</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1624 - 1627
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### SUMMARY OF PERFORMANCE MEASURES

#### **Youth Summer Recreation Programs (Playground Program, Family Jamboree Special Event, FAB 4 and 5, Nature Camp, Firearms Safety Class and Fishing Clinic) – 1624:**

These funds are used for the implementation of the summer Playground Program, which is a six-week program offered at 13 different parks open to children ages 6 to 10. These funds are also used for the annual Family Jamboree Special Event, which is an evening of family entertainment at Rosland Park, featuring games, entertainment, refreshments and family fun. This also funds the FAB 4 and 5 Program, which is a summer recreation program for 4 and 5 year-olds that offers weekly themes designed to foster a child's creativity, imagination and curiosity. Each week offers a new adventure filled with crafts, stories, songs and other age-appropriate creative activities. It also funds a Nature Camp Program, which is a four-day (daytime only) nature camp at Rosland Park where 6-10 year old day-campers discover the world of nature. They can learn about insects, look for bird nests, go fishing, search for pet rocks, participate in a nature scavenger hunt and swim at the Aquatic Center on the fourth day. Also included in this budget is a one day 4-hour fishing clinic at Rosland Park for youth 6 years of age and older. Kids get a fishing starter tackle box, learn the basics of catching fish and have fun fishing from the new fishing pier on Lake Cornelia. The Firearms Safety Training classes are sponsored by the Minnesota Department of Natural Resources. Classes are taught by certified trained instructors at the Arneson Acres Park Terrace Room.

#### **Recreation Participant Programs:**

Revenues and expenses for all youth summer recreation programs increase or decrease depending on the number of participants in each program:

<b>Program</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>
Tennis Instruction	530	562	590	605
Playground	461	614	649	676

#### **Miscellaneous and Special Activities – 1627**

These funds are used for miscellaneous special projects and equipment such as the 4<sup>th</sup> of July Parade, sound system for July 4<sup>th</sup> concert in the park, picnic recreation kits, studies, dedications and grand openings.

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1624 - 1627
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>YOUTH SUMMER RECREATION PROGRAMS - 1624</b>						
<b>PERSONAL SERVICES:</b>						
6013	PAYROLL	\$20,510	\$26,656	\$26,458	\$26,458	\$27,252
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	79	391	1,907	1,907	600
6107	MILEAGE	564	498	600	600	615
		643	889	2,507	2,507	1,215
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	5,657	6,896	7,500	7,500	8,000
<b>TOTAL YOUTH SUMMER RECREATION PROGRAMS</b>		<b>\$26,810</b>	<b>\$34,441</b>	<b>\$36,465</b>	<b>\$36,465</b>	<b>\$36,467</b>
<b>MISCELLANEOUS &amp; SPECIAL ACTIVITIES - 1627</b>						
<b>PERSONAL SERVICES:</b>						
6013	PAYROLL	\$1,183	\$3,297	\$1,673	\$1,673	\$1,686
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	0	1,970	714	714	732
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	4,917	3,873	4,000	4,000	4,100
6408	PHOTOGRAPHIC SUPPLIES	0	0	100	100	102
		4,917	3,873	4,100	4,100	4,202
<b>TOTAL MISCELLANEOUS &amp; SPECIAL ACTIVITIES</b>		<b>\$6,100</b>	<b>\$9,140</b>	<b>\$6,487</b>	<b>\$6,487</b>	<b>\$6,620</b>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1628 - 1629
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### SUMMARY OF PERFORMANCE MEASURES

#### **Senior Citizens - 1628:**

These funds now reflect expenses for all senior citizen programs, classes, trips and mailings, plus, all expenses related to operating the new Edina Senior Citizen Center at Grandview.

#### **Explanation of Change:**

The new Edina Senior Citizen Center opened in the spring of 2002. There are anticipated additional costs of approximately \$20,000 to operate the new building. The additional funds needed to operate the new Senior Center facility will cover the costs for heat, light, power, refuse removal, telephone, computer access T1 line, and elevator maintenance.

#### **Adaptive Recreation - 1629:**

The adaptive recreation budget provides part-time seasonal staff for adaptive programs and inclusion services for children with disabilities in Edina programs who need a 1:1 staff person or Edina residents who receive inclusion services into programs in the other 3 cities (Richfield, Eden Prairie, and Bloomington) in our joint powers agreement, Adaptive Recreation/Learning Exchange (ARLE). It also includes professional services, which pay for sign language interpreters, a band for the summer dance, and other miscellaneous staff expenses. General supplies cover all adaptive equipment and supplies for the variety of inclusion and adaptive recreation programs held year round for youth and adults with disabilities.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1628 - 1629	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SENIOR CITIZENS - 1628</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$7,815	\$19,357	\$15,238	\$15,238	\$25,000	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	0	178	55,000	55,000	57,275	
6182	RUBBISH REMOVAL	0	0	0	0	1,200	
6185	LIGHT AND POWER	0	0	25,000	25,000	30,000	
6186	HEAT	0	0	15,000	15,000	19,560	
6188	TELEPHONE	387	550	1,122	1,122	3,960	
6189	SEWER & WATER	0	0	0	0	1,000	
6235	POSTAGE	1,205	4,400	3,600	3,600	3,690	
		1,592	5,128	99,722	99,722	116,685	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,471	780	2,553	2,553	2,617	
6513	OFFICE SUPPLIES	0	0	1,300	1,300	1,333	
6575	PRINTING	2,737	6,409	7,100	7,100	7,278	
		6,208	7,189	10,953	10,953	11,228	
<b>TOTAL SENIOR CITIZENS</b>		<b>\$15,615</b>	<b>\$31,674</b>	<b>\$125,913</b>	<b>\$125,913</b>	<b>\$152,913</b>	
<b>ADAPTIVE RECREATION - 1629</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$13,854	\$13,272	\$16,700	\$16,700	\$17,201	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	6,518	10,530	6,574	6,574	6,738	
<b>COMMODITIES:</b>							
6405	BOOKS & PAMPHLETS	27	0	100	100	102	
6406	GENERAL SUPPLIES	2,081	38	1,672	1,672	1,714	
6575	PRINTING	1,747	1,722	1,977	1,977	2,026	
		3,855	1,760	3,749	3,749	3,842	
<b>TOTAL ADAPTIVE RECREATION</b>		<b>\$24,227</b>	<b>\$25,562</b>	<b>\$27,023</b>	<b>\$27,023</b>	<b>\$27,781</b>	
<b>TOTAL RECREATION</b>		<b>\$135,979</b>	<b>\$169,488</b>	<b>\$268,164</b>	<b>\$268,164</b>	<b>\$295,594</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> PARK MAINTENANCE	<b>PROGRAM:</b>
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**SUMMARY OF PERFORMANCE MEASURES**

**Park Maintenance  
Payroll Distribution**

Park maintenance consists of 17 personnel which include the following positions:

- 1 Superintendent
- 1 Foreman
- 13 Park Maintenance Staff
- 1 Janitor
- 1 Contract Forester (part-time year round)
- 1 Contract Weed Inspector (part-time seasonal)
- 1 Vacant Park Maintenance position - 2001 retirement

Park Maintenance	\$970,445
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**Charged to Other Funds:**

City Hall	9,800
Art Center	2,500
Weed & Tree Assmt	4,000
Pool	2,500

<b>Total Park Maint. Payroll</b>	<u><u>\$989,245</u></u>
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**Explanation of Change:**

The Park Maintenance budget has shifted budgeting salary by activity to budgeting at a higher level. Actual activities worked on will still be recorded.

