

City of Edina, Minnesota

2008 BUDGET



*O*ur mission is to provide effective and valued public services, maintain a sound public infrastructure, offer premiere public facilities and guide the development and redevelopment of the lands within the City, all in a manner that sustains and improves the uncommonly high quality of life enjoyed by our residents and businesses.



CITY OF EDINA, MINNESOTA

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CITY OF EDINA, MINNESOTA

CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

Presented herewith is the adopted 2008 City of Edina budget.

Preparation of the 2008 budget began in summer 2007 with staff-prepared forecasts, which were presented to the Council during the budget planning workshop June 19, 2007. Based on Council guidelines established during the budget planning workshop, staff prepared a recommended budget for review at a public hearing on August 7, 2007.

The City Council passed a resolution at the September 4, 2007, meeting to set the preliminary levy, which was then certified to Hennepin County. The County used the certification information to mail Truth-in-Taxation (TNT) notices to property owners. A TNT hearing soliciting public comment on the proposed tax levy and the budget will be held on December 3, 2007.

Finally, the City Council passed a resolution approving the final budget and tax levy on December 18, 2007. The final tax levy must be equal to or less than the preliminary levy certified to the County.

The budget format is essentially the same as in previous years. It groups expenditures in the following basic categories:

- Personal Services (wages, benefits, payroll taxes)
- Contractual Services
- Commodities
- Central Services
- Equipment

For comparative purposes, actual expenditures for the prior two years and the budget for last year are shown. Also included is a narrative description of departmental functions.

LOCAL ECONOMY

The State of Minnesota released an economic forecast in February 2007 that projects a budget surplus for the state for the FY 2006-2007 biennium as well as the FY 2008-2009 biennium. Despite these projected surpluses, the forecast also cited several risk factors to the economy that could reduce the projected surplus. The forecast specifically mentioned the effects declining building permits and the housing sector are having in Minnesota and their effect on job growth.



CITY OF EDINA, MINNESOTA

CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

In contrast to these statewide trends, the City of Edina continues to see strong permit activity and low unemployment. Permit revenue for the City in 2006 exceeded the budget by \$1.2 million, or 53%. Since the City is fully developed, permit revenue comes from a diverse mix of commercial, retail and residential redevelopment.

Significant current development/redevelopment efforts include condominiums and retail projects at 50th & France, a mix of condos and a Westin Hotel at the Galleria site, and a new SuperTarget. Other opportunities for future redevelopment are also under various stages of consideration, including the Pentagon Park area, the former AMC movie theater site, 69th & York, and others.

RECAP OF LEGISLATIVE CHANGES

The 2007 legislature did not enact any significant changes to property tax laws. Therefore, the City's 2008 budget is not affected by levy limits, property tax freezes, or any other provisions that would further restrict the Council's budget considerations.

The legislature did make corrections to the law concerning Market Value Homestead Credit (MVHC) and, therefore, the City received this aid in 2007 even though it was not anticipated by our 2007 budget. Based on the changed law and receipt of the funds in 2007, we anticipate that MVHC will again be reimbursed in 2008.

Legislation passed in 2005 approved significant increases in employer and employee contribution rates to PERA (the State's pension program for public employees). January 1, 2006 marked the first of these increases designed to help the funding shortfall of the plans. Contribution rate increases also took place in January 2007, and are scheduled for 2008, 2009 and 2010.

GENERAL FUND FINANCIAL ANALYSIS

The City is striving to stabilize taxes despite changes in the economic or legislative environment through a combination of conservative budgeting, long-term planning and strong financial policies.

The City ended fiscal year 2006 with adequate fund balance in the general fund, including 45% of next year's budgeted tax revenue designated for cash flow, which is the maximum allowed under the City's fund balance policy. In addition, the City had \$1,194,745 unreserved and undesignated fund balance in the general fund.



CITY OF EDINA, MINNESOTA

CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

2006 revenues were \$27,058,590, or \$2,423,572 over budget, driven primarily by building permit revenue and ambulance revenue. The building permit revenue was due to increased activity because there was no rate increase in 2006, but the ambulance revenue was through a combination of increases in activity and rate increases. The City also received a number of unbudgeted reimbursement grants in 2006, although these grants are generally offset by expenditure increases.

2006 expenditures were \$25,748,023, or \$417,775 over budget. Large variances were due to contractual services related to the comprehensive plan and Interlachen trail, increasing commodities prices (oil, fuel, heat, etc.) for the Public Works department, and part of the expenditures for a new computer system in the Police department, which is scheduled to be completed in 2007.

Edina maintains its AAA rating from Standard & Poor's and Aaa rating from Moody's. Additionally, Standard & Poor's gives the City a Financial Management Assessment of "Good". These ratings are primarily based on the City's tax base, conservative financial practices, and moderate debt profile. Such ratings put Edina in good company as very few Cities achieve this rating level, which allows the City to borrow at attractive interest rates.

BUDGET SUMMARY

The 2008 budget increases service in several areas while keeping property tax increases low. General fund expenditures are expected to increase 5.2%, while debt service expenditures will increase 10%, due to debt issued in 2007 to finance construction of our new fire station.

Reinstatement of the Market Value Homestead Credit means that the City can reduce that portion of the levy, which was \$303,504 in 2007.

Also, the completion of the Comprehensive Plan in January 2008 means that expenditures incurred in 2007 for this purpose will not be repeated in 2008, although since these expenditures were financed with fund balance in 2007, the levy will not be affected by this reduction in expenditures.

Personnel costs remain the largest component of general fund budgeted expenditures, accounting for 66% of total expenditures. This amount includes health insurance benefits, which are budgeted to increase 3.6% in 2008. Employees also will receive a 3.5% cost-of-living wage increase on January 1, 2008. There are no new full-time positions included in the 2008 general fund budget.



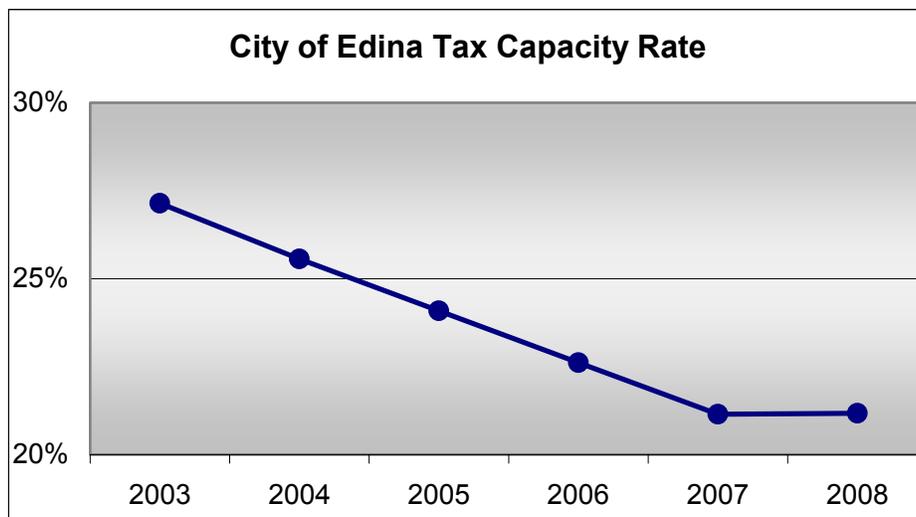
CITY OF EDINA, MINNESOTA

CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

PROPERTY TAXES

The 2008 General fund levy is \$20,314,404, a 4.56% increase from 2007, and property tax as noted on Truth-In-Taxation statements will total \$22,010,231, a 5.18% increase.

Under Minnesota's tax capacity system, a property's tax capacity is determined by multiplying the assessed market value of the property by the appropriate classification rate (i.e., residential, commercial, etc.). Local levies are then expressed as a percentage of tax capacity. The City of Edina's tax capacity rate has been decreasing for several years, although it is expected to level off in 2008, as shown in the chart below.



CONCLUSION

This budget represents the City's primary means of allocating resources to provide services in pursuit of our vision, which is to be the preeminent place for living, learning, raising families and doing business.



CITY OF EDINA, MINNESOTA

FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

PURPOSE

The City of Edina has a responsibility to provide quality services to its residents, and considers it important to do so in a fiscally responsible fashion designed to keep services and taxes as consistent as possible over time. These financial management policies are meant to serve as the framework upon which consistent operations may be built and sustained.

OPERATING BUDGET POLICIES

Scope. The City considers our operating budget to consist solely of the General Fund. The City is required to report levy and expenditure amounts for our Debt Service Fund for Truth-In-Taxation (TNT) purposes, but these levies and expenditures are usually related to capital spending decisions and are therefore excluded from this operating budget policy.

Accounting. The General Fund uses the modified accrual basis of accounting for budgeting and reporting purposes. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a liability is incurred, as under accrual accounting, however expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Stakeholder Input. The annual budget process is intended to weigh all competing requests for City resources within expected fiscal constraints. Requests for new programs made outside the annual budget process are discouraged. The City will provide ample time and opportunity for public input into its budget process every year, including the required TNT hearing.

Balanced Budget Adoption. The operating budget for the City will be balanced. The City will not use internal or external short-term borrowing, asset sales, or one-time accounting changes to balance the operating budget. The balanced budget will include a reasonable annual appropriation for contingencies.

Budgetary Controls. The legal level of budgetary control is at the department level within the General Fund even though budgetary data is presented at lower levels (personal services, contractual services, commodities, central services, and capital outlay). Expenditures may not legally exceed appropriations by department unless offset by increases in revenues or unless the purchase was



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

made in accordance with the City's Equipment Replacement Program. All unencumbered appropriations lapse at year-end.

The City Manager may approve budgetary transfers. The City Council may approve supplemental appropriations.

Monitoring. Department Directors are responsible for administration of their respective department budgets. Such responsibility includes reviewing monthly financial reports to detect errors and assess progress, staying within budget authorization, and submitting requests for budget adjustments, when required.

REVENUE POLICIES

Policies. The City will endeavor to maintain a diversified and stable revenue system to shelter programs and services from short-term fluctuations in any single revenue source.

Property Taxes. It is beneficial for residents and for the City to keep tax rates low and consistent from year to year. The City will strive to proactively avoid large increases in the operating budget levy.

Fees and Charges. The City shall establish user charges and fees for General Fund program activities at a level related to the full cost of providing the services. Components of the user charges shall include direct and indirect costs of providing the service. The City will also consider policy objectives and market rates when setting fees.

Transfers. Transfers should not be used as a revenue source to balance the operating budget except for the annual transfer from our liquor operations.

Investment Income. The City will reasonably budget for investment revenue in our operating budget based on the conservative investment strategy outlined in our investment policy (under separate cover).



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

FUND BALANCE POLICIES

Definitions. The term *fund balance* describes the net assets of the City's General Fund calculated in accordance with generally accepted accounting principles (GAAP). GAAP further divides fund balance into three categories; *reserved* fund balance, *unreserved designated* fund balance, and *unreserved undesignated* fund balanced. Reserved fund balance is used to isolate the portion of fund balance not available for appropriation. Unreserved designated fund balance represents management's intended use of resources, or self-imposed limitations on the use of otherwise available resources.

Policies. At the end of each fiscal year, the City will maintain reserved fund balance equal to the amounts required by GAAP for a variety of purposes, including but not limited to; encumbrances, assets restricted by enabling legislation, prepaid expenditures, and advances to other funds.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Park Dedication as calculated by the previous years' balance plus park dedication fees received during the year and less expenditures of park dedication funds during the year.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Investments as calculated by the difference between market value and amortized value of investments held by the City at year-end.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Equipment Replacement according to the City's equipment replacement program.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Compensated Absences of 40% of the actual full-accrual General Fund liability for compensated absences.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Cash Flow in a range equal to 40-45% of the subsequent year's budgeted tax revenue. In the event that amounts designated for cash flow fall above or below the desired range, the Finance Director shall report such amounts to the City Council as soon as practicable after the end of the fiscal year. Should the actual amount designated for Cash Flow fall below the desired range, the City shall create a plan to restore the appropriate levels. Should the actual amount designated for cash flow fall above the desired range, any excess



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

funds will remain undesignated pending the Council's final decision concerning transfer to another fund. It is the policy of the City that, to the extent possible, such excess funds will be transferred to the Construction (Revolving) Fund to support capital improvements.

Available fund balances shall not be used for ongoing operating expenditures.

CAPITAL OUTLAY POLICIES

Equipment Replacement Program. The City strives to maintain its physical assets at a level that minimizes future repair and maintenance costs. To accomplish this goal, the City has established the Equipment Replacement Program to annually budget and set aside funds for the timely replacement of City equipment.

The City's Equipment Replacement Program includes equipment used for General Fund programs.

Capital Improvement Plan (CIP). The goal of the City's CIP is to develop a comprehensive program for use by decision makers to guide capital investments based on an assessment of the community's needs, taking into account the best use of limited resources while providing efficient and effective municipal services.

The City will develop a five-year plan for capital improvements and update it annually. The CIP process includes analyzing projects contributing to the public health and welfare, projects helping to maintain and improve the efficiency of the existing systems, and projects that define a future need within the community.

The City will identify the estimated cost and potential funding sources for each capital project proposal in the CIP. Purchase contracts for equipment and projects included in the CIP must still be properly authorized according to the City's Purchasing Policy.

The CIP will include equipment and projects from any City fund, other than the equipment that falls under the Equipment Replacement Program.



CITY OF EDINA, MINNESOTA

FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

DEBT MANAGEMENT POLICIES

Policy Limits. The City will use debt only for capital improvement or projects that have a life of more than 4 years. The City will avoid using debt for cash flow borrowing, operations, or repairs.

When possible, the City will not use debt to finance equipment purchases when it is possible to purchase the equipment on a pay-as-you-go basis with equipment replacement program or capital improvement plan reserves.

The City shall use G.O. tax increment bonds only when the development merits special consideration.

The City's capital improvement plan shall contain debt assumptions which match this policy and requires a commitment to long-range financial planning which looks at multiple years of capital and debt needs.

Legal Limits. Minnesota Statutes, Section 475 prescribes the statutory debt limit that outstanding principal of debt cannot exceed 2% of taxable market value. This limitation applies only to debt that is wholly tax-supported. The type of debt included is either general obligation debt of any size bond issue (G.O.) or lease revenue bond issues that were over \$1,000,000 at the time of issuance. However, there are also several other types of debt that do not count against the limit. G.O. tax increment, G.O. special assessment, G.O. utility revenue, G.O. recreational facility revenue, and HRA-issued debt are considered to have a separate revenue source other than just taxes and are excluded from the legal debt limit calculation. Local ordinances do not limit the City's ability to issue debt.

Issuance Practices. The City uses the competitive sale method for its general obligation bond sales unless factors such as structure, size or market conditions compel the use of a negotiated sale.

The City may use an outside bond attorney, an independent financial advisor, and/or other service providers to assist with the structuring and sale of the bonds.

Debt Structuring. The City's collective debt shall amortize at least 50% of its principal within 10 years. In all cases, the maturity shall be shorter than the life of the related assets.



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

Conduit Debt. The City may participate in conduit debt financings. Development proposals are reviewed to determine if they meet program objectives and whether the proposals are financially feasible.

Variable Rate Debt. The City may use variable rate debt to provide debt structuring flexibility and potential interest savings to the total debt portfolio. Variable rate debt should not constitute more than 20% of the City's total debt obligations.

Refunding. Current refunding bonds may be utilized when present value savings of 3% of refunded principal is achieved or in concert with other bond issues to save costs of issuance.

Advance refunding bonds may be utilized when present value savings of 4% of refunded principal is achieved.

Adopted by City Council February 20, 2007

Revisions: March 20, 2007



CITY OF EDINA, MINNESOTA

PROPERTY TAX LEVIES ANNUAL BUDGET

Property Tax Levies – All Funds

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
General Fund Levy	\$ 17,772,350	\$ 18,560,151	\$ 19,427,890	\$ 20,314,404
Debt Service Fund Levies				
City Hall Debt Service	1,058,840	1,081,536	1,080,100	1,040,186
Equipment Certificates	162,200	159,100	-	-
Gymnasium Debt Service	-	420,205	417,400	200,000
Fire Station Debt Service	-	-	-	455,641
Park Bond Market Value Levy	674,161	599,138	605,138	595,438
Debt Service Fund Subtotal	<u>1,895,201</u>	<u>2,259,979</u>	<u>2,102,638</u>	<u>2,291,265</u>
Total Property Tax Levy	<u>\$ 19,667,551</u>	<u>\$ 20,820,130</u>	<u>\$ 21,530,528</u>	<u>\$ 22,605,669</u>
General Fund Levy Increase	7.78%	4.43%	4.68%	4.56%
Debt Levy Increase (Decrease)	-18.30%	19.25%	-6.96%	8.97%
Total Property Tax Levy Increase	<u>4.57%</u>	<u>5.86%</u>	<u>3.41%</u>	<u>4.99%</u>
Truth-In-Taxation Levy Increase ^{NOTE 1}	4.81%	6.46%	3.48%	5.18%

NOTE 1: The Truth-In-Taxation (TNT) process is tightly regulated by the State. According to these regulations, only the general fund, city hall, equipment, gymnasium and fire station levies are included. Therefore, the Park Bond Market Value Referendum levy is excluded from this calculation, which results in different values.



CITY OF EDINA, MINNESOTA

BUDGET SUMMARY ANNUAL BUDGET

Budget Summary – All Funds

	2008			2007	Change
	GENERAL FUND	DEBT SERVICE FUND	TOTAL		
REVENUES AND OTHER FINANCING SOURCES					
Property Tax Levy	\$ 20,314,404	\$ 2,291,265	\$ 22,605,669	\$ 21,530,528	4.99%
MVHC and Other Levy Losses	(73,000)	-	(73,000)	(388,504)	-81.21%
Net Property Tax Revenue	<u>20,241,404</u>	<u>2,291,265</u>	<u>22,532,669</u>	<u>21,142,024</u>	6.58%
Licenses and Permits	2,715,050	-	2,715,050	2,559,250	6.09%
Fees and Charges	2,637,388	-	2,637,388	2,466,230	6.94%
Fines and Forfeitures	925,000	-	925,000	875,000	5.71%
Intergovernmental Aid	745,000	-	745,000	730,000	2.05%
Other Revenue & Financing	<u>1,390,800</u>	<u>185,794</u>	<u>1,576,594</u>	<u>1,271,200</u>	24.02%
TOTAL REVENUES AND OTHER FINANCING SOURCES	<u>\$ 28,654,642</u>	<u>\$ 2,477,059</u>	<u>\$ 31,131,701</u>	<u>\$ 29,043,704</u>	7.19%
EXPENDITURES AND OTHER FINANCING USES - BY FUNCTION					
General Government	\$ 3,734,123	\$ -	\$ 3,734,123	\$ 3,640,815	2.56%
Public Works	6,400,246	-	6,400,246	6,121,388	4.56%
Public Safety	14,097,930	-	14,097,930	13,389,659	5.29%
Parks & Recreation	3,841,900	-	3,841,900	3,549,776	8.23%
Non-Departmental	580,443	-	580,443	539,428	7.60%
Debt Service	-	<u>2,477,059</u>	<u>2,477,059</u>	<u>2,252,738</u>	9.96%
TOTAL EXPENDITURES AND OTHER FINANCING USES	<u>\$ 28,654,642</u>	<u>\$ 2,477,059</u>	<u>\$ 31,131,701</u>	<u>\$ 29,493,804</u>	5.55%
EXPENDITURES AND OTHER FINANCING USES - BY TYPE					
Personal Services	\$ 18,964,487	\$ -	\$ 18,964,487	\$ 18,059,143	5.01%
Contractual Services	3,814,941	-	3,814,941	3,739,160	2.03%
Commodities	1,523,447	-	1,523,447	1,341,821	13.54%
Central Services	3,067,128	-	3,067,128	2,840,292	7.99%
Equipment	1,284,639	-	1,284,639	1,260,650	1.90%
Debt Service	-	<u>2,477,059</u>	<u>2,477,059</u>	<u>2,252,738</u>	9.96%
TOTAL EXPENDITURES AND OTHER FINANCING USES	<u>\$ 28,654,642</u>	<u>\$ 2,477,059</u>	<u>\$ 31,131,701</u>	<u>\$ 29,493,804</u>	5.55%
CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (450,100)</u>	



CITY OF EDINA, MINNESOTA

BUDGET SUMMARY ANNUAL BUDGET

Overview

The 2008 Budget Summary on the previous page includes revenues and other financing sources of \$31,131,701, an increase of 7.19% from the 2007 budget. Expenditures and other financing uses equal \$31,131,701, a 5.55% increase from 2007. This proposed budget is “balanced” according to our operating budget policies because revenues are equal to expenditures. The 2007 adopted budget used \$450,100 of excess fund balance for one-time expenditures.

Revenues and Other Financing Sources

Total revenues and other financing sources increased 7.19% from the prior year budget. The largest source of revenue is property taxes, accounting for 72% of the revenue budget.

The General Fund levies property taxes to support governmental operations (public safety, parks, public works, etc.) while the Debt Service Fund levies property taxes to make principal and interest payments on debt issued in prior years.

Other major revenue categories include licenses and permits and fees and charges, which include building permit revenue and ambulance revenue, respectively. Building permit revenue and ambulance revenue have been increasing rapidly for several years due primarily to increased activity in both areas as opposed to pricing increases.

Also, for the 2008 budget we have included a transfer of \$185,794 to the debt service fund from the gymnasium construction fund. This money represents bond proceeds that were unused due to lower than expected construction costs. This money may not be used for general governmental operations but may be used to pay debt service on the bonds.

Expenditures and Other Financing Uses

Total expenditures and other financing uses will increase 5.55% from the prior year budget for a total of \$31,131,701. The largest increase by function is an 8.23% increase in parks and recreation. The 2008 budget includes a large increase in funding for repair and maintenance of paths and hard surfaces in the City. Paths and hard surfaces include walking paths, tennis courts, and other areas that are in deteriorating conditions and the increase is needed to start speeding up repairs.

The largest percentage increase by type is for commodities (gas, oil, salt, etc), although the dollar amount isn't large compared to others in the operating budget. Personal services expenditures will increase 5.01%, due mostly to a 3.5% cost of living increase for employees as well as rising pension and worker's compensation insurance expenditures. There are no new full-time positions budgeted for 2008.

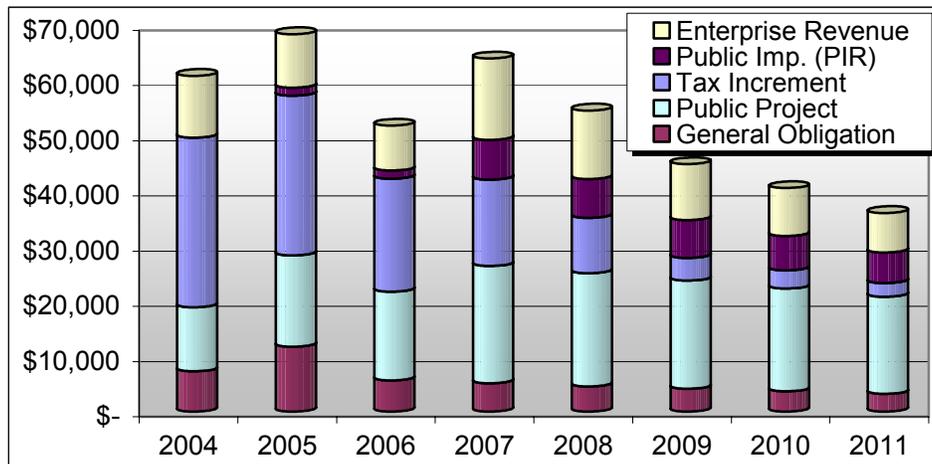
Debt service expenditures are increasing nearly 10% due to debt issued for the new fire station.



CITY OF EDINA, MINNESOTA

DEBT SUMMARY ANNUAL BUDGET

**Debt Summary – All Funds
(In Thousands)**



This graph does not include estimates for bonds that may be issued in future years.

Of the bond types shown here, only General Obligation and Public Project bonds are payable solely from general property taxes, and therefore are responsible for the “Debt Service” portion of the levy included in this budget. The other bond types are payable from revenue sources not included as part of this budget, which include water and sewer revenues, special assessments, golf course green fees, tax increments and others. Due in part to its relatively low level of General Obligation and Public Project debt outstanding, the City maintains the highest “Aaa” and “AAA” ratings from Moody’s and Standard and Poors, respectively.

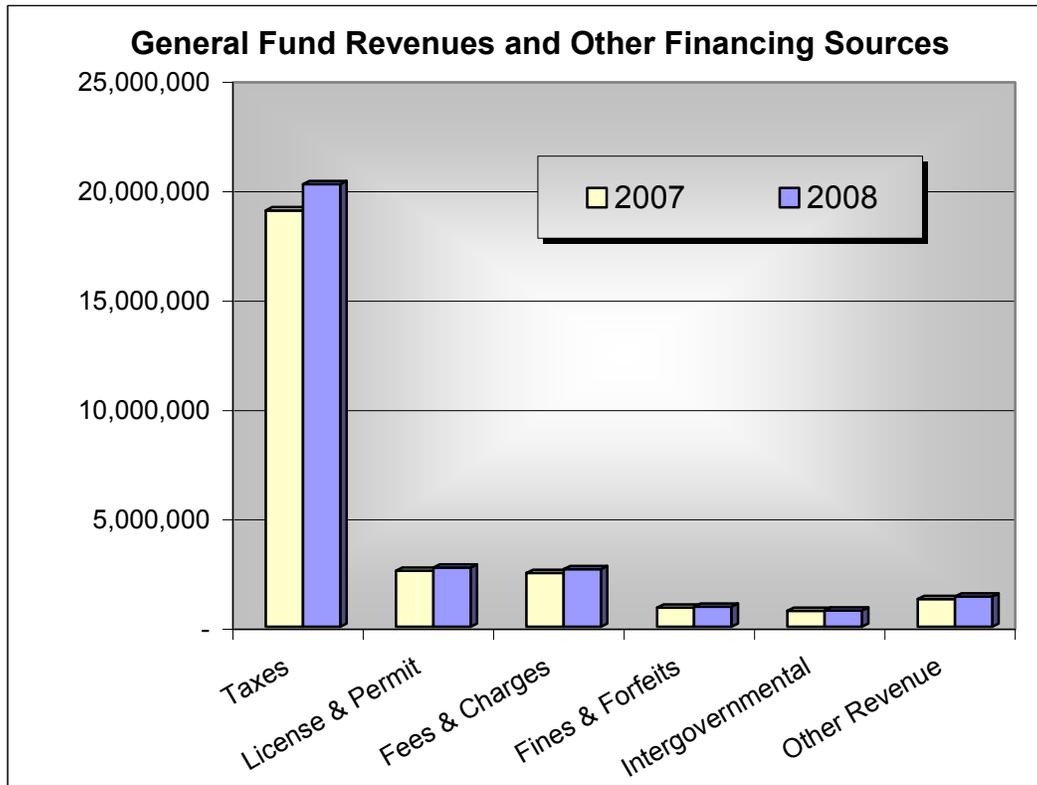
The City’s overall debt levels have been declining for several years, although that trend may be reversing. The City’s infrastructure is aging and we are repairing streets, water and sewer pipes and other infrastructure on an aggressive schedule that is requiring us to issue new debt. In addition, the construction of a new city hall, two gymnasiums and a fire station in recent years have also required new debt issues. Despite these pressures, the City’s debt is still manageable and is not expected to be a burden when planning future budgets.



