



# CITY OF EDINA

2007 BUDGET

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# CITY OF EDINA, MINNESOTA



## 2007 BUDGET

### EDINA CITY COUNCIL

Mayor  
Councilmember  
Councilmember  
Councilmember  
Councilmember  
Councilmember

James Hovland  
Joni Bennett (term begins 2007)  
Scot Housh  
Alice Hulbert (term ends 2006)  
Linda Masica  
Ann Swenson



# CITY OF EDINA, MINNESOTA

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## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

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Presented herewith is the 2007 City of Edina budget.

Preparation of the 2007 budget began in summer 2006 with staff-prepared forecasts, which were presented to the Council during the budget planning workshop June 20, 2006. Based on Council guidelines established during the budget planning workshop, staff prepared a draft of a recommended budget presented to the City Council for review at a public hearing on August 1, 2006.

The City Council passed a resolution at the September 5 meeting to set the preliminary levy, which was certified to Hennepin County. The County used the certification information to mail Truth-in-Taxation (TNT) notices to property owners. A TNT hearing soliciting public comment on the tax levy and the budget were held on December 4, 2006.

Finally, on December 19, 2006, the City Council passed a resolution approving the budget and tax levy.

The budget format is essentially the same as in previous years. It groups expenditures in the following basic categories:

- Personal Services (wages, benefits, payroll taxes)
- Contractual Services
- Commodities
- Central Services
- Equipment

For comparative purposes, actual expenditures for the prior two years and the budget for last year are shown. Also included is a narrative description of departmental functions.

#### **RECAP OF LEGISLATIVE CHANGES**

The 2006 legislature did not enact any significant changes to property tax laws. Therefore, the City's 2007 budget is not affected by levy limits, property tax freezes, or any other provisions that would further restrict the Council's budget considerations. On the other hand, no corrections were made to the law concerning Market Value Homestead Credit (MVHC) and, therefore, the City must continue to include in its tax levy amounts necessary to offset this lost aid.



## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

The 2005 legislature approved significant increases in employer and employee contributions to PERA (the State's pension program for public employees). In 2006, the employer contribution for police and fire employees increased by almost 13% and the employer contribution for other employees increased by 8.5%. The 2005 legislation also included subsequent rate increases for 2007, 2008, 2009 and 2010.

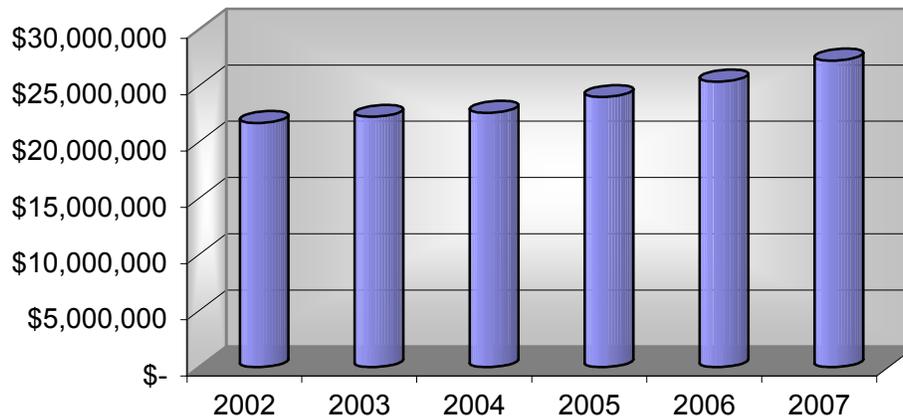
#### EXPENDITURE SUMMARY

The 2007 General Fund budgeted expenditures are \$27,241,066 which represents a 7.3% increase from the 2006 General Fund budget. Please note that \$300,000 of the expenditure increase will be "one-time" costs associated with updating the City's comprehensive plan. Most of these costs will be covered with 2005 reserve funds.

The State of Minnesota requires us to report an expenditure increase according to the TNT laws, which uses a slightly different calculation method that includes some of our debt service expenditures. Using this method, the expenditure increase is 6.8%.

The following chart compares the 2007 General Fund expenditure budget with historical budgets (General Fund expenditures do not include debt service):

**General Fund Expenditures by Year**



The following items comprise the major General Fund expenditure changes in 2007:

- **Wage increase.** The budget includes a three percent wage increase for our employees. 2007 is the second year of the two year contracts negotiated with



## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

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four of the five bargaining units which represent a portion of our employees. The remaining bargaining unit bargained only a one year contract.

- **Benefit increase.** A \$60 per month increase is provided for that portion of each employee's health insurance benefit package funded by the City. This amount approximates the premium increase in single coverage and covers one half or more of the premium increase for employees selecting dependent coverage.
- **Planning.** The Planning Department's professional services budget has been increased by \$125,000 to help fund completion of the 2007 Comprehensive Plan which is due in 2008. 2005 reserves will be used to fund these one-time expenditures.
- **Legal and Court Services.** The Legal and Court Services budget decreased by nearly \$95,000 from 2006.
- **Public Works.** "Public Works" includes the budgets of the Engineering Department and Public Works maintenance activities including street maintenance, street lighting, traffic control, bridges, retaining walls, sidewalks and parking lots/ramps.

The Engineering Department's personal services budget has been increased by \$71,600 to add a utility engineering position. The costs of this position will be reimbursed 100% by the Utility Fund. Significant amounts were also added for increases in commodities prices, including asphalt materials and road salt.

\$175,000 was also added to the Engineering Department's contractual services budget to help cover costs related to the Comprehensive Plan. 2005 reserves to fund these one-time expenditures.

- **Public Safety.** "Public Safety" includes the budgets of the Police Department, Fire Department, Health Department and Inspections Department.
  - **Police Department.** One detective position has been added to the Police budget to help handle significant increases in assigned cases.
  - **Fire Department.** One paramedic/firefighter position has been added to the Fire Department due to increasing call volume. We expect overtime savings to partially offset the cost of this new position.



## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

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- **Inspections Department.** Two part time positions have been added in the Inspections Department. A new vehicle was also added for the full time Inspector position that was added last year.
- **Park and Recreation.** The Park and Recreation budget includes a \$19,000 increase in paths and hard surfaces to be funded by a similar decrease in spending for the Needs Assessment Survey in 2006.
- **Non-Departmental.** “Non-Departmental” includes contingencies, special assessments on City properties, CIP appropriation, employee programs, commissions and special projects. The Council should note the following items:
  - **Fireworks.** The City has again received a sponsorship from Fairview Southdale Hospital for the July 4, 2007, fireworks display.
  - **Research, Planning & Coordination.** This budget has been reduced by \$12,245 to offset expenditures incurred in 2006 by the Housing Task Force.
  - **Central Services.** “Central Services” includes the cost of operating City Hall, the Public Works Building, equipment operations, and other general expenses such as insurance. The Council should note the following items:
    - **Insurance.** The City’s budget for insurance coverage (all types) has not kept pace with actual costs. The insurance budget was increased \$50,000 to help close the gap between budget and actual costs.
    - **I.T.** One full time IT staff position was added due to the increasing complexity of our IT system.
    - **City Hall.** The budgets for heat, power and other ongoing costs associated with City Hall have been increased based upon increasing fuel prices.

#### REVENUE SUMMARY

Like most cities, Edina relies mostly on property taxes to support General Fund operations. Property taxes represent 70.7% of budgeted General Fund revenues for 2007, compared with 71.3% for 2006. Property taxes are also levied to support the City’s debt service on outstanding obligations.



## CITY OF EDINA, MINNESOTA

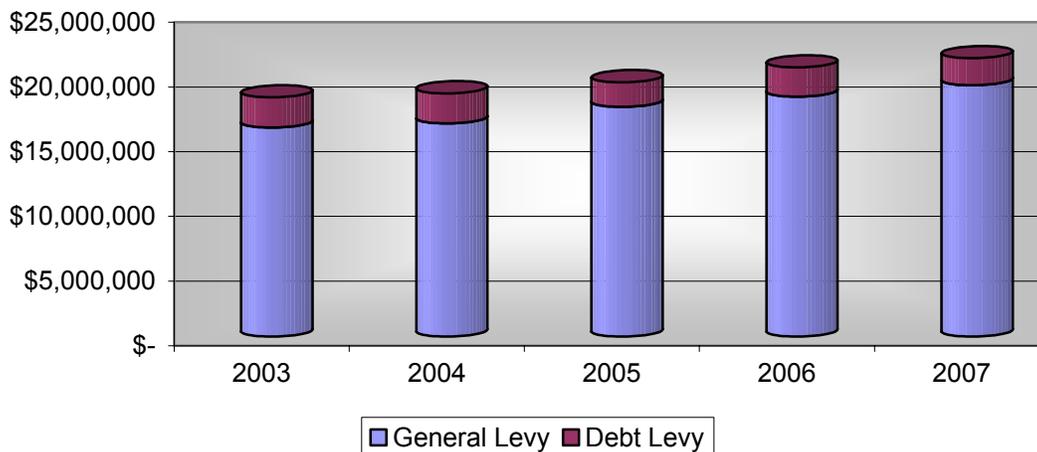
### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

The total property tax levy increase for 2007 is 3.4%, which includes the General Fund levy and our debt service levies. The General Fund tax levy will increase 4.7% (exclusive of our debt service levies).

The State of Minnesota also requires us to report a property tax levy increase according to the Truth-In-Taxation (TNT) laws, which uses a slightly different calculation method. Using this method, the property tax levy increase is 3.5%.

The following chart compares the 2007 property tax levy (including debt levies) with past levies:

**Property Tax Levies**



Please note the following changes to our non-tax revenues:

- **Licenses and Permits.** Revenues from licenses and permits are projected to increase by more than \$200,000. This increase is projected due to the volume of activity, not a rate increase.
- **Ambulance Revenues.** A \$125,000 increase in ambulance revenues is forecast based upon our volume of activity.
- **Fines and Forfeitures.** Revenues from fines are projected to remain flat based upon activity levels.

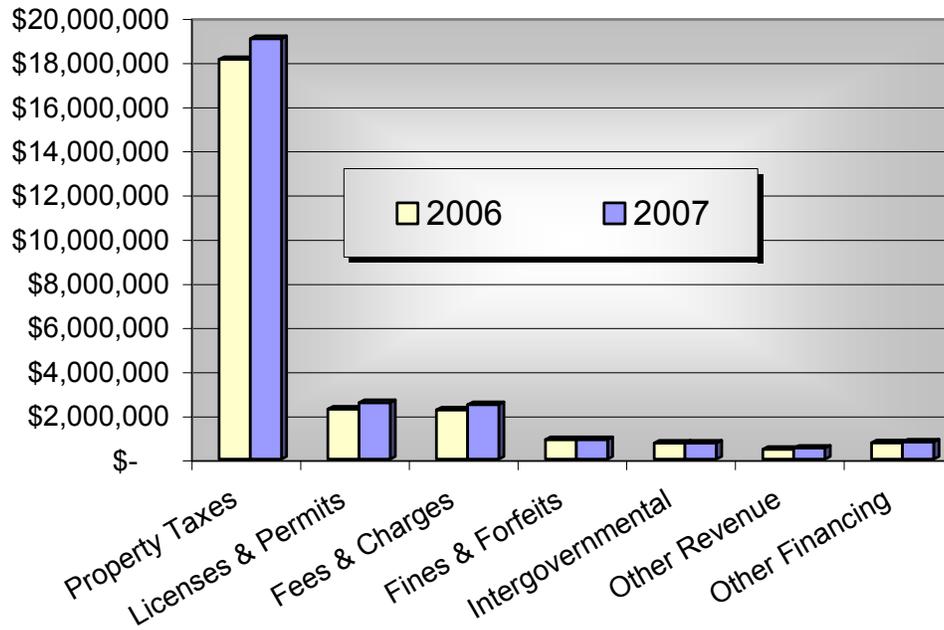


# CITY OF EDINA, MINNESOTA

## CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

- **Income on Investments.** Investment earnings are projected to increase \$45,000 due to increases in short term interest rates.
- **Contribution from Liquor Enterprise.** The contribution from the liquor enterprise to the General Fund has increased by three percent, to \$721,200.

### General Fund Revenues





# CITY OF EDINA, MINNESOTA

## PROPERTY TAX LEVIES ANNUAL BUDGET

### Property Tax Levies – All Funds

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
<b>General Fund Levy</b>	\$ 16,489,129	\$ 17,772,350	\$ 18,560,151	\$ 19,427,890
<b>Debt Service Fund Levies</b>				
City Hall Debt Service	1,028,837	1,058,840	1,081,536	1,080,100
Equipment Certificates <sup>NOTE 2</sup>	604,275	162,200	159,100	-
Gymnasium Debt Service	-	-	420,205	417,400
Park Bond Market Value Levy	686,662	674,161	599,138	605,138
<b>Debt Service Fund Subtotal</b>	<u>2,319,774</u>	<u>1,895,201</u>	<u>2,259,979</u>	<u>2,102,638</u>
<b>Total Property Tax Levy</b>	<u>\$ 18,808,903</u>	<u>\$ 19,667,551</u>	<u>\$ 20,820,130</u>	<u>\$ 21,530,528</u>
<b>General Fund Levy Increase</b>	1.96%	7.78%	4.43%	4.68%
<b>Debt Levy Increase (Decrease)</b>	-0.63%	-18.30%	19.25%	-6.96%
<b>Total Property Tax Levy Increase</b>	<u>1.63%</u>	<u>4.57%</u>	<u>5.86%</u>	<u>3.41%</u>
<b>Truth-In-Taxation Levy Increase</b> <sup>NOTE 1</sup>	1.90%	4.81%	6.46%	3.48%

**NOTE 1:** The Truth-In-Taxation (TNT) process is tightly regulated by the State. According to these regulations, only the general fund, city hall, equipment and gymnasium levies are included. Therefore, the Park Bond Market Value Referendum levy is excluded from this calculation, which results in different values.

**NOTE 2:** This budget uses 2005 reserves to fund the 2007 debt service payment for the equipment certificates. 2007 is the last year of debt service for the equipment certificates, meaning that this funding proposal amounts to using one-time reserve money for one-time debt service expenditures.



# CITY OF EDINA, MINNESOTA

## BUDGET SUMMARY ANNUAL BUDGET

### Budget Summary – All Funds

	<u>2006</u>	<u>2007</u>	<u>Change</u>
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
<b>General Fund</b>			
Property Tax Levy	\$ 18,560,151	\$ 19,427,890	4.7%
MVHC and Other Levy Losses	(457,664)	(388,504)	-15.1%
Net Property Tax Revenue	<u>18,102,487</u>	<u>19,039,386</u>	<u>5.2%</u>
Licenses and Permits	2,256,550	2,559,250	13.4%
Fees and Charges	2,235,373	2,466,230	10.3%
Fines and Forfeitures	875,000	875,000	0.0%
Intergovernmental Aid	720,608	730,000	1.3%
Other Revenues	445,000	500,000	12.4%
Other Financing Sources	745,230	771,200	3.5%
<b>General Fund Subtotal</b>	<u>25,380,248</u>	<u>26,941,066</u>	<u>6.1%</u>
<b>Debt Service Fund</b>			
Property Taxes	<u>2,259,979</u>	<u>2,102,638</u>	<u>-7.0%</u>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<u>\$ 27,640,227</u>	<u>\$ 29,043,704</u>	<u>5.1%</u>
<b>EXPENDITURES AND OTHER FINANCING USES</b>			
<b>General Fund</b>			
General Government	\$ 3,470,926	\$ 3,640,815	4.9%
Public Works	5,573,107	6,121,388	9.8%
Public Safety	12,417,954	13,389,659	7.8%
Parks & Recreation	3,383,330	3,549,776	4.9%
Non-Departmental	534,931	539,428	0.8%
<b>General Fund Expenditures</b>	<u>25,380,248</u>	<u>27,241,066</u>	<u>7.3%</u>
Other Financing Uses -			
Debt Service	-	150,100	
<b>General Fund Subtotal</b>	<u>25,380,248</u>	<u>27,391,166</u>	<u>7.9%</u>
<b>Debt Service Fund</b>			
Debt Service	<u>2,259,979</u>	<u>2,102,638</u>	<u>-7.0%</u>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<u>\$ 27,640,227</u>	<u>\$ 29,493,804</u>	<u>6.7%</u>
<b>CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>\$ (450,100)</u>	



## CITY OF EDINA, MINNESOTA

### BUDGET SUMMARY ANNUAL BUDGET

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#### Overview

The 2007 Budget Summary, shown on the previous page, includes revenues and other financing sources of \$29,043,704 and expenditures and other financing uses of \$29,493,804. The \$450,100 difference is funded with fund balance created by the 2005 budget surplus. The 2005 budget surplus is considered by the City to be a one-time revenue source, and accordingly, the City has decided to use the surplus to fund one-time expenditures, as explained below.

#### Revenues and Other Financing Sources

Total revenues and other financing sources increased 5.1% from the prior year budget. The largest source of revenue is property taxes, accounting for 72% of the revenue budget.

The General Fund levies property taxes to support governmental operations (public safety, parks, public works, etc.) while the Debt Service Fund levies property taxes to make principal and interest payments on debt issued in prior years.

#### Expenditures and Other Financing Uses

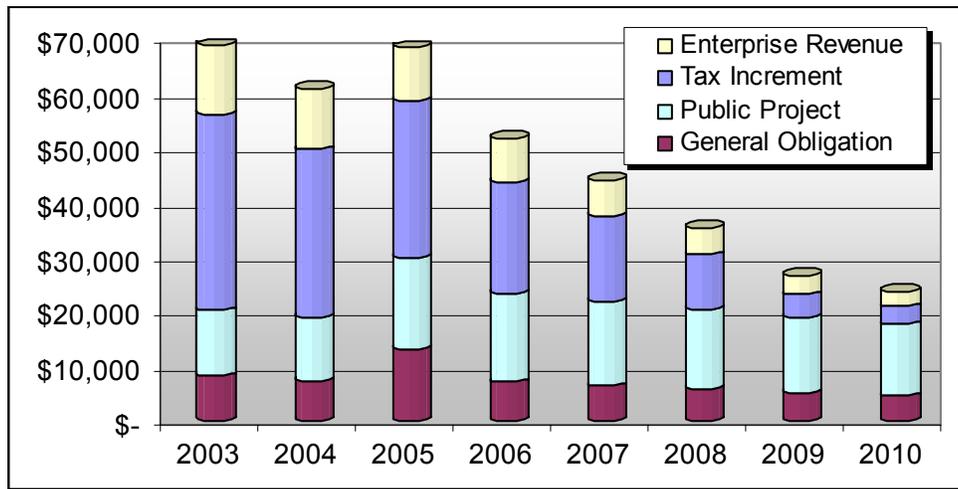
Total expenditures and other financing uses increased 6.7% from the prior year budget for a total of \$29,493,804. The City increased the 2007 budget by \$300,000 to help cover anticipated costs for the Comprehensive Plan update. This increase will be funded with 2005 reserves. The City will also use 2005 reserves on the 2007 debt service expenditures for the equipment certificates, amounting to \$150,100. Since 2007 is the final year of debt service on the equipment certificates, the effects of this decision will be limited to 2007.



## CITY OF EDINA, MINNESOTA

## DEBT SUMMARY ANNUAL BUDGET

**Debt Summary – All Funds  
(In Thousands)**



The City's overall debt levels have been declining for several years, which can be seen in the chart above, which does not include estimates for bonds that may be issued in future years. The increased debt level as of December 31, 2005, is a temporary anomaly created by the issuance of refunding bonds that were issued in late 2005 although the bonds to be refunded were not called until early 2006. Therefore, both the refunding bonds and the bonds to be refunded were outstanding at year-end. Over 65% of bonds outstanding as of December 31, 2005, will be repaid within five years.

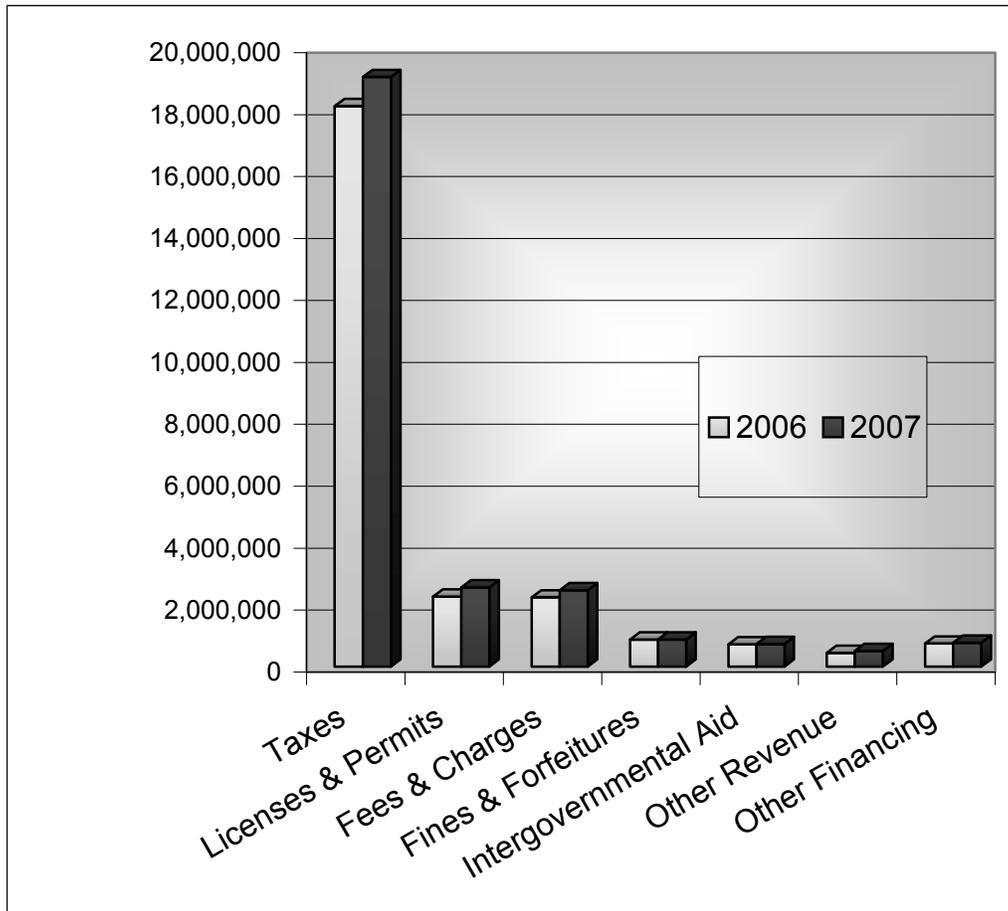
Of the bond types shown here, only General Obligation and Public Project bonds are payable solely from general property taxes, and therefore are responsible for the "Debt Service" portion of the levy included in this budget. Due in part to its relatively low level of General Obligation and Public Project debt outstanding, the City maintains the highest "Aaa" and "AAA" ratings from Moody's and Standard and Poors, respectively.



# CITY OF EDINA, MINNESOTA

## GENERAL FUND SUMMARY ANNUAL BUDGET

### General Fund Revenues and Other Financing Sources



The main source of revenue in the General Fund is property taxes. The General Fund tax levy increased 4.7% from 2006, but the City expects to receive 5.2% more revenue than 2006. This is due to decreasing losses from cuts to the Market Value Home Credit (MVHC) program. This means that the City has a larger percentage of our levy available to support General Fund programs.

Revenue from licenses and permits is budgeted to increase 13.4% from the prior year, due mostly to increased activity in the Inspections Department. Fees and charges also increased significantly (10.3%) due largely to increasing ambulance activity that is resulting in higher revenue for the City.

Other Financing Sources includes transfers from the Liquor Fund and sales of used equipment, which are considered "other financing sources" according to the Governmental Accounting Standards Board (GASB).

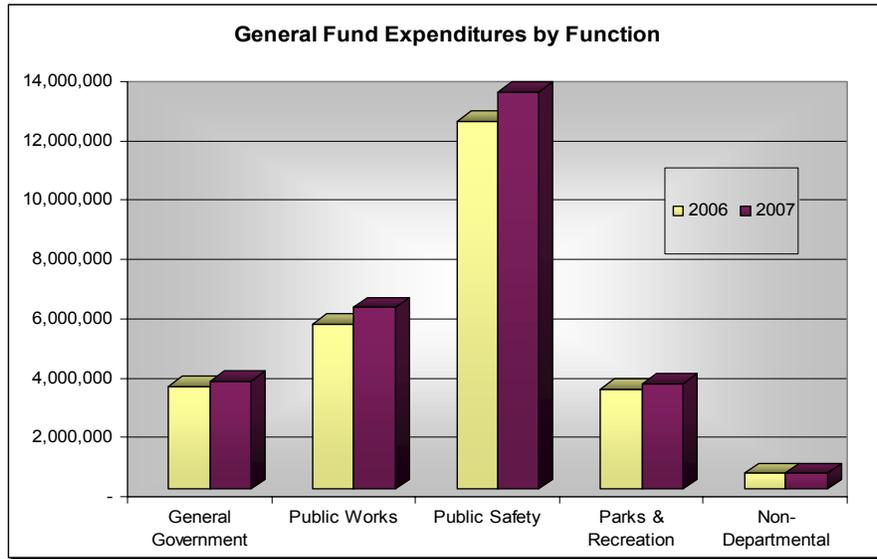


# CITY OF EDINA, MINNESOTA

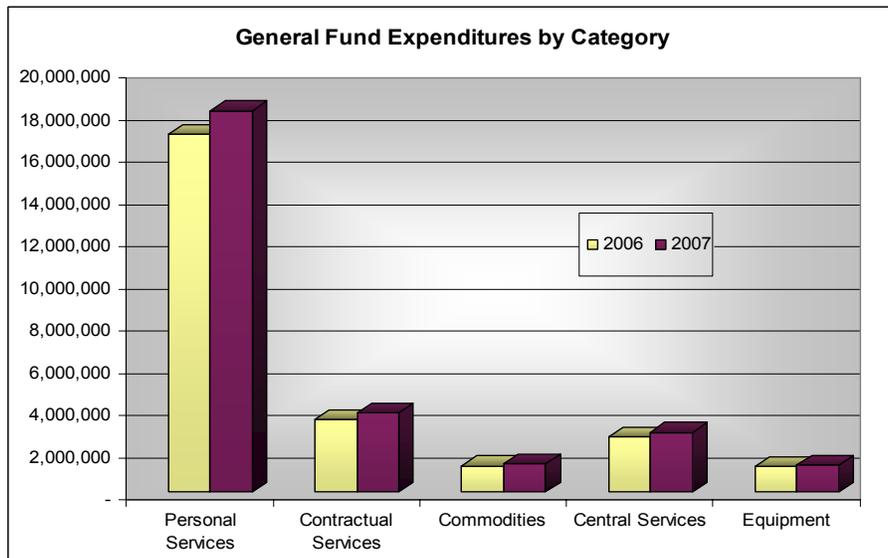
## GENERAL FUND SUMMARY ANNUAL BUDGET

### General Fund Expenditures and Other Financing Uses

Budgeted expenditures in the General Fund increased 7.3% from 2007. Nearly half of the General Fund's \$27,241,066 budget is spent on Public Safety. Public Safety includes the Police, Fire, Health and Inspections Department.



