

City of Edina, Minnesota
2010 Budget



CITY OF EDINA, MINNESOTA



2010 BUDGET

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CITY OF EDINA, MINNESOTA

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CITY OF EDINA, MINNESOTA

CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

Presented herewith is the adopted 2010 City of Edina budget.

Preparation of the 2010 budget began in summer 2009 with staff-prepared forecasts, which were presented to the Council during the budget planning workshop July 7, 2009. Based on Council guidelines established during the budget planning workshop, staff prepared a recommended maximum levy for Council consideration.

Council passed a resolution at the September 1, 2009, meeting to set the preliminary levy, which was then certified to Hennepin County. The County used the certification information to mail parcel-specific notices to property owners. A public hearing on the budget was held on December 1, 2009.

The Council passed a resolution approving the final budget and tax levy on December 15, 2009. The final tax levy must be equal to or less than the preliminary levy certified to the County.

The budget format is essentially the same as in previous years, with the exception of the Equipment Replacement Program, which is now accounted for in the Construction Fund. The operating budget now groups expenditures in the following basic categories:

- Personal Services (wages, benefits, payroll taxes)
- Contractual Services
- Commodities
- Central Services

For comparative purposes, actual expenditures for the prior two years and the budget for last year are shown (modified slightly to exclude the Equipment Replacement Program in all years for more accurate comparisons). Also included is a narrative description of departmental functions.

LOCAL ECONOMY

The State of Minnesota released an economic forecast in February 2009 that projects a budget surplus for the state for the FY 2008-2009 biennium of \$236 million and a deficit of \$4.6 billion for the FY 2010-2011 biennium. Previously, there had been a deficit for the 2008-2009 biennium, but in December 2008, the Governor acted to eliminate the projected deficit by drawing down the state's budget reserve and unallotting \$271 million.



CITY OF EDINA, MINNESOTA

CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

The City of Edina had some exposure to unallotment through the Market Value Homestead Credit (MVHC). Approximately \$235,000 was lost in 2009 and another \$240,000 is expected to be cut in 2010. These amounts represent 100% of the MVHC the City was scheduled to receive. The City receives no Local Government Aid (LGA), which was the other target of unallotment.

Minnesota has lagged slightly behind the US economy in per capita GDP and per capita personal income growth since 2005. Employment also has grown more slowly in Minnesota and our unemployment rate appears to have shifted from its historical pattern of being well below the US rate to a new pattern more closely tied to the national rate.

The City of Edina is also experiencing some effects of the economic downturn. Building permit activity has dropped significantly from 2006 highs. Since the City is fully developed, permit revenue comes from a diverse mix of commercial, retail and residential redevelopment. The City has several large commercial projects in queue that are currently on hold. The City doesn't have any of the large new housing developments that seem to be causing problems for some other cities.

The City's budget is under pressure from the sputtering economy in a variety of other ways. Foreclosures have risen but are still very low and unemployment continues to be manageable. The City collected 97% of our property tax levy in the first half of 2009, which is a large decrease from our historical rate of well over 99%. In addition, low interest rates are resulting in lower than expected investment income.

Despite these economic pressures, the City's 2010 budget avoids layoffs and keeps the general fund levy increase within the state-mandated levy limit. To accomplish these goals, some services will be reduced.

RECAP OF LEGISLATIVE CHANGES

The 2008 legislature enacted significant changes to property tax laws in the form of levy limits. The City levy is limited to an increase of the lesser of 3.9% or the Implicit Price Deflator (IPD) from our prior-year levy, with many other exceptions and special levies. The IPD for the 2010 levy is 0.83%, but adding back half of our household growth as well as half of our commercial and industrial new construction raise Edina's levy limit slightly.

The levy limits also allow a variety of special levies, including debt levies, PERA rate increases, public safety salary increases, and many others. This budget uses the debt special levies for equipment certificates and the new public works facility debt. This budget also uses a special levy for the unallotted 2009 MVHC.



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CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

GENERAL FUND FINANCIAL ANALYSIS

The City is striving to stabilize taxes despite changes in the economic or legislative environment through a combination of conservative budgeting, long-term planning and strong financial policies.

The City ended fiscal year 2008 with adequate fund balance in the general fund, including 45% of next year's budgeted tax revenue designated for cash flow, which is the maximum allowed under the City's fund balance policy. In addition, the City had \$692,836 unreserved and undesignated fund balance in the general fund.

Revenues are projected to be under budget in 2009 for the first time in recent history. Tax receipts, building permits and investment income are all expected to be well short of budget for the year. Even though the City has made several mid-year adjustments to our spending, they are not likely to make up for all the revenue losses. It is possible that there will be no unreserved and undesignated fund balance left in the general fund by the end of 2009.

Edina maintains its AAA rating from Standard & Poor's and Aaa rating from Moody's. Additionally, Standard & Poor's gives the City a Financial Management Assessment of "Strong". These ratings are primarily based on the City's tax base, conservative financial practices, and moderate debt profile. Such ratings put Edina in good company as very few Cities achieve this rating level, which allows the City to borrow at attractive interest rates.

BUDGET SUMMARY

The 2010 budget maintains most current service levels despite the conflicting pressures of rising costs, decreasing non-tax revenues, and levy limits.

Personnel costs remain the largest component of General fund expenditures, accounting for about 70% of our general fund budget. This amount includes health insurance benefits, which are budgeted to increase 2.8% in 2010 due to a \$25 per month increase in the employer paid portion of the premium. Total premium costs are expected to increase between 15-16%, with the remainder of the increase passed on to employees. Employees also will not receive a cost-of-living wage increase for 2010. In addition, employees will be asked to take unpaid leave during the year. This unpaid leave may result in service reductions and/or facility closures. There are no new full-time positions included in the 2010 general fund budget and a number of open positions will not be filled.

The equipment replacement program has moved from the General fund to the Construction fund for the 2010 budget. The part of the tax levy intended to finance



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CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

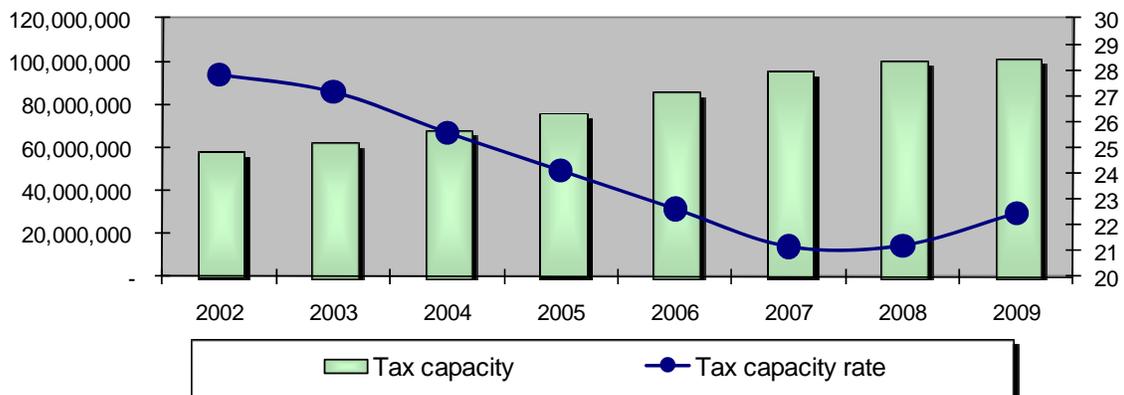
the equipment replacement program will now be deposited directly into the Construction fund, with no other substantial changes to the program.

PROPERTY TAXES

The 2010 combined General fund and Construction fund levy is \$21,677,966, a 2.2% increase from 2009, and the total tax capacity levy increase will be 5.7%. The difference is due to new debt that will be issued for the public works facility and for equipment certificates.

Under Minnesota's property tax system, a property's tax capacity is determined by multiplying the assessed market value of the property by the appropriate classification rate (i.e., residential, commercial, etc.). Local levies are then expressed as a percentage of tax capacity. The City of Edina's tax capacity rate had been decreasing until 2007. A combination of softening market values, levy increases and MVHC loss has resulted in increasing rates since then.

Tax Capacity & Tax Capacity Rate



Edina's tax capacity rate is lower than most comparable cities. In a 2009 survey of 8 large suburban Hennepin County cities that surround Edina, our tax capacity rate of 22.447 was the lowest, and notably lower than the 35.886 average of the other 8 cities.

CONCLUSION

This budget represents the City's primary means of allocating resources to provide services in pursuit of our vision, which is to be the preeminent place for living, learning, raising families and doing business.



CITY OF EDINA, MINNESOTA

FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

PURPOSE

The City of Edina has a responsibility to provide quality services to its residents, and considers it important to do so in a fiscally responsible fashion designed to keep services and taxes as consistent as possible over time. These financial management policies are meant to serve as the framework upon which consistent operations may be built and sustained.

OPERATING BUDGET POLICIES

Scope. The City considers our operating budget to consist solely of the General Fund. The City also reports levy and expenditure amounts for our Debt Service Fund and Construction Fund, but these levies and expenditures are usually related to capital spending decisions and are therefore excluded from this operating budget policy.

Accounting. The General Fund uses the modified accrual basis of accounting for budgeting and reporting purposes. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a liability is incurred, as under accrual accounting, however, expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

Stakeholder Input. The annual budget process is intended to weigh all competing requests for City resources within expected fiscal constraints. Requests for new programs made outside the annual budget process are discouraged. The City will provide ample time and opportunity for public input into its budget process every year.

Balanced Budget Adoption. The operating budget for the City will be balanced. The City will not use internal or external short-term borrowing, asset sales, or one-time accounting changes to balance the operating budget. The balanced budget will include a reasonable annual appropriation for contingencies.

Budgetary Controls. The legal level of budgetary control is at the department level within the General Fund even though budgetary data is presented at lower levels (personal services, contractual services, commodities, and central services). Expenditures may not legally exceed appropriations by department unless offset by increases in revenues. All unencumbered appropriations lapse at year-end.



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

The City Manager may approve budgetary transfers. The City Council may approve supplemental appropriations.

Monitoring. Department Directors are responsible for administration of their respective department budgets. Such responsibility includes reviewing monthly financial reports to detect errors and assess progress, staying within budget authorization, and submitting requests for budget adjustments, when required.

REVENUE POLICIES

Policies. The City will endeavor to maintain a diversified and stable revenue system to shelter programs and services from short-term fluctuations in any single revenue source.

Property Taxes. It is beneficial for residents and for the City to keep tax rates low and consistent from year to year. The City will strive to proactively avoid large increases in the operating budget levy.

Fees and Charges. The City shall establish user charges and fees for General Fund program activities at a level related to the full cost of providing the services. Components of the user charges shall include direct and indirect costs of providing the service. The City will also consider policy objectives and market rates when setting fees.

Transfers. Transfers should not be used as a revenue source to balance the operating budget except for the annual transfer from our liquor operations.

Investment Income. The City will reasonably budget for investment revenue in our operating budget based on the conservative investment strategy outlined in our investment policy (under separate cover).



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

FUND BALANCE POLICIES

Definitions. The term *fund balance* describes the net assets of the City's General Fund calculated in accordance with generally accepted accounting principles (GAAP). GAAP further divides fund balance into three categories; *reserved* fund balance, *unreserved designated* fund balance, and *unreserved undesignated* fund balance. Reserved fund balance is used to isolate the portion of fund balance not available for appropriation. Unreserved designated fund balance represents management's intended use of resources, or self-imposed limitations on the use of otherwise available resources.

Policies. At the end of each fiscal year, the City will maintain reserved fund balance equal to the amounts required by GAAP for a variety of purposes, including but not limited to; encumbrances, assets restricted by enabling legislation, prepaid expenditures, and advances to other funds.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Park Dedication as calculated by the previous years' balance plus park dedication fees received during the year and less expenditures of park dedication funds during the year.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Investments as calculated by the difference between market value and amortized value of investments held by the City at year-end.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Compensated Absences of 40% of the actual full-accrual General Fund liability for compensated absences.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Cash Flow in a range equal to 42-47% of the subsequent year's budgeted tax revenue. In the event that amounts designated for cash flow fall above or below the desired range, the Finance Director shall report such amounts to the City Council as soon as practicable after the end of the fiscal year. Should the actual amount designated for Cash Flow fall below the desired range, the City shall create a plan to restore the appropriate levels. Should the actual amount designated for cash flow fall above the desired range, any excess funds will remain undesignated pending the Council's final decision concerning transfer to another fund. It is the policy of the City that, to the extent possible, such excess funds will be transferred to the Construction Fund to support capital improvements and equipment.



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

Available fund balances shall not be used for ongoing operating expenditures.

CAPITAL OUTLAY POLICIES

Equipment Replacement Program. The City strives to maintain its physical assets at a level that minimizes future repair and maintenance costs. To accomplish this goal, the City has established the Equipment Replacement Program to annually budget and set aside funds for the timely replacement of City equipment.

The City's Equipment Replacement Program includes equipment used for General Fund programs.

Capital Improvement Plan (CIP). The goal of the City's CIP is to develop a comprehensive program for use by decision makers to guide capital investments based on an assessment of the community's needs, taking into account the best use of limited resources while providing efficient and effective municipal services.

The City will develop a five-year plan for capital improvements and update it annually. The CIP process includes analyzing projects contributing to the public health and welfare, projects helping to maintain and improve the efficiency of the existing systems, and projects that define a future need within the community.

The City will identify the estimated cost and potential funding sources for each capital project proposal in the CIP. Purchase contracts for equipment and projects included in the CIP must still be properly authorized according to the City's Purchasing Policy.

The CIP will include equipment and projects from any City fund.



CITY OF EDINA, MINNESOTA

FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

DEBT MANAGEMENT POLICIES

Policy Limits. The City will use debt only for capital improvement or projects that have a life of more than 4 years. The City will avoid using debt for cash flow borrowing, operations, or repairs.

When possible, the City will not use debt to finance equipment purchases when it is possible to purchase the equipment on a pay-as-you-go basis with equipment replacement program or capital improvement plan reserves.

The City shall use G.O. tax increment bonds only when the development merits special consideration.

The City's capital improvement plan shall contain debt assumptions which match this policy and requires a commitment to long-range financial planning which looks at multiple years of capital and debt needs.

Legal Limits. Minnesota Statutes, Section 475 prescribes the statutory debt limit that outstanding principal of debt cannot exceed 2% of taxable market value. This limitation applies only to debt that is wholly tax-supported. The type of debt included is either general obligation debt of any size bond issue (G.O.) or lease revenue bond issues that were over \$1,000,000 at the time of issuance. However, there are also several other types of debt that do not count against the limit. G.O. tax increment, G.O. special assessment, G.O. utility revenue, G.O. recreational facility revenue, and HRA-issued debt are considered to have a separate revenue source other than just taxes and are excluded from the legal debt limit calculation. Local ordinances do not limit the City's ability to issue debt.

Issuance Practices. The City uses the competitive sale method for its general obligation bond sales unless factors such as structure, size or market conditions compel the use of a negotiated sale.

The City may use an outside bond attorney, an independent financial advisor, and/or other service providers to assist with the structuring and sale of the bonds.

Debt Structuring. The City's collective debt shall amortize at least 50% of its principal within 10 years. In all cases, the maturity shall be shorter than the life of the related assets.



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FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

Conduit Debt. The City may participate in conduit debt financings. Development proposals are reviewed to determine if they meet program objectives and whether the proposals are financially feasible.

Variable Rate Debt. The City may use variable rate debt to provide debt structuring flexibility and potential interest savings to the total debt portfolio. Variable rate debt should not constitute more than 20% of the City's total debt obligations.

Refunding. Current refunding bonds may be utilized when present value savings of 3% of refunded principal is achieved or in concert with other bond issues to save costs of issuance.

Advance refunding bonds may be utilized when present value savings of 4% of refunded principal is achieved.

Adopted by City Council February 20, 2007

Revisions: March 20, 2007
 December 15, 2009



CITY OF EDINA, MINNESOTA

PROPERTY TAX LEVIES ANNUAL BUDGET

Property Tax Levies – All Funds

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
General Fund Levies				
General Operating Levy	\$ 18,167,240	\$ 19,029,765	\$ 20,193,052	\$ 20,737,472
Equipment Levy ^{NOTE 1}	1,260,650	1,284,639	1,009,639	-
General Fund Subtotal	<u>19,427,890</u>	<u>20,314,404</u>	<u>21,202,691</u>	<u>20,737,472</u>
Debt Service Fund Levies				
City Hall Debt Service	1,080,100	1,040,186	1,040,436	1,039,561
Equipment Certificates	-	-	84,191	164,010
Gymnasium Debt Service	417,400	200,000	180,000	381,793
Fire Station Debt Service	-	455,641	457,950	454,591
Public Works Facility Debt Service	-	-	588,453	1,172,802
Park Bond Market Value Levy	605,138	595,438	600,212	602,250
Debt Service Fund Subtotal	<u>2,102,638</u>	<u>2,291,265</u>	<u>2,951,242</u>	<u>3,815,007</u>
Construction Fund Levies				
Equipment Levy ^{NOTE 1}	-	-	-	940,494
Construction Fund Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>940,494</u>
Total Property Tax Levy	<u>\$ 21,530,528</u>	<u>\$ 22,605,669</u>	<u>\$ 24,153,933</u>	<u>\$ 25,492,973</u>
General + Equipment Levy Increase	4.68%	4.56%	4.37%	2.24%
Debt Levy Increase (Decrease)	-6.96%	8.97%	28.80%	29.27%
Total Property Tax Levy Increase	<u>3.41%</u>	<u>4.99%</u>	<u>6.85%</u>	<u>5.54%</u>
Tax Capacity Levy Increase ^{NOTE 2}	3.48%	5.18%	7.01%	5.68%

NOTE 1: Prior to 2010, the Equipment Replacement program was budgeted for in the General Fund. The Equipment Replacement program was moved to the Construction Fund for the 2010 budget year, meaning the levy also had to be moved.

NOTE 2: Tax capacity levies include the general fund, city hall, equipment, gymnasium, fire station and public works levies. The Park Bond Market Value Referendum levy is a market value levy, and is excluded from this calculation, which results in different values.



CITY OF EDINA, MINNESOTA

BUDGET SUMMARY ANNUAL BUDGET

Budget Summary – All Funds

	2010			2009	Change
	General Fund	Debt Service Fund	Construction Fund	Total	
REVENUES AND OTHER FINANCING SOURCES					
Property Tax Levy	\$ 20,737,472	\$ 3,815,007	\$ 940,494	\$ 25,492,973	\$ 24,153,933 5.5%
MVHC Loss & Abatements	(622,124)	-	(240,494)	(862,618)	(150,000) 475.1%
Net Property Tax Revenue	20,115,348	3,815,007	700,000	24,630,355	24,003,933 2.6%
Licenses and Permits	2,231,760	-	-	2,231,760	2,797,715 -20.2%
Intergovernmental Aid	757,000	-	-	757,000	757,000 0.0%
Fees and Charges	2,702,268	-	-	2,702,268	2,701,480 0.0%
Fines and Forfeitures	950,000	-	-	950,000	900,000 5.6%
Other Revenue	441,382	-	-	441,382	653,972 -32.5%
Other Financing Sources	765,100	15,000	275,000	1,055,100	1,224,069 -13.8%
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 27,962,858	\$ 3,830,007	\$ 975,000	\$ 32,767,865	\$ 33,038,169 -0.8%
EXPENDITURES AND OTHER FINANCING USES - BY FUNCTION					
General Government	\$ 4,323,616	\$ -	\$ 15,000	\$ 4,338,616	\$ 4,498,511 -3.6%
Public Works	6,017,856	-	605,960	6,623,816	6,524,694 1.5%
Public Safety	13,865,913	-	832,823	14,698,736	14,648,719 0.3%
Parks & Recreation	3,755,473	-	596,500	4,351,973	3,961,034 9.9%
Debt Service	-	4,030,007	-	4,030,007	3,355,211 20.1%
Transfers	-	-	-	-	50,000 -100.0%
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$ 27,962,858	\$ 4,030,007	\$ 2,050,283	\$ 34,043,148	\$ 33,038,169 3.0%
EXPENDITURES AND OTHER FINANCING USES - BY TYPE					
Personal Services	\$ 19,572,597	\$ -	\$ -	\$ 19,572,597	\$ 19,796,430 -1.1%
Contractual Services	3,793,721	-	-	3,793,721	3,996,605 -5.1%
Commodities	1,543,476	-	-	1,543,476	1,599,200 -3.5%
Central Services	3,053,064	-	-	3,053,064	3,231,084 -5.5%
Equipment	-	-	2,050,283	2,050,283	1,009,639 103.1%
Debt Service	-	4,030,007	-	4,030,007	3,355,211 20.1%
Transfers	-	-	-	-	50,000 -100.0%
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$ 27,962,858	\$ 4,030,007	\$ 2,050,283	\$ 34,043,148	\$ 33,038,169 3.0%
CHANGE IN FUND BALANCE	\$ -	\$ (200,000)	\$ (1,075,283)	\$ (1,275,283)	\$ -



CITY OF EDINA, MINNESOTA

BUDGET SUMMARY ANNUAL BUDGET

Overview

The budget summary on the previous page includes revenues and other financing sources of \$32,767,865, a decrease of 0.8% from the 2009 budget. This budget is “balanced” according to our operating budget policies because General fund revenues are equal to expenditures.

Revenues and Other Financing Sources

Total revenues and other financing sources decreased 0.8% from the prior year budget. The largest source of revenue is property taxes, accounting for 75% of the revenue budget. The General Fund levies property taxes to support governmental operations (public safety, parks, public works, etc.), the Debt Service Fund levies property taxes to make principal and interest payments on debt issued in prior years, and the Construction Fund levies property taxes for the Equipment Replacement Program. The City is predicting an increase in uncollected property taxes and abatements due to the slowing economy.

Nontax revenues appear to be growing very slowly or even decreasing in the case of licenses and permits, which increases the City’s reliance on property taxes to support operations.

The other financing sources category includes a transfer of \$15,000 to the debt service fund from the gymnasium construction fund. This money represents bond proceeds that were unused due to lower than expected construction costs. This money may not be used for general governmental operations but may be used to pay debt service on the bonds.

Expenditures and Other Financing Uses

Total expenditures and other financing uses will increase 3.0% from the prior year budget for a total of \$34,043,148. The largest increase by function (other than debt service) is a 9.9% increase in parks and recreation expenditures. This increase does not reflect increases general fund spending, rather, this department has several pieces of equipment that are past their expected useful lives and may need to be replaced during the year.

The largest percentage increase by type (other than debt service) is for equipment, and this is financed through the equipment replacement program in the Construction Fund. Personal services expenditures will decrease 1.1%, due mostly to unpaid leave to be taken by City employees during the year as well as a decision to leave some vacancies unfilled. There are no new full-time positions budgeted for 2010.

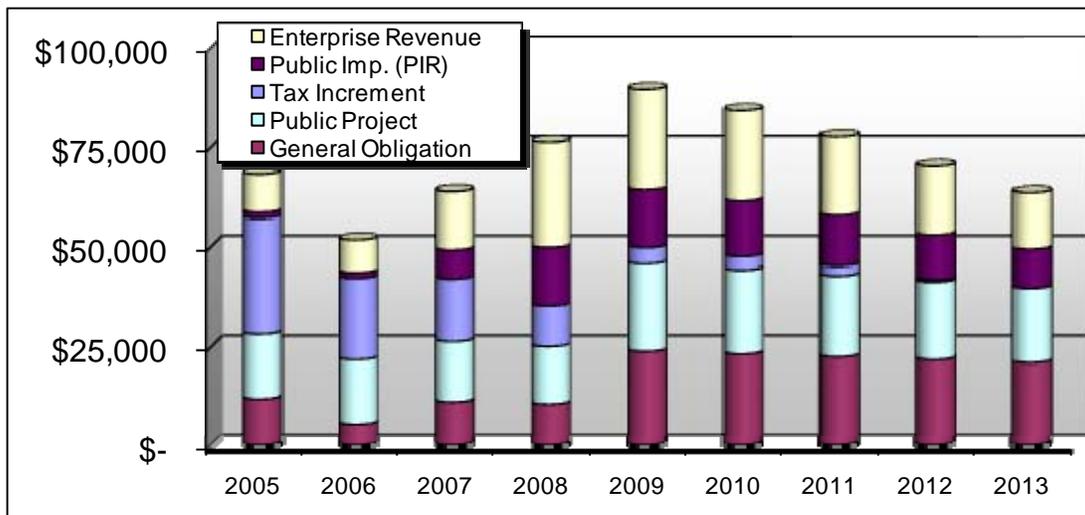
Debt service expenditures are increasing 20% due to debt to be issued for the new public works facility. This covers only a portion of the debt service for the new facility, with another increase likely to be included in the 2011 budget for this purpose.



CITY OF EDINA, MINNESOTA

DEBT SUMMARY ANNUAL BUDGET

**Debt Summary – All Funds
(In Thousands)**



This graph does not include estimates for bonds that may be issued in future years.

Of the bond types shown here, only General Obligation and Public Project bonds are payable solely from general property taxes, and therefore are responsible for the “Debt Service” portion of the levy included in this budget. The other bond types are payable from revenue sources not included as part of this budget, which include water and sewer revenues, special assessments, golf course green fees, tax increments and others. Due in part to its relatively low level of General Obligation and Public Project debt outstanding, the City maintains the highest “Aaa” and “AAA” ratings from Moody’s and Standard and Poors, respectively.