CITY OF EDINA, MINNESOTA

GENERAL FUND SUMMARY ANNUAL BUDGET

General Fund Revenues and Other Financing Sources



The main source of revenue in the General Fund is property taxes. The General Fund tax levy increased 4.56% from 2007, but the City expects to receive 6.3% more revenue than 2007. This is due to legislative fixes to the Market Value Home Credit (MVHC) program that should result in the City getting reimbursed by the State for this credit.

Revenue from licenses and permits is budgeted to increase 6% from the prior year, due mostly to increased activity in the Inspections Department. Fees and charges also increased significantly (7%) due largely to increasing ambulance activity that is resulting in higher revenue for the City.

Other revenue includes transfers from the Liquor Fund and sales of used equipment, which are considered "other financing sources" according to the Governmental Accounting Standards Board (GASB).

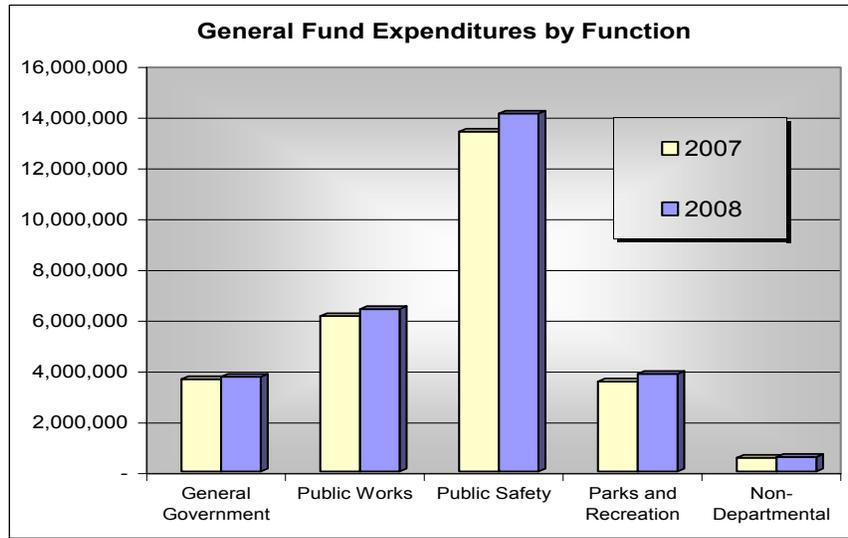


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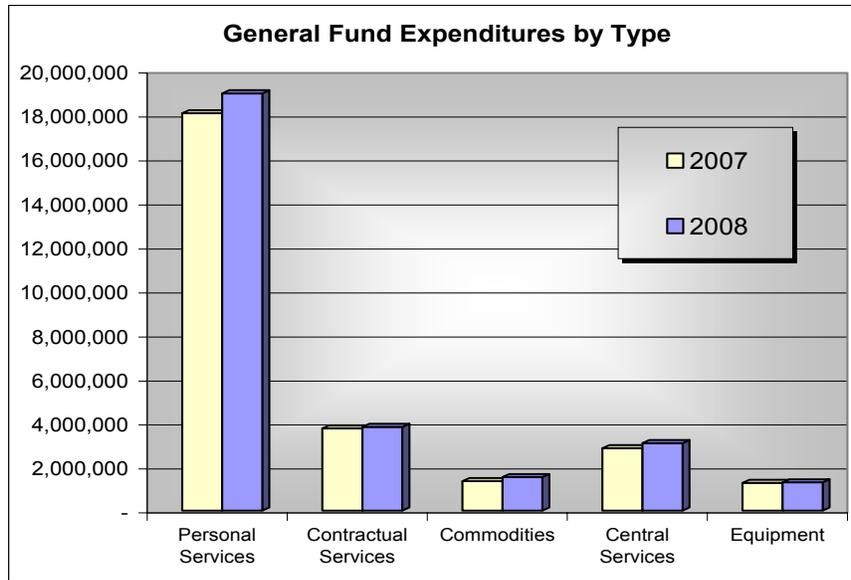
GENERAL FUND SUMMARY ANNUAL BUDGET

General Fund Expenditures and Other Financing Uses

Budgeted expenditures in the General Fund will increase 5.2% from 2007. Nearly half of the General Fund's \$28,654,642 budget is spent on Public Safety. Public Safety includes the Police, Fire, Health and Inspections Department.



66% of General Fund expenditures are for personal services, including approximately \$11 million for Public Safety personal services.





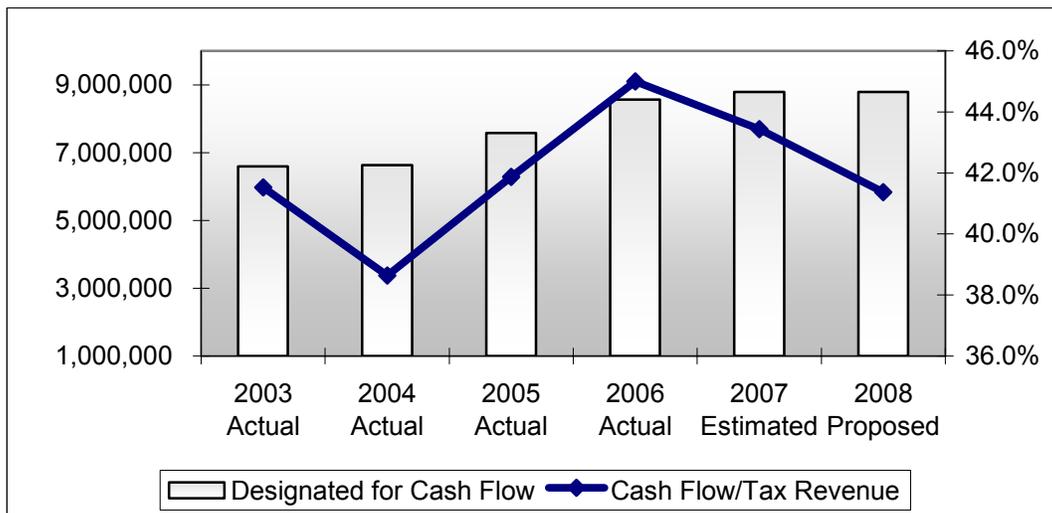
CITY OF EDINA, MINNESOTA

GENERAL FUND SUMMARY ANNUAL BUDGET

General Fund Balance

General Fund balance is considered an important indicator of a local government's financial health. Fund balance may be used to cover revenue shortfalls or unanticipated expenditures and can help to stabilize property taxes. The City has adopted a fund balance policy to guide decision-making about what appropriate fund balance levels are and how to allocate them.

In Minnesota, cities generally must wait six months after year-end to receive the first full property tax settlement from the county. For this reason, the City's fund balance policy recommends year-end fund balance designated for cash flows equal to 40-45% of the subsequent year's budgeted tax revenue.



The graph on this page shows that while the City's General Fund balance has grown since 2003, it has remained relatively stable when expressed as a percentage of subsequent year's tax revenue and very close to the 40-45% guideline, even though the fund balance policy wasn't formally implemented until 2006.

Although it is too early to know actual results for 2007, the City's estimates show a small increase in the dollar amount designated for cash flow. However, since the projected property tax revenue is expected to rise each year, the percentage actually drops slightly.

The 2008 budget is balanced and therefore calls for no dollar change in General Fund balance or fund balance designated for cash flow. Once again, because projected property tax revenue is expected to rise each year, the percentage drops slightly. Despite the decrease, the City believes that these fund balance levels will be adequate and within the policy guidelines of 40 to 45 percent.

FUND:				REVENUE SUMMARY		
GENERAL						
REVENUES SUMMARY						
DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
			ESTIMATED	BUDGETED		
TAXES:						
PROPERTY TAXES	\$ 17,178,755	\$ 18,153,570	\$ 19,427,890	\$ 19,427,890	\$ 20,314,404	
PENALTIES AND INTEREST	12,388	12,450	12,000	15,000	12,000	
MARKET VALUE CREDIT	-	-	-	(303,504)	-	
LOSS DUE TO ABATEMENTS	-	-	(100,000)	(100,000)	(85,000)	
TOTAL TAXES	17,191,143	18,166,020	19,339,890	19,039,386	20,241,404	
LICENSE AND PERMITS:						
HEAT/VENT LICENSE	32,537	23,959	35,000	35,000	35,000	
BUILDING PERMITS	2,149,277	2,474,588	1,680,000	1,680,000	1,771,200	
PLUMBING PERMITS	211,735	175,017	175,000	175,000	175,000	
MECHANICAL PERMITS	440,180	331,220	300,000	275,000	315,000	
WATER CONNECTION	3,000	20,061	4,000	-	-	
DOG LICENSES	21,111	20,472	21,000	18,000	22,000	
BEER LICENSE	11,712	12,231	12,000	12,000	12,000	
WINE LICENSE	28,333	28,970	26,000	29,000	27,000	
LIQUOR LICENSE	127,898	123,165	126,000	115,000	126,000	
PARKING RAMP	2,875	3,250	3,200	3,100	3,200	
OTHER PERMITS & LICENSES	1,887	3,477	2,000	2,000	2,000	
SPRINKLER PERMITS	33,215	49,747	30,000	30,000	32,000	
ALARM PERMITS	16,160	21,365	10,000	10,000	14,000	
TOBACCO LICENSE	8,866	8,523	9,000	8,000	10,000	
FOOD ESTABLISHMENT LICENSE	88,700	88,351	90,000	90,000	91,000	
FOOD VENDING LICENSE	1,952	1,388	2,000	2,000	2,000	
POOL LICENSE	23,112	23,390	23,000	23,000	23,000	
AMUSEMENT DEVICE LICENSE	458	2,207	2,000	1,000	2,000	
LODGING LICENSE	423	627	650	650	650	
GARBAGE COLLECTORS LICENSE	13,063	11,025	12,000	12,000	12,000	
PARKING GARAGE LICENSE	2,858	3,237	3,000	3,000	3,000	
SIGN PERMIT	9,730	7,030	9,500	9,500	9,000	
ROAD RESTRICTION PERMITS	11,540	24,840	28,000	26,000	28,000	
TOTAL LICENSES AND PERMITS	3,240,622	3,458,140	2,603,350	2,559,250	2,715,050	
FEES AND CHARGES:						
BLDG CODE COMPLIANCE	47	47	300	300	300	
OTHER BUILDING FEES	6,318	6,820	3,000	3,000	5,000	
LIQUOR PENALTIES	2,550	1,000	-	-	-	
OTHER CITY CLERK FEES	9,811	9,473	5,000	5,000	5,000	
VENTILATION SYSTEM	13,760	15,465	14,000	14,000	14,000	
SPECIAL HAZARD PERMITS	3,230	1,685	3,000	3,000	2,000	
FALSE ALARMS FIRE	6,300	9,000	7,000	5,000	7,000	
OTHER FIRE FEES	6,083	3,560	4,500	4,500	5,000	
AMBULANCE	1,372,705	1,452,299	1,450,000	1,380,000	1,500,000	
DOG IMPOUNDING FEES	6,012	5,606	4,000	4,000	5,000	
FALSE ALARMS POLICE	69,458	65,387	65,000	65,000	65,000	
SAFETY/SECURITY CONTRIBUTION	155,660	125,280	156,000	156,000	156,000	
OTHER POLICE FEES	4,355	2,773	5,000	5,000	4,000	
RIGHT OF WAY FEE	39,329	38,761	32,000	32,000	33,000	

FUND:				REVENUE SUMMARY		
GENERAL						
REVENUES SUMMARY						
DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
			ESTIMATED	BUDGETED		
FEES AND CHARGES:						
ENGINEERING & CLERICAL	\$ 120,443	\$ 186,891	\$ 110,000	\$ 90,000	\$ 110,000	
CURB CUT FEE	1,400	2,105	1,500	1,500	1,500	
ENGINEERING FEES	-	-	8,000	12,000	5,000	
UNDERGROUND PARK INSPECTION	3,212	3,918	3,000	3,000	3,500	
FOOD PLAN REVIEW FEE	5,763	4,060	3,000	3,000	4,000	
PLANNING FEES	28,341	38,443	24,000	24,000	26,000	
OTHER FEES	5,064	78,763	5,000	5,000	5,000	
HOUSING FOUNDATION CONTRACT	11,264	23,655	24,000	30,000	24,000	
SERVICES HRA	24,166	22,604	20,000	20,000	20,000	
ASSESSING SEARCHES	20	-	-	-	-	
REGISTRATION FEES	88,904	93,218	93,000	82,000	94,000	
SENIOR CENTER FEES	99,955	104,419	100,000	100,000	100,000	
50TH & FRANCE ASSESSMENT	68,000	69,000	69,000	69,000	69,000	
CHARGES TO OTHER FUNDS	263,616	277,488	359,568	349,930	374,088	
TOTAL FEES AND CHARGES	2,415,766	2,641,720	2,568,868	2,466,230	2,637,388	
FINES AND FORFEITURES:						
MUNICIPAL COURT FINES	742,917	1,023,935	975,000	875,000	925,000	
INTERGOVERNMENTAL AID:						
FEDERAL AID	353,128	197,308	35,000	35,000	35,000	
STATE AID MAINTENANCE	195,000	195,000	195,000	195,000	195,000	
OTHER STATE AID	123,432	181,322	50,000	50,000	50,000	
POLICE AID	354,587	354,676	345,000	330,000	345,000	
HEALTH AID	121,198	121,217	120,000	120,000	120,000	
TOTAL INTERGOVERNMENT AID	1,147,345	1,049,523	745,000	730,000	745,000	
OTHER REVENUES:						
INCOME ON INVESTMENTS	181,784	298,299	280,000	200,000	275,000	
RENTAL OF PROPERTY	283,595	308,535	290,000	290,000	308,000	
DONATIONS	116,747	15,539	10,000	5,000	10,000	
MISCELLANEOUS REVENUE	32,716	96,879	10,000	5,000	5,000	
TOTAL OTHER REVENUES	614,842	719,252	590,000	500,000	598,000	
TOTAL OPERATING REVENUE	\$ 25,352,635	\$ 27,058,590	\$ 26,822,108	\$ 26,169,866	\$ 27,861,842	
OTHER FINANCING SOURCES:						
SALE OF PROPERTY	135,045	54,457	50,000	50,000	50,000	
TRANSFER FROM LIQUOR	-	700,230	721,200	721,200	742,800	
TOTAL OTHER FINANCING	135,045	754,687	771,200	771,200	792,800	
TOTAL GENERAL FUND REVENUE AND OTHER FINANCING SOURCES	\$ 25,487,680	\$ 27,813,277	\$ 27,593,308	\$ 26,941,066	\$ 28,654,642	

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
			ESTIMATED	BUDGETED		
GENERAL FUND:						
GENERAL GOVERNMENT:						
MAYOR & COUNCIL	\$ 76,706	\$ 68,750	\$ 75,590	\$ 75,590	\$ 90,530	
ADMINISTRATION	941,661	911,135	1,051,302	1,051,302	1,117,760	
PLANNING	364,600	523,144	543,004	544,859	463,755	
FINANCE	573,770	596,432	637,423	637,583	674,476	
ELECTIONS	110,055	216,552	189,506	189,506	204,068	
ASSESSING	731,068	728,035	803,525	803,525	834,944	
LEGAL & COURT SERVICES	363,838	355,906	338,450	338,450	348,590	
TOTAL GENERAL GOVERNMENT	\$ 3,161,698	\$ 3,399,954	\$ 3,638,800	\$ 3,640,815	\$ 3,734,123	
PUBLIC WORKS:						
ADMINISTRATION	\$ 163,577	\$ 185,806	\$ 201,387	\$ 201,387	\$ 209,511	
ENGINEERING	786,740	850,099	1,100,952	1,100,952	1,022,207	
SUPERVISION	352,417	370,450	408,520	408,520	431,167	
STREET MAINTENANCE	2,970,577	3,003,250	3,665,906	3,665,906	3,962,092	
STREET LIGHTING	436,425	455,647	414,503	414,503	445,406	
STREET NAME SIGNS	112,797	99,491	44,450	44,450	45,100	
TRAFFIC CONTROL	149,650	180,673	136,030	136,030	131,218	
BRIDGES/GUARD RAILS	27,897	29,132	9,400	9,400	9,600	
RETAINING WALL MAINTENANCE	13,834	25,326	33,000	33,000	33,940	
SIDEWALKS, RAMPS & LOTS	153,097	138,052	107,240	107,240	110,005	
TOTAL PUBLIC WORKS	\$ 5,167,011	\$ 5,337,926	\$ 6,121,388	\$ 6,121,388	\$ 6,400,246	
PUBLIC SAFETY:						
POLICE PROTECTION	\$ 6,861,448	\$ 7,573,816	\$ 7,434,674	\$ 7,434,674	\$ 7,796,069	
CIVILIAN DEFENSE	33,757	44,113	62,149	62,149	64,592	
ANIMAL CONTROL	69,214	76,357	91,406	91,406	95,381	
FIRE PROTECTION	4,247,608	4,217,475	4,362,832	4,362,832	4,611,104	
PUBLIC HEALTH	413,782	437,015	490,738	496,694	502,730	
INSPECTIONS	723,247	824,626	941,904	941,904	1,028,054	
TOTAL PUBLIC SAFETY	\$ 12,349,056	\$ 13,173,402	\$ 13,383,703	\$ 13,389,659	\$ 14,097,930	

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
			ESTIMATED	BUDGETED		
PARK & RECREATION:						
ADMINISTRATION	\$ 635,106	\$ 707,712	\$ 720,311	\$ 720,311	\$ 733,304	
RECREATION	310,280	330,859	388,215	402,001	420,052	
MAINTENANCE	2,165,506	2,227,509	2,427,464	2,427,464	2,688,544	
TOTAL PARK DEPARTMENT	\$ 3,110,892	\$ 3,266,080	\$ 3,535,990	\$ 3,549,776	\$ 3,841,900	
NON-DEPARTMENTAL:						
CONTINGENCIES	\$ 53,914	\$ 271,535	\$ 123,200	\$ 123,200	\$ 126,900	
CAPITAL PLAN APPROPRIATION	50,000	50,000	50,000	50,000	50,000	
SPECIAL ASSESSMENTS	24,719	23,056	30,000	30,000	30,000	
EMPLOYEE PROGRAMS	177,387	80,088	136,124	136,124	140,200	
COMMISSIONS & SPEC PROJECTS	191,045	195,982	200,104	200,104	233,343	
TOTAL NON-DEPARTMENTAL	\$ 497,065	\$ 620,661	\$ 539,428	\$ 539,428	\$ 580,443	
TOTAL GENERAL FUND EXPENDITURES	\$ 24,285,722	\$ 25,798,023	\$ 27,219,309	\$ 27,241,066	\$ 28,654,642	
OTHER FINANCING USES:						
TRANSFER TO DEBT SERVICE	\$ -	\$ -	\$ 150,100	\$ 150,100	\$ -	
TOTAL CHANGES IN GENERAL FUND BALANCE	\$ 1,201,958	\$ 2,015,254	\$ 223,899	\$ (450,100)	\$ -	

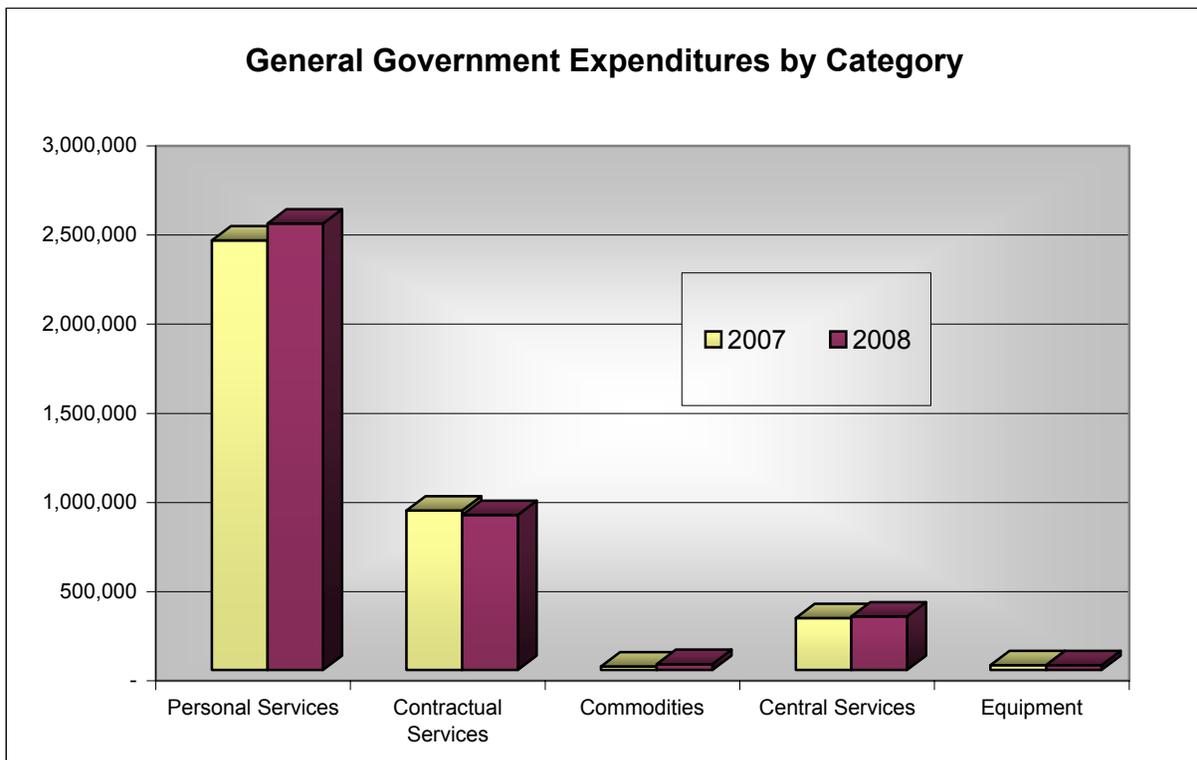
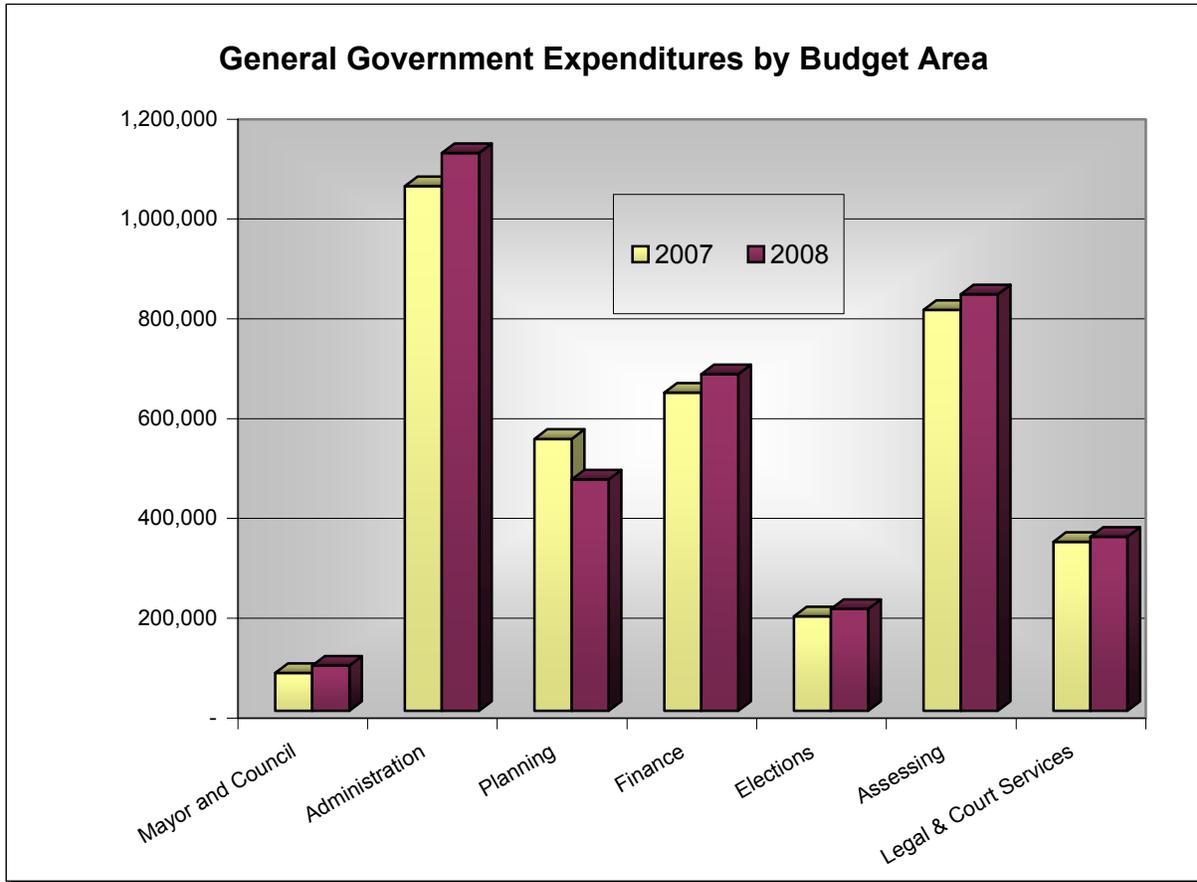
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General Government

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General Government Expenditure Summary



FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: MAYOR & COUNCIL	PROGRAM: 1100
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SUMMARY OF PERFORMANCE MEASURES

Mayor & Council - 1100:

The City Council constitutes the policy-making division of Edina City Government. The Council is composed of the Mayor and 4 Council members, all elected at large for overlapping terms of four years. The Mayor is the official head of City Government and is the presiding officer at the Council meetings. The Council meets on the first and third Tuesdays of each month at City Hall. The City Council also serves as the commissioners of the Housing Redevelopment Authority.

Explanation of Change:

- Personal services has increased due to new council stipends, which were approved in 2007.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Mayor & Council Budget	\$ 75,590	\$ 90,530	19.76%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: MAYOR & COUNCIL		PROGRAM: 1100	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 26,064	\$ 27,792	\$ 27,450	\$ 27,450	\$ 40,000	
6030	PENSIONS	839	873	1,716	1,716	2,600	
6034	SOCIAL SECURITY	1,418	1,485	2,100	2,100	3,060	
6045	WORKERS COMPENSATION	61	74	71	71	44	
		<u>28,382</u>	<u>30,224</u>	<u>31,337</u>	<u>31,337</u>	<u>45,704</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	-	-	5,000	5,000	5,150	
6104	CONTINUING EDUCATION	95	1,245	927	927	955	
6106	MEETING EXPENSE	5,484	5,660	6,017	6,017	6,200	
		<u>5,579</u>	<u>6,905</u>	<u>11,944</u>	<u>11,944</u>	<u>12,305</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,271	558	1,133	1,133	1,165	
CENTRAL SERVICES:							
6803	GENERAL	23,543	14,838	14,856	14,856	14,496	
6804	CITY HALL	17,931	16,225	16,320	16,320	16,860	
		<u>41,474</u>	<u>31,063</u>	<u>31,176</u>	<u>31,176</u>	<u>31,356</u>	
TOTAL MAYOR & COUNCIL		<u>\$ 76,706</u>	<u>\$ 68,750</u>	<u>\$ 75,590</u>	<u>\$ 75,590</u>	<u>\$ 90,530</u>	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: ADMINISTRATION	PROGRAM: 1120
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SUMMARY OF PERFORMANCE MEASURES

Administration - 1120:

Personal services consists of 8 full-time employees in this area.