66% of General Fund expenditures are for personal services, including over \$10,000,000 for Public Safety personal services.





# CITY OF EDINA, MINNESOTA

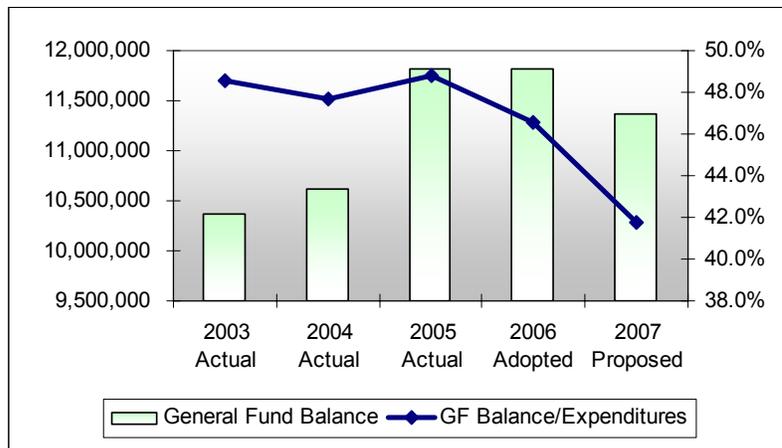
## GENERAL FUND SUMMARY ANNUAL BUDGET

### General Fund Balance

General Fund balance is considered an important indicator of a local government's financial health. Fund balance may be used to cover revenue shortfalls or unanticipated expenditures and can help to stabilize property taxes.

In Minnesota, cities generally must wait six months after year-end to receive the first full property tax settlement from the county. For this reason, fund balance at year-end must be sufficient to

provide operating cash flows equal to six months (50%) of expenditures.



The graph on this page shows that while the City's General Fund balance has grown since 2003, it has remained relatively stable when expressed as a percentage of expenditures and very close to the 50% guideline.

Although it is too early to project actual results for

2006, the City's 2006 adopted budget calls for no increase or decrease in General Fund balance. However, since the 2006 budget did call for an increase in expenditures, the General Fund balance actually decreases as a percentage of expenditures.

The 2007 budget includes a decrease in General Fund balance, which also decreases the General Fund balance as a percentage of expenditures. Despite the decrease, the City believes that these fund balance levels will be adequate and within the State Auditors guidelines of approximately 35 to 50 percent.

FUND:				REVENUE SUMMARY		
GENERAL						
REVENUES SUMMARY						
DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
			ESTIMATED	BUDGETED		
<b>TAXES:</b>						
PROPERTY TAXES	\$ 15,629,848	\$ 17,178,755	\$ 18,560,151	\$ 18,560,151	\$ 19,427,890	
PENALTIES AND INTEREST	5,592	12,388	15,000	15,000	15,000	
MARKET VALUE CREDIT	-	-	(372,664)	(372,664)	(303,504)	
LOSS DUE TO ABATEMENTS	-	-	(100,000)	(100,000)	(100,000)	
<b>TOTAL TAXES</b>	<b>15,635,440</b>	<b>17,191,143</b>	<b>18,102,487</b>	<b>18,102,487</b>	<b>19,039,386</b>	
<b>LICENSE AND PERMITS:</b>						
HEAT/VENT LICENSE	33,991	32,537	33,000	35,000	35,000	
BUILDING PERMITS	1,465,506	2,149,277	1,600,000	1,460,000	1,680,000	
PLUMBING PERMITS	161,108	211,735	170,000	160,000	175,000	
MECHANICAL PERMITS	237,990	440,180	350,000	240,000	275,000	
WATER CONNECTION	7,982	3,000	3,000	-	-	
DOG LICENSES	13,207	21,111	19,000	13,000	18,000	
BEER LICENSE	10,409	11,712	11,000	11,000	12,000	
WINE LICENSE	26,500	28,333	27,000	27,000	29,000	
LIQUOR LICENSE	109,923	127,898	118,000	115,000	115,000	
PARKING RAMP	-	2,875	3,200	2,875	3,100	
OTHER PERMITS & LICENSES	2,526	1,887	2,000	2,000	2,000	
SPRINKLER PERMITS	21,545	33,215	35,000	25,000	30,000	
ALARM PERMITS	6,802	16,160	10,000	8,800	10,000	
TOBACCO LICENSE	8,450	8,866	7,500	8,900	8,000	
FOOD ESTABLISHMENT LICENSE	83,598	88,700	87,600	88,900	90,000	
FOOD VENDING LICENSE	1,875	1,952	1,500	2,000	2,000	
POOL LICENSE	21,245	23,112	22,500	22,500	23,000	
AMUSEMENT DEVICE LICENSE	630	458	1,800	900	1,000	
LODGING LICENSE	282	423	625	450	650	
GARBAGE COLLECTORS LICENSE	14,145	13,063	12,000	14,000	12,000	
PARKING GARAGE LICENSE	2,730	2,858	3,000	2,725	3,000	
SIGN PERMIT	9,060	9,730	9,000	9,500	9,500	
ROAD RESTRICTION PERMITS	8,255	11,540	24,900	7,000	26,000	
<b>TOTAL LICENSES AND PERMITS</b>	<b>2,247,759</b>	<b>3,240,622</b>	<b>2,551,625</b>	<b>2,256,550</b>	<b>2,559,250</b>	
<b>FEES AND CHARGES:</b>						
BLDG CODE COMPLIANCE	-	47	300	300	300	
OTHER BUILDING FEES	5,791	6,318	1,500	1,500	3,000	
LIQUOR PENALTIES	3,000	2,550	500	-	-	
OTHER CITY CLERK FEES	9,254	9,811	8,000	-	5,000	
VENTILATION SYSTEM	14,160	13,760	14,000	14,000	14,000	
SPECIAL HAZARD PERMITS	2,800	3,230	3,000	3,000	3,000	
FALSE ALARMS FIRE	15,400	6,300	5,000	11,500	5,000	
OTHER FIRE FEES	5,401	6,083	4,500	4,500	4,500	
AMBULANCE	1,227,400	1,372,705	1,380,000	1,237,300	1,380,000	
DOG IMPOUNDING FEES	4,002	6,012	3,800	3,800	4,000	
FALSE ALARMS POLICE	72,295	69,458	65,000	65,000	65,000	
SAFETY/SECURITY CONTRIBUTION	165,460	155,660	155,660	160,560	156,000	
OTHER POLICE FEES	9,699	4,355	5,000	6,000	5,000	
RIGHT OF WAY FEE	17,431	39,329	36,000	12,000	32,000	

FUND:				REVENUE SUMMARY		
GENERAL						
REVENUES SUMMARY						
DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
			ESTIMATED	BUDGETED		
<b>FEES AND CHARGES:</b>						
ENGINEERING & CLERICAL	\$ 87,092	\$ 120,443	\$ 90,000	\$ 90,000	\$ 90,000	
CURB CUT FEE	2,880	1,400	1,500	3,000	1,500	
ENGINEERING FEES	7,484	-	12,000	12,000	12,000	
UNDERGROUND PARK INSPECTION	2,815	3,212	3,500	3,000	3,000	
FOOD PLAN REVIEW FEE	5,120	5,763	2,500	3,200	3,000	
PLANNING FEES	21,676	28,341	24,000	24,000	24,000	
OTHER FEES	3,275	5,064	6,000	5,500	5,000	
HOUSING FOUNDATION CONTRACT	57,666	11,264	30,000	31,700	30,000	
SERVICES HRA	21,017	24,166	20,000	20,000	20,000	
ASSESSING SEARCHES	3,188	20	-	-	-	
REGISTRATION FEES	75,346	88,904	82,000	78,800	82,000	
SENIOR CENTER FEES	103,275	99,955	98,000	104,300	100,000	
50TH & FRANCE ASSESSMENT	37,300	68,000	69,000	69,000	69,000	
CHARGES TO OTHER FUNDS	247,728	263,616	271,413	271,413	349,930	
<b>TOTAL FEES AND CHARGES</b>	<b>2,227,955</b>	<b>2,415,766</b>	<b>2,392,173</b>	<b>2,235,373</b>	<b>2,466,230</b>	
<b>FINES AND FORFEITURES:</b>						
MUNICIPAL COURT FINES	863,073	742,917	875,000	875,000	875,000	
<b>INTERGOVERNMENTAL AID:</b>						
FEDERAL AID	105,296	353,128	145,000	35,000	35,000	
STATE AID MAINTENANCE	195,000	195,000	195,000	195,000	195,000	
OTHER STATE AID	217,325	123,432	170,000	170,608	50,000	
POLICE AID	321,199	354,587	330,000	320,000	330,000	
HEALTH AID	121,180	121,198	-	-	120,000	
<b>TOTAL INTERGOVERNMENT AID</b>	<b>960,000</b>	<b>1,147,345</b>	<b>840,000</b>	<b>720,608</b>	<b>730,000</b>	
<b>OTHER REVENUES:</b>						
INCOME ON INVESTMENTS	80,223	181,784	200,000	150,000	200,000	
RENTAL OF PROPERTY	265,023	283,595	285,000	285,000	290,000	
DONATIONS	51,040	116,747	10,000	5,000	5,000	
MISCELLANEOUS REVENUE	73,631	32,716	10,000	5,000	5,000	
<b>TOTAL OTHER REVENUES</b>	<b>469,917</b>	<b>614,842</b>	<b>505,000</b>	<b>445,000</b>	<b>500,000</b>	
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 22,404,144</b>	<b>\$ 25,352,635</b>	<b>\$ 25,266,285</b>	<b>\$ 24,635,018</b>	<b>\$ 26,169,866</b>	
<b>OTHER FINANCING SOURCES:</b>						
SALE OF PROPERTY	119,922	135,045	50,000	45,000	50,000	
TRANSFER FROM LIQUOR	-	-	700,230	700,230	721,200	
<b>TOTAL OTHER FINANCING</b>	<b>119,922</b>	<b>135,045</b>	<b>750,230</b>	<b>745,230</b>	<b>771,200</b>	
<b>TOTAL GENERAL FUND REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$ 22,524,066</b>	<b>\$ 25,487,680</b>	<b>\$ 26,016,515</b>	<b>\$ 25,380,248</b>	<b>\$ 26,941,066</b>	

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
			ESTIMATED	BUDGETED		
<b>GENERAL FUND:</b>						
<b>GENERAL GOVERNMENT:</b>						
MAYOR & COUNCIL	\$ 81,993	\$ 76,706	\$ 66,706	\$ 66,706	\$ 75,590	
ADMINISTRATION	925,549	941,661	1,011,533	1,011,533	1,051,302	
PLANNING	361,855	364,600	403,713	403,713	544,859	
FINANCE	560,818	573,770	610,326	610,426	637,583	
ELECTIONS	203,857	110,055	174,897	174,897	189,506	
ASSESSING	656,271	731,068	773,651	773,651	803,525	
LEGAL & COURT SERVICES	398,858	363,838	430,000	430,000	338,450	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 3,189,201</b>	<b>\$ 3,161,698</b>	<b>\$ 3,470,826</b>	<b>\$ 3,470,926</b>	<b>\$ 3,640,815</b>	
<b>PUBLIC WORKS:</b>						
ADMINISTRATION	\$ 160,761	\$ 163,577	\$ 192,929	\$ 192,929	\$ 201,387	
ENGINEERING	611,043	786,740	819,577	819,577	1,100,952	
SUPERVISION	357,924	352,417	413,594	413,594	408,520	
STREET MAINTENANCE	2,797,654	2,970,577	3,436,247	3,436,247	3,665,906	
STREET LIGHTING	390,061	436,425	403,100	403,100	414,503	
STREET NAME SIGNS	116,176	112,797	45,900	45,900	44,450	
TRAFFIC CONTROL	126,755	149,650	131,300	131,300	136,030	
BRIDGES/GUARD RAILS	22,379	27,897	10,000	10,000	9,400	
RETAINING WALL MAINTENANCE	10,142	13,834	23,800	23,800	33,000	
SIDEWALKS, RAMPS & LOTS	113,122	153,097	96,660	96,660	107,240	
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 4,706,017</b>	<b>\$ 5,167,011</b>	<b>\$ 5,573,107</b>	<b>\$ 5,573,107</b>	<b>\$ 6,121,388</b>	
<b>PUBLIC SAFETY:</b>						
POLICE PROTECTION	\$ 6,262,781	\$ 6,861,448	\$ 6,925,605	\$ 6,925,605	\$ 7,434,674	
CIVILIAN DEFENSE	49,496	33,757	50,072	50,072	62,149	
ANIMAL CONTROL	60,752	69,214	82,893	82,893	91,406	
FIRE PROTECTION	3,582,586	4,247,608	4,084,328	4,084,328	4,362,832	
PUBLIC HEALTH	395,678	413,782	470,893	470,893	496,694	
INSPECTIONS	704,864	723,247	804,163	804,163	941,904	
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 11,056,157</b>	<b>\$ 12,349,056</b>	<b>\$ 12,417,954</b>	<b>\$ 12,417,954</b>	<b>\$ 13,389,659</b>	

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
			ESTIMATED	BUDGETED		
<b>PARK &amp; RECREATION:</b>						
ADMINISTRATION	\$ 617,279	\$ 635,106	\$ 691,592	\$ 691,592	\$ 720,311	
RECREATION	314,677	310,280	382,275	382,275	402,001	
MAINTENANCE	1,947,204	2,165,506	2,309,463	2,309,463	2,427,464	
<b>TOTAL PARK DEPARTMENT</b>	<b>\$ 2,879,160</b>	<b>\$ 3,110,892</b>	<b>\$ 3,383,330</b>	<b>\$ 3,383,330</b>	<b>\$ 3,549,776</b>	
<b>NON-DEPARTMENTAL:</b>						
CONTINGENCIES	\$ 91,307	\$ 53,914	\$ 123,000	\$ 119,616	\$ 123,200	
CAPITAL PLAN APPROPRIATION	50,000	50,000	50,000	50,000	50,000	
SPECIAL ASSESSMENTS	26,587	24,719	30,000	30,000	30,000	
EMPLOYEE PROGRAMS	118,651	177,387	129,000	129,000	136,124	
COMMISSIONS & SPEC PROJECTS	164,225	191,045	206,315	206,315	200,104	
<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$ 450,770</b>	<b>\$ 497,065</b>	<b>\$ 538,315</b>	<b>\$ 534,931</b>	<b>\$ 539,428</b>	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 22,281,305</b>	<b>\$ 24,285,722</b>	<b>\$ 25,383,532</b>	<b>\$ 25,380,248</b>	<b>\$ 27,241,066</b>	
<b>OTHER FINANCING USES:</b>						
TRANSFER TO DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ 150,100	
<b>TOTAL CHANGES IN GENERAL FUND BALANCE</b>	<b>\$ 242,761</b>	<b>\$ 1,201,958</b>	<b>\$ 632,983</b>	<b>\$ -</b>	<b>\$ (450,100)</b>	

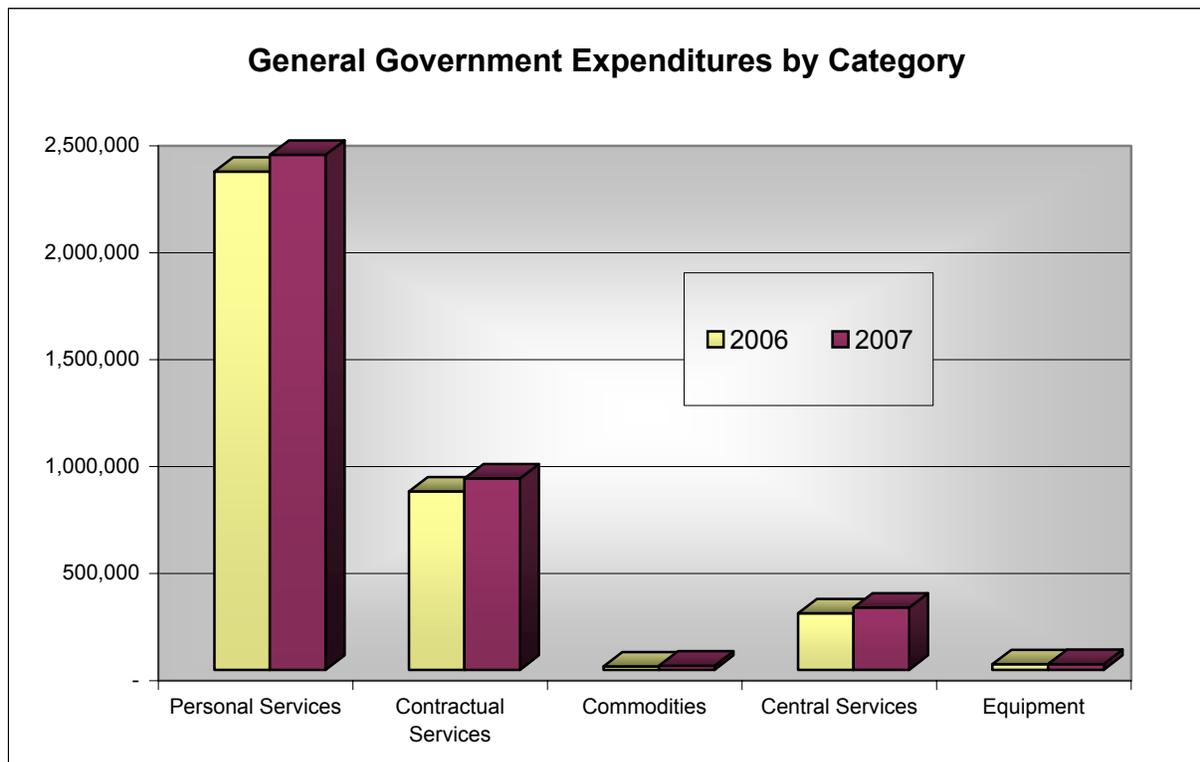
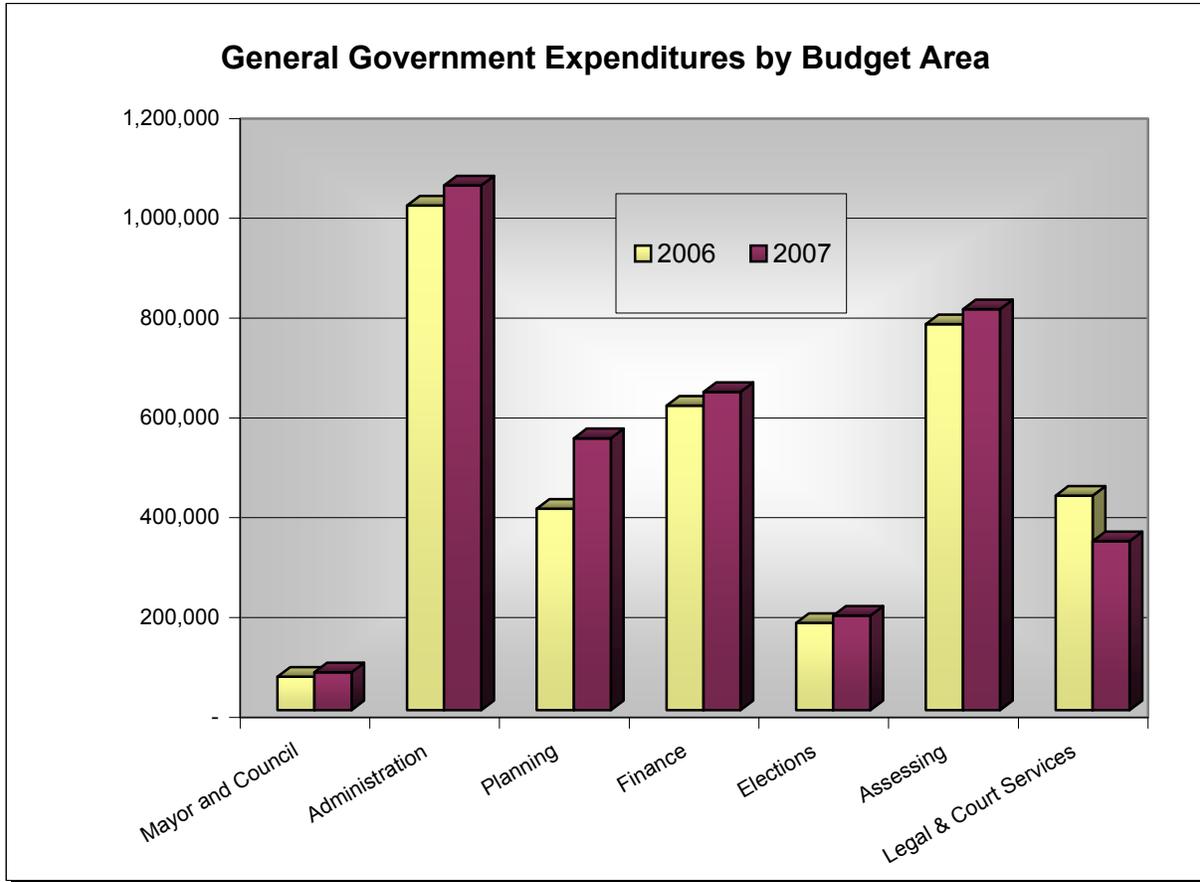
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## *General Government*

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# General Government Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> MAYOR & COUNCIL	<b>PROGRAM:</b> 1100
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### SUMMARY OF PERFORMANCE MEASURES

#### Mayor & Council - 1100:

The City Council constitutes the policy-making division of Edina City Government. The Council is composed of the Mayor and 4 Council members, all elected at large for overlapping terms of four years. The Mayor is the official head of City Government and is the presiding officer at the Council meetings. The Council meets on the first and third Tuesdays of each month at City Hall. The City Council also serves as the commissioners of the Housing Redevelopment Authority.

#### Explanation of Change:

- Contractual services has been increased by \$7,000; \$5,000 of which is for professional services and \$2,000 for meeting expenses.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Mayor &amp; Council Budget</b>	\$ 66,706	\$ 75,590	13.32%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: MAYOR & COUNCIL		PROGRAM: 1100	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 27,667	\$ 26,064	\$ 28,450	\$ 28,450	\$ 27,450	
6030	PENSIONS	907	839	1,647	1,647	1,716	
6034	SOCIAL SECURITY	2,117	1,418	2,100	2,100	2,100	
6045	WORKERS COMPENSATION	72	61	61	61	71	
		<u>30,763</u>	<u>28,382</u>	<u>32,258</u>	<u>32,258</u>	<u>31,337</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	-	-	-	5,000	
6104	CONTINUING EDUCATION	785	95	900	900	927	
6106	MEETING EXPENSE	4,322	5,484	3,900	3,900	6,017	
		<u>5,107</u>	<u>5,579</u>	<u>4,800</u>	<u>4,800</u>	<u>11,944</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,691	1,271	1,100	1,100	1,133	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	25,742	23,543	14,208	14,208	14,856	
6804	CITY HALL	18,690	17,931	14,340	14,340	16,320	
		<u>44,432</u>	<u>41,474</u>	<u>28,548</u>	<u>28,548</u>	<u>31,176</u>	
<b>TOTAL MAYOR &amp; COUNCIL</b>		<u>\$ 81,993</u>	<u>\$ 76,706</u>	<u>\$ 66,706</u>	<u>\$ 66,706</u>	<u>\$ 75,590</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1120
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**SUMMARY OF PERFORMANCE MEASURES**

**Administration - 1120:**

Personal services consists of 8 full-time employees in this area.

The office of the City Manager is responsible for executing the policies adopted by the City Council. Specifically, the City Manager's office provides for the general management of the City and is responsible for the following:

- Personnel compensation and benefits administration for approximately 900 full-time and part-time employees
- Labor relations with four organized bargaining units
- Risk management
- Long range planning
- Maintenance of official records and minutes
- Publication of ordinances and legal notices
- Licensing
- Policy research and implementation
- Management of selected central services
- Human relations
- Staff service to the HRA
- Employee training and career development
- Facility management of City Hall

**Explanation of Change:**

- Contractual services has been increased by \$3,700; \$2,000 of which is for continuing education and \$1,700 for mileage expenses.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Administration Budget</b>	\$ 1,011,533	\$ 1,051,302	3.93%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ADMINISTRATION		PROGRAM: 1120	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 575,234	\$ 595,866	\$ 642,822	\$ 642,822	\$ 657,377	
6011	OVERTIME	3,899	4,598	6,000	6,000	6,200	
6030	PENSIONS	31,918	33,010	38,929	38,929	41,474	
6034	SOCIAL SECURITY	40,550	42,862	45,249	45,249	46,987	
6040	FLEX PLAN	52,297	56,072	63,360	63,360	69,300	
6045	WORKERS COMPENSATION	3,031	2,967	3,121	3,121	3,659	
		706,929	735,375	799,481	799,481	824,997	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	27,092	9,365	13,000	13,000	13,390	
6104	CONTINUING EDUCATION	5,007	1,972	5,000	5,000	5,150	
6105	DUES & SUBSCRIPTIONS	52,926	58,930	56,000	56,000	57,680	
6106	MEETING EXPENSE	1,553	1,600	2,000	2,000	2,060	
6107	MILEAGE	13,713	14,069	17,000	17,000	17,510	
6120	LEGAL ADVERTISEMENTS	15,455	20,175	18,000	18,000	18,540	
6160	DATA PROCESSING HR	25,829	28,814	32,000	32,000	32,960	
6188	TELEPHONE	1,144	865	1,000	1,000	1,030	
		142,719	135,790	144,000	144,000	148,320	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	167	-	-	-	-	
6406	GENERAL SUPPLIES	2,950	2,857	3,000	3,000	3,090	
6575	PRINTING	-	37	100	100	103	
		3,117	2,894	3,100	3,100	3,193	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	45,589	43,885	40,464	40,464	47,988	
6804	CITY HALL	21,815	20,922	16,740	16,740	19,056	
6808	EQUIPMENT OPERATION	1,744	1,861	1,752	1,752	1,572	
		69,148	66,668	58,956	58,956	68,616	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	3,636	934	5,996	5,996	6,176	
<b>TOTAL ADMINISTRATION</b>		<b>\$ 925,549</b>	<b>\$ 941,661</b>	<b>\$ 1,011,533</b>	<b>\$ 1,011,533</b>	<b>\$ 1,051,302</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> PLANNING	<b>PROGRAM:</b> 1140
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### SUMMARY OF PERFORMANCE MEASURES

**Planning - 1140:**

Personal services consists of 3.75 full-time employees in this area.

The Planning Department provides staff service to the City Council, the Planning Commission, the Board of Appeals and Adjustments, the Heritage Preservation Board, the Housing and Redevelopment Authority (HRA) and the East Edina Housing Foundation. The department also handles the administration of the City's sign ordinance, zoning ordinance, subdivision ordinance, nuisance ordinance, the Metro Rental Assistance Program, the Federal Community Development Block Grant program, and East Edina Housing Foundation programs.