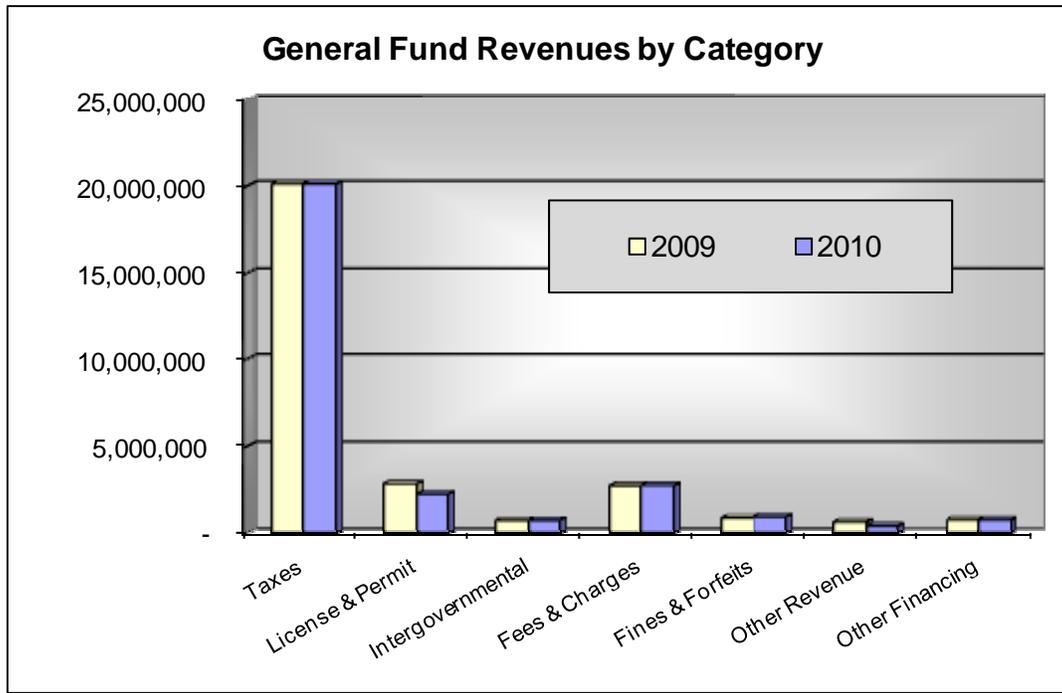
The City’s overall debt levels have been increasing since 2006. The City’s infrastructure is aging and we are repairing streets, water and sewer pipes and other infrastructure on an aggressive schedule that is requiring us to issue new debt. In addition, the construction of a new city hall, two gymnasiums and a fire station in recent years have also required new debt issues. The City is also in the process of renovating a building for use as our public works facility. Despite these pressures, the City’s debt is still manageable and is not expected to be a burden when planning future budgets.



CITY OF EDINA, MINNESOTA

GENERAL FUND SUMMARY ANNUAL BUDGET

General Fund Revenues and Other Financing Sources



The main source of revenue in the General Fund is property taxes. The General Fund tax levy increased 2% from 2009, but the City expects to receive roughly the same revenue. This is due to increased expectations for delinquencies, abatements and other losses due to the slowing economy.

Building permit revenue, which is part of the licenses and permits category, appears to have peaked in 2006, dropped in 2007, and will drop even further in 2009. We are projecting a slight rebound in 2010 from the 2009 lows.

Ambulance revenue, which is part of the fees and charges category, also appears to be leveling off despite high numbers of patients transported and rapidly rising rates. The City accepts Medicare assignment, which means that we are subject to Medicare reimbursement rates for all Medicare patients. These reimbursement rates are very low and haven't been increasing as quickly as costs to operate an ambulance service have.

Other revenue includes investment income and other miscellaneous revenue. Investment income is very low in 2009 due to low interest rates, which may continue into 2010.

The other financing sources category includes transfers from the Liquor Fund, which will not be increasing in 2010.

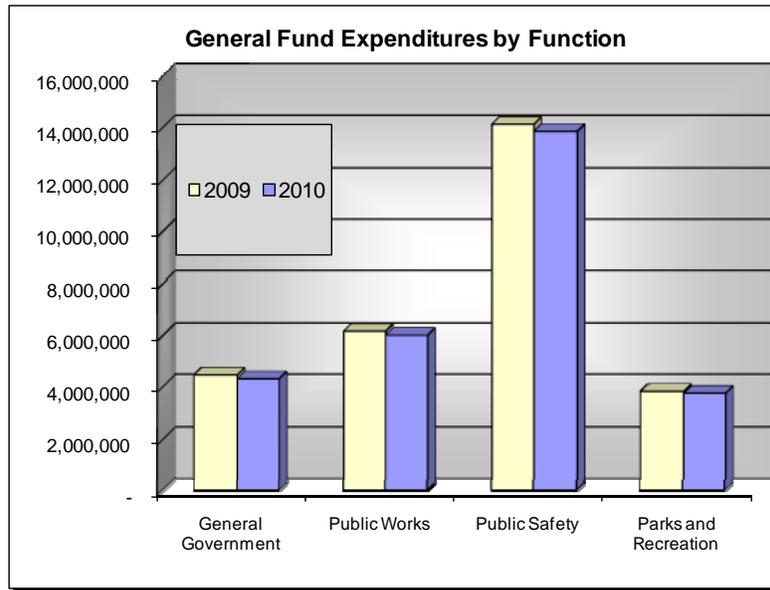


CITY OF EDINA, MINNESOTA

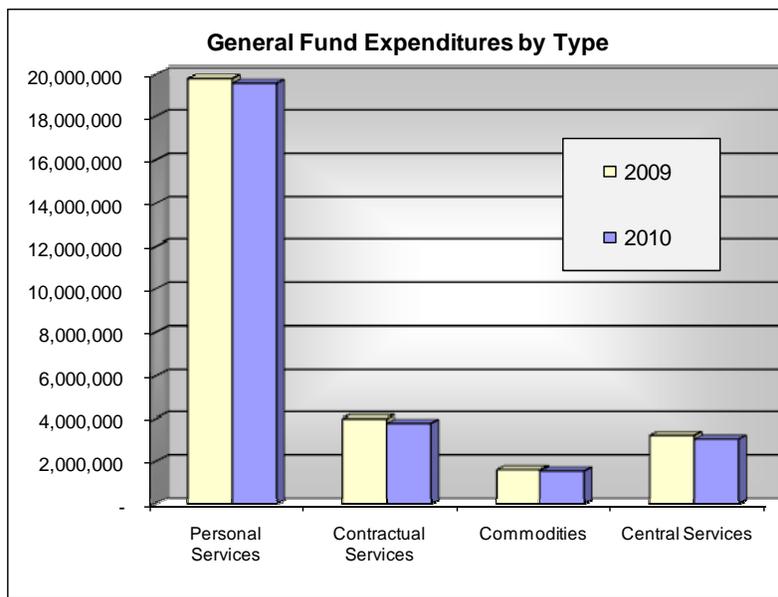
GENERAL FUND SUMMARY ANNUAL BUDGET

General Fund Expenditures and Other Financing Uses

Budgeted expenditures in the General Fund will decrease 2.3% from 2009. Nearly half of the General Fund's \$27,962,858 expenditure budget is spent on Public Safety. Public Safety includes the Police, Fire, Health and Inspections Department.



70% of General Fund expenditures are for personal services, including over \$11 million for Public Safety personal services.





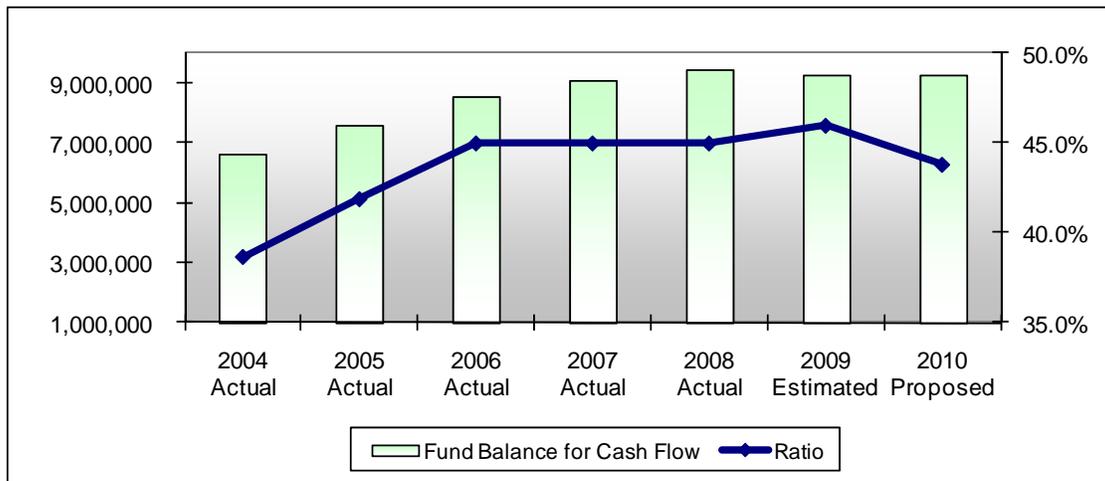
CITY OF EDINA, MINNESOTA

GENERAL FUND SUMMARY ANNUAL BUDGET

General Fund Balance

General Fund balance is considered an important indicator of a local government's financial health. Fund balance may be used to cover revenue shortfalls or unanticipated expenditures and can help to stabilize property taxes. The City has adopted a fund balance policy to guide decision-making about what appropriate fund balance levels are and how to allocate them.

In Minnesota, cities generally must wait six months after year-end to receive the first full property tax settlement from the county. For this reason, the City's current fund balance policy recommends year-end fund balance designated for cash flows equal to 42-47% of the subsequent year's budgeted tax revenue.



The graph on this page shows that while the City's General Fund balance has grown most every year since 2004, it has remained relatively stable when expressed as a percentage of subsequent year's tax revenue and very close to the 42-47% guideline, even though the fund balance policy wasn't formally implemented until 2006.

Although it is too early to know actual results for 2009, the City's estimates show little change in the dollar amount designated for cash flow, which would still provide reserves sufficient to meet our fund balance policy guidelines.

The 2010 budget is balanced and therefore calls for no dollar change in General Fund balance or fund balance designated for cash flow. However, because projected property tax revenue is expected to rise each year, the percentage drops slightly. Despite the decrease, the City believes that these fund balance levels will be adequate and within the policy guidelines of 42 to 47 percent.

FUND:				REVENUE SUMMARY		
GENERAL						
REVENUES SUMMARY						
DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
			ESTIMATED	BUDGETED		
TAXES:						
PROPERTY TAXES	\$18,043,390	\$18,786,179	\$19,640,600	\$20,248,052	\$20,737,472	
PENALTIES AND INTEREST	17,431	15,476	12,000	12,000	12,000	
LOSS DUE TO ABATEMENTS	-	-	-	(162,000)	(634,124)	
TOTAL TAXES	18,060,821	18,801,655	19,652,600	20,098,052	20,115,348	
LICENSE AND PERMITS:						
HEAT/VENT LICENSE	42,024	35,379	28,000	36,050	30,000	
BUILDING PERMITS	1,766,370	1,873,338	1,275,000	1,815,000	1,380,000	
PLUMBING PERMITS	196,749	145,760	105,000	185,000	130,000	
MECHANICAL PERMITS	418,976	379,474	250,000	330,000	250,000	
WATER CONNECTION	10,000	-	-	-	-	
GRADING/EXCAVATION PERMITS	2,765	2,826	5,000	500	2,000	
DOG LICENSES	31,689	32,528	39,000	22,660	27,500	
BEER LICENSE	10,108	10,336	10,000	12,360	12,360	
WINE LICENSE	20,167	22,000	16,000	27,800	27,800	
LIQUOR LICENSE	126,500	144,283	143,000	130,000	135,000	
PARKING RAMP	3,375	3,375	3,300	3,275	3,300	
OTHER PERMITS & LICENSES	4,447	7,363	2,060	2,060	3,000	
SPRINKLER PERMITS	44,319	34,261	23,000	32,960	30,000	
ALARM PERMITS	14,251	25,566	10,000	14,500	14,500	
TOBACCO LICENSE	14,890	10,945	5,800	10,250	10,250	
FOOD ESTABLISHMENT LICENSE	81,445	92,862	97,000	93,000	93,000	
FOOD VENDING LICENSE	1,140	1,110	1,200	2,000	2,000	
POOL LICENSE	24,585	22,050	27,500	23,500	23,500	
AMUSEMENT DEVICE LICENSE	2,025	1,620	2,000	2,000	2,000	
LODGING LICENSE	705	1,575	1,000	1,000	1,000	
GARBAGE COLLECTORS LICENSE	16,075	14,485	12,500	12,500	13,000	
PARKING GARAGE LICENSE	3,228	3,240	3,200	3,200	3,200	
SIGN PERMIT	12,245	9,605	9,500	9,250	9,500	
ROAD RESTRICTION PERMITS	28,980	11,800	15,000	28,850	28,850	
TOTAL LICENSES AND PERMITS	2,877,058	2,885,781	2,084,060	2,797,715	2,231,760	
INTERGOVERNMENTAL AID:						
FEDERAL AID	118,395	18,937	36,000	36,000	36,000	
STATE AID MAINTENANCE	195,000	195,000	195,000	195,000	195,000	
OTHER STATE AID	134,038	148,321	51,000	51,000	51,000	
STATE POLICE AID	362,190	342,661	355,000	355,000	355,000	
STATE HEALTH AID	121,217	120,130	120,000	120,000	120,000	
TOTAL INTERGOVERNMENT AID	930,840	825,049	757,000	757,000	757,000	

FUND: GENERAL			REVENUE SUMMARY		
REVENUES SUMMARY					
DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED
			ESTIMATED	BUDGETED	
FEES AND CHARGES:					
BUILDING DEPARTMENT	\$ 4,383	\$ 8,761	\$ 5,300	\$ 5,300	\$ 5,400
CITY CLERK	12,430	110,936	10,000	5,300	6,000
FIRE DEPARTMENT	42,296	21,975	25,000	48,000	30,000
AMBULANCE	1,464,093	1,522,637	1,580,000	1,545,000	1,545,000
POLICE DEPARTMENT	263,056	344,171	200,950	200,950	201,000
ENGINEERING	191,768	274,965	155,000	155,000	170,000
HEALTH DEPARTMENT	7,265	7,080	7,700	7,700	7,700
PLANNING DEPARTMENT	23,356	43,290	26,750	26,750	27,500
HOUSING FOUNDATION CONTRACT	28,821	30,533	24,000	24,000	25,000
SERVICES HRA	27,560	32,122	20,600	20,600	21,500
PARK REGISTRATION FEES	94,066	98,026	96,000	96,000	96,000
SENIOR CENTER FEES	94,751	99,259	100,000	100,000	100,000
OTHER FEES	3,139	2,998	5,000	5,000	5,000
50TH & FRANCE ASSESSMENT	69,000	69,000	69,000	69,000	69,000
CHARGES TO OTHER FUNDS	359,568	374,088	392,880	392,880	393,168
TOTAL FEES AND CHARGES	2,685,552	3,039,841	2,718,180	2,701,480	2,702,268
FINES AND FORFEITURES:					
MUNICIPAL COURT FINES	971,486	968,893	1,000,000	900,000	950,000
OTHER REVENUES:					
INCOME ON INVESTMENTS	428,796	260,249	70,000	322,772	109,382
RENTAL OF PROPERTY	225,489	129,302	195,000	195,000	195,000
PARK RENTAL	129,654	125,135	120,000	120,000	120,000
DONATIONS	32,977	13,171	10,200	10,200	11,000
MISCELLANEOUS REVENUE	55,525	5,562	6,000	6,000	6,000
TOTAL OTHER REVENUES	872,441	533,419	401,200	653,972	441,382
TOTAL OPERATING REVENUE	\$26,398,198	\$27,054,638	\$26,613,040	\$27,908,219	\$27,197,758
OTHER FINANCING SOURCES:					
TRANSFER FROM LIQUOR	721,200	742,800	765,100	765,100	765,100
TOTAL OTHER FINANCING	721,200	742,800	765,100	765,100	765,100
TOTAL GENERAL FUND REVENUE AND OTHER FINANCING SOURCES	\$27,119,398	\$27,797,438	\$27,378,140	\$28,673,319	\$27,962,858

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
			ESTIMATED	BUDGETED		
GENERAL FUND:						
GENERAL GOVERNMENT:						
MAYOR & COUNCIL	\$ 85,528	\$ 84,137	\$ 90,616	\$ 91,316	\$ 88,323	
ADMINISTRATION	978,104	1,008,641	1,129,092	1,145,122	1,096,852	
PLANNING	619,138	442,344	467,243	473,593	457,937	
FINANCE	626,140	661,276	684,334	691,334	681,057	
ELECTIONS	151,337	281,914	202,700	210,756	200,181	
ASSESSING	759,802	804,589	838,993	850,993	842,228	
LEGAL & COURT SERVICES	299,566	321,149	366,800	371,800	381,800	
COMMISSIONS & PROJECTS	687,057	380,961	433,964	636,232	575,238	
TOTAL GENERAL GOVERNMENT	\$ 4,206,672	\$ 3,985,011	\$ 4,213,742	\$ 4,471,146	\$ 4,323,616	
PUBLIC WORKS:						
ADMINISTRATION	\$ 195,255	\$ 201,178	\$ 222,947	\$ 222,947	\$ 219,154	
ENGINEERING	985,881	1,085,291	1,056,058	1,056,058	1,026,803	
STREET MAINTENANCE	4,338,394	4,559,287	4,845,151	4,900,151	4,771,899	
TOTAL PUBLIC WORKS	\$ 5,519,530	\$ 5,845,756	\$ 6,124,156	\$ 6,179,156	\$ 6,017,856	
PUBLIC SAFETY:						
POLICE PROTECTION	\$ 7,137,312	\$ 7,616,949	\$ 7,881,490	\$ 7,881,490	\$ 7,804,861	
CIVILIAN DEFENSE	46,062	55,933	60,936	60,936	57,654	
ANIMAL CONTROL	91,511	86,710	92,303	92,303	88,347	
FIRE PROTECTION	4,195,590	4,331,706	4,514,162	4,514,162	4,383,678	
PUBLIC HEALTH	447,696	462,680	500,955	507,949	498,117	
INSPECTIONS	955,608	1,085,481	1,045,267	1,083,748	1,033,256	
TOTAL PUBLIC SAFETY	\$12,873,779	\$13,639,459	\$14,095,113	\$14,140,588	\$13,865,913	

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
			ESTIMATED	BUDGETED		
PARK & RECREATION:						
ADMINISTRATION	\$ 670,023	\$ 713,048	\$ 764,692	\$ 755,839	\$ 759,525	
RECREATION	383,925	362,822	443,846	432,873	412,804	
MAINTENANCE	2,340,975	2,529,196	2,601,942	2,643,717	2,583,144	
TOTAL PARK DEPARTMENT	\$ 3,394,923	\$ 3,605,066	\$ 3,810,480	\$ 3,832,429	\$ 3,755,473	
TOTAL GENERAL FUND EXPENDITURES	\$25,994,904	\$27,075,292	\$28,243,491	\$28,623,319	\$27,962,858	
OTHER FINANCING USES:						
TRANSFER TO CIP	50,000	50,000	50,000	50,000	-	
TRANSFER TO OTHER	801,675	400,000	-	-	-	
TOTAL OTHER FINANCING	851,675	450,000	50,000	50,000	-	
TOTAL GENERAL FUND EXPENDITURES AND OTHER FINANCING SOURCES	\$26,846,579	\$27,525,292	\$28,293,491	\$28,673,319	\$27,962,858	
TOTAL CHANGES IN GENERAL FUND BALANCE	\$ 272,819	\$ 272,146	\$ (915,351)	\$ -	\$ -	

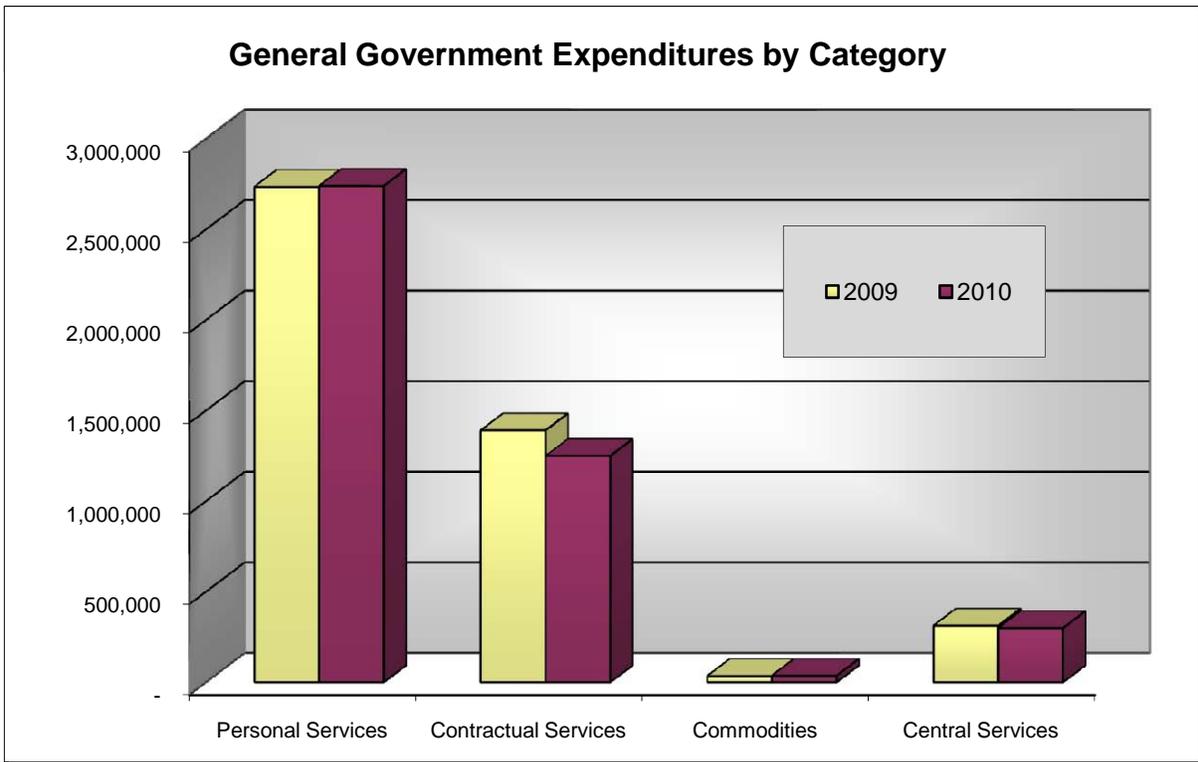
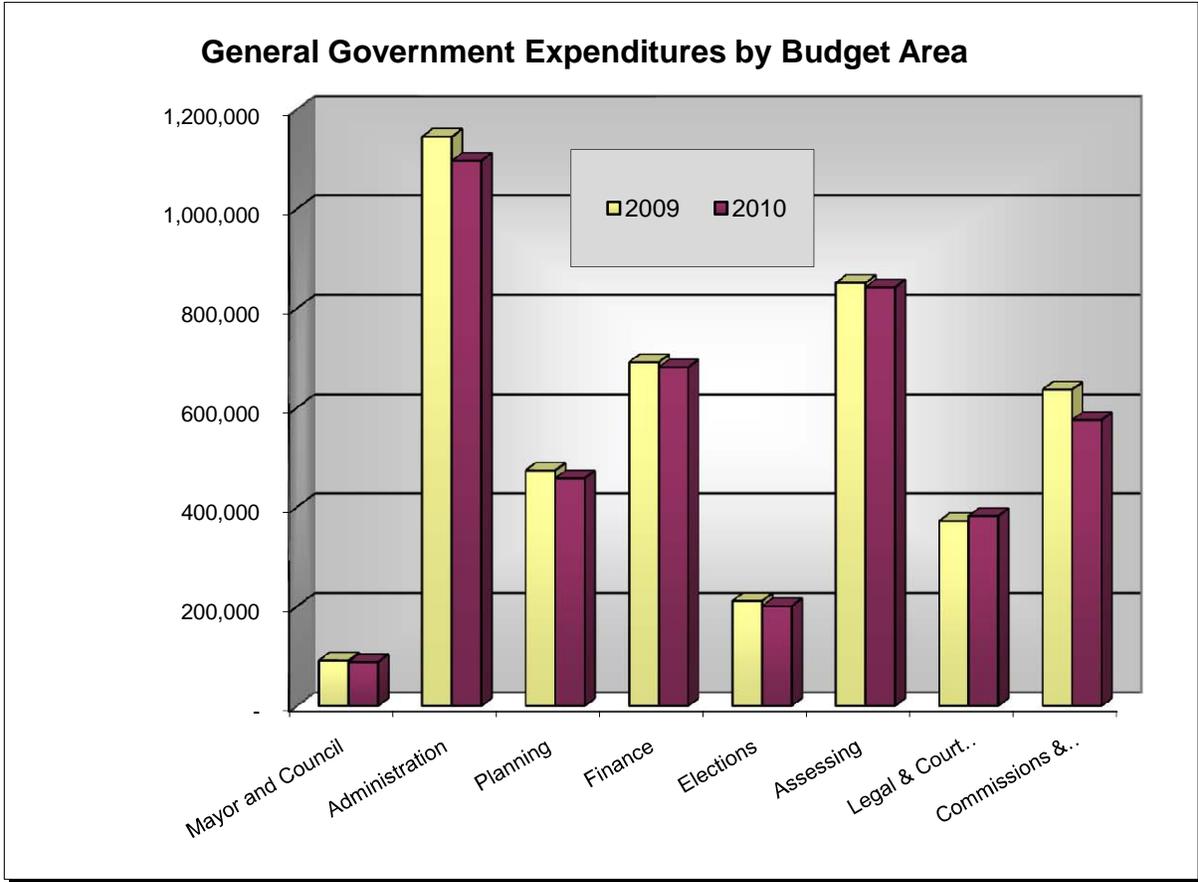
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General Government

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General Government Expenditure Summary



FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: MAYOR & COUNCIL	PROGRAM: 1100
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SUMMARY OF PERFORMANCE MEASURES

Mayor & Council - 1100:

The City Council constitutes the policy-making division of Edina City Government. The Council is composed of the Mayor and 4 Council members, all elected at large for overlapping terms of four years. The Mayor is the official head of City Government and is the presiding officer at the Council meetings. The Council meets on the first and third Tuesdays of each month at City Hall. The City Council also serves as the commissioners of the Housing Redevelopment Authority.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Mayor & Council Budget	\$ 91,316	\$ 88,323	-3.28%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: MAYOR & COUNCIL		PROGRAM: 1100	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 40,118	\$ 41,700	\$ 40,000	\$ 40,000	\$ 40,000	
6030	PENSIONS	1,255	1,303	2,700	2,700	2,800	
6034	SOCIAL SECURITY	2,602	2,706	3,060	3,060	3,060	
6045	WORKERS COMPENSATION	95	59	69	69	68	
		44,070	45,768	45,829	45,829	45,928	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	172	93	3,500	4,500	4,000	
6104	CONTINUING EDUCATION	2,710	980	1,500	1,500	1,500	
6106	MEETING EXPENSE	6,493	5,180	6,355	6,355	6,355	
		9,375	6,253	11,355	12,355	11,855	
COMMODITIES:							
6406	GENERAL SUPPLIES	2,057	1,181	1,500	1,200	1,200	
CENTRAL SERVICES:							
6803	GENERAL	13,311	12,585	13,860	13,860	11,280	
6804	CITY HALL	16,715	18,350	18,072	18,072	18,060	
		30,026	30,935	31,932	31,932	29,340	
TOTAL MAYOR & COUNCIL		\$ 85,528	\$ 84,137	\$ 90,616	\$ 91,316	\$ 88,323	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: ADMINISTRATION	PROGRAM: 1120
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SUMMARY OF PERFORMANCE MEASURES

Administration - 1120:

Personal services consists of 8.25 full-time employees in this area.