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: PARK MAINTENANCE	PROGRAM:
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**SUMMARY OF PERFORMANCE MEASURES**

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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1640 - 1641
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### SUMMARY OF PERFORMANCE MEASURES

**General Maintenance - 1640:**

This account handles the paid leave, training and equipment maintenance for the park maintenance programs. Paid leave includes sick, vacation, and holiday pay.

**Mowing - 1641:**

Funds from this account are used for maintenance of all manicured grass areas consisting of 422 different areas all mowed and maintained with a minimum of 10 days between cuttings. All scheduled athletic fields are maintained every 5 working days.

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1640 - 1641
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>GENERAL MAINTENANCE - 1640</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$83,008	\$118,983	\$111,197	\$111,197	\$942,120
6011	OVERTIME	0	0	0	0	28,325
6030	PENSIONS	0	0	0	0	122,687
6040	FLEX PLAN	0	0	0	0	98,211
		<u>83,008</u>	<u>118,983</u>	<u>111,197</u>	<u>111,197</u>	<u>1,191,343</u>
<b>CONTRACTUAL SERVICES:</b>						
6104	CONTINUING EDUCATION	5,745	7,051	6,500	6,500	6,663
6188	TELEPHONE	1,282	1,313	3,550	3,550	3,639
		<u>7,027</u>	<u>8,364</u>	<u>10,050</u>	<u>10,050</u>	<u>10,302</u>
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	451	1,193	0	0	1,200
<b>CENTRAL SERVICES:</b>						
6803	GENERAL	192,888	216,036	248,556	248,556	49,092
6806	PUBLIC WORKS BUILDING	22,764	23,844	26,016	26,016	26,676
6808	EQUIPMENT OPERATION	168,624	177,936	189,012	189,012	196,212
		<u>384,276</u>	<u>417,816</u>	<u>463,584</u>	<u>463,584</u>	<u>271,980</u>
<b>TOTAL GENERAL MAINTENANCE</b>		<u>\$474,762</u>	<u>\$546,356</u>	<u>\$584,831</u>	<u>\$584,831</u>	<u>\$1,474,825</u>
<b>MOWING - 1641</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$107,156	\$78,633	\$114,482	\$114,482	\$0
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	2,179	842	1,552	1,552	1,591
<b>TOTAL MOWING</b>		<u>\$109,335</u>	<u>\$79,475</u>	<u>\$116,034</u>	<u>\$116,034</u>	<u>\$1,591</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1642 - 1643
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### SUMMARY OF PERFORMANCE MEASURES

#### Field Maintenance - 1642:

All sports fields are specially prepared for scheduled games. These fields are dragged and field lined with a chalk material. A special mixture (agricultural lime) is used each spring for filling holes and regrading is done as needed during the playing season. All of the field areas are fertilized each year and the grass is treated with herbicides. The grassy playing surfaces in all of these parks are aerated, seeded and/or sodded when necessary to maintain safe ground cover.

This account is supplemented by a \$7 field use fee from participants. If the fee is raised to \$8.00 for 2003, we could collect approximately \$9,000 more in revenues. In 1999, \$53,866 was contributed from the activities listed below. \$67,002 was contributed in 2000, and \$67,478 in 2001. this amount was paid by the following groups:

Activity	2000	2001
Adult Soccer	\$1,661	\$1,879
Adult Baseball	200	714
Adult Softball	10,200	9,500
Edina Baseball Association	12,145	7,336
EGAA Flag Football	1,393	840
Edina Youth Softball Association	3,444	3,101
Edina Girls Fast Pitch Softball	1,425	420
Edina Soccer Assoc. & Soccer Club	25,984	25,655
Edina Football Association	4,550	6,118
Miscellaneous Field Rentals	6,000	11,915
Total	\$67,002	\$67,478

#### General Turf Care - 1643:

The funds in this program provide for all city properties and general park maintenance. This includes the contracted spraying of weeds (dandelions) twice a year in areas that are in keeping with Edina's Turf Management Plan.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PARK & RECREATION		MAINTENANCE		1642 - 1643	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>FIELD MAINTENANCE - 1642</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$121,653	\$142,516	\$140,621	\$140,621	\$0	
6011	OVERTIME	3,140	3,534	2,215	2,215	0	
		<u>124,793</u>	<u>146,050</u>	<u>142,836</u>	<u>142,836</u>	<u>0</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	1,836	8,113	609	609	624	
6180	CONTRACTED REPAIRS	3,988	2,351	609	609	624	
		<u>5,824</u>	<u>10,464</u>	<u>1,218</u>	<u>1,218</u>	<u>1,248</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	8,504	10,844	5,548	5,548	5,687	
6540	FERTILIZER	2,161	1,743	1,886	1,886	1,933	
6542	INFIELD MIXTURE	2,009	3,438	1,664	1,664	3,752	
6544	LINE MARKING POWDER	4,661	4,687	6,000	6,000	5,600	
6546	WEED SPRAY	0	216	555	555	568	
6547	SEED	503	0	1,775	1,775	1,500	
		<u>17,838</u>	<u>20,928</u>	<u>17,428</u>	<u>17,428</u>	<u>19,040</u>	
<b>TOTAL FIELD MAINTENANCE</b>		<u>\$148,455</u>	<u>\$177,442</u>	<u>\$161,482</u>	<u>\$161,482</u>	<u>\$20,288</u>	
<b>GENERAL TURF CARE - 1643</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$61,127	\$75,646	\$83,062	\$83,062	\$0	
6011	OVERTIME	1,775	1,631	2,420	2,420	0	
		<u>62,902</u>	<u>77,277</u>	<u>85,482</u>	<u>85,482</u>	<u>0</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	339	3,831	11,316	11,316	11,599	
6180	CONTRACTED REPAIRS	2,923	0	5,769	5,769	5,913	
6260	LICENSES AND PERMITS	40	0	221	221	226	
		<u>3,302</u>	<u>3,831</u>	<u>17,306</u>	<u>17,306</u>	<u>17,738</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,961	5,851	3,438	3,438	3,524	
6517	SAND, GRAVEL, & ROCK	114	0	1,220	1,220	1,250	
6540	FERTILIZER	2,419	4,374	4,659	4,659	4,775	
6543	SOD & BLACK DIRT	1,993	1,250	2,329	2,329	2,387	
6546	WEED SPRAY	2,879	6,082	6,400	6,400	6,560	
6547	SEED	1,228	1,811	6,656	6,656	6,822	
		<u>11,594</u>	<u>19,368</u>	<u>24,702</u>	<u>24,702</u>	<u>25,318</u>	
<b>TOTAL GENERAL TURF CARE</b>		<u>\$77,798</u>	<u>\$100,476</u>	<u>\$127,490</u>	<u>\$127,490</u>	<u>\$43,056</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1644 - 1645
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### SUMMARY OF PERFORMANCE MEASURES