**Explanation of Change:**

- Professional Services has been increased by \$125,000 for the 2007 Comprehensive Plan.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Planning Budget</b>	\$ 403,713	\$ 544,859	34.96%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: PLANNING		PROGRAM: 1140	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 242,278	\$ 246,162	\$ 254,838	\$ 254,838	\$ 261,267	
6011	OVERTIME	1,198	1,250	3,200	3,200	3,300	
6030	PENSIONS	13,464	13,681	15,482	15,482	16,535	
6034	SOCIAL SECURITY	18,585	19,395	19,740	19,740	20,239	
6040	FLEX PLAN	21,365	22,890	28,185	28,185	31,500	
6045	WORKERS COMPENSATION	1,563	1,448	1,474	1,474	1,740	
		298,453	304,826	322,919	322,919	334,581	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	7,626	10,843	30,000	30,000	155,000	
6104	CONTINUING EDUCATION	358	269	1,300	1,300	1,340	
6105	DUES & SUBSCRIPTIONS	-	100	500	500	515	
6106	MEETING EXPENSE	13	50	100	100	100	
6107	MILEAGE	3,400	3,383	3,600	3,600	3,600	
6188	TELEPHONE	53	235	-	-	100	
		11,450	14,880	35,500	35,500	160,655	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	-	-	100	100	100	
6406	GENERAL SUPPLIES	790	1,351	750	750	1,000	
6408	PHOTOGRAPHIC SUPPLIES	-	-	100	100	100	
6575	PRINTING	-	-	700	700	500	
		790	1,351	1,650	1,650	1,700	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	28,918	27,331	28,884	28,884	31,308	
6804	CITY HALL	16,898	16,212	12,960	12,960	14,760	
		45,816	43,543	41,844	41,844	46,068	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	5,346	-	1,800	1,800	1,855	
<b>TOTAL PLANNING</b>		<b>\$ 361,855</b>	<b>\$ 364,600</b>	<b>\$ 403,713</b>	<b>\$ 403,713</b>	<b>\$ 544,859</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> FINANCE	<b>PROGRAM:</b> 1160
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### SUMMARY OF PERFORMANCE MEASURES

**Finance - 1160:**

Personal services consists of 5.50 full-time employees in this area.

The Finance Department provides accounting and control services for all financial activities of the City. Major functions include:

- During 2005, the Finance Department issued 13,000 payroll checks on a payroll of almost \$19,000,000 for over 900 full-time and part-time employees.
- Preparation of the annual budget, comprehensive annual financial report, enterprise profit and loss statements, bond statements, and other financial reports.
- Issuance of 12,000 accounts payable checks on expenditures of over \$73,000,000 for general operating, debt service, capital projects, enterprise activities, and other City functions during 2005.
- Performing financial analysis on investments and various proposals.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Finance Budget</b>	\$ 610,426	\$ 637,583	4.45%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: FINANCE		PROGRAM: 1160	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 340,048	\$ 343,536	\$ 358,317	\$ 358,317	\$ 369,105	
6011	OVERTIME	986	587	2,000	2,000	2,100	
6030	PENSIONS	18,818	18,686	21,619	21,619	23,200	
6034	SOCIAL SECURITY	25,210	25,664	26,575	26,575	27,471	
6040	FLEX PLAN	36,770	36,594	42,854	42,854	46,872	
6045	WORKERS COMPENSATION	1,760	1,636	1,699	1,699	2,027	
		423,592	426,703	453,064	453,064	470,775	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	1,266	3,062	3,100	3,100	3,200	
6105	DUES & SUBSCRIPTIONS	1,220	585	1,000	900	1,100	
6107	MILEAGE	3,229	2,182	3,400	3,600	3,300	
6130	ANNUAL AUDIT	9,250	10,000	10,000	10,000	10,000	
6160	DATA PROCESSING-LOGIS	67,705	77,763	80,000	80,000	83,000	
		82,670	93,592	97,500	97,600	100,600	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	-	-	100	100	100	
6406	GENERAL SUPPLIES	1,655	938	2,000	2,000	2,000	
		1,655	938	2,100	2,100	2,100	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	33,577	33,185	38,700	38,700	43,176	
6804	CITY HALL	16,909	16,226	12,972	12,972	14,772	
		50,486	49,411	51,672	51,672	57,948	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	2,415	3,126	5,990	5,990	6,160	
<b>TOTAL FINANCE</b>		<b>\$ 560,818</b>	<b>\$ 573,770</b>	<b>\$ 610,326</b>	<b>\$ 610,426</b>	<b>\$ 637,583</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ELECTIONS	<b>PROGRAM:</b> 1180
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**SUMMARY OF PERFORMANCE MEASURES**

**Elections - 1180:**

Personal services consist of 1 full-time person, of which half the salary is billed to the school district in school district election years as election costs. Personal services also includes the election judge payrolls for primary and general elections and payroll for additional hours of regular staff persons and temporary election staff.

The City Clerk is responsible for conducting all national, state, county and City elections held in the City of Edina in even-numbered years. In addition, the City Clerk conducts all Edina School District 273 elections in odd-numbered years. Costs for conducting school elections are billed to the school district.

The City is divided into 20 voting precincts which must be equipped for conducting each election. The Clerk must recruit and train approximately 350 election judges in each election year. Approximately 6,000 absentee ballot applications are processed. Beginning in 2006 the City will be maintaining two pieces of equipment for each precinct; an optical scan ballot counter and an AutoMARK ballot marking device.

The Clerk is also responsible for maintaining the permanent voter registration system in the City amounting to almost 35,000 registrations. In a 12-month period about 6,500 registration changes are processed. The Clerk processes an additional 5,000 adds and deletes following the primary and general elections.

**Explanation of Change:**

- Contractual services has been increased by \$9,000; \$7,000 of which is for equipment maintenance and \$2,000 for continuing education.
- Commodities has been increased by \$3,000 for general supplies for voting stations; including signs, flags, ink, etc.

	<b>2006</b>	<b>2007</b>	<b>%</b>
<b>Total Elections Budget</b>	\$ 174,897	\$ 189,506	8.35%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		ELECTIONS		1180	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 152,347	\$ 68,207	\$ 90,278	\$ 90,278	\$ 92,983	
6011	OVERTIME	8,916	1,873	14,700	14,700	15,140	
6030	PENSIONS	3,798	3,140	6,299	6,299	6,758	
6034	SOCIAL SECURITY	6,560	4,554	8,031	8,031	8,271	
6040	FLEX PLAN	9,169	8,064	7,680	7,680	8,400	
6045	WORKERS COMPENSATION	375	283	356	356	422	
		181,165	86,121	127,344	127,344	131,974	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	3,180	4,121	5,035	5,035	12,166	
6104	CONTINUING EDUCATION	-	1,761	1,800	1,800	3,800	
6106	MEETING EXPENSE	176	8	-	-	-	
6107	MILEAGE	166	126	255	255	265	
6120	LEGAL ADVERTISEMENT	279	98	220	220	230	
6151	EQUIPMENT RENTAL	-	2,944	550	550	570	
6235	POSTAGE	1,817	1,784	11,885	11,885	12,245	
		5,618	10,842	19,745	19,745	29,276	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	4,209	1,128	2,720	2,720	5,800	
6575	PRINTING	4,804	4,847	2,720	2,720	2,800	
		9,013	5,975	5,440	5,440	8,600	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	7,243	7,117	22,368	22,368	19,656	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	818	-	-	-	-	
<b>TOTAL ELECTIONS</b>		<b>\$ 203,857</b>	<b>\$ 110,055</b>	<b>\$ 174,897</b>	<b>\$ 174,897</b>	<b>\$ 189,506</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ASSESSING	<b>PROGRAM:</b> 1190
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**SUMMARY OF PERFORMANCE MEASURES**

**Assessing - 1190:**

Personal services consists of 7 full-time employees in this area.

The Assessing Department conducts quintile field inspections (Minnesota Statute 273.08) and performs annual classification and valuation of Edina's 20,937 real estate parcels. In addition, once every six years the department must appraise all exempt properties. Accepted approaches (cost, market comparison, and income approach) to property valuation are considered in the appraisal process. Each year all tangible changes to property that may affect value are physically inspected using building permits as an informational source. Statistical analysis is performed on over 700 residential sales and existing assessor's market values each year, forming a basis for annual adjustments to value. Sales and the analysis of available income and expense data help determine adjustments to commercial, industrial, and apartment values. The department's work culminates each year with the Board of Appeal and Equalization. Hundreds of inquiries and reviews are handled each year prior to that meeting. Throughout the year, staff also manages appeals on commercial/industrial and apartment properties in Minnesota Tax Court.

Hennepin County municipalities compare, coordinate, and discuss ratios of assessor's values to sale prices to assure an acceptable level of assessment and equity between jurisdictions. These ratios indicate the quality of our assessment and are monitored and corrected (if necessary) by the Department of Revenue.

The Assessing Department is also responsible for certification and collection of special assessments.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Assessing Budget</b>	\$ 773,651	\$ 803,525	3.86%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ASSESSING		PROGRAM: 1190	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 396,575	\$ 449,940	\$ 473,854	\$ 473,854	\$ 485,962	
6030	PENSIONS	21,612	24,766	28,431	28,431	30,373	
6034	SOCIAL SECURITY	30,584	34,595	36,191	36,191	37,083	
6040	FLEX PLAN	41,227	48,820	53,760	53,760	58,800	
6045	WORKERS COMPENSATION	2,385	2,567	2,590	2,590	3,068	
		492,383	560,688	594,826	594,826	615,286	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	9,113	100	16,000	16,000	16,500	
6104	CONTINUING EDUCATION	3,309	5,567	6,500	6,500	6,900	
6105	DUES & SUBSCRIPTIONS	5,756	6,249	6,900	6,900	7,800	
6106	MEETING EXPENSE	61	229	1,200	1,200	1,300	
6107	MILEAGE	3,485	3,592	4,800	4,800	4,900	
6160	DATA PROCESSING-LOGIS	66,366	67,405	64,310	64,310	65,144	
6188	TELEPHONE	54	101	2,900	2,900	2,900	
		88,144	83,243	102,610	102,610	105,444	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,859	1,390	1,900	1,900	2,000	
6575	PRINTING	-	-	600	600	600	
		3,859	1,390	2,500	2,500	2,600	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	38,731	38,070	41,856	41,856	46,236	
6804	CITY HALL	19,299	18,509	14,796	14,796	16,848	
6808	EQUIPMENT OPERATION	5,012	5,274	4,368	4,368	4,416	
		63,042	61,853	61,020	61,020	67,500	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	8,843	23,894	12,695	12,695	12,695	
<b>TOTAL ASSESSING</b>		<b>\$ 656,271</b>	<b>\$ 731,068</b>	<b>\$ 773,651</b>	<b>\$ 773,651</b>	<b>\$ 803,525</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> LEGAL & COURT SERVICES	<b>PROGRAM:</b> 1195
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**SUMMARY OF PERFORMANCE MEASURES**

**Legal and Court Services - 1195:**

The City requires the professional services of attorneys who are contracted for on an annual basis. They provide legal counsel and prepare the necessary ordinances and resolutions required to implement the wishes of the City Council. The Prosecuting Attorney defends the City in claims and suits and prosecutes all cases arising out of violation of City ordinances.

**Explanation of Change:**

- Prosecution services has been decreased by \$85,000.
- Prisoner room and board has been decreased by \$10,000.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Legal &amp; Court Services Budget</b>	\$ 430,000	\$ 338,450	-21.29%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: LEGAL & COURT SERVICES		PROGRAM: 1195
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
<b>CONTRACTUAL SERVICES:</b>						
6103	PROSECUTING	\$ 257,378	\$ 242,077	\$ 270,000	\$ 270,000	\$ 185,000
6131	CIVIL	103,318	80,729	100,000	100,000	103,000
6170	HENNEPIN COUNTY BOOKING CHARGE	8,919	14,098	15,000	15,000	15,450
6225	ROOM & BOARD PRISONERS	29,243	26,934	45,000	45,000	35,000
<b>TOTAL LEGAL &amp; COURT SERVICES</b>		<u>\$ 398,858</u>	<u>\$ 363,838</u>	<u>\$ 430,000</u>	<u>\$ 430,000</u>	<u>\$ 338,450</u>

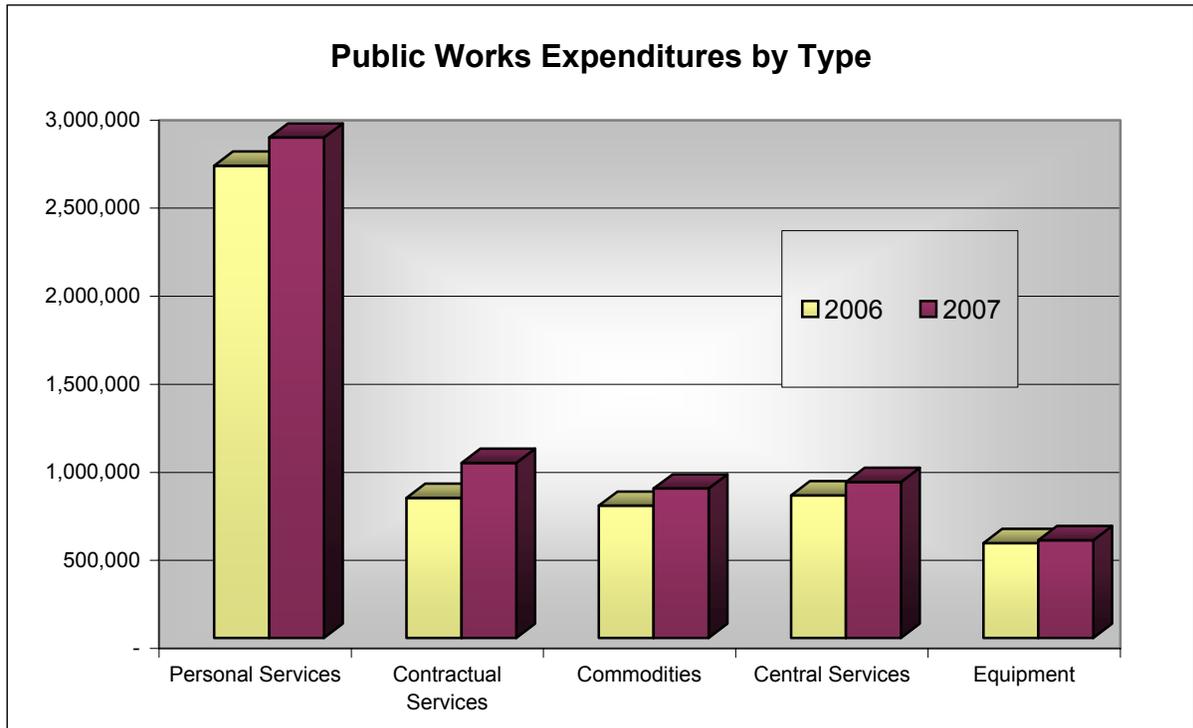
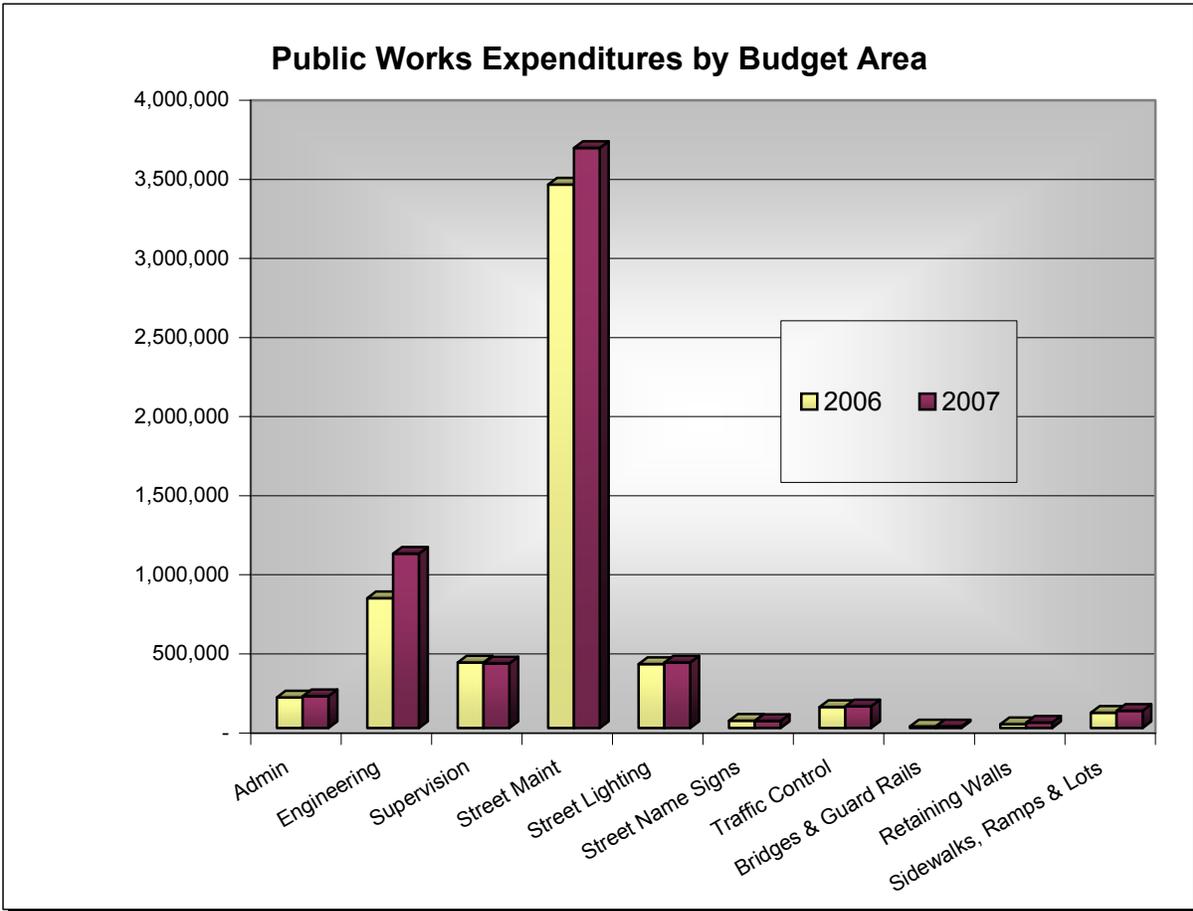
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## *Public Works*

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# Public Works Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1240
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**SUMMARY OF PERFORMANCE MEASURES**

**Public Works Administration - 1240:**

Personal services consist of 1.5 employees in this area.

This department provides supervision and policy guidance over various Public Works departments. These departments are Engineering, Streets, Utilities, and Equipment Operation. The total permanent employment in the Public Works area is 60. The function of the City Engineer is also provided under Public Works Administration.

Additionally, operating City liaison to other agencies such as MNDOT, Met Council, Hennepin County, PCA, Minnesota Board of Health, Corps of Engineers, Department of Natural Resources, Nine Mile Creek and Minnehaha Creek Watershed Districts and other Cities is provided for through this account.

**Explanation of Change:**

- \$71,600 was added to the Engineering budget (1260) for a utility engineering position. The cost of this position will be reimbursed 100% by the Utility Fund.
- \$175,000 was added to the Engineering budget (1260) for expenditures related to the 2007 Comprehensive Plan.
- \$40,000 was added to the Street Renovation budget (1314) for asphalt commodities, which are used for mill and overlays of frontage roads within the City that are not included in the Municipal State Aid System.
- \$35,000 was added to the Snow and Ice Removal budget (1318) for additional cost of salt for snow and ice control.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Public Works Budget</b>	\$ 5,573,107	\$ 6,121,388	9.84%

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: ADMINISTRATION		PROGRAM: 1240	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 116,089	\$ 118,412	\$ 132,692	\$ 132,692	\$ 137,878	
6030	PENSIONS	6,420	6,548	7,961	7,961	8,617	
6034	SOCIAL SECURITY	8,115	8,129	8,816	8,816	9,266	
6040	FLEX PLAN	4,799	5,407	11,520	11,520	12,600	
6045	WORKERS COMPENSATION	750	698	748	748	892	
		<u>136,173</u>	<u>139,194</u>	<u>161,737</u>	<u>161,737</u>	<u>169,253</u>	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	290	549	1,500	1,500	1,500	
6105	DUES & SUBSCRIPTIONS	283	360	500	500	450	
6107	MILEAGE	3,389	3,366	3,500	3,500	3,550	
6188	CELL PHONE	42	182	200	200	250	
		<u>4,004</u>	<u>4,457</u>	<u>5,700</u>	<u>5,700</u>	<u>5,750</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	486	309	1,000	1,000	500	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	12,493	12,320	18,660	18,660	19,248	
6804	CITY HALL	7,605	7,297	5,832	5,832	6,636	
		<u>20,098</u>	<u>19,617</u>	<u>24,492</u>	<u>24,492</u>	<u>25,884</u>	
<b>TOTAL ADMINISTRATION</b>		<u>\$ 160,761</u>	<u>\$ 163,577</u>	<u>\$ 192,929</u>	<u>\$ 192,929</u>	<u>\$ 201,387</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> ENGINEERING	<b>PROGRAM:</b> 1260
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## SUMMARY OF PERFORMANCE MEASURES

### Engineering - 1260:

Personal services consist of 8.5 employees in this area.

The Engineering Department prepares plans, specifications and estimates for public construction projects. This includes street grading and surfacing, sanitary sewers, storm sewers, watermain and other structures and improvements. It supervises the construction of these projects and provides the necessary inspection to insure materials and workmanship are in accordance with project specifications. The department maintains records and files on all of the above mentioned activities and operates and maintains plan reproduction equipment.

### Transportation Commission - 1265:

In December 2003 the Edina City Council established the Transportation Commission to address traffic issues and improve the local transportation system to stay consistent with the Comprehensive Plan and Vision 20/20.

The Edina Transportation Commission (ETC) advises the Council on matters relating to the operation of the local street system with respect to traffic volumes, congestion, and functional classification - but not maintenance activities - of the City. The ETC reviews and comments on plans to enhance mass transit opportunities in the City. The ETC evaluates methods for traffic calming and other speed and volume mitigation measures and recommends their implementation where appropriate. The ETC reviews the findings of the Local Traffic Task Force and offers recommendations for implementation.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: ENGINEERING		PROGRAM: 1260 - 1265	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>ENGINEERING - 1260</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 361,882	\$ 422,783	\$ 451,827	\$ 451,827	\$ 517,917	
6011	OVERTIME	12,293	29,665	2,900	2,900	3,000	
6030	PENSIONS	19,624	24,204	27,284	27,284	32,557	
6034	SOCIAL SECURITY	29,099	35,308	34,787	34,787	39,850	
6040	FLEX PLAN	35,844	46,587	57,600	57,600	71,400	
6045	WORKERS COMPENSATION	2,807	4,713	2,561	2,561	3,400	
		461,549	563,260	576,959	576,959	668,124	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	29,421	28,238	42,000	42,000	212,000	
6104	CONTINUING EDUCATION	4,630	8,293	5,192	5,192	10,000	
6105	DUES & SUBSCRIPTIONS	1,772	1,498	1,000	1,000	1,600	
6106	MEETING EXPENSE	-	60	550	550	500	
6107	MILEAGE	2,865	3,929	3,400	3,400	3,900	
6188	CELL PHONE	2,418	2,744	2,700	2,700	2,800	
		41,106	44,762	54,842	54,842	230,800	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	9,867	9,166	9,800	9,800	10,000	
6548	BLUEPRINTING/CAD	668	1,016	1,200	1,200	1,000	
6577	LUMBER & TOOLS	637	3,276	2,000	2,000	2,000	
		11,172	13,458	13,000	13,000	13,000	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	33,852	33,695	45,204	45,204	52,740	
6804	CITY HALL	22,791	21,861	17,484	17,484	19,896	
6808	EQUIPMENT OPERATION	17,489	18,558	18,936	18,936	20,496	
		74,132	74,114	81,624	81,624	93,132	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	23,084	83,340	48,152	48,152	49,596	
<b>TOTAL ENGINEERING</b>		<b>\$ 611,043</b>	<b>\$ 778,934</b>	<b>\$ 774,577</b>	<b>\$ 774,577</b>	<b>\$ 1,054,652</b>	
<b>TRANSPORTATION COMMISSION - 1265</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	7,806	40,000	40,000	41,200	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	-	5,000	5,000	5,100	
<b>TOTAL TRANSPORTATION COMMISSION</b>		<b>\$ -</b>	<b>\$ 7,806</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>	<b>\$ 46,300</b>	
<b>TOTAL ENGINEERING</b>		<b>\$ 611,043</b>	<b>\$ 786,740</b>	<b>\$ 819,577</b>	<b>\$ 819,577</b>	<b>\$ 1,100,952</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SUPERVISION	<b>PROGRAM:</b> 1280-1281
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## SUMMARY OF PERFORMANCE MEASURES

### Supervision - 1280:

Personal services consist of 2.5 employees in this area.

The operations of the Public Works department are overseen by the Public Works Coordinator. Some of the activities include:

1. Maintaining a computerized vehicle management system to determine the expense of vehicle maintenance;
2. the purchasing and billing of equipment and supplies; and
3. maintaining an up-to-date inventory of the commodities used to service the City.

Additionally, the Coordinator plans and coordinates Public Works activities, maintains cost and work records and provides the training and instruction necessary to insure the workers do their jobs most efficiently and effectively.

Overhead - a major portion of this budget is the general benefits for the street department allocated from the Central Services budget.