The office of the City Manager is responsible for executing the policies adopted by the City Council. Specifically, the City Manager's office provides for the general management of the City and is responsible for the following:

- Personnel compensation and benefits administration for approximately 900 full-time and part-time employees
- Labor relations with four organized bargaining units
- Risk management
- Long range planning
- Maintenance of official records and minutes
- Publication of ordinances and legal notices
- Licensing
- Policy research and implementation
- Management of selected central services
- Human relations
- Staff service to the HRA
- Employee training and career development
- Facility management of City Hall

Explanation of Change:

- The budget for professional services was decreased by \$25,000 in the Energy and Environment Commission portion of the budget.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Administration Budget	\$ 1,145,122	\$ 1,096,852	-4.22%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ADMINISTRATION		PROGRAM: 1120	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 627,207	\$ 636,943	\$ 691,220	\$ 691,220	\$ 690,673	
6011	OVERTIME	8,181	9,868	7,500	6,600	5,100	
6030	PENSIONS	39,678	41,682	47,103	47,103	49,257	
6034	SOCIAL SECURITY	44,922	45,650	49,356	49,356	50,696	
6040	FLEX PLAN	59,489	54,925	74,250	74,250	76,725	
6045	WORKERS COMPENSATION	3,650	2,077	1,927	1,927	1,897	
		783,127	791,145	871,356	870,456	874,348	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	9,934	21,283	40,000	49,000	24,000	
6104	CONTINUING EDUCATION	5,217	6,683	9,000	7,500	7,500	
6105	DUES & SUBSCRIPTIONS	51,775	52,948	55,000	60,000	48,000	
6106	MEETING EXPENSE	1,719	982	2,200	2,200	1,500	
6107	MILEAGE	14,036	14,190	15,000	18,750	10,000	
6120	LEGAL ADVERTISEMENTS	14,472	19,216	21,000	21,000	21,000	
6160	DATA PROCESSING HR	30,165	31,323	34,000	34,000	34,000	
6188	TELEPHONE	2,448	577	2,000	1,200	1,200	
6235	POSTAGE	77	-	-	-	-	
		129,843	147,202	178,200	193,650	147,200	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	-	141	1,200	1,500	1,500	
6406	GENERAL SUPPLIES	953	1,102	2,000	3,180	1,500	
6575	PRINTING	-	-	100	100	100	
		953	1,243	3,300	4,780	3,100	
CENTRAL SERVICES:							
6803	GENERAL	42,683	45,870	53,388	53,388	49,176	
6804	CITY HALL	19,833	21,420	21,096	21,096	21,072	
6808	EQUIPMENT OPERATION	1,665	1,761	1,752	1,752	1,956	
		64,181	69,051	76,236	76,236	72,204	
TOTAL ADMINISTRATION		\$ 978,104	\$ 1,008,641	\$ 1,129,092	\$ 1,145,122	\$ 1,096,852	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: PLANNING	PROGRAM: 1140
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SUMMARY OF PERFORMANCE MEASURES

Planning - 1140:

Personal services consists of 3.85 full-time employees in this area.

The Planning Department provides staff service to the City Council, the Planning Commission, the Board of Appeals and Adjustments, the Heritage Preservation Board, the Housing and Redevelopment Authority (HRA) and the East Edina Housing Foundation. The department also handles the administration of the City's sign ordinance, zoning ordinance, subdivision ordinance, nuisance ordinance, the Metro Rental Assistance Program, the Federal Community Development Block Grant program, and East Edina Housing Foundation programs.

Explanation of Change:

- The budget for professional services was decreased by \$16,650.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Planning Budget	\$ 473,593	\$ 457,937	-3.31%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		GENERAL GOVERNMENT		PLANNING		1140	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 309,500	\$ 272,625	\$ 283,993	\$ 283,993	\$ 280,568	
6011	OVERTIME	12,867	7,779	10,000	3,500	10,000	
6030	PENSIONS	20,093	18,216	19,406	19,406	20,579	
6034	SOCIAL SECURITY	24,705	21,079	21,993	21,993	22,490	
6040	FLEX PLAN	31,181	29,953	34,650	34,650	35,805	
6045	WORKERS COMPENSATION	2,086	893	960	960	935	
		400,432	350,545	371,002	364,502	370,377	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	167,406	38,119	25,000	31,650	15,000	
6104	CONTINUING EDUCATION	335	1,052	4,000	8,200	6,000	
6105	DUES & SUBSCRIPTIONS	465	490	700	700	700	
6106	MEETING EXPENSE	814	629	105	105	1,000	
6107	MILEAGE	4,866	3,460	5,000	7,000	5,000	
6188	TELEPHONE	546	665	400	400	400	
		174,432	44,415	35,205	48,055	28,100	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	22	-	105	105	-	
6406	GENERAL SUPPLIES	1,082	777	1,250	1,250	4,000	
6408	PHOTOGRAPHIC SUPPLIES	-	-	105	105	-	
6575	PRINTING	-	360	500	500	500	
		1,104	1,137	1,960	1,960	4,500	
CENTRAL SERVICES:							
6803	GENERAL	28,053	29,660	42,732	42,732	38,640	
6804	CITY HALL	15,117	16,587	16,344	16,344	16,320	
		43,170	46,247	59,076	59,076	54,960	
TOTAL PLANNING		\$ 619,138	\$ 442,344	\$ 467,243	\$ 473,593	\$ 457,937	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: FINANCE	PROGRAM: 1160
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SUMMARY OF PERFORMANCE MEASURES

Finance - 1160:

Personal services consists of 5.50 full-time employees in this area.

The Finance Department provides accounting and control services for all financial activities of the City. Major functions include:

- During 2008, the Finance Department issued 3,400 payroll checks and 10,500 direct deposits on a payroll of over \$22,000,000 for over 900 full-time and part-time employees.
- Issuance of 12,800 accounts payable checks on expenditures of over \$84,000,000 for general operating, debt service, capital projects, enterprise activities, and other City functions during 2008.
- Preparation of the annual budget, comprehensive annual financial report, capital improvement plan, enterprise profit and loss statements, bond statements, and other financial reports.
- Performing financial analysis on investments and various proposals.
- Treasury management for \$60,000,000 in cash and investments (as of December 31, 2008) and debt management of \$75,000,000 in bonds.
- Compliance with sales and use tax laws as well as other various taxes.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Finance Budget	\$ 691,334	\$ 681,057	-1.49%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: FINANCE		PROGRAM: 1160	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 373,234	\$ 398,387	\$ 404,834	\$ 404,834	\$ 400,448	
6011	OVERTIME	2,066	3,273	6,000	6,000	6,000	
6030	PENSIONS	23,438	26,067	27,731	27,731	28,758	
6034	SOCIAL SECURITY	28,460	30,312	30,505	30,505	30,802	
6040	FLEX PLAN	46,599	49,746	49,500	49,500	51,150	
6045	WORKERS COMPENSATION	2,154	1,291	1,112	1,112	1,091	
		475,951	509,076	519,682	519,682	518,249	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	440	-	-	-	-	
6104	CONTINUING EDUCATION	4,952	2,818	3,500	6,400	4,000	
6105	DUES & SUBSCRIPTIONS	560	1,631	1,700	1,200	1,500	
6106	MEETING EXPENSE	260	225	200	-	-	
6107	MILEAGE	2,251	2,235	2,400	3,200	2,000	
6130	ANNUAL AUDIT	10,000	11,000	11,000	11,000	11,000	
6160	DATA PROCESSING-LOGIS	75,214	77,323	84,000	88,000	85,000	
		93,677	95,232	102,800	109,800	103,500	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	859	1,357	1,400	1,400	1,400	
6406	GENERAL SUPPLIES	1,837	1,006	2,000	2,000	2,000	
		2,696	2,363	3,400	3,400	3,400	
CENTRAL SERVICES:							
6803	GENERAL	38,687	38,005	42,096	42,096	39,576	
6804	CITY HALL	15,129	16,600	16,356	16,356	16,332	
		53,816	54,605	58,452	58,452	55,908	
TOTAL FINANCE		\$ 626,140	\$ 661,276	\$ 684,334	\$ 691,334	\$ 681,057	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: ELECTIONS	PROGRAM: 1180
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SUMMARY OF PERFORMANCE MEASURES

Elections - 1180:

Personal services consist of 1 full-time person, of which half the salary is billed to the school district in school district election years as election costs. Personal services also includes the election judge payrolls for primary and general elections and payroll for additional hours of regular staff persons and temporary election staff.

The City Clerk is responsible for conducting all national, state, county and City elections held in the City of Edina in even-numbered years. In addition, the City Clerk conducts all Edina School District 273 elections in odd-numbered years. Costs for conducting school elections are billed to the school district.

The City is divided into 20 voting precincts which must be equipped for conducting each election. The Clerk must recruit and train approximately 350 election judges in each election year. In 2008 the City issued 7,495 absentee ballots during October with the anticipation that this number will grow each general election year. Since 2006 the City has been maintaining two pieces of equipment for each precinct; an optical scan ballot counter and an AutoMARK ballot marking device.

The Clerk is also responsible for maintaining the permanent voter registration system in the City amounting to almost 35,000 registrations. In a 12-month period about 6,500 registration changes are processed. The Clerk processes an additional 5,000 adds and deletes following the primary and general elections.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Elections Budget	\$ 210,756	\$ 200,181	-5.02%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ELECTIONS		PROGRAM: 1180	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 85,212	\$ 204,041	\$ 96,421	\$ 101,520	\$ 100,904	
6011	OVERTIME	2,030	12,430	15,700	16,200	15,390	
6030	PENSIONS	4,204	6,660	7,288	7,946	8,184	
6034	SOCIAL SECURITY	5,307	9,173	8,577	9,006	8,944	
6040	FLEX PLAN	10,338	13,328	8,700	9,000	9,300	
6045	WORKERS COMPENSATION	428	838	549	204	210	
		<u>107,519</u>	<u>246,470</u>	<u>137,235</u>	<u>143,876</u>	<u>142,932</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	15,566	7,271	12,531	12,844	12,000	
6104	CONTINUING EDUCATION	1,576	4,275	5,229	5,360	4,000	
6106	MEETING EXPENSE	30	272	-	-	-	
6107	MILEAGE	273	187	273	280	266	
6120	LEGAL ADVERTISEMENT	29	39	237	243	231	
6151	EQUIPMENT RENTAL	69	315	587	602	572	
6235	POSTAGE	1,210	418	12,612	12,990	6,000	
		<u>18,753</u>	<u>12,777</u>	<u>31,469</u>	<u>32,319</u>	<u>23,069</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	2,095	6,867	15,944	16,422	15,000	
6575	PRINTING	5,357	1,444	2,884	2,971	4,000	
		<u>7,452</u>	<u>8,311</u>	<u>18,828</u>	<u>19,393</u>	<u>19,000</u>	
CENTRAL SERVICES:							
6803	GENERAL	17,613	14,356	15,168	15,168	15,180	
		<u>17,613</u>	<u>14,356</u>	<u>15,168</u>	<u>15,168</u>	<u>15,180</u>	
TOTAL ELECTIONS							
		<u>\$ 151,337</u>	<u>\$ 281,914</u>	<u>\$ 202,700</u>	<u>\$ 210,756</u>	<u>\$ 200,181</u>	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: ASSESSING	PROGRAM: 1190
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SUMMARY OF PERFORMANCE MEASURES

Assessing - 1190:

Personal services consists of 7 full-time employees in this area.

The Assessing Department conducts quintile field inspections (Minnesota Statute 273.08) and performs annual classification and valuation of Edina's 21,245 real estate parcels. In addition, once every six years the department must appraise all exempt properties. Accepted approaches (cost, market comparison, and income approach) to property valuation are considered in the appraisal process. Each year all tangible changes to property that may affect value are physically inspected using building permits as an informational source. Statistical analysis is performed on over 600 residential sales and existing assessor's market values each year, forming a basis for annual adjustments to value. Sales and the analysis of available income and expense data help determine adjustments to commercial, industrial, and apartment values. The department's work culminates each year with the Board of Appeal and Equalization. Hundreds of inquiries and reviews are handled each year prior to that meeting. Throughout the year, staff also manages appeals on commercial/industrial and apartment properties in Minnesota Tax Court.

Hennepin County municipalities compare, coordinate, and discuss ratios of assessor's values to sale prices to assure an acceptable level of assessment and equity between jurisdictions. These ratios indicate the quality of our assessment and are monitored and corrected (if necessary) by the Department of Revenue.

The Assessing Department is also responsible for certification and collection of special assessments.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Assessing Budget	\$ 850,993	\$ 842,228	-1.03%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ASSESSING		PROGRAM: 1190	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 485,778	\$ 506,042	\$ 520,524	\$ 520,524	\$ 514,625	
6030	PENSIONS	29,887	40,235	35,135	35,135	36,437	
6034	SOCIAL SECURITY	37,133	39,336	39,782	39,782	39,820	
6040	FLEX PLAN	55,822	57,797	63,000	63,000	65,100	
6045	WORKERS COMPENSATION	2,975	1,638	1,692	1,692	1,630	
		611,595	645,048	660,133	660,133	657,612	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	-	-	5,000	17,000	14,000	
6104	CONTINUING EDUCATION	5,573	6,158	7,500	7,500	5,500	
6105	DUES & SUBSCRIPTIONS	7,075	13,133	12,800	12,800	12,800	
6106	MEETING EXPENSE	543	874	700	700	700	
6107	MILEAGE	3,920	3,750	5,000	5,000	5,000	
6160	DATA PROCESSING-LOGIS	65,928	67,496	70,200	70,200	71,500	
6188	TELEPHONE	489	556	2,900	2,900	700	
		83,528	91,967	104,100	116,100	110,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,317	2,872	2,200	2,200	2,100	
6575	PRINTING	-	-	800	800	700	
		1,317	2,872	3,000	3,000	2,800	
CENTRAL SERVICES:							
6803	GENERAL	41,429	40,828	47,664	47,664	47,484	
6804	CITY HALL	17,256	18,951	18,660	18,660	18,636	
6808	EQUIPMENT OPERATION	4,677	4,923	5,436	5,436	5,496	
		63,362	64,702	71,760	71,760	71,616	
TOTAL ASSESSING		\$ 759,802	\$ 804,589	\$ 838,993	\$ 850,993	\$ 842,228	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: LEGAL & COURT SERVICES	PROGRAM: 1195
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SUMMARY OF PERFORMANCE MEASURES

Legal and Court Services - 1195:

The City requires the professional services of attorneys who are contracted for on an annual basis. They provide legal counsel and prepare the necessary ordinances and resolutions required to implement the wishes of the City Council. The Prosecuting Attorney defends the City in claims and suits and prosecutes all cases arising out of violation of City ordinances.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Legal & Court Services Budget	\$ 371,800	\$ 381,800	2.69%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: LEGAL & COURT SERVICES		PROGRAM: 1195
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED
				ESTIMATED	BUDGETED	
CONTRACTUAL SERVICES:						
6103	PROSECUTING	\$ 183,812	\$ 193,982	\$ 210,000	\$ 210,000	\$ 220,000
6131	CIVIL	75,408	88,065	108,500	108,500	108,500
6170	HENNEPIN COUNTY BOOKING CHARGE	8,659	11,184	16,300	16,300	16,300
6225	ROOM & BOARD PRISONERS	31,687	27,918	32,000	37,000	37,000
TOTAL LEGAL & COURT SERVICES		<u>\$ 299,566</u>	<u>\$ 321,149</u>	<u>\$ 366,800</u>	<u>\$ 371,800</u>	<u>\$ 381,800</u>

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: COMMISSIONS & SPECIAL PROJECTS	PROGRAM: 1500 - 1516
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SUMMARY OF PERFORMANCE MEASURES

Contingencies - 1500:

The contingencies budget provides for unbudgeted and unforeseen expenditures which may be authorized during the year. It also reduces the impact of unforeseen losses of revenue which may occur.

Special Assessments on City Property - 1503:

City owned properties are subject to special assessments for various improvement projects. This program provides funds to pay for these assessments. The budget also reflects the costs necessary to pay Hennepin County for mandated truth in taxation mailing.

Human Rights & Relations Commission - 1504:

The Human Rights & Relations Commission has 12 members and is an advisory body to the City Council

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1500 - 1516	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
CONTINGENCIES - 1500							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 231,779	\$ 90,328	\$ 100,000	\$ 258,668	\$ 258,000	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,562	1,757	2,000	-	1,990	
TOTAL CONTINGENCIES		<u>\$ 233,341</u>	<u>\$ 92,085</u>	<u>\$ 102,000</u>	<u>\$ 258,668</u>	<u>\$ 259,990</u>	
SPECIAL ASSESSMENTS - 1503							
SPECIAL ASSESSMENTS:							
6915	SPECIAL ASSESSMENTS	\$ 34,792	\$ 30,939	\$ 31,500	\$ 31,500	\$ 31,500	
TOTAL SPECIAL ASSESSMENTS		<u>\$ 34,792</u>	<u>\$ 30,939</u>	<u>\$ 31,500</u>	<u>\$ 31,500</u>	<u>\$ 31,500</u>	
HUMAN RIGHTS & RELATIONS COMMISSION - 1504							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 86,350	\$ 100,043	\$ 91,664	\$ 91,664	\$ 82,498	
6104	CONTINUING EDUCATION	-	-	250	250	250	
6105	DUES & SUBSCRIPTIONS	247	493	200	200	200	
6136	CHEMICAL HEALTH	423	-	500	500	500	
6218	EDUCATION PROGRAM	-	899	800	800	800	
		<u>87,020</u>	<u>101,435</u>	<u>93,414</u>	<u>93,414</u>	<u>84,248</u>	
TOTAL HUMAN RIGHTS & RELATIONS COMMISSION		<u>\$ 87,020</u>	<u>\$ 101,435</u>	<u>\$ 93,414</u>	<u>\$ 93,414</u>	<u>\$ 84,248</u>	

FUND:	FUNCTION:	AREA:	PROGRAM:
GENERAL	GENERAL GOVERNMENT	COMMISSIONS & SPECIAL PROJECTS	1500 - 1516

SUMMARY OF PERFORMANCE MEASURES

Suburban Rate Authority - 1506:

The Suburban Rate Authority is a joint powers organization that actively intervenes in matters affecting gas, electric, and telephone rates. The Suburban Rate Authority has also been active in matters concerning uniform gas and electric franchises, gas, electric and telephone rate regulation, right-of-way issues, and in legislation concerning the Public Utilities Commission.

Edina Resource Center - 1507:

In 2002, the City elected to withdraw from the Hennepin South Services Collaborative (HSSC) and establish a freestanding family services resource center. This resource center, named Edina Resource Center, is operated as part of the family services collaborative administered by the Edina Public Schools. This budget item constitutes the City's contribution to the operation of the Edina Resource Center.

Human Services Planning and Coordination - 1508:

With the withdrawal from HSSC, the City's contribution to the research, planning and coordination (RPC) function of HSSC has been eliminated. This budget item will be used by the City to undertake human service planning and coordination activities on an as-needed basis.

Records Management Program - 1511:

This includes doing an inventory and setting up a database in order to meet state data practice laws.

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1500 - 1516	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
	SUBURBAN RATE AUTHORITY - 1506						
	CONTRACTUAL SERVICES:						
	6103 PROFESSIONAL SERVICES	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
	TOTAL SUBURBAN RATE AUTHORITY	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	
	EDINA RESOURCE CENTER - 1507						
	CONTRACTUAL SERVICES:						
	6103 PROFESSIONAL SERVICES	\$ 35,061	\$ 36,113	\$ -	\$ 37,000	\$ 37,000	
	TOTAL EDINA RESOURCE CENTER	<u>\$ 35,061</u>	<u>\$ 36,113</u>	<u>\$ -</u>	<u>\$ 37,000</u>	<u>\$ 37,000</u>	
	HUMAN SERVICES PLANNING & COORDINATION - 1508						
	CONTRACTUAL SERVICES:						
	6103 PROFESSIONAL SERVICES	\$ -	\$ 11,943	\$ -	\$ -	\$ -	
	TOTAL HUMAN SERVICES PLANNING & COORDINATION	<u>\$ -</u>	<u>\$ 11,943</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
	RECORDS MANAGEMENT - 1511						
	CONTRACTUAL SERVICES:						
	6103 PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 8,600	\$ 8,600	
	TOTAL RECORDS MANAGEMENT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,600</u>	<u>\$ 8,600</u>	

FUND: GENERAL	FUNCTION: GENERAL GOVERNMENT	AREA: COMMISSIONS & SPECIAL PROJECTS	PROGRAM: 1500 - 1516
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SUMMARY OF PERFORMANCE MEASURES

Employee Programs - 1513:

Employee Programs is made up of three expense items; Separation Benefits, which covers vacation and sick leave payouts for employees leaving the City, Employee Recognition, which covers various programs to honor dedicated employees, and Clothing Allowance, an allotment given to City Hall employees to purchase clothing with the City logo.

Dial-a-Ride Program - 1514:

The Edina Dial-a-Ride program provides a low cost transit alternative to Edina residents, principally senior citizens, who require transportation to the Senior Center, medical appointments, shopping and so forth. The program began in February 2001 and provides approximately 4,200 passenger rides annually. Continued Metropolitan Council funding plus fare box revenues will fund about 50 percent of the program. The proposed budgeted amount constitutes the "local share" to continue the program.