The office of the City Manager is responsible for executing the policies adopted by the City Council. Specifically, the City Manager's office provides for the general management of the City and is responsible for the following:

- Personnel compensation and benefits administration for approximately 900 full-time and part-time employees
- Labor relations with four organized bargaining units
- Risk management
- Long range planning
- Maintenance of official records and minutes
- Publication of ordinances and legal notices
- Licensing
- Policy research and implementation
- Management of selected central services
- Human relations
- Staff service to the HRA
- Employee training and career development
- Facility management of City Hall

Explanation of Change:

- Contractual services has been increased by \$37,000; \$35,000 of which is for staff support for the Energy and Environment Commission and \$2,000 for continuing education.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Administration Budget	\$ 1,051,302	\$ 1,117,760	6.32%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ADMINISTRATION		PROGRAM: 1120	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 595,866	\$ 581,599	\$ 657,377	\$ 657,377	\$ 670,310	
6011	OVERTIME	4,598	5,011	6,200	6,200	6,400	
6030	PENSIONS	33,010	35,106	41,474	41,474	43,986	
6034	SOCIAL SECURITY	42,862	42,204	46,987	46,987	47,513	
6040	FLEX PLAN	56,072	55,320	69,300	69,300	71,775	
6045	WORKERS COMPENSATION	2,967	3,285	3,659	3,659	2,586	
		<u>735,375</u>	<u>722,525</u>	<u>824,997</u>	<u>824,997</u>	<u>842,570</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	9,365	12,883	13,390	13,390	48,800	
6104	CONTINUING EDUCATION	1,972	3,515	5,150	5,150	7,300	
6105	DUES & SUBSCRIPTIONS	58,930	52,448	57,680	57,680	59,410	
6106	MEETING EXPENSE	1,600	2,053	2,060	2,060	2,120	
6107	MILEAGE	14,069	12,694	17,510	17,510	18,035	
6120	LEGAL ADVERTISEMENTS	20,175	10,655	18,540	18,540	19,095	
6160	DATA PROCESSING HR	28,814	25,674	32,960	32,960	33,950	
6188	TELEPHONE	865	1,067	1,030	1,030	1,060	
		<u>135,790</u>	<u>120,989</u>	<u>148,320</u>	<u>148,320</u>	<u>189,770</u>	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	-	-	-	-	1,500	
6406	GENERAL SUPPLIES	2,857	2,114	3,090	3,090	3,180	
6575	PRINTING	37	-	103	103	100	
		<u>2,894</u>	<u>2,114</u>	<u>3,193</u>	<u>3,193</u>	<u>4,780</u>	
CENTRAL SERVICES:							
6803	GENERAL	43,885	42,258	47,988	47,988	52,836	
6804	CITY HALL	20,922	18,941	19,056	19,056	19,680	
6808	EQUIPMENT OPERATION	1,861	1,844	1,572	1,572	1,764	
		<u>66,668</u>	<u>63,043</u>	<u>68,616</u>	<u>68,616</u>	<u>74,280</u>	
EQUIPMENT:							
6710	REPLACEMENT	934	2,464	6,176	6,176	6,360	
TOTAL ADMINISTRATION		<u>\$ 941,661</u>	<u>\$ 911,135</u>	<u>\$ 1,051,302</u>	<u>\$ 1,051,302</u>	<u>\$ 1,117,760</u>	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: PLANNING	PROGRAM: 1140
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SUMMARY OF PERFORMANCE MEASURES

Planning - 1140:

Personal services consists of 3.75 full-time employees in this area.

The Planning Department provides staff service to the City Council, the Planning Commission, the Board of Appeals and Adjustments, the Heritage Preservation Board, the Housing and Redevelopment Authority (HRA) and the East Edina Housing Foundation. The department also handles the administration of the City's sign ordinance, zoning ordinance, subdivision ordinance, nuisance ordinance, the Metro Rental Assistance Program, the Federal Community Development Block Grant program, and East Edina Housing Foundation programs.

Explanation of Change:

- Professional Services has been decreased by \$100,000 for the 2007 Comprehensive Plan.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Planning Budget	\$ 544,859	\$ 463,755	-14.89%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		PLANNING		1140	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 246,162	\$ 283,381	\$ 261,267	\$ 261,267	\$ 266,889	
6011	OVERTIME	1,250	1,833	3,300	3,300	3,400	
6030	PENSIONS	13,681	16,643	16,535	16,535	17,569	
6034	SOCIAL SECURITY	19,395	22,930	20,239	20,239	20,677	
6040	FLEX PLAN	22,890	26,636	31,500	31,500	32,625	
6045	WORKERS COMPENSATION	1,448	1,977	1,740	1,740	856	
		304,826	353,400	334,581	334,581	342,016	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	10,843	118,158	155,000	155,000	55,000	
6104	CONTINUING EDUCATION	269	572	1,340	1,340	8,000	
6105	DUES & SUBSCRIPTIONS	100	-	515	515	700	
6106	MEETING EXPENSE	50	67	100	100	100	
6107	MILEAGE	3,383	4,251	3,600	3,600	4,250	
6188	TELEPHONE	235	375	100	100	375	
		14,880	123,423	160,655	160,655	68,425	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	-	172	100	100	100	
6406	GENERAL SUPPLIES	1,351	884	1,000	1,000	1,200	
6408	PHOTOGRAPHIC SUPPLIES	-	-	100	100	100	
6575	PRINTING	-	400	500	500	500	
		1,351	1,456	1,700	1,700	1,900	
CENTRAL SERVICES:							
6803	GENERAL	27,331	30,165	31,308	31,308	34,164	
6804	CITY HALL	16,212	14,663	14,760	14,760	15,240	
		43,543	44,828	46,068	46,068	49,404	
EQUIPMENT:							
6710	REPLACEMENT	-	37	-	1,855	2,010	
TOTAL PLANNING		\$ 364,600	\$ 523,144	\$ 543,004	\$ 544,859	\$ 463,755	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: FINANCE	PROGRAM: 1160
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SUMMARY OF PERFORMANCE MEASURES

Finance - 1160:

Personal services consists of 5.50 full-time employees in this area.

The Finance Department provides accounting and control services for all financial activities of the City. Major functions include:

- During 2006, the Finance Department issued 6,000 payroll checks and 8,500 direct deposits on a payroll of over \$20,000,000 for over 900 full-time and part-time employees.
- Issuance of 12,700 accounts payable checks on expenditures of over \$71,000,000 for general operating, debt service, capital projects, enterprise activities, and other City functions during 2006.
- Preparation of the annual budget, comprehensive annual financial report, capital improvement plan, enterprise profit and loss statements, bond statements, and other financial reports.
- Performing financial analysis on investments and various proposals.
- Treasury management for \$40,000,000 in cash and investments (as of December 31, 2006) and debt management of \$50,000,000 in bonds.
- Compliance with sales and use tax laws as well as other various taxes.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Finance Budget	\$ 637,583	\$ 674,476	5.79%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: FINANCE		PROGRAM: 1160	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 343,536	\$ 355,269	\$ 369,105	\$ 369,105	\$ 392,915	
6011	OVERTIME	587	324	2,100	2,100	2,200	
6030	PENSIONS	18,686	21,291	23,200	23,200	25,682	
6034	SOCIAL SECURITY	25,664	27,265	27,471	27,471	29,268	
6040	FLEX PLAN	36,594	42,065	46,872	46,872	48,546	
6045	WORKERS COMPENSATION	1,636	1,998	2,027	2,027	1,537	
		426,703	448,212	470,775	470,775	500,148	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	3,062	5,280	5,200	3,200	6,200	
6105	DUES & SUBSCRIPTIONS	585	1,015	1,100	1,100	1,200	
6107	MILEAGE	2,182	2,043	2,500	3,300	3,200	
6130	ANNUAL AUDIT	10,000	10,000	10,000	10,000	10,000	
6160	DATA PROCESSING-LOGIS	77,763	73,555	82,500	83,000	85,000	
		93,592	91,893	101,300	100,600	105,600	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	-	119	1,400	100	1,400	
6406	GENERAL SUPPLIES	938	1,115	2,000	2,000	2,000	
		938	1,234	3,400	2,100	3,400	
CENTRAL SERVICES:							
6803	GENERAL	33,185	40,416	43,176	43,176	43,776	
6804	CITY HALL	16,226	14,677	14,772	14,772	15,252	
		49,411	55,093	57,948	57,948	59,028	
EQUIPMENT:							
6710	REPLACEMENT	3,126	-	4,000	6,160	6,300	
TOTAL FINANCE		\$ 573,770	\$ 596,432	\$ 637,423	\$ 637,583	\$ 674,476	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: ELECTIONS	PROGRAM: 1180
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SUMMARY OF PERFORMANCE MEASURES

Elections - 1180:

Personal services consist of 1 full-time person, of which half the salary is billed to the school district in school district election years as election costs. Personal services also includes the election judge payrolls for primary and general elections and payroll for additional hours of regular staff persons and temporary election staff.

The City Clerk is responsible for conducting all national, state, county and City elections held in the City of Edina in even-numbered years. In addition, the City Clerk conducts all Edina School District 273 elections in odd-numbered years. Costs for conducting school elections are billed to the school district.

The City is divided into 20 voting precincts which must be equipped for conducting each election. The Clerk must recruit and train approximately 350 election judges in each election year. Approximately 6,000 absentee ballot applications are processed. Beginning in 2006 the City will be maintaining two pieces of equipment for each precinct; an optical scan ballot counter and an AutoMARK ballot marking device.

The Clerk is also responsible for maintaining the permanent voter registration system in the City amounting to almost 35,000 registrations. In a 12-month period about 6,500 registration changes are processed. The Clerk processes an additional 5,000 adds and deletes following the primary and general elections.

Explanation of Change:

- Commodities has been increased by \$9,000 for general election absentee voting supplies.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Elections Budget	\$ 189,506	\$ 204,068	7.68%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		ELECTIONS		1180	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 68,207	\$ 149,043	\$ 92,983	\$ 92,983	\$ 96,421	
6011	OVERTIME	1,873	6,565	15,140	15,140	15,700	
6030	PENSIONS	3,140	4,558	6,758	6,758	7,288	
6034	SOCIAL SECURITY	4,554	6,782	8,271	8,271	8,577	
6040	FLEX PLAN	8,064	10,774	8,400	8,400	8,700	
6045	WORKERS COMPENSATION	283	520	422	422	549	
		<u>86,121</u>	<u>178,242</u>	<u>131,974</u>	<u>131,974</u>	<u>137,235</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	4,121	4,292	12,166	12,166	12,531	
6104	CONTINUING EDUCATION	1,761	1,256	3,800	3,800	5,229	
6106	MEETING EXPENSE	8	-	-	-	-	
6107	MILEAGE	126	456	265	265	273	
6120	LEGAL ADVERTISEMENT	98	-	230	230	237	
6151	EQUIPMENT RENTAL	2,944	54	570	570	587	
6235	POSTAGE	1,784	711	12,245	12,245	12,612	
		<u>10,842</u>	<u>6,769</u>	<u>29,276</u>	<u>29,276</u>	<u>31,469</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,128	3,872	5,800	5,800	15,944	
6575	PRINTING	4,847	4,309	2,800	2,800	2,884	
		<u>5,975</u>	<u>8,181</u>	<u>8,600</u>	<u>8,600</u>	<u>18,828</u>	
CENTRAL SERVICES:							
6803	GENERAL	7,117	23,360	19,656	19,656	16,536	
EQUIPMENT:							
6710	REPLACEMENT	-	-	-	-	-	
TOTAL ELECTIONS		<u>\$ 110,055</u>	<u>\$ 216,552</u>	<u>\$ 189,506</u>	<u>\$ 189,506</u>	<u>\$ 204,068</u>	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: ASSESSING	PROGRAM: 1190
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SUMMARY OF PERFORMANCE MEASURES

Assessing - 1190:

Personal services consists of 7 full-time employees in this area.

The Assessing Department conducts quintile field inspections (Minnesota Statute 273.08) and performs annual classification and valuation of Edina's 20,937 real estate parcels. In addition, once every six years the department must appraise all exempt properties. Accepted approaches (cost, market comparison, and income approach) to property valuation are considered in the appraisal process. Each year all tangible changes to property that may affect value are physically inspected using building permits as an informational source. Statistical analysis is performed on over 700 residential sales and existing assessor's market values each year, forming a basis for annual adjustments to value. Sales and the analysis of available income and expense data help determine adjustments to commercial, industrial, and apartment values. The department's work culminates each year with the Board of Appeal and Equalization. Hundreds of inquiries and reviews are handled each year prior to that meeting. Throughout the year, staff also manages appeals on commercial/industrial and apartment properties in Minnesota Tax Court.

Hennepin County municipalities compare, coordinate, and discuss ratios of assessor's values to sale prices to assure an acceptable level of assessment and equity between jurisdictions. These ratios indicate the quality of our assessment and are monitored and corrected (if necessary) by the Department of Revenue.

The Assessing Department is also responsible for certification and collection of special assessments.

Explanation of Change:

- Dues and subscriptions has been increased by \$5,000 for GIS digital imaging.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Assessing Budget	\$ 803,525	\$ 834,944	3.91%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ASSESSING		PROGRAM: 1190	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 449,940	\$ 461,946	\$ 485,962	\$ 485,962	\$ 502,937	
6030	PENSIONS	24,766	27,658	30,373	30,373	32,691	
6034	SOCIAL SECURITY	34,595	35,399	37,083	37,083	38,373	
6040	FLEX PLAN	48,820	54,242	58,800	58,800	60,900	
6045	WORKERS COMPENSATION	2,567	3,036	3,068	3,068	1,676	
		560,688	582,281	615,286	615,286	636,577	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	100	-	16,500	16,500	17,000	
6104	CONTINUING EDUCATION	5,567	3,804	6,900	6,900	7,500	
6105	DUES & SUBSCRIPTIONS	6,249	6,955	7,800	7,800	12,800	
6106	MEETING EXPENSE	229	426	1,300	1,300	700	
6107	MILEAGE	3,592	3,863	4,900	4,900	5,000	
6160	DATA PROCESSING-LOGIS	67,405	64,231	65,144	65,144	67,400	
6188	TELEPHONE	101	124	2,900	2,900	2,900	
		83,243	79,403	105,444	105,444	113,300	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,390	527	2,000	2,000	2,200	
6575	PRINTING	-	774	600	600	800	
		1,390	1,301	2,600	2,600	3,000	
CENTRAL SERVICES:							
6803	GENERAL	38,070	43,712	46,236	46,236	47,028	
6804	CITY HALL	18,509	16,741	16,848	16,848	17,412	
6808	EQUIPMENT OPERATION	5,274	4,597	4,416	4,416	4,932	
		61,853	65,050	67,500	67,500	69,372	
EQUIPMENT:							
6710	REPLACEMENT	23,894	-	12,695	12,695	12,695	
TOTAL ASSESSING		\$ 731,068	\$ 728,035	\$ 803,525	\$ 803,525	\$ 834,944	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: LEGAL & COURT SERVICES	PROGRAM: 1195
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SUMMARY OF PERFORMANCE MEASURES

Legal and Court Services - 1195:

The City requires the professional services of attorneys who are contracted for on an annual basis. They provide legal counsel and prepare the necessary ordinances and resolutions required to implement the wishes of the City Council. The Prosecuting Attorney defends the City in claims and suits and prosecutes all cases arising out of violation of City ordinances.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Legal & Court Services Budget	\$ 338,450	\$ 348,590	3.00%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: LEGAL & COURT SERVICES		PROGRAM: 1195
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED
				ESTIMATED	BUDGETED	
CONTRACTUAL SERVICES:						
6103	PROSECUTING	\$ 242,077	\$ 215,051	\$ 185,000	\$ 185,000	\$ 190,550
6131	CIVIL	80,729	95,265	103,000	103,000	106,090
6170	HENNEPIN COUNTY BOOKING CHARGE	14,098	16,878	15,450	15,450	15,900
6225	ROOM & BOARD PRISONERS	26,934	28,712	35,000	35,000	36,050
TOTAL LEGAL & COURT SERVICES		<u>\$ 363,838</u>	<u>\$ 355,906</u>	<u>\$ 338,450</u>	<u>\$ 338,450</u>	<u>\$ 348,590</u>

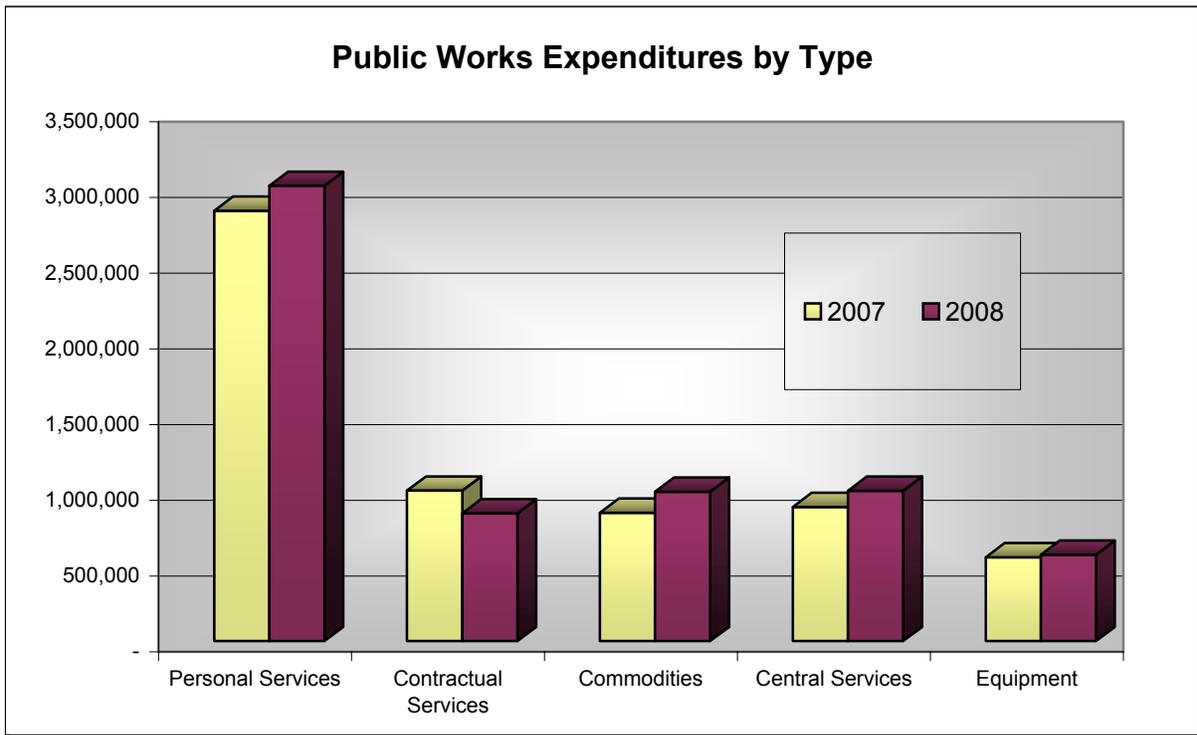
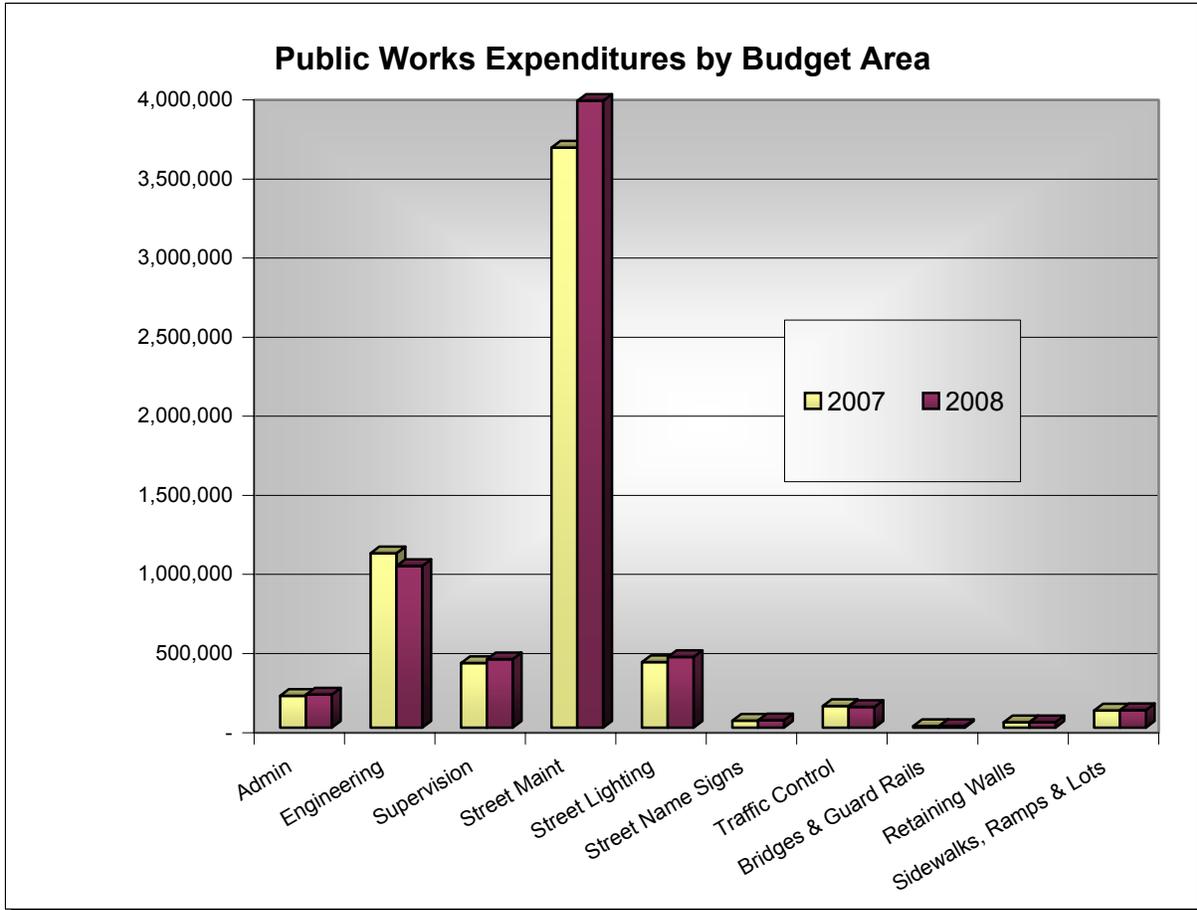
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Public Works

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Public Works Expenditure Summary



FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: ADMINISTRATION	PROGRAM: 1240
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SUMMARY OF PERFORMANCE MEASURES

Public Works Administration - 1240:

Personal services consist of 1.5 employees in this area.

This department provides supervision and policy guidance over various Public Works departments. These departments are Engineering, Streets, Utilities, and Equipment Operation. The total permanent employment in the Public Works area is 60. The function of the City Engineer is also provided under Public Works Administration.

Additionally, operating City liaison to other agencies such as MNDOT, Met Council, Hennepin County, PCA, Minnesota Board of Health, Corps of Engineers, Department of Natural Resources, Nine Mile Creek and Minnehaha Creek Watershed Districts and other Cities is provided for through this account.

Explanation of Change:

- \$175,000 was removed from the Engineering budget (1260) for additional expenditures related to the 2007 Comprehensive Plan update.
- \$60,000 was added to the Street Renovation budget (1314) for asphalt commodities, which are used for mill and overlays of frontage roads within the City that are not included in the Municipal State Aid System.
- \$50,000 was added to the Snow and Ice Removal budget (1318) for additional cost of salt for snow and ice control.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Public Works Budget	\$ 6,121,388	\$ 6,400,246	4.56%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		ADMINISTRATION		1240	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 118,412	\$ 127,330	\$ 137,878	\$ 137,878	\$ 145,319	
6030	PENSIONS	6,548	7,623	8,617	8,617	9,446	
6034	SOCIAL SECURITY	8,129	8,986	9,266	9,266	9,790	
6040	FLEX PLAN	5,407	10,168	12,600	12,600	13,050	
6045	WORKERS COMPENSATION	698	853	892	892	474	
		139,194	154,960	169,253	169,253	178,079	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	549	1,313	1,500	1,500	2,000	
6105	DUES & SUBSCRIPTIONS	360	60	450	450	600	
6107	MILEAGE	3,366	3,387	3,550	3,550	3,600	
6188	CELL PHONE	182	-	250	250	-	
		4,457	4,760	5,750	5,750	6,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	309	-	500	500	500	
CENTRAL SERVICES:							
6803	GENERAL	12,320	19,487	19,248	19,248	17,880	
6804	CITY HALL	7,297	6,599	6,636	6,636	6,852	
		19,617	26,086	25,884	25,884	24,732	
TOTAL ADMINISTRATION		\$ 163,577	\$ 185,806	\$ 201,387	\$ 201,387	\$ 209,511	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: ENGINEERING	PROGRAM: 1260
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SUMMARY OF PERFORMANCE MEASURES

Engineering - 1260:

Personal services consist of 9.5 employees in this area.

The Engineering Department prepares plans, specifications and estimates for public construction projects. This includes street grading and surfacing, sanitary sewers, storm sewers, watermain and other structures and improvements. It supervises the construction of these projects and provides the necessary inspection to insure materials and workmanship are in accordance with project specifications. The department maintains records and files on all of the above mentioned activities and operates and maintains plan reproduction equipment.

Transportation Commission - 1265:

In December 2003 the Edina City Council established the Transportation Commission to address traffic issues and improve the local transportation system to stay consistent with the Comprehensive Plan and Vision 20/20.