### Training - 1281:

This program provides for the personal services time and aids required to provide the necessary training.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SUPERVISION		PROGRAM: 1280 - 1281	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SUPERVISION - 1280</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 113,945	\$ 123,110	\$ 167,285	\$ 167,285	\$ 148,929	
6011	OVERTIME	1,033	1,576	4,150	4,150	4,300	
6030	PENSIONS	6,358	6,895	10,286	10,286	9,577	
6034	SOCIAL SECURITY	8,649	9,421	13,115	13,115	11,722	
6040	FLEX PLAN	13,034	15,379	23,040	23,040	21,000	
6045	WORKERS COMPENSATION	636	640	782	782	836	
		143,655	157,021	218,658	218,658	196,364	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	3,564	5,659	3,100	3,100	5,300	
6105	DUES & SUBSCRIPTIONS	640	1,085	500	500	800	
6188	CELL PHONE	333	533	1,500	1,500	600	
6270	GOPHER ONE STATE	-	-	500	500	100	
6271	HAZ. WASTE DISPOSAL	4,585	3,335	5,400	5,400	4,600	
		9,122	10,612	11,000	11,000	11,400	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	92	-	-	-	-	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	93,185	89,366	106,392	106,392	116,868	
6806	PUBLIC WORKS BUILDING	39,285	40,081	40,788	40,788	42,936	
6808	EQUIPMENT OPERATION	938	31,635	20,256	20,256	20,652	
		133,408	161,082	167,436	167,436	180,456	
<b>TOTAL SUPERVISION</b>		<b>\$ 286,277</b>	<b>\$ 328,715</b>	<b>\$ 397,094</b>	<b>\$ 397,094</b>	<b>\$ 388,220</b>	
<b>TRAINING - 1281</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 45,803	\$ 416	\$ -	\$ -	\$ -	
	BENEFITS	13,672	126	-	-	-	
		59,475	542	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	12,172	22,573	16,000	16,000	20,000	
<b>COMMODITIES:</b>							
6579	TRAINING AIDS	-	587	500	500	300	
<b>TOTAL TRAINING</b>		<b>\$ 71,647</b>	<b>\$ 23,702</b>	<b>\$ 16,500</b>	<b>\$ 16,500</b>	<b>\$ 20,300</b>	
<b>TOTAL SUPERVISION &amp; TRAINING</b>		<b>\$ 357,924</b>	<b>\$ 352,417</b>	<b>\$ 413,594</b>	<b>\$ 413,594</b>	<b>\$ 408,520</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET DEPARTMENT	<b>PROGRAM:</b>
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### SUMMARY OF PERFORMANCE MEASURES

#### Street Department Payroll Summary - Distribution

The Street Department consists of 29 personnel which include the following positions:

- 3 Team Leaders
- 26 \* Street Maintenance Personnel

\* Includes 1 Full Time Temporary Position due to short term medical leave, also includes frozen street maintenance position.

Additionally, 8 summer employees are hired to assist in various projects.

<b>Street Maintenance</b>	\$ 1,807,204
<b>Charged to other funds:</b>	
Central Services:	
City Hall	21,896
Public Works Building	48,793
Park Buildings	28,113
Enterprise Funds	<u>156,245</u>
<b>Total Street payroll</b>	<u><u>\$ 2,062,251</u></u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET DEPARTMENT	<b>PROGRAM:</b>
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**SUMMARY OF PERFORMANCE MEASURES**

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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET MAINTENANCE	<b>PROGRAM:</b> 1301-1310
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## SUMMARY OF PERFORMANCE MEASURES

### General Maintenance - 1301:

These funds are allocated for the general repairs made to the street; rubberized crack sealing, asphalt patching, minor seal coating, and miscellaneous repairs.

Crews totaling approximately five "people years" work on general maintenance of City streets year-round, weather permitting.

### Equipment - 1305:

This program provides funding for the replacement of existing equipment and the purchase of capital upgrades for all Public Works programs.

### Street Sweeping -1310:

These funds are allocated for cleaning the 200 miles (800 lane miles) of City streets and 45 parking lots. Sweeping usually begins in early March, attempting to rid the streets and lots of winter sand to prevent being washed into storm sewers.

Six people are involve din the sweeping effort from early spring into summer and begin again in the fall when leaves are swept up to prevent the clogging of catch basins.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		STREET MAINTENANCE		1301 - 1310	
<b>SUMMARY OF EXPENDITURES</b>							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL MAINTENANCE - 1301</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 413,717	\$ 573,403	\$ 1,245,493	\$ 1,245,493	\$ 1,299,181	
6011	OVERTIME	15,392	35,474	63,900	63,900	66,000	
6030	PENSIONS	24,178	30,240	78,564	78,564	82,199	
6034	SOCIAL SECURITY	32,794	45,055	100,168	100,168	100,612	
6040	FLEX PLAN	52,785	78,732	187,148	187,148	203,518	
6045	WORKERS COMPENSATION	14,936	21,862	48,321	48,321	55,694	
		<u>553,802</u>	<u>784,766</u>	<u>1,723,594</u>	<u>1,723,594</u>	<u>1,807,204</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SVCS	1,541	1,139	1,000	1,000	1,100	
6151	EQUIP RENTAL/CRUSHING	22,047	21,270	35,000	35,000	28,000	
6180	CONTRACTED REPAIR	20,566	15,213	18,000	18,000	18,000	
6182	RUBBISH HAULING	3,669	6,860	4,000	4,000	4,200	
6188	CELL PHONE	828	3,424	3,500	3,500	3,550	
6201	LAUNDRY	13,954	14,279	14,600	14,600	15,500	
		<u>62,605</u>	<u>62,185</u>	<u>76,100</u>	<u>76,100</u>	<u>70,350</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	25,068	16,300	19,000	19,000	19,600	
6517	SELECT MATERIALS	-	284	1,200	1,200	800	
6518	ASPHALT MIX	26,965	17,756	15,000	15,000	15,500	
6519	MC 1 OIL/RUB CRACK FILL	8,328	8,346	8,600	8,600	8,600	
6520	CONCRETE	-	-	700	700	100	
6556	TOOLS	18,738	15,816	15,000	15,000	15,000	
6610	SAFETY EQUIPMENT	13,107	12,662	14,000	14,000	14,400	
		<u>92,206</u>	<u>71,164</u>	<u>73,500</u>	<u>73,500</u>	<u>74,000</u>	
<b>CENTRAL SERVICES:</b>							
6808	EQUIPMENT OPERATION	512,544	512,988	535,908	535,908	585,588	
		<u>512,544</u>	<u>512,988</u>	<u>535,908</u>	<u>535,908</u>	<u>585,588</u>	
<b>TOTAL GENERAL MAINTENANCE</b>		<u>\$ 1,221,157</u>	<u>\$ 1,431,103</u>	<u>\$ 2,409,102</u>	<u>\$ 2,409,102</u>	<u>\$ 2,537,142</u>	
<b>EQUIPMENT - 1305</b>							
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	\$ 452,601	\$ 399,597	\$ 489,635	\$ 489,635	\$ 504,324	
<b>TOTAL REPLACEMENT</b>		<u>\$ 452,601</u>	<u>\$ 399,597</u>	<u>\$ 489,635</u>	<u>\$ 489,635</u>	<u>\$ 504,324</u>	
<b>STREET SWEEPING - 1310</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 93,720	\$ 98,311	\$ -	\$ -	\$ -	
6011	OVERTIME	7,596	10,188	-	-	-	
6030	PENSIONS	5,448	5,902	-	-	-	
6034	SOCIAL SECURITY	7,701	8,243	-	-	-	
6040	FLEX PLAN	13,891	14,971	-	-	-	
6045	WORKERS COMPENSATION	3,350	4,400	-	-	-	
		<u>131,706</u>	<u>142,015</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>COMMODITIES:</b>							
6523	BROOMS	15,178	20,254	15,300	15,300	15,300	
6524	WEARING SHOES	-	384	500	500	500	
		<u>15,178</u>	<u>20,638</u>	<u>15,800</u>	<u>15,800</u>	<u>15,800</u>	
<b>TOTAL STREET SWEEPING</b>		<u>\$ 146,884</u>	<u>\$ 162,653</u>	<u>\$ 15,800</u>	<u>\$ 15,800</u>	<u>\$ 15,800</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET MAINTENANCE	<b>PROGRAM:</b> 1314-1318
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### SUMMARY OF PERFORMANCE MEASURES

#### **Street Renovation - 1314:**

This program incorporates approximately 15 to 20 miles of street renovation annually. This work includes surface leveling and seal coating asphalt streets. This also includes some milling of asphalt streets, overlaying with a new lift of asphalt, and recycling street in place with an asphalt overlay.

As to concrete streets, this account funds concrete repairs that are not a result of watermain and utility repairs. The concrete repair includes concrete surface repairs, curb and gutter adjustments, and concrete panel replacement.

This work area involves approximately twenty employees (full and part-time) from May (when road restrictions are lifted) to late September.

#### **Snow and Ice Removal - 1318:**

Snow and ice removal in Edina constitutes a majority of the Street Department's work during the winter months. The City, which consists of 200 miles of street, 47 miles of sidewalk, 5 miles of alley, 273 cul-de-sacs, 45 parking lots, and 3 parking ramps is divided in 26 snow plow routes. The equipment involved in plowing includes 23 trucks with plows, 1 grader, 5 loaders, and 3 sidewalk plows. 23 units are equipped with wings for more efficient plowing and some are equipped with pre-wetting equipment.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET MAINTENANCE		PROGRAM: 1314 - 1318	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>RENOVATION - 1314</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 272,890	\$ 207,694	\$ -	\$ -	\$ -	
6011	OVERTIME	6,690	4,304	-	-	-	
6030	PENSIONS	14,231	11,026	-	-	-	
6034	SOCIAL SECURITY	21,464	15,949	-	-	-	
6040	FLEX PLAN	32,205	24,089	-	-	-	
6045	WORKERS COMPENSATION	8,971	9,093	-	-	-	
		<u>356,451</u>	<u>272,155</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIR	28,627	24,355	27,000	27,000	27,500	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	7,019	9,317	7,100	7,100	7,300	
6517	GRANULAR MATERIALS	49,359	54,082	45,200	45,200	45,000	
6518	ASPHALT MIX	148,066	168,787	226,160	226,160	272,940	
6519	EMUL. ASPHALT	29,017	35,529	43,000	43,000	44,300	
6520	CONCRETE	49,312	62,700	47,500	47,500	50,000	
		<u>282,773</u>	<u>330,415</u>	<u>368,960</u>	<u>368,960</u>	<u>419,540</u>	
<b>TOTAL RENOVATION</b>		<u>\$ 667,851</u>	<u>\$ 626,925</u>	<u>\$ 395,960</u>	<u>\$ 395,960</u>	<u>\$ 447,040</u>	
<b>SNOW &amp; ICE REMOVAL - 1318</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 140,530	\$ 128,440	\$ -	\$ -	\$ -	
6011	OVERTIME	21,265	50,140	-	-	-	
6030	PENSIONS	8,891	9,722	-	-	-	
6034	SOCIAL SECURITY	12,378	13,113	-	-	-	
6040	FLEX PLAN	17,662	20,411	-	-	-	
6045	WORKERS COMPENSATION	5,385	5,621	-	-	-	
		<u>206,111</u>	<u>227,447</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	8,967	5,126	8,400	8,400	8,400	
6516	CALCIUM CHLOR./DEICER	-	-	1,500	1,500	1,200	
6517	SAND	5,876	15,239	18,050	18,050	13,500	
6525	SALT	88,207	102,487	97,800	97,800	138,500	
		<u>103,050</u>	<u>122,852</u>	<u>125,750</u>	<u>125,750</u>	<u>161,600</u>	
<b>TOTAL SNOW &amp; ICE REMOVAL</b>		<u>\$ 309,161</u>	<u>\$ 350,299</u>	<u>\$ 125,750</u>	<u>\$ 125,750</u>	<u>\$ 161,600</u>	
<b>TOTAL STREET MAINTENANCE</b>		<u>\$ 2,797,654</u>	<u>\$ 2,970,577</u>	<u>\$ 3,436,247</u>	<u>\$ 3,436,247</u>	<u>\$ 3,665,906</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET LIGHTING	<b>PROGRAM:</b> 1321-1322
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### SUMMARY OF PERFORMANCE MEASURES

#### Regular Street Lighting - 1321:

There are 1,908 NSP-owned street lights in the City. Most "over the roadway" lights are attached to existing NSP service poles. The funds in this program are used for rental fees, power and replacement of existing systems.

#### Ornamental Street Lighting - 1322:

The City owns 498 ornamental street lights. Ornamental lights include decorative or architectural lighting that has a unique design head and pole, or in some cases, antique lighting.

The City is responsible for all parts and maintenance of the lights including underground wiring and painting of the poles. The funds in this program are expended on power parts, replacement fixtures, poles and lamps.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET LIGHTING		PROGRAM: 1321 - 1322	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>REGULAR - 1321</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 8,184	\$ -	\$ -	\$ -	\$ -	
	BENEFITS	958	-	-	-	-	
		9,142	-	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	270	-	1,200	1,200	1,200	
6185	LIGHT & POWER	320,986	351,751	328,000	328,000	338,000	
		321,256	351,751	329,200	329,200	339,200	
<b>COMMODITIES:</b>							
6530	REPAIR PARTS	2,096	-	1,200	1,200	1,200	
<b>TOTAL STREET LIGHTING REGULAR</b>		<b>\$ 332,494</b>	<b>\$ 351,751</b>	<b>\$ 330,400</b>	<b>\$ 330,400</b>	<b>\$ 340,400</b>	
<b>ORNAMENTAL - 1322</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 29,357	\$ 37,816	\$ -	\$ -	\$ -	
6030	PENSIONS	1,590	2,055	-	-	-	
6034	SOCIAL SECURITY	2,348	2,905	-	-	-	
6040	FLEX PLAN	3,421	4,229	-	-	-	
6045	WORKERS COMPENSATION	757	954	-	-	-	
		37,473	47,959	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	1,400	5,251	8,000	8,000	14,000	
6185	LIGHT & POWER	1,640	2,381	40,000	40,000	35,000	
6188	CELL PHONE	994	2,178	100	100	103	
6189	LAUNDRY	135	-	-	-	-	
		4,169	9,810	48,100	48,100	49,103	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	7,578	3,111	7,600	7,600	5,000	
6530	REPAIR PARTS	8,347	23,794	17,000	17,000	20,000	
		15,925	26,905	24,600	24,600	25,000	
<b>TOTAL STREET LIGHTING ORNAMENTAL</b>		<b>\$ 57,567</b>	<b>\$ 84,674</b>	<b>\$ 72,700</b>	<b>\$ 72,700</b>	<b>\$ 74,103</b>	
<b>TOTAL STREET LIGHTING</b>		<b>\$ 390,061</b>	<b>\$ 436,425</b>	<b>\$ 403,100</b>	<b>\$ 403,100</b>	<b>\$ 414,503</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> TRAFFIC/STREET SIGNS	<b>PROGRAM:</b> 1325
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### SUMMARY OF PERFORMANCE MEASURES

**Street Name Signs/Traffic Signs - 1325:**

The funds for this program are used for the maintenance and replacement of the City's 2,200 street name signs. These signs usually last 6-7 years, however, most are replaced earlier due to damages or vandalism at a rate of roughly 10% per year.

The traffic sign account covers the maintenance and replacement of approximately 2,500 traffic signs.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: & STREET NAME SIGNS		PROGRAM: 1325	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 57,430	\$ 58,041	\$ -	\$ -	\$ -	
6030	PENSIONS	3,036	2,905	-	-	-	
6034	SOCIAL SECURITY	4,131	3,979	-	-	-	
6040	FLEX PLAN	8,752	8,338	-	-	-	
6045	WORKERS COMPENSATION	1,963	2,250	-	-	-	
		75,312	75,513	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	2,157	5,000	5,000	4,000	
6188	CELL PHONE	-	182	100	100	200	
		-	2,339	5,100	5,100	4,200	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	14,808	9,498	13,000	13,000	13,400	
6531	SIGNS & POSTS	23,828	25,447	27,000	27,000	26,000	
6532	PAINT	2,228	-	800	800	850	
		40,864	34,945	40,800	40,800	40,250	
<b>TOTAL STREET NAME SIGNS</b>		<b>\$ 116,176</b>	<b>\$ 112,797</b>	<b>\$ 45,900</b>	<b>\$ 45,900</b>	<b>\$ 44,450</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> TRAFFIC CONTROL	<b>PROGRAM:</b> 1330-1335
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### SUMMARY OF PERFORMANCE MEASURES

#### Traffic Signal Maintenance - 1330:

The City owns and maintains 11 traffic signal systems, and assists with maintenance of an additional 9 systems, in conjunction with the State. Electronic maintenance is performed down to a component level on all printed circuit boards. 90% of the funds from this account are applied toward light and power with the remaining 10% directed towards parts, back-up equipment and test equipment.

#### Pavement Marking - 1335:

The City sign shop, which is responsible for pavement marking, consists of 2 employees, 1 truck, 2 strippers, and 1 trailer. The bulk of the funds for this account are directed towards the following projects:

<u>Projects</u>	<u>Material Used</u>
• Center line striping of State Aid streets	450 gallons paint
• Lane striping	250 gallons paint
• Painting legends & arrows on pavement and parking lots; and 70 school crossings	100 gallons paint

The sign shop is also responsible for striping the City's 45 parking lots and painting the center line and messages on Cornelia and Bredeson Park walking paths.

The "6532 Paint & Pavement Marking" line item also now includes permanent pavement marking materials. We have found that some high traffic areas and concrete streets do not hold paint very well. We have changed to different materials which last longer.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: TRAFFIC CONTROL		PROGRAM: 1330 - 1335	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>TRAFFIC SIGNAL MAINTENANCE 1330</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 13,821	\$ 12,125	\$ -	\$ -	\$ -	
6030	PENSIONS	727	661	-	-	-	
6034	SOCIAL SECURITY	1,097	950	-	-	-	
6040	FLEX PLAN	1,101	844	-	-	-	
6045	WORKERS COMPENSATION	329	306	-	-	-	
		<u>17,075</u>	<u>14,886</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	1,322	3,468	8,300	8,300	8,000	
6185	LIGHT & POWER	52,851	53,528	56,100	56,100	58,000	
6215	EQUIPMENT MAINT.	2,242	29,582	36,000	36,000	37,000	
		<u>56,415</u>	<u>86,578</u>	<u>100,400</u>	<u>100,400</u>	<u>103,000</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,574	432	900	900	930	
6530	REPAIR PARTS	5,734	3,113	7,400	7,400	7,500	
		<u>7,308</u>	<u>3,545</u>	<u>8,300</u>	<u>8,300</u>	<u>8,430</u>	
<b>TOTAL TRAFFIC SIGNAL MAINTENANCE</b>		<u>\$ 80,798</u>	<u>\$ 105,009</u>	<u>\$ 108,700</u>	<u>\$ 108,700</u>	<u>\$ 111,430</u>	
<b>PAVEMENT MARKING - 1335</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 14,936	\$ 16,549	\$ -	\$ -	\$ -	
	BENEFITS	3,715	4,733	-	-	-	
		<u>18,651</u>	<u>21,282</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	6,846	-	600	600	600	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,880	3,229	3,400	3,400	3,500	
6531	SIGNS & POSTS	702	3,953	-	-	2,500	
6532	PAINT & PAVE MARKING	16,878	16,177	18,600	18,600	18,000	
		<u>20,460</u>	<u>23,359</u>	<u>22,000</u>	<u>22,000</u>	<u>24,000</u>	
<b>TOTAL PAVEMENT MARKING</b>		<u>\$ 45,957</u>	<u>\$ 44,641</u>	<u>\$ 22,600</u>	<u>\$ 22,600</u>	<u>\$ 24,600</u>	
<b>TOTAL TRAFFIC CONTROL</b>		<u>\$ 126,755</u>	<u>\$ 149,650</u>	<u>\$ 131,300</u>	<u>\$ 131,300</u>	<u>\$ 136,030</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> BRIDGES/GUARD RAILS	<b>PROGRAM:</b> 1343
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### SUMMARY OF PERFORMANCE MEASURES

**Bridges/Guard Rails - 1343:**

The sign shop is responsible for the sanding, priming, and painting of bridge rails and guide posts. There are 25 bridges and culverts in the City which require annual inspection and certification to the state as to their condition. Major deck repairs are taken care of by outside contractors.

Additionally, there are numerous guard rail locations throughout the City that require periodic maintenance.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: BRIDGES/GUARD RAILS		PROGRAM: 1343	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 13,650	\$ 12,573	\$ -	\$ -	\$ -	
6030	PENSIONS	734	675	-	-	-	
6034	SOCIAL SECURITY	982	869	-	-	-	
6040	FLEX PLAN	1,914	1,776	-	-	-	
6045	WORKERS COMPENSATION	466	472	-	-	-	
		<u>17,746</u>	<u>16,365</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	650	-	3,000	3,000	2,500	
6151	EQUIPMENT RENTAL	-	-	500	500	300	
		<u>650</u>	<u>-</u>	<u>3,500</u>	<u>3,500</u>	<u>2,800</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,966	5,199	3,000	3,000	3,000	
6533	GUARD RAIL MATERIAL	1,017	6,333	3,500	3,500	3,600	
		<u>3,983</u>	<u>11,532</u>	<u>6,500</u>	<u>6,500</u>	<u>6,600</u>	
<b>TOTAL BRIDGES/GUARD RAILS</b>		<u>\$ 22,379</u>	<u>\$ 27,897</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 9,400</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> RETAINING WALL MAINT.	<b>PROGRAM:</b> 1344
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### SUMMARY OF PERFORMANCE MEASURES

#### Retaining Wall Maintenance - 1344:

There are approximately 50 retaining walls in the City. They are beginning to show age for various reasons and are in need of repair. They are constructed of timber, lannon stone and other landscaping materials. This program provides for materials, some contracted repairs, and labor distributed from the general street maintenance program.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: RETAINING WALLS		PROGRAM: 1344	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ -	\$ 900	\$ -	\$ -	\$ -	
	BENEFITS	-	264	-	-	-	
		-	1,164	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	6,256	10,888	17,000	17,000	26,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	117	1,200	1,200	1,200	
6577	LUMBER/STONE	3,886	1,665	5,600	5,600	5,800	
		3,886	1,782	6,800	6,800	7,000	
<b>TOTAL RETAINING WALLS</b>		<b>\$ 10,142</b>	<b>\$ 13,834</b>	<b>\$ 23,800</b>	<b>\$ 23,800</b>	<b>\$ 33,000</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SIDEWALKS RAMPS, PARKING LOTS	<b>PROGRAM:</b> 1365-1370
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### SUMMARY OF PERFORMANCE MEASURES

#### **Sidewalks - Maintenance and Repair - 1365**

Maintenance and repairs for the City's 47 miles of sidewalk begin in the early spring with the sweeping of winter sand and proceed through the summer and fall with maintenance on an "as-needed" basis by the City street crews.

#### **Sidewalks - Snow and Ice Removal - 1370:**

Another responsibility of the Street department is the removal of snow from the City's 47 miles of sidewalk. Three snow plow/blowers are used to accomplish this task. Under normal conditions, it takes 2-4 days to clear walks.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SIDEWALKS RAMPS, PARKING LOTS		PROGRAM: 1365 - 1370
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
<b>SIDEWALKS - MAINTENANCE &amp; REPAIR - 1365</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$ 6,691	\$ 5,163	\$ -	\$ -	\$ -
	BENEFITS	2,021	1,562	-	-	-
		8,712	6,725	-	-	-
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	1,446	-	1,300	1,300	1,300
6518	BLACKTOP	-	-	220	220	230
6520	CONCRETE	2,423	3,238	2,700	2,700	2,800
		3,869	3,238	4,220	4,220	4,330
<b>TOTAL SIDEWALK - MAINTENANCE &amp; REPAIR</b>		<b>\$ 12,581</b>	<b>\$ 9,963</b>	<b>\$ 4,220</b>	<b>\$ 4,220</b>	<b>\$ 4,330</b>
<b>SIDEWALKS - SNOW &amp; ICE REMOVAL - 1370</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$ 10,874	\$ 19,538	\$ -	\$ -	\$ -
6011	OVERTIME	1,266	6,394	-	-	-
6030	PENSIONS	658	1,402	-	-	-
6034	SOCIAL SECURITY	959	1,959	-	-	-
6040	FLEX PLAN	1,786	3,283	-	-	-
6045	WORKERS COMPENSATION	405	905	-	-	-
		15,948	33,481	-	-	-
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	100	-	500	500	500
<b>TOTAL SIDEWALK - SNOW &amp; ICE REMOVAL</b>		<b>\$ 16,048</b>	<b>\$ 33,481</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SIDEWALKS RAMPS, PARKING LOTS	<b>PROGRAM:</b> 1375-1380
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### SUMMARY OF PERFORMANCE MEASURES

#### **Parking Ramp Maintenance - 1375:**

The City owns 3 parking ramps in downtown Edina. Each ramp consists of 3 levels, with 302 spaces in the south ramp, 274 spaces in the center ramp and 269 in the north ramp. The funds from this account are allocated towards plowing, sweeping, lighting, cleaning supplies, and contractual services. \$69,000 is received in revenue from the 50th & France Business Association to pay for their share of ramp maintenance.

#### **Parking Lot Maintenance - 1380:**

Funds for this program are directed toward maintaining the City's parking lots. Maintenance includes sweeping, plowing and striping of the lots and is done by the street department.