Historical Society - 1516:

Beginning in 2008, the City will provide a stipend to the Historical Society to support their staffing and programs.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Commissions & Special Projects	\$ 636,232	\$ 575,238	-9.59%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1500 - 1516	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
EMPLOYEE PROGRAMS - 1513							
PERSONAL SERVICES:							
6035	SEPARATION BENEFITS	\$ 238,721	\$ 49,417	\$ 130,000	\$ 130,000	\$ 130,000	
CONTRACTUAL SERVICES:							
6103	EMPLOYEE RECOGNITION	10,597	9,374	8,400	8,400	8,400	
6203	CLOTHING ALLOWANCE	2,460	2,773	3,500	3,500	2,500	
6218	EMPLOYEE WELLNESS	4,109	49	5,150	5,150	4,000	
		17,166	12,196	17,050	17,050	14,900	
TOTAL EMPLOYEE PROGRAMS		\$ 255,887	\$ 61,613	\$ 147,050	\$ 147,050	\$ 144,900	
DIAL A RIDE - 1514							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 36,956	\$ 32,833	\$ 46,000	\$ 46,000	\$ -	
TOTAL DIAL A RIDE		\$ 36,956	\$ 32,833	\$ 46,000	\$ 46,000	\$ -	
HISTORICAL SOCIETY - 1516							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	
TOTAL HISTORICAL SOCIETY		\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	
TOTAL COMMISSIONS & SPECIAL PROJECTS		\$ 687,057	\$ 380,961	\$ 433,964	\$ 636,232	\$ 575,238	

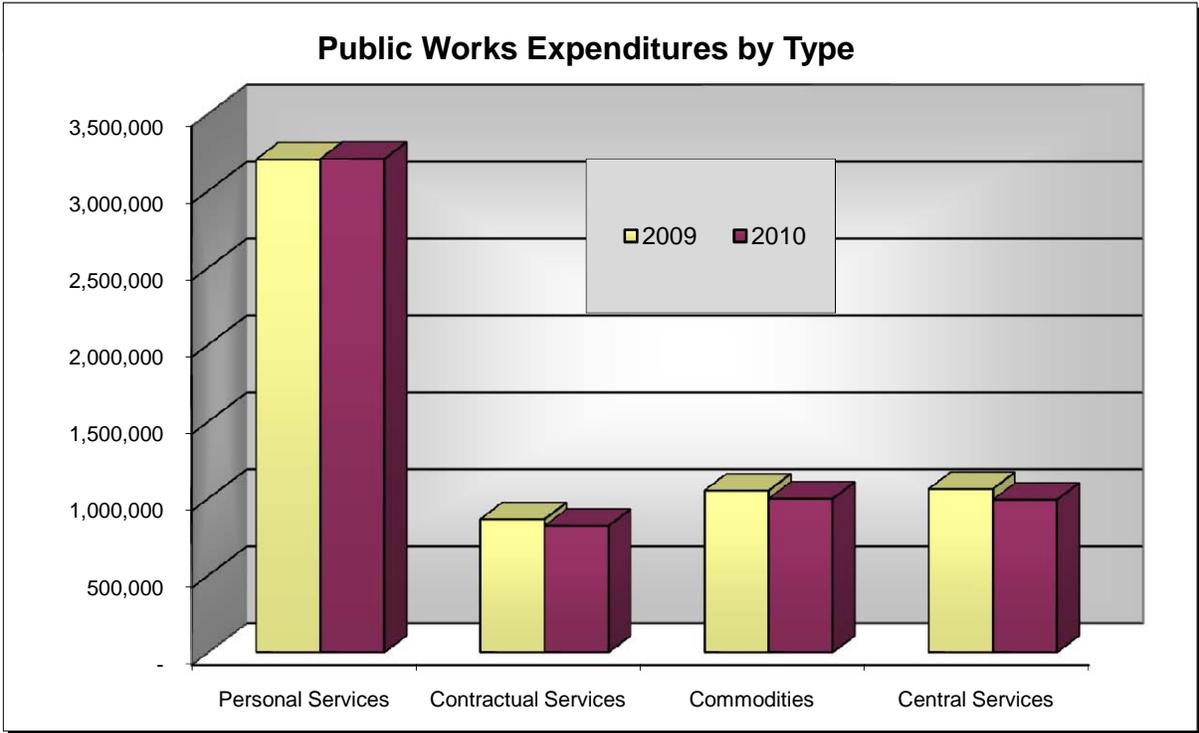
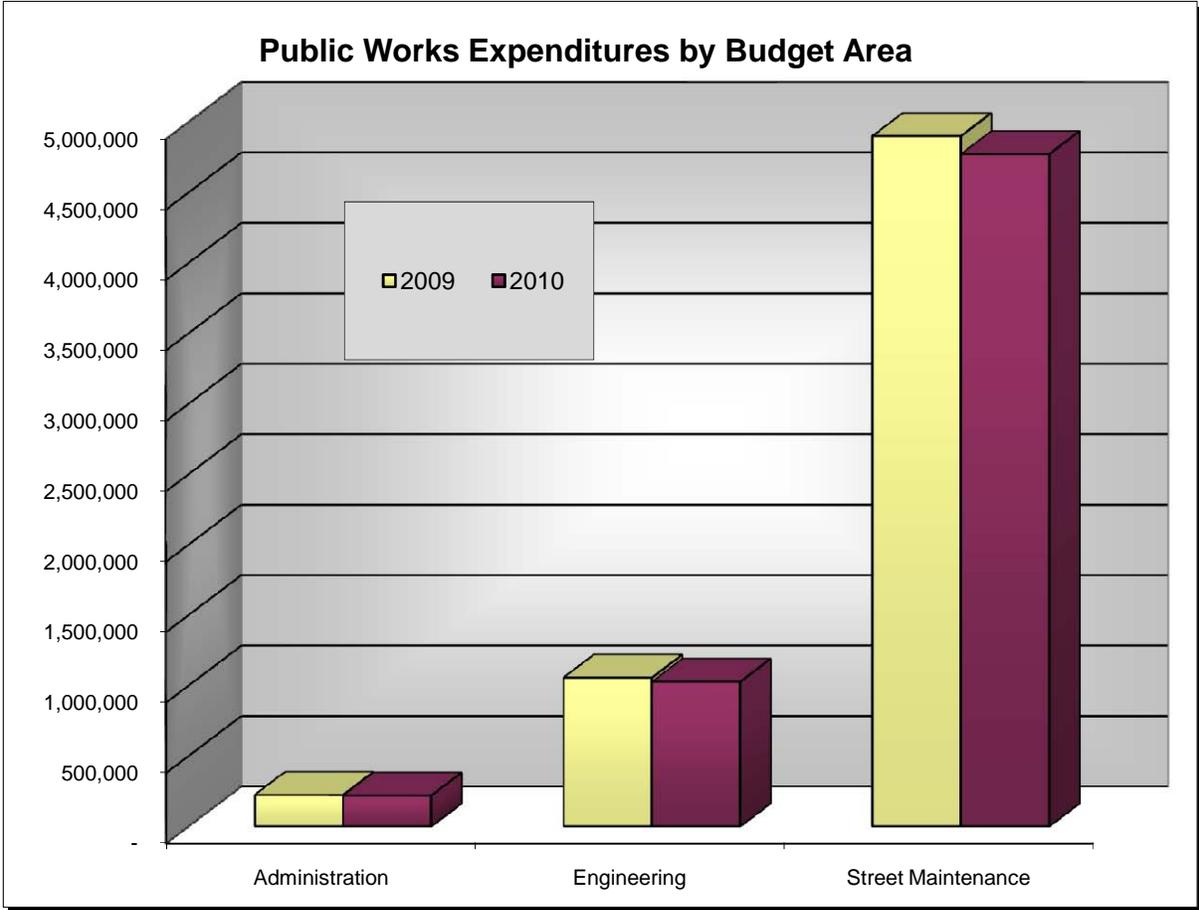
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Public Works

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Public Works Expenditure Summary



FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: ADMINISTRATION	PROGRAM: 1240
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SUMMARY OF PERFORMANCE MEASURES

Public Works Administration - 1240:

Personal services consist of 1.5 employees in this area.

This department provides supervision and policy guidance over various Public Works departments. These departments are Engineering, Streets, Utilities, and Equipment Operation. The total permanent employment in the Public Works area is 60. The function of the City Engineer is also provided under Public Works Administration.

Additionally, operating City liaison to other agencies such as MNDOT, Met Council, Hennepin County, PCA, Minnesota Board of Health, Corps of Engineers, Department of Natural Resources, Nine Mile Creek and Minnehaha Creek Watershed Districts and other Cities is provided for through this account.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Public Works Budget	\$ 6,179,156	\$ 6,017,856	-2.61%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		ADMINISTRATION		1240	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 133,975	\$ 142,584	\$ 155,803	\$ 155,803	\$ 153,627	
6030	PENSIONS	8,367	9,262	10,517	10,517	10,906	
6034	SOCIAL SECURITY	9,431	10,111	10,613	10,613	10,911	
6040	FLEX PLAN	13,046	10,964	13,500	13,500	13,950	
6045	WORKERS COMPENSATION	810	460	508	508	490	
		<u>165,629</u>	<u>173,381</u>	<u>190,941</u>	<u>190,941</u>	<u>189,884</u>	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	1,742	586	3,200	3,200	2,800	
6105	DUES & SUBSCRIPTIONS	330	415	550	550	550	
6107	MILEAGE	3,416	3,401	3,550	3,550	3,100	
6188	CELL PHONE	95	382	-	-	-	
		<u>5,583</u>	<u>4,784</u>	<u>7,300</u>	<u>7,300</u>	<u>6,450</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	32	850	850	500	
CENTRAL SERVICES:							
6803	GENERAL	17,247	15,523	16,512	16,512	14,976	
6804	CITY HALL	6,796	7,458	7,344	7,344	7,344	
		<u>24,043</u>	<u>22,981</u>	<u>23,856</u>	<u>23,856</u>	<u>22,320</u>	
TOTAL ADMINISTRATION		<u>\$ 195,255</u>	<u>\$ 201,178</u>	<u>\$ 222,947</u>	<u>\$ 222,947</u>	<u>\$ 219,154</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: ENGINEERING	PROGRAM: 1260
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SUMMARY OF PERFORMANCE MEASURES

Engineering - 1260:

Personal services consist of 8.5 employees in this area.

The Engineering Department prepares plans, specifications and estimates for public construction projects. This includes street grading and surfacing, sanitary sewers, storm sewers, watermains and other structures and improvements. It supervises the construction of these projects and provides the necessary inspection to insure materials and workmanship are in accordance with project specifications. The department maintains records and files on all of the above mentioned activities and operates and maintains plan reproduction equipment.

Transportation Commission - 1265:

In December 2003 the Edina City Council established the Transportation Commission to address traffic issues and improve the local transportation system to stay consistent with the Comprehensive Plan and Vision 20/20.

The Edina Transportation Commission (ETC) advises the Council on matters relating to the operation of the local street system with respect to traffic volumes, congestion, and functional classification - but not maintenance activities - of the City. The ETC reviews and comments on plans to enhance mass transit opportunities in the City. The ETC evaluates methods for traffic calming and other speed and volume mitigation measures and recommends their implementation where appropriate. The ETC reviews the findings of the Local Traffic Task Force and offers recommendations for implementation.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: ENGINEERING		PROGRAM: 1260 - 1265	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
ENGINEERING - 1260							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 504,835	\$ 597,276	\$ 639,099	\$ 639,099	\$ 637,073	
6011	OVERTIME	37,070	38,560	3,200	3,200	3,200	
6030	PENSIONS	32,077	40,448	43,355	43,355	45,276	
6034	SOCIAL SECURITY	41,155	47,951	49,136	49,136	49,480	
6040	FLEX PLAN	63,542	75,938	76,500	76,500	79,050	
6045	WORKERS COMPENSATION	4,590	2,583	2,294	2,294	2,208	
		683,269	802,756	813,584	813,584	816,287	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	163,423	135,505	38,000	38,000	36,100	
6104	CONTINUING EDUCATION	16,498	11,188	14,600	14,600	8,000	
6105	DUES & SUBSCRIPTIONS	1,787	515	1,800	1,800	1,800	
6106	MEETING EXPENSE	821	300	3,000	3,000	2,000	
6107	MILEAGE	6,622	8,227	6,700	6,700	6,000	
6188	CELL PHONE	2,936	5,568	3,000	3,000	5,000	
		192,087	161,303	67,100	67,100	58,900	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,655	7,899	12,500	12,500	11,000	
6548	BLUEPRINTING/CAD	349	188	670	670	300	
6577	LUMBER & TOOLS	1,319	354	2,200	2,200	2,000	
		11,323	8,441	15,370	15,370	13,300	
CENTRAL SERVICES:							
6803	GENERAL	47,257	65,560	75,324	75,324	74,184	
6804	CITY HALL	20,377	22,373	22,032	22,032	22,008	
6808	EQUIPMENT OPERATION	21,709	22,853	24,648	24,648	22,524	
		89,343	110,786	122,004	122,004	118,716	
TOTAL ENGINEERING		\$ 976,022	\$ 1,083,286	\$ 1,018,058	\$ 1,018,058	\$ 1,007,203	
TRANSPORTATION COMMISSION - 1265							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	8,284	68	35,000	35,000	18,000	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,575	1,937	3,000	3,000	1,600	
TOTAL TRANSPORTATION COMMISSION		\$ 9,859	\$ 2,005	\$ 38,000	\$ 38,000	\$ 19,600	
TOTAL ENGINEERING		\$ 985,881	\$ 1,085,291	\$ 1,056,058	\$ 1,056,058	\$ 1,026,803	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SUPERVISION	PROGRAM: 1280-1281
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SUMMARY OF PERFORMANCE MEASURES

Supervision - 1280:

Personal services consist of 2.5 employees in this area.

The operations of the Public Works department are overseen by the Public Works Coordinator. Some of the activities include:

1. Maintaining a computerized vehicle management system to determine the expense of vehicle maintenance;
2. the purchasing and billing of equipment and supplies; and
3. maintaining an up-to-date inventory of the commodities used to service the City.

Additionally, the Coordinator plans and coordinates Public Works activities, maintains cost and work records and provides the training and instruction necessary to insure the workers do their jobs most efficiently and effectively.

Overhead - a major portion of this budget is the general benefits for the street department allocated from the Central Services budget.

Training - 1281:

This program provides for the personal services time and aids required to provide the necessary training.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SUPERVISION		PROGRAM: 1280 - 1281	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
SUPERVISION - 1280							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 133,097	\$ 138,383	\$ 159,536	\$ 159,536	\$ 157,406	
6011	OVERTIME	1,822	1,053	4,600	4,600	4,600	
6030	PENSIONS	8,427	9,058	11,079	11,079	11,489	
6034	SOCIAL SECURITY	10,248	10,516	12,556	12,556	12,556	
6040	FLEX PLAN	19,509	19,110	22,500	22,500	23,250	
6045	WORKERS COMPENSATION	791	444	445	445	436	
		173,894	178,564	210,716	210,716	209,737	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	2,230	1,293	5,400	5,400	1,300	
6105	DUES & SUBSCRIPTIONS	3,052	1,787	2,100	2,100	2,100	
6188	CELL PHONE	-	-	300	300	100	
6270	GOPHER ONE STATE	-	-	-	-	-	
6271	HAZ. WASTE DISPOSAL	2,267	632	4,900	4,900	3,200	
		7,549	3,712	12,700	12,700	6,700	
COMMODITIES:							
6406	GENERAL SUPPLIES	235	-	550	550	500	
CENTRAL SERVICES:							
6803	GENERAL	104,717	107,837	116,604	116,604	116,808	
6806	PUBLIC WORKS BUILDING	45,499	43,752	49,368	49,368	45,912	
6808	EQUIPMENT OPERATION	21,874	23,032	26,388	26,388	25,008	
		172,090	174,621	192,360	192,360	187,728	
TOTAL SUPERVISION		\$ 353,768	\$ 356,897	\$ 416,326	\$ 416,326	\$ 404,665	
TRAINING - 1281							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 102	\$ 1,536	\$ -	\$ -	\$ -	
	BENEFITS	32	362	-	-	-	
		134	1,898	-	-	-	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	24,998	24,017	21,100	21,100	22,000	
COMMODITIES:							
6579	TRAINING AIDS	275	-	280	280	200	
TOTAL TRAINING		\$ 25,407	\$ 25,915	\$ 21,380	\$ 21,380	\$ 22,200	
TOTAL SUPERVISION & TRAINING		\$ 379,175	\$ 382,812	\$ 437,706	\$ 437,706	\$ 426,865	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET DEPARTMENT	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

Street Department Payroll Summary - Distribution

The Street Department consists of 29 personnel which include the following positions:

- 3 Team Leaders
- 26 * Street Maintenance Personnel

* Includes 1 Full Time Temporary Position due to short term medical leave, also includes 2 frozen street maintenance positions.

Additionally, 8 summer employees are hired to assist in various projects.

Street Maintenance	\$ 1,990,806
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Charged to other funds:

Central Services:

City Hall	36,513
Public Works Building	55,114
Equipment	6,890
Fire Buildings	7,578
Park Buildings	34,455
Enterprise Funds	<u>157,352</u>

Total Street payroll	<u><u>\$ 2,288,708</u></u>
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FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET DEPARTMENT	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

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FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET MAINTENANCE	PROGRAM: 1301-1310
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SUMMARY OF PERFORMANCE MEASURES

General Maintenance - 1301:

These funds are allocated for the general repairs made to the street; rubberized crack sealing, asphalt patching, minor seal coating, and miscellaneous repairs.

Crews totaling approximately five "people years" work on general maintenance of City streets year-round, weather permitting.

Street Sweeping -1310:

These funds are allocated for cleaning the 200 miles (800 lane miles) of City streets and 45 parking lots. Sweeping usually begins in early March, attempting to rid the streets and lots of winter sand to prevent being washed into storm sewers.

Six people are involved in the sweeping effort from early spring into summer and begin again in the fall when leaves are swept up to prevent the clogging of catch basins.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		STREET MAINTENANCE		1301 - 1310	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
GENERAL MAINTENANCE - 1301							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 531,205	\$ 557,631	\$ 1,395,431	\$ 1,395,431	\$ 1,377,366	
6011	OVERTIME	24,019	36,551	70,700	70,700	70,700	
6030	PENSIONS	33,024	35,222	98,962	98,962	102,471	
6034	SOCIAL SECURITY	40,756	42,630	112,157	112,157	112,114	
6040	FLEX PLAN	78,999	76,020	211,692	211,692	218,482	
6045	WORKERS COMPENSATION	30,707	31,524	98,392	98,392	109,673	
		738,710	779,578	1,987,334	1,987,334	1,990,806	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SVCS	1,132	886	1,200	1,200	1,100	
6151	EQUIP RENTAL/CRUSHING	28,256	8,409	21,000	21,000	15,100	
6180	CONTRACTED REPAIR	17,209	16,976	16,400	16,400	15,500	
6182	RUBBISH HAULING	3,245	3,077	5,300	5,300	3,500	
6188	CELL PHONE	3,653	4,603	5,000	5,000	5,000	
6201	LAUNDRY	14,878	17,982	16,000	16,000	17,000	
		68,373	51,933	64,900	64,900	57,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	12,380	9,426	20,200	20,200	17,500	
6517	SELECT MATERIALS	358	-	800	800	800	
6518	ASPHALT MIX	11,853	17,497	18,000	18,000	16,000	
6519	MC 1 OIL/RUB CRACK FILL	37,197	37,159	20,000	20,000	23,000	
6520	CONCRETE	-	-	100	100	100	
6556	TOOLS	20,990	28,618	15,900	15,900	16,000	
6610	SAFETY EQUIPMENT	12,052	8,562	15,000	15,000	9,000	
		94,830	101,262	90,000	90,000	82,400	
CENTRAL SERVICES:							
6808	EQUIPMENT OPERATION	620,233	653,022	722,916	722,916	662,628	
TOTAL GENERAL MAINTENANCE		\$ 1,522,146	\$ 1,585,795	\$ 2,865,150	\$ 2,865,150	\$ 2,793,034	
STREET SWEEPING - 1310							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 107,050	\$ 93,128	\$ -	\$ -	\$ -	
6011	OVERTIME	7,818	11,201	-	-	-	
6030	PENSIONS	7,178	6,781	-	-	-	
6034	SOCIAL SECURITY	8,740	7,635	-	-	-	
6040	FLEX PLAN	15,108	13,557	-	-	-	
6045	WORKERS COMPENSATION	6,373	6,456	-	-	-	
		152,267	138,758	-	-	-	
COMMODITIES:							
6523	BROOMS	19,762	16,236	18,000	18,000	17,000	
6524	WEARING SHOES	1,240	210	275	275	250	
		21,002	16,446	18,275	18,275	17,250	
TOTAL STREET SWEEPING		\$ 173,269	\$ 155,204	\$ 18,275	\$ 18,275	\$ 17,250	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET MAINTENANCE	PROGRAM: 1314-1318
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SUMMARY OF PERFORMANCE MEASURES

Street Renovation - 1314:

This program incorporates approximately 15 to 20 miles of street renovation annually. This work includes surface leveling and seal coating asphalt streets. This also includes some milling of asphalt streets, overlaying with a new lift of asphalt, and recycling street in place with an asphalt overlay.

As to concrete streets, this account funds concrete repairs that are not a result of watermain and utility repairs. The concrete repair includes concrete surface repairs, curb and gutter adjustments, and concrete panel replacement.

This work area involves approximately twenty employees (full and part-time) from May (when road restrictions are lifted) to late September.

Snow and Ice Removal - 1318:

Snow and ice removal in Edina constitutes a majority of the Street Department's work during the winter months. The City, which consists of 200 miles of street, 47 miles of sidewalk, 5 miles of alley, 273 cul-de-sacs, 45 parking lots, and 3 parking ramps is divided in 26 snow plow routes. The equipment involved in plowing includes 23 trucks with plows, 1 grader, 5 loaders, and 3 sidewalk plows. 23 units are equipped with wings for more efficient plowing and some are equipped with pre-wetting equipment.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		STREET MAINTENANCE		1314 - 1318	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
RENOVATION - 1314							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 246,387	\$ 233,947	\$ -	\$ -	\$ -	
6011	OVERTIME	18,074	13,986	-	-	-	
6030	PENSIONS	15,873	14,833	-	-	-	
6034	SOCIAL SECURITY	19,600	18,050	-	-	-	
6040	FLEX PLAN	33,574	30,029	-	-	-	
6045	WORKERS COMPENSATION	14,154	16,703	-	-	-	
		347,662	327,548	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIR	12,191	28,722	28,700	28,700	27,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	11,858	5,253	14,420	14,420	11,000	
6517	GRANULAR MATERIALS	30,537	33,548	41,200	41,200	36,100	
6518	ASPHALT MIX	286,996	325,071	325,000	380,000	360,000	
6519	EMUL. ASPHALT	51,961	55,306	49,000	49,000	51,000	
6520	CONCRETE	73,886	31,530	8,860	8,860	12,000	
		455,238	450,708	438,480	493,480	470,100	
TOTAL RENOVATION		\$ 815,091	\$ 806,978	\$ 467,180	\$ 522,180	\$ 497,300	
SNOW & ICE REMOVAL - 1318							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 165,351	\$ 198,056	\$ -	\$ -	\$ -	
6011	OVERTIME	72,648	83,601	-	-	-	
6030	PENSIONS	14,851	18,252	-	-	-	
6034	SOCIAL SECURITY	17,543	20,457	-	-	-	
6040	FLEX PLAN	33,981	44,919	-	-	-	
6045	WORKERS COMPENSATION	12,333	14,769	-	-	-	
		316,707	380,054	-	-	-	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,558	13,028	9,800	9,800	8,500	
6516	CALCIUM CHLOR./DEICER	-	4,167	1,200	1,200	2,000	
6517	SAND	10,652	-	10,100	10,100	9,000	
6525	SALT	151,463	252,441	253,900	253,900	254,000	
		171,673	269,636	275,000	275,000	273,500	
TOTAL SNOW & ICE REMOVAL		\$ 488,380	\$ 649,690	\$ 275,000	\$ 275,000	\$ 273,500	
TOTAL STREET MAINTENANCE		\$ 2,998,886	\$ 3,197,667	\$ 3,625,605	\$ 3,680,605	\$ 3,581,084	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET LIGHTING	PROGRAM: 1321-1322
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SUMMARY OF PERFORMANCE MEASURES

Regular Street Lighting - 1321:

There are 1,908 NSP-owned street lights in the City. Most "over the roadway" lights are attached to existing NSP service poles. The funds in this program are used for rental fees, power and replacement of existing systems.

Ornamental Street Lighting - 1322:

The City owns 498 ornamental street lights. Ornamental lights include decorative or architectural lighting that has a unique design head and pole, or in some cases, antique lighting.

The City is responsible for all parts and maintenance of the lights including underground wiring and painting of the poles. The funds in this program are expended on power parts, replacement fixtures, poles and lamps.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET LIGHTING		PROGRAM: 1321 - 1322	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
REGULAR - 1321							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 1,557	\$ 1,157	\$ -	\$ -	\$ -	
	BENEFITS	322	172	-	-	-	
		1,879	1,329	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	-	-	1,000	1,000	800	
6185	LIGHT & POWER	360,891	376,065	379,250	379,250	388,000	
		360,891	376,065	380,250	380,250	388,800	
COMMODITIES:							
6530	REPAIR PARTS	70	287	1,500	1,500	300	
TOTAL STREET LIGHTING REGULAR		\$ 362,840	\$ 377,681	\$ 381,750	\$ 381,750	\$ 389,100	
ORNAMENTAL - 1322							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 47,957	\$ 52,908	\$ -	\$ -	\$ -	
6030	PENSIONS	2,825	3,374	-	-	-	
6034	SOCIAL SECURITY	3,716	4,097	-	-	-	
6040	FLEX PLAN	5,916	6,377	-	-	-	
6045	WORKERS COMPENSATION	1,624	1,724	-	-	-	
		62,038	68,480	-	-	-	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	12,386	(19,237)	12,350	12,350	13,000	
6185	LIGHT & POWER	18,632	17,781	35,800	35,800	37,000	
6188	CELL PHONE	1,115	1,862	1,200	1,200	1,200	
6189	LAUNDRY	-	-	-	-	-	
		32,133	406	49,350	49,350	51,200	
COMMODITIES:							
6406	GENERAL SUPPLIES	4,971	4,165	6,690	6,690	6,000	
6530	REPAIR PARTS	17,793	10,757	19,570	19,570	17,000	
		22,764	14,922	26,260	26,260	23,000	
TOTAL STREET LIGHTING ORNAMENTAL		\$ 116,935	\$ 83,808	\$ 75,610	\$ 75,610	\$ 74,200	
TOTAL STREET LIGHTING		\$ 479,775	\$ 461,489	\$ 457,360	\$ 457,360	\$ 463,300	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: TRAFFIC/STREET SIGNS	PROGRAM: 1325
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SUMMARY OF PERFORMANCE MEASURES

Street Name Signs/Traffic Signs - 1325:

The funds for this program are used for the maintenance and replacement of the City's 2,200 street name signs. These signs usually last 6-7 years, however, most are replaced earlier due to damages or vandalism at a rate of roughly 10% per year.

The traffic sign account covers the maintenance and replacement of approximately 2,500 traffic signs.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: & STREET NAME SIGNS		PROGRAM: 1325	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 42,528	\$ 41,129	\$ -	\$ -	\$ -	
6030	PENSIONS	2,656	2,672	-	-	-	
6034	SOCIAL SECURITY	3,043	2,925	-	-	-	
6040	FLEX PLAN	6,615	5,789	-	-	-	
6045	WORKERS COMPENSATION	2,536	2,448	-	-	-	
		57,378	54,963	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	200	275	2,600	2,600	500	
6188	CELL PHONE	-	-	-	-	-	
		200	275	2,600	2,600	500	
COMMODITIES:							
6406	GENERAL SUPPLIES	12,408	12,702	13,500	13,500	12,000	
6531	SIGNS & POSTS	24,084	44,549	28,000	28,000	28,000	
6532	PAINT	74	157	620	620	500	
		36,566	57,408	42,120	42,120	40,500	
TOTAL STREET NAME SIGNS		\$ 94,144	\$ 112,646	\$ 44,720	\$ 44,720	\$ 41,000	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: TRAFFIC CONTROL	PROGRAM: 1330-1335
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SUMMARY OF PERFORMANCE MEASURES

Traffic Signal Maintenance - 1330:

The City owns and maintains 11 traffic signal systems, and assists with maintenance of an additional 9 systems, in conjunction with the State. Electronic maintenance is performed down to a component level on all printed circuit boards. 90% of the funds from this account are applied toward light and power with the remaining 10% directed towards parts, back-up equipment and test equipment.