The Edina Transportation Commission (ETC) advises the Council on matters relating to the operation of the local street system with respect to traffic volumes, congestion, and functional classification - but not maintenance activities - of the City. The ETC reviews and comments on plans to enhance mass transit opportunities in the City. The ETC evaluates methods for traffic calming and other speed and volume mitigation measures and recommends their implementation where appropriate. The ETC reviews the findings of the Local Traffic Task Force and offers recommendations for implementation.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: ENGINEERING		PROGRAM: 1260 - 1265	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
ENGINEERING - 1260							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 422,783	\$ 422,556	\$ 517,917	\$ 517,917	\$ 568,628	
6011	OVERTIME	29,665	15,632	3,000	3,000	3,100	
6030	PENSIONS	24,204	24,951	32,557	32,557	37,162	
6034	SOCIAL SECURITY	35,308	33,852	39,850	39,850	43,737	
6040	FLEX PLAN	46,587	53,660	71,400	71,400	73,950	
6045	WORKERS COMPENSATION	4,713	4,705	3,400	3,400	1,828	
		563,260	555,356	668,124	668,124	728,405	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	28,238	28,697	212,000	212,000	37,200	
6104	CONTINUING EDUCATION	8,293	8,916	10,000	10,000	14,000	
6105	DUES & SUBSCRIPTIONS	1,498	1,290	1,600	1,600	2,000	
6106	MEETING EXPENSE	60	782	500	500	1,000	
6107	MILEAGE	3,929	3,309	3,900	3,900	4,200	
6188	CELL PHONE	2,744	2,793	2,800	2,800	2,900	
		44,762	45,787	230,800	230,800	61,300	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,166	9,520	10,000	10,000	12,000	
6548	BLUEPRINTING/CAD	1,016	758	1,000	1,000	650	
6577	LUMBER & TOOLS	3,276	1,964	2,000	2,000	2,200	
		13,458	12,242	13,000	13,000	14,850	
CENTRAL SERVICES:							
6803	GENERAL	33,695	47,209	52,740	52,740	75,516	
6804	CITY HALL	21,861	19,782	19,896	19,896	20,556	
6808	EQUIPMENT OPERATION	18,558	19,930	20,496	20,496	22,896	
		74,114	86,921	93,132	93,132	118,968	
EQUIPMENT:							
6710	REPLACEMENT	83,340	70,992	49,596	49,596	51,084	
TOTAL ENGINEERING		\$ 778,934	\$ 771,298	\$ 1,054,652	\$ 1,054,652	\$ 974,607	
TRANSPORTATION COMMISSION - 1265							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	7,806	77,501	41,200	41,200	42,350	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	1,300	5,100	5,100	5,250	
TOTAL TRANSPORTATION COMMISSION		\$ 7,806	\$ 78,801	\$ 46,300	\$ 46,300	\$ 47,600	
TOTAL ENGINEERING		\$ 786,740	\$ 850,099	\$ 1,100,952	\$ 1,100,952	\$ 1,022,207	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SUPERVISION	PROGRAM: 1280-1281
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SUMMARY OF PERFORMANCE MEASURES

Supervision - 1280:

Personal services consist of 2.5 employees in this area.

The operations of the Public Works department are overseen by the Public Works Coordinator. Some of the activities include:

1. Maintaining a computerized vehicle management system to determine the expense of vehicle maintenance;
2. the purchasing and billing of equipment and supplies; and
3. maintaining an up-to-date inventory of the commodities used to service the City.

Additionally, the Coordinator plans and coordinates Public Works activities, maintains cost and work records and provides the training and instruction necessary to insure the workers do their jobs most efficiently and effectively.

Overhead - a major portion of this budget is the general benefits for the street department allocated from the Central Services budget.

Training - 1281:

This program provides for the personal services time and aids required to provide the necessary training.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SUPERVISION		PROGRAM: 1280 - 1281	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
SUPERVISION - 1280							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 123,110	\$ 130,453	\$ 148,929	\$ 148,929	\$ 154,142	
6011	OVERTIME	1,576	1,495	4,300	4,300	4,450	
6030	PENSIONS	6,895	7,900	9,577	9,577	10,308	
6034	SOCIAL SECURITY	9,421	9,946	11,722	11,722	12,132	
6040	FLEX PLAN	15,379	17,338	21,000	21,000	21,750	
6045	WORKERS COMPENSATION	640	766	836	836	617	
		<u>157,021</u>	<u>167,898</u>	<u>196,364</u>	<u>196,364</u>	<u>203,399</u>	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	5,659	4,214	5,300	5,300	5,300	
6105	DUES & SUBSCRIPTIONS	1,085	1,364	800	800	1,000	
6188	CELL PHONE	533	-	600	600	300	
6270	GOPHER ONE STATE	-	-	100	100	-	
6271	HAZ. WASTE DISPOSAL	3,335	2,738	4,600	4,600	4,800	
		<u>10,612</u>	<u>8,316</u>	<u>11,400</u>	<u>11,400</u>	<u>11,400</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	-	-	-	-	
CENTRAL SERVICES:							
6803	GENERAL	89,366	111,110	116,868	116,868	124,212	
6806	PUBLIC WORKS BUILDING	40,081	41,698	42,936	42,936	48,180	
6808	EQUIPMENT OPERATION	31,635	21,319	20,652	20,652	23,076	
		<u>161,082</u>	<u>174,127</u>	<u>180,456</u>	<u>180,456</u>	<u>195,468</u>	
TOTAL SUPERVISION		<u>\$ 328,715</u>	<u>\$ 350,341</u>	<u>\$ 388,220</u>	<u>\$ 388,220</u>	<u>\$ 410,267</u>	
TRAINING - 1281							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 416	\$ 139	\$ -	\$ -	\$ -	
	BENEFITS	126	40	-	-	-	
		<u>542</u>	<u>179</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	22,573	19,930	20,000	20,000	20,600	
COMMODITIES:							
6579	TRAINING AIDS	587	-	300	300	300	
TOTAL TRAINING		<u>\$ 23,702</u>	<u>\$ 20,109</u>	<u>\$ 20,300</u>	<u>\$ 20,300</u>	<u>\$ 20,900</u>	
TOTAL SUPERVISION & TRAINING		<u>\$ 352,417</u>	<u>\$ 370,450</u>	<u>\$ 408,520</u>	<u>\$ 408,520</u>	<u>\$ 431,167</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET DEPARTMENT	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

Street Department Payroll Summary - Distribution

The Street Department consists of 29 personnel which include the following positions:

- 3 Team Leaders
- 26 * Street Maintenance Personnel

* Includes 1 Full Time Temporary Position due to short term medical leave, also includes frozen street maintenance position.

Additionally, 8 summer employees are hired to assist in various projects.

Street Maintenance	\$ 1,896,599
Charged to other funds:	
Central Services:	
City Hall	23,851
Public Works Building	52,852
Park Buildings	30,357
Enterprise Funds	<u>169,399</u>
Total Street payroll	<u><u>\$ 2,173,058</u></u>

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET DEPARTMENT	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

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FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET MAINTENANCE	PROGRAM: 1301-1310
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SUMMARY OF PERFORMANCE MEASURES

General Maintenance - 1301:

These funds are allocated for the general repairs made to the street; rubberized crack sealing, asphalt patching, minor seal coating, and miscellaneous repairs.

Crews totaling approximately five "people years" work on general maintenance of City streets year-round, weather permitting.

Equipment - 1305:

This program provides funding for the replacement of existing equipment and the purchase of capital upgrades for all Public Works programs.

Street Sweeping -1310:

These funds are allocated for cleaning the 200 miles (800 lane miles) of City streets and 45 parking lots. Sweeping usually begins in early March, attempting to rid the streets and lots of winter sand to prevent being washed into storm sewers.

Six people are involve din the sweeping effort from early spring into summer and begin again in the fall when leaves are swept up to prevent the clogging of catch basins.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		STREET MAINTENANCE		1301 - 1310	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
GENERAL MAINTENANCE - 1301							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 573,403	\$ 575,763	\$ 1,299,181	\$ 1,299,181	\$ 1,353,336	
6011	OVERTIME	35,474	21,789	66,000	66,000	68,300	
6030	PENSIONS	30,240	33,758	82,199	82,199	92,406	
6034	SOCIAL SECURITY	45,055	44,294	100,612	100,612	108,754	
6040	FLEX PLAN	78,732	83,310	203,518	203,518	202,242	
6045	WORKERS COMPENSATION	21,862	26,167	55,694	55,694	71,561	
		784,766	785,081	1,807,204	1,807,204	1,896,599	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SVCS	1,139	3,226	1,100	1,100	1,200	
6151	EQUIP RENTAL/CRUSHING	21,270	14,604	28,000	28,000	18,000	
6180	CONTRACTED REPAIR	15,213	14,654	18,000	18,000	16,000	
6182	RUBBISH HAULING	6,860	4,603	4,200	4,200	5,200	
6188	CELL PHONE	3,424	4,270	3,550	3,550	4,800	
6201	LAUNDRY	14,279	15,577	15,500	15,500	16,000	
		62,185	56,934	70,350	70,350	61,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	16,300	14,377	19,600	19,600	19,600	
6517	SELECT MATERIALS	284	2,133	800	800	-	
6518	ASPHALT MIX	17,756	23,808	15,500	15,500	18,000	
6519	MC 1 OIL/RUB CRACK FILL	8,346	13,333	8,600	8,600	9,000	
6520	CONCRETE	-	-	100	100	100	
6556	TOOLS	15,816	11,510	15,000	15,000	15,400	
6610	SAFETY EQUIPMENT	12,662	15,124	14,400	14,400	14,800	
		71,164	80,285	74,000	74,000	76,900	
CENTRAL SERVICES:							
6808	EQUIPMENT OPERATION	512,988	561,399	585,588	585,588	654,264	
TOTAL GENERAL MAINTENANCE		\$ 1,431,103	\$ 1,483,699	\$ 2,537,142	\$ 2,537,142	\$ 2,688,963	
EQUIPMENT - 1305							
EQUIPMENT:							
6710	REPLACEMENT	\$ 399,597	\$ 245,623	\$ 504,324	\$ 504,324	\$ 519,454	
TOTAL REPLACEMENT		\$ 399,597	\$ 245,623	\$ 504,324	\$ 504,324	\$ 519,454	
STREET SWEEPING - 1310							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 98,311	\$ 109,952	\$ -	\$ -	\$ -	
6011	OVERTIME	10,188	6,877	-	-	-	
6030	PENSIONS	5,902	7,010	-	-	-	
6034	SOCIAL SECURITY	8,243	8,960	-	-	-	
6040	FLEX PLAN	14,971	16,611	-	-	-	
6045	WORKERS COMPENSATION	4,400	5,870	-	-	-	
		142,015	155,280	-	-	-	
COMMODITIES:							
6523	BROOMS	20,254	19,801	15,300	15,300	16,000	
6524	WEARING SHOES	384	-	500	500	275	
		20,638	19,801	15,800	15,800	16,275	
TOTAL STREET SWEEPING		\$ 162,653	\$ 175,081	\$ 15,800	\$ 15,800	\$ 16,275	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET MAINTENANCE	PROGRAM: 1314-1318
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SUMMARY OF PERFORMANCE MEASURES

Street Renovation - 1314:

This program incorporates approximately 15 to 20 miles of street renovation annually. This work includes surface leveling and seal coating asphalt streets. This also includes some milling of asphalt streets, overlaying with a new lift of asphalt, and recycling street in place with an asphalt overlay.

As to concrete streets, this account funds concrete repairs that are not a result of watermain and utility repairs. The concrete repair includes concrete surface repairs, curb and gutter adjustments, and concrete panel replacement.

This work area involves approximately twenty employees (full and part-time) from May (when road restrictions are lifted) to late September.

Snow and Ice Removal - 1318:

Snow and ice removal in Edina constitutes a majority of the Street Department's work during the winter months. The City, which consists of 200 miles of street, 47 miles of sidewalk, 5 miles of alley, 273 cul-de-sacs, 45 parking lots, and 3 parking ramps is divided in 26 snow plow routes. The equipment involved in plowing includes 23 trucks with plows, 1 grader, 5 loaders, and 3 sidewalk plows. 23 units are equipped with wings for more efficient plowing and some are equipped with pre-wetting equipment.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET MAINTENANCE		PROGRAM: 1314 - 1318	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
RENOVATION - 1314							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 207,694	\$ 231,017	\$ -	\$ -	\$ -	
6011	OVERTIME	4,304	13,791	-	-	-	
6030	PENSIONS	11,026	14,392	-	-	-	
6034	SOCIAL SECURITY	15,949	18,391	-	-	-	
6040	FLEX PLAN	24,089	32,202	-	-	-	
6045	WORKERS COMPENSATION	9,093	8,014	-	-	-	
		<u>272,155</u>	<u>317,807</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIR	24,355	26,049	27,500	27,500	28,000	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,317	15,247	7,300	7,300	14,000	
6517	GRANULAR MATERIALS	54,082	39,668	45,000	45,000	40,000	
6518	ASPHALT MIX	168,787	288,511	272,940	272,940	330,000	
6519	EMUL. ASPHALT	35,529	44,624	44,300	44,300	46,500	
6520	CONCRETE	62,700	65,577	50,000	50,000	62,000	
		<u>330,415</u>	<u>453,627</u>	<u>419,540</u>	<u>419,540</u>	<u>492,500</u>	
TOTAL RENOVATION		<u>\$ 626,925</u>	<u>\$ 797,483</u>	<u>\$ 447,040</u>	<u>\$ 447,040</u>	<u>\$ 520,500</u>	
SNOW & ICE REMOVAL - 1318							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 128,440	\$ 113,713	\$ -	\$ -	\$ -	
6011	OVERTIME	50,140	20,945	-	-	-	
6030	PENSIONS	9,722	8,051	-	-	-	
6034	SOCIAL SECURITY	13,113	9,972	-	-	-	
6040	FLEX PLAN	20,411	16,361	-	-	-	
6045	WORKERS COMPENSATION	5,621	6,238	-	-	-	
		<u>227,447</u>	<u>175,280</u>	<u>-</u>	<u>-</u>	<u>-</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	5,126	7,106	8,400	8,400	8,500	
6516	CALCIUM CHLOR./DEICER	-	-	1,200	1,200	1,200	
6517	SAND	15,239	5,433	13,500	13,500	9,200	
6525	SALT	102,487	113,545	138,500	138,500	198,000	
		<u>122,852</u>	<u>126,084</u>	<u>161,600</u>	<u>161,600</u>	<u>216,900</u>	
TOTAL SNOW & ICE REMOVAL		<u>\$ 350,299</u>	<u>\$ 301,364</u>	<u>\$ 161,600</u>	<u>\$ 161,600</u>	<u>\$ 216,900</u>	
TOTAL STREET MAINTENANCE		<u>\$ 2,970,577</u>	<u>\$ 3,003,250</u>	<u>\$ 3,665,906</u>	<u>\$ 3,665,906</u>	<u>\$ 3,962,092</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET LIGHTING	PROGRAM: 1321-1322
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SUMMARY OF PERFORMANCE MEASURES

Regular Street Lighting - 1321:

There are 1,908 NSP-owned street lights in the City. Most "over the roadway" lights are attached to existing NSP service poles. The funds in this program are used for rental fees, power and replacement of existing systems.

Ornamental Street Lighting - 1322:

The City owns 498 ornamental street lights. Ornamental lights include decorative or architectural lighting that has a unique design head and pole, or in some cases, antique lighting.

The City is responsible for all parts and maintenance of the lights including underground wiring and painting of the poles. The funds in this program are expended on power parts, replacement fixtures, poles and lamps.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET LIGHTING		PROGRAM: 1321 - 1322	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
REGULAR - 1321							
PERSONAL SERVICES:							
6010	PAYROLL	\$ -	\$ 3,012	\$ -	\$ -	\$ -	
	BENEFITS	-	833	-	-	-	
		-	3,845	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	-	-	1,200	1,200	500	
6185	LIGHT & POWER	351,751	360,213	338,000	338,000	370,000	
		351,751	360,213	339,200	339,200	370,500	
COMMODITIES:							
6530	REPAIR PARTS	-	1,321	1,200	1,200	1,300	
TOTAL STREET LIGHTING REGULAR		\$ 351,751	\$ 365,379	\$ 340,400	\$ 340,400	\$ 371,800	
ORNAMENTAL - 1322							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 37,816	\$ 38,040	\$ -	\$ -	\$ -	
6030	PENSIONS	2,055	2,275	-	-	-	
6034	SOCIAL SECURITY	2,905	2,987	-	-	-	
6040	FLEX PLAN	4,229	4,287	-	-	-	
6045	WORKERS COMPENSATION	954	1,119	-	-	-	
		47,959	48,708	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	5,251	10,547	14,000	14,000	12,000	
6185	LIGHT & POWER	2,381	4,115	35,000	35,000	36,000	
6188	CELL PHONE	2,178	2,687	103	103	106	
6189	LAUNDRY	-	-	-	-	-	
		9,810	17,349	49,103	49,103	48,106	
COMMODITIES:							
6406	GENERAL SUPPLIES	3,111	6,981	5,000	5,000	6,500	
6530	REPAIR PARTS	23,794	17,230	20,000	20,000	19,000	
		26,905	24,211	25,000	25,000	25,500	
TOTAL STREET LIGHTING ORNAMENTAL		\$ 84,674	\$ 90,268	\$ 74,103	\$ 74,103	\$ 73,606	
TOTAL STREET LIGHTING		\$ 436,425	\$ 455,647	\$ 414,503	\$ 414,503	\$ 445,406	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: TRAFFIC/STREET SIGNS	PROGRAM: 1325
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SUMMARY OF PERFORMANCE MEASURES

Street Name Signs/Traffic Signs - 1325:

The funds for this program are used for the maintenance and replacement of the City's 2,200 street name signs. These signs usually last 6-7 years, however, most are replaced earlier due to damages or vandalism at a rate of roughly 10% per year.

The traffic sign account covers the maintenance and replacement of approximately 2,500 traffic signs.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: & STREET NAME SIGNS		PROGRAM: 1325	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 58,041	\$ 41,558	\$ -	\$ -	\$ -	
6030	PENSIONS	2,905	2,487	-	-	-	
6034	SOCIAL SECURITY	3,979	3,020	-	-	-	
6040	FLEX PLAN	8,338	6,621	-	-	-	
6045	WORKERS COMPENSATION	2,250	2,001	-	-	-	
		<u>75,513</u>	<u>55,687</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	2,157	1,463	4,000	4,000	2,500	
6188	CELL PHONE	182	-	200	200	100	
		<u>2,339</u>	<u>1,463</u>	<u>4,200</u>	<u>4,200</u>	<u>2,600</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,498	12,038	13,400	13,400	13,400	
6531	SIGNS & POSTS	25,447	30,018	26,000	26,000	28,500	
6532	PAINT	-	285	850	850	600	
		<u>34,945</u>	<u>42,341</u>	<u>40,250</u>	<u>40,250</u>	<u>42,500</u>	
TOTAL STREET NAME SIGNS		<u>\$ 112,797</u>	<u>\$ 99,491</u>	<u>\$ 44,450</u>	<u>\$ 44,450</u>	<u>\$ 45,100</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: TRAFFIC CONTROL	PROGRAM: 1330-1335
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SUMMARY OF PERFORMANCE MEASURES

Traffic Signal Maintenance - 1330:

The City owns and maintains 11 traffic signal systems, and assists with maintenance of an additional 9 systems, in conjunction with the State. Electronic maintenance is performed down to a component level on all printed circuit boards. 90% of the funds from this account are applied toward light and power with the remaining 10% directed towards parts, back-up equipment and test equipment.

Pavement Marking - 1335:

The City sign shop, which is responsible for pavement marking, consists of 2 employees, 1 truck, 2 strippers, and 1 trailer. The bulk of the funds for this account are directed towards the following projects:

<u>Projects</u>	<u>Material Used</u>
• Center line striping of State Aid streets	450 gallons paint
• Lane striping	250 gallons paint
• Painting legends & arrows on pavement and parking lots; and 70 school crossings	100 gallons paint

The sign shop is also responsible for striping the City's 45 parking lots and painting the center line and messages on Cornelia and Bredeson Park walking paths.

The "6532 Paint & Pavement Marking" line item also now includes permanent pavement marking materials. We have found that some high traffic areas and concrete streets do not hold paint very well. We have changed to different materials which last longer.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: TRAFFIC CONTROL		PROGRAM: 1330 - 1335	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
TRAFFIC SIGNAL MAINTENANCE 1330							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 12,125	\$ 13,068	\$ -	\$ -	\$ -	
6030	PENSIONS	661	769	-	-	-	
6034	SOCIAL SECURITY	950	1,042	-	-	-	
6040	FLEX PLAN	844	1,126	-	-	-	
6045	WORKERS COMPENSATION	306	393	-	-	-	
		14,886	16,398	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	3,468	3,639	8,000	8,000	8,200	
6185	LIGHT & POWER	53,528	58,348	58,000	58,000	59,000	
6215	EQUIPMENT MAINT.	29,582	19,812	37,000	37,000	30,000	
		86,578	81,799	103,000	103,000	97,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	432	166	930	930	430	
6530	REPAIR PARTS	3,113	2,514	7,500	7,500	8,200	
		3,545	2,680	8,430	8,430	8,630	
TOTAL TRAFFIC SIGNAL MAINTENANCE		\$ 105,009	\$ 100,877	\$ 111,430	\$ 111,430	\$ 105,830	
PAVEMENT MARKING - 1335							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 16,549	\$ 42,394	\$ -	\$ -	\$ -	
	BENEFITS	4,733	13,144	-	-	-	
		21,282	55,538	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	-	429	600	600	618	
COMMODITIES:							
6406	GENERAL SUPPLIES	3,229	5,130	3,500	3,500	3,600	
6531	SIGNS & POSTS	3,953	-	2,500	2,500	2,570	
6532	PAINT & PAVE MARKING	16,177	18,699	18,000	18,000	18,600	
		23,359	23,829	24,000	24,000	24,770	
TOTAL PAVEMENT MARKING		\$ 44,641	\$ 79,796	\$ 24,600	\$ 24,600	\$ 25,388	
TOTAL TRAFFIC CONTROL		\$ 149,650	\$ 180,673	\$ 136,030	\$ 136,030	\$ 131,218	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: BRIDGES/GUARD RAILS	PROGRAM: 1343
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SUMMARY OF PERFORMANCE MEASURES

Bridges/Guard Rails - 1343:

The sign shop is responsible for the sanding, priming, and painting of bridge rails and guide posts. There are 25 bridges and culverts in the City which require annual inspection and certification to the state as to their condition. Major deck repairs are taken care of by outside contractors.

Additionally, there are numerous guard rail locations throughout the City that require periodic maintenance.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: BRIDGES/GUARD RAILS		PROGRAM: 1343	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 12,573	\$ 12,342	\$ -	\$ -	\$ -	
6030	PENSIONS	675	739	-	-	-	
6034	SOCIAL SECURITY	869	863	-	-	-	
6040	FLEX PLAN	1,776	1,591	-	-	-	
6045	WORKERS COMPENSATION	472	683	-	-	-	
		<u>16,365</u>	<u>16,218</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	-	7,311	2,500	2,500	2,500	
6151	EQUIPMENT RENTAL	-	-	300	300	300	
		<u>-</u>	<u>7,311</u>	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	5,199	2,839	3,000	3,000	3,100	
6533	GUARD RAIL MATERIAL	6,333	2,764	3,600	3,600	3,700	
		<u>11,532</u>	<u>5,603</u>	<u>6,600</u>	<u>6,600</u>	<u>6,800</u>	
TOTAL BRIDGES/GUARD RAILS		<u>\$ 27,897</u>	<u>\$ 29,132</u>	<u>\$ 9,400</u>	<u>\$ 9,400</u>	<u>\$ 9,600</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: RETAINING WALL MAINT.	PROGRAM: 1344
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SUMMARY OF PERFORMANCE MEASURES

Retaining Wall Maintenance - 1344:

There are approximately 50 retaining walls in the City. They are beginning to show age for various reasons and are in need of repair. They are constructed of timber, lannon stone and other landscaping materials. This program provides for materials, some contracted repairs, and labor distributed from the general street maintenance program.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: RETAINING WALLS		PROGRAM: 1344	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 900	\$ 63	\$ -	\$ -	\$ -	
	BENEFITS	264	20	-	-	-	
		1,164	83	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	10,888	21,597	26,000	26,000	26,780	
COMMODITIES:							
6406	GENERAL SUPPLIES	117	142	1,200	1,200	160	
6577	LUMBER/STONE	1,665	3,504	5,800	5,800	7,000	
		1,782	3,646	7,000	7,000	7,160	
TOTAL RETAINING WALLS		\$ 13,834	\$ 25,326	\$ 33,000	\$ 33,000	\$ 33,940	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SIDEWALKS RAMPS, PARKING LOTS	PROGRAM: 1365-1370
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SUMMARY OF PERFORMANCE MEASURES

Sidewalks - Maintenance and Repair - 1365

Maintenance and repairs for the City's 47 miles of sidewalk begin in the early spring with the sweeping of winter sand and proceed through the summer and fall with maintenance on an "as-needed" basis by the City street crews.

Sidewalks - Snow and Ice Removal - 1370:

Another responsibility of the Street department is the removal of snow from the City's 47 miles of sidewalk. Three snow plow/blowers are used to accomplish this task. Under normal conditions, it takes 2-4 days to clear walks.

FUND:		FUNCTION:		AREA:		PROGRAM:
GENERAL		PUBLIC WORKS		SIDEWALKS RAMPS, PARKING LOTS		1365 - 1370
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED
				ESTIMATED	BUDGETED	
SIDEWALKS - MAINTENANCE & REPAIR - 1365						
PERSONAL SERVICES:						
6010	PAYROLL	\$ 5,163	\$ -	\$ -	\$ -	\$ -
	BENEFITS	1,562	-	-	-	-
		6,725	-	-	-	-
COMMODITIES:						
6406	GENERAL SUPPLIES	-	401	1,300	1,300	1,300
6518	BLACKTOP	-	-	230	230	240
6520	CONCRETE	3,238	-	2,800	2,800	2,900
		3,238	401	4,330	4,330	4,440
TOTAL SIDEWALK - MAINTENANCE & REPAIR		\$ 9,963	\$ 401	\$ 4,330	\$ 4,330	\$ 4,440
SIDEWALKS - SNOW & ICE REMOVAL - 1370						
PERSONAL SERVICES:						
6010	PAYROLL	\$ 19,538	\$ 11,783	\$ -	\$ -	\$ -
6011	OVERTIME	6,394	1,761	-	-	-
6030	PENSIONS	1,402	810	-	-	-
6034	SOCIAL SECURITY	1,959	1,025	-	-	-
6040	FLEX PLAN	3,283	2,257	-	-	-
6045	WORKERS COMPENSATION	905	630	-	-	-
		33,481	18,266	-	-	-
COMMODITIES:						
6406	GENERAL SUPPLIES	-	-	500	500	515
TOTAL SIDEWALK - SNOW & ICE REMOVAL		\$ 33,481	\$ 18,266	\$ 500	\$ 500	\$ 515

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SIDEWALKS RAMPS, PARKING LOTS	PROGRAM: 1375-1380
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SUMMARY OF PERFORMANCE MEASURES

Parking Ramp Maintenance - 1375:

The City owns 3 parking ramps in downtown Edina. Each ramp consists of 3 levels, with 302 spaces in the south ramp, 274 spaces in the center ramp and 269 in the north ramp. The funds from this account are allocated towards plowing, sweeping, lighting, cleaning supplies, and contractual services. \$69,000 is received in revenue from the 50th & France Business Association to pay for their share of ramp maintenance.

Parking Lot Maintenance - 1380:

Funds for this program are directed toward maintaining the City's parking lots. Maintenance includes sweeping, plowing and striping of the lots and is done by the street department.

The parking lots covered in this account includes parking lots at the following locations: Public Works, City Hall, 50th & France Middle Surface lot, east row of the Lund's surface lot at 50th & France, and the entrance lot of the Jerry's parking ramp at Grandview.