The parking lots covered in this account includes parking lots at the following locations: Public Works, City Hall, 50th & France Middle Surface lot, east row of the Lund's surface lot at 50th & France, and the entrance lot of the Jerry's parking ramp at Grandview.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SIDEWALKS RAMPS, PARKING LOTS		PROGRAM: 1375 - 1380	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PARKING RAMP MAINT. - 1375</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 2,332	\$ 12,038	\$ -	\$ -	\$ -	
6011	OVERTIME	2,973	7,933	-	-	-	
	BENEFITS	1,331	4,785	-	-	-	
		6,636	24,756	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	17,746	13,958	15,000	15,000	14,500	
6185	LIGHT & POWER	42,350	50,721	44,500	44,500	46,500	
6189	SEWER & WATER	238	281	260	260	290	
		60,334	64,960	59,760	59,760	61,290	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,926	4,099	2,250	2,250	3,500	
6511	CLEANING SUPPLIES	575	74	310	310	350	
6530	REPAIR PARTS	9,188	15,435	8,300	8,300	15,000	
		11,689	19,608	10,860	10,860	18,850	
<b>TOTAL PARKING RAMP MAINTENANCE</b>		<b>\$ 78,659</b>	<b>\$ 109,324</b>	<b>\$ 70,620</b>	<b>\$ 70,620</b>	<b>\$ 80,140</b>	
<b>PARKING LOT MAINTENANCE - 1380</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 373	\$ -	\$ -	\$ -	\$ -	
	BENEFITS	91	-	-	-	-	
		464	-	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	-	620	620	640	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	945	-	1,200	1,200	1,230	
6518	BLACKTOP	4,425	329	14,200	14,200	15,000	
6519	SURFACE TREATMENT	-	-	5,300	5,300	5,400	
		5,370	329	20,700	20,700	21,630	
<b>TOTAL PARKING LOTS</b>		<b>\$ 5,834</b>	<b>\$ 329</b>	<b>\$ 21,320</b>	<b>\$ 21,320</b>	<b>\$ 22,270</b>	
<b>TOTAL SIDEWALKS - RAMPS &amp; PARKING LOTS</b>		<b>\$ 113,122</b>	<b>\$ 153,097</b>	<b>\$ 96,660</b>	<b>\$ 96,660</b>	<b>\$ 107,240</b>	

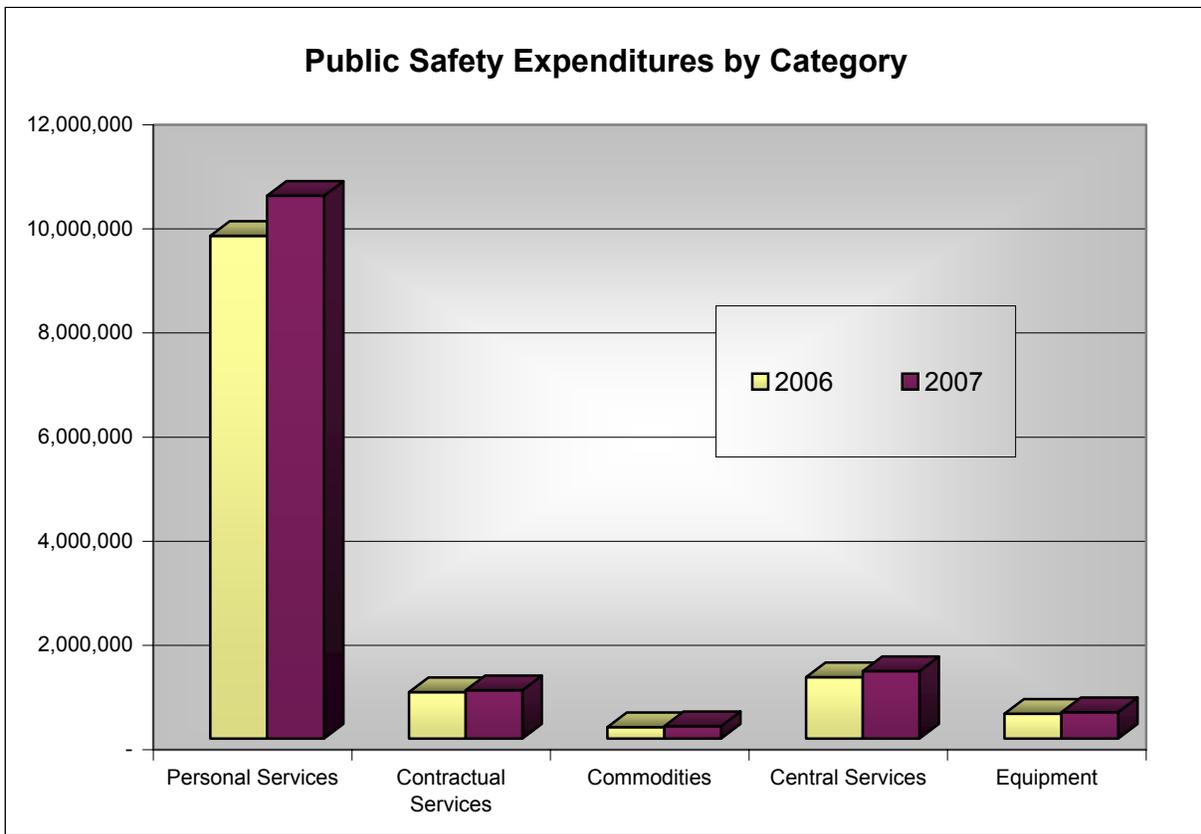
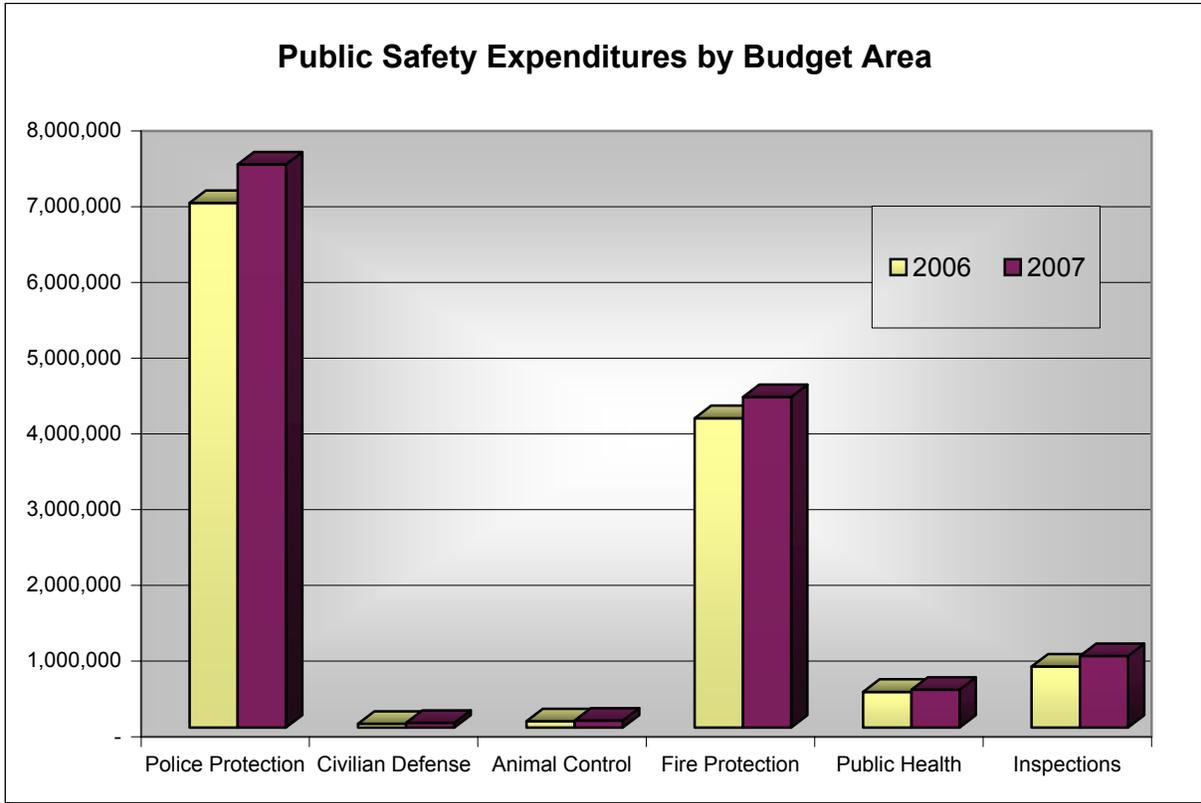
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## *Public Safety*

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# Public Safety Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> POLICE PROTECTION	<b>PROGRAM:</b> 1400-1419
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### SUMMARY OF PERFORMANCE MEASURES

#### Police - 1400:

Personal services consists of 66 full-time employees, part-time help, and community service officers.

The City of Edina Police Department is called upon to perform many emergency and public service tasks throughout the year. In 2005, the department responded to over 26,943 calls for service which involved medical emergencies, fires, accidents, thefts, damage to property, suspicious persons and vehicles, alarm responses as well as public service and educational activities. Approximately 30% of these calls require multiple officer responses, which equals over 35,000 officer responses.

The City reports approximately 1,074 major Part I crimes such as burglary, robbery, assault, and theft, with an additional 834 Part II or lesser crimes in 2005. This was a 4% decrease compared to 2004. The crime statistics for 2006 indicate a rise in the crime rate after an 8-year decline.

Police respond to emergency calls within 5 minutes and to non-emergency calls within 10 minutes under normal conditions. The Edina Police Department operates a 24-hour Communications Center which handles all 911 calls and dispatches the appropriate Police, Fire, and EMS units.

The Police Department is also responsible for educating the public in crime prevention techniques, investigation of all felony crimes against persons and, where warranted, other crimes as well. The Edina Police Department has full-time officers assigned to the Minnesota Financial Crimes Task Force and the South Metro Drug Task Force. Three officers are assigned to the Traffic Enforcement Unit which addresses traffic complaints and hot spots on a full-time basis.

Over 80% of the Police budget is directly or indirectly spent on labor.

The Police Department operates 1,095 shifts, 7 days a week, 24 hours per day and maintains an average patrol strength of 5.2 officers at any given time.

#### Explanation of Change:

- \$80,640 was added to personal services to hire a detective to help handle the 67% increase in assigned cases in the Investigative Division over the last two years.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		POLICE PROTECTION		1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007	
				ESTIMATED	BUDGETED	ADOPTED	
<b>POLICE SERVICES - 1400</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 3,830,556	\$ 3,935,679	\$ 4,219,392	\$ 4,219,392	\$ 4,466,955	
6011	OVERTIME	223,845	187,996	147,300	147,300	152,000	
6030	PENSIONS	355,861	363,942	420,369	420,369	492,928	
6034	SOCIAL SECURITY	100,136	102,648	102,780	102,780	110,855	
6037	FITNESS	13,563	16,956	-	-	-	
6040	FLEX PLAN	401,446	415,796	504,960	504,960	560,700	
6045	WORKERS COMPENSATION	74,721	81,600	80,193	80,193	98,008	
		5,000,128	5,104,617	5,474,994	5,474,994	5,881,446	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	33,176	50,328	16,237	16,237	16,724	
6104	CONTINUING EDUCATION	26,173	30,563	31,794	31,794	33,520	
6105	DUES & SUBSCRIPTIONS	2,137	3,227	2,445	2,445	2,518	
6106	MEETING EXPENSE	445	2,377	1,000	1,000	1,000	
6107	MILEAGE	207	314	1,100	1,100	1,100	
6151	EQUIPMENT RENTAL	18,233	24,701	20,532	20,532	20,532	
6160	DATA PROCESSING	34,423	60,023	62,301	62,301	64,170	
6175	PHYSICAL EXAMINATIONS	420	958	1,300	1,300	1,300	
6180	CONTRACTED REPAIRS	4,293	-	-	-	-	
6188	TELEPHONE	15,290	13,523	12,904	12,904	13,291	
6201	LAUNDRY	496	382	538	538	500	
6203	UNIFORM ALLOWANCE	40,303	40,750	43,415	43,415	44,717	
6204	TELETYPE SERVICE	2,936	3,732	3,300	3,300	3,399	
6215	EQUIPMENT MAINT.	13,369	17,384	12,573	12,573	12,950	
6221	RANGE RENTAL	38,842	18,901	20,243	20,243	21,644	
6230	SERVICE CONTR. - EQUIP.	64,798	54,713	84,197	84,197	86,723	
6235	POSTAGE	-	2,506	-	-	7,000	
6260	LICENSES & PERMITS	-	1,169	-	-	-	
		295,541	325,551	313,879	313,879	331,088	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	961	582	1,300	1,300	1,000	
6406	GENERAL SUPPLIES	39,592	30,921	34,830	34,830	35,875	
6408	PHOTOGRAPHIC SUPPLIES	426	-	1,500	1,500	1,000	
6510	FIRST AID SUPPLIES	516	393	1,848	1,848	1,800	
6513	OFFICE SUPPLIES	3,657	5,908	3,710	3,710	3,821	
6514	INSPECTION EXPENSES	-	-	1,100	1,100	1,100	
6551	AMMUNITION	10,360	12,610	11,031	11,031	12,712	
6575	PRINTING	11,740	7,837	11,000	11,000	11,000	
6610	SAFETY EQUIPMENT	1,416	6,189	3,296	3,296	3,395	
6630	GRANT EXPENDITURES	-	-	-	-	-	
		68,668	64,440	69,615	69,615	71,703	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> POLICE PROTECTION	<b>PROGRAM:</b> 1400-1419
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**SUMMARY OF PERFORMANCE MEASURES**

**Reserve Program - 1419:**

The reserve program is comprised of the Senior Police Reserve (7 members), Explorer Post 925 (20 members), and the Edina Police Reserve (19 volunteer members).

Explorer Post 925 contributes approximately 700 hours of public services to various community events and programs. This is a result of career orientation and training provided by the Police Department.

The Edina Police Reserve serves the community in excess of 4,500 hours annually. They perform work during special events and provide non-emergency service work and patrol.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Police Budget</b>	\$ 6,925,605	\$ 7,434,674	7.35%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	\$ 208,210	\$ 265,686	\$ 245,820	\$ 245,820	\$ 268,488	
6804	CITY HALL	187,028	179,239	185,940	185,940	211,716	
6808	EQUIPMENT OPERATION	338,011	358,514	364,848	364,848	391,860	
		<u>733,249</u>	<u>803,439</u>	<u>796,608</u>	<u>796,608</u>	<u>872,064</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	147,000	547,081	250,290	250,290	257,799	
		<u>147,000</u>	<u>547,081</u>	<u>250,290</u>	<u>250,290</u>	<u>257,799</u>	
<b>TOTAL POLICE SERVICES</b>		<u>\$ 6,244,586</u>	<u>\$ 6,845,128</u>	<u>\$ 6,905,386</u>	<u>\$ 6,905,386</u>	<u>\$ 7,414,100</u>	
<b>RESERVE PROGRAM - 1419</b>							
<b>CONTRACTUAL SERVICES:</b>							
6102	CONTRACTUAL SERVICES	\$ 9,600	\$ 8,100	\$ 8,400	\$ 8,400	\$ 8,400	
6104	CONTINUING EDUCATION	4,071	2,177	4,416	4,416	4,548	
6106	MEETING EXPENSE	-	-	1,000	1,000	1,030	
6203	UNIFORM ALLOWANCE	3,981	5,481	5,386	5,386	5,548	
		<u>17,652</u>	<u>15,758</u>	<u>19,202</u>	<u>19,202</u>	<u>19,526</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	543	562	1,017	1,017	1,048	
<b>TOTAL RESERVE PROGRAM</b>		<u>\$ 18,195</u>	<u>\$ 16,320</u>	<u>\$ 20,219</u>	<u>\$ 20,219</u>	<u>\$ 20,574</u>	
<b>TOTAL POLICE PROTECTION</b>		<u>\$ 6,262,781</u>	<u>\$ 6,861,448</u>	<u>\$ 6,925,605</u>	<u>\$ 6,925,605</u>	<u>\$ 7,434,674</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> CIVILIAN DEFENSE	<b>PROGRAM:</b> 1460
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**SUMMARY OF PERFORMANCE MEASURES**

**Civilian Defense - 1460:**

Personal services consist of 1/4 the time of the Police Chief. This is a cumulative estimate of Police Department time of the Director, Coordinator, and Administrative Specialists.

The objective of the Civilian Defense program is to prepare the community for disasters or emergencies - natural or man-made. This is accomplished by compliance with Federal, State and County guidelines for emergency preparedness planning. This area has become increasingly important with Homeland Security concerns and the threat of Pandemic Flu.

Action plans are developed and practiced at the City level. This activity, coupled with 10 outdoor warning sirens, ensures the operation of government and maintenance of emergency services during disasters. The City maintains an Emergency Operations Plan, which follows an all-hazards approach to preparing for and responding to large scale emergencies.

**Explanation of Change:**

- \$10,000 has been added to the general supplies budget to purchase protective equipment for employees as part of pandemic planning.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Civilian Defense Budget</b>	\$ 50,072	\$ 62,149	24.12%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: CIVILIAN DEFENSE		PROGRAM: 1460	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 26,922	\$ 27,729	\$ 34,121	\$ 34,121	\$ 35,719	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	699	2,079	1,658	1,658	1,708	
6104	CONTINUING EDUCATION	1,140	1,230	1,303	1,303	1,342	
6105	DUES & SUBSCRIPTIONS	200	100	222	222	229	
6185	LIGHT AND POWER	633	639	763	763	786	
6230	SERVICE CONTRACTS	3,960	1,980	5,274	5,274	5,432	
		6,632	6,028	9,220	9,220	9,497	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	-	1,375	1,375	11,416	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	15,942	-	5,356	5,356	5,517	
<b>TOTAL CIVILIAN DEFENSE</b>		<u>\$ 49,496</u>	<u>\$ 33,757</u>	<u>\$ 50,072</u>	<u>\$ 50,072</u>	<u>\$ 62,149</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> ANIMAL CONTROL	<b>PROGRAM:</b> 1450
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### SUMMARY OF PERFORMANCE MEASURES

#### Animal Control - 1450:

Personal services consist of 1 full-time employee.

Animal control is a function of the Police Department. The Animal Control Officer is responsible for the enforcement of the City's animal-related ordinances and also assists City residents with animal control problems, both wild and domestic. Approximately 3,000 calls for service are responded to annually.

Animal control is provided 12 hours per day by augmenting one Animal Control Officer with CSOs responding to calls for service.

Priorities for animal control are the safety and protection of persons, the well-being of the City's animal population, and the protection of property.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Animal Control Budget</b>	\$ 82,893	\$ 91,406	10.27%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		ANIMAL CONTROL		1450	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 32,375	\$ 38,630	\$ 42,272	\$ 42,272	\$ 45,868	
6011	OVERTIME	-	311	600	600	620	
6030	PENSIONS	1,748	2,122	2,572	2,572	2,906	
6034	SOCIAL SECURITY	2,611	3,189	622	622	3,556	
6037	FITNESS	-	600	-	-	-	
6040	FLEX PLAN	6,172	7,410	7,680	7,680	8,400	
6045	WORKERS COMPENSATION	517	708	771	771	962	
		<u>43,423</u>	<u>52,970</u>	<u>54,517</u>	<u>54,517</u>	<u>62,312</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	6,125	65	-	-	-	
6104	CONTINUING EDUCATION	787	65	801	801	825	
6217	KENNEL SERVICES	2,499	8,831	7,287	7,287	7,506	
		<u>9,411</u>	<u>8,961</u>	<u>8,088</u>	<u>8,088</u>	<u>8,331</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	923	238	3,934	3,934	4,052	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	3,367	3,188	5,604	5,604	5,460	
6808	EQUIPMENT OPERATION	3,628	3,857	3,648	3,648	3,936	
		<u>6,995</u>	<u>7,045</u>	<u>9,252</u>	<u>9,252</u>	<u>9,396</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	-	-	7,102	7,102	7,315	
<b>TOTAL ANIMAL CONTROL</b>		<u>\$ 60,752</u>	<u>\$ 69,214</u>	<u>\$ 82,893</u>	<u>\$ 82,893</u>	<u>\$ 91,406</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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## SUMMARY OF PERFORMANCE MEASURES

### Fire Protection - 1470:

Personal services consist of 32 full-time employees, 1 part-time employee and 10-15 volunteers.

Services are provided in 5 primary areas; fire suppression, special operations, emergency medical services, fire prevention, and public information.

The primary purpose of fire suppression and special operations is to provide an immediate response to protect lives, property and the environment from exposure to natural, industrial and environmental hazards. Response should place a fire or emergency unit on the scene within 8 minutes at least 90% of the time. Typical actions are search, rescue, and removal of persons in immediate danger, interior fire attack to stop the fire development, exterior fire streams to prevent fire extension, fire extinguishment and control. Also necessary actions and measures to minimize property damage by smoke, water, weather and release of hazardous or toxic materials. Equipment consists of 3 pumpers, 1 aerial tower, 1 Heavy Rescue and various support vehicles. In 2005, 1,055 fire responses included fires, hazardous conditions, and public service emergency calls.

The purpose of Emergency Medical Services (EMS) is to provide immediate and advanced life support actions to meet the community's emergency medical needs. Response should place an ambulance on the scene within 6 minutes at least 90% of the time. Equipment consists of 3 Advanced Life Support (ALS) paramedic ambulances and one ALS equipped pumper. Services provide both immediate emergency care and transportation to metro-area hospitals. Paramedics are cross-trained as firefighters, and all firefighters are cross-trained to emergency medical technician level. Emergency medical services also include public information activities to prevent and best prepare citizens for emergency medical situations. In 2005, medical calls totaled 3,423 (a 7% increase from 2004). The long-term trend in medical emergency calls is upward. Our citywide average response time to all emergencies is 4 minutes and 20 seconds.

The goal of fire prevention activities is three-fold: first, to prevent fire ignition whenever possible, second, when fires do occur, to minimize fire impact on lives and property, and finally information management to allow us to forecast needs in the areas of built fire protection systems, operational support and program development. Strategies for action include fire detection, automatic suppression, structural compartmentalization, building access and site controls. Prevention information emphasizes citizen survival by teaching proven fire safety techniques. All Fire Department personnel are involved in public information programs, smoke detector installation and building inspection activities. Fire inspectors typically make the specialized permit and approval inspections. In 2005, the Edina Fire Department became a State of Minnesota sponsored structural collapse/search and rescue team.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		FIRE PROTECTION		1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 2,050,960	\$ 2,176,121	\$ 2,233,074	\$ 2,233,074	\$ 2,376,545	
6011	OVERTIME	319,507	317,628	354,578	354,578	345,200	
6030	PENSIONS	213,356	221,998	268,225	268,225	314,810	
6034	SOCIAL SECURITY	33,091	35,147	38,314	38,314	39,443	
6037	FITNESS	6,941	7,008	-	-	-	
6040	FLEX PLAN	179,454	175,971	238,080	238,080	268,800	
6045	WORKERS COMPENSATION	66,473	78,511	85,071	85,071	103,509	
		2,869,782	3,012,384	3,217,342	3,217,342	3,448,307	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	90,833	92,652	90,000	90,000	94,500	
6104	CONTINUING EDUCATION	21,513	22,051	24,000	24,000	24,500	
6105	DUES & SUBSCRIPTIONS	1,785	1,665	1,800	1,800	1,800	
6106	MEETING EXPENSE	1,045	654	850	850	850	
6107	MILEAGE	248	125	150	150	150	
6151	EQUIPMENT RENTAL	21,871	27,753	23,000	23,000	23,500	
6160	DATA PROCESSING	4,418	11,704	10,000	10,000	13,500	
6175	PHYSICAL EXAMINATION	11,635	6,016	13,000	13,000	13,000	
6180	CONTRACTED REPAIRS	45,946	43,501	37,000	37,000	36,000	
6182	RUBBISH REMOVAL	1,330	1,330	2,000	2,000	2,100	
6185	LIGHT AND POWER	9,794	11,327	10,000	10,000	11,000	
6186	HEAT	16,854	17,027	18,000	18,000	18,000	
6188	PAGERS/CELL PHONE	17,797	11,753	8,000	8,000	7,000	
6189	SEWER AND WATER	1,516	1,609	1,600	1,600	1,700	
6201	LAUNDRY	5,752	6,223	5,700	5,700	5,800	
6215	PREVENTATIVE MAINT.	14,111	18,674	15,000	15,000	15,000	
6221	TOWER RENTAL	2,794	8,976	14,419	14,419	16,196	
6260	LICENSES AND PERMITS	22	438	500	500	500	
		269,264	283,478	275,019	275,019	285,096	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	1,163	758	1,500	1,500	1,500	
6406	GENERAL SUPPLIES	48,906	52,462	52,700	52,700	53,000	
6408	PHOTOGRAPHIC SUPPL.	375	357	600	600	600	
6510	FIRST AID SUPPLIES	52,033	53,425	43,000	43,000	46,000	
6511	CLEANING SUPPLIES	2,203	3,769	2,000	2,000	2,200	
6513	OFFICE SUPPLIES	1,887	3,825	2,000	2,000	2,000	
6530	REPAIR PARTS	3,680	12,493	9,000	9,000	7,300	
6550	HAZARDOUS MATERIALS	-	78	700	700	500	
6552	PROTECTIVE CLOTHING	2,117	11,528	6,000	6,000	7,000	
6556	TOOLS	1,494	919	1,500	1,500	1,500	
6557	FIREFIGHTING FOAM	2,158	5,143	1,000	1,000	1,000	
6558	FIRE UNIFORMS	11,247	23,482	13,000	13,000	14,500	
6579	TRAINING AIDS	4,965	3,328	2,000	2,000	2,000	
6614	FIRE PREVENTION	3,251	2,604	2,000	2,000	2,000	
		135,479	174,171	137,000	137,000	141,100	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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### SUMMARY OF PERFORMANCE MEASURES

**Explanation of Change:**

- One full-time paramedic/firefighter position has been added to the payroll and overtime has been reduced \$20,000 due to the new position reducing the need for overtime.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Fire Budget</b>	\$ 4,084,328	\$ 4,362,832	6.82%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: FIRE PROTECTION		PROGRAM: 1470
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
<b>CENTRAL SERVICES:</b>						
6803	GENERAL	\$ 159,978	\$ 139,169	\$ 119,856	\$ 119,856	\$ 135,312
6808	EQUIPMENT OPERATION	139,272	147,711	145,416	145,416	157,632
		<u>299,250</u>	<u>286,880</u>	<u>265,272</u>	<u>265,272</u>	<u>292,944</u>
<b>EQUIPMENT:</b>						
6710	REPLACEMENT	8,811	490,695	189,695	189,695	195,385
		<u>8,811</u>	<u>490,695</u>	<u>189,695</u>	<u>189,695</u>	<u>195,385</u>
<b>TOTAL FIRE PROTECTION</b>		<u>\$ 3,582,586</u>	<u>\$ 4,247,608</u>	<u>\$ 4,084,328</u>	<u>\$ 4,084,328</u>	<u>\$ 4,362,832</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> PUBLIC HEALTH	<b>PROGRAM:</b> 1490
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### SUMMARY OF PERFORMANCE MEASURES

#### Public Health - 1490:

Personal services consist of 2.75 full-time employees and part-time help in this area.

The Health Department holds a delegation agreement with the Minnesota Department of Health to license and inspect food, beverage and lodging establishments, institutions such as schools and day cares, and public swimming pools. Responsibilities also include investigating food complaints, reports of food and waterborne illnesses, and disasters such as fires and floods. The Department completes food establishment plan reviews and construction inspections to assure compliance with codes. In addition, the Health Department responds to general complaints, public health nuisance complaints and housing code violations, and acts as a resource for private wells and a variety of health issues such as mold, radon, asbestos and second hand smoke. The Department takes necessary enforcement actions to resolve code violations and health problems within the community.

In 2005 the Department conducted over 300 food establishment inspections, 47 special event food inspections, 6 lodging inspections, nearly 500 swimming pool inspections and 31 carbon monoxide inspections. Twenty reports of foodborne illness were investigated in addition to 17 general food complaints. Plan reviews for 24 food establishments and 14 private swimming pools were completed. In addition, hundreds of recycling inquiries and approximately 260 complaints including general nuisances, public health nuisances and housing issues were addressed.

The Department contracts for community health services such as health education and promotion, communicable disease programs, public health nursing services, health assessments. The proposed contract for these services for 2007 is \$171,490. A contract is also awarded for public health emergency preparedness and Cities Readiness Initiative in response to bioterrorism, infectious diseases, and threats to public health. Plans are currently being developed for a backup system for the Health Alert Network. The proposed contract for these services for 2007 is \$60,485 which is offset by CDC grant monies.