#### **Forestry - 1644:**

These funds are used to administer a comprehensive park and boulevard forestry program plus removal of diseased trees on private properties. This account includes contracted tree removal and stump removal of all trees that are diseased (diseased trees on private properties are contracted for removal only when necessary). This account provides for maintenance of tree trimming on boulevard and park trees as well as contractual oak wilt disease identification, control and prevention program. All boulevard tree trimming and removal is assessed to the property owner.

#### **Litter Removal - 1645:**

These funds are used for maintenance and removal of all trash from 39 park areas on a daily basis in season or a weekly basis throughout the year. This also includes the purchase of trash containers.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PARK & RECREATION		MAINTENANCE		1644 - 1645	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>FORESTRY - 1644</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$82,895	\$92,209	\$105,294	\$105,294	\$0	
6011	OVERTIME	3,608	784	6,053	6,053	0	
		<u>86,503</u>	<u>92,993</u>	<u>111,347</u>	<u>111,347</u>	<u>0</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	7,757	12,911	14,979	14,979	15,353	
6107	MILEAGE OR ALLOWANCE	1,758	2,478	1,886	1,886	2,064	
6180	CONTRACTED REPAIRS	611	1,659	12,315	12,315	12,623	
6182	TREE WASTE DISPOSAL	5,618	4,594	13,979	13,979	14,000	
		<u>15,744</u>	<u>21,642</u>	<u>43,159</u>	<u>43,159</u>	<u>44,040</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	296	416	1,997	1,997	2,000	
6541	PLANTING & TREES	3,304	3,625	9,320	9,320	9,000	
6543	SOD & BLACK DIRT	3,105	0	6,878	6,878	6,000	
6556	TOOLS	653	1,860	2,218	2,218	2,274	
		<u>7,358</u>	<u>5,901</u>	<u>20,413</u>	<u>20,413</u>	<u>19,274</u>	
<b>TOTAL FORESTRY</b>		<u>\$109,605</u>	<u>\$120,536</u>	<u>\$174,919</u>	<u>\$174,919</u>	<u>\$63,314</u>	
<b>LITTER REMOVAL - 1645</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$16,117	\$20,800	\$17,680	\$17,680	\$0	
6011	OVERTIME	0	198	1,000	1,000	0	
		<u>16,117</u>	<u>20,998</u>	<u>18,680</u>	<u>18,680</u>	<u>0</u>	
<b>CONTRACTUAL SERVICES:</b>							
6182	RUBBISH REMOVAL	3,278	5,467	6,988	6,988	7,163	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	6,723	4,125	7,987	7,987	8,187	
<b>TOTAL LITTER REMOVAL</b>		<u>\$26,118</u>	<u>\$30,590</u>	<u>\$33,655</u>	<u>\$33,655</u>	<u>\$15,350</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1646
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### SUMMARY OF PERFORMANCE MEASURES

#### Building Maintenance - 1646:

These funds are used for the maintenance, repair, and cleaning of 27 buildings in the park system. These funds are also used for the upkeep and new construction of 11 hockey rinks in the park system.

#### Buildings Maintained:

- |                                 |                                  |
|---------------------------------|----------------------------------|
| 1. Arden Park Shelter           | 15. Highlands Park Shelter       |
| 2. Arneson Gazebo               | 16. Lewis Park Shelter           |
| 3. Arneson Greenhouse           | 17. Normandale Park Shelter      |
| 4. Arneson Historical House     | 18. Pamela Park Shelter          |
| 5. Braemar Complex              | 19. Rosland Park Picnic Shelter  |
| 6. Bredesen Comfort Station     | 20. Rosland Park Comfort Station |
| 7. Cahill School Building       | 21. Strachauer Park Shelter      |
| 8. Chowen Picnic Shelter        | 22. Todd Park Shelter            |
| 9. Cornelia School Park Shelter | 23. Wooddale Picnic Shelter      |
| 10. Countryside Park Shelter    | 24. Utley Park Restrooms         |
| 11. Creek Valley Park Shelter   | 25. Van Valkenburg Complex       |
| 12. Edina Senior Center         | 26. Walnut Ridge Park Shelter    |
| 13. Garden Comfort Station      | 27. Weber Park Shelter           |
| 14. Grange Hall                 |                                  |

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1646	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>BUILDING MAINTENANCE - 1646</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$140,868	\$157,708	\$182,381	\$182,381	\$0	
6011	OVERTIME	0	2,796	1,000	1,000	0	
		<u>140,868</u>	<u>160,504</u>	<u>183,381</u>	<u>183,381</u>	<u>0</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	10,092	4,919	4,286	4,286	4,393	
6180	CONTRACTED REPAIRS	8,143	10,146	5,979	5,979	6,128	
6185	LIGHT & POWER	77,803	106,989	87,842	87,842	90,038	
6186	HEAT	26,513	35,966	38,263	38,263	39,220	
6188	TELEPHONE	3,987	5,555	10,716	10,716	10,984	
6189	SEWER & WATER	462	441	0	0	500	
6201	LAUNDRY	11,086	11,550	11,963	11,963	12,263	
		<u>138,086</u>	<u>175,566</u>	<u>159,049</u>	<u>159,049</u>	<u>163,526</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	27,019	27,553	25,992	25,992	26,642	
6530	REPAIR PARTS	11,751	10,885	9,996	9,996	12,570	
6556	TOOLS	9,638	8,055	6,000	6,000	6,150	
6577	LUMBER	11,358	4,672	9,898	9,898	10,145	
6578	LAMPS & FIXTURES	0	0	6,324	6,324	6,482	
6610	SAFETY EQUIPMENT	4,230	4,568	5,002	5,002	5,127	
		<u>63,996</u>	<u>55,733</u>	<u>63,212</u>	<u>63,212</u>	<u>67,116</u>	
<b>TOTAL BUILDING MAINTENANCE</b>		<u>\$342,950</u>	<u>\$391,803</u>	<u>\$405,642</u>	<u>\$405,642</u>	<u>\$230,642</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1647 - 1650
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### SUMMARY OF PERFORMANCE MEASURES