FUND:		FUNCTION:		AREA:		PROGRAM:
GENERAL		PUBLIC WORKS		SIDEWALKS RAMPS, PARKING LOTS		1375 - 1380
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED
				ESTIMATED	BUDGETED	
PARKING RAMP MAINT. - 1375						
PERSONAL SERVICES:						
6010	PAYROLL	\$ 12,038	\$ 14,001	\$ -	\$ -	\$ -
6011	OVERTIME	7,933	4,318	-	-	-
	BENEFITS	4,785	6,012	-	-	-
		<u>24,756</u>	<u>24,331</u>	<u>-</u>	<u>-</u>	<u>-</u>
CONTRACTUAL SERVICES:						
6103	PROFESSIONAL SERVICES	13,958	11,511	14,500	14,500	14,500
6185	LIGHT & POWER	50,721	56,927	46,500	46,500	48,300
6189	SEWER & WATER	281	262	290	290	290
		<u>64,960</u>	<u>68,700</u>	<u>61,290</u>	<u>61,290</u>	<u>63,090</u>
COMMODITIES:						
6406	GENERAL SUPPLIES	4,099	8,182	3,500	3,500	4,400
6511	CLEANING SUPPLIES	74	-	350	350	100
6530	REPAIR PARTS	15,435	14,955	15,000	15,000	15,000
		<u>19,608</u>	<u>23,137</u>	<u>18,850</u>	<u>18,850</u>	<u>19,500</u>
TOTAL PARKING RAMP MAINTENANCE		<u>\$ 109,324</u>	<u>\$ 116,168</u>	<u>\$ 80,140</u>	<u>\$ 80,140</u>	<u>\$ 82,590</u>
PARKING LOT MAINTENANCE - 1380						
PERSONAL SERVICES:						
6010	PAYROLL	\$ -	\$ -	\$ -	\$ -	\$ -
	BENEFITS	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CONTRACTUAL SERVICES:						
6103	PROFESSIONAL SERVICES	-	-	640	640	660
COMMODITIES:						
6406	GENERAL SUPPLIES	-	1,267	1,230	1,230	1,300
6518	BLACKTOP	329	1,950	15,000	15,000	15,000
6519	SURFACE TREATMENT	-	-	5,400	5,400	5,500
		<u>329</u>	<u>3,217</u>	<u>21,630</u>	<u>21,630</u>	<u>21,800</u>
TOTAL PARKING LOTS		<u>\$ 329</u>	<u>\$ 3,217</u>	<u>\$ 22,270</u>	<u>\$ 22,270</u>	<u>\$ 22,460</u>
TOTAL SIDEWALKS - RAMPS & PARKING LOTS		<u>\$ 153,097</u>	<u>\$ 138,052</u>	<u>\$ 107,240</u>	<u>\$ 107,240</u>	<u>\$ 110,005</u>

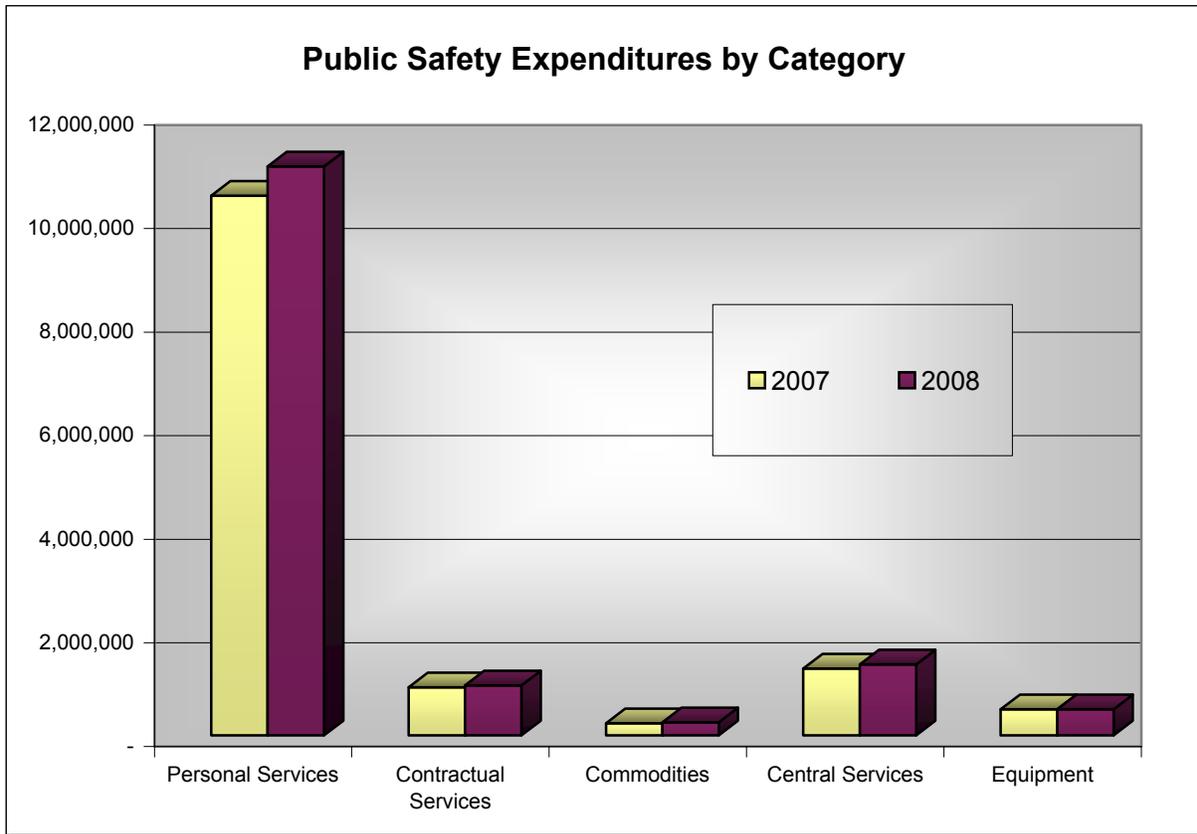
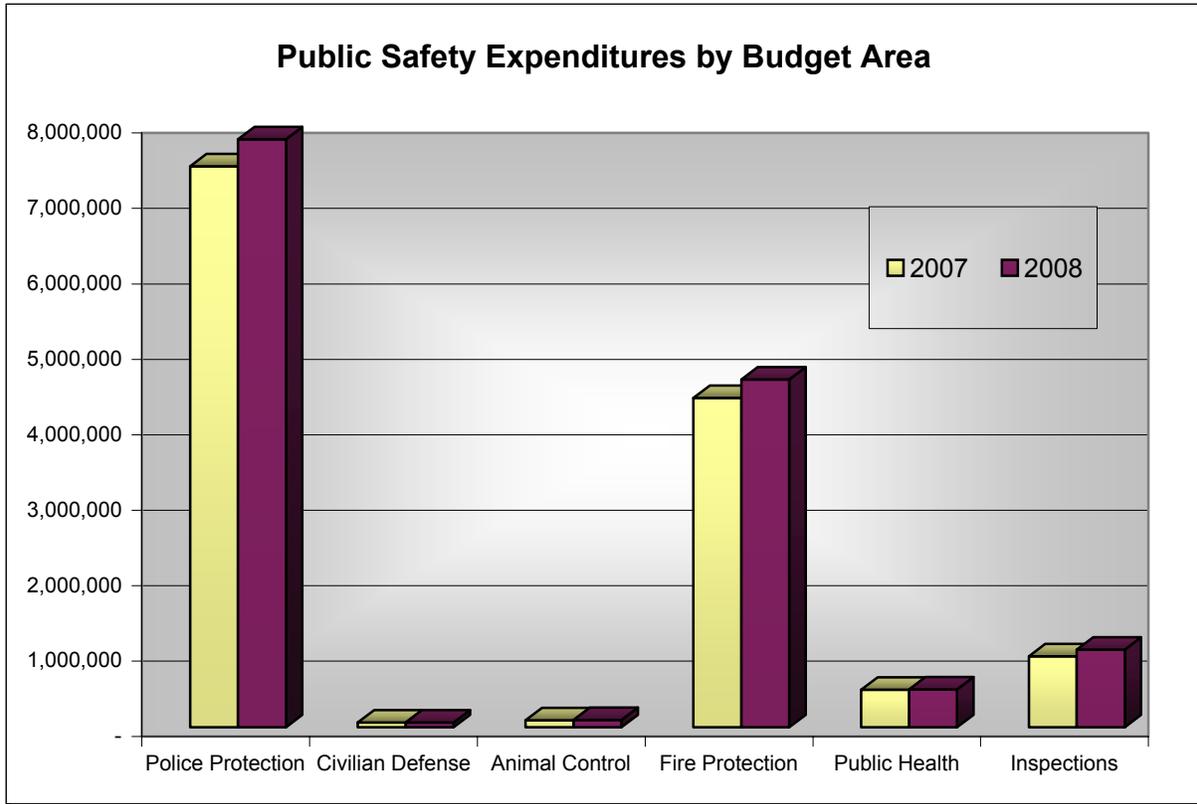
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Public Safety

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Public Safety Expenditure Summary



FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: POLICE PROTECTION	PROGRAM: 1400-1419
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SUMMARY OF PERFORMANCE MEASURES

Police - 1400:

Personal services consists of 67 full-time employees, part-time help, and community service officers.

The City of Edina Police Department is called upon to perform many emergency and public service tasks throughout the year. In 2006, the department responded to over 26,337 calls for service which involved medical emergencies, fires, accidents, thefts, damage to property, suspicious persons and vehicles, alarm responses as well as public service and educational activities. Approximately 30% of these calls require multiple officer responses, which equals over 35,000 officer responses.

The City reported 1,064 major Part I crimes such as burglary, robbery, assault, and theft, with an additional 873 Part II or lesser crimes in 2006. This was a 4% decrease compared to 2005. The crime statistics for 2006 show a consistent upward trend of robberies, disorderly conduct and assaults.

Police respond to emergency calls within 5 minutes and to non-emergency calls within 10 minutes under normal conditions. The Edina Police Department operates a 24-hour Communications Center which handles all 911 calls and dispatches the appropriate Police, Fire, and EMS units.

The Police Department is also responsible for educating the public in crime prevention techniques, investigation of all felony crimes against persons and, where warranted, other crimes as well. The Edina Police Department has full-time officers assigned to the Southwest Hennepin County Narcotics Task Force, the Minnesota Financial Crimes Task Force and to Southdale Center.

Over 80% of the Police budget is directly or indirectly spent on labor.

The Police Department operates 1,095 shifts, 7 days a week, 24 hours per day and maintains an average patrol strength of 5.2 officers at any given time.

Explanation of Change:

- \$20,000 was added to the police training account to address increased mandated training costs, ammunition expenses, new technology training and vendor costs that have outpaced inflation.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		POLICE PROTECTION		1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008	
				ESTIMATED	BUDGETED	ADOPTED	
POLICE SERVICES - 1400							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 3,935,679	\$ 4,241,984	\$ 4,466,955	\$ 4,466,955	\$ 4,631,875	
6011	OVERTIME	187,996	213,664	152,000	152,000	157,343	
6030	PENSIONS	363,942	434,602	492,928	492,928	559,927	
6034	SOCIAL SECURITY	102,648	113,637	110,855	110,855	115,606	
6037	FITNESS	16,956	16,591	-	-	-	
6040	FLEX PLAN	415,796	478,326	560,700	560,700	580,725	
6045	WORKERS COMPENSATION	81,600	147,289	98,008	98,008	108,402	
		5,104,617	5,646,093	5,881,446	5,881,446	6,153,878	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	50,328	28,740	16,724	16,724	17,226	
6104	CONTINUING EDUCATION	30,563	34,596	33,520	33,520	54,526	
6105	DUES & SUBSCRIPTIONS	3,227	1,885	2,518	2,518	2,594	
6106	MEETING EXPENSE	2,377	1,041	1,000	1,000	1,030	
6107	MILEAGE	314	699	1,100	1,100	1,133	
6151	EQUIPMENT RENTAL	24,701	26,820	20,532	20,532	23,148	
6160	DATA PROCESSING	60,023	27,825	64,170	64,170	66,095	
6175	PHYSICAL EXAMINATIONS	958	1,244	1,300	1,300	1,339	
6180	CONTRACTED REPAIRS	-	-	-	-	-	
6188	TELEPHONE	13,523	13,941	13,291	13,291	13,690	
6201	LAUNDRY	382	194	500	500	515	
6203	UNIFORM ALLOWANCE	40,750	45,734	44,717	44,717	46,059	
6204	TELETYPE SERVICE	3,732	3,288	3,399	3,399	3,501	
6215	EQUIPMENT MAINT.	17,384	12,607	12,950	12,950	13,338	
6221	RANGE RENTAL	18,901	20,282	21,644	21,644	22,293	
6230	SERVICE CONTR. - EQUIP.	54,713	82,008	86,723	86,723	89,324	
6235	POSTAGE	2,506	2,432	7,000	7,000	5,210	
6260	LICENSES & PERMITS	1,169	-	-	-	-	
		325,551	303,336	331,088	331,088	361,021	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	582	623	1,000	1,000	1,030	
6406	GENERAL SUPPLIES	30,921	20,932	35,875	35,875	35,451	
6408	PHOTOGRAPHIC SUPPLIES	-	-	1,000	1,000	1,030	
6510	FIRST AID SUPPLIES	393	2,456	1,800	1,800	1,854	
6513	OFFICE SUPPLIES	5,908	5,296	3,821	3,821	5,436	
6514	INSPECTION EXPENSES	-	-	1,100	1,100	1,133	
6551	AMMUNITION	12,610	14,515	12,712	12,712	13,093	
6575	PRINTING	7,837	8,625	11,000	11,000	11,330	
6610	SAFETY EQUIPMENT	6,189	3,727	3,395	3,395	3,497	
6630	GRANT EXPENDITURES	-	38,227	-	-	-	
		64,440	94,401	71,703	71,703	73,854	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: POLICE PROTECTION	PROGRAM: 1400-1419
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SUMMARY OF PERFORMANCE MEASURES

Reserve Program - 1419:

The reserve program is comprised of the Senior Police Reserve (7 members), Explorer Post 925 (20 members), and the Edina Police Reserve (19 volunteer members).

Explorer Post 925 contributes approximately 700 hours of public services to various community events and programs. This is a result of career orientation and training provided by the Police Department.

The Edina Police Reserve serves the community in excess of 4,500 hours annually. They perform work during special events and provide non-emergency service work and patrol.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Police Budget	\$ 7,434,674	\$ 7,796,069	4.86%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
CENTRAL SERVICES:							
6803	GENERAL	\$ 265,686	\$ 256,465	\$ 268,488	\$ 268,488	\$ 264,240	
6804	CITY HALL	179,239	210,381	211,716	211,716	218,712	
6808	EQUIPMENT OPERATION	358,514	381,946	391,860	391,860	437,640	
		803,439	848,792	872,064	872,064	920,592	
EQUIPMENT:							
6710	REPLACEMENT	547,081	658,888	257,799	257,799	265,533	
		547,081	658,888	257,799	257,799	265,533	
TOTAL POLICE SERVICES		\$ 6,845,128	\$ 7,551,510	\$ 7,414,100	\$ 7,414,100	\$ 7,774,878	
RESERVE PROGRAM - 1419							
CONTRACTUAL SERVICES:							
6102	CONTRACTUAL SERVICES	\$ 8,100	\$ 8,400	\$ 8,400	\$ 8,400	\$ 8,400	
6104	CONTINUING EDUCATION	2,177	9,078	4,548	4,548	4,937	
6106	MEETING EXPENSE	-	-	1,030	1,030	1,061	
6203	UNIFORM ALLOWANCE	5,481	4,800	5,548	5,548	5,714	
		15,758	22,278	19,526	19,526	20,112	
COMMODITIES:							
6406	GENERAL SUPPLIES	562	28	1,048	1,048	1,079	
TOTAL RESERVE PROGRAM		\$ 16,320	\$ 22,306	\$ 20,574	\$ 20,574	\$ 21,191	
TOTAL POLICE PROTECTION		\$ 6,861,448	\$ 7,573,816	\$ 7,434,674	\$ 7,434,674	\$ 7,796,069	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: CIVILIAN DEFENSE	PROGRAM: 1460
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SUMMARY OF PERFORMANCE MEASURES

Civilian Defense - 1460:

Personal services consist of 1/4 the time of the Police Chief. This is a cumulative estimate of Police Department time of the Director, Coordinator, and Administrative Specialists.

The objective of the Civilian Defense program is to prepare the community for disasters or emergencies - natural or man-made. This is accomplished by compliance with Federal, State and County guidelines for emergency preparedness planning. This area has become increasingly important with Homeland Security concerns and the threat of Pandemic Flu.

Action plans are developed and practiced at the City level. This activity, coupled with 10 outdoor warning sirens, ensures the operation of government and maintenance of emergency services during disasters. The City maintains an Emergency Operations Plan, which follows an all-hazards approach to preparing for and responding to large scale emergencies.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Civilian Defense Budget	\$ 62,149	\$ 64,592	3.93%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: CIVILIAN DEFENSE		PROGRAM: 1460	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 27,729	\$ 36,691	\$ 35,719	\$ 35,719	\$ 37,370	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	2,079	-	1,708	1,708	1,759	
6104	CONTINUING EDUCATION	1,230	2,221	1,342	1,342	1,382	
6105	DUES & SUBSCRIPTIONS	100	195	229	229	236	
6185	LIGHT AND POWER	639	729	786	786	809	
6230	SERVICE CONTRACTS	1,980	4,262	5,432	5,432	5,595	
		6,028	7,407	9,497	9,497	9,781	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	15	11,416	11,416	11,758	
EQUIPMENT:							
6710	REPLACEMENT	-	-	5,517	5,517	5,683	
TOTAL CIVILIAN DEFENSE		<u>\$ 33,757</u>	<u>\$ 44,113</u>	<u>\$ 62,149</u>	<u>\$ 62,149</u>	<u>\$ 64,592</u>	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: ANIMAL CONTROL	PROGRAM: 1450
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SUMMARY OF PERFORMANCE MEASURES

Animal Control - 1450:

Personal services consist of 1 full-time employee.

Animal control is a function of the Police Department. The Animal Control Officer is responsible for the enforcement of the City's animal-related ordinances and also assists City residents with animal control problems, both wild and domestic. Approximately 3,000 calls for service are responded to annually.

Animal control is provided 12 hours per day by augmenting one Animal Control Officer with CSOs responding to calls for service.

Priorities for animal control are the safety and protection of persons, the well-being of the City's animal population, and the protection of property.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Animal Control Budget	\$ 91,406	\$ 95,381	4.35%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		ANIMAL CONTROL		1450	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 38,630	\$ 43,399	\$ 45,868	\$ 45,868	\$ 48,762	
6011	OVERTIME	311	-	620	620	650	
6030	PENSIONS	2,122	2,542	2,906	2,906	3,212	
6034	SOCIAL SECURITY	3,189	3,528	3,556	3,556	3,780	
6037	FITNESS	600	-	-	-	-	
6040	FLEX PLAN	7,410	8,004	8,400	8,400	8,700	
6045	WORKERS COMPENSATION	708	955	962	962	628	
		<u>52,970</u>	<u>58,428</u>	<u>62,312</u>	<u>62,312</u>	<u>65,732</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	65	482	-	-	-	
6104	CONTINUING EDUCATION	65	100	825	825	850	
6217	KENNEL SERVICES	8,831	6,990	7,506	7,506	7,731	
		<u>8,961</u>	<u>7,572</u>	<u>8,331</u>	<u>8,331</u>	<u>8,581</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	238	665	4,052	4,052	4,174	
CENTRAL SERVICES:							
6803	GENERAL	3,188	5,852	5,460	5,460	4,956	
6808	EQUIPMENT OPERATION	3,857	3,840	3,936	3,936	4,404	
		<u>7,045</u>	<u>9,692</u>	<u>9,396</u>	<u>9,396</u>	<u>9,360</u>	
EQUIPMENT:							
6710	REPLACEMENT	-	-	7,315	7,315	7,534	
TOTAL ANIMAL CONTROL							
		<u>\$ 69,214</u>	<u>\$ 76,357</u>	<u>\$ 91,406</u>	<u>\$ 91,406</u>	<u>\$ 95,381</u>	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: FIRE PROTECTION	PROGRAM: 1470
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SUMMARY OF PERFORMANCE MEASURES

Fire Protection - 1470:

Personal services consist of 32 full-time employees, 1 part-time employee and 10-15 volunteers.

Services are provided in 5 primary areas; fire suppression, special operations, emergency medical services, fire prevention, and public information.

The primary purpose of fire suppression and special operations is to provide an immediate response to protect lives, property and the environment from exposure to natural, industrial and environmental hazards. Response should place a fire or emergency unit on the scene within 8 minutes at least 90% of the time. Typical actions are search, rescue, and removal of persons in immediate danger, interior fire attack to stop the fire development, exterior fire streams to prevent fire extension, fire extinguishment and control. Also necessary actions and measures to minimize property damage by smoke, water, weather and release of hazardous or toxic materials. Equipment consists of 3 pumpers, 1 aerial tower, 1 Heavy Rescue and various support vehicles. In 2006, 963 fire responses included fires, rescues, hazardous conditions, and public service emergency calls.

The purpose of Emergency Medical Services (EMS) is to provide immediate and advanced life support actions to meet the community's emergency medical needs. Response should place an ambulance on the scene within 6 minutes at least 90% of the time. Equipment consists of 3 Advanced Life Support (ALS) paramedic ambulances and one ALS equipped pumper. Services provide both immediate emergency care and transportation to metro-area hospitals. Paramedics are cross-trained as firefighters, and all firefighters are cross-trained to emergency medical technician level. Emergency medical services also include public information activities to prevent and best prepare citizens for emergency medical situations. In 2006, medical calls totaled 3,470. The long-term trend in medical emergency calls is upward. Our citywide average response time to all emergencies is 4 minutes and 20 seconds.

The goal of fire prevention activities is three-fold: first, to prevent fire ignition whenever possible, second, when fires do occur, to minimize fire impact on lives and property, and finally information management to allow us to forecast needs in the areas of built fire protection systems, operational support and program development. Strategies for action include fire detection, automatic suppression, structural compartmentalization, building access and site controls. Prevention information emphasizes citizen survival by teaching proven fire safety techniques. All Fire Department personnel are involved in public information programs, smoke detector installation and building inspection activities. Fire inspectors typically make the specialized permit and approval inspections. In 2006, the fire department visited over 100 classrooms and events to promote fire prevention and personal safety.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		FIRE PROTECTION		1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 2,176,121	\$ 2,302,887	\$ 2,376,545	\$ 2,376,545	\$ 2,458,416	
6011	OVERTIME	317,628	300,622	345,200	345,200	357,282	
6030	PENSIONS	221,998	260,253	314,810	314,810	358,808	
6034	SOCIAL SECURITY	35,147	37,143	39,443	39,443	40,805	
6037	FITNESS	7,008	6,648	-	-	-	
6040	FLEX PLAN	175,971	198,048	268,800	268,800	278,400	
6045	WORKERS COMPENSATION	78,511	107,204	103,509	103,509	128,608	
		3,012,384	3,212,805	3,448,307	3,448,307	3,622,319	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	92,652	101,800	94,500	94,500	114,500	
6104	CONTINUING EDUCATION	22,051	26,771	24,500	24,500	26,000	
6105	DUES & SUBSCRIPTIONS	1,665	2,939	1,800	1,800	2,400	
6106	MEETING EXPENSE	654	1,045	850	850	900	
6107	MILEAGE	125	331	150	150	200	
6151	EQUIPMENT RENTAL	27,753	24,546	23,500	23,500	24,500	
6160	DATA PROCESSING	11,704	14,627	13,500	13,500	15,000	
6175	PHYSICAL EXAMINATION	6,016	14,624	13,000	13,000	14,000	
6180	CONTRACTED REPAIRS	43,501	58,620	36,000	36,000	35,550	
6182	RUBBISH REMOVAL	1,330	1,330	2,100	2,100	1,300	
6185	LIGHT AND POWER	11,327	12,214	11,000	11,000	12,000	
6186	HEAT	17,027	17,855	18,000	18,000	15,000	
6188	TELEPHONE	11,753	15,465	7,000	7,000	7,000	
6189	SEWER AND WATER	1,609	1,850	1,700	1,700	1,800	
6201	LAUNDRY	6,223	6,931	5,800	5,800	5,000	
6215	PREVENTATIVE MAINT.	18,674	22,544	15,000	15,000	22,000	
6221	TOWER RENTAL	8,976	15,175	16,196	16,196	16,200	
6260	LICENSES AND PERMITS	438	150	500	500	300	
		283,478	338,817	285,096	285,096	313,650	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	758	238	1,500	1,500	1,000	
6406	GENERAL SUPPLIES	52,462	33,304	53,000	53,000	49,000	
6408	PHOTOGRAPHIC SUPPLIES	357	711	600	600	700	
6510	MEDICAL SUPPLIES	53,425	64,030	46,000	46,000	60,000	
6511	CLEANING SUPPLIES	3,769	1,526	2,200	2,200	2,000	
6513	OFFICE SUPPLIES	3,825	3,141	2,000	2,000	3,000	
6530	REPAIR PARTS	12,493	7,094	7,300	7,300	7,400	
6550	HAZARDOUS MATERIALS	78	-	500	500	500	
6552	PROTECTIVE CLOTHING	11,528	5,193	7,000	7,000	7,000	
6556	TOOLS	919	-	1,500	1,500	1,500	
6557	FIREFIGHTING FOAM	5,143	4,152	1,000	1,000	1,200	
6558	FIRE UNIFORMS	23,482	23,570	14,500	14,500	18,000	
6579	TRAINING AIDS	3,328	1,288	2,000	2,000	2,000	
6614	FIRE PREVENTION	2,604	3,726	2,000	2,000	2,000	
		174,171	147,973	141,100	141,100	155,300	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: FIRE PROTECTION	PROGRAM: 1470
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SUMMARY OF PERFORMANCE MEASURES

Explanation of Change:

- \$20,000 was added to the professional services (6103) budget to meet the increasing cost of our ambulance billing service, which is based on call volume. Call volume has been going up steadily for several years and is driving the cost of our billing.
- \$10,000 was added to the medical supply (6510) budget due to the increased cost of medications, medical supplies and equipment and volume increases.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Fire Budget	\$ 4,362,832	\$ 4,611,104	5.69%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: FIRE PROTECTION		PROGRAM: 1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
CENTRAL SERVICES:							
6803	GENERAL	\$ 139,169	\$ 125,171	\$ 135,312	\$ 135,312	\$ 142,476	
6808	EQUIPMENT OPERATION	147,711	152,757	157,632	157,632	176,112	
		<u>286,880</u>	<u>277,928</u>	<u>292,944</u>	<u>292,944</u>	<u>318,588</u>	
EQUIPMENT:							
6710	REPLACEMENT	490,695	239,952	195,385	195,385	201,247	
		<u>490,695</u>	<u>239,952</u>	<u>195,385</u>	<u>195,385</u>	<u>201,247</u>	
TOTAL FIRE PROTECTION		<u>\$ 4,247,608</u>	<u>\$ 4,217,475</u>	<u>\$ 4,362,832</u>	<u>\$ 4,362,832</u>	<u>\$ 4,611,104</u>	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: PUBLIC HEALTH	PROGRAM: 1490
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SUMMARY OF PERFORMANCE MEASURES

Public Health - 1490:

Personal services consist of 2.75 full-time employees and part-time help in this area.