Pavement Marking - 1335:

The City sign shop, which is responsible for pavement marking, consists of 2 employees, 1 truck, 2 strippers, and 1 trailer. The bulk of the funds for this account are directed towards the following projects:

<u>Projects</u>	<u>Material Used</u>
• Center line striping of State Aid streets	450 gallons paint
• Lane striping	250 gallons paint
• Painting legends & arrows on pavement and parking lots; and 70 school crossings	100 gallons paint

The sign shop is also responsible for striping the City's 45 parking lots and painting the center line and messages on Cornelia and Bredeson Park walking paths.

The "6532 Paint & Pavement Marking" line item also now includes permanent pavement marking materials. We have found that some high traffic areas and concrete streets do not hold paint very well. We have changed to different materials which last longer.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: TRAFFIC CONTROL		PROGRAM: 1330 - 1335	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
TRAFFIC SIGNAL MAINTENANCE 1330							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 16,512	\$ 13,502	\$ -	\$ -	\$ -	
6030	PENSIONS	1,019	854	-	-	-	
6034	SOCIAL SECURITY	1,307	1,062	-	-	-	
6040	FLEX PLAN	1,407	1,071	-	-	-	
6045	WORKERS COMPENSATION	533	424	-	-	-	
		<u>20,778</u>	<u>16,913</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	4,125	1,547	8,500	8,500	8,000	
6185	LIGHT & POWER	64,543	60,829	61,000	61,000	61,000	
6215	EQUIPMENT MAINT.	19,398	7,525	30,000	30,000	25,000	
		<u>88,066</u>	<u>69,901</u>	<u>99,500</u>	<u>99,500</u>	<u>94,000</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	187	1,133	440	440	400	
6530	REPAIR PARTS	3,694	4,471	5,640	5,640	5,000	
		<u>3,881</u>	<u>5,604</u>	<u>6,080</u>	<u>6,080</u>	<u>5,400</u>	
TOTAL TRAFFIC SIGNAL MAINTENANCE		<u>\$ 112,725</u>	<u>\$ 92,418</u>	<u>\$ 105,580</u>	<u>\$ 105,580</u>	<u>\$ 99,400</u>	
PAVEMENT MARKING - 1335							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 28,943	\$ 31,855	\$ -	\$ -	\$ -	
	BENEFITS	9,243	10,693	-	-	-	
		<u>38,186</u>	<u>42,548</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	2,788	-	600	600	600	
COMMODITIES:							
6406	GENERAL SUPPLIES	5,379	478	5,200	5,200	4,500	
6531	SIGNS & POSTS	6,329	-	3,200	3,200	2,500	
6532	PAINT & PAVE MARKING	8,707	28,153	18,450	18,450	18,500	
		<u>20,415</u>	<u>28,631</u>	<u>26,850</u>	<u>26,850</u>	<u>25,500</u>	
TOTAL PAVEMENT MARKING		<u>\$ 61,389</u>	<u>\$ 71,179</u>	<u>\$ 27,450</u>	<u>\$ 27,450</u>	<u>\$ 26,100</u>	
TOTAL TRAFFIC CONTROL		<u>\$ 174,114</u>	<u>\$ 163,597</u>	<u>\$ 133,030</u>	<u>\$ 133,030</u>	<u>\$ 125,500</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: BRIDGES/GUARD RAILS	PROGRAM: 1343
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SUMMARY OF PERFORMANCE MEASURES

Bridges/Guard Rails - 1343:

The sign shop is responsible for the sanding, priming, and painting of bridge rails and guide posts. There are 25 bridges and culverts in the City which require annual inspection and certification to the state as to their condition. Major deck repairs are taken care of by outside contractors.

Additionally, there are numerous guard rail locations throughout the City that require periodic maintenance.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: BRIDGES/GUARD RAILS		PROGRAM: 1343	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 16,775	\$ 13,547	\$ -	\$ -	\$ -	
6030	PENSIONS	1,048	880	-	-	-	
6034	SOCIAL SECURITY	1,152	917	-	-	-	
6040	FLEX PLAN	2,581	1,912	-	-	-	
6045	WORKERS COMPENSATION	1,019	874	-	-	-	
		<u>22,575</u>	<u>18,130</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	-	427	2,600	2,600	2,200	
6151	EQUIPMENT RENTAL	-	-	300	300	300	
		<u>-</u>	<u>427</u>	<u>2,900</u>	<u>2,900</u>	<u>2,500</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	3,806	2,652	3,200	3,200	2,800	
6533	GUARD RAIL MATERIAL	299	179	-	-	-	
		<u>4,105</u>	<u>2,831</u>	<u>3,200</u>	<u>3,200</u>	<u>2,800</u>	
TOTAL BRIDGES/GUARD RAILS		<u>\$ 26,680</u>	<u>\$ 21,388</u>	<u>\$ 6,100</u>	<u>\$ 6,100</u>	<u>\$ 5,300</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: RETAINING WALL MAINT.	PROGRAM: 1344
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SUMMARY OF PERFORMANCE MEASURES

Retaining Wall Maintenance - 1344:

There are approximately 50 retaining walls in the City. They are beginning to show age for various reasons and are in need of repair. They are constructed of timber, lannon stone and other landscaping materials. This program provides for materials, some contracted repairs, and labor distributed from the general street maintenance program.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: RETAINING WALLS		PROGRAM: 1344	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 2,013	\$ 6,859	\$ -	\$ -	\$ -	
	BENEFITS	728	2,534	-	-	-	
		<u>2,741</u>	<u>9,393</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTUAL SERVICES:							
6180	CONTRACTED REPAIRS	27,173	3,515	27,200	27,200	25,000	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	-	160	160	160	
6577	LUMBER/STONE	3,435	7,926	3,800	3,800	4,000	
		<u>3,435</u>	<u>7,926</u>	<u>3,960</u>	<u>3,960</u>	<u>4,160</u>	
TOTAL RETAINING WALLS		<u>\$ 33,349</u>	<u>\$ 20,834</u>	<u>\$ 31,160</u>	<u>\$ 31,160</u>	<u>\$ 29,160</u>	

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SIDEWALKS RAMPS, PARKING LOTS	PROGRAM: 1365-1370
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SUMMARY OF PERFORMANCE MEASURES

Sidewalks - Maintenance and Repair - 1365

Maintenance and repairs for the City's 47 miles of sidewalk begin in the early spring with the sweeping of winter sand and proceed through the summer and fall with maintenance on an "as-needed" basis by the City street crews.

Sidewalks - Snow and Ice Removal - 1370:

Another responsibility of the Street department is the removal of snow from the City's 47 miles of sidewalk. Three snow plow/blowers are used to accomplish this task. Under normal conditions, it takes 2-4 days to clear walks.

FUND:		FUNCTION:		AREA:		PROGRAM:
GENERAL		PUBLIC WORKS		SIDEWALKS RAMPS, PARKING LOTS		1365 - 1370
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED
				ESTIMATED	BUDGETED	
SIDEWALKS - MAINTENANCE & REPAIR - 1365						
PERSONAL SERVICES:						
6010	PAYROLL	\$ 1,872	\$ 6,396	\$ -	\$ -	\$ -
	BENEFITS	707	2,324	-	-	-
		2,579	8,720	-	-	-
COMMODITIES:						
6406	GENERAL SUPPLIES	1,074	95	1,300	1,300	800
6518	BLACKTOP	-	-	240	240	240
6520	CONCRETE	480	2,006	2,990	2,990	2,500
		1,554	2,101	4,530	4,530	3,540
TOTAL SIDEWALK - MAINTENANCE & REPAIR		\$ 4,133	\$ 10,821	\$ 4,530	\$ 4,530	\$ 3,540
SIDEWALKS - SNOW & ICE REMOVAL - 1370						
PERSONAL SERVICES:						
6010	PAYROLL	\$ 21,627	\$ 29,567	\$ -	\$ -	\$ -
6011	OVERTIME	8,455	5,038	-	-	-
6030	PENSIONS	1,879	2,247	-	-	-
6034	SOCIAL SECURITY	2,292	2,603	-	-	-
6040	FLEX PLAN	5,086	5,768	-	-	-
6045	WORKERS COMPENSATION	1,619	2,004	-	-	-
		40,958	47,227	-	-	-
COMMODITIES:						
6406	GENERAL SUPPLIES	-	-	530	530	500
TOTAL SIDEWALK - SNOW & ICE REMOVAL		\$ 40,958	\$ 47,227	\$ 530	\$ 530	\$ 500

FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: SIDEWALKS RAMPS, PARKING LOTS	PROGRAM: 1375-1380
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SUMMARY OF PERFORMANCE MEASURES

Parking Ramp Maintenance - 1375:

The City owns 3 parking ramps in downtown Edina. Each ramp consists of 3 levels, with 302 spaces in the south ramp, 274 spaces in the center ramp and 269 in the north ramp. The funds from this account are allocated towards plowing, sweeping, lighting, cleaning supplies, and contractual services. \$69,000 is received in revenue from the 50th & France Business Association to pay for their share of ramp maintenance.

Parking Lot Maintenance - 1380:

Funds for this program are directed toward maintaining the City's parking lots. Maintenance includes sweeping, plowing and striping of the lots and is done by the street department.

The parking lots covered in this account includes parking lots at the following locations: Public Works, City Hall, 50th & France Middle Surface lot, east row of the Lund's surface lot at 50th & France, and the entrance lot of the Jerry's parking ramp at Grandview.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SIDEWALKS RAMPS, PARKING LOTS		PROGRAM: 1375 - 1380	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PARKING RAMP MAINT. - 1375							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 6,455	\$ 5,199	\$ -	\$ -	\$ -	
6011	OVERTIME	9,671	8,183	-	-	-	
	BENEFITS	5,250	4,169	-	-	-	
		21,376	17,551	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	17,446	23,036	14,800	14,800	13,500	
6185	LIGHT & POWER	55,639	57,989	49,500	49,500	48,000	
6189	SEWER & WATER	289	360	320	320	250	
		73,374	81,385	64,620	64,620	61,750	
COMMODITIES:							
6406	GENERAL SUPPLIES	5,883	6,227	4,980	4,980	4,700	
6511	CLEANING SUPPLIES	-	1,001	100	100	100	
6530	REPAIR PARTS	2,792	8,528	12,000	12,000	8,600	
		8,675	15,756	17,080	17,080	13,400	
TOTAL PARKING RAMP MAINTENANCE		\$ 103,425	\$ 114,692	\$ 81,700	\$ 81,700	\$ 75,150	
PARKING LOT MAINTENANCE - 1380							
PERSONAL SERVICES:							
6010	PAYROLL	\$ -	\$ 354	\$ -	\$ -	\$ -	
	BENEFITS	-	110	-	-	-	
		-	464	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	2,453	450	670	670	500	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	-	1,340	1,340	500	
6518	BLACKTOP	1,302	25,200	15,000	15,000	14,500	
6519	SURFACE TREATMENT	-	-	5,700	5,700	5,000	
		1,302	25,200	22,040	22,040	20,000	
TOTAL PARKING LOTS		\$ 3,755	\$ 26,114	\$ 22,710	\$ 22,710	\$ 20,500	
TOTAL SIDEWALKS - RAMPS & PARKING LOTS		\$ 152,271	\$ 198,854	\$ 109,470	\$ 109,470	\$ 99,690	

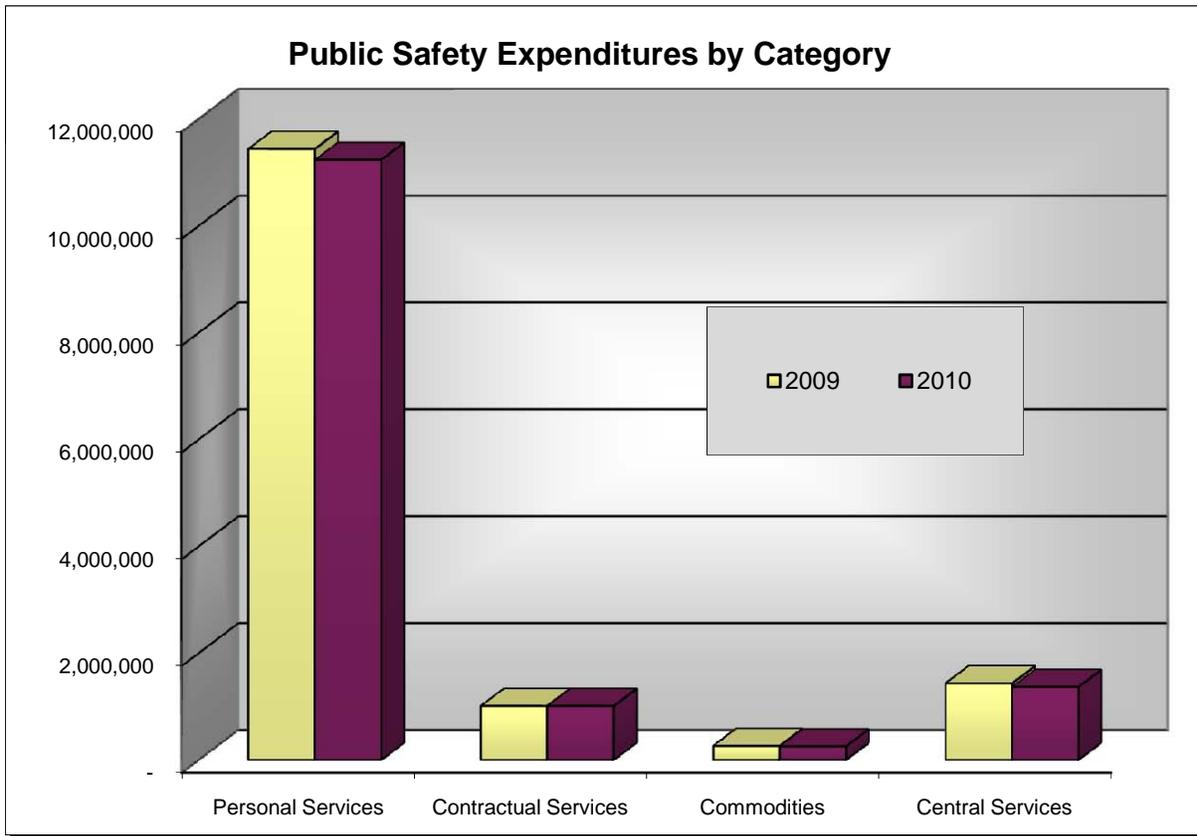
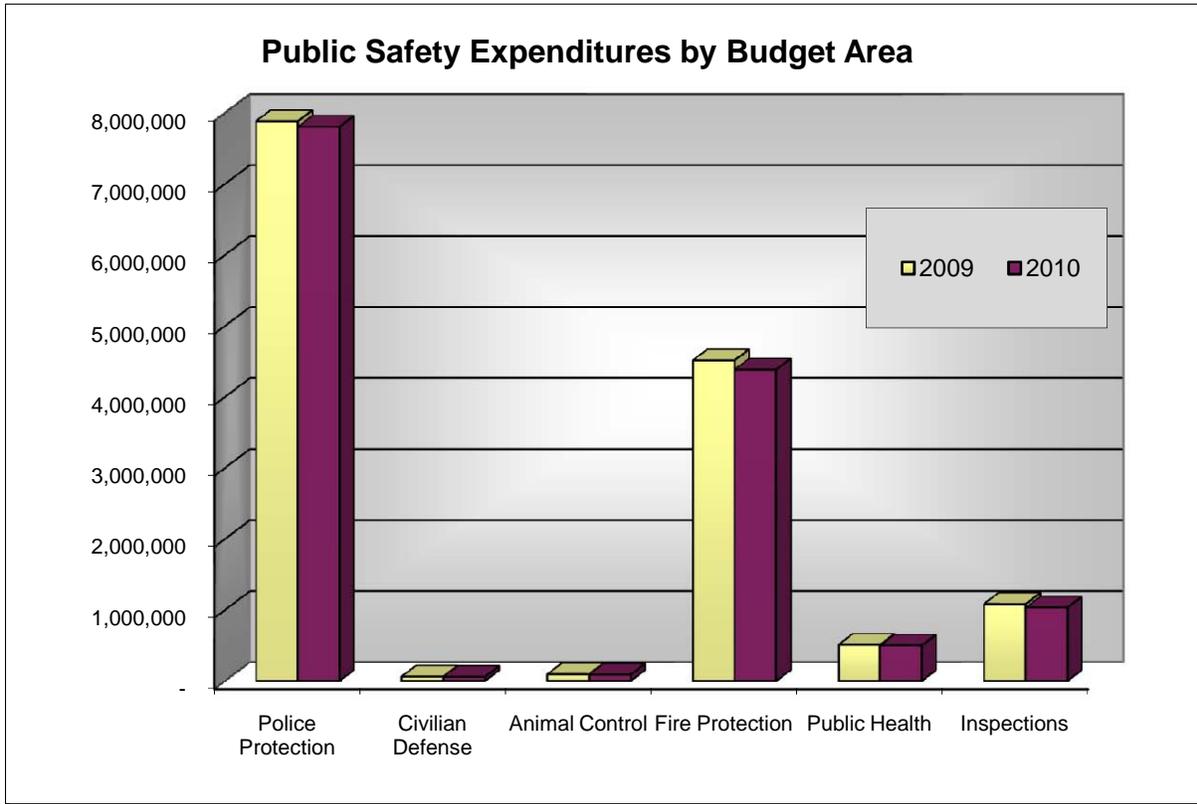
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Public Safety

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Public Safety Expenditure Summary



FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: POLICE PROTECTION	PROGRAM: 1400-1419
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SUMMARY OF PERFORMANCE MEASURES

Police - 1400:

Personal services consists of 67 full-time employees (including 1 position frozen for 2010), part-time help, and community service officers.

The City of Edina Police Department is called upon to perform many emergency and public service tasks throughout the year. In 2008, the department responded to over 27,000 calls for service which involved medical emergencies, fires, accidents, thefts, damage to property, suspicious persons and vehicles, alarm responses as well as public service and educational activities. Approximately 30% of these calls require multiple officer responses, which equals over 35,000 officer responses.

The City reported 1,057 major Part I crimes such as burglary, robbery, assault, and theft, with an additional 1,174 Part II or lesser crimes in 2008. This was an 11% increase compared to 2007.

Police respond to emergency calls within 5 minutes and to non-emergency calls within 10 minutes under normal conditions. The Edina Police Department operates a 24-hour Communications Center which handles all 911 calls and dispatches the appropriate Police, Fire, and EMS units.

The Police Department is also responsible for educating the public in crime prevention techniques, investigation of all felony crimes against persons and, where warranted, other crimes as well. The Edina Police Department has full-time officers assigned to the Southwest Hennepin County Narcotics Task Force and the Minnesota Financial Crimes Task Force.

80% of the Police budget is directly or indirectly spent on labor.

The Police Department operates 7 days a week, 24 hours per day and maintains an average patrol strength of 5.2 officers at any given time.

Explanation of Change:

- One sworn investigative position has been frozen for 2010.

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
POLICE SERVICES - 1400							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 4,427,267	\$ 4,536,178	\$ 4,823,520	\$ 4,823,520	\$ 4,786,579	
6011	OVERTIME	219,851	324,834	146,850	146,850	146,850	
6030	PENSIONS	498,817	579,337	631,609	631,609	632,172	
6034	SOCIAL SECURITY	119,929	127,688	126,641	126,641	128,344	
6037	FITNESS	19,279	18,797	23,567	23,567	23,567	
6040	FLEX PLAN	538,211	518,795	600,750	600,750	611,475	
6045	WORKERS COMPENSATION	122,460	177,921	100,485	100,485	96,394	
		5,945,814	6,283,550	6,453,422	6,453,422	6,425,381	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	1,959	10,850	17,657	17,657	17,657	
6104	CONTINUING EDUCATION	30,336	56,102	55,889	55,889	55,889	
6105	DUES & SUBSCRIPTIONS	1,428	3,714	2,659	2,659	2,659	
6106	MEETING EXPENSE	1,484	92	1,056	1,056	1,056	
6107	MILEAGE	269	153	1,161	1,161	1,161	
6151	EQUIPMENT RENTAL	26,458	29,674	23,727	23,727	23,727	
6160	DATA PROCESSING	64,170	29,180	67,747	67,747	67,747	
6175	PHYSICAL EXAMINATIONS	1,141	1,677	1,372	1,372	1,372	
6188	TELEPHONE	13,018	18,483	14,032	14,032	14,032	
6201	LAUNDRY	141	582	528	528	528	
6203	UNIFORM ALLOWANCE	43,278	48,731	47,210	47,210	47,210	
6204	TELETYPE SERVICE	3,288	3,788	3,589	3,589	3,589	
6215	EQUIPMENT MAINT.	15,499	20,253	13,671	13,671	13,671	
6221	RANGE RENTAL	20,324	20,324	22,850	22,850	22,850	
6230	SERVICE CONTR. - EQUIP.	17,095	106,348	101,557	101,557	101,557	
6235	POSTAGE	4,909	2,617	5,340	5,340	5,340	
		244,797	352,568	380,045	380,045	380,045	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	333	812	1,061	1,061	1,061	
6406	GENERAL SUPPLIES	26,546	32,750	26,515	26,515	26,515	
6408	PHOTOGRAPHIC SUPPLIES	40	58	1,061	1,061	1,061	
6510	FIRST AID SUPPLIES	1,232	218	1,910	1,910	1,910	
6513	OFFICE SUPPLIES	5,916	3,903	5,599	5,599	5,599	
6514	INSPECTION EXPENSES	-	-	1,167	1,167	1,167	
6551	AMMUNITION	12,655	12,838	13,486	13,486	13,486	
6575	PRINTING	8,253	6,738	11,670	11,670	11,670	
6610	SAFETY EQUIPMENT	3,767	554	3,602	3,602	3,602	
6630	GRANT EXPENDITURES	-	-	-	-	-	
		58,742	57,871	66,071	66,071	66,071	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: POLICE PROTECTION	PROGRAM: 1400-1419
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SUMMARY OF PERFORMANCE MEASURES

Reserve Program - 1419:

The reserve program is comprised of the Senior Police Reserve (7 members), Explorer Post 925 (20 members), and the Edina Police Reserve (19 volunteer members).

Explorer Post 925 contributes approximately 700 hours of public services to various community events and programs. This is a result of career orientation and training provided by the Police Department.

The Edina Police Reserve serves the community in excess of 4,500 hours annually. They perform work during special events and provide non-emergency service work and patrol.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Police Budget	\$ 7,881,490	\$ 7,804,861	-0.97%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
CENTRAL SERVICES:							
6803	GENERAL	\$ 240,574	\$ 229,405	\$ 252,300	\$ 252,300	\$ 245,700	
6804	CITY HALL	216,837	238,047	234,432	234,432	234,180	
6808	EQUIPMENT OPERATION	415,044	436,809	474,504	474,504	432,768	
		872,455	904,261	961,236	961,236	912,648	
TOTAL POLICE SERVICES							
		\$ 7,121,808	\$ 7,598,250	\$ 7,860,774	\$ 7,860,774	\$ 7,784,145	
RESERVE PROGRAM - 1419							
CONTRACTUAL SERVICES:							
6102	CONTRACTUAL SERVICES	\$ 7,600	\$ 7,200	\$ 7,600	\$ 7,600	\$ 7,600	
6104	CONTINUING EDUCATION	4,301	9,410	5,060	5,060	5,060	
6106	MEETING EXPENSE	-	-	1,088	1,088	1,088	
6203	UNIFORM ALLOWANCE	3,603	2,089	5,857	5,857	5,857	
		15,504	18,699	19,605	19,605	19,605	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	-	1,111	1,111	1,111	
TOTAL RESERVE PROGRAM							
		\$ 15,504	\$ 18,699	\$ 20,716	\$ 20,716	\$ 20,716	
TOTAL POLICE PROTECTION							
		\$ 7,137,312	\$ 7,616,949	\$ 7,881,490	\$ 7,881,490	\$ 7,804,861	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: CIVILIAN DEFENSE	PROGRAM: 1460
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SUMMARY OF PERFORMANCE MEASURES

Civilian Defense - 1460:

Personal services consist of 25% of the time of the Police Chief. This is a cumulative estimate of Police Department time of the Director, Coordinator, and Administrative Specialists.

The objective of the Civilian Defense program is to prepare the community for disasters or emergencies - natural or man-made. This is accomplished by compliance with Federal, State and County guidelines for emergency preparedness planning. This area has become increasingly important with Homeland Security concerns and the threat of Pandemic Flu.

Action plans are developed and practiced at the City level. This activity, coupled with 10 outdoor warning sirens, ensures the operation of government and maintenance of emergency services during disasters. The City maintains an Emergency Operations Plan, which follows an all-hazards approach to preparing for and responding to large scale emergencies.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Civilian Defense Budget	\$ 60,936	\$ 57,654	-5.39%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: CIVILIAN DEFENSE		PROGRAM: 1460	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 35,719	\$ 37,370	\$ 38,800	\$ 38,800	\$ 38,848	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	3,684	-	1,803	1,803	1,803	
6104	CONTINUING EDUCATION	1,529	591	1,417	1,417	1,417	
6105	DUES & SUBSCRIPTIONS	-	300	242	242	242	
6185	LIGHT AND POWER	670	675	829	829	829	
6230	SERVICE CONTRACTS	4,460	14,518	5,735	5,735	5,735	
		10,343	16,084	10,026	10,026	10,026	
COMMODITIES:							
6406	GENERAL SUPPLIES	-	2,479	12,110	12,110	8,780	
TOTAL CIVILIAN DEFENSE		\$ 46,062	\$ 55,933	\$ 60,936	\$ 60,936	\$ 57,654	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: ANIMAL CONTROL	PROGRAM: 1450
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SUMMARY OF PERFORMANCE MEASURES

Animal Control - 1450:

Personal services consist of 1 full-time employee.