#### **Paths, Hard Surfaces, Hockey Rinks, & Park Amenities Maintenance - 1647:**

These funds are used for the maintenance of all hard surface areas within the park system. This includes the resurfacing of 26 tennis courts, resurfacing and maintaining 8 hard surface basketball courts, and maintenance and surfacing of 10 miles of walking and bicycling paths within the park system.

These funds are also used for the maintenance and replacement of 23 playground equipment sites, plus park lighting, picnic tables, bleachers, tables, chairs, park benches, signs and drinking fountains throughout Edina's 39 parks.

#### **Skating Rink Maintenance - 1648:**

These funds are used for flooding and maintaining an operation of 11 hockey rinks and 12 general skating areas.

This account is supplemented by a \$7 per participant user fee, which was paid by the following:

<u>Activity</u>	<u>2000</u>	<u>2001</u>
Edina Hockey Association	\$5,635	\$5,670
Adult Bandy	4,560	4,080
Adult 4-Man Hockey	2,000	1,000
Adult Co-Rec Broomball	<u>400</u>	<u>0</u>
TOTAL	\$12,595	\$10,950

#### **Equipment - 1650:**

This account provides funding for the replacement of existing Park Maintenance equipment and for the purchase of any new additional equipment needed for maintenance of all parks.

#### **Explanation of Change:**

Equipment Replacement was reduced by \$70,000 for equipment that will be purchased by Equipment Certificates

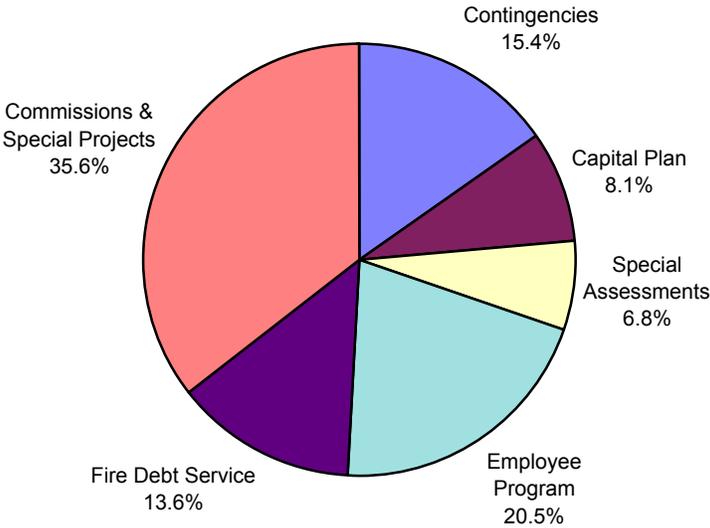
FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PARK & RECREATION		MAINTENANCE		1647 - 1650	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PATHS, HARD SURFACES, HOCKEY RINKS &amp; PARK AMENITIES - 1647</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$18,982	\$33,791	\$19,125	\$19,125	\$0	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	17,849	28,473	55,472	55,472	60,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	9,140	8,170	4,105	4,105	4,208	
6518	BLACKTOP	2,589	4,458	3,328	3,328	3,411	
6519	ROAD OIL	890	0	2,551	2,551	2,615	
		12,619	12,628	9,984	9,984	10,234	
<b>TOTAL PATHS &amp; HARD SURFACE MAINTENANCE</b>		<b>\$49,450</b>	<b>\$74,892</b>	<b>\$84,581</b>	<b>\$84,581</b>	<b>\$70,234</b>	
<b>SKATING RINK MAINT. - 1648</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$116,054	\$105,244	\$126,213	\$126,213	\$0	
6011	OVERTIME	16,419	16,432	17,867	17,867	0	
		132,473	121,676	144,080	144,080	0	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	460	1,296	0	0	0	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	5,785	4,116	2,196	2,196	3,700	
6530	REPAIR PARTS	610	1,393	1,885	1,885	1,932	
		6,395	5,509	4,081	4,081	5,632	
<b>TOTAL SKATING RINK MAINT.</b>		<b>\$139,328</b>	<b>\$128,481</b>	<b>\$148,161</b>	<b>\$148,161</b>	<b>\$5,632</b>	
<b>EQUIPMENT - 1650</b>							
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	\$99,691	\$102,093	\$99,165	\$99,165	\$31,644	
<b>TOTAL EQUIPMENT</b>		<b>\$99,691</b>	<b>\$102,093</b>	<b>\$99,165</b>	<b>\$99,165</b>	<b>\$31,644</b>	
<b>TOTAL PARK MAINTENANCE</b>		<b>\$1,577,492</b>	<b>\$1,752,144</b>	<b>\$1,935,960</b>	<b>\$1,935,960</b>	<b>\$1,956,576</b>	



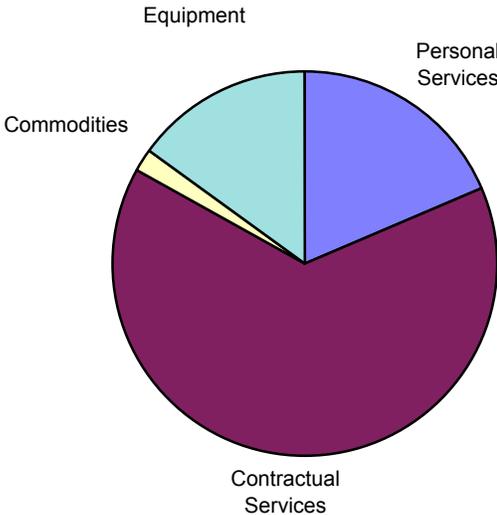
*Non-Departmental*

# Non-Departmental Overview

## Non-Departmental Distribution by Area



## Non-Departmental Distribution by Expenditure



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> CONTINGENCIES	<b>PROGRAM:</b> 1500
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### SUMMARY OF PERFORMANCE MEASURES