The Health Department holds a delegation agreement with the Minnesota Department of Health to license and inspect food, beverage and lodging establishments, institutions such as schools and day cares, and public swimming pools. Responsibilities also include investigating food complaints, reports of food and waterborne illnesses, and disasters such as fires and floods. The Department completes food establishment plan reviews and construction inspections to assure compliance with codes. In addition, the Health Department responds to general complaints, public health nuisance complaints and housing code violations, and acts as a resource for private wells and a variety of health issues such as mold, radon, noise, asbestos and second hand smoke. The Department takes necessary enforcement actions to resolve code violations and health problems within the community.

In 2006 the Department conducted over 300 food establishment inspections, 45 special event food inspections, 6 lodging inspections, nearly 350 swimming pool inspections and 31 carbon monoxide inspections. Twenty reports of foodborne illness were investigated in addition to 17 general food complaints. Plan reviews for 21 food establishments and 12 private swimming pools were completed. In addition, hundreds of recycling inquiries and approximately 230 complaints including general nuisances, public health nuisances and housing issues were addressed.

The Department contracts for community health services such as health education and promotion, communicable disease programs, public health nursing services, health assessments. A contract is also awarded for public health emergency preparedness and Cities Readiness Initiative in response to bioterrorism, infectious diseases, and threats to public health. Special planning and training is underway for community awareness and responses to pandemic influenza.

The staff provides support for the Edina Community Health Committee and the Energy and Environment Commission. It administers the refuse collection contract for city properties and serves as a resource for occupational health and safety for city employees.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Public Health Budget	\$ 496,694	\$ 502,730	1.22%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		PUBLIC HEALTH		1490	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 174,636	\$ 182,212	\$ 215,808	\$ 215,808	\$ 214,071	
6030	PENSIONS	9,380	10,644	13,488	13,488	13,915	
6034	SOCIAL SECURITY	13,833	14,626	16,509	16,509	16,376	
6040	FLEX PLAN	15,787	18,975	23,100	23,100	23,925	
6045	WORKERS COMPENSATION	1,082	1,284	1,471	1,471	645	
		214,718	227,741	270,376	270,376	268,932	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	160,991	165,866	171,939	171,939	178,387	
6104	CONTINUING EDUCATION	1,929	971	3,626	3,626	3,735	
6105	DUES & SUBSCRIPTIONS	315	920	800	1,020	1,020	
6107	MILEAGE	6,478	7,050	8,320	8,320	8,570	
		169,713	174,807	184,685	184,905	191,712	
COMMODITIES:							
6406	GENERAL SUPPLIES	350	508	800	1,020	1,050	
6408	PHOTOGRAPHIC SUPPLIES	-	-	-	-	-	
6575	PRINTING	37	-	305	305	314	
		387	508	1,105	1,325	1,364	
CENTRAL SERVICES:							
6803	GENERAL	16,695	21,906	22,392	22,392	22,212	
6804	CITY HALL	10,273	9,287	9,348	9,348	9,660	
6808	EQUIPMENT OPERATION	1,996	2,766	2,832	2,832	3,168	
		28,964	33,959	34,572	34,572	35,040	
EQUIPMENT:							
6710	REPLACEMENT	-	-	-	5,516	5,682	
TOTAL PUBLIC HEALTH		\$ 413,782	\$ 437,015	\$ 490,738	\$ 496,694	\$ 502,730	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: INSPECTIONS	PROGRAM: 1495
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SUMMARY OF PERFORMANCE MEASURES

Inspections - 1495:

Personal services consist of the Building Official, 4.75 full-time inspectors, 1.75 full-time support staff and 3 part-time inspectors/reviewers.

The Inspections Department reviewed, issued and performed inspections for 5,892 building, plumbing and heating permits in 2006 - performing over 13,000 inspections. Staff enforces the State Building Code, which includes the International Building Code and the International Residential Code.

2006 revenue for the various permits issued was as follows:

Building Permits	\$ 2,445,450
Plumbing Permits	195,146
HVAC Permits	308,273

The Building Department also receives 15 to 20 complaint calls per week from residents which are investigated. The department is also responsible for the review, permitting and inspection of non-public grading/fill/excavation projects.

Explanation of Change:

- \$75,000 has been added to personal services for additional part-time inspection/plan review staff.
- \$31,000 has been deleted from professional services to reflect decreased use of contract inspection.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Inspections Budget	\$ 941,904	\$ 1,028,054	9.15%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: INSPECTIONS		PROGRAM: 1495	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 431,634	\$ 464,317	\$ 489,238	\$ 489,238	\$ 517,830	
6011	OVERTIME	285	3,684	-	-	5,000	
6013	TEMPORARY EMPLOYEES	95	64,855	91,000	91,000	161,000	
6030	PENSIONS	23,460	31,583	36,265	36,265	44,449	
6034	SOCIAL SECURITY	31,904	40,850	44,388	44,388	48,376	
6040	FLEX PLAN	41,929	50,284	63,000	63,000	65,250	
6045	WORKERS COMPENSATION	2,459	3,598	3,523	3,523	2,482	
		<u>531,766</u>	<u>659,171</u>	<u>727,414</u>	<u>727,414</u>	<u>844,387</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	65,901	36,779	40,320	40,320	9,320	
6104	CONTINUING EDUCATION	1,515	2,262	4,560	4,560	5,560	
6105	DUES & SUBSCRIPTIONS	320	630	664	664	684	
6107	MILEAGE	3,364	3,390	3,708	3,708	3,819	
6136	PLAN MANAGEMENT	5,491	1,549	5,974	5,974	6,153	
6160	DATA PROCESSING	31,568	30,441	31,900	31,900	34,577	
6188	TELEPHONE	2,154	2,705	2,363	2,363	2,500	
		<u>110,313</u>	<u>77,756</u>	<u>89,489</u>	<u>89,489</u>	<u>62,613</u>	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	766	1,707	2,400	2,400	2,472	
6406	GENERAL SUPPLIES	2,164	3,714	2,542	2,542	2,892	
6558	UNIFORMS	846	1,411	1,339	1,339	1,689	
6575	PRINTING	169	698	1,112	1,112	1,945	
		<u>3,945</u>	<u>7,530</u>	<u>7,393</u>	<u>7,393</u>	<u>8,998</u>	
CENTRAL SERVICES:							
6803	GENERAL	35,659	42,096	45,636	45,636	48,360	
6804	CITY HALL	23,263	21,045	21,180	21,180	21,876	
6808	EQUIPMENT OPERATION	15,699	16,406	17,340	17,340	19,368	
		<u>74,621</u>	<u>79,547</u>	<u>84,156</u>	<u>84,156</u>	<u>89,604</u>	
EQUIPMENT:							
6710	REPLACEMENT	2,602	622	33,452	33,452	22,452	
TOTAL INSPECTIONS							
		<u>\$ 723,247</u>	<u>\$ 824,626</u>	<u>\$ 941,904</u>	<u>\$ 941,904</u>	<u>\$ 1,028,054</u>	

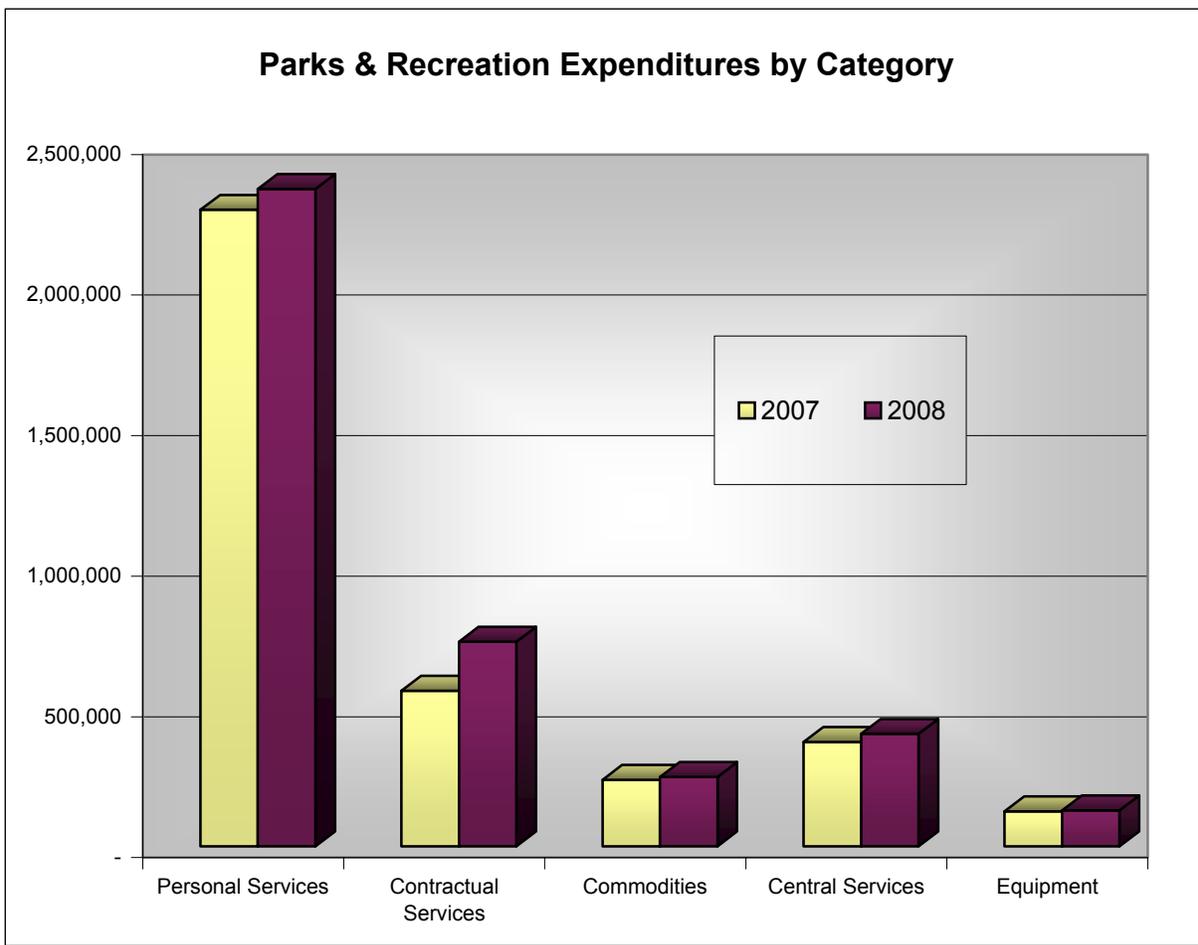
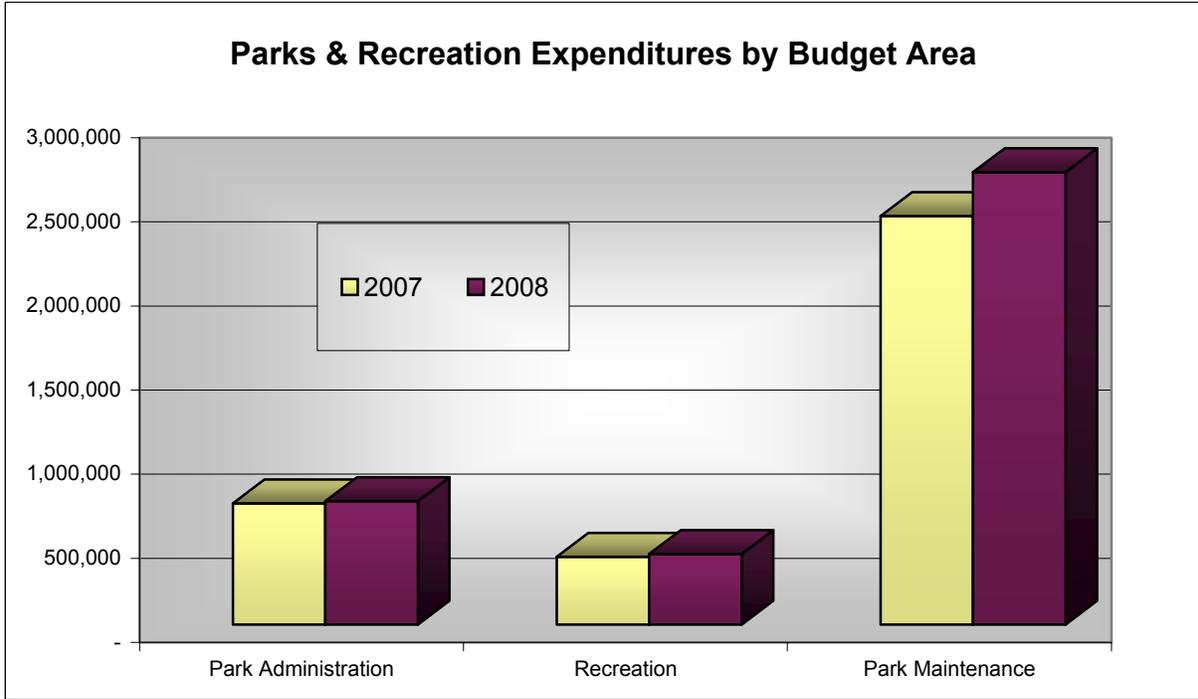
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Park & Recreation

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Park and Recreation Expenditure Summary



FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: ADMINISTRATION	PROGRAM: 1600
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SUMMARY OF PERFORMANCE MEASURES

Park Administration - 1600:

Personal services consist of 7 full-time employees and occasional seasonal part-time help in this area. The seven full-time positions include:

1. Director
2. Assistant Director
3. Recreation Supervisor
4. Recreation Supervisor (Adaptive Recreation)
5. Senior Citizen Director
6. Office Coordinator
7. Secretary

Responsibility is to administer and maintain the entire Park and Recreation Department including: 40 parks totaling 1,553 acres of park property, revenue facilities (Golf Courses, 3 indoor ice rinks at Braemar Arena, Aquatic Center, Art Center, Edinborough Park, and Centennial Lakes Park), administering and programming a Senior Citizen's Center, adaptive recreation program, administering and scheduling adult and youth recreational programs and fourteen athletic associations and working closely with and in support of the Edina Garden Council, the Edina Historical Society and the Edina Museum.

Explanation of Change:

- \$150,000 was added to paths and hard surfaces (1647) to repair or replace worn hard surface areas, such as tennis courts, basketball courts, pathways and parking lots.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Park & Recreation Budget	\$ 3,549,776	\$ 3,841,900	8.23%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PARK & RECREATION		ADMINISTRATION		1600	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 431,125	\$ 445,963	\$ 480,916	\$ 480,916	\$ 490,187	
6030	PENSIONS	23,841	26,696	30,057	30,057	31,862	
6034	SOCIAL SECURITY	31,560	33,000	35,864	35,864	36,541	
6040	FLEX PLAN	48,671	52,891	57,120	57,120	59,160	
6045	WORKERS COMPENSATION	2,463	2,921	2,999	2,999	1,663	
		537,660	561,471	606,956	606,956	619,413	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	4,234	49,161	6,674	6,674	6,874	
6104	CONTINUING EDUCATION	4,955	8,448	4,127	4,127	4,251	
6105	DUES & SUBSCRIPTIONS	1,275	1,780	2,689	2,689	2,770	
6106	MEETING EXPENSES	168	534	461	461	475	
6107	MILEAGE	14,010	14,080	16,484	16,484	16,978	
6188	TELEPHONE	1,175	735	1,599	1,599	1,647	
		25,817	74,738	32,034	32,034	32,995	
COMMODITIES:							
6405	BOOKS & PAMPHLETS	-	36	105	105	108	
6406	GENERAL SUPPLIES	1,664	1,017	1,722	1,722	1,774	
6513	OFFICE SUPPLIES	11	190	490	490	504	
6575	PRINTING	1,208	2,947	1,082	1,082	1,114	
		2,883	4,190	3,399	3,399	3,500	
CENTRAL SERVICES:							
6803	GENERAL	46,500	47,873	53,760	53,760	52,464	
6804	CITY HALL	18,972	17,162	17,280	17,280	17,844	
		65,472	65,035	71,040	71,040	70,308	
EQUIPMENT:							
6710	REPLACEMENT	3,274	2,278	6,882	6,882	7,088	
TOTAL ADMINISTRATION		\$ 635,106	\$ 707,712	\$ 720,311	\$ 720,311	\$ 733,304	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: RECREATION	PROGRAM: 1621-1623
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SUMMARY OF PERFORMANCE MEASURES

Athletic Activities - 1621:

These funds are used to assist fourteen athletic associations and all adult athletic programs in common equipment needs. The 14 youth athletic associations are: Edina Baseball Association, Edina Basketball Association, Edina LaCrosse Association, Edina Girls' Athletic Association, Edina Girls' Traveling Basketball, Edina Youth Softball Association, Edina Swim Club, Edina Fast Pitch Softball Association, Braemar City of Lakes Figure Skating Club, Edina Football Association, Jr. Olympic Volleyball Association, Edina Soccer Traveling Club and the Edina Soccer Association. These funds are also used to cover anticipated operating expenses in excess of revenues for the two new City gymnasiums at South View Middle School and the Edina Community Center.

Outdoor Ice Rinks - 1622:

These funds are used for all supervision, phone service, general supplies, and equipment for 12 warming houses, 11 hockey rinks, and 12 general skating areas. This consists of an 8-week season; 7 days a week from approximately December 15 to February 15 and can stay open longer - weather permitting.

Tennis Program - 1623:

These funds are used for supervision, coaching, USTA memberships, instruction and supplies for approximately 500 tennis program registrants. The Tennis Program includes lessons for students ages 5-adult taught by USTA trained tennis instructors, a six week Team Tennis League, which competes against tennis teams from surrounding communities and a Summer Classic Tennis Tournaments (adult and youth) in early August.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1621 - 1623	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
ATHLETIC ACTIVITIES - 1621							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,240	
COMMODITIES:							
6406	GENERAL SUPPLIES	4,551	3,419	8,657	8,657	8,917	
TOTAL ATHLETIC ACTIVITIES		\$ 4,551	\$ 3,419	\$ 16,657	\$ 16,657	\$ 17,157	
SKATING & HOCKEY - 1622							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 36,001	\$ 33,961	\$ 68,800	\$ 68,800	\$ 71,200	
6030	PENSIONS	86	13	-	-	-	
6034	SOCIAL SECURITY	2,754	2,598	5,263	5,263	5,447	
6045	WORKERS COMPENSATION	258	393	480	480	206	
		39,099	36,965	74,543	74,543	76,853	
CONTRACTUAL SERVICES:							
6107	MILEAGE	681	871	225	225	900	
6188	TELEPHONE	3,681	3,926	5,883	5,883	5,391	
		4,362	4,797	6,108	6,108	6,291	
COMMODITIES:							
6406	GENERAL SUPPLIES	256	278	1,020	1,020	1,050	
TOTAL SKATING & HOCKEY		\$ 43,717	\$ 42,040	\$ 81,671	\$ 81,671	\$ 84,194	
TENNIS PROGRAM - 1623							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 16,612	\$ 11,516	\$ 21,995	\$ 21,995	\$ 21,588	
CONTRACTUAL SERVICES:							
6105	DUES & SUBSCRIPTIONS	25	25	105	105	105	
6107	MILEAGE	235	234	447	447	300	
		260	259	552	552	405	
COMMODITIES:							
6406	GENERAL SUPPLIES	3,119	2,726	4,615	4,615	4,000	
TOTAL TENNIS PROGRAM		\$ 19,991	\$ 14,501	\$ 27,162	\$ 27,162	\$ 25,993	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: RECREATION	PROGRAM: 1624-1627
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SUMMARY OF PERFORMANCE MEASURES

Youth Summer Recreation Programs (Playground Program, Family Jamboree Special Event, FAB 4 and 5, Nature Camp, Firearms Safety Class and Fishing Clinic) - 1624:

These funds are used for the implementation of the summer Playground Program, which is a six-week program offered at 13 different parks open to children ages 6 to 10.

These funds are also used for the annual Family Jamboree Special Event, which is an evening of family entertainment at Rosland Park, featuring games, entertainment, refreshments and family fun.

This also funds the FAB 4 and 5 Program, which is a summer recreation program for 4 and 5 year-olds that offers weekly themes designed to foster a child's creativity, imagination and curiosity. Each week offers a new adventure filled with crafts, stories, songs and other age-appropriate creative activities.

It also funds a Nature Camp Program, which is a four-day (daytime only) nature camp at Rosland Park where 6-10 year old day-campers discover the world of nature. They can learn about insects, look for bird nests, go fishing, search for pet rocks, participate in a nature scavenger hunt and swim at the Aquatic Center on the fourth day.

The Firearms Safety Training classes are sponsored by the Minnesota Department of Natural Resources. Classes are taught by certified trained instructors at the South Metro Training Facility.

New recreation programs, all of which are financially self-sufficient, include Super 6&7's, You're Not Too Old for This, Pre-Teen Party, and Creepers, Critters & Crawlers. These programs meet needs that are not offered in the traditional playground programs.

Miscellaneous and Special Activities - 1627:

These funds are used for miscellaneous special projects and equipment such as the 4th of July Parade, sound system for July 4th concert in the park, special events, dedications and grand openings.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1624 - 1627	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
YOUTH SUMMER RECREATION PROGRAMS - 1624							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 29,201	\$ 26,961	\$ 37,538	\$ 37,538	\$ 33,874	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	11,657	6,290	649	649	6,668	
6107	MILEAGE	296	752	665	665	684	
		11,953	7,042	1,314	1,314	7,352	
COMMODITIES:							
6406	GENERAL SUPPLIES	8,422	9,960	8,657	8,657	10,200	
TOTAL YOUTH SUMMER RECREATION PROGRAMS		\$ 49,576	\$ 43,963	\$ 47,509	\$ 47,509	\$ 51,426	
MISCELLANEOUS & SPECIAL ACTIVITIES - 1627							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 134	\$ -	\$ -	\$ 4,914	\$ 5,074	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	19,989	4,145	-	4,328	9,519	
COMMODITIES:							
6406	GENERAL SUPPLIES	4,892	2,392	-	4,436	4,569	
6408	PHOTOGRAPHIC SUPPLIES	-	-	-	108	111	
		4,892	2,392	-	4,544	4,680	
TOTAL MISCELLANEOUS & SPECIAL ACTIVITIES		\$ 25,015	\$ 6,537	\$ -	\$ 13,786	\$ 19,273	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: RECREATION	PROGRAM: 1628-1629
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SUMMARY OF PERFORMANCE MEASURES

Senior Citizens - 1628:

These funds now reflect expenditures for all senior citizen programs, classes, trips and mailings, plus all expenditures related to operating the new Edina Senior Citizen Center at Grandview Square.

Adaptive Recreation - 1629:

The adaptive recreation budget provides part-time seasonal staff for adaptive programs and inclusion services for children with disabilities in Edina programs who need a 1:1 staff person. It also includes professional services, which pay for sign language interpreters, contracted adaptive staff, and other miscellaneous staff expenses. General supplies cover all adaptive equipment and supplies for the variety of inclusion and adaptive recreation programs held year-round for youth and adults with disabilities.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1628 - 1629	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
SENIOR CITIZENS - 1628							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 26,189	\$ 27,836	\$ 27,900	\$ 27,900	\$ 28,900	
6030	PENSIONS	1,448	1,652	1,744	1,744	1,879	
6034	SOCIAL SECURITY	2,002	2,130	2,134	2,134	2,211	
6040	FLEX PLAN	268	332	-	-	-	
6045	WORKERS COMPENSATION	126	171	109	109	142	
		<u>30,033</u>	<u>32,121</u>	<u>31,887</u>	<u>31,887</u>	<u>33,132</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	54,201	78,766	67,477	67,477	80,501	
6182	RUBBISH REMOVAL	624	1,248	1,299	1,299	1,338	
6185	LIGHT AND POWER	21,501	23,836	32,463	32,463	28,437	
6186	HEAT	8,195	14,829	21,166	21,166	12,800	
6188	TELEPHONE	1,142	4,013	4,286	4,286	4,414	
6189	SEWER & WATER	935	2,806	1,082	1,082	1,114	
6235	POSTAGE	4,232	4,495	3,993	3,993	4,112	
		<u>90,830</u>	<u>129,993</u>	<u>131,766</u>	<u>131,766</u>	<u>132,716</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	6,397	4,389	2,832	2,832	5,917	
6513	OFFICE SUPPLIES	971	1,375	1,442	1,442	1,485	
6575	PRINTING	6,879	8,811	7,875	7,875	8,111	
		<u>14,247</u>	<u>14,575</u>	<u>12,149</u>	<u>12,149</u>	<u>15,513</u>	
TOTAL SENIOR CITIZENS		<u>\$ 135,110</u>	<u>\$ 176,689</u>	<u>\$ 175,802</u>	<u>\$ 175,802</u>	<u>\$ 181,361</u>	
ADAPTIVE RECREATION - 1629							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 16,284	\$ 19,476	\$ 19,200	\$ 19,200	\$ 19,900	
6030	PENSIONS	499	577	-	-	-	
6034	SOCIAL SECURITY	1,239	1,480	1,469	1,469	1,522	
6040	FLEX PLAN	288	281	-	-	-	
6045	WORKERS COMPENSATION	108	124	134	134	58	
		<u>18,418</u>	<u>21,938</u>	<u>20,803</u>	<u>20,803</u>	<u>21,480</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	7,261	11,209	12,985	12,985	13,374	
COMMODITIES:							
6405	BOOKS & PAMPHLETS	-	15	108	108	111	
6406	GENERAL SUPPLIES	4,021	5,204	3,246	3,246	3,343	
6575	PRINTING	2,620	5,344	2,272	2,272	2,340	
		<u>6,641</u>	<u>10,563</u>	<u>5,626</u>	<u>5,626</u>	<u>5,794</u>	
TOTAL ADAPTIVE RECREATION		<u>\$ 32,320</u>	<u>\$ 43,710</u>	<u>\$ 39,414</u>	<u>\$ 39,414</u>	<u>\$ 40,648</u>	
TOTAL RECREATION		<u>\$ 310,280</u>	<u>\$ 330,859</u>	<u>\$ 388,215</u>	<u>\$ 402,001</u>	<u>\$ 420,052</u>	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: PARK MAINTENANCE	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

Park Maintenance Payroll Distribution

Park maintenance consists of 16 full-time year-round personnel, a part-time year-round contracted Forester, a part-time seasonal weed inspector, and a shared full-time park maintenance worker who maintains the Edina Aquatic Center during the summer and performs general park maintenance duties during the remainder of the year. The 17th full-time park maintenance position remains vacant due to a retirement in 2003 that was not reinstated.

- 1 Superintendent
- 1 Foreman
- 13.6 Park Maintenance Staff
- 1 Janitor
- 1 Contract Forester (part-time year round)
- 1 Contract Weed Inspector (part-time seasonal)
- 1 Non-reinstated park maintenance worker since 2003 retirement

Park Maintenance	\$ 1,526,123
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**Charged to (from) other
departments & funds:**

Public Works	(30,357)
Enterprise funds	<u>11,281</u>

Total Park Maint. payroll	<u><u>\$ 1,507,047</u></u>
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FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: PARK MAINTENANCE	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

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FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1640-1641
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SUMMARY OF PERFORMANCE MEASURES

General Maintenance - 1640:

This account handles the paid leave, training and equipment maintenance for the park maintenance programs. Paid leave includes sick, vacation, and holiday pay.