The staff provides support for the Edina Community Health Committee and the Recycling and Solid Waste Commission. It administers the refuse collection contract for city properties and serves as a resource for occupational health and safety for city employees.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Public Health Budget</b>	\$ 470,893	\$ 496,694	5.48%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: PUBLIC HEALTH		PROGRAM: 1490	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 153,839	\$ 174,636	\$ 203,338	\$ 203,338	\$ 215,808	
6030	PENSIONS	8,114	9,380	12,200	12,200	13,488	
6034	SOCIAL SECURITY	12,182	13,833	15,555	15,555	16,509	
6040	FLEX PLAN	12,646	15,787	21,120	21,120	23,100	
6045	WORKERS COMPENSATION	1,097	1,082	1,203	1,203	1,471	
		187,878	214,718	253,416	253,416	270,376	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	166,531	160,991	166,125	166,125	171,939	
6104	CONTINUING EDUCATION	1,906	1,929	3,520	3,520	3,626	
6105	DUES & SUBSCRIPTIONS	718	315	1,020	1,020	1,020	
6107	MILEAGE	6,289	6,478	8,320	8,320	8,320	
		175,444	169,713	178,985	178,985	184,905	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	807	350	820	820	1,020	
6408	PHOTOGRAPHIC SUPPLIES	-	-	200	200	-	
6575	PRINTING	57	37	305	305	305	
		864	387	1,325	1,325	1,325	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	16,342	16,695	20,976	20,976	22,392	
6804	CITY HALL	10,706	10,273	8,208	8,208	9,348	
6808	EQUIPMENT OPERATION	1,884	1,996	2,628	2,628	2,832	
		28,932	28,964	31,812	31,812	34,572	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	2,560	-	5,355	5,355	5,516	
<b>TOTAL PUBLIC HEALTH</b>		<b>\$ 395,678</b>	<b>\$ 413,782</b>	<b>\$ 470,893</b>	<b>\$ 470,893</b>	<b>\$ 496,694</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> INSPECTIONS	<b>PROGRAM:</b> 1495
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### SUMMARY OF PERFORMANCE MEASURES

#### Inspections - 1495:

Personal services consist of the Building Official, 3.75 full-time inspectors and 1.75 full-time support staff.

The Inspections Department reviewed, issued and performed inspections for 5,989 building, plumbing and heating permits in 2005. Staff enforces the State Building Code, which includes the International Building Code and the International Residential Code. Over 11,900 inspections were performed in 2005.

2005 revenue for the various permits issued was as follows:

Building Permits	\$ 2,060,070
Plumbing Permits	227,035
HVAC Permits	422,074

The Building Department also receives 10 to 15 complaint calls per week from residents which are investigated. The department is also responsible for the review, permitting and inspection of non-public grading/fill/excavation projects.

#### Explanation of Change:

- \$91,000 has been added to personal services for 2 part-time inspection/plan review staff.
- \$1,200 has been added to the contractual services budget for telephones and continuing education for new staff.
- \$15,000 has been added to purchase a vehicle for the full-time inspector/plan reviewer added in 2005.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Inspections Budget</b>	\$ 804,163	\$ 941,904	17.13%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		INSPECTIONS		1495	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 402,896	\$ 431,634	\$ 476,944	\$ 501,944	\$ 489,238	
6011	OVERTIME	838	285	-	-	-	
6013	TEMPORARY EMPLOYEES	-	95	25,000	-	91,000	
6030	PENSIONS	22,326	23,460	28,617	28,617	36,265	
6034	SOCIAL SECURITY	30,002	31,904	36,486	36,486	44,388	
6040	FLEX PLAN	38,547	41,929	49,920	49,920	63,000	
6045	WORKERS COMPENSATION	2,525	2,459	2,540	2,540	3,523	
		<u>497,134</u>	<u>531,766</u>	<u>619,507</u>	<u>619,507</u>	<u>727,414</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	51,293	65,901	41,000	41,000	40,320	
6104	CONTINUING EDUCATION	1,965	1,515	2,000	2,000	4,560	
6105	DUES & SUBSCRIPTIONS	280	320	645	645	664	
6107	MILEAGE	3,421	3,364	3,600	3,600	3,708	
6136	PLAN MANAGEMENT	2,564	5,491	5,800	5,800	5,974	
6160	DATA PROCESSING	25,494	31,568	31,000	31,000	31,900	
6188	TELEPHONE	2,446	2,154	2,100	2,100	2,363	
		<u>87,463</u>	<u>110,313</u>	<u>86,145</u>	<u>86,145</u>	<u>89,489</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	146	766	2,400	2,400	2,400	
6406	GENERAL SUPPLIES	1,925	2,164	2,000	2,000	2,542	
6558	UNIFORMS	957	846	1,300	1,300	1,339	
6575	PRINTING	791	169	400	400	1,112	
		<u>3,819</u>	<u>3,945</u>	<u>6,100</u>	<u>6,100</u>	<u>7,393</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	36,065	35,659	40,308	40,308	45,636	
6804	CITY HALL	24,250	23,263	18,600	18,600	21,180	
6808	EQUIPMENT OPERATION	14,803	15,699	15,588	15,588	17,340	
		<u>75,118</u>	<u>74,621</u>	<u>74,496</u>	<u>74,496</u>	<u>84,156</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	41,330	2,602	17,915	17,915	33,452	
<b>TOTAL INSPECTIONS</b>							
		<u>\$ 704,864</u>	<u>\$ 723,247</u>	<u>\$ 804,163</u>	<u>\$ 804,163</u>	<u>\$ 941,904</u>	

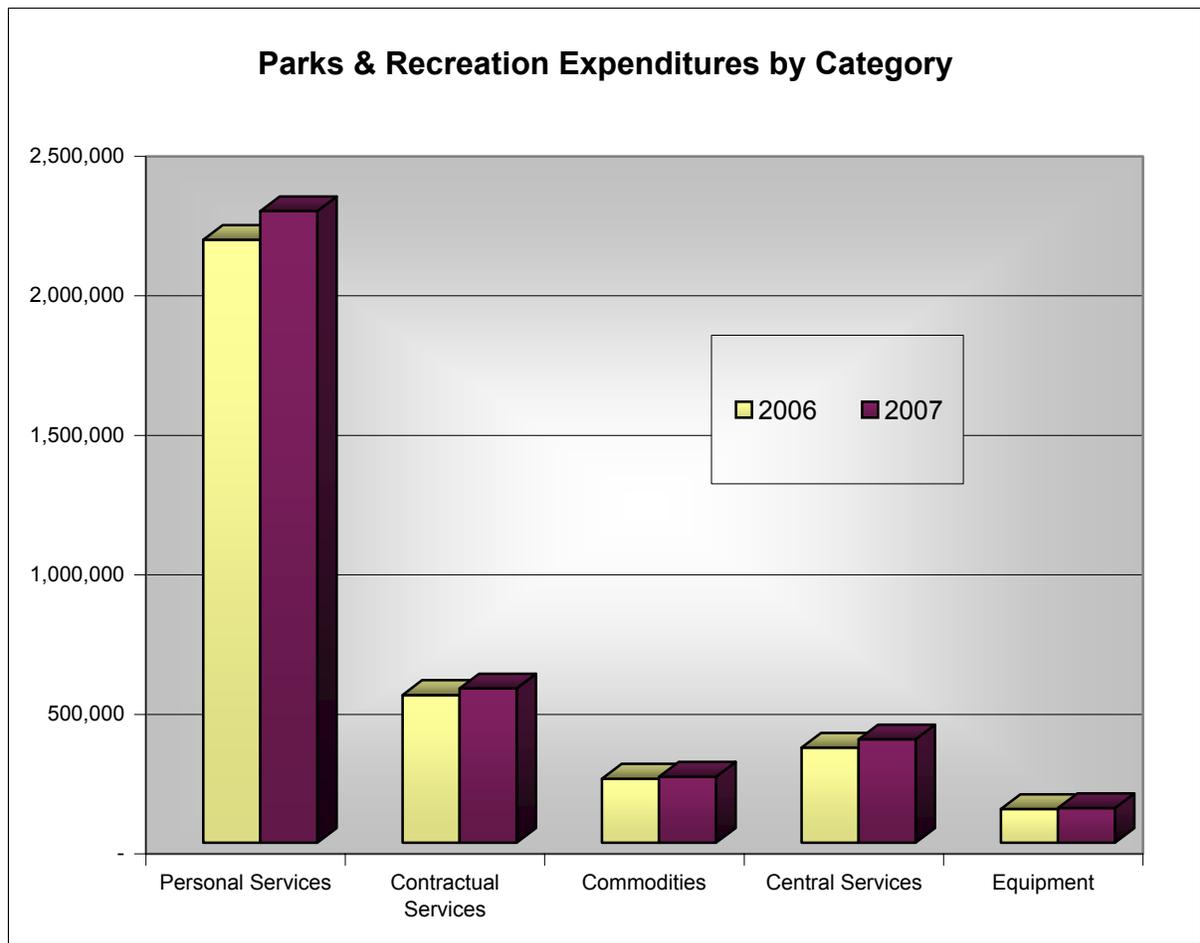
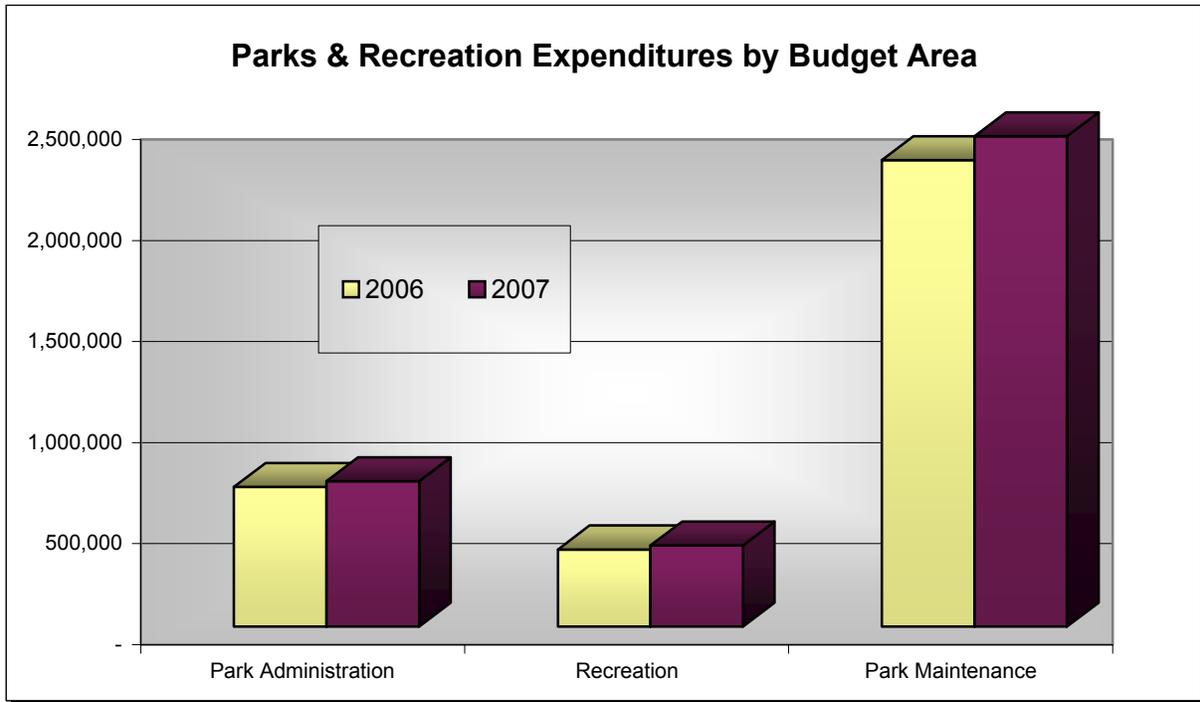
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***Park & Recreation***

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# Park and Recreation Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1600
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**SUMMARY OF PERFORMANCE MEASURES**

**Park Administration - 1600:**

Personal services consist of 7 full-time employees and occasional seasonal part-time help in this area. The seven full-time positions include:

1. Director
2. Assistant Director
3. Recreation Supervisor
4. Recreation Supervisor (Adaptive Recreation)
5. Senior Citizen Director
6. Office Coordinator
7. Secretary

Responsibility is to administer and maintain the entire Park and Recreation Department including: 40 parks totaling 1,553 acres of park property, revenue facilities (Golf Courses, 3 indoor ice rinks at Braemar Arena, Aquatic Center, Art Center, Edinborough Park, and Centennial Lakes Park), administering and programming a Senior Citizen's Center, adaptive recreation program, administering and scheduling adult and youth recreational programs and fourteen athletic associations and working closely with and in support of the Edina Garden Council, the Edina Historical Society and the Edina Museum.

**Explanation of Change:**

- \$8,000 was added to the Athletic Activities budget (1621) to cover anticipated operating expenses in excess of revenues for the two new city gymnasiums added at South View Middle School and the Edina Community Center.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Park &amp; Recreation Budget</b>	\$ 3,383,330	\$ 3,549,776	4.92%

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: ADMINISTRATION		PROGRAM: 1600	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 419,210	\$ 431,125	\$ 454,708	\$ 454,708	\$ 480,916	
6030	PENSIONS	23,182	23,841	27,283	27,283	30,057	
6034	SOCIAL SECURITY	30,803	31,560	33,796	33,796	35,864	
6040	FLEX PLAN	44,539	48,671	52,224	52,224	57,120	
6045	WORKERS COMPENSATION	2,628	2,463	2,488	2,488	2,999	
		<u>520,362</u>	<u>537,660</u>	<u>570,499</u>	<u>570,499</u>	<u>606,956</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	5,876	4,234	25,480	25,480	6,674	
6104	CONTINUING EDUCATION	4,561	4,955	4,007	4,007	4,127	
6105	DUES & SUBSCRIPTIONS	973	1,275	2,611	2,611	2,689	
6106	MEETING EXPENSES	472	168	448	448	461	
6107	MILEAGE	13,857	14,010	16,004	16,004	16,484	
6188	TELEPHONE	1,188	1,175	1,552	1,552	1,599	
		<u>26,927</u>	<u>25,817</u>	<u>50,102</u>	<u>50,102</u>	<u>32,034</u>	
<b>COMMODITIES:</b>							
6405	BOOKS & PAMPHLETS	85	-	102	102	105	
6406	GENERAL SUPPLIES	1,392	1,664	1,672	1,672	1,722	
6513	OFFICE SUPPLIES	350	11	476	476	490	
6575	PRINTING	502	1,208	1,051	1,051	1,082	
		<u>2,329</u>	<u>2,883</u>	<u>3,301</u>	<u>3,301</u>	<u>3,399</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	47,880	46,500	45,840	45,840	53,760	
6804	CITY HALL	19,781	18,972	15,168	15,168	17,280	
		<u>67,661</u>	<u>65,472</u>	<u>61,008</u>	<u>61,008</u>	<u>71,040</u>	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	-	3,274	6,682	6,682	6,882	
<b>TOTAL ADMINISTRATION</b>							
		<u>\$ 617,279</u>	<u>\$ 635,106</u>	<u>\$ 691,592</u>	<u>\$ 691,592</u>	<u>\$ 720,311</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1621-1623
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## SUMMARY OF PERFORMANCE MEASURES

### **Athletic Activities - 1621:**

These funds are used to assist fourteen athletic associations and all adult athletic programs in common equipment needs. The 14 youth athletic associations are: Edina Baseball Association, Edina Basketball Association, Edina LaCrosse Association, Edina Girls' Athletic Association, Edina Girls' Traveling Basketball, Edina Youth Softball Association, Edina Swim Club, Edina Fast Pitch Softball Association, Braemar City of Lakes Figure Skating Club, Edina Football Association, Jr. Olympic Volleyball Association, Edina Soccer Traveling Club and the Edina Soccer Association.

### **Outdoor Ice Rinks - 1622:**

These funds are used for all supervision, phone service, general supplies, and equipment for 12 warming houses, 11 hockey rinks, and 12 general skating areas. This consists of an 8-week season; 7 days a week from approximately December 15 to February 15 and can stay open longer - weather permitting.

### **Tennis Program - 1623:**

These funds are used for supervision, coaching, USTA memberships, instruction and supplies for approximately 500 tennis program registrants. The Tennis Program includes lessons for students ages 5-adult taught by USTA trained tennis instructors, a six week Team Tennis League, which competes against tennis teams from surrounding communities and a Summer Classic Tennis Tournaments (adult and youth) in early August.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1621 - 1623	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>ATHLETIC ACTIVITIES - 1621</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 1,589	\$ -	\$ -	\$ -	\$ 8,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,503	4,551	8,405	8,405	8,657	
<b>TOTAL ATHLETIC ACTIVITIES</b>		<b>\$ 4,092</b>	<b>\$ 4,551</b>	<b>\$ 8,405</b>	<b>\$ 8,405</b>	<b>\$ 16,657</b>	
<b>SKATING &amp; HOCKEY - 1622</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 37,727	\$ 36,001	\$ 66,796	\$ 66,796	\$ 68,800	
6030	PENSIONS	83	86	-	-	-	
6034	SOCIAL SECURITY	2,886	2,754	5,110	5,110	5,263	
6045	WORKERS COMPENSATION	330	258	405	405	480	
		41,026	39,099	72,311	72,311	74,543	
<b>CONTRACTUAL SERVICES:</b>							
6107	MILEAGE	528	681	219	219	225	
6188	TELEPHONE	4,338	3,681	5,712	5,712	5,883	
		4,866	4,362	5,931	5,931	6,108	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	372	256	1,020	1,020	1,020	
<b>TOTAL SKATING &amp; HOCKEY</b>		<b>\$ 46,264</b>	<b>\$ 43,717</b>	<b>\$ 79,262</b>	<b>\$ 79,262</b>	<b>\$ 81,671</b>	
<b>TENNIS PROGRAM - 1623</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 14,200	\$ 16,612	\$ 21,331	\$ 21,331	\$ 21,995	
<b>CONTRACTUAL SERVICES:</b>							
6105	DUES & SUBSCRIPTIONS	85	25	102	102	105	
6107	MILEAGE	299	235	434	434	447	
		384	260	536	536	552	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,471	3,119	4,481	4,481	4,615	
<b>TOTAL TENNIS PROGRAM</b>		<b>\$ 17,055</b>	<b>\$ 19,991</b>	<b>\$ 26,348</b>	<b>\$ 26,348</b>	<b>\$ 27,162</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1624-1627
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### SUMMARY OF PERFORMANCE MEASURES

**Youth Summer Recreation Programs (Playground Program, Family Jamboree Special Event, FAB 4 and 5, Nature Camp, Firearms Safety Class and Fishing Clinic) - 1624:**

These funds are used for the implementation of the summer Playground Program, which is a six-week program offered at 13 different parks open to children ages 6 to 10.

These funds are also used for the annual Family Jamboree Special Event, which is an evening of family entertainment at Rosland Park, featuring games, entertainment, refreshments and family fun.

This also funds the FAB 4 and 5 Program, which is a summer recreation program for 4 and 5 year-olds that offers weekly themes designed to foster a child's creativity, imagination and curiosity. Each week offers a new adventure filled with crafts, stories, songs and other age-appropriate creative activities.

It also funds a Nature Camp Program, which is a four-day (daytime only) nature camp at Rosland Park where 6-10 year old day-campers discover the world of nature. They can learn about insects, look for bird nests, go fishing, search for pet rocks, participate in a nature scavenger hunt and swim at the Aquatic Center on the fourth day.

The Firearms Safety Training classes are sponsored by the Minnesota Department of Natural Resources. Classes are taught by certified trained instructors at the South Metro Training Facility.

New recreation programs, all of which are financially self-sufficient, include Super 6&7's, You're Not Too Old for This, Pre-Teen Party, and Creepers, Critters & Crawlers. These programs meet needs that are not offered in the traditional playground programs.

**Miscellaneous and Special Activities - 1627:**

These funds are used for miscellaneous special projects and equipment such as the 4th of July Parade, sound system for July 4th concert in the park, special events, dedications and grand openings.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1624 - 1627	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>YOUTH SUMMER RECREATION PROGRAMS - 1624</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 29,986	\$ 29,201	\$ 36,414	\$ 36,414	\$ 37,538	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	4,454	11,657	630	630	649	
6107	MILEAGE	426	296	646	646	665	
		4,880	11,953	1,276	1,276	1,314	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	11,255	8,422	8,405	8,405	8,657	
<b>TOTAL YOUTH SUMMER RECREATION PROGRAMS</b>		<b>\$ 46,121</b>	<b>\$ 49,576</b>	<b>\$ 46,095</b>	<b>\$ 46,095</b>	<b>\$ 47,509</b>	
<b>MISCELLANEOUS &amp; SPECIAL ACTIVITIES - 1627</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 2,087	\$ 134	\$ 4,767	\$ 4,767	\$ 4,914	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	16,015	19,989	4,202	4,202	4,328	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	4,258	4,892	4,307	4,307	4,436	
6408	PHOTOGRAPHIC SUPPLIES	-	-	105	105	108	
		4,258	4,892	4,412	4,412	4,544	
<b>TOTAL MISCELLANEOUS &amp; SPECIAL ACTIVITIES</b>		<b>\$ 22,360</b>	<b>\$ 25,015</b>	<b>\$ 13,381</b>	<b>\$ 13,381</b>	<b>\$ 13,786</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1628-1629
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### SUMMARY OF PERFORMANCE MEASURES

**Senior Citizens - 1628:**

These funds now reflect expenditures for all senior citizen programs, classes, trips and mailings, plus all expenditures related to operating the new Edina Senior Citizen Center at Grandview Square.

**Adaptive Recreation - 1629:**

The adaptive recreation budget provides part-time seasonal staff for adaptive programs and inclusion services for children with disabilities in Edina programs who need a 1:1 staff person. It also includes professional services, which pay for sign language interpreters, contracted adaptive staff, and other miscellaneous staff expenses. General supplies cover all adaptive equipment and supplies for the variety of inclusion and adaptive recreation programs held year-round for youth and adults with disabilities.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1628 - 1629	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SENIOR CITIZENS - 1628</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 28,233	\$ 26,189	\$ 27,053	\$ 27,053	\$ 27,900	
6030	PENSIONS	1,531	1,448	1,623	1,623	1,744	
6034	SOCIAL SECURITY	2,171	2,002	2,070	2,070	2,134	
6040	FLEX PLAN	449	268	-	-	-	
6045	WORKERS COMPENSATION	166	126	92	92	109	
		<u>32,550</u>	<u>30,033</u>	<u>30,838</u>	<u>30,838</u>	<u>31,887</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	54,235	54,201	65,512	65,512	67,477	
6182	RUBBISH REMOVAL	515	624	1,261	1,261	1,299	
6185	LIGHT AND POWER	19,135	21,501	31,518	31,518	32,463	
6186	HEAT	8,146	8,195	20,550	20,550	21,166	
6188	TELEPHONE	5,257	1,142	4,161	4,161	4,286	
6189	SEWER & WATER	958	935	1,051	1,051	1,082	
6235	POSTAGE	4,365	4,232	3,877	3,877	3,993	
		<u>92,611</u>	<u>90,830</u>	<u>127,930</u>	<u>127,930</u>	<u>131,766</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	7,322	6,397	2,750	2,750	2,832	
6513	OFFICE SUPPLIES	1,151	971	1,400	1,400	1,442	
6575	PRINTING	8,991	6,879	7,646	7,646	7,875	
		<u>17,464</u>	<u>14,247</u>	<u>11,796</u>	<u>11,796</u>	<u>12,149</u>	
<b>TOTAL SENIOR CITIZENS</b>		<u>\$ 142,625</u>	<u>\$ 135,110</u>	<u>\$ 170,564</u>	<u>\$ 170,564</u>	<u>\$ 175,802</u>	
<b>ADAPTIVE RECREATION - 1629</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 19,943	\$ 16,284	\$ 18,613	\$ 18,613	\$ 19,200	
6030	PENSIONS	584	499	-	-	-	
6034	SOCIAL SECURITY	1,528	1,239	1,424	1,424	1,469	
6040	FLEX PLAN	257	288	-	-	-	
6045	WORKERS COMPENSATION	126	108	113	113	134	
		<u>22,438</u>	<u>18,418</u>	<u>20,150</u>	<u>20,150</u>	<u>20,803</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	6,563	7,261	12,607	12,607	12,985	
<b>COMMODITIES:</b>							
6405	BOOKS & PAMPHLETS	-	-	105	105	108	
6406	GENERAL SUPPLIES	4,281	4,021	3,152	3,152	3,246	
6575	PRINTING	2,878	2,620	2,206	2,206	2,272	
		<u>7,159</u>	<u>6,641</u>	<u>5,463</u>	<u>5,463</u>	<u>5,626</u>	
<b>TOTAL ADAPTIVE RECREATION</b>		<u>\$ 36,160</u>	<u>\$ 32,320</u>	<u>\$ 38,220</u>	<u>\$ 38,220</u>	<u>\$ 39,414</u>	
<b>TOTAL RECREATION</b>		<u>\$ 314,677</u>	<u>\$ 310,280</u>	<u>\$ 382,275</u>	<u>\$ 382,275</u>	<u>\$ 402,001</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> PARK MAINTENANCE	<b>PROGRAM:</b>
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### SUMMARY OF PERFORMANCE MEASURES

#### Park Maintenance Payroll Distribution

Park maintenance consists of 16 full-time year-round personnel, a part-time year-round contracted Forester, a part-time seasonal weed inspector, and a shared full-time park maintenance worker who maintains the Edina Aquatic Center during the summer and performs general park maintenance duties during the remainder of the year. The 17th full-time park maintenance position remains vacant due to a retirement in 2003 that was not reinstated.

- 1 Superintendent
- 1 Foreman
- 13.6 Park Maintenance Staff
- 1 Janitor
- 1 Contract Forester (part-time year round)
- 1 Contract Weed Inspector (part-time seasonal)
- 1 Non-reinstated park maintenance worker since 2003 retirement

<b>Park Maintenance</b>	\$ 1,465,038
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**Charged to (from) other  
departments & funds:**

Public Works	(28,113)
Enterprise funds	<u>10,826</u>

<b>Total Park Maint. payroll</b>	<b><u><u>\$ 1,447,751</u></u></b>
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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> PARK MAINTENANCE	<b>PROGRAM:</b>
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**SUMMARY OF PERFORMANCE MEASURES**

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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1640-1641
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### SUMMARY OF PERFORMANCE MEASURES

**General Maintenance - 1640:**

This account handles the paid leave, training and equipment maintenance for the park maintenance programs. Paid leave includes sick, vacation, and holiday pay.