#### Contingencies - 1500:

The contingencies budget provides for unbudgeted and unforeseen expenditures which may be authorized during the year. It also reduces the impact of unforeseen losses of revenue which may occur.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Contingencies Budget</b>	\$80,000	\$95,000	18.75%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		NON-DEPARTMENTAL		CONTINGENCIES		1500	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
	<b>CONTRACTUAL SERVICES:</b>						
6103		\$89,531	\$132,701	\$80,000	\$80,000	\$95,000	
	<b>TOTAL CONTINGENCIES</b>	\$89,531	\$132,701	\$80,000	\$80,000	\$95,000	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> CAPITAL PLAN APPROPRIATION	<b>PROGRAM:</b> 1502
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**SUMMARY OF PERFORMANCE MEASURES**

**Capital Plan Appropriation - 1502:**

This appropriation reflects the amount the operating budget contributes to the capital plan.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Capital Plan Budget</b>	\$50,000	\$50,000	0

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> CAPITAL PLAN APPROPRIATION	<b>PROGRAM:</b> 1502
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
EQUIPMENT: 6711		\$0	\$100,000	\$50,000	\$50,000	\$50,000
TOTAL CAPITAL PLAN APPROPRIATION		\$0	\$100,000	\$50,000	\$50,000	\$50,000

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> SPECIAL ASSESSMENTS ON CITY PROPERTY	<b>PROGRAM:</b> 1503
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### SUMMARY OF PERFORMANCE MEASURES

#### Special Assessments on City Property - 1503:

City owned properties are subject to special assessments for various improvement projects. This program provides funds to pay for these assessments. The budget also reflects the costs necessary to pay Hennepin County for mandated truth in taxation mailing, and the county TIF fee.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Special Assessments Budget</b>	\$25,000	\$42,000	68.00%

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> ASSESSMENTS ON CITY PROP.	<b>SPECIAL</b>	<b>PROGRAM:</b> 1503
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>SPECIAL ASSESSMENTS:</b>						
6915		\$22,505	\$42,816	\$25,000	\$25,000	\$42,000
<b>TOTAL SPECIAL ASSESSMENTS</b>						
		\$22,505	\$42,816	\$25,000	\$25,000	\$42,000

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> FIRE STATION DEBT SERVICE	<b>PROGRAM:</b> 1510
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### SUMMARY OF PERFORMANCE MEASURES

#### Fire Station Debt Service - 1510:

This budget is used to pay the debt service on the debt that is outstanding for the York Avenue fire station.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Fire Station Debt Service</b>	\$84,000	\$84,000	0.00%

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> FIRE STATION DEBT SERVICE	<b>PROGRAM:</b> 1510
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>CONTRACTUAL SERVICES:</b>						
8220	DEBT SERVICE PAYMENTS	\$83,761	\$83,760	\$84,000	\$84,000	\$84,000
<b>TOTAL FIRE DEBT SERVICE</b>		<u>\$83,761</u>	<u>\$83,760</u>	<u>\$84,000</u>	<u>\$84,000</u>	<u>\$84,000</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> EMPLOYEE PROGRAMS	<b>PROGRAM:</b> 1513
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### SUMMARY OF PERFORMANCE MEASURES

#### Employee Programs - 1513:

Employee Programs is made up of three expense items; Separation Benefits, which covers vacation and sick leave payouts for employees leaving the City, Employee Recognition, which covers various programs to honor dedicated employees, and Clothing Allowance, an allotment given to City Hall employees to purchase clothing with the City logo.

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Employee Programs</b>	\$123,354	\$126,724	2.73

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		NON-DEPARTMENTAL		EMPLOYEE PROGRAMS		1513	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6035	SEPARATION BENEFITS	\$0	\$0	\$112,350	\$112,350	\$115,720	
<b>CONTRACTUAL SERVICES:</b>							
6103	EMPLOYEE RECOGNITION	0	0	6,000	6,000	6,000	
6203	CLOTHING ALLOWANCE	0	0	5,004	5,004	5,004	
		0	0	11,004	11,004	11,004	
<b>TOTAL EMPLOYEE PROGRAMS</b>		\$0	\$0	\$123,354	\$123,354	\$126,724	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b> 1504 – 1506
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### SUMMARY OF PERFORMANCE MEASURES

#### **Human Relations Commission - 1504:**

The Human Relations Commission has 12 members and is an advisory body to the City Council in the areas of human rights, human needs and human relationships. The Commission meets monthly and submits to the City Council an annual proposed human services budget.

#### **Fireworks - 1505:**

Fireworks display to be presented after the band concert on the fourth of July.

#### **Suburban Rate Authority - 1506:**

The Suburban Rate Authority is a joint powers organization that actively intervenes in matters affecting gas, electric, and telephone rates. The Suburban Rate Authority has also been active in matters concerning uniform gas and electric franchises, gas, electric and telephone rate regulation, right-of-way issues, and in legislation concerning the Public Utilities Commission.

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b> 1504 - 1506
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**SUMMARY OF EXPENDITURES**

ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>HUMAN RELATIONS COMMISSION - 1504</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$81,600	\$67,217	\$86,175	\$86,175	\$78,329
6104	CONTINUING EDUCATION	0	125	250	250	250
6105	DUES & SUBSCRIPTIONS	247	247	200	200	200
6136	CHEMICAL HEALTH	0	0	500	500	500
6218	EDUCATION PROGRAM	278	135	800	800	800
<b>TOTAL HUMAN RELATION COMMISSION</b>		<b>\$82,125</b>	<b>\$67,724</b>	<b>\$87,925</b>	<b>\$87,925</b>	<b>\$80,079</b>
<b>FIREWORKS - 1505</b>						
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	\$11,000	\$12,000	\$12,200	\$12,200	\$12,600
<b>TOTAL FIREWORKS</b>		<b>\$11,000</b>	<b>\$12,000</b>	<b>\$12,200</b>	<b>\$12,200</b>	<b>\$12,600</b>
<b>SUBURBAN RATE AUTHORITY - 1506</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$4,496	\$4,000	\$4,100	\$4,100	\$3,000
<b>TOTAL SUBURBAN RATE AUTHORITY</b>		<b>\$4,496</b>	<b>\$4,000</b>	<b>\$4,100</b>	<b>\$4,100</b>	<b>\$3,000</b>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b> 1507 – 1509
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### SUMMARY OF PERFORMANCE MEASURES

#### **Edina Resource Center - 1507:**

In 2002, the City elected to withdraw from the Hennepin South Services Collaborative (HSSC) and establish a freestanding family services resource center. This resource center, named Edina Resource Center, is operated as part of the family services collaborative administered by the Edina Public Schools. This budget item constitutes the City's contribution to the operation of the Edina Resource Center

#### **Human Services Planning and Coordination - 1508:**

With the withdrawal from HSSC, the City's contribution to the research, planning and coordination (RPC) function of HSSC has been eliminated. This budget item will be used by the City to undertake human service planning and coordination activities on an as-needed basis.