Mowing - 1641:

Funds from this account are used for maintenance of all manicured grass area consisting of 422 different areas all mowed and maintained with a minimum of 10 days between cuttings. All scheduled athletic fields are maintained every 5 working days and several weekends throughout the season.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1640 - 1641	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
GENERAL MAINTENANCE - 1640							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 130,485	\$ 148,120	\$ 897,795	\$ 897,795	\$ 932,386	
6011	OVERTIME	768	251	31,800	31,800	33,000	
6020	PART TIME	8,524	8,820	212,900	212,900	220,400	
6030	PENSIONS	7,078	9,066	71,406	71,406	77,076	
6034	SOCIAL SECURITY	10,648	12,099	87,401	87,401	90,713	
6040	FLEX PLAN	16,952	20,128	139,971	139,971	144,938	
6045	WORKERS COMPENSATION	2,550	3,297	23,765	23,765	27,610	
		177,005	201,781	1,465,038	1,465,038	1,526,123	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	6,987	9,173	8,405	8,405	8,657	
6188	TELEPHONE	3,110	5,539	2,521	2,521	2,597	
		10,097	14,712	10,926	10,926	11,254	
COMMODITIES:							
6406	GENERAL SUPPLIES	207	471	1,299	1,299	1,338	
CENTRAL SERVICES:							
6803	GENERAL	31,030	45,567	47,772	47,772	48,000	
6806	PUBLIC WORKS BUILDING	29,982	31,184	32,112	32,112	36,024	
6808	EQUIPMENT OPERATION	198,234	216,560	220,212	220,212	246,204	
		259,246	293,311	300,096	300,096	330,228	
TOTAL GENERAL MAINTENANCE		\$ 446,555	\$ 510,275	\$ 1,777,359	\$ 1,777,359	\$ 1,868,943	
MOWING - 1641							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 127,712	\$ 99,094	\$ -	\$ -	\$ -	
	BENEFITS	27,816	19,756	-	-	-	
		155,528	118,850	-	-	-	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,426	1,589	1,722	1,722	1,774	
6530	REPAIR PARTS	-	1,367	-	-	-	
6556	TOOLS	452	431	-	-	-	
		1,878	3,387	1,722	1,722	1,774	
TOTAL MOWING		\$ 157,406	\$ 122,237	\$ 1,722	\$ 1,722	\$ 1,774	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1642-1643
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SUMMARY OF PERFORMANCE MEASURES

Field Maintenance - 1642:

All sports fields are specially prepared for scheduled games. These fields are dragged and field lined with a chalk material. A special mixture (agricultural lime) is used each spring for filling holes and regrading is done as needed during the playing season. All of the field areas are fertilized each year and the grass is treated with herbicides. The grassy playing surfaces in all of these parks are aerated, seeded and/or sodded when necessary to maintain safe ground cover.

This account is supplemented by a \$9 field use fee from participants. The table below shows amounts contributed from various activities during the past two years.

Activity	2005	2006
Adult Soccer	\$ 5,594	\$ 5,400
Adult Baseball	756	1,105
Adult Softball	5,500	5,600
Edina Baseball Association	18,184	16,100
EGAA Flag Football	2,216	2,096
Edina Youth Softball Association	1,847	3,831
Edina Girls Fast Pitch Softball	800	776
Edina Soccer Assoc. & Soccer Club	21,016	27,584
Edina Football Association	5,576	5,944
Edina Lacrosse Association	1,912	2,576
Miscellaneous Field Rentals	4,899	6,715
Total	\$ 68,300	\$ 77,727

General Turf Care - 1643:

The funds in this program provide for all city properties and general park maintenance. This includes the contracted spraying of weeds (dandelions) twice a year in areas that are in keeping with Edina's Turf Management Plan.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1642 - 1643	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
FIELD MAINTENANCE - 1642							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 181,668	\$ 189,659	\$ -	\$ -	\$ -	
	BENEFITS	38,532	39,590	-	-	-	
		220,200	229,249	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	5,204	5,201	5,929	5,929	6,107	
6180	CONTRACTED REPAIRS	4,114	3,250	1,726	1,726	1,778	
		9,318	8,451	7,655	7,655	7,885	
COMMODITIES:							
6406	GENERAL SUPPLIES	6,633	5,649	6,154	6,154	6,338	
6530	REPAIR PARTS	985	1,997	-	-	-	
6540	FERTILIZER	4,191	224	10,394	10,394	5,706	
6542	INFIELD MIXTURE	2,774	4,874	4,060	4,060	4,181	
6543	SOD & BLACK DIRT	4,699	1,973	-	-	-	
6544	LINE MARKING POWDER	9,480	11,792	6,059	6,059	11,241	
6546	WEED SPRAY	-	-	615	615	633	
6547	SEED	447	133	1,623	1,623	1,672	
		29,209	26,642	28,905	28,905	29,771	
TOTAL FIELD MAINTENANCE		\$ 258,727	\$ 264,342	\$ 36,560	\$ 36,560	\$ 37,656	
GENERAL TURF CARE - 1643							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 87,674	\$ 110,286	\$ -	\$ -	\$ -	
	BENEFITS	17,855	24,201	-	-	-	
		105,529	134,487	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	1,181	7,058	8,349	8,349	8,599	
6180	CONTRACTED REPAIRS	-	-	6,398	6,398	6,590	
6260	LICENSES AND PERMITS	220	-	245	245	252	
		1,401	7,058	14,992	14,992	15,441	
COMMODITIES:							
6406	GENERAL SUPPLIES	628	846	5,915	5,915	6,092	
6517	SAND, GRAVEL, & ROCK	-	-	1,353	1,353	1,393	
6530	REPAIR PARTS	1,394	1,637	-	-	-	
6540	FERTILIZER	4,961	9,388	12,521	12,521	12,897	
6543	SOD & BLACK DIRT	1,848	2,526	2,583	2,583	2,660	
6546	WEED SPRAY	8,383	6,562	7,099	7,099	7,312	
6547	SEED	1,044	1,432	6,304	6,304	6,493	
		18,258	22,391	35,775	35,775	36,847	
TOTAL GENERAL TURF CARE		\$ 125,188	\$ 163,936	\$ 50,767	\$ 50,767	\$ 52,288	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1644-1645
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SUMMARY OF PERFORMANCE MEASURES

Forestry - 1644:

These funds are used to administer a comprehensive park and boulevard forestry program plus removal of diseased trees on private properties. This account includes contracted tree removal and stump removal of all trees that are diseased (diseased trees on private properties are contracted for removal only when necessary). This account provides for maintenance of tree trimming on boulevard and park trees as well as contractual oak wilt disease identification, control and prevention program. All boulevard tree trimming and removal is assessed to the property owner.

Litter Removal - 1645:

These funds are used for maintenance and removal of all trash from 40 park areas on a daily basis in season or a weekly basis throughout the year. This also includes the purchase of trash containers.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1644 - 1645	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
FORESTRY - 1644							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 155,377	\$ 154,350	\$ -	\$ -	\$ -	
6011	OVERTIME	1,617	2,460	-	-	-	
6030	PENSIONS	7,869	8,650	-	-	-	
6034	SOCIAL SECURITY	12,071	12,164	-	-	-	
6040	FLEX PLAN	12,235	12,729	-	-	-	
6045	WORKERS COMPENSATION	2,957	3,164	-	-	-	
		192,126	193,517	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	16,595	4,579	16,614	16,614	17,112	
6104	CONTINUING EDUCATION	648	610	-	-	-	
6107	MILEAGE OR ALLOWANCE	3,694	4,016	2,334	2,334	2,404	
6180	CONTRACTED REPAIRS	-	450	13,660	13,660	14,070	
6182	TREE WASTE DISPOSAL	7,049	10,982	15,149	15,149	15,603	
		27,986	20,637	47,757	47,757	49,189	
COMMODITIES:							
6406	GENERAL SUPPLIES	361	231	2,164	2,164	2,229	
6541	PLANTING & TREES	10,312	7,871	9,739	9,739	10,031	
6543	SOD & BLACK DIRT	-	-	6,493	6,493	6,688	
6556	TOOLS	990	933	2,461	2,461	2,535	
		11,663	9,035	20,857	20,857	21,483	
TOTAL FORESTRY		\$ 231,775	\$ 223,189	\$ 68,614	\$ 68,614	\$ 70,672	
LITTER REMOVAL - 1645							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 17,879	\$ 18,950	\$ -	\$ -	\$ -	
6011	OVERTIME	-	-	-	-	-	
	BENEFITS	4,080	4,177	-	-	-	
		21,959	23,127	-	-	-	
CONTRACTUAL SERVICES:							
6182	RUBBISH REMOVAL	2,277	3,401	7,752	7,752	7,984	
COMMODITIES:							
6406	GENERAL SUPPLIES	6,185	6,865	8,860	8,860	9,126	
TOTAL LITTER REMOVAL		\$ 30,421	\$ 33,393	\$ 16,612	\$ 16,612	\$ 17,110	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1646
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SUMMARY OF PERFORMANCE MEASURES

Building Maintenance - 1646:

These funds are used for the maintenance, repair, and cleaning of 27 buildings in the park system. These funds are also used for the upkeep and new construction of 11 hockey rinks in the park system.

Buildings Maintained

- 1 . Arden Park Shelter
- 2 . Arneson Gazebo
- 3 . Arneson Greenhouse
- 4 . Arneson Historical House
- 5 . Braemar Complex
- 6 . Bredeson Comfort Station
- 7 . Cahill School Building
- 8 . Chowen Picnic Shelter
- 9 . Cornelia School Park Shelter
- 10 . Countryside Park Shelter
- 11 . Creek Valley Park Shelter
- 12 . Edina Senior Center
- 13 . Garden Comfort Station
- 14 . Grange Hall
- 15 . Highlands Park Shelter
- 16 . Lewis Park Shelter
- 17 . Normandale Park Shelter
- 18 . Pamela Park Shelter
- 19 . Rosland Park Picnic Shelter
- 20 . Rosland Park Comfort Station
- 21 . Strachauer Park Shelter
- 22 . Todd Park Shelter
- 23 . Wooddale Picnic Shelter
- 24 . Utley Park Restrooms
- 25 . Van Valkenburg Complex
- 26 . Walnut Ridge Park Shelter
- 27 . Weber Park Shelter

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1646	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
BUILDING MAINTENANCE - 1646							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 179,339	\$ 190,980	\$ -	\$ -	\$ -	
6011	OVERTIME	2,099	2,743	-	-	-	
6030	PENSIONS	9,729	11,358	-	-	-	
6034	SOCIAL SECURITY	13,770	14,831	-	-	-	
6040	FLEX PLAN	22,560	26,409	-	-	-	
6045	WORKERS COMPENSATION	3,431	4,134	-	-	-	
		230,928	250,455	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	2,842	11,304	14,708	14,708	15,149	
6180	CONTRACTED REPAIRS	10,555	4,417	6,631	6,631	6,829	
6185	LIGHT & POWER	60,848	68,850	74,606	74,606	76,844	
6186	HEAT	34,224	37,750	42,441	42,441	43,714	
6188	TELEPHONE	6,732	6,762	9,350	9,350	9,630	
6189	SEWER & WATER	586	624	1,576	1,576	1,623	
6201	LAUNDRY	11,112	9,994	13,270	13,270	13,668	
		126,899	139,701	162,582	162,582	167,457	
COMMODITIES:							
6406	GENERAL SUPPLIES	31,678	31,355	33,619	33,619	34,627	
6517	SAND, GRAVEL & ROCK	185	336	-	-	-	
6530	REPAIR PARTS	8,623	13,085	11,557	11,557	11,904	
6556	TOOLS	5,461	5,195	8,195	8,195	8,441	
6577	LUMBER	7,896	11,722	10,978	10,978	11,307	
6578	LAMPS & FIXTURES	1,809	5,887	3,677	3,677	3,787	
6610	SAFETY EQUIPMENT	5,174	5,596	5,549	5,549	5,715	
		60,826	73,176	73,575	73,575	75,781	
TOTAL BUILDING MAINTENANCE		\$ 418,653	\$ 463,332	\$ 236,157	\$ 236,157	\$ 243,238	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1647-1648
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SUMMARY OF PERFORMANCE MEASURES

Paths, Hard Surfaces, Hockey Rinks and Park Amenities Maintenance - 1647:

These funds are used for the maintenance of all hard surface areas within the park system. This includes the resurfacing of 26 tennis courts, resurfacing and maintaining 8 hard surface basketball courts, and maintenance and surfacing of 10 miles of walking and bicycling paths within the park system.

These funds are also used for the maintenance and replacement of 23 playground equipment sites, plus park lighting, picnic tables, bleachers, tables, chairs, park benches, signs and drinking fountains throughout Edina's 40 parks.

Skating Rink Maintenance - 1648:

These funds are used for flooding and maintaining an operation of 11 hockey rinks and 12 general skating areas. This account is supplemented by a \$9 per participant user fee.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1647 - 1650	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PATHS & HARD SURFACES - 1647							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 10,575	\$ 23,643	\$ -	\$ -	\$ -	
6011	OVERTIME	785	-	-	-	-	
6030	PENSIONS	621	1,355	-	-	-	
6034	SOCIAL SECURITY	875	1,808	-	-	-	
6040	FLEX PLAN	1,391	2,858	-	-	-	
6045	WORKERS COMPENSATION	211	410	-	-	-	
		14,458	30,074	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	78,552	48,327	104,527	104,527	257,663	
6180	CONTRACTED REPAIRS	1,300	12,985	-	-	-	
		79,852	61,312	104,527	104,527	257,663	
COMMODITIES:							
6406	GENERAL SUPPLIES	29,753	18,044	4,554	4,554	4,691	
6517	SAND, GRAVEL & ROCK	1,463	1,586	-	-	-	
6518	BLACKTOP	-	-	3,690	3,690	3,800	
6519	ROAD OIL	-	-	2,829	2,829	2,914	
6530	REPAIR PARTS	2,978	1,848	-	-	-	
		34,194	21,478	11,073	11,073	11,405	
TOTAL PATHS & HARD SURFACE MAINTENANCE		\$ 128,504	\$ 112,864	\$ 115,600	\$ 115,600	\$ 269,068	
SKATING RINK MAINT. - 1648							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 135,213	\$ 127,196	\$ -	\$ -	\$ -	
6011	OVERTIME	10,587	9,691	-	-	-	
6030	PENSIONS	7,809	8,102	-	-	-	
6034	SOCIAL SECURITY	11,191	10,383	-	-	-	
6040	FLEX PLAN	16,549	17,014	-	-	-	
6045	WORKERS COMPENSATION	2,584	3,245	-	-	-	
		183,933	175,631	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	3,645	1,874	-	-	-	
COMMODITIES:							
6406	GENERAL SUPPLIES	5,869	2,702	4,004	4,004	4,124	
6530	REPAIR PARTS	870	1,443	2,091	2,091	2,154	
		6,739	4,145	6,095	6,095	6,278	
TOTAL SKATING RINK MAINT.		\$ 194,317	\$ 181,650	\$ 6,095	\$ 6,095	\$ 6,278	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1650-1652
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SUMMARY OF PERFORMANCE MEASURES

Equipment - 1650:

This account provides funding for the replacement of existing Park Maintenance equipment and for the purchase of any new additional equipment needed for maintenance of all parks.

Weed Mowing - 1652:

These funds are used for the control and removal of noxious weeds located on park property as well as other city properties. It is also used to handle all city properties, public and private, that are not in compliance with our clear view and weed and noxious growth ordinances. The private properties are later assessed for reimbursement.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1650- 1652	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
EQUIPMENT - 1650							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 18,667	\$ 24,515	\$ -	\$ -	\$ -	
6030	PENSIONS	992	1,471	-	-	-	
6034	SOCIAL SECURITY	1,450	1,840	-	-	-	
6040	FLEX PLAN	2,642	3,547	-	-	-	
6045	WORKERS COMPENSATION	294	556	-	-	-	
		<u>24,045</u>	<u>31,929</u>	<u>-</u>	<u>-</u>	<u>-</u>	
EQUIPMENT:							
6710	REPLACEMENT	130,875	91,792	117,978	117,978	121,517	
TOTAL EQUIPMENT		<u>\$ 154,920</u>	<u>\$ 123,721</u>	<u>\$ 117,978</u>	<u>\$ 117,978</u>	<u>\$ 121,517</u>	
WEED MOWING - 1652							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 14,765	\$ 24,086	\$ -	\$ -	\$ -	
6011	OVERTIME	489	146	-	-	-	
6030	PENSIONS	206	210	-	-	-	
6034	SOCIAL SECURITY	1,172	1,842	-	-	-	
6040	FLEX PLAN	494	433	-	-	-	
6045	WORKERS COMPENSATION	325	220	-	-	-	
		<u>17,451</u>	<u>26,937</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTURAL SERVICES:							
6103	PROFESSIONAL SERVICES	524	1,278	-	-	-	
COMMODITIES:							
6546	WEED SPRAY	1,065	355	-	-	-	
TOTAL WEED MOWING		<u>\$ 19,040</u>	<u>\$ 28,570</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
TOTAL PARK MAINTENANCE		<u>\$ 2,165,506</u>	<u>\$ 2,227,509</u>	<u>\$ 2,427,464</u>	<u>\$ 2,427,464</u>	<u>\$ 2,688,544</u>	

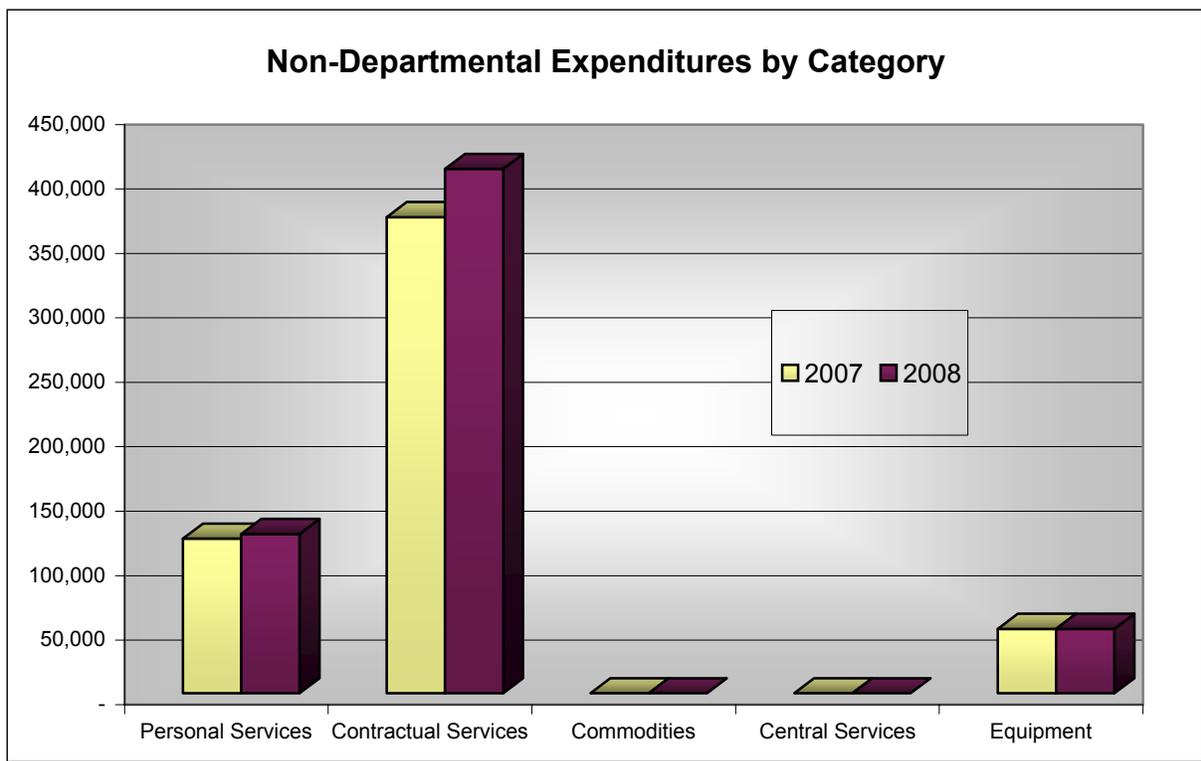
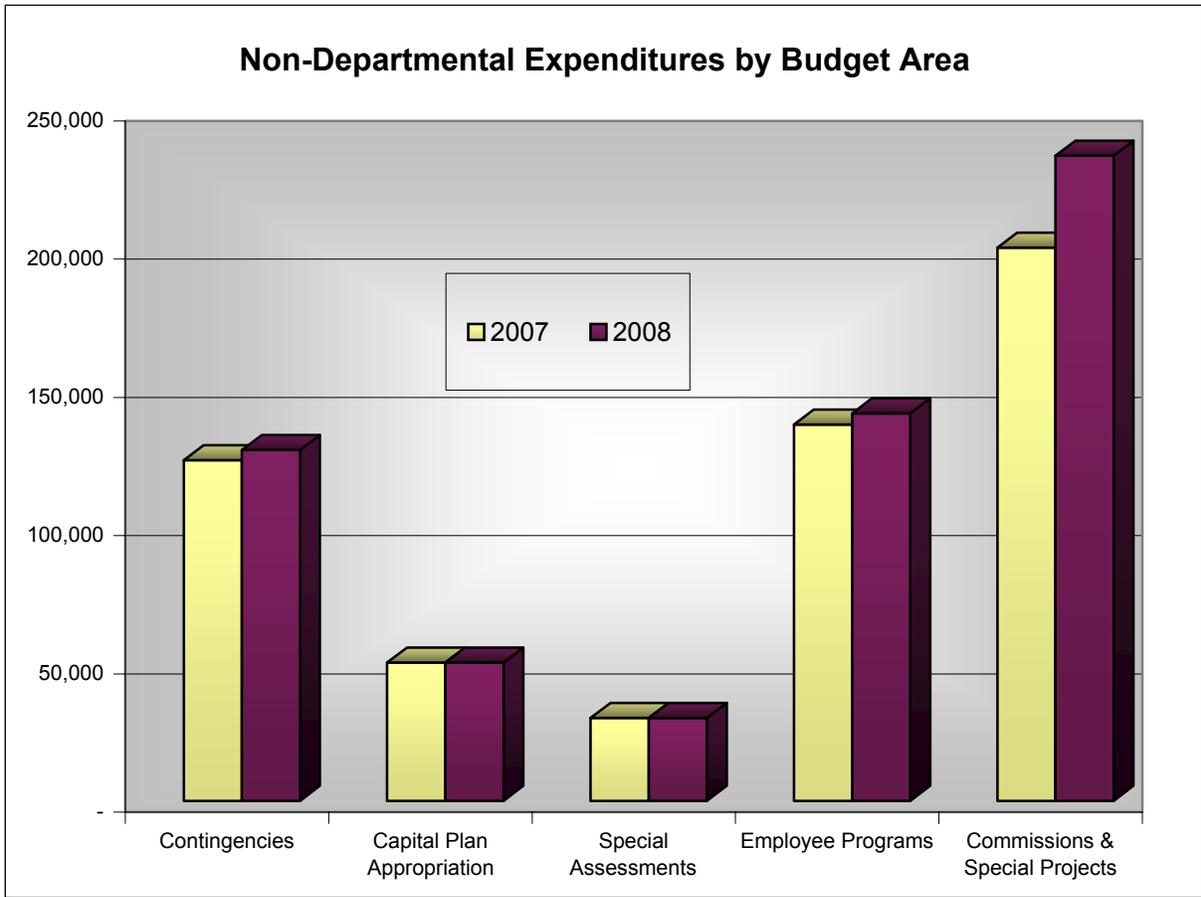
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Non-Departmental

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Non-Departmental Expenditure Overview



FUND: GENERAL	FUNCTION: NON-DEPARTMENTAL	AREA: CONTINGENCIES	PROGRAM: 1500
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SUMMARY OF PERFORMANCE MEASURES

Contingencies - 1500:

The contingencies budget provides for unbudgeted and unforeseen expenditures which may be authorized during the year. It also reduces the impact of unforeseen losses of revenue which may occur.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Contingencies Budget	\$ 123,200	\$ 126,900	3.00%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: CONTINGENCIES		PROGRAM: 1500	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 50,733	\$ 271,267	\$ 123,200	\$ 123,200	\$ 126,900	
COMMODITIES:							
6406	GENERAL SUPPLIES	3,181	268	-	-	-	
TOTAL CONTINGENCIES		<u>\$ 53,914</u>	<u>\$ 271,535</u>	<u>\$ 123,200</u>	<u>\$ 123,200</u>	<u>\$ 126,900</u>	

FUND: GENERAL	FUNCTION: NON-DEPARTMENTAL	AREA: CAPITAL PLAN APPROPRIATION	PROGRAM: 1502
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SUMMARY OF PERFORMANCE MEASURES

Capital Plan Appropriation - 1502:

This appropriation reflects the amount the operating budget contributes to the capital plan.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Capital Plan Budget	\$ 50,000	\$ 50,000	0.00%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: CAPITAL PLAN APPROPRIATION		PROGRAM: 1502
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED
				ESTIMATED	BUDGETED	
EQUIPMENT: 6711		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL CAPITAL PLAN APPROPRIATION		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

FUND: GENERAL	FUNCTION: NON-DEPARTMENTAL	AREA: SPECIAL ASSESSMENTS ON CITY PROPERTY	PROGRAM: 1503
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SUMMARY OF PERFORMANCE MEASURES

Special Assessments on City Property - 1503:

City owned properties are subject to special assessments for various improvement projects. This program provides funds to pay for these assessments. The budget also reflects the costs necessary to pay Hennepin County for mandated truth in taxation mailing.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Special Assessments Budget	\$ 30,000	\$ 30,000	0.00%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: SPECIAL ASSESSMENTS		PROGRAM: 1503	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
SPECIAL ASSESSMENTS:							
6915	SPECIAL ASSESSMENTS	\$ 24,719	\$ 23,056	\$ 30,000	\$ 30,000	\$ 30,000	
TOTAL SPECIAL ASSESSMENTS		<u>\$ 24,719</u>	<u>\$ 23,056</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	

FUND: GENERAL	FUNCTION: NON-DEPARTMENTAL	AREA: EMPLOYEE PROGRAMS	PROGRAM: 1513
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SUMMARY OF PERFORMANCE MEASURES

Employee Programs - 1513:

Employee Programs is made up of three expense items; Separation Benefits, which covers vacation and sick leave payouts for employees leaving the City, Employee Recognition, which covers various programs to honor dedicated employees, and Clothing Allowance, an allotment given to City Hall employees to purchase clothing with the City logo.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Employee Programs Budget	\$ 136,124	\$ 140,200	2.99%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: EMPLOYEE PROGRAMS		PROGRAM: 1513
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED
				ESTIMATED	BUDGETED	
PERSONAL SERVICES:						
6035	SEPARATION BENEFITS	\$ 168,062	\$ 68,884	\$ 120,000	\$ 120,000	\$ 123,600
CONTRACTUAL SERVICES:						
6103	EMPLOYEE RECOGNITION	8,426	9,069	7,725	7,725	7,950
6203	CLOTHING ALLOWANCE	899	2,135	3,399	3,399	3,500
6218	EMPLOYEE WELLNESS	-	-	5,000	5,000	5,150
		9,325	11,204	16,124	16,124	16,600
TOTAL EMPLOYEE PROGRAMS		<u>\$ 177,387</u>	<u>\$ 80,088</u>	<u>\$ 136,124</u>	<u>\$ 136,124</u>	<u>\$ 140,200</u>

FUND: GENERAL	FUNCTION: NON-DEPARTMENTAL	AREA: COMMISSIONS & SPECIAL PROJECTS	PROGRAM: 1504-1508
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SUMMARY OF PERFORMANCE MEASURES

Human Rights & Relations Commission - 1504:

The Human Rights & Relations Commission has 12 members and is an advisory body to the City Council in the areas of human rights, human needs and human relationships. The Commission meets monthly and submits to the City Council an annual proposed human services budget.