**Mowing - 1641:**

Funds from this account are used for maintenance of all manicured grass area consisting of 422 different areas all mowed and maintained with a minimum of 10 days between cuttings. All scheduled athletic fields are maintained every 5 working days and several weekends throughout the season.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1640 - 1641	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL MAINTENANCE - 1640</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 122,385	\$ 130,485	\$ 868,249	\$ 868,249	\$ 897,795	
6011	OVERTIME	-	768	30,800	30,800	31,800	
6020	PART TIME	8,641	8,524	206,600	206,600	212,900	
6030	PENSIONS	6,766	7,078	66,339	66,339	71,406	
6034	SOCIAL SECURITY	9,196	10,648	84,582	84,582	87,401	
6040	FLEX PLAN	13,498	16,952	127,954	127,954	139,971	
6045	WORKERS COMPENSATION	2,267	2,550	19,990	19,990	23,765	
		162,753	177,005	1,404,514	1,404,514	1,465,038	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	5,988	6,987	8,160	8,160	8,405	
6188	TELEPHONE	1,911	3,110	2,448	2,448	2,521	
		7,899	10,097	10,608	10,608	10,926	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	120	207	1,261	1,261	1,299	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	32,120	31,030	43,632	43,632	47,772	
6806	PUBLIC WORKS BUILDING	29,381	29,982	30,504	30,504	32,112	
6808	EQUIPMENT OPERATION	186,902	198,234	206,316	206,316	220,212	
		248,403	259,246	280,452	280,452	300,096	
<b>TOTAL GENERAL MAINTENANCE</b>		<b>\$ 419,175</b>	<b>\$ 446,555</b>	<b>\$ 1,696,835</b>	<b>\$ 1,696,835</b>	<b>\$ 1,777,359</b>	
<b>MOWING - 1641</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 100,693	\$ 127,712	\$ -	\$ -	\$ -	
	BENEFITS	22,045	27,816	-	-	-	
		122,738	155,528	-	-	-	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,981	1,878	1,672	1,672	1,722	
<b>TOTAL MOWING</b>		<b>\$ 126,719</b>	<b>\$ 157,406</b>	<b>\$ 1,672</b>	<b>\$ 1,672</b>	<b>\$ 1,722</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1642-1643
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### SUMMARY OF PERFORMANCE MEASURES

#### Field Maintenance - 1642:

All sports fields are specially prepared for scheduled games. These fields are dragged and field lined with a chalk material. A special mixture (agricultural lime) is used each spring for filling holes and regrading is done as needed during the playing season. All of the field areas are fertilized each year and the grass is treated with herbicides. The grassy playing surfaces in all of these parks are aerated, seeded and/or sodded when necessary to maintain safe ground cover.

This account is supplemented by a \$8 field use fee from participants. The table below shows amounts contributed from various activities during the past two years.

Activity	2004	2005
Adult Soccer	\$ 5,400	\$ 5,594
Adult Baseball	924	756
Adult Softball	7,100	5,500
Edina Baseball Association	16,982	18,184
EGAA Flag Football	2,088	2,216
Edina Youth Softball Association	4,376	1,847
Edina Girls Fast Pitch Softball	1,335	800
Edina Soccer Assoc. & Soccer Club	32,360	21,016
Edina Football Association	5,456	5,576
Edina Lacrosse Association	2,064	1,912
Miscellaneous Field Rentals	4,465	4,899
<b>Total</b>	<b>\$ 82,550</b>	<b>\$ 68,300</b>

#### General Turf Care - 1643:

The funds in this program provide for all city properties and general park maintenance. This includes the contracted spraying of weeds (dandelions) twice a year in areas that are in keeping with Edina's Turf Management Plan.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1642 - 1643	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>FIELD MAINTENANCE - 1642</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 189,983	\$ 181,668	\$ -	\$ -	\$ -	
	BENEFITS	36,098	38,532	-	-	-	
		226,081	220,200	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	7,234	5,204	5,756	5,756	5,929	
6180	CONTRACTED REPAIRS	1,227	4,114	1,676	1,676	1,726	
		8,461	9,318	7,432	7,432	7,655	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	5,168	6,633	5,975	5,975	6,154	
6530	REPAIR PARTS	1,185	985	-	-	-	
6540	FERTILIZER	3,094	4,191	10,091	10,091	10,394	
6542	INFIELD MIXTURE	7,949	2,774	3,942	3,942	4,060	
6543	SOD & BLACK DIRT	4,359	4,699	-	-	-	
6544	LINE MARKING POWDER	7,190	9,480	5,883	5,883	6,059	
6546	WEED SPRAY	-	-	597	597	615	
6547	SEED	-	447	1,576	1,576	1,623	
		28,945	29,209	28,064	28,064	28,905	
<b>TOTAL FIELD MAINTENANCE</b>		<b>\$ 263,487</b>	<b>\$ 258,727</b>	<b>\$ 35,496</b>	<b>\$ 35,496</b>	<b>\$ 36,560</b>	
<b>GENERAL TURF CARE - 1643</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 96,789	\$ 87,674	\$ -	\$ -	\$ -	
	BENEFITS	21,993	17,855	-	-	-	
		118,782	105,529	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	4,565	1,181	8,106	8,106	8,349	
6180	CONTRACTED REPAIRS	1,760	-	6,212	6,212	6,398	
6260	LICENSES AND PERMITS	-	220	238	238	245	
		6,325	1,401	14,556	14,556	14,992	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,225	628	5,743	5,743	5,915	
6517	SAND, GRAVEL, & ROCK	-	-	1,314	1,314	1,353	
6530	REPAIR PARTS	1,685	1,394	-	-	-	
6540	FERTILIZER	5,921	4,961	12,156	12,156	12,521	
6543	SOD & BLACK DIRT	7,579	1,848	2,508	2,508	2,583	
6546	WEED SPRAY	7,125	8,383	6,892	6,892	7,099	
6547	SEED	3,044	1,044	6,120	6,120	6,304	
		27,579	18,258	34,733	34,733	35,775	
<b>TOTAL GENERAL TURF CARE</b>		<b>\$ 152,686</b>	<b>\$ 125,188</b>	<b>\$ 49,289</b>	<b>\$ 49,289</b>	<b>\$ 50,767</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1644-1645
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### SUMMARY OF PERFORMANCE MEASURES

**Forestry - 1644:**

These funds are used to administer a comprehensive park and boulevard forestry program plus removal of diseased trees on private properties. This account includes contracted tree removal and stump removal of all trees that are diseased (diseased trees on private properties are contracted for removal only when necessary). This account provides for maintenance of tree trimming on boulevard and park trees as well as contractual oak wilt disease identification, control and prevention program. All boulevard tree trimming and removal is assessed to the property owner.

**Litter Removal - 1645:**

These funds are used for maintenance and removal of all trash from 40 park areas on a daily basis in season or a weekly basis throughout the year. This also includes the purchase of trash containers.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1644 - 1645	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>FORESTRY - 1644</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 142,104	\$ 155,377	\$ -	\$ -	\$ -	
6011	OVERTIME	2,720	1,617	-	-	-	
6030	PENSIONS	7,337	7,869	-	-	-	
6034	SOCIAL SECURITY	11,487	12,071	-	-	-	
6040	FLEX PLAN	10,761	12,235	-	-	-	
6045	WORKERS COMPENSATION	2,090	2,957	-	-	-	
		176,499	192,126	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	28,136	16,595	16,130	16,130	16,614	
6104	CONTINUING EDUCATION	985	648	-	-	-	
6107	MILEAGE OR ALLOWANCE	2,512	3,694	2,169	2,169	2,334	
6180	CONTRACTED REPAIRS	1,200	-	13,262	13,262	13,660	
6182	TREE WASTE DISPOSAL	-	7,049	14,708	14,708	15,149	
		32,833	27,986	46,269	46,269	47,757	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	426	361	2,101	2,101	2,164	
6541	PLANTING & TREES	17,539	10,312	9,455	9,455	9,739	
6543	SOD & BLACK DIRT	-	-	6,304	6,304	6,493	
6556	TOOLS	1,000	990	2,389	2,389	2,461	
		18,965	11,663	20,249	20,249	20,857	
<b>TOTAL FORESTRY</b>		<b>\$ 228,297</b>	<b>\$ 231,775</b>	<b>\$ 66,518</b>	<b>\$ 66,518</b>	<b>\$ 68,614</b>	
<b>LITTER REMOVAL - 1645</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 18,711	\$ 17,879	\$ -	\$ -	\$ -	
6011	OVERTIME	909	-	-	-	-	
	BENEFITS	3,677	4,080	-	-	-	
		23,297	21,959	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6182	RUBBISH REMOVAL	2,533	2,277	7,526	7,526	7,752	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	5,122	6,185	8,602	8,602	8,860	
<b>TOTAL LITTER REMOVAL</b>		<b>\$ 30,952</b>	<b>\$ 30,421</b>	<b>\$ 16,128</b>	<b>\$ 16,128</b>	<b>\$ 16,612</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1646
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### SUMMARY OF PERFORMANCE MEASURES

#### Building Maintenance - 1646:

These funds are used for the maintenance, repair, and cleaning of 27 buildings in the park system. These funds are also used for the upkeep and new construction of 11 hockey rinks in the park system.

#### Buildings Maintained

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- 1 . Arden Park Shelter
- 2 . Arneson Gazebo
- 3 . Arneson Greenhouse
- 4 . Arneson Historical House
- 5 . Braemar Complex
- 6 . Bredeson Comfort Station
- 7 . Cahill School Building
- 8 . Chowen Picnic Shelter
- 9 . Cornelia School Park Shelter
- 10 . Countryside Park Shelter
- 11 . Creek Valley Park Shelter
- 12 . Edina Senior Center
- 13 . Garden Comfort Station
- 14 . Grange Hall
- 15 . Highlands Park Shelter
- 16 . Lewis Park Shelter
- 17 . Normandale Park Shelter
- 18 . Pamela Park Shelter
- 19 . Rosland Park Picnic Shelter
- 20 . Rosland Park Comfort Station
- 21 . Strachauer Park Shelter
- 22 . Todd Park Shelter
- 23 . Wooddale Picnic Shelter
- 24 . Utley Park Restrooms
- 25 . Van Valkenburg Complex
- 26 . Walnut Ridge Park Shelter
- 27 . Weber Park Shelter

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1646	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>BUILDING MAINTENANCE - 1646</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 166,555	\$ 179,339	\$ -	\$ -	\$ -	
6011	OVERTIME	3,223	2,099	-	-	-	
6030	PENSIONS	9,092	9,729	-	-	-	
6034	SOCIAL SECURITY	13,183	13,770	-	-	-	
6040	FLEX PLAN	20,389	22,560	-	-	-	
6045	WORKERS COMPENSATION	3,168	3,431	-	-	-	
		215,610	230,928	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	3,772	2,842	14,280	14,280	14,708	
6180	CONTRACTED REPAIRS	17,131	10,555	6,438	6,438	6,631	
6185	LIGHT & POWER	70,010	60,848	72,433	72,433	74,606	
6186	HEAT	28,768	34,224	41,205	41,205	42,441	
6188	TELEPHONE	6,668	6,732	9,078	9,078	9,350	
6189	SEWER & WATER	869	586	1,530	1,530	1,576	
6201	LAUNDRY	11,656	11,112	12,884	12,884	13,270	
		138,874	126,899	157,848	157,848	162,582	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	26,924	31,678	32,640	32,640	33,619	
6517	SAND, GRAVEL & ROCK	530	185	-	-	-	
6530	REPAIR PARTS	10,226	8,623	11,220	11,220	11,557	
6556	TOOLS	5,255	5,461	7,956	7,956	8,195	
6577	LUMBER	3,139	7,896	10,658	10,658	10,978	
6578	LAMPS & FIXTURES	1,300	1,809	3,570	3,570	3,677	
6610	SAFETY EQUIPMENT	4,172	5,174	5,387	5,387	5,549	
		51,546	60,826	71,431	71,431	73,575	
<b>TOTAL BUILDING MAINTENANCE</b>		<b>\$ 406,030</b>	<b>\$ 418,653</b>	<b>\$ 229,279</b>	<b>\$ 229,279</b>	<b>\$ 236,157</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1647-1648
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### SUMMARY OF PERFORMANCE MEASURES

#### **Paths, Hard Surfaces, Hockey Rinks and Park Amenities Maintenance - 1647:**

These funds are used for the maintenance of all hard surface areas within the park system. This includes the resurfacing of 26 tennis courts, resurfacing and maintaining 8 hard surface basketball courts, and maintenance and surfacing of 10 miles of walking and bicycling paths within the park system.

These funds are also used for the maintenance and replacement of 23 playground equipment sites, plus park lighting, picnic tables, bleachers, tables, chairs, park benches, signs and drinking fountains throughout Edina's 40 parks.

#### **Explanation of Change:**

- \$19,000 was added to professional services to repair or replace worn hard surface areas, such as tennis courts, basketball courts, pathways and parking lots.

#### **Skating Rink Maintenance - 1648:**

These funds are used for flooding and maintaining an operation of 11 hockey rinks and 12 general skating areas. This account is supplemented by an \$8 per participant user fee.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PARK & RECREATION		MAINTENANCE		1647 - 1650	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PATHS &amp; HARD SURFACES - 1647</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 19,281	\$ 10,575	\$ -	\$ -	\$ -	
6011	OVERTIME	830	785	-	-	-	
6030	PENSIONS	1,104	621	-	-	-	
6034	SOCIAL SECURITY	1,616	875	-	-	-	
6040	FLEX PLAN	2,243	1,391	-	-	-	
6045	WORKERS COMPENSATION	385	211	-	-	-	
		25,459	14,458	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	49,346	78,552	83,036	83,036	104,527	
6180	CONTRACTED REPAIRS	8,247	1,300	-	-	-	
		57,593	79,852	83,036	83,036	104,527	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	16,128	29,753	4,421	4,421	4,554	
6517	SAND, GRAVEL & ROCK	1,059	1,463	-	-	-	
6518	BLACKTOP	-	-	3,583	3,583	3,690	
6519	ROAD OIL	-	-	2,747	2,747	2,829	
6530	REPAIR PARTS	5,361	2,978	-	-	-	
		22,548	34,194	10,751	10,751	11,073	
<b>TOTAL PATHS &amp; HARD SURFACE MAINTENANCE</b>		<b>\$ 105,600</b>	<b>\$ 128,504</b>	<b>\$ 93,787</b>	<b>\$ 93,787</b>	<b>\$ 115,600</b>	
<b>SKATING RINK MAINT. - 1648</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 104,464	\$ 135,213	\$ -	\$ -	\$ -	
6011	OVERTIME	13,207	10,587	-	-	-	
6030	PENSIONS	6,438	7,809	-	-	-	
6034	SOCIAL SECURITY	9,334	11,191	-	-	-	
6040	FLEX PLAN	9,830	16,549	-	-	-	
6045	WORKERS COMPENSATION	2,214	2,584	-	-	-	
		145,487	183,933	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	3,645	-	-	-	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	5,295	5,869	3,887	3,887	4,004	
6530	REPAIR PARTS	3,218	870	2,030	2,030	2,091	
		8,513	6,739	5,917	5,917	6,095	
<b>TOTAL SKATING RINK MAINT.</b>		<b>\$ 154,000</b>	<b>\$ 194,317</b>	<b>\$ 5,917</b>	<b>\$ 5,917</b>	<b>\$ 6,095</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1650-1652
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### SUMMARY OF PERFORMANCE MEASURES

**Equipment - 1650:**

This account provides funding for the replacement of existing Park Maintenance equipment and for the purchase of any new additional equipment needed for maintenance of all parks.

**Weed Mowing - 1652:**

These funds are used for the control and removal of noxious weeds located on park property as well as other city properties. It is also used to handle all city properties, public and private, that are not in compliance with our clear view and weed and noxious growth ordinances. The private properties are later assessed for reimbursement.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1650- 1652	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>EQUIPMENT - 1650</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ -	\$ 18,667	\$ -	\$ -	\$ -	
6030	PENSIONS	-	992	-	-	-	
6034	SOCIAL SECURITY	-	1,450	-	-	-	
6040	FLEX PLAN	-	2,642	-	-	-	
6045	WORKERS COMPENSATION	-	294	-	-	-	
		-	24,045	-	-	-	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	38,545	130,875	114,542	114,542	117,978	
<b>TOTAL EQUIPMENT</b>		<b>\$ 38,545</b>	<b>\$ 154,920</b>	<b>\$ 114,542</b>	<b>\$ 114,542</b>	<b>\$ 117,978</b>	
<b>WEED MOWING - 1652</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 17,063	\$ 14,765	\$ -	\$ -	\$ -	
6011	OVERTIME	1,751	489	-	-	-	
6030	PENSIONS	272	206	-	-	-	
6034	SOCIAL SECURITY	1,467	1,172	-	-	-	
6040	FLEX PLAN	560	494	-	-	-	
6045	WORKERS COMPENSATION	185	325	-	-	-	
		21,298	17,451	-	-	-	
<b>CONTRACTURAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	415	524	-	-	-	
<b>COMMODITIES:</b>							
6546	WEED SPRAY	-	1,065	-	-	-	
<b>TOTAL WEED MOWING</b>		<b>\$ 21,713</b>	<b>\$ 19,040</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL PARK MAINTENANCE</b>		<b>\$ 1,947,204</b>	<b>\$ 2,165,506</b>	<b>\$ 2,309,463</b>	<b>\$ 2,309,463</b>	<b>\$ 2,427,464</b>	

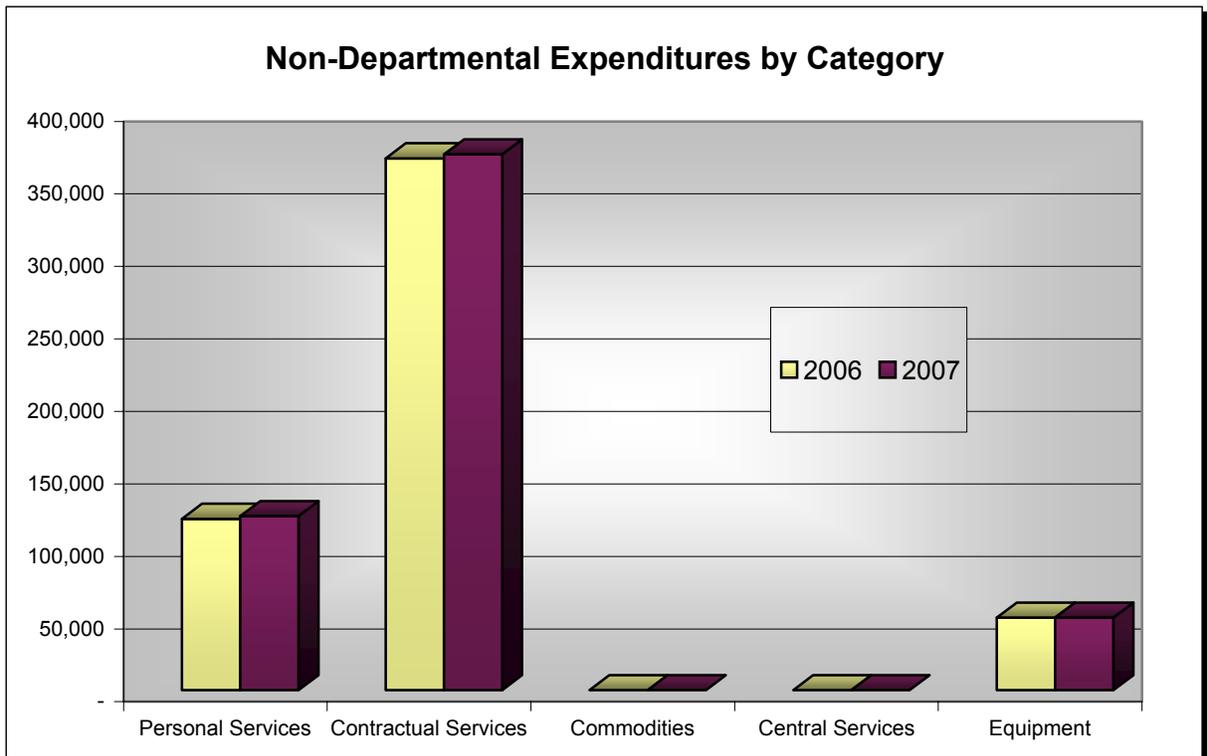
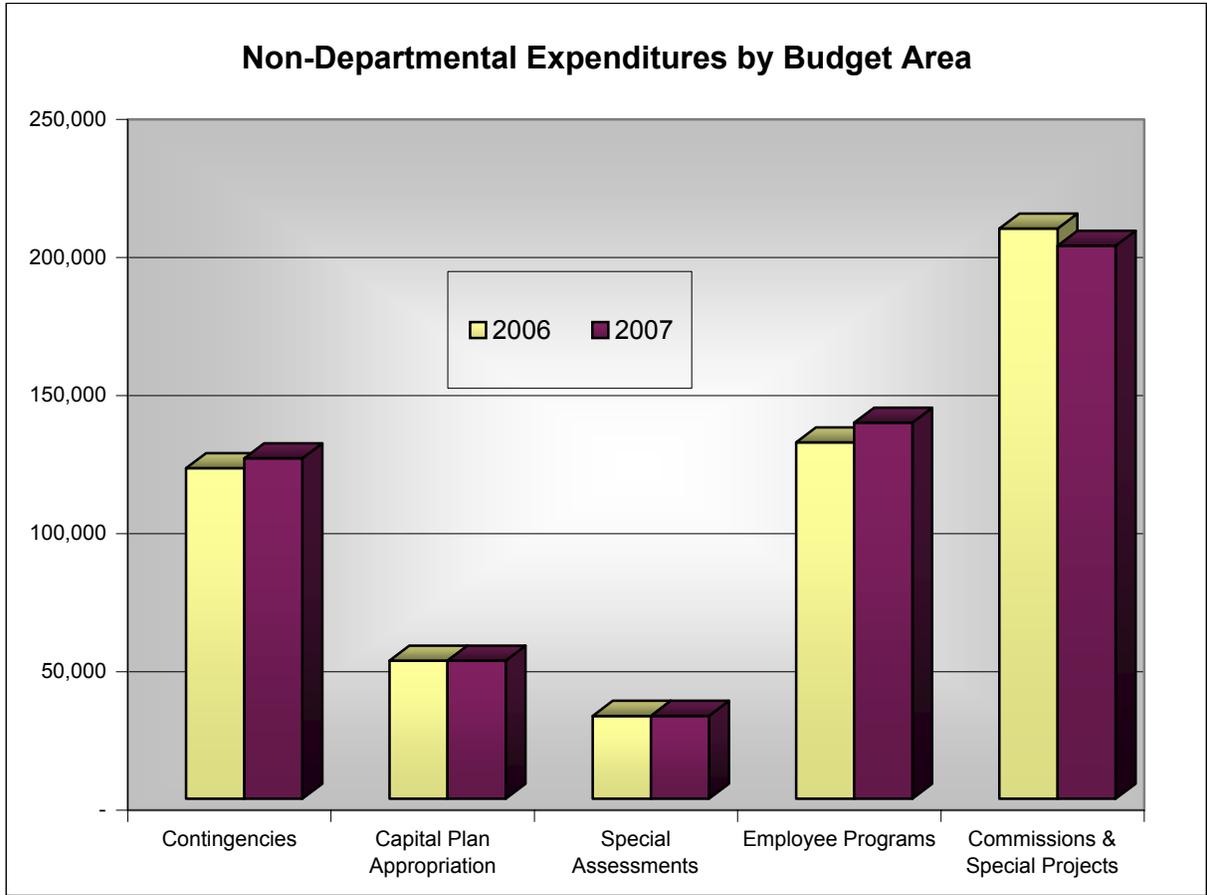
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***Non-Departmental***

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# Non-Departmental Expenditure Overview



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> CONTINGENCIES	<b>PROGRAM:</b> 1500
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### SUMMARY OF PERFORMANCE MEASURES

**Contingencies - 1500:**

The contingencies budget provides for unbudgeted and unforeseen expenditures which may be authorized during the year. It also reduces the impact of unforeseen losses of revenue which may occur.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Contingencies Budget</b>	\$ 119,616	\$ 123,200	3.00%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: CONTINGENCIES		PROGRAM: 1500	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 89,808	\$ 50,733	\$ 120,000	\$ 119,616	\$ 123,200	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,499	3,181	3,000	-	-	
<b>TOTAL CONTINGENCIES</b>		<u>\$ 91,307</u>	<u>\$ 53,914</u>	<u>\$ 123,000</u>	<u>\$ 119,616</u>	<u>\$ 123,200</u>	

<b>FUND:</b>  GENERAL	<b>FUNCTION:</b>  NON-DEPARTMENTAL	<b>AREA:</b> CAPITAL PLAN APPROPRIATION	<b>PROGRAM:</b>  1502
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**SUMMARY OF PERFORMANCE MEASURES**

**Capital Plan Appropriation - 1502:**

This appropriation reflects the amount the operating budget contributes to the capital plan.

	<u>2005</u>	<u>2006</u>	<u>%</u>
<b>Total Capital Plan Budget</b>	\$ 50,000	\$ 50,000	0.00%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: CAPITAL PLAN APPROPRIATION		PROGRAM: 1502
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
EQUIPMENT: 6711		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL CAPITAL PLAN APPROPRIATION		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> SPECIAL ASSESSMENTS ON CITY PROPERTY	<b>PROGRAM:</b> 1503
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### SUMMARY OF PERFORMANCE MEASURES

**Special Assessments on City Property - 1503:**

City owned properties are subject to special assessments for various improvement projects. This program provides funds to pay for these assessments. The budget also reflects the costs necessary to pay Hennepin County for mandated truth in taxation mailing.

	<u>2005</u>	<u>2006</u>	<u>%</u>
<b>Total Special Assessments Budget</b>	\$ 30,000	\$ 30,000	0.00%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: SPECIAL ASSESSMENTS		PROGRAM: 1503
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
<b>SPECIAL ASSESSMENTS:</b>						
6915	SPECIAL ASSESSMENTS	\$ 26,587	\$ 24,719	\$ 30,000	\$ 30,000	\$ 30,000
<b>TOTAL SPECIAL ASSESSMENTS</b>		<u>\$ 26,587</u>	<u>\$ 24,719</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> EMPLOYEE PROGRAMS	<b>PROGRAM:</b> 1513
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### SUMMARY OF PERFORMANCE MEASURES

#### Employee Programs - 1513:

Employee Programs is made up of three expense items; Separation Benefits, which covers vacation and sick leave payouts for employees leaving the City, Employee Recognition, which covers various programs to honor dedicated employees, and Clothing Allowance, an allotment given to City Hall employees to purchase clothing with the City logo.

#### Explanation of Change:

- \$5,000 was added for an employee wellness program.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Employee Programs Budget</b>	\$ 129,000	\$ 136,124	5.52%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: EMPLOYEE PROGRAMS		PROGRAM: 1513
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
<b>PERSONAL SERVICES:</b>						
6035	SEPARATION BENEFITS	\$ 109,904	\$ 168,062	\$ 118,200	\$ 118,200	\$ 120,000
<b>CONTRACTUAL SERVICES:</b>						
6103	EMPLOYEE RECOGNITION	6,155	8,426	7,500	7,500	7,725
6203	CLOTHING ALLOWANCE	2,592	899	3,300	3,300	3,399
6218	EMPLOYEE WELLNESS	-	-	-	-	5,000
		8,747	9,325	10,800	10,800	16,124
<b>TOTAL EMPLOYEE PROGRAMS</b>		<u>\$ 118,651</u>	<u>\$ 177,387</u>	<u>\$ 129,000</u>	<u>\$ 129,000</u>	<u>\$ 136,124</u>

<b>FUND:</b>  GENERAL	<b>FUNCTION:</b>  NON-DEPARTMENTAL	<b>AREA:</b> COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b>  1504-1507
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### SUMMARY OF PERFORMANCE MEASURES

**Human Rights & Relations Commission - 1504:**

The Human Rights & Relations Commission has 12 members and is an advisory body to the City Council in the areas of human rights, human needs and human relationships. The Commission meets monthly and submits to the City Council an annual proposed human services budget.