Animal control is a function of the Police Department. The Animal Control Officer is responsible for the enforcement of the City's animal-related ordinances and also assists City residents with animal control problems, both wild and domestic. Approximately 3,000 calls for service are responded to annually.

Animal control is provided 12 hours per day by augmenting one Animal Control Officer with CSOs responding to calls for service.

Priorities for animal control are the safety and protection of persons, the well-being of the City's animal population, and the protection of property.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Animal Control Budget	\$ 92,303	\$ 88,347	-4.29%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		ANIMAL CONTROL		1450	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 46,577	\$ 49,805	\$ 51,480	\$ 51,480	\$ 50,886	
6011	OVERTIME	-	-	700	700	700	
6030	PENSIONS	2,899	3,235	3,522	3,522	3,653	
6034	SOCIAL SECURITY	3,832	4,059	3,992	3,992	3,992	
6037	FITNESS	630	639	-	-	-	
6040	FLEX PLAN	9,796	7,941	9,000	9,000	9,300	
6045	WORKERS COMPENSATION	974	2,937	1,203	1,203	1,012	
		<u>64,708</u>	<u>68,616</u>	<u>69,897</u>	<u>69,897</u>	<u>69,543</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	-	160	-	-	-	
6104	CONTINUING EDUCATION	-	-	871	871	500	
6217	KENNEL SERVICES	17,238	8,332	7,924	7,924	7,924	
		<u>17,238</u>	<u>8,492</u>	<u>8,795</u>	<u>8,795</u>	<u>8,424</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	504	904	4,299	4,299	2,400	
CENTRAL SERVICES:							
6803	GENERAL	4,892	4,302	4,464	4,464	3,540	
6808	EQUIPMENT OPERATION	4,169	4,396	4,848	4,848	4,440	
		<u>9,061</u>	<u>8,698</u>	<u>9,312</u>	<u>9,312</u>	<u>7,980</u>	
TOTAL ANIMAL CONTROL		<u>\$ 91,511</u>	<u>\$ 86,710</u>	<u>\$ 92,303</u>	<u>\$ 92,303</u>	<u>\$ 88,347</u>	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: FIRE PROTECTION	PROGRAM: 1470
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SUMMARY OF PERFORMANCE MEASURES

Fire Protection - 1470:

Personal services consist of 31 full-time firefighters, 1 full-time support employee, 1 part-time employee and 11-15 volunteer firefighters.

Services are provided in 5 primary areas; fire suppression, special operations, emergency medical services, fire prevention, and public information.

The primary purpose of fire suppression and special operations is to provide an immediate response to protect lives, property and the environment from exposure to natural, industrial and environmental hazards. Response should place a fire or emergency unit on the scene within 8 minutes at least 90% of the time. Typical actions are search, rescue, and removal of persons in immediate danger, interior fire attack to stop the fire development, exterior fire streams to prevent fire extension, fire extinguishment and control. Also necessary actions and measures to minimize property damage by smoke, water, weather and release of hazardous or toxic materials. Equipment consists of 3 pumpers, 1 aerial tower, 1 Heavy Rescue and various support vehicles. In 2008, 913 fire responses included fires, rescues, hazardous conditions, and public service emergency calls.

The purpose of Emergency Medical Services (EMS) is to provide immediate and advanced life support actions to meet the community's emergency medical needs. Response should place an ambulance on the scene within 6 minutes at least 90% of the time. Equipment consists of 3 Advanced Life Support (ALS) paramedic ambulances and one ALS equipped pumper. Services provide both immediate emergency care and transportation to metro-area hospitals. Paramedics are cross-trained as firefighters, and all firefighters are cross-trained to emergency medical technician level. Emergency medical services also include public information activities to prevent and best prepare citizens for emergency medical situations. In 2008, medical calls totaled 3,516. The long-term trend in medical emergency calls is upward. Our citywide average response time to all emergencies is 4 minutes.

The goal of fire prevention activities is three-fold: first, to prevent fire ignition whenever possible, second, when fires do occur, to minimize fire impact on lives and property, and finally information management to allow us to forecast needs in the areas of built fire protection systems, operational support and program development. Strategies for action include fire detection, automatic suppression, structural compartmentalization, building access and site controls. Prevention information emphasizes citizen survival by teaching proven fire safety techniques. All Fire Department personnel are involved in public information programs, smoke detector installation and building inspection activities. Fire inspectors typically make the specialized permit and approval inspections. Last year the fire department visited over 100 classrooms and events to promote fire prevention and personal safety.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		FIRE PROTECTION		1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 2,408,465	\$ 2,502,701	\$ 2,557,295	\$ 2,557,295	\$ 2,534,302	
6011	OVERTIME	340,992	334,339	332,300	332,300	257,300	
6030	PENSIONS	305,633	349,557	408,476	408,476	392,781	
6034	SOCIAL SECURITY	39,355	40,934	43,988	43,988	42,354	
6037	FITNESS	9,244	6,459	10,000	10,000	10,000	
6040	FLEX PLAN	219,715	217,477	288,795	288,795	298,420	
6045	WORKERS COMPENSATION	125,785	93,281	53,324	53,324	40,969	
		3,449,189	3,544,748	3,694,178	3,694,178	3,576,126	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	105,793	107,101	116,000	116,000	116,000	
6104	CONTINUING EDUCATION	18,214	23,780	26,000	26,000	20,000	
6105	DUES & SUBSCRIPTIONS	1,520	2,304	2,400	2,400	2,000	
6106	MEETING EXPENSE	1,020	1,688	1,000	1,000	800	
6107	MILEAGE	859	1,517	300	300	300	
6151	EQUIPMENT RENTAL	26,980	22,282	26,000	26,000	24,000	
6160	DATA PROCESSING	17,108	14,672	17,000	17,000	17,000	
6175	PHYSICAL EXAMINATION	9,652	11,227	15,000	15,000	15,000	
6180	CONTRACTED REPAIRS	52,630	38,337	36,000	36,000	36,000	
6182	RUBBISH REMOVAL	1,924	1,919	1,500	1,500	1,500	
6185	LIGHT AND POWER	5,634	14,809	12,000	12,000	12,000	
6186	HEAT	13,553	17,280	15,000	15,000	22,000	
6188	TELEPHONE	15,150	19,103	7,000	7,000	7,000	
6189	SEWER AND WATER	956	2,634	2,000	2,000	2,000	
6201	LAUNDRY	6,019	7,075	5,200	5,200	5,800	
6215	PREVENTATIVE MAINT.	14,830	23,555	22,300	22,300	22,300	
6221	TOWER RENTAL	14,720	14,720	16,500	16,500	17,500	
6260	LICENSES AND PERMITS	462	334	300	300	300	
		307,024	324,337	321,500	321,500	321,500	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	2,480	105	1,000	1,000	800	
6406	GENERAL SUPPLIES	52,696	44,402	50,000	50,000	50,000	
6408	PHOTOGRAPHIC SUPPLIES	460	444	700	700	300	
6510	MEDICAL SUPPLIES	50,799	63,708	66,000	66,000	66,400	
6511	CLEANING SUPPLIES	1,811	3,629	3,000	3,000	3,000	
6513	OFFICE SUPPLIES	2,554	1,104	3,000	3,000	3,000	
6530	REPAIR PARTS	9,728	6,234	8,000	8,000	8,000	
6550	HAZARDOUS MATERIALS	-	-	500	500	500	
6552	PROTECTIVE CLOTHING	6,630	8,144	7,000	7,000	8,000	
6556	TOOLS	-	1,755	1,500	1,500	1,500	
6557	FIREFIGHTING FOAM	2,736	-	2,000	2,000	1,000	
6558	FIRE UNIFORMS	16,733	31,047	18,800	18,800	19,000	
6579	TRAINING AIDS	2,179	948	2,000	2,000	2,000	
6614	FIRE PREVENTION	2,369	1,630	2,500	2,500	2,500	
		151,175	163,150	166,000	166,000	166,000	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: FIRE PROTECTION	PROGRAM: 1470
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SUMMARY OF PERFORMANCE MEASURES

Explanation of Change:

- \$75,000 was removed from the overtime budget. Reducing minimum staffing levels and eliminating training, inspection and public education programs and open house will be used to meet the required overtime budget reductions.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Fire Budget	\$ 4,514,162	\$ 4,383,678	-2.89%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: FIRE PROTECTION		PROGRAM: 1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
CENTRAL SERVICES:							
6803	GENERAL	\$ 121,244	\$ 123,693	\$ 139,776	\$ 139,776	\$ 140,208	
6808	EQUIPMENT OPERATION	166,958	175,778	192,708	192,708	179,844	
		<u>288,202</u>	<u>299,471</u>	<u>332,484</u>	<u>332,484</u>	<u>320,052</u>	
TOTAL FIRE PROTECTION							
		<u>\$ 4,195,590</u>	<u>\$ 4,331,706</u>	<u>\$ 4,514,162</u>	<u>\$ 4,514,162</u>	<u>\$ 4,383,678</u>	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: PUBLIC HEALTH	PROGRAM: 1490
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SUMMARY OF PERFORMANCE MEASURES

Public Health - 1490:

Public health personal services consist of 2.65 full-time employees and part-time intern help in the summer.

The Health Department holds a delegation agreement with the Minnesota Department of Health to license and inspect food, beverage and lodging establishments, institutions such as schools and day cares, and public swimming pools. Responsibilities also include investigating food complaints, reports of food and waterborne illnesses, and disasters such as fires and floods. The Department completes food establishment plan reviews and construction inspections to assure compliance with codes. In addition, the Health Department responds to general complaints, public health nuisance complaints and housing code violations, and acts as a resource for private wells and a variety of health issues such as mold, radon, noise, asbestos and second hand smoke. The Department takes necessary enforcement actions to resolve code violations and health problems within the community.

In 2008 the Department issued approximately 350 business licenses and conducted over 190 food establishment inspections, 45 special event food inspections, 2 lodging inspections, nearly 130 swimming pool inspections and 60 carbon monoxide inspections. Twenty-six reports of foodborne illness were investigated in addition to 6 general food complaints. Plan reviews for 6 food establishments and 9 private swimming pools were completed. In addition, hundreds of recycling inquiries and approximately 290 complaints including general nuisances, public health nuisances and housing issues were addressed.

The Department contracts for community health services such as health education and promotion, communicable disease programs, public health nursing services, health assessments. A contract is also awarded for public health emergency preparedness and Cities Readiness Initiative in response to bioterrorism, infectious diseases, and threats to public health. Special planning and training is underway for community awareness and responses to pandemic influenza and for general continuity of operations.

The staff provides support for the Edina Community Health Committee, the Energy and Environment Commission, the Senior Expo, and the Edina Art Fairs. It administers the refuse collection contract for city properties and serves as a resource for occupational health and safety for city employees. Unique activities during 2008 included environmental health monitoring of the US Women's Open golf tournament and the Republican National Convention. Special efforts were dedicated to tracking all public swimming pools to ensure compliance with the Abigail Taylor Act.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Public Health Budget	\$ 507,949	\$ 498,117	-1.94%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: PUBLIC HEALTH		PROGRAM: 1490	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 181,940	\$ 190,503	\$ 210,000	\$ 216,994	\$ 211,411	
6030	PENSIONS	11,093	12,111	14,647	14,647	14,987	
6034	SOCIAL SECURITY	14,414	14,997	16,600	16,600	16,379	
6040	FLEX PLAN	23,646	24,246	23,850	23,850	24,645	
6045	WORKERS COMPENSATION	1,157	615	781	781	736	
		232,250	242,472	265,878	272,872	268,158	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	171,974	177,909	184,630	184,630	183,706	
6104	CONTINUING EDUCATION	947	1,385	3,000	3,000	3,000	
6105	DUES & SUBSCRIPTIONS	847	250	1,020	1,020	800	
6107	MILEAGE	6,853	6,780	8,784	8,784	6,800	
6188	TELEPHONE	433	60	800	800	1,000	
		181,054	186,384	198,234	198,234	195,306	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,541	864	1,082	1,082	2,000	
6575	PRINTING	213	-	325	325	325	
		1,754	864	1,407	1,407	2,325	
CENTRAL SERVICES:							
6803	GENERAL	20,064	19,284	21,972	21,972	18,264	
6804	CITY HALL	9,574	10,514	10,356	10,356	10,344	
6808	EQUIPMENT OPERATION	3,000	3,162	3,108	3,108	3,720	
		32,638	32,960	35,436	35,436	32,328	
TOTAL PUBLIC HEALTH		\$ 447,696	\$ 462,680	\$ 500,955	\$ 507,949	\$ 498,117	

FUND: GENERAL	FUNCTION: PUBLIC SAFETY	AREA: INSPECTIONS	PROGRAM: 1495
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SUMMARY OF PERFORMANCE MEASURES

Inspections - 1495:

Personal services consist of the Building Official, 4.75 full-time inspectors, 1.75 full-time support staff, 2 part-time inspectors/reviewers and 1 part-time support staff.

The Inspections Department reviewed, issued and performed inspections for 6,076 building, plumbing and heating permits in 2008 - performing over 16,800 inspections. Staff enforces the State Building Code, which includes the International Building Code and the International Residential Code as well as applicable sections of the Edina City Code.

2008 revenue for the various permits issued was as follows:

Building Permits	\$ 1,653,518
Plumbing Permits	149,479
HVAC Permits	298,413

The Building Department also receives 15 to 20 complaint calls per week from residents which are investigated. The department is also responsible for the review, permitting and inspection of non-public grading/fill/excavation projects.

Explanation of Change:

- Part-time staff was reduced in response to a reduction in the number of permits issued.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Inspections Budget	\$ 1,083,748	\$ 1,033,256	-4.66%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: INSPECTIONS		PROGRAM: 1495	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 497,878	\$ 525,927	\$ 542,978	\$ 542,978	\$ 531,362	
6011	OVERTIME	4,870	10,725	5,200	5,200	5,200	
6013	TEMPORARY EMPLOYEES	152,863	218,158	151,654	191,635	150,000	
6030	PENSIONS	40,927	48,956	49,937	49,937	48,518	
6034	SOCIAL SECURITY	50,023	56,908	51,038	51,038	50,345	
6040	FLEX PLAN	54,618	56,402	67,500	67,500	69,750	
6045	WORKERS COMPENSATION	4,012	2,431	2,166	2,166	2,024	
		<u>805,191</u>	<u>919,507</u>	<u>870,473</u>	<u>910,454</u>	<u>857,199</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	10,656	14,306	12,000	13,500	13,000	
6104	CONTINUING EDUCATION	5,923	3,606	4,000	4,000	4,000	
6105	DUES & SUBSCRIPTIONS	199	919	700	700	700	
6107	MILEAGE	3,375	3,389	3,915	3,915	3,400	
6136	PLAN MANAGEMENT	6,001	4,208	6,306	6,306	6,306	
6155	BANK CHARGES	-	8,833	8,000	5,000	8,000	
6160	DATA PROCESSING	33,201	34,391	34,000	34,000	36,759	
6188	TELEPHONE	2,925	3,787	2,600	2,600	2,600	
		<u>62,280</u>	<u>73,439</u>	<u>71,521</u>	<u>70,021</u>	<u>74,765</u>	
COMMODITIES:							
6405	BOOKS AND PAMPHLETS	2,390	2,482	2,400	2,400	2,000	
6406	GENERAL SUPPLIES	2,175	1,525	2,800	2,800	2,000	
6558	UNIFORMS	1,371	1,655	2,165	2,165	2,200	
6575	PRINTING	1,251	1,747	1,900	1,900	1,900	
		<u>7,187</u>	<u>7,409</u>	<u>9,265</u>	<u>9,265</u>	<u>8,100</u>	
CENTRAL SERVICES:							
6803	GENERAL	40,892	41,985	48,036	48,036	48,132	
6804	CITY HALL	21,692	23,810	23,460	23,460	23,424	
6808	EQUIPMENT OPERATION	18,366	19,331	22,512	22,512	21,636	
		<u>80,950</u>	<u>85,126</u>	<u>94,008</u>	<u>94,008</u>	<u>93,192</u>	
TOTAL INSPECTIONS		<u>\$ 955,608</u>	<u>\$ 1,085,481</u>	<u>\$ 1,045,267</u>	<u>\$ 1,083,748</u>	<u>\$ 1,033,256</u>	

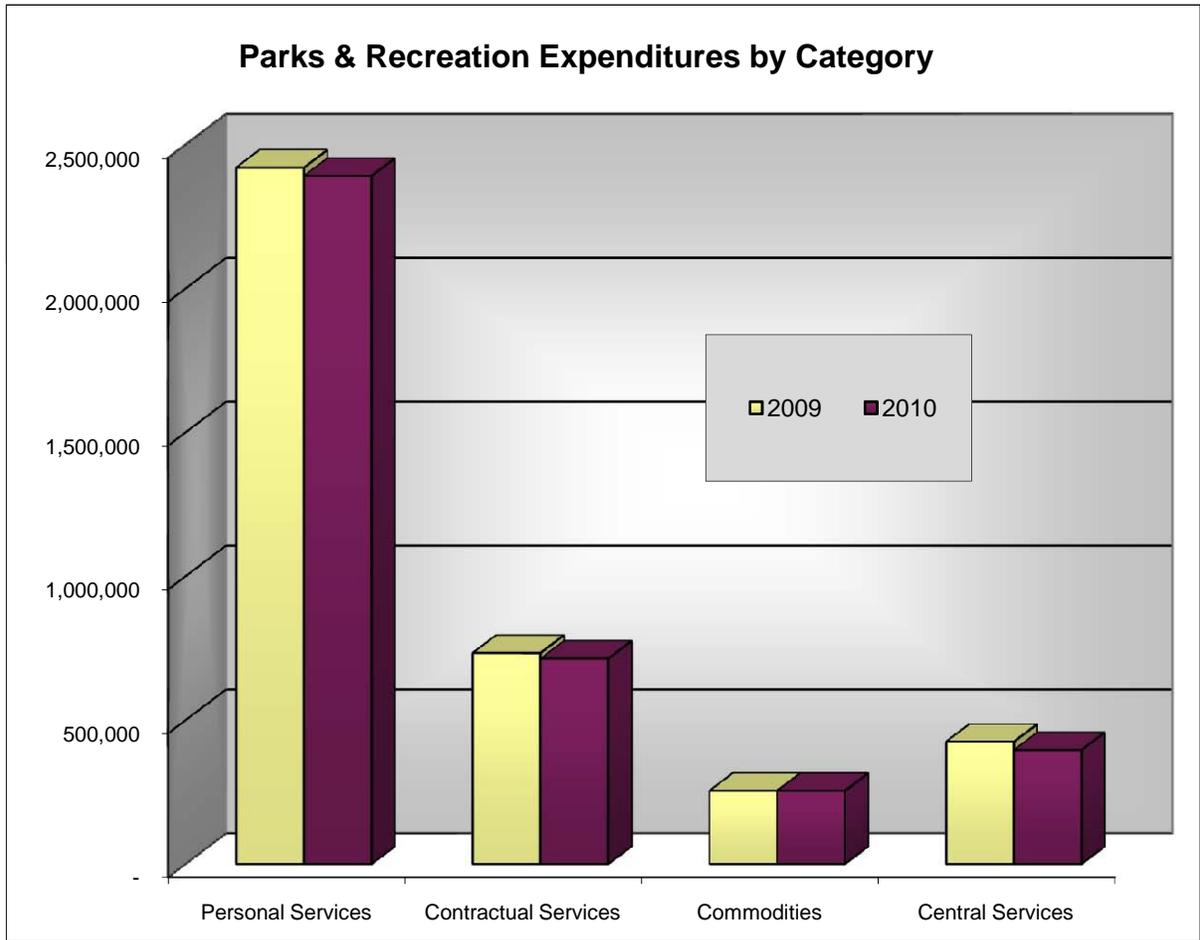
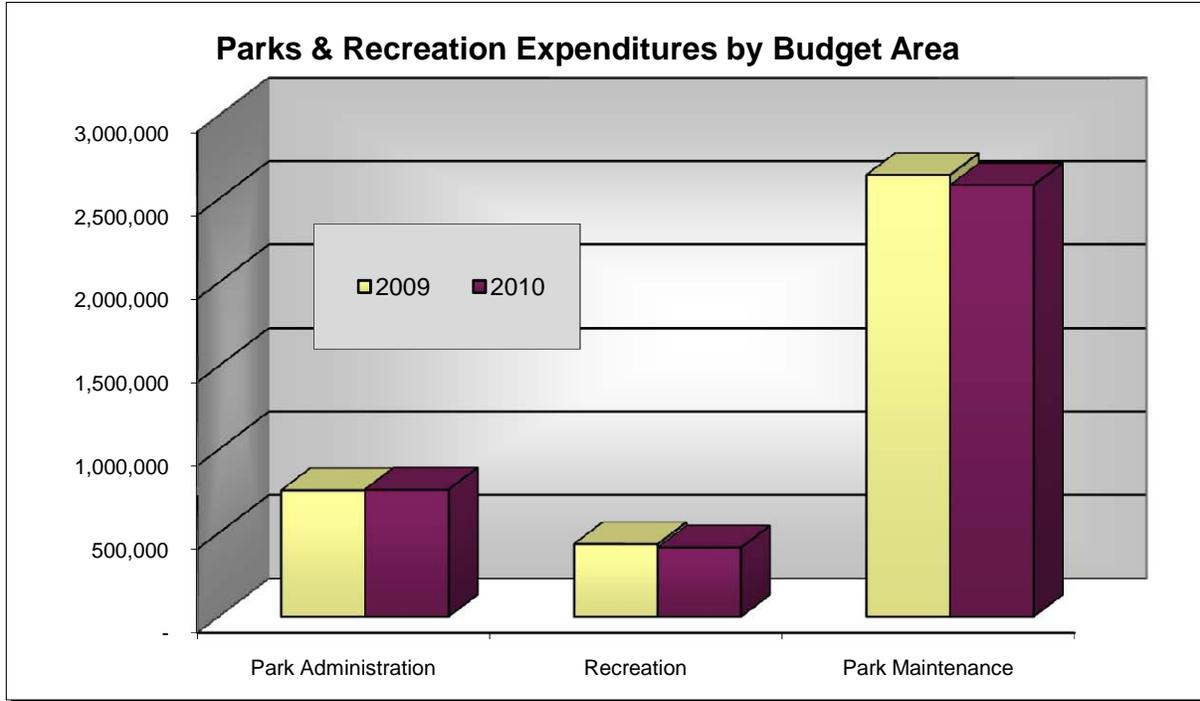
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Park & Recreation

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Park and Recreation Expenditure Summary



FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: ADMINISTRATION	PROGRAM: 1600
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SUMMARY OF PERFORMANCE MEASURES

Park Administration - 1600:

Personal services consist of 6.8 full-time employees and occasional seasonal part-time help in this area. The full-time positions include:

1. Director
2. Assistant Director
3. Recreation Supervisor
4. Recreation Supervisor (Adaptive Recreation)
5. Senior Citizen Director
6. Office Coordinator
7. Secretary

Responsibility is to administer and maintain the entire Park and Recreation Department including: 40 parks totaling 1,553 acres of park property, revenue facilities (Golf Courses, 3 indoor ice rinks at Braemar Arena, Aquatic Center, Art Center, Edinborough Park, and Centennial Lakes Park), administering and programming a Senior Citizen's Center, adaptive recreation program, administering and scheduling adult and youth recreational programs and fourteen athletic associations and working closely with and in support of the Edina Garden Council, the Edina Historical Society and the Edina Museum.

Explanation of Change:

- \$14,000 was removed from the Skating & Hockey budget (1622) to reflect the budgetary decision to close skating rinks at Strachauer Park and Countryside Park and to close all rinks in mid-February.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Park & Recreation Budget	\$ 3,832,429	\$ 3,755,473	-2.01%

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: ADMINISTRATION		PROGRAM: 1600	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 453,731	\$ 488,738	\$ 510,788	\$ 510,788	\$ 508,471	
6030	PENSIONS	28,326	31,749	34,478	34,478	36,002	
6034	SOCIAL SECURITY	33,860	37,056	38,151	38,151	38,719	
6040	FLEX PLAN	53,248	52,167	61,200	61,200	63,240	
6045	WORKERS COMPENSATION	2,727	1,578	1,632	1,632	1,587	
		571,892	611,288	646,249	646,249	648,019	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	4,716	3,368	7,046	7,046	4,546	
6104	CONTINUING EDUCATION	1,455	4,514	4,357	4,357	4,357	
6105	DUES & SUBSCRIPTIONS	1,736	857	2,839	2,839	2,839	
6106	MEETING EXPENSES	34	227	487	487	487	
6107	MILEAGE	13,405	14,115	17,402	17,402	17,402	
6155	BANK CHARGES	-	230	1,025	1,025	1,025	
6188	TELEPHONE	1,534	1,662	1,688	1,688	1,688	
		22,880	24,973	34,844	34,844	32,344	
COMMODITIES:							
6405	BOOKS & PAMPHLETS	40	-	111	111	111	
6406	GENERAL SUPPLIES	1,398	1,717	1,209	1,209	1,209	
6513	OFFICE SUPPLIES	71	12	519	519	519	
6575	PRINTING	7,873	10,089	10,000	1,147	1,147	
		9,382	11,818	11,839	2,986	2,986	
CENTRAL SERVICES:							
6803	GENERAL	48,171	45,548	52,632	52,632	57,072	
6804	CITY HALL	17,698	19,421	19,128	19,128	19,104	
		65,869	64,969	71,760	71,760	76,176	
TOTAL ADMINISTRATION		\$ 670,023	\$ 713,048	\$ 764,692	\$ 755,839	\$ 759,525	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: RECREATION	PROGRAM: 1621-1623
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SUMMARY OF PERFORMANCE MEASURES

Athletic Activities - 1621:

These funds are used to assist fourteen athletic associations and all adult athletic programs in common equipment needs. The 14 youth athletic associations are: Edina Baseball Association, Edina Basketball Association, Edina LaCrosse Association, Edina Girls' Athletic Association, Edina Girls' Traveling Basketball, Edina Youth Softball Association, Edina Swim Club, Edina Fast Pitch Softball Association, Braemar City of Lakes Figure Skating Club, Edina Football Association, Jr. Olympic Volleyball Association, Edina Soccer Traveling Club and the Edina Soccer Association. These funds are also used to cover anticipated operating expenses in excess of revenues for the two new City gymnasiums at South View Middle School and the Edina Community Center.