Suburban Rate Authority - 1506:

The Suburban Rate Authority is a joint powers organization that actively intervenes in matters affecting gas, electric, and telephone rates. The Suburban Rate Authority has also been active in matters concerning uniform gas and electric franchises, gas, electric and telephone rate regulation, right-of-way issues, and in legislation concerning the Public Utilities Commission.

Edina Resource Center - 1507:

In 2002, the City elected to withdraw from the Hennepin South Services Collaborative (HSSC) and establish a freestanding family services resource center. This resource center, named Edina Resource Center, is operated as part of the family services collaborative administered by the Edina Public Schools. This budget item constitutes the City's contribution to the operation of the Edina Resource Center.

Human Services Planning and Coordination - 1508:

With the withdrawal from HSSC, the City's contribution to the research, planning and coordination (RPC) function of HSSC has been eliminated. This budget item will be used by the City to undertake human service planning and coordination activities on an as-needed basis.

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1504 - 1508	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
HUMAN RIGHTS & RELATIONS COMMISSION - 1504							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 82,240	\$ 83,810	\$ 86,402	\$ 86,402	\$ 88,994	
6104	CONTINUING EDUCATION	-	-	250	250	250	
6105	DUES & SUBSCRIPTIONS	247	247	200	200	200	
6136	CHEMICAL HEALTH	-	-	500	500	500	
6218	EDUCATION PROGRAM	664	321	800	800	800	
		<u>83,151</u>	<u>84,378</u>	<u>88,152</u>	<u>88,152</u>	<u>90,744</u>	
TOTAL HUMAN RIGHTS & RELATIONS COMMISSION		<u>\$ 83,151</u>	<u>\$ 84,378</u>	<u>\$ 88,152</u>	<u>\$ 88,152</u>	<u>\$ 90,744</u>	
SUBURBAN RATE AUTHORITY - 1506							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 3,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
TOTAL SUBURBAN RATE AUTHORITY		<u>\$ 3,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	
EDINA RESOURCE CENTER - 1507							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 33,372	\$ 34,040	\$ 35,061	\$ 35,061	\$ 36,113	
TOTAL EDINA RESOURCE CENTER		<u>\$ 33,372</u>	<u>\$ 34,040</u>	<u>\$ 35,061</u>	<u>\$ 35,061</u>	<u>\$ 36,113</u>	
HUMAN SERVICES PLANNING & COORDINATION - 1508							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 45,756	\$ 28,287	\$ 11,641	\$ 11,641	\$ 23,886	
TOTAL HUMAN SERVICES PLANNING & COORDINATION		<u>\$ 45,756</u>	<u>\$ 28,287</u>	<u>\$ 11,641</u>	<u>\$ 11,641</u>	<u>\$ 23,886</u>	

FUND: GENERAL	FUNCTION: NON-DEPARTMENTAL	AREA: COMMISSIONS & SPECIAL PROJECTS	PROGRAM: 1509-1516
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SUMMARY OF PERFORMANCE MEASURES

Deer Control Program - 1509:

This program was authorized by the Council to reduce the City's deer population.

Records Management Program - 1511:

This includes doing an inventory and setting up a database in order to meet state data practice laws.

Dial-a-Ride Program - 1514:

The Edina Dial-a-Ride program provides a low cost transit alternative to Edina residents, principally senior citizens, who require transportation to the Senior Center, medical appointments, shopping and so forth. The program began in February 2001 and provides approximately 4,200 passenger rides annually. Continued Metropolitan Council funding plus fare box revenues will fund about 50 percent of the program. The proposed budgeted amount constitutes the "local share" to continue the program.

Public Artscape - 1515:

Funding for the Public Arts Program was a one-time appropriation in 2005, and therefore is discontinued for the 2006-2008 budgets.

Historical Society - 1516:

Beginning in 2008, the City will provide a stipend to the Historical Society to support their staffing and programs.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Commissions & Special Projects	\$ 200,104	\$ 233,343	16.61%

FUND: GENERAL		FUNCTION: NON-DEPARTMENTAL		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1509 - 1516	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
DEER CONTROL PROGRAM - 1509							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 6,625	\$ 13,078	\$ 9,750	\$ 9,750	\$ 10,000	
COMMODITIES:							
6406	GENERAL SUPPLIES	174	-	-	-	-	
TOTAL DEER CONTROL		\$ 6,799	\$ 13,078	\$ 9,750	\$ 9,750	\$ 10,000	
RECORDS MANAGEMENT - 1511							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 27,810	\$ 27,810	\$ 28,600	
TOTAL RECORDS MANAGEMENT		\$ -	\$ -	\$ 27,810	\$ 27,810	\$ 28,600	
DIAL A RIDE - 1514							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 15,231	\$ 15,434	\$ 23,690	\$ 23,690	\$ 30,000	
TOTAL DIAL A RIDE		\$ 15,231	\$ 15,434	\$ 23,690	\$ 23,690	\$ 30,000	
PUBLIC ARTSCAPE - 1515							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 3,736	\$ 16,765	\$ -	\$ -	\$ -	
TOTAL PUBLIC ARTS PROGRAM		\$ 3,736	\$ 16,765	\$ -	\$ -	\$ -	
HISTORICAL SOCIETY - 1516							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 10,000	
TOTAL PUBLIC ARTS PROGRAM		\$ -	\$ -	\$ -	\$ -	\$ 10,000	
TOTAL COMMISSIONS & SPECIAL PROJECTS		\$ 191,045	\$ 195,982	\$ 200,104	\$ 200,104	\$ 233,343	

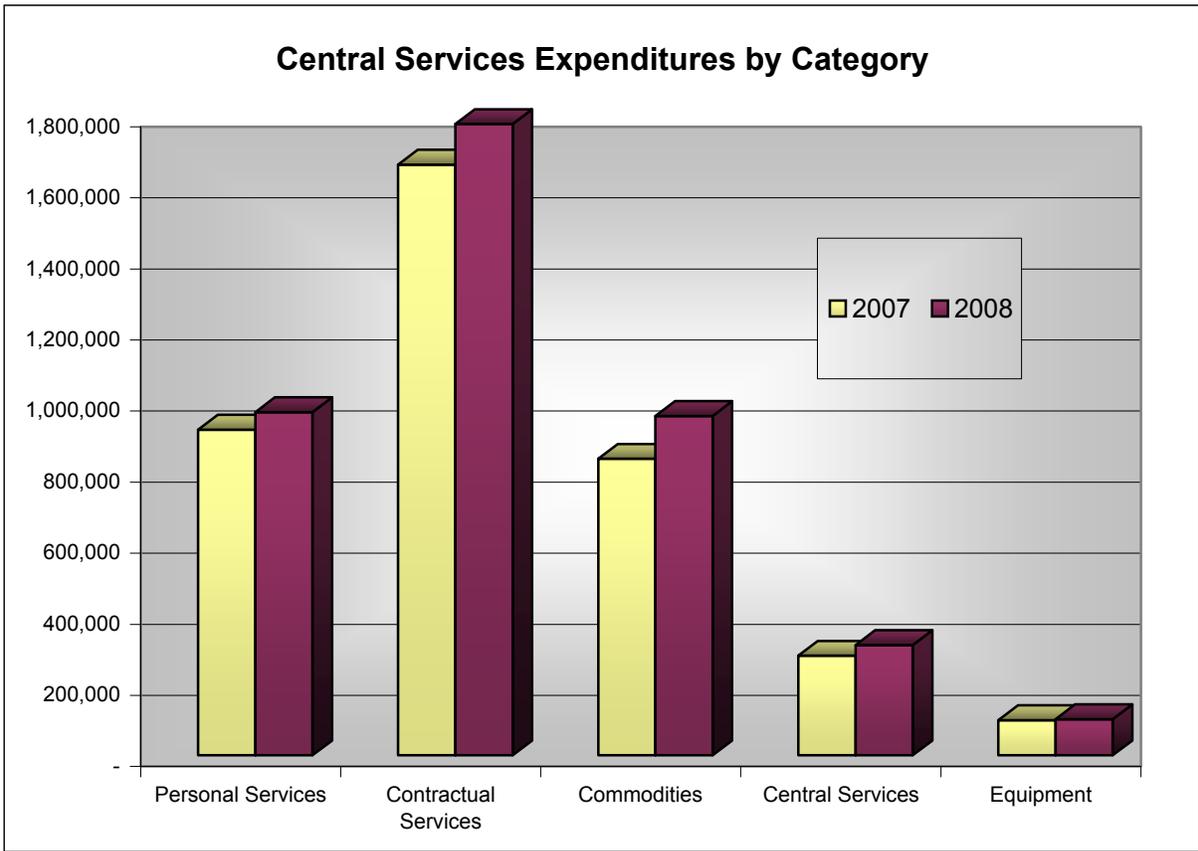
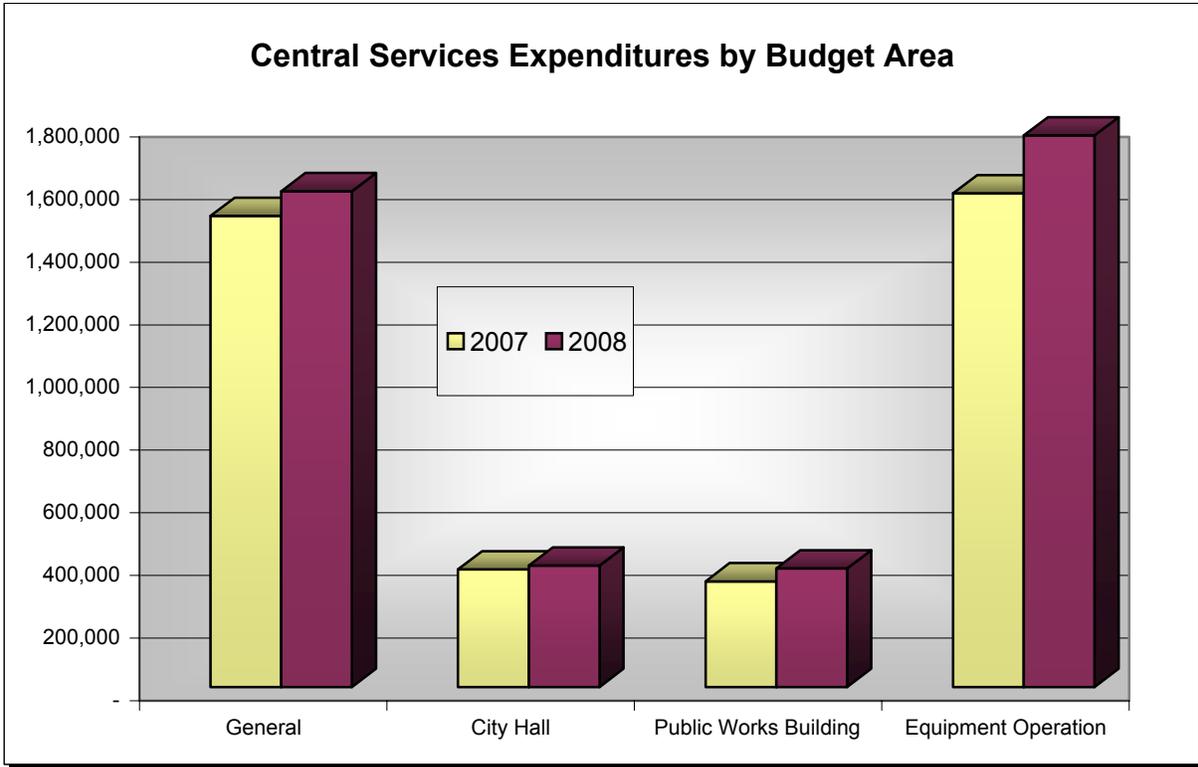
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Central Services

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Central Services Expenditure Overview



FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: GENERAL	PROGRAM: 1550 & 1554
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SUMMARY OF PERFORMANCE MEASURES

General - 1550 & 1554:

Personal services consist of 3 full-time employees.

Central Services General include expenses which are charged back to all operating areas of the City. It includes: Liability/Property Insurance, the City's IT staff, shared hardware and software costs, telephone line costs, postage costs, and other miscellaneous costs. These costs are allocated based on departmental usage or number of employees in each department. Approximately one third of this budget is allocated to our enterprise funds and is not tax supported.

Explanation of Change:

- Liability and other insurance budget increased by \$50,000 to catch up to actual expenditures.
- IT continuing education costs increased due to the addition of 1 new IT position in 2007.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Central Services General	\$ 1,504,200	\$ 1,582,896	5.23%

Distribution

Allocated to General Fund:			Allocated to other funds:		
	Annual	Monthly		Annual	Monthly
Mayor & Council	\$ 14,496	\$ 1,208	City Hall	\$ 9,996	\$ 833
Administration	52,836	4,403	Public Works Building	9,960	830
Planning	34,164	2,847	Equipment Operation	24,564	2,047
Finance	43,776	3,648	Art Center	30,276	2,523
Elections	16,536	1,378	Pool	19,608	1,634
Assessing	47,028	3,919	Golf Fund:		
Public Works:			Golf Courses	75,936	6,328
Administration	17,880	1,490	Golf Dome	6,000	500
Engineering	75,516	6,293	Arena	29,316	2,443
Maintenance	124,212	10,351	Edin/Cent	51,108	4,259
Police	264,240	22,020	Utilities	137,016	11,418
Animal Control	4,956	413	50th Assessment Dist.	2,928	244
Fire	142,476	11,873	50th Street - Liquor	39,648	3,304
Health	22,212	1,851	York - Liquor	49,320	4,110
Inspections	48,360	4,030	Vernon - Liquor	48,840	4,070
Parks:			Recycling	13,920	1,160
Administration	52,464	4,372	Communications	25,308	2,109
Maintenance	48,000	4,000		<u>573,744</u>	<u>47,812</u>
	<u>\$ 1,009,152</u>	<u>\$ 84,096</u>	Total	<u>\$ 1,582,896</u>	<u>\$ 131,908</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: GENERAL		PROGRAM: 1550 & 1554	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
GENERAL - 1550:							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 51,915	\$ 24,714	\$ 20,000	\$ 20,000	\$ 20,600	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	2,049	135,438	7,210	7,210	7,425	
6104	TRAINING	750	537	-	-	-	
6121	PERSONNEL	43,727	48,605	41,200	41,200	42,435	
6151	EQUIPMENT RENTAL	10,797	10,764	12,360	12,360	12,730	
6155	BANK SERVICE CHARGES	30,748	22,787	40,685	40,685	41,905	
6188	TELEPHONE	64,284	72,136	85,490	85,490	88,055	
6200	INSURANCE	731,879	677,665	700,237	700,237	750,019	
6230	SERVICE CONTR. - EQUIP.	4,440	5,262	6,180	6,180	6,365	
6235	POSTAGE	37,025	46,503	47,380	47,380	48,800	
		925,699	1,019,697	940,742	940,742	997,734	
COMMODITIES:							
6406	GENERAL SUPPLIES	30,317	34,896	42,230	42,230	43,497	
6575	PRINTING	1,044	1,037	-	-	-	
		31,361	35,933	42,230	42,230	43,497	
EQUIPMENT:							
6710	REPLACEMENT	5,721	235	12,919	12,919	13,307	
TOTAL GENERAL		\$ 1,014,696	\$ 1,080,579	\$ 1,015,891	\$ 1,015,891	\$ 1,075,138	
GENERAL IT - 1554:							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 147,208	\$ 129,461	\$ 217,777	\$ 217,777	\$ 224,110	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	27,992	34,359	58,607	58,607	60,365	
6104	COMPUTER TRAINING	11,746	609	12,360	12,360	17,731	
6107	MILEAGE	2,601	2,246	2,575	2,575	2,652	
6160	COMPUTER SOFTWARE	104,332	101,078	112,600	112,600	115,978	
6230	SERVICE CONTR. - EQUIP.	18,099	33,084	25,956	25,956	26,735	
		164,770	171,376	212,098	212,098	223,461	
COMMODITIES:							
6406	GENERAL SUPPLIES	6,829	10,507	6,695	6,695	6,896	
EQUIPMENT:							
6710	REPLACEMENT	-	16,772	51,739	51,739	53,291	
TOTAL GENERAL - IT		\$ 318,807	\$ 328,116	\$ 488,309	\$ 488,309	\$ 507,758	
TOTAL GENERAL CENTRAL SERVICES		\$ 1,333,503	\$ 1,408,695	\$ 1,504,200	\$ 1,504,200	\$ 1,582,896	

FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: CITY HALL	PROGRAM: 1551
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SUMMARY OF PERFORMANCE MEASURES

City Hall - 1551:

Personal services consist of 1 full time employee, public works help, park maintenance help, and part time help.

This program provides for the operation and maintenance of the City Hall. Operating costs are allocated to departments on the basis of space occupied.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total City Hall Budget	\$ 375,048	\$ 387,420	3.30%

Distribution

Allocation to Operating Departments	Annual	Monthly
Mayor & Council	\$ 16,860	\$ 1,405
Administration	19,680	1,640
Planning	15,240	1,270
Finance	15,252	1,271
Assessing	17,412	1,451
Public Works:		
Administration	6,852	571
Engineering	20,556	1,713
Police	218,712	18,226
Health	9,660	805
Inspections	21,876	1,823
Parks	17,844	1,487
Utilities	5,076	423
Communications	2,400	200
	<u>2,400</u>	<u>200</u>
Total	<u>\$ 387,420</u>	<u>\$ 32,285</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: CITY HALL		PROGRAM: 1551	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 75,964	\$ 72,771	\$ 62,921	\$ 62,921	\$ 65,957	
6011	OVERTIME	7,202	4,951	7,200	7,200	7,500	
6030	PENSIONS	4,528	4,529	4,383	4,383	4,775	
6034	SOCIAL SECURITY	6,066	5,602	5,364	5,364	5,619	
6040	FLEX PLAN	11,622	12,291	11,960	11,960	12,388	
6045	WORKERS COMPENSATION	2,127	2,395	2,364	2,364	2,758	
		<u>107,509</u>	<u>102,539</u>	<u>94,192</u>	<u>94,192</u>	<u>98,997</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	46,285	62,470	44,267	44,267	45,595	
6180	CONTRACTED REPAIR	11,133	16,081	18,025	18,025	18,565	
6182	RUBBISH SERVICE	2,238	2,195	3,090	3,090	3,185	
6185	LIGHT & POWER	85,382	87,056	92,250	92,250	95,020	
6186	HEAT	58,326	60,495	65,320	65,320	67,280	
6189	SEWER & WATER	2,371	2,905	2,060	2,060	2,120	
6201	LAUNDRY	5,596	5,652	6,180	6,180	6,365	
		<u>211,331</u>	<u>236,854</u>	<u>231,192</u>	<u>231,192</u>	<u>238,130</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	17,504	9,856	18,540	18,540	19,095	
6511	CLEANING SUPPLIES	7,201	2,797	8,240	8,240	8,490	
6512	PAPER SUPPLIES	963	4,784	3,090	3,090	3,162	
6530	REPAIR PARTS	7,601	5,253	9,270	9,270	9,550	
		<u>33,269</u>	<u>22,690</u>	<u>39,140</u>	<u>39,140</u>	<u>40,297</u>	
CENTRAL SERVICES:							
6803	GENERAL	6,543	10,602	10,524	10,524	9,996	
TOTAL CITY HALL							
		<u>\$ 358,652</u>	<u>\$ 372,685</u>	<u>\$ 375,048</u>	<u>\$ 375,048</u>	<u>\$ 387,420</u>	

FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: PUBLIC WORKS BUILDING	PROGRAM: 1552
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SUMMARY OF PERFORMANCE MEASURES

Public Works Building - 1552:

Personal services consist of 1 full time employee and public works help.

The function of the public works building is to provide a shelter for equipment maintenance operations and provide stockroom and office facilities for public works personnel. A large part of this account is directed towards rubbish hauling, light and power, heat and fuel oil, and repair parts for the building.

Explanation of Change:

- \$25,000 was added for increased heat and fuel costs.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Public Works Building Budget	\$ 337,272	\$ 378,444	12.21%

Distribution

Allocation to Operating Departments	Annual	Monthly
Public Works	\$ 48,180	\$ 4,015
Parks	36,024	3,002
Equipment Operation	265,740	22,145
Utilities	<u>28,500</u>	<u>2,375</u>
Total	<u>\$ 378,444</u>	<u>\$ 31,537</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: PUBLIC WORKS BUILDING		PROGRAM: 1552	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 69,415	\$ 71,579	\$ 74,327	\$ 74,327	\$ 78,565	
6011	OVERTIME	1,199	788	-	-	2,900	
6030	PENSIONS	3,653	4,079	4,645	4,645	5,295	
6034	SOCIAL SECURITY	5,579	5,381	5,686	5,686	6,233	
6040	FLEX PLAN	8,862	10,214	13,621	13,621	14,073	
6045	WORKERS COMPENSATION	1,808	2,036	2,777	2,777	3,470	
		<u>90,516</u>	<u>94,077</u>	<u>101,056</u>	<u>101,056</u>	<u>110,536</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	4,659	1,557	2,060	2,060	2,100	
6182	RUBBISH SERVICE	3,678	4,561	4,600	4,600	4,800	
6185	LIGHT & POWER	44,787	48,506	46,400	46,400	48,350	
6186	HEAT & FUEL OIL	74,328	74,444	92,400	92,400	120,180	
6189	SEWER & WATER	5,107	4,926	4,400	4,400	4,500	
		<u>132,559</u>	<u>133,994</u>	<u>149,860</u>	<u>149,860</u>	<u>179,930</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	28,860	29,373	21,008	21,008	21,600	
6511	CLEANING SUPPLIES	18,269	17,734	14,400	14,400	14,800	
6530	REPAIR PARTS	32,841	25,607	29,800	29,800	30,700	
		<u>79,970</u>	<u>72,714</u>	<u>65,208</u>	<u>65,208</u>	<u>67,100</u>	
CENTRAL SERVICES:							
6803	GENERAL	4,540	10,640	10,548	10,548	9,960	
EQUIPMENT:							
6710	REPLACEMENT	7,295	16,133	10,600	10,600	10,918	
TOTAL PUBLIC WORKS BUILDING							
		<u>\$ 314,880</u>	<u>\$ 327,558</u>	<u>\$ 337,272</u>	<u>\$ 337,272</u>	<u>\$ 378,444</u>	

FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: EQUIPMENT OPERATION	PROGRAM: 1553
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SUMMARY OF PERFORMANCE MEASURES

Equipment Operation - 1553:

This account provides for the operation and maintenance of all City vehicles. A large part of the operation costs are attributed to the purchase of fuel for City equipment. The shop supervisor and five mechanics plus a ½ position assigned to inventory control are the personnel responsible for the City's 46 cars, 102 trucks, plow trucks, pickups and vans, 140 off-road vehicles, 6 trailers, and miscellaneous equipment. One-half position is assigned to inventory control. Additionally, the public works shop is responsible for all maintenance of equipment and power tools. Costs of equipment operation are charged to operating departments and other funds on the basis of use.

Explanation of Change:

- \$100,000 was added for equipment operation.

	<u>2007</u>	<u>2008</u>	<u>%</u>
Total Equipment Operation Budget	\$ 1,576,284	\$ 1,761,132	11.73%

Distribution

Allocated to General Fund:

	Annual	Monthly
Administration	\$ 1,764	\$ 147
Assessing	4,932	411
Public Works:		
Engineering	22,896	1,908
Supervision	23,076	1,923
Maintenance	654,264	54,522
Police	437,640	36,470
Animal Control	4,404	367
Fire	176,112	14,676
Health	3,168	264
Inspections	19,368	1,614
Park Maintenance	<u>246,204</u>	<u>20,517</u>
	\$ 1,593,828	\$ 132,819

Allocated to other funds:

	Annual	Monthly
Pool	\$ 2,640	\$ 220
Golf Course	4,056	338
Edinborough/Cent. Lake	14,088	1,174
Utilities	146,172	12,181
York - Liquor	348	29
	<u>167,304</u>	<u>13,942</u>
Total	<u>\$ 1,761,132</u>	<u>\$ 146,761</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: EQUIPMENT OPERATION		PROGRAM: 1553
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2005 ACTUAL	2006 ACTUAL	2007		2008 ADOPTED
				ESTIMATED	BUDGETED	
PERSONAL SERVICES:						
6010	PAYROLL	\$ 330,478	\$ 337,356	\$ 362,914	\$ 362,914	\$ 382,003
6011	OVERTIME	4,130	1,589	3,400	3,400	3,500
6030	PENSIONS	17,746	20,160	22,895	22,895	25,058
6034	SOCIAL SECURITY	24,748	26,047	28,023	28,023	29,491
6040	FLEX PLAN	38,108	40,173	54,600	54,600	56,550
6045	WORKERS COMPENSATION	9,591	11,112	11,518	11,518	15,149
		424,801	436,437	483,350	483,350	511,751
CONTRACTUAL SERVICES:						
6103	PROFESSIONAL SERVICES	1,349	3,606	3,100	3,100	4,000
6160	DATA PROCESSING	2,027	1,500	2,800	2,800	2,300
6180	CONTRACTED REPAIRS	49,928	77,173	82,000	82,000	88,900
6188	TELEPHONE	432	158	450	450	450
6201	LAUNDRY	7,159	7,859	7,600	7,600	7,900
6237	RADIO SERVICE	6,568	6,006	6,000	6,000	6,200
6238	CAR WASHES	5,625	7,585	6,600	6,600	6,800
6260	LICENSE FEES & PERMITS	13,529	21,678	20,000	20,000	20,600
		86,617	125,565	128,550	128,550	137,150
COMMODITIES:						
6406	GENERAL SUPPLIES	22,627	20,034	22,706	22,706	23,400
6530	REPAIR PARTS	231,957	216,257	216,300	216,300	252,000
6556	REPLACEMENT OF TOOLS	5,950	9,626	9,700	9,700	10,000
6580	WELDING SUPPLIES	3,744	1,468	4,000	4,000	4,200
6581	GAS & FUEL OIL	338,379	356,368	324,000	324,000	362,743
6583	TIRES & TUBES	31,808	37,857	34,500	34,500	42,000
6584	LUBRICANTS	19,178	19,763	25,000	25,000	30,000
6585	ACCESSORIES	6,399	46,295	40,200	40,200	68,000
6610	SAFETY EQUIPMENT	4,594	3,123	5,000	5,000	5,080
		664,636	710,791	681,406	681,406	797,423
CENTRAL SERVICES:						
6803	GENERAL	18,212	20,377	22,368	22,368	24,564
6806	PUBLIC WORKS BUILDING	221,106	230,006	236,820	236,820	265,740
		239,318	250,383	259,188	259,188	290,304
EQUIPMENT:						
6710	REPLACEMENT	14,308	4,521	23,790	23,790	24,504
TOTAL EQUIPMENT OPERATION		\$ 1,429,680	\$ 1,527,697	\$ 1,576,284	\$ 1,576,284	\$ 1,761,132