**Suburban Rate Authority - 1506:**

The Suburban Rate Authority is a joint powers organization that actively intervenes in matters affecting gas, electric, and telephone rates. The Suburban Rate Authority has also been active in matters concerning uniform gas and electric franchises, gas, electric and telephone rate regulation, right-of-way issues, and in legislation concerning the Public Utilities Commission.

**Edina Resource Center - 1507:**

In 2002, the City elected to withdraw from the Hennepin South Services Collaborative (HSSC) and establish a freestanding family services resource center. This resource center, named Edina Resource Center, is operated as part of the family services collaborative administered by the Edina Public Schools. This budget item constitutes the City's contribution to the operation of the Edina Resource Center.

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1504 - 1507	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>HUMAN RIGHTS &amp; RELATIONS COMMISSION - 1504</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 78,325	\$ 82,240	\$ 83,885	\$ 83,885	\$ 86,402	
6104	CONTINUING EDUCATION	-	-	250	250	250	
6105	DUES & SUBSCRIPTIONS	247	247	200	200	200	
6136	CHEMICAL HEALTH	60	-	500	500	500	
6218	EDUCATION PROGRAM	988	664	800	800	800	
		<u>79,620</u>	<u>83,151</u>	<u>85,635</u>	<u>85,635</u>	<u>88,152</u>	
<b>TOTAL HUMAN RIGHTS &amp; RELATIONS COMMISSION</b>		<u>\$ 79,620</u>	<u>\$ 83,151</u>	<u>\$ 85,635</u>	<u>\$ 85,635</u>	<u>\$ 88,152</u>	
<b>SUBURBAN RATE AUTHORITY - 1506</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 2,617	\$ 3,000	\$ 4,000	\$ 4,000	\$ 4,000	
<b>TOTAL SUBURBAN RATE AUTHORITY</b>		<u>\$ 2,617</u>	<u>\$ 3,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	
<b>EDINA RESOURCE CENTER - 1507</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 33,930	\$ 33,372	\$ 34,040	\$ 34,040	\$ 35,061	
<b>TOTAL EDINA RESOURCE CENTER</b>		<u>\$ 33,930</u>	<u>\$ 33,372</u>	<u>\$ 34,040</u>	<u>\$ 34,040</u>	<u>\$ 35,061</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> NON-DEPARTMENTAL	<b>AREA:</b> COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b> 1508-1515
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### SUMMARY OF PERFORMANCE MEASURES

**Human Services Planning and Coordination - 1508:**

With the withdrawal from HSSC, the City's contribution to the research, planning and coordination (RPC) function of HSSC has been eliminated. This budget item will be used by the City to undertake human service planning and coordination activities on an as-needed basis.

**Deer Control Program - 1509:**

This program was authorized by the Council to reduce the City's deer population.

**Records Management Program - 1511:**

This includes doing an inventory and setting up a database in order to meet state data practice laws.

**Dial-a-Ride Program - 1514:**

The Edina Dial-a-Ride program provides a low cost transit alternative to Edina residents, principally senior citizens, who require transportation to the Senior Center, medical appointments, shopping and so forth. The program began in February 2001 and provides approximately 4,200 passenger rides annually. Continued Metropolitan Council funding plus fare box revenues will fund about 50 percent of the program. The proposed budgeted amount constitutes the "local share" to continue the program.

**Public Artscape - 1515:**

Funding for the Public Arts Program was a one-time expenditure in 2005, and therefore is discontinued for the 2006 budget.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Commissions &amp; Special Projects</b>	\$ 206,315	\$ 200,104	-3.01%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1508 - 1515	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>HUMAN SERVICES PLANNING &amp; COORDINATION - 1508</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 10,868	\$ 45,756	\$ 23,190	\$ 23,190	\$ 11,641	
<b>TOTAL HUMAN SERVICES PLANNING &amp; COORDINATION</b>		<u>\$ 10,868</u>	<u>\$ 45,756</u>	<u>\$ 23,190</u>	<u>\$ 23,190</u>	<u>\$ 11,641</u>	
<b>DEER CONTROL PROGRAM - 1509</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 12,400	\$ 6,625	\$ 9,450	\$ 9,450	\$ 9,750	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	15	174	-	-	-	
<b>TOTAL DEER CONTROL</b>		<u>\$ 12,415</u>	<u>\$ 6,799</u>	<u>\$ 9,450</u>	<u>\$ 9,450</u>	<u>\$ 9,750</u>	
<b>RECORDS MANAGEMENT - 1511</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 5,102	\$ -	\$ 27,000	\$ 27,000	\$ 27,810	
<b>DIAL A RIDE - 1514</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 19,673	\$ 15,231	\$ 23,000	\$ 23,000	\$ 23,690	
<b>PUBLIC ARTSCAPE - 1515</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ -	\$ 3,736	\$ -	\$ -	\$ -	
<b>TOTAL PUBLIC ARTS PROGRAM</b>		<u>\$ -</u>	<u>\$ 3,736</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<b>TOTAL COMMISSIONS &amp; SPECIAL PROJECTS</b>		<u>\$ 164,225</u>	<u>\$ 191,045</u>	<u>\$ 206,315</u>	<u>\$ 206,315</u>	<u>\$ 200,104</u>	

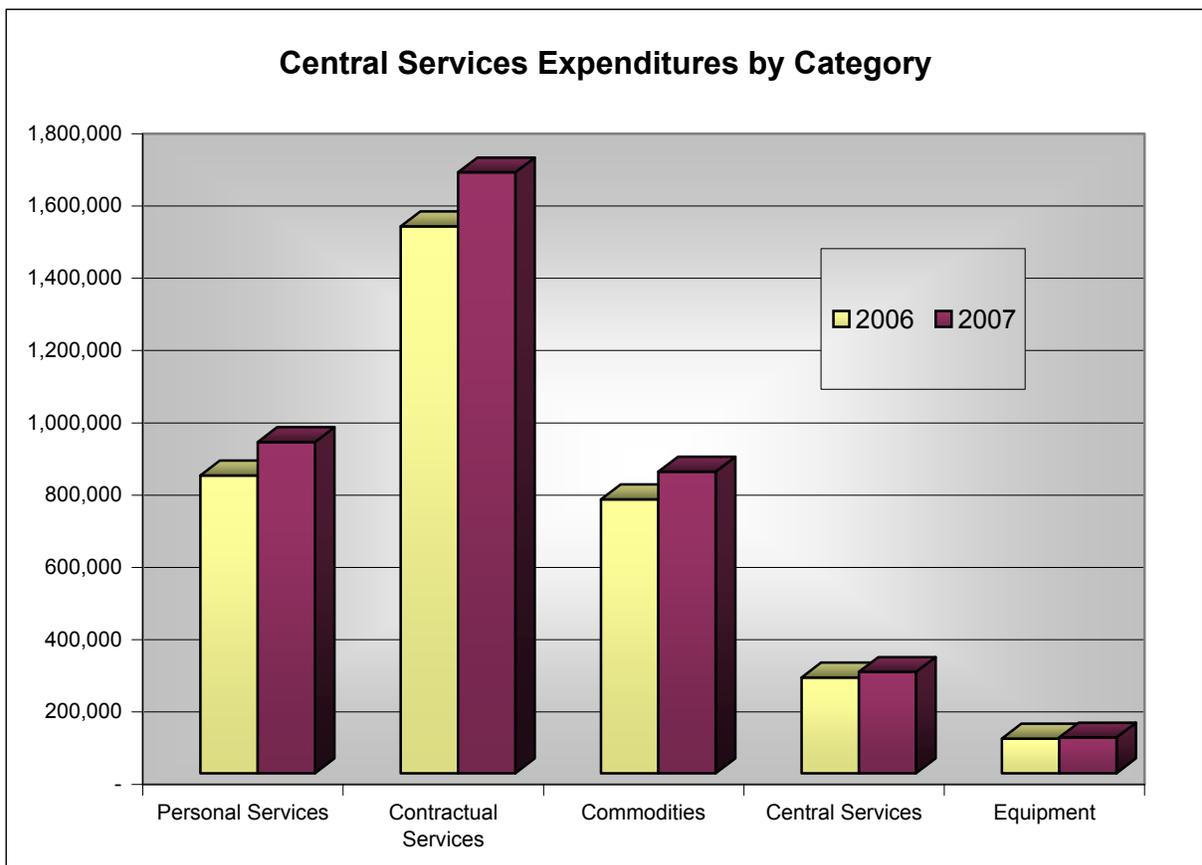
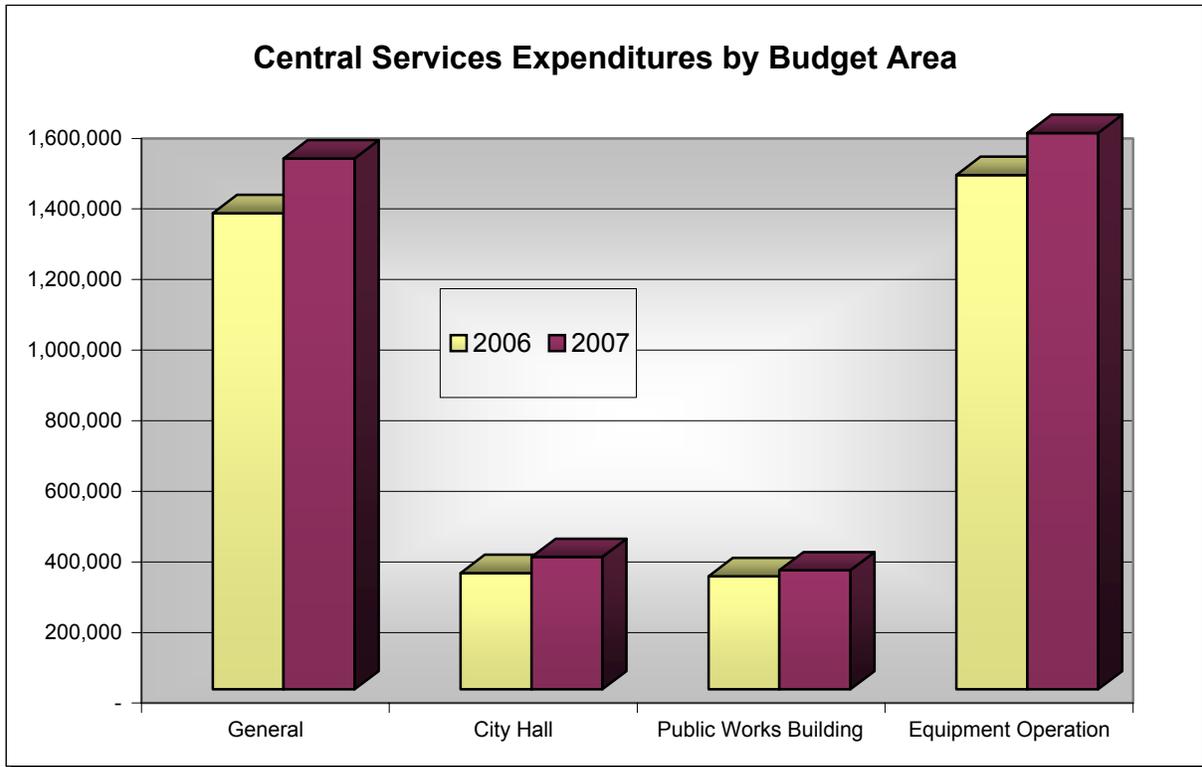
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*Central Services*

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# Central Services Expenditure Overview



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> GENERAL	<b>PROGRAM:</b> 1550 & 1554
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### SUMMARY OF PERFORMANCE MEASURES

**General - 1550 & 1554:**

Personal services consist of 2 full time employees.

Central Services General include expenses which are charged back to all operating areas of the City. It includes: Liability/Property Insurance, the City's IT staff, shared hardware and software costs, telephone line costs, postage costs, and other miscellaneous costs. These costs are allocated based on departmental usage or number of employees in each department. Approximately one third of this budget is allocated to our enterprise funds and is not tax supported.

**Explanation of Change:**

- Liability and other insurance budget increased by \$50,000 to catch up to actual expenditures.
- IT payroll increased due to the addition of 1 new IT position.
- IT contractual services increased \$9,600 to cover software costs of newly installed desktops.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Central Services General</b>	\$ 1,349,124	\$ 1,504,200	11.49%

#### Distribution

Allocated to General Fund:			Allocated to other funds:		
	Annual	Monthly		Annual	Monthly
Mayor & Council	\$ 14,856	\$ 1,238	City Hall	\$ 10,524	\$ 877
Administration	47,988	3,999	Public Works Building	10,548	879
Planning	31,308	2,609	Equipment Operation	22,368	1,864
Finance	43,176	3,598	Art Center	30,492	2,541
Elections	19,656	1,638	Pool	19,836	1,653
Assessing	46,236	3,853	Golf Fund:		
Public Works:			Golf Courses	67,476	5,623
Administration	19,248	1,604	Golf Dome	6,000	500
Engineering	52,740	4,395	Arena	27,924	2,327
Maintenance	116,868	9,739	Edin/Cent	48,828	4,069
Police	268,488	22,374	Utilities	121,116	10,093
Animal Control	5,460	455	50th Assessment Dist.	3,108	259
Fire	135,312	11,276	50th Street - Liquor	34,908	2,909
Health	22,392	1,866	York - Liquor	45,012	3,751
Inspections	45,636	3,803	Vernon - Liquor	44,544	3,712
Parks:			Recycling	14,940	1,245
Administration	53,760	4,480	Communications	25,680	2,140
Maintenance	47,772	3,981		<u>533,304</u>	<u>44,442</u>
	<u>\$ 970,896</u>	<u>\$ 80,908</u>	Total	<u>\$ 1,504,200</u>	<u>\$ 125,350</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: GENERAL		PROGRAM: 1550 & 1554	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL - 1550:</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 65,164	\$ 51,915	\$ 20,000	\$ 20,000	\$ 20,000	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	6,935	2,049	7,000	7,000	7,210	
6104	TRAINING	540	750	-	-	-	
6121	PERSONNEL	39,822	43,727	40,000	40,000	41,200	
6151	EQUIPMENT RENTAL	10,500	10,797	12,000	12,000	12,360	
6155	BANK SERVICE CHARGES	39,866	30,748	39,500	39,500	40,685	
6160	DATA PROCESSING	5,381	-	-	-	-	
6188	TELEPHONE	82,114	64,284	83,000	83,000	85,490	
6200	INSURANCE	674,901	731,879	631,298	631,298	700,237	
6230	SERVICE CONTR. - EQUIP.	2,368	4,440	6,000	6,000	6,180	
6235	POSTAGE	40,790	37,025	46,000	46,000	47,380	
		903,217	925,699	864,798	864,798	940,742	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	34,142	30,317	41,000	41,000	42,230	
6575	PRINTING	1,050	1,044	-	-	-	
		35,192	31,361	41,000	41,000	42,230	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	27,312	5,721	12,550	12,550	12,919	
<b>TOTAL GENERAL</b>		<b>\$ 1,030,885</b>	<b>\$ 1,014,696</b>	<b>\$ 938,348</b>	<b>\$ 938,348</b>	<b>\$ 1,015,891</b>	
<b>GENERAL IT - 1554:</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 134,944	\$ 147,208	\$ 157,444	\$ 157,444	\$ 217,777	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	28,851	27,992	56,900	56,900	58,607	
6104	COMPUTER TRAINING	12,000	11,746	12,000	12,000	12,360	
6107	MILEAGE	2,618	2,601	2,500	2,500	2,575	
6160	COMPUTER SOFTWARE	61,568	104,332	100,000	100,000	112,600	
6230	SERVICE CONTR. - EQUIP.	18,463	18,099	25,200	25,200	25,956	
		123,500	164,770	196,600	196,600	212,098	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	6,069	6,829	6,500	6,500	6,695	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	-	-	42,232	42,232	51,739	
6711	NEW	-	-	8,000	8,000	-	
		-	-	50,232	50,232	51,739	
<b>TOTAL GENERAL - IT</b>		<b>\$ 264,513</b>	<b>\$ 318,807</b>	<b>\$ 410,776</b>	<b>\$ 410,776</b>	<b>\$ 488,309</b>	
<b>TOTAL GENERAL CENTRAL SERVICES</b>		<b>\$ 1,295,398</b>	<b>\$ 1,333,503</b>	<b>\$ 1,349,124</b>	<b>\$ 1,349,124</b>	<b>\$ 1,504,200</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> CITY HALL	<b>PROGRAM:</b> 1551
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### SUMMARY OF PERFORMANCE MEASURES

#### City Hall - 1551:

Personal services consist of 1 full time employee, public works help, park maintenance help, and part time help.

This program provides for the operation and maintenance of the City Hall. Operating costs are allocated to departments on the basis of space occupied.

#### Explanation of Change:

- Changes have been made to the Heat, Light and Power portion of the City Hall Budget. The changes reflect a better understanding of what our new City Hall costs after 2 ½ years of occupancy in addition to increasing energy costs.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total City Hall Budget</b>	\$ 329,388	\$ 375,048	13.86%

#### Distribution

Allocation to Operating Departments	Annual	Monthly
Mayor & Council	\$ 16,320	\$ 1,360
Administration	19,056	1,588
Planning	14,760	1,230
Finance	14,772	1,231
Assessing	16,848	1,404
Public Works:		
Administration	6,636	553
Engineering	19,896	1,658
Police	211,716	17,643
Health	9,348	779
Inspections	21,180	1,765
Parks	17,280	1,440
Utilities	4,908	409
Communications	2,328	194
	<u>2,328</u>	<u>194</u>
Total	<u>\$ 375,048</u>	<u>\$ 31,254</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: CITY HALL		PROGRAM: 1551	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 92,583	\$ 75,964	\$ 61,461	\$ 61,461	\$ 62,921	
6011	OVERTIME	2,216	7,202	7,000	7,000	7,200	
6030	PENSIONS	5,210	4,528	4,108	4,108	4,383	
6034	SOCIAL SECURITY	6,957	6,066	5,238	5,238	5,364	
6040	FLEX PLAN	12,717	11,622	10,933	10,933	11,960	
6045	WORKERS COMPENSATION	2,524	2,127	2,008	2,008	2,364	
		<u>122,207</u>	<u>107,509</u>	<u>90,748</u>	<u>90,748</u>	<u>94,192</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	36,125	46,285	42,988	42,988	44,267	
6180	CONTRACTED REPAIR	25,098	11,133	17,500	17,500	18,025	
6182	RUBBISH SERVICE	2,496	2,238	3,000	3,000	3,090	
6185	LIGHT & POWER	83,982	85,382	75,000	75,000	92,250	
6186	HEAT	43,236	58,326	44,000	44,000	65,320	
6189	SEWER & WATER	2,140	2,371	2,000	2,000	2,060	
6201	LAUNDRY	6,065	5,596	6,000	6,000	6,180	
		<u>199,142</u>	<u>211,331</u>	<u>190,488</u>	<u>190,488</u>	<u>231,192</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	28,489	17,504	18,000	18,000	18,540	
6511	CLEANING SUPPLIES	2,926	7,201	8,000	8,000	8,240	
6512	PAPER SUPPLIES	5,718	963	3,000	3,000	3,090	
6530	REPAIR PARTS	8,960	7,601	9,000	9,000	9,270	
		<u>46,093</u>	<u>33,269</u>	<u>38,000</u>	<u>38,000</u>	<u>39,140</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	6,625	6,543	10,152	10,152	10,524	
<b>TOTAL CITY HALL</b>							
		<u>\$ 374,067</u>	<u>\$ 358,652</u>	<u>\$ 329,388</u>	<u>\$ 329,388</u>	<u>\$ 375,048</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> PUBLIC WORKS BUILDING	<b>PROGRAM:</b> 1552
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### SUMMARY OF PERFORMANCE MEASURES

#### Public Works Building - 1552:

Personal services consist of 1 full time employee and public works help.

The function of the public works building is to provide a shelter for equipment maintenance operations and provide stockroom and office facilities for public works personnel. A large part of this account is directed towards rubbish hauling, light and power, heat and fuel oil, and repair parts for the building.

#### Explanation of Change:

- \$10,000 was added for increased heat and fuel costs.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Public Works Building Budget</b>	\$ 320,412	\$ 337,272	5.26%

#### Distribution

Allocation to Operating Departments	Annual	Monthly
Public Works	\$ 42,936	\$ 3,578
Parks	32,112	2,676
Equipment Operation	236,820	19,735
Utilities	<u>25,404</u>	<u>2,117</u>
Total	<u>\$ 337,272</u>	<u>\$ 28,106</u>

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		CENTRAL SERVICES		PUBLIC WORKS BUILDING		1552	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 80,076	\$ 69,415	\$ 72,913	\$ 72,913	\$ 74,327	
6011	OVERTIME	70	1,199	2,705	2,705	-	
6030	PENSIONS	4,373	3,653	4,537	4,537	4,645	
6034	SOCIAL SECURITY	6,351	5,579	5,785	5,785	5,686	
6040	FLEX PLAN	10,140	8,862	12,438	12,438	13,621	
6045	WORKERS COMPENSATION	2,254	1,808	2,442	2,442	2,777	
		103,264	90,516	100,820	100,820	101,056	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	3,206	4,659	2,000	2,000	2,060	
6182	RUBBISH SERVICE	3,819	3,678	4,500	4,500	4,600	
6185	LIGHT & POWER	39,477	44,787	45,000	45,000	46,400	
6186	HEAT & FUEL OIL	67,964	74,328	80,000	80,000	92,400	
6189	SEWER & WATER	5,789	5,107	4,300	4,300	4,400	
		120,255	132,559	135,800	135,800	149,860	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	30,454	28,860	20,304	20,304	21,008	
6511	CLEANING SUPPLIES	14,677	18,269	14,000	14,000	14,400	
6530	REPAIR PARTS	27,305	32,841	29,000	29,000	29,800	
		72,436	79,970	63,304	63,304	65,208	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	4,371	4,540	10,188	10,188	10,548	
<b>EQUIPMENT:</b>							
6710	REPLACEMENT	8,272	7,295	10,300	10,300	10,600	
<b>TOTAL PUBLIC WORKS BUILDING</b>		<b>\$ 308,598</b>	<b>\$ 314,880</b>	<b>\$ 320,412</b>	<b>\$ 320,412</b>	<b>\$ 337,272</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> EQUIPMENT OPERATION	<b>PROGRAM:</b> 1553
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### SUMMARY OF PERFORMANCE MEASURES

#### Equipment Operation - 1553:

This account provides for the operation and maintenance of all City vehicles. A large part of the operation costs are attributed to the purchase of fuel for City equipment. The shop supervisor and five mechanics plus a ½ position assigned to inventory control are the personnel responsible for the City's 46 cars, 102 trucks, plow trucks, pickups and vans, 140 off-road vehicles, 6 trailers, and miscellaneous equipment. One-half position is assigned to inventory control. Additionally, the public works shop is responsible for all maintenance of equipment and power tools. Costs of equipment operation are charged to operating departments and other funds on the basis of use.

#### Explanation of Change:

- \$60,000 was added for increased oil, fuel and lubricant costs.

	<u>2006</u>	<u>2007</u>	<u>%</u>
<b>Total Equipment Operation Budget</b>	\$ 1,457,076	\$ 1,576,284	8.18%

#### Distribution

##### Allocated to General Fund:

##### Allocated to other funds:

	Annual	Monthly		Annual	Monthly
Administration	\$ 1,572	\$ 131	Pool	\$ 2,364	\$ 197
Assessing	4,416	368	Golf Course	3,624	302
Public Works:			Edinborough/Cent. Lake	12,612	1,051
Engineering	20,496	1,708	Utilities	130,836	10,903
Supervision	20,652	1,721	York - Liquor	312	26
Maintenance	585,588	48,799			
Police	391,860	32,655			
Animal Control	3,936	328			
Fire	157,632	13,136			
Health	2,832	236			
Inspections	17,340	1,445			
Park Maintenance	<u>220,212</u>	<u>18,351</u>		<u>149,748</u>	<u>12,479</u>
	\$ 1,426,536	\$ 118,878	Total	<u>\$ 1,576,284</u>	<u>\$ 131,357</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: EQUIPMENT OPERATION		PROGRAM: 1553
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006		2007 ADOPTED
				ESTIMATED	BUDGETED	
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$ 332,187	\$ 330,478	\$ 344,817	\$ 344,817	\$ 362,914
6011	OVERTIME	4,479	4,130	3,300	3,300	3,400
6030	PENSIONS	18,102	17,746	20,887	20,887	22,895
6034	SOCIAL SECURITY	25,275	24,748	26,631	26,631	28,023
6040	FLEX PLAN	36,834	38,108	49,920	49,920	54,600
6045	WORKERS COMPENSATION	8,126	9,591	9,514	9,514	11,518
		425,003	424,801	455,069	455,069	483,350
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	880	1,349	3,000	3,000	3,100
6160	DATA PROCESSING	2,627	2,027	2,800	2,800	2,800
6180	CONTRACTED REPAIRS	57,568	49,928	80,000	80,000	82,000
6188	TELEPHONE	118	432	-	-	450
6201	LAUNDRY	7,424	7,159	7,200	7,200	7,600
6237	RADIO SERVICE	3,580	6,568	3,700	3,700	6,000
6238	CAR WASHES	6,300	5,625	6,500	6,500	6,600
6260	LICENSE FEES & PERMITS	15,733	13,529	22,000	22,000	20,000
		94,230	86,617	125,200	125,200	128,550
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	19,268	22,627	22,007	22,007	22,706
6530	REPAIR PARTS	203,492	231,957	210,000	210,000	216,300
6556	REPLACEMENT OF TOOLS	9,313	5,950	9,400	9,400	9,700
6580	WELDING SUPPLIES	1,994	3,744	5,000	5,000	4,000
6581	GAS & FUEL OIL	246,917	338,379	270,000	270,000	324,000
6583	TIRES & TUBES	33,160	31,808	34,000	34,000	34,500
6584	LUBRICANTS	19,956	19,178	15,000	15,000	25,000
6585	ACCESSORIES	38,359	6,399	39,000	39,000	40,200
6610	SAFETY EQUIPMENT	4,679	4,594	4,800	4,800	5,000
		577,138	664,636	609,207	609,207	681,406
<b>CENTRAL SERVICES:</b>						
6803	GENERAL	18,115	18,212	19,512	19,512	22,368
6806	PUBLIC WORKS BUILDING	216,701	221,106	224,988	224,988	236,820
		234,816	239,318	244,500	244,500	259,188
<b>EQUIPMENT:</b>						
6710	REPLACEMENT	14,426	14,308	23,100	23,100	23,790
<b>TOTAL EQUIPMENT OPERATION</b>		<b>\$ 1,345,613</b>	<b>\$ 1,429,680</b>	<b>\$ 1,457,076</b>	<b>\$ 1,457,076</b>	<b>\$ 1,576,284</b>