Outdoor Ice Rinks - 1622:

These funds are used for all supervision, phone service, general supplies, and equipment for 12 warming houses, 11 hockey rinks, and 12 general skating areas. This consists of an 8-week season; 7 days a week from approximately December 15 to February 15 and can stay open longer - weather permitting.

Tennis Program - 1623:

These funds are used for supervision, coaching, USTA memberships, instruction and supplies for approximately 500 tennis program registrants. The Tennis Program includes lessons for students ages 5-adult taught by USTA trained tennis instructors, a six week Team Tennis League, which competes against tennis teams from surrounding communities and a Summer Classic Tennis Tournaments (adult and youth) in early August.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1621 - 1623	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
ATHLETIC ACTIVITIES - 1621							
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	\$ 13,065	\$ 14,336	\$ 12,000	\$ 8,446	\$ 8,446	
COMMODITIES:							
6406	GENERAL SUPPLIES	6,904	12,137	9,184	9,184	9,184	
TOTAL ATHLETIC ACTIVITIES		\$ 19,969	\$ 26,473	\$ 21,184	\$ 17,630	\$ 17,630	
SKATING & HOCKEY - 1622							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 43,425	\$ 56,164	\$ 73,700	\$ 73,700	\$ 59,700	
6030	PENSIONS	64	104	-	-	-	
6034	SOCIAL SECURITY	3,322	4,297	5,638	5,638	4,567	
6045	WORKERS COMPENSATION	967	1,310	270	270	209	
		47,778	61,875	79,608	79,608	64,476	
CONTRACTUAL SERVICES:							
6107	MILEAGE	698	923	922	922	922	
6188	TELEPHONE	4,368	4,397	5,526	5,526	5,526	
		5,066	5,320	6,448	6,448	6,448	
COMMODITIES:							
6406	GENERAL SUPPLIES	252	315	1,081	1,081	1,081	
TOTAL SKATING & HOCKEY		\$ 53,096	\$ 67,510	\$ 87,137	\$ 87,137	\$ 72,005	
TENNIS PROGRAM - 1623							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 21,785	\$ 20,103	\$ 22,360	\$ 22,360	\$ 22,356	
CONTRACTUAL SERVICES:							
6105	DUES & SUBSCRIPTIONS	100	190	108	108	108	
6107	MILEAGE	259	257	307	307	307	
		359	447	415	415	415	
COMMODITIES:							
6406	GENERAL SUPPLIES	3,830	4,123	5,000	4,120	4,120	
TOTAL TENNIS PROGRAM		\$ 25,974	\$ 24,673	\$ 27,775	\$ 26,895	\$ 26,891	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: RECREATION	PROGRAM: 1624-1627
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SUMMARY OF PERFORMANCE MEASURES

Youth Summer Recreation Programs (Playground Program, Family Jamboree Special Event, FAB 4 and 5, Nature Camp, Firearms Safety Class and Fishing Clinic) - 1624:

These funds are used for the implementation of the summer Playground Program, which is a six-week program offered at 13 different parks open to children ages 6 to 10.

These funds are also used for the annual Family Jamboree Special Event, which is an evening of family entertainment at Rosland Park, featuring games, entertainment, refreshments and family fun.

This also funds the FAB 4 and 5 Program, which is a summer recreation program for 4 and 5 year-olds that offers weekly themes designed to foster a child's creativity, imagination and curiosity. Each week offers a new adventure filled with crafts, stories, songs and other age-appropriate creative activities.

It also funds a Nature Camp Program, which is a four-day (daytime only) nature camp at Rosland Park where 6-10 year old day-campers discover the world of nature. They can learn about insects, look for bird nests, go fishing, search for pet rocks, participate in a nature scavenger hunt and swim at the Aquatic Center on the fourth day.

The Firearms Safety Training classes are sponsored by the Minnesota Department of Natural Resources. Classes are taught by certified trained instructors at the South Metro Training Facility.

New recreation programs, all of which are financially self-sufficient, include Super 6&7's, You're Not Too Old for This, Pre-Teen Party, and Creepers, Critters & Crawlers. These programs meet needs that are not offered in the traditional playground programs.

Miscellaneous and Special Activities - 1627:

These funds are used for miscellaneous special projects and equipment such as the 4th of July Parade, sound system for July 4th concert in the park, special events, dedications and grand openings.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1624 - 1627	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
YOUTH SUMMER RECREATION PROGRAMS - 1624							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 31,174	\$ 39,881	\$ 50,000	\$ 35,105	\$ 35,100	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	200	2,232	2,000	6,835	6,835	
6107	MILEAGE	506	795	1,000	701	701	
		706	3,027	3,000	7,536	7,536	
COMMODITIES:							
6406	GENERAL SUPPLIES	10,211	11,530	10,506	10,506	10,506	
TOTAL YOUTH SUMMER RECREATION PROGRAMS		\$ 42,091	\$ 54,438	\$ 63,506	\$ 53,147	\$ 53,142	
MISCELLANEOUS & SPECIAL ACTIVITIES - 1627							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 270	\$ 434	\$ 5,293	\$ 5,293	\$ 5,292	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	6,826	8,016	9,757	9,757	6,757	
COMMODITIES:							
6406	GENERAL SUPPLIES	245	27	1,000	4,706	4,706	
6408	PHOTOGRAPHIC SUPPLIES	-	-	-	114	114	
		245	27	1,000	4,820	4,820	
TOTAL MISCELLANEOUS & SPECIAL ACTIVITIES		\$ 7,341	\$ 8,477	\$ 16,050	\$ 19,870	\$ 16,869	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: RECREATION	PROGRAM: 1628-1629
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SUMMARY OF PERFORMANCE MEASURES

Senior Citizens - 1628:

These funds now reflect expenditures for all senior citizen programs, classes, trips and mailings, plus all expenditures related to operating the new Edina Senior Citizen Center at Grandview Square.

Adaptive Recreation - 1629:

The adaptive recreation budget provides part-time seasonal staff for adaptive programs and inclusion services for children with disabilities in Edina programs who need a 1:1 staff person. It also includes professional services, which pay for sign language interpreters, contracted adaptive staff, and other miscellaneous staff expenses. General supplies cover all adaptive equipment and supplies for the variety of inclusion and adaptive recreation programs held year-round for youth and adults with disabilities.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1628 - 1629	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
SENIOR CITIZENS - 1628							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 32,931	\$ 28,424	\$ 29,900	\$ 29,900	\$ 29,900	
6030	PENSIONS	1,937	1,743	2,018	2,018	2,093	
6034	SOCIAL SECURITY	2,508	2,133	2,287	2,287	2,287	
6040	FLEX PLAN	797	592	-	-	-	
6045	WORKERS COMPENSATION	301	180	52	52	54	
		<u>38,474</u>	<u>33,072</u>	<u>34,257</u>	<u>34,257</u>	<u>34,334</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	99,184	50,915	82,513	82,513	80,513	
6182	RUBBISH REMOVAL	-	984	1,371	1,371	1,371	
6185	LIGHT AND POWER	26,944	24,756	29,148	29,148	29,148	
6186	HEAT	180	12,847	13,120	13,120	13,120	
6188	TELEPHONE	4,050	4,111	4,524	4,524	4,524	
6189	SEWER & WATER	4,500	3,415	1,142	1,142	1,142	
6235	POSTAGE	4,409	3,820	4,215	4,215	4,215	
		<u>139,267</u>	<u>100,848</u>	<u>136,033</u>	<u>136,033</u>	<u>134,033</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	5,572	4,438	6,094	6,094	6,094	
6513	OFFICE SUPPLIES	1,138	1,026	1,529	1,529	1,529	
6575	PRINTING	8,750	7,991	8,354	8,354	8,354	
		<u>15,460</u>	<u>13,455</u>	<u>15,977</u>	<u>15,977</u>	<u>15,977</u>	
TOTAL SENIOR CITIZENS		<u>\$ 193,201</u>	<u>\$ 147,375</u>	<u>\$ 186,267</u>	<u>\$ 186,267</u>	<u>\$ 184,344</u>	
ADAPTIVE RECREATION - 1629							
PERSONAL SERVICES:							
6013	PAYROLL	\$ 22,752	\$ 14,981	\$ 20,600	\$ 20,600	\$ 20,600	
6030	PENSIONS	801	462	-	-	-	
6034	SOCIAL SECURITY	1,741	1,146	1,576	1,576	1,576	
6040	FLEX PLAN	387	-	-	-	-	
6045	WORKERS COMPENSATION	247	211	76	76	72	
		<u>25,928</u>	<u>16,800</u>	<u>22,252</u>	<u>22,252</u>	<u>22,248</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	9,604	6,062	13,708	13,708	13,708	
COMMODITIES:							
6405	BOOKS & PAMPHLETS	-	-	114	114	114	
6406	GENERAL SUPPLIES	4,164	7,347	3,443	3,443	3,443	
6575	PRINTING	2,557	3,667	2,410	2,410	2,410	
		<u>6,721</u>	<u>11,014</u>	<u>5,967</u>	<u>5,967</u>	<u>5,967</u>	
TOTAL ADAPTIVE RECREATION		<u>\$ 42,253</u>	<u>\$ 33,876</u>	<u>\$ 41,927</u>	<u>\$ 41,927</u>	<u>\$ 41,923</u>	
TOTAL RECREATION		<u>\$ 383,925</u>	<u>\$ 362,822</u>	<u>\$ 443,846</u>	<u>\$ 432,873</u>	<u>\$ 412,804</u>	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: PARK MAINTENANCE	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

Park Maintenance Payroll Distribution

Park maintenance consists of 16 full-time year-round personnel, a part-time year-round contracted Forester, a part-time seasonal weed inspector, and a shared full-time park maintenance worker who maintains the Edina Aquatic Center during the summer and performs general park maintenance duties during the remainder of the year. The 17th full-time park maintenance position remains vacant due to a retirement in 2003 that was not reinstated.

- 1 Superintendent
- 1 Foreman
- 13.6 Park Maintenance Staff
 - 1 Janitor
 - 1 Contract Forester (part-time year round)
 - 1 Contract Weed Inspector (part-time seasonal)
 - 1 Non-reinstated park maintenance worker since 2003 retirement

Park Maintenance \$ 1,559,357

**Charged to (from) other
departments & funds:**

Public Works (14,406)
Enterprise funds 8,668

Total Park Maint. payroll \$ 1,553,619

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: PARK MAINTENANCE	PROGRAM:
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SUMMARY OF PERFORMANCE MEASURES

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FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1640-1641
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SUMMARY OF PERFORMANCE MEASURES

General Maintenance - 1640:

This account handles the paid leave, training and equipment maintenance for the park maintenance programs. Paid leave includes sick, vacation, and holiday pay.

Mowing - 1641:

Funds from this account are used for maintenance of all manicured grass area consisting of 422 different areas all mowed and maintained with a minimum of 10 days between cuttings. All scheduled athletic fields are maintained every 5 working days and several weekends throughout the season.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1640 - 1641	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
GENERAL MAINTENANCE - 1640							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 137,157	\$ 181,099	\$ 961,262	\$ 961,262	\$ 949,735	
6011	OVERTIME	-	4,138	34,200	34,200	33,200	
6020	PART TIME	10,573	10,250	228,100	228,100	218,100	
6030	PENSIONS	8,821	10,333	82,590	82,590	84,879	
6034	SOCIAL SECURITY	11,063	12,442	93,601	93,601	92,759	
6040	FLEX PLAN	18,073	24,447	148,603	148,603	153,521	
6045	WORKERS COMPENSATION	3,675	3,846	26,274	26,274	27,163	
		189,362	246,555	1,574,630	1,574,630	1,559,357	
CONTRACTUAL SERVICES:							
6104	CONTINUING EDUCATION	6,888	9,223	8,873	8,873	8,873	
6105	DUES & SUBSCRIPTIONS	329	279	-	-	-	
6188	TELEPHONE	3,611	4,107	2,662	2,662	2,662	
6201	LAUNDRY	423	575	-	-	-	
		11,251	14,184	11,535	11,535	11,535	
COMMODITIES:							
6406	GENERAL SUPPLIES	445	-	1,000	1,378	1,378	
CENTRAL SERVICES:							
6803	GENERAL	42,805	41,672	45,048	45,048	44,364	
6806	PUBLIC WORKS BUILDING	34,029	32,713	36,924	36,924	34,332	
6808	EQUIPMENT OPERATION	233,240	245,737	271,116	271,116	241,392	
		310,074	320,122	353,088	353,088	320,088	
TOTAL GENERAL MAINTENANCE		\$ 511,132	\$ 580,861	\$ 1,940,253	\$ 1,940,631	\$ 1,892,358	
MOWING - 1641							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 99,366	\$ 104,414	\$ -	\$ -	\$ -	
	BENEFITS	20,845	22,541	-	-	-	
		120,211	126,955	-	-	-	
COMMODITIES:							
6406	GENERAL SUPPLIES	193	204	1,818	1,818	1,818	
6530	REPAIR PARTS	79	108	-	-	-	
6556	TOOLS	310	876	-	-	-	
		582	1,188	1,818	1,818	1,818	
TOTAL MOWING		\$ 120,793	\$ 128,143	\$ 1,818	\$ 1,818	\$ 1,818	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1642-1643
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SUMMARY OF PERFORMANCE MEASURES

Field Maintenance - 1642:

All sports fields are specially prepared for scheduled games. These fields are dragged and field lined with a chalk material. A special mixture (agricultural lime) is used each spring for filling holes and regrading is done as needed during the playing season. All of the field areas are fertilized each year and the grass is treated with herbicides. The grassy playing surfaces in all of these parks are aerated, seeded and/or sodded when necessary to maintain safe ground cover.

This account is supplemented by a \$9 field use fee from participants. The table below shows amounts contributed from various activities during the past two years.

Activity	2007	2008
Adult Soccer	\$ 5,355	\$ 5,715
Adult Baseball	2,542	202
Adult Softball	5,500	5,200
Edina Baseball Association	18,867	22,601
EGAA Flag Football	2,628	2,610
Edina Youth Softball Association	2,124	2,124
Edina Girls Fast Pitch Softball	783	873
Edina Soccer Assoc. & Soccer Club	31,563	27,061
Edina Football Association	6,309	7,326
Edina Lacrosse Association	4,500	5,400
Miscellaneous Field Rentals	2,755	3,012
Total	\$ 82,926	\$ 82,124

General Turf Care - 1643:

The funds in this program provide for all city properties and general park maintenance. This includes the contracted spraying of weeds (dandelions) twice a year in areas that are in keeping with Edina's Turf Management Plan.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1642 - 1643	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
FIELD MAINTENANCE - 1642							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 208,358	\$ 213,028	\$ -	\$ -	\$ -	
	BENEFITS	45,771	42,332	-	-	-	
		254,129	255,360	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	9,266	8,435	6,260	6,260	6,260	
6180	CONTRACTED REPAIRS	4,169	8,525	1,822	1,822	1,822	
		13,435	16,960	8,082	8,082	8,082	
COMMODITIES:							
6406	GENERAL SUPPLIES	6,322	6,227	6,528	6,528	6,528	
6530	REPAIR PARTS	1,745	757	-	-	-	
6540	FERTILIZER	1,292	4,225	5,877	5,877	5,877	
6542	INFIELD MIXTURE	4,407	7,661	4,306	4,306	4,306	
6543	SOD & BLACK DIRT	4,008	179	-	-	-	
6544	LINE MARKING POWDER	9,823	6,926	11,578	11,578	11,578	
6546	WEED SPRAY	485	-	652	652	652	
6547	SEED	570	1,820	1,722	1,722	1,722	
6556	TOOLS	438	476	-	-	-	
		29,090	28,271	30,663	30,663	30,663	
TOTAL FIELD MAINTENANCE		\$ 296,654	\$ 300,591	\$ 38,745	\$ 38,745	\$ 38,745	
GENERAL TURF CARE - 1643							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 105,536	\$ 105,616	\$ -	\$ -	\$ -	
	BENEFITS	23,407	22,931	-	-	-	
		128,943	128,547	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	10,101	11,065	8,814	8,814	8,814	
6180	CONTRACTED REPAIRS	2,272	1,034	3,000	6,755	6,755	
6260	LICENSES AND PERMITS	-	-	258	258	258	
		12,373	12,099	12,072	15,827	15,827	
COMMODITIES:							
6406	GENERAL SUPPLIES	1,354	193	2,000	6,275	6,275	
6517	SAND, GRAVEL, & ROCK	-	-	500	1,435	1,435	
6530	REPAIR PARTS	2,378	1,312	2,500	-	-	
6540	FERTILIZER	9,484	6,291	12,000	13,284	13,284	
6543	SOD & BLACK DIRT	4,218	4,385	2,740	2,740	2,740	
6546	WEED SPRAY	6,050	6,367	8,500	7,531	7,531	
6547	SEED	924	3,660	4,000	6,688	6,688	
6556	TOOLS	908	1,671	2,000	-	-	
		25,316	23,879	34,240	37,953	37,953	
TOTAL GENERAL TURF CARE		\$ 166,632	\$ 164,525	\$ 46,312	\$ 53,780	\$ 53,780	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1644-1645
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SUMMARY OF PERFORMANCE MEASURES

Forestry - 1644:

These funds are used to administer a comprehensive park and boulevard forestry program plus removal of diseased trees on private properties. This account includes contracted tree removal and stump removal of all trees that are diseased (diseased trees on private properties are contracted for removal only when necessary). This account provides for maintenance of tree trimming on boulevard and park trees as well as contractual oak wilt disease identification, control and prevention program. All boulevard tree trimming and removal is assessed to the property owner.

Litter Removal - 1645:

These funds are used for maintenance and removal of all trash from 40 park areas on a daily basis in season or a weekly basis throughout the year. This also includes the purchase of trash containers.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1644 - 1645	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
FORESTRY - 1644							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 181,648	\$ 157,646	\$ -	\$ -	\$ -	
6011	OVERTIME	4,451	3,810	-	-	-	
6030	PENSIONS	10,569	9,768	-	-	-	
6034	SOCIAL SECURITY	14,057	12,440	-	-	-	
6040	FLEX PLAN	15,998	11,470	-	-	-	
6045	WORKERS COMPENSATION	4,759	3,362	-	-	-	
		231,482	198,496	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	13,873	17,978	17,540	17,540	17,540	
6104	CONTINUING EDUCATION	260	228	-	-	-	
6107	MILEAGE OR ALLOWANCE	4,175	3,873	3,000	2,464	2,464	
6180	CONTRACTED REPAIRS	-	-	5,000	14,422	14,422	
6182	TREE WASTE DISPOSAL	9,746	17,928	15,993	15,993	15,993	
		28,054	40,007	41,533	50,419	50,419	
COMMODITIES:							
6406	GENERAL SUPPLIES	376	700	2,296	2,296	2,296	
6541	PLANTING & TREES	7,625	21,411	10,332	10,332	10,332	
6543	SOD & BLACK DIRT	-	-	6,889	6,889	6,889	
6556	TOOLS	2,518	2,305	2,611	2,611	2,611	
		10,519	24,416	22,128	22,128	22,128	
TOTAL FORESTRY		\$ 270,055	\$ 262,919	\$ 63,661	\$ 72,547	\$ 72,547	
LITTER REMOVAL - 1645							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 16,695	\$ 23,580	\$ -	\$ -	\$ -	
6011	OVERTIME	-	1,033	-	-	-	
	BENEFITS	3,418	5,410	-	-	-	
		20,113	30,023	-	-	-	
CONTRACTUAL SERVICES:							
6182	RUBBISH REMOVAL	4,869	6,435	8,184	8,184	8,184	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,422	7,561	9,400	9,400	9,400	
TOTAL LITTER REMOVAL		\$ 34,404	\$ 44,019	\$ 17,584	\$ 17,584	\$ 17,584	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1646
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SUMMARY OF PERFORMANCE MEASURES

Building Maintenance - 1646:

These funds are used for the maintenance, repair, and cleaning of 27 buildings in the park system. These funds are also used for the upkeep and new construction of 11 hockey rinks in the park system.

Buildings Maintained

- 1 . Arden Park Shelter
- 2 . Arneson Gazebo
- 3 . Arneson Greenhouse
- 4 . Arneson Historical House
- 5 . Braemar Complex
- 6 . Bredeson Comfort Station
- 7 . Cahill School Building
- 8 . Chowen Picnic Shelter
- 9 . Cornelia School Park Shelter
- 10 . Countryside Park Shelter
- 11 . Creek Valley Park Shelter
- 12 . Edina Senior Center
- 13 . Garden Comfort Station
- 14 . Grange Hall
- 15 . Highlands Park Shelter
- 16 . Lewis Park Shelter
- 17 . Normandale Park Shelter
- 18 . Pamela Park Shelter
- 19 . Rosland Park Picnic Shelter
- 20 . Rosland Park Comfort Station
- 21 . Strachauer Park Shelter
- 22 . Todd Park Shelter
- 23 . Wooddale Picnic Shelter
- 24 . Utley Park Restrooms
- 25 . Van Valkenburg Complex
- 26 . Walnut Ridge Park Shelter
- 27 . Weber Park Shelter

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1646	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
BUILDING MAINTENANCE - 1646							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 191,446	\$ 197,874	\$ -	\$ -	\$ -	
6011	OVERTIME	3,852	6,210	-	-	-	
6030	PENSIONS	11,946	12,943	-	-	-	
6034	SOCIAL SECURITY	14,832	15,481	-	-	-	
6040	FLEX PLAN	28,480	23,890	-	-	-	
6045	WORKERS COMPENSATION	5,247	4,491	-	-	-	
		255,803	260,889	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	10,445	36,694	15,528	15,528	15,528	
6180	CONTRACTED REPAIRS	10,520	12,476	7,000	7,000	7,000	
6185	LIGHT & POWER	68,122	75,661	78,765	78,765	77,765	
6186	HEAT	40,029	41,365	44,807	44,807	43,807	
6188	TELEPHONE	7,444	7,074	9,871	9,871	9,871	
6189	SEWER & WATER	994	683	1,663	1,663	1,663	
6201	LAUNDRY	11,229	11,728	14,010	14,010	14,010	
		148,783	185,681	171,644	171,644	169,644	
COMMODITIES:							
6406	GENERAL SUPPLIES	40,574	41,213	35,666	35,666	35,666	
6517	SAND, GRAVEL & ROCK	994	348	-	-	-	
6530	REPAIR PARTS	6,775	8,470	10,000	12,261	12,261	
6556	TOOLS	4,958	7,104	8,694	8,694	8,694	
6577	LUMBER	14,738	4,033	11,646	11,646	11,646	
6578	LAMPS & FIXTURES	4,052	442	3,901	3,901	3,901	
6610	SAFETY EQUIPMENT	4,549	8,200	5,886	5,886	5,886	
		76,640	69,810	75,793	78,054	78,054	
TOTAL BUILDING MAINTENANCE		\$ 481,226	\$ 516,380	\$ 247,437	\$ 249,698	\$ 247,698	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1647-1648
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SUMMARY OF PERFORMANCE MEASURES

Paths, Hard Surfaces, Hockey Rinks and Park Amenities Maintenance - 1647:

These funds are used for the maintenance of all hard surface areas within the park system. This includes the resurfacing of 26 tennis courts, resurfacing and maintaining 8 hard surface basketball courts, and maintenance and surfacing of 10 miles of walking and bicycling paths within the park system.

These funds are also used for the maintenance and replacement of 23 playground equipment sites, plus park lighting, picnic tables, bleachers, tables, chairs, park benches, signs and drinking fountains throughout Edina's 40 parks.

Skating Rink Maintenance - 1648:

These funds are used for flooding and maintaining an operation of 11 hockey rinks and 12 general skating areas. This account is supplemented by a \$9 per participant user fee.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1647 - 1650	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PATHS & HARD SURFACES - 1647							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 21,930	\$ 16,877	\$ -	\$ -	\$ -	
6011	OVERTIME	3,713	3,588	-	-	-	
6030	PENSIONS	1,601	1,330	-	-	-	
6034	SOCIAL SECURITY	1,973	1,589	-	-	-	
6040	FLEX PLAN	3,606	2,440	-	-	-	
6045	WORKERS COMPENSATION	739	424	-	-	-	
		33,562	26,248	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	87,752	173,223	150,000	240,400	240,400	
6180	CONTRACTED REPAIRS	6,685	2,235	50,000	-	-	
		94,437	175,458	200,000	240,400	240,400	
COMMODITIES:							
6406	GENERAL SUPPLIES	14,930	14,804	10,000	4,832	4,832	
6517	SAND, GRAVEL & ROCK	4,276	2,418	1,000	-	-	
6518	BLACKTOP	-	3,150	3,914	3,914	3,914	
6519	ROAD OIL	-	-	3,001	3,001	3,001	
6530	REPAIR PARTS	4,398	8,255	10,000	-	-	
		23,604	28,627	27,915	11,747	11,747	
TOTAL PATHS & HARD SURFACE MAINTENANCE		\$ 151,603	\$ 230,333	\$ 227,915	\$ 252,147	\$ 252,147	
SKATING RINK MAINT. - 1648							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 164,453	\$ 154,367	\$ -	\$ -	\$ -	
6011	OVERTIME	16,247	25,600	-	-	-	
6030	PENSIONS	11,276	11,630	-	-	-	
6034	SOCIAL SECURITY	13,504	13,204	-	-	-	
6040	FLEX PLAN	25,482	24,575	-	-	-	
6045	WORKERS COMPENSATION	4,775	3,629	-	-	-	
		235,737	233,005	-	-	-	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	1,380	3,706	1,000	-	-	
COMMODITIES:							
6406	GENERAL SUPPLIES	4,320	6,446	4,248	4,248	4,248	
6530	REPAIR PARTS	1,748	2,324	2,219	2,219	2,219	
		6,068	8,770	6,467	6,467	6,467	
TOTAL SKATING RINK MAINT.		\$ 243,185	\$ 245,481	\$ 7,467	\$ 6,467	\$ 6,467	

FUND: GENERAL	FUNCTION: PARK & RECREATION	AREA: MAINTENANCE	PROGRAM: 1650-1652
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SUMMARY OF PERFORMANCE MEASURES

Equipment - 1650:

This account provides funding for the replacement of existing Park Maintenance equipment and for the purchase of any new additional equipment needed for maintenance of all parks.