#### **Deer Control Program – 1509:**

This program was authorized by the Council to reduce the City's deer population.

#### **Records Management Program – 1511:**

This would include doing an inventory and setting up a database in order to meet state data practice laws.

#### **Dial-a-Ride Program – 1514:**

The Edina Dial-a-Ride program provides a low cost transit alternative to Edina residents, principally senior citizens, who require transportation to the Senior Center, medical appointments, shopping and so forth. The program began in February 2001 and has been fully funded by Metropolitan Council Transit as a "demonstration program" in 2001 and 2002. The program is estimated to provide approximately 4,200 passenger rides annually. Continued Metropolitan Council funding plus fare box revenues will fund about 50 percent of the program in 2003. The proposed budgeted amount constitutes the "local share" to continue the program in 2003.

<b>Total</b>	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Commissions &amp; Spec. Proj.</b>	\$200,971	\$219,753	9.35%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1507 - 1509
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>EDINA RESOURCE CENTER - 1507</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$30,236	\$31,143	\$31,610	\$31,610	\$32,400
<b>TOTAL EDINA RESOURCE CENTER</b>		<u>\$30,236</u>	<u>\$31,143</u>	<u>\$31,610</u>	<u>\$31,610</u>	<u>\$32,400</u>
<b>HUMAN SERVICES PLANNING &amp; COORDINATION - 1508</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$21,218	\$21,218	\$21,536	\$21,536	\$22,074
<b>TOTAL HUMAN SERVICES PLANNING &amp; COORDINATION</b>		<u>\$21,218</u>	<u>\$21,218</u>	<u>\$21,536</u>	<u>\$21,536</u>	<u>\$22,074</u>
<b>DEER CONTROL PROGRAM - 1509</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	1,101	11,007	7,300	7,300	9,000
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	126	126	600	600	0
<b>TOTAL DEER CONTROL</b>		<u>\$1,227</u>	<u>\$11,133</u>	<u>\$7,900</u>	<u>\$7,900</u>	<u>\$9,000</u>
<b>RECORDS MANAGEMENT - 1511</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$0	\$0	\$35,700	\$35,700	\$36,600
<b>DIAL A RIDE - 1514</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$24,000
<b>TOTAL COMMISSIONS &amp; SPECIAL PROJECTS</b>		<u>\$150,302</u>	<u>\$147,218</u>	<u>\$200,971</u>	<u>\$200,971</u>	<u>\$219,753</u>



## *Appendix*

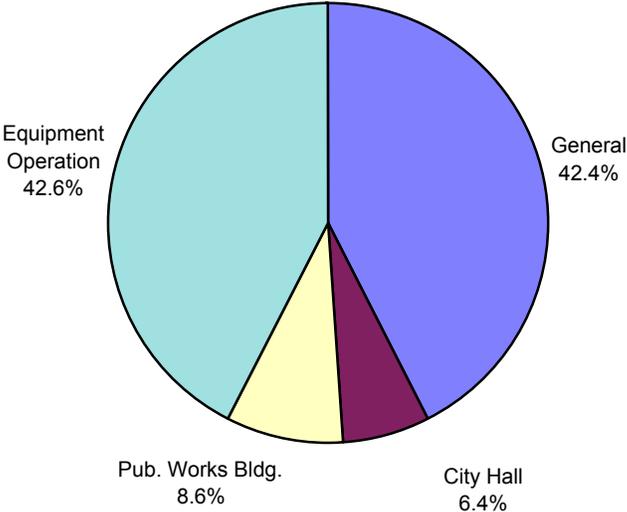


## *Central Services*

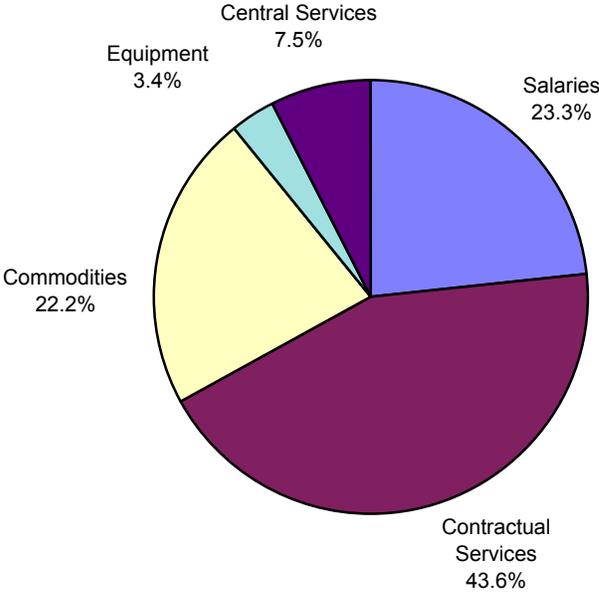


# Central Services Overview

## Central Services Distribution by Area



## Central Services Distribution by Expenditure



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> GENERAL	<b>PROGRAM:</b> 1550
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### SUMMARY OF PERFORMANCE MEASURES

#### General - 1550:

Personal services consist of 2 full time employees.

Central Services General is made up of worker's compensation and liability insurance, upgrade and maintenance to the City's wide area network and shared costs, such as postage, bank charges and personnel advertising. These costs are allocated based on departmental usage or number of employees in each department. One third of this budget is allocated to our enterprise funds and is not tax supported.

#### Explanation of Change:

- Insurance increased \$69,000 to reflect increased cost in liability and benefits insurance.
- Pensions and Flex Plan will now be budgeted as a direct expense to each department. This change is due to the reporting requirements of GASB 34.