Weed Mowing - 1652:

These funds are used for the control and removal of noxious weeds located on park property as well as other city properties. It is also used to handle all city properties, public and private, that are not in compliance with our clear view and weed and noxious growth ordinances. The private properties are later assessed for reimbursement.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1650- 1652	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
EQUIPMENT - 1650							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 20,543	\$ 10,946	\$ -	\$ -	\$ -	
6030	PENSIONS	1,284	712	-	-	-	
6034	SOCIAL SECURITY	1,600	821	-	-	-	
6040	FLEX PLAN	3,518	1,350	-	-	-	
6045	WORKERS COMPENSATION	612	229	-	-	-	
		<u>27,557</u>	<u>14,058</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL EQUIPMENT							
		<u>\$ 27,557</u>	<u>\$ 14,058</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
WEED MOWING - 1652							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 15,677	\$ 16,932	\$ -	\$ -	\$ -	
6011	OVERTIME	3	909	-	-	-	
6030	PENSIONS	474	134	-	-	-	
6034	SOCIAL SECURITY	1,179	1,363	-	-	-	
6040	FLEX PLAN	1,220	233	-	-	-	
6045	WORKERS COMPENSATION	425	363	-	-	-	
		<u>18,978</u>	<u>19,934</u>	<u>-</u>	<u>-</u>	<u>-</u>	
CONTRACTURAL SERVICES:							
6107	MILEAGE	572	450	450	-	-	
COMMODITIES:							
6546	WEED SPRAY	-	-	-	-	-	
TOTAL WEED MOWING							
		<u>\$ 19,550</u>	<u>\$ 20,384</u>	<u>\$ 450</u>	<u>\$ -</u>	<u>\$ -</u>	
TOTAL PARK MAINTENANCE							
		<u>\$ 2,322,791</u>	<u>\$ 2,507,694</u>	<u>\$ 2,591,642</u>	<u>\$ 2,633,417</u>	<u>\$ 2,583,144</u>	

FUND: GENERAL	FUNCTION: PARKS & RECREATION	AREA: DEER CONTROL	PROGRAM: 1509
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SUMMARY OF PERFORMANCE MEASURES

Deer Control Program - 1509:

This program was authorized by the Council to reduce the City's deer population.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Deer Control	\$ 10,300	\$ -	-100.00%

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: DEER CONTROL		PROGRAM: 1509	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 PROPOSED	
				ESTIMATED	BUDGETED		
DEER CONTROL PROGRAM - 1509							
PERSONAL SERVICES:							
	PAYROLL	\$ 10,322	\$ 11,432	\$ -	\$ -	\$ -	
CONTRACTUAL SERVICES:							
	6103 PROFESSIONAL SERVICES	7,862	10,070	10,300	10,300	-	
COMMODITIES:							
	6406 GENERAL SUPPLIES	-	-	-	-	-	
TOTAL DEER CONTROL		\$ 18,184	\$ 21,502	\$ 10,300	\$ 10,300	\$ -	

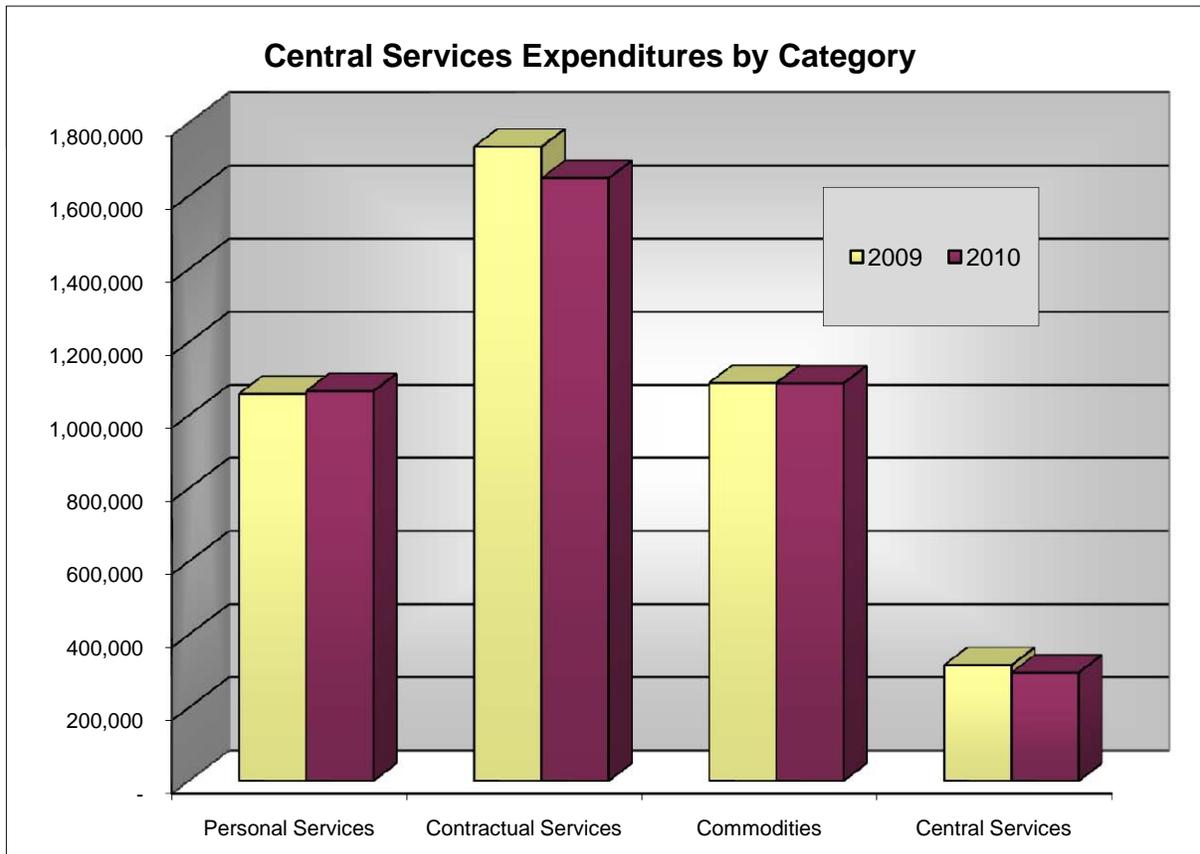
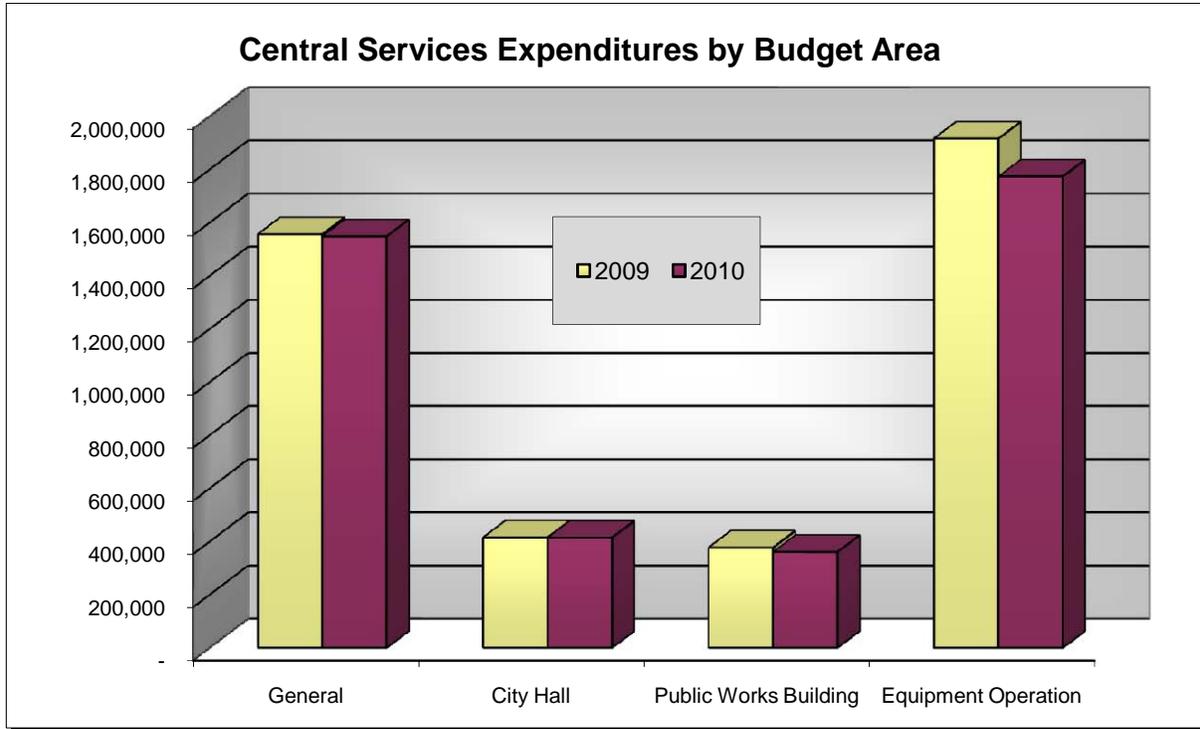
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Central Services

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Central Services Expenditure Overview



FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: GENERAL	PROGRAM: 1550 & 1554
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SUMMARY OF PERFORMANCE MEASURES

General - 1550 & 1554:

Personal services consist of 3 full-time employees.

Central Services General include expenses which are charged back to all operating areas of the City. It includes: Liability/Property Insurance, the City's IT staff, shared hardware and software costs, telephone line costs, postage costs, and other miscellaneous costs. These costs are allocated based on departmental usage or number of employees in each department. Approximately one third of this budget is allocated to our enterprise funds and is not tax supported.

Explanation of Change:

- Liability and other insurance budget decreased by \$47,542 due to expected lower premiums.
- Computer hardware increased by \$50,000 to reflect a newly completed inventory of all computer hardware due for replacement and more centralized purchasing of the replacement hardware managed by the IT staff.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Central Services General	\$ 1,555,884	\$ 1,548,252	-0.49%

Distribution

Allocated to General Fund:			Allocated to other funds:		
	Annual	Monthly		Annual	Monthly
Mayor & Council	\$ 11,280	\$ 940	City Hall	\$ 8,328	\$ 694
Administration	49,176	4,098	Public Works Building	8,244	687
Planning	38,640	3,220	Equipment Operation	26,076	2,173
Finance	39,576	3,298	Art Center	29,556	2,463
Elections	15,180	1,265	Aquatic Center	16,992	1,416
Assessing	47,484	3,957	Golf Fund:		
Public Works:			Golf Courses	81,216	6,768
Administration	14,976	1,248	Golf Dome	6,000	500
Engineering	74,184	6,182	Arena	29,064	2,422
Maintenance	116,808	9,734	Edinborough Park	28,224	2,352
Police	245,700	20,475	Centennial Lakes	23,712	1,976
Animal Control	3,540	295	Utilities	152,460	12,705
Fire	140,208	11,684	50th Assessment Dist.	2,064	172
Health	18,264	1,522	50th Street - Liquor	39,360	3,280
Inspections	48,132	4,011	York - Liquor	48,636	4,053
Parks:			Vernon - Liquor	47,340	3,945
Administration	57,072	4,756	Recycling	10,776	898
Maintenance	44,364	3,697	Communications	25,620	2,135
	<u>\$ 964,584</u>	<u>\$ 80,382</u>		<u>\$ 583,668</u>	<u>\$ 48,639</u>
			Total	<u>\$ 1,548,252</u>	<u>\$ 129,021</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: GENERAL		PROGRAM: 1550 & 1554	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
GENERAL - 1550:							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 129,932	\$ 48,062	\$ 30,000	\$ 30,000	\$ 30,000	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	20,206	14,441	20,000	20,000	18,000	
6104	TRAINING	525	250	320	-	300	
6121	PERSONNEL	56,142	64,819	50,000	50,000	55,000	
6151	EQUIPMENT RENTAL	3,111	3,964	5,000	8,000	6,000	
6155	BANK SERVICE CHARGES	22,978	39,510	45,000	40,000	45,000	
6188	TELEPHONE	71,570	59,031	65,000	80,000	65,000	
6200	INSURANCE	549,443	491,096	575,000	672,542	625,000	
6230	SERVICE CONTR. - EQUIP.	10,629	28,378	20,000	15,000	20,000	
6235	POSTAGE	38,548	59,575	50,000	50,000	50,000	
		773,152	761,064	830,320	935,542	884,300	
COMMODITIES:							
6406	GENERAL SUPPLIES	53,313	51,593	48,000	57,907	57,927	
6575	PRINTING	26,039	946	600	-	-	
		79,352	52,539	48,600	57,907	57,927	
TOTAL GENERAL		\$ 982,436	\$ 861,665	\$ 908,920	\$ 1,023,449	\$ 972,227	
GENERAL IT - 1554:							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 172,524	\$ 225,591	\$ 244,100	\$ 244,100	\$ 249,442	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	18,593	55,844	50,000	60,365	44,365	
6104	COMPUTER TRAINING	228	12,170	15,000	17,731	13,731	
6107	MILEAGE	3,364	3,680	3,600	3,600	3,600	
6160	COMPUTER SOFTWARE	102,732	127,013	125,000	118,877	118,877	
6188	TELEPHONE	508	-	-	-	-	
6230	SERVICE CONTR. - EQUIP.	21,493	27,834	27,403	27,403	27,403	
		146,918	226,541	221,003	227,976	207,976	
COMMODITIES:							
6406	GENERAL SUPPLIES	9,706	3,265	7,068	7,068	7,068	
6710	COMPUTER HARDWARE	36,229	57,156	53,291	53,291	111,539	
		45,935	60,421	60,359	60,359	118,607	
TOTAL GENERAL - IT		\$ 365,377	\$ 512,553	\$ 525,462	\$ 532,435	\$ 576,025	
TOTAL GENERAL CENTRAL SERVICES		\$ 1,347,813	\$ 1,374,218	\$ 1,434,382	\$ 1,555,884	\$ 1,548,252	

FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: CITY HALL	PROGRAM: 1551
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SUMMARY OF PERFORMANCE MEASURES

City Hall - 1551:

Personal services consist of 1 full time employee, public works help, park maintenance help, and part time help.

This program provides for the operation and maintenance of the City Hall. Operating costs are allocated to departments on the basis of space occupied.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total City Hall Budget	\$ 415,296	\$ 414,840	-0.11%

Distribution

Allocation to Operating Departments	Annual	Monthly
Mayor & Council	\$ 18,060	\$ 1,505
Administration	21,072	1,756
Planning	16,320	1,360
Finance	16,332	1,361
Assessing	18,636	1,553
Public Works:		
Administration	7,344	612
Engineering	22,008	1,834
Police	234,180	19,515
Health	10,344	862
Inspections	23,424	1,952
Parks	19,104	1,592
Utilities	5,436	453
Communications	2,580	215
	<u>2,580</u>	<u>215</u>
Total	<u>\$ 414,840</u>	<u>\$ 34,570</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: CITY HALL		PROGRAM: 1551	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 80,467	\$ 88,180	\$ 80,049	\$ 80,049	\$ 79,524	
6011	OVERTIME	5,747	3,701	7,800	7,800	7,800	
6030	PENSIONS	5,287	5,823	5,930	5,930	6,149	
6034	SOCIAL SECURITY	6,220	6,620	6,720	6,720	6,720	
6040	FLEX PLAN	21,158	17,379	13,872	13,872	14,624	
6045	WORKERS COMPENSATION	3,219	3,058	4,006	4,006	4,310	
		<u>122,098</u>	<u>124,761</u>	<u>118,377</u>	<u>118,377</u>	<u>119,127</u>	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	40,223	44,088	45,595	45,595	45,000	
6180	CONTRACTED REPAIR	6,089	27,696	15,565	15,565	16,000	
6182	RUBBISH SERVICE	2,652	2,587	3,185	3,185	3,000	
6185	LIGHT & POWER	88,722	93,183	97,395	97,395	97,385	
6186	HEAT	62,767	69,932	74,964	74,964	75,000	
6189	SEWER & WATER	3,574	5,534	3,000	3,000	5,000	
6201	LAUNDRY	3,937	4,122	6,365	6,365	6,000	
		<u>207,964</u>	<u>247,142</u>	<u>246,069</u>	<u>246,069</u>	<u>247,385</u>	
COMMODITIES:							
6406	GENERAL SUPPLIES	30,701	27,344	19,670	19,670	20,000	
6511	CLEANING SUPPLIES	3,345	4,102	8,490	8,490	7,000	
6512	PAPER SUPPLIES	5,641	6,627	3,804	3,804	5,000	
6530	REPAIR PARTS	4,941	3,014	9,550	9,550	8,000	
		<u>44,628</u>	<u>41,087</u>	<u>41,514</u>	<u>41,514</u>	<u>40,000</u>	
CENTRAL SERVICES:							
6803	GENERAL	9,430	8,678	9,336	9,336	8,328	
TOTAL CITY HALL							
		<u>\$ 384,120</u>	<u>\$ 421,668</u>	<u>\$ 415,296</u>	<u>\$ 415,296</u>	<u>\$ 414,840</u>	

FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: PUBLIC WORKS BUILDING	PROGRAM: 1552
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SUMMARY OF PERFORMANCE MEASURES

Public Works Building - 1552:

Personal services consist of 1 full time employee and public works help.

The function of the public works building is to provide a shelter for equipment maintenance operations and provide stockroom and office facilities for public works personnel. A large part of this account is directed towards rubbish hauling, light and power, heat and fuel oil, and repair parts for the building.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Public Works Building Budget	\$ 376,922	\$ 360,648	-4.32%

Distribution

Allocation to Operating Departments	Annual	Monthly
Public Works	\$ 45,912	\$ 3,826
Parks	34,332	2,861
Equipment Operation	253,248	21,104
Utilities	<u>27,156</u>	<u>2,263</u>
Total	<u>\$ 360,648</u>	<u>\$ 30,054</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: PUBLIC WORKS BUILDING		PROGRAM: 1552	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
PERSONAL SERVICES:							
6010	PAYROLL	\$ 81,318	\$ 75,213	\$ 80,949	\$ 80,949	\$ 80,424	
6011	OVERTIME	1,437	-	3,000	3,000	3,000	
6030	PENSIONS	4,908	4,719	5,667	5,667	5,876	
6034	SOCIAL SECURITY	6,111	6,122	6,422	6,422	6,422	
6040	FLEX PLAN	11,524	7,706	13,605	13,605	14,336	
6045	WORKERS COMPENSATION	3,217	2,519	4,440	4,440	4,853	
		108,515	96,279	114,083	114,083	114,911	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	4,185	9,388	2,200	2,200	3,000	
6182	RUBBISH SERVICE	3,115	3,077	3,600	3,600	4,000	
6185	LIGHT & POWER	49,612	52,800	49,000	49,000	44,000	
6186	HEAT & FUEL OIL	76,222	85,620	110,000	122,000	112,000	
6189	SEWER & WATER	16,409	11,999	7,600	7,600	8,500	
		149,543	162,884	172,400	184,400	171,500	
COMMODITIES:							
6406	GENERAL SUPPLIES	41,955	29,723	29,100	29,100	23,000	
6511	CLEANING SUPPLIES	18,933	17,714	15,003	15,003	17,993	
6530	REPAIR PARTS	21,262	28,415	25,000	25,000	25,000	
		82,150	75,852	69,103	69,103	65,993	
CENTRAL SERVICES:							
6803	GENERAL	9,451	8,647	9,336	9,336	8,244	
TOTAL PUBLIC WORKS BUILDING							
		\$ 349,659	\$ 343,662	\$ 364,922	\$ 376,922	\$ 360,648	

FUND: GENERAL	FUNCTION: CENTRAL SERVICES	AREA: EQUIPMENT OPERATION	PROGRAM: 1553
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SUMMARY OF PERFORMANCE MEASURES

Equipment Operation - 1553 & 1555:

This account provides for the operation and maintenance of all City vehicles. A large part of the operation costs are attributed to the purchase of fuel for City equipment. The shop supervisor and five mechanics plus a ½ position assigned to inventory control are the personnel responsible for the City's 46 cars, 102 trucks, plow trucks, pickups and vans, 140 off-road vehicles, 6 trailers, and miscellaneous equipment. One-half position is assigned to inventory control. Additionally, the public works shop is responsible for all maintenance of equipment and power tools. Costs of equipment operation are charged to operating departments and other funds on the basis of use.

Explanation of Change:

- \$78,630 was removed to reflect lower gas and fuel prices.

	<u>2009</u>	<u>2010</u>	<u>%</u>
Total Equipment Operation Budget	\$ 1,916,208	\$ 1,773,636	-7.44%

Distribution

Allocated to General Fund:

Allocated to other funds:

	Annual	Monthly		Annual	Monthly
Administration	\$ 1,956	\$ 163	Golf Course	\$ 5,148	\$ 429
Assessing	5,496	458	York - Liquor	1,068	89
Public Works:			Edinborough Park	1,776	148
Engineering	22,524	1,877	Centennial Lakes	11,172	931
Supervision	25,008	2,084	Utilities	153,060	12,755
Maintenance	662,628	55,219			
Police	432,768	36,064			
Animal Control	4,440	370			
Fire	179,844	14,987			
Health	3,720	310			
Inspections	21,636	1,803			
Park Maintenance	<u>241,392</u>	<u>20,116</u>		<u>172,224</u>	<u>14,352</u>
	\$ 1,601,412	\$ 133,451	Total	<u>\$ 1,773,636</u>	<u>\$ 147,803</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: EQUIPMENT OPERATION		PROGRAM: 1553	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009		2010 ADOPTED	
				ESTIMATED	BUDGETED		
EQUIPMENT OPERATION - 1553:							
PERSONAL SERVICES:							
6010	PAYROLL	\$ 356,838	\$ 379,212	\$ 393,928	\$ 393,928	\$ 389,731	
6011	OVERTIME	2,679	10,467	3,600	3,600	3,600	
6030	PENSIONS	22,453	24,724	26,833	26,833	27,827	
6034	SOCIAL SECURITY	27,533	28,994	30,411	30,411	30,411	
6040	FLEX PLAN	45,149	46,249	57,330	57,330	60,450	
6045	WORKERS COMPENSATION	15,025	15,648	17,710	17,710	17,962	
		469,677	505,294	529,812	529,812	529,981	
CONTRACTUAL SERVICES:							
6103	PROFESSIONAL SERVICES	3,743	2,225	4,100	4,100	4,000	
6107	MILEAGE	1,596	1,588	1,700	1,700	1,600	
6160	DATA PROCESSING	1,600	2,457	1,700	1,700	1,600	
6180	CONTRACTED REPAIRS	69,997	66,312	87,000	87,000	85,500	
6188	TELEPHONE	576	855	600	600	500	
6201	LAUNDRY	8,373	9,808	8,800	8,800	8,900	
6237	RADIO SERVICE	6,649	5,038	6,600	6,600	6,000	
6238	CAR WASHES	7,642	6,384	7,800	7,800	6,000	
6260	LICENSE FEES & PERMITS	24,770	23,702	22,200	22,200	23,000	
		124,946	118,369	140,500	140,500	137,100	
COMMODITIES:							
6406	GENERAL SUPPLIES	11,282	3,563	24,100	24,100	22,000	
6530	REPAIR PARTS	244,438	238,656	259,560	259,560	249,419	
6556	REPLACEMENT OF TOOLS	8,753	10,410	10,300	10,300	9,500	
6580	WELDING SUPPLIES	2,909	5,546	4,300	4,300	3,900	
6581	GAS & FUEL OIL	413,345	495,712	360,000	438,630	360,000	
6583	TIRES & TUBES	44,761	42,481	64,260	64,260	56,000	
6584	LUBRICANTS	18,040	24,707	50,900	50,900	43,000	
6585	ACCESSORIES	36,784	28,693	70,000	70,000	58,000	
6610	SAFETY EQUIPMENT	2,901	2,529	4,000	4,000	3,000	
		783,213	852,297	847,420	926,050	804,819	
CENTRAL SERVICES:							
6803	GENERAL	20,042	21,326	25,320	25,320	26,076	
6806	PUBLIC WORKS BUILDING	250,956	241,317	272,340	272,340	253,248	
		270,998	262,643	297,660	297,660	279,324	
TOTAL EQUIPMENT OPERATION		\$ 1,648,834	\$ 1,738,603	\$ 1,815,392	\$ 1,894,022	\$ 1,751,224	
PARKS & PW HELP - 1555:							
PERSONAL SERVICES:							
6010	PAYROLL	\$ -	\$ 14,378	\$ 17,000	\$ 17,000	\$ 17,000	
	BENEFITS	-	4,808	5,186	5,186	5,412	
		-	19,186	22,186	22,186	22,412	
TOTAL PARKS & PW HELP		\$ -	\$ 19,186	\$ 22,186	\$ 22,186	\$ 22,412	
TOTAL EQUIPMENT OPERATION		\$ 1,648,834	\$ 1,757,789	\$ 1,837,578	\$ 1,916,208	\$ 1,773,636	