#### Distribution

##### Allocated to General Fund:

##### Allocated to other Funds:

	Annual	Monthly		Annual	Monthly
Mayor & Council	24,780	2,065	City Hall	7,584	632
Administration	40,380	3,365	Public Works Building	5,772	481
Planning	26,700	2,225	Equipment Operation	34,620	2,885
Finance	26,700	2,225	Art Center	20,964	1,747
Elections	7,728	644	Pool	21,324	1,777
Assessing	37,956	3,163	Golf Course	73,356	6,113
Public Works:			Arena	36,396	3,033
Administration	13,800	1,150	Edin/Cent	48,528	4,044
Engineering	30,996	2,583	Utilities	99,360	8,280
Maintenance	157,920	13,160	50 <sup>th</sup> Assessment Dist.	4,416	368
Police	235,668	19,639	50th Street - Liquor	23,532	1,961
Animal Control	4,380	365	York - Liquor	39,192	3,266
Fire	137,616	11,468	Vernon - Liquor	34,188	2,849
Health	19,296	1,608	Recycling	5,712	476
Inspections	39,744	3,312	Communications	18,276	1,523
Parks:					
Administration	50,136	4,178			
Maintenance	49,092	4,091			
	<u>\$902,892</u>	<u>\$75,241</u>		<u>473,220</u>	<u>39,435</u>
			Total	<u>\$1,376,112</u>	<u>\$114,676</u>

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Central Services General</b>	\$4,761,540	\$1,376,112	-71.10%

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: GENERAL		PROGRAM: 1550
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$70,655	\$82,665	\$99,950	\$99,950	\$107,762
6030	PENSIONS	1,709,970	1,892,461	1,918,732	1,918,732	14,310
6040	FLEX PLAN	1,275,593	1,367,515	1,612,783	1,612,783	12,720
6046	UNEMPLOYMENT COMP.	3,268	2,356	3,000	3,000	3,000
		<u>3,059,486</u>	<u>3,344,997</u>	<u>3,634,465</u>	<u>3,634,465</u>	<u>137,792</u>
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	52,198	28,140	31,000	31,000	31,000
6104	COMPUTER TRAINING	5,519	10,882	13,000	13,000	13,000
6121	PERSONNEL	64,531	61,077	37,800	37,800	40,000
6151	EQUIPMENT RENTAL	6,911	10,372	10,500	10,500	14,000
6155	BANK SERVICE CHARGES	16,683	27,872	20,000	20,000	30,000
6160	COMPUTER SOFTWARE	3,933	63,562	52,000	52,000	58,000
6188	TELEPHONE	86,505	78,441	87,000	87,000	87,000
6200	INSURANCE	554,422	659,907	689,000	689,000	775,225
6230	SERVICE CONTR. - EQUIP.	14,117	18,745	13,200	13,200	13,500
6235	POSTAGE	43,548	34,007	55,000	55,000	55,000
		<u>848,367</u>	<u>993,005</u>	<u>1,008,500</u>	<u>1,008,500</u>	<u>1,116,725</u>
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	45,010	50,816	50,000	50,000	51,200
<b>EQUIPMENT:</b>						
6710	REPLACEMENT	29,309	6,274	68,575	68,575	70,395
6711	NEW	7,677	4,952	0	0	0
		<u>36,986</u>	<u>11,226</u>	<u>68,575</u>	<u>68,575</u>	<u>70,395</u>
<b>TOTAL GENERAL</b>		<u>\$3,989,849</u>	<u>\$4,400,044</u>	<u>\$4,761,540</u>	<u>\$4,761,540</u>	<u>\$1,376,112</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> CITY HALL	<b>PROGRAM:</b> 1551
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### SUMMARY OF PERFORMANCE MEASURES

#### City Hall - 1551:

Personal services consist of 1 full time employee, public works help, park maintenance help, and part time help.

This program provides for the operation and maintenance of the City Hall. Operating costs are allocated to departments on the basis of space occupied.

#### Explanation of Change:

- \$30,000 has been added for additional costs associated with the new City Hall/Police building.

#### Distribution

#### Allocation to Operating Departments

	Annual	Monthly
Mayor & Council	\$14,388	\$1,199
Administration	23,172	1,931
Planning	6,600	550
Finance	11,580	965
Assessing	11,580	965
Public Works:		
Administration	3,324	277
Engineering	11,580	965
Police	94,104	7,842
Health	4,956	413
Inspections	9,924	827
Parks	11,556	963
Utilities	3,996	333
	<u>          </u>	<u>          </u>
Total	<u>\$206,760</u>	<u>\$17,230</u>

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total City Hall Budget</b>	\$180,744	\$206,760	14.39%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		CENTRAL SERVICES		CITY HALL		1551	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$61,387	\$58,359	\$69,089	\$69,089	\$83,720	
6011	OVERTIME	2,190	3,210	3,224	3,224	3,500	
6030	PENSIONS	0	0	0	0	7,561	
6040	FLEX PLAN	0	0	0	0	6,995	
		<u>63,577</u>	<u>61,569</u>	<u>72,313</u>	<u>72,313</u>	<u>101,776</u>	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIR	7,405	3,575	5,665	5,665	5,600	
6182	RUBBISH SERVICE	1,695	1,977	3,000	3,000	3,000	
6185	LIGHT & POWER	26,162	29,054	25,240	25,240	32,000	
6186	HEAT	7,246	11,077	13,000	13,000	14,000	
6189	SEWER & WATER	1,829	1,976	2,520	2,520	3,000	
6201	LAUNDRY	2,978	3,131	2,987	2,987	3,200	
		<u>47,315</u>	<u>50,790</u>	<u>52,412</u>	<u>52,412</u>	<u>60,800</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,700	10,113	7,357	7,357	12,000	
6511	CLEANING SUPPLIES	1,005	1,563	2,600	2,600	2,600	
6512	PAPER SUPPLIES	12,782	13,264	11,638	11,638	15,000	
6530	REPAIR PARTS	3,956	2,785	14,000	14,000	7,000	
		<u>20,443</u>	<u>27,725</u>	<u>35,595</u>	<u>35,595</u>	<u>36,600</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	17,112	18,828	20,424	20,424	7,584	
		<u>17,112</u>	<u>18,828</u>	<u>20,424</u>	<u>20,424</u>	<u>7,584</u>	
<b>TOTAL CITY HALL</b>		<u>\$148,447</u>	<u>\$158,912</u>	<u>\$180,744</u>	<u>\$180,744</u>	<u>\$206,760</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> PUBLIC WORKS BUILDING	<b>PROGRAM:</b> 1552
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### SUMMARY OF PERFORMANCE MEASURES

#### Public Works Building - 1552:

Personal services consist of 1 full time employee, and Public Works help.

The function of the public works building is to provide a shelter for equipment maintenance operations and provide stockroom and office facilities for public works personnel. A large part of this account is directed towards rubbish hauling, light and power, heat and fuel oil, and repair parts for the building.

#### Distribution

Allocation to Operating Departments	Annual	Monthly
Public Works	\$35,664	\$2,972
Parks	26,676	2,223
Equipment Operation	196,740	16,395
Utilities	<u>21,180</u>	<u>1,765</u>
Total	<u><u>\$280,260</u></u>	<u><u>\$23,355</u></u>

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Public Works Building Budget</b>	\$273,312	\$280,260	2.54%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		CENTRAL SERVICES		PUBLIC WORKS BUILDING		1552	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$107,409	\$70,981	\$69,456	\$69,456	\$69,813	
6011	OVERTIME	929	1,118	2,400	2,400	3,977	
6030	PENSIONS	0	0	0	0	4,885	
6040	FLEX PLAN	0	0	0	0	5,724	
		<u>108,338</u>	<u>72,099</u>	<u>71,856</u>	<u>71,856</u>	<u>84,399</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	0	1,105	1,500	1,500	1,100	
6182	RUBBISH SERVICE	4,000	4,555	3,500	3,500	4,200	
6185	LIGHT & POWER	40,138	42,729	41,000	41,000	42,000	
6186	HEAT & FUEL OIL	51,381	79,422	65,000	65,000	66,000	
6189	SEWER & WATER	2,810	2,951	2,500	2,500	3,000	
		<u>98,329</u>	<u>130,762</u>	<u>113,500</u>	<u>113,500</u>	<u>116,300</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	16,147	16,940	11,000	11,000	14,000	
6511	CLEANING SUPPLIES	10,367	11,414	10,500	10,500	12,000	
6530	REPAIR PARTS	56,080	38,843	43,000	43,000	40,100	
		<u>82,594</u>	<u>67,197</u>	<u>64,500</u>	<u>64,500</u>	<u>66,100</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	13,068	14,712	15,960	15,960	5,772	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	4,392	3,237	7,496	7,496	7,689	
<b>TOTAL PUBLIC WORKS BUILDING</b>							
		<u>\$306,721</u>	<u>\$288,007</u>	<u>\$273,312</u>	<u>\$273,312</u>	<u>\$280,260</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> EQUIPMENT OPERATION	<b>PROGRAM:</b> 1553
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### SUMMARY OF PERFORMANCE MEASURES

#### Equipment Operation - 1553:

This account provides for the operation and maintenance of all City vehicles. A large part of the operation costs are attributed to the purchase of fuel for City equipment. The shop supervisor and five mechanics plus a ½ position assigned to inventory control are the personnel responsible for the City's 46 cars, 102 trucks, plow trucks, pickups and vans, 140 off-road vehicles, 6 trailers, and miscellaneous equipment. One-half position is assigned to inventory control. Additionally, the public works shop is responsible for all maintenance of equipment and power tools. Costs of equipment operation are charged to operating departments and other funds on the basis of use.

#### Explanation of Change:

- Additional funds are allocated to contracted services for increases in technology of repairing the fleet. We have seen an increase in technology issues such as electronic items, and more contractual repairs of the emergency fleet over the past few years. Past equipment were more mechanical in nature and as today's equipment are more technical.

#### Distribution

##### Allocated to General Fund:

##### Allocated to other Funds:

	Annual	Monthly		Annual	Monthly
Administration	\$2,064	\$172	Pool	\$2,760	\$230
Assessing	5,532	461	Golf Course	1,104	92
Public Works:			Edin/Cent. Lake	8,424	702
Engineering	16,584	1,382	Utilities	111,924	9,327
Supervision	17,268	1,439	York – Liquor	552	46
Maintenance	511,392	42,616		<u>\$124,764</u>	<u>\$10,397</u>
Police	346,404	28,867			
Animal Control	3,732	311			
Fire	139,560	11,630			
Health	2,352	196			
Inspections	15,888	1,324			
Park Maintenance	196,212	16,351			
	<u>\$1,256,988</u>	<u>\$104,749</u>	Total	<u>\$1,381,752</u>	<u>\$115,146</u>

	<u>2002</u>	<u>2003</u>	<u>%</u>
<b>Total Equipment Operation Budget</b>	\$1,314,096	\$1,381,752	5.15%

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: EQUIPMENT OPERATION		PROGRAM: 1553
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2000 ACTUAL	2001 ACTUAL	2002		2003 ADOPTED
				ESTIMATED	BUDGETED	
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$269,028	\$321,434	\$327,924	\$327,924	\$344,053
6011	OVERTIME	2,892	8,991	3,000	3,000	3,100
6030	PENSIONS	0	0	0	0	42,022
6040	FLEX PLAN	0	0	0	0	41,342
		<u>271,920</u>	<u>330,425</u>	<u>330,924</u>	<u>330,924</u>	<u>430,517</u>
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	190	739	1,500	1,500	1,500
6160	DATA PROCESSING	2,297	3,338	3,000	3,000	3,100
6180	CONTRACTED REPAIRS	44,481	43,659	50,000	50,000	76,000
6201	LAUNDRY	5,435	6,783	6,000	6,000	6,600
6237	RADIO SERVICE	4,986	6,450	7,500	7,500	7,500
6238	CAR WASHES	1,740	2,130	5,000	5,000	5,000
6260	LICENSE FEES & PERMITS	23,283	19,728	20,000	20,000	20,600
		<u>82,412</u>	<u>82,827</u>	<u>93,000</u>	<u>93,000</u>	<u>120,300</u>
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	27,746	27,399	22,000	22,000	23,000
6530	REPAIR PARTS	179,385	179,898	190,000	190,000	195,000
6556	REPLACEMENT OF TOOLS	13,137	9,279	8,500	8,500	9,000
6580	WELDING SUPPLIES	7,374	4,862	7,000	7,000	7,300
6581	GAS & FUEL OIL	189,817	205,937	212,000	212,000	218,000
6583	TIRES & TUBES	34,543	36,287	40,000	40,000	42,000
6584	LUBRICANTS	12,061	10,748	16,000	16,000	14,000
6585	ACCESSORIES	17,740	46,142	55,000	55,000	55,000
6610	SAFETY EQUIPMENT	2,583	3,557	3,500	3,500	4,500
		<u>484,386</u>	<u>524,109</u>	<u>554,000</u>	<u>554,000</u>	<u>567,800</u>
<b>CENTRAL SERVICES:</b>						
6803	GENERAL	96,888	101,220	113,256	113,256	34,620
6806	PUBLIC WORKS BUILDING	167,832	175,824	191,916	191,916	196,740
		<u>264,720</u>	<u>277,044</u>	<u>305,172</u>	<u>305,172</u>	<u>231,360</u>
<b>EQUIPMENT:</b>						
6710	REPLACEMENT	5,769	14,564	31,000	31,000	31,775
		<u>5,769</u>	<u>14,564</u>	<u>31,000</u>	<u>31,000</u>	<u>31,775</u>
<b>TOTAL EQUIPMENT OPERATION</b>		<u>\$1,109,207</u>	<u>\$1,228,969</u>	<u>\$1,314,096</u>	<u>\$1,314,096</u>	<u>\$1,381,752</u>