



# 2011 BUDGET

City of Edina, Minnesota



# CITY OF EDINA, MINNESOTA



## 2011 BUDGET

### EDINA CITY COUNCIL

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Councilmember  
Councilmember  
Councilmember  
Councilmember

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Scot Housh  
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# CITY OF EDINA, MINNESOTA

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## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

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Presented herewith is the adopted 2011 City of Edina budget.

Preparation of the 2011 budget began in summer 2010 with staff-prepared forecasts, which were presented to the Council during the budget planning workshop June 15, 2010. Based on Council guidelines established during the budget planning workshop and other meetings, staff prepared a recommended maximum levy for Council consideration.

Council passed a resolution at the September 7, 2010, meeting to set the preliminary levy, which was then certified to Hennepin County. The County will use the certification information to mail parcel-specific notices to property owners. A public hearing on the budget will be held on December 7, 2010.

The Council passed a resolution approving the final budget and tax levy on December 21, 2010. The final tax levy must be equal to or less than the preliminary levy certified to the County.

The budget format is essentially the same as in previous years, although several new funds are presented for the first time in the 2011 budget. Most are funds that previously existed but were not included in the budget document. The budget now groups expenditures and expenses in the following basic categories:

- Cost of goods sold (Enterprise funds only)
- Personal services (wages, benefits, payroll taxes)
- Contractual services
- Commodities
- Central services
- Equipment (Governmental funds only)
- Capital outlay (Governmental funds only)
- Depreciation (Enterprise funds only)
- Debt service
- Other

For comparative purposes, actual expenditures and expenses for the prior two years and the budget for last year are shown (although some funds may not have been previously included in the budget). Also included is a narrative description of departmental functions.



## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

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#### **LOCAL ECONOMY**

The State of Minnesota released an economic forecast in February 2010 that projects a budget deficit for the state for the FY 2010-2011 biennium of \$994 million and a deficit of \$5.8 billion for the FY 2012-2013 biennium, excluding the effects of inflation which could increase spending by over \$1 billion. In addition, a July update to that forecast indicated that the 2012-2013 budget deficit “is likely to be materially wider than end-of-session estimates.”

According to the October economic update, job losses were more severe in Minnesota during the Great Recession but conditions appear to have moderated more quickly here than in most other parts of the nation. Minnesota’s recovery also appears to be a little stronger. While it will be some time before we approach the employment levels seen at the pre-recession highs, monthly employment numbers have shown year-over-year growth since June.

The City of Edina is also experiencing some effects of the economic downturn. Building permit activity has dropped significantly from 2006 highs. Since the City is fully developed, permit revenue comes from a diverse mix of commercial, retail and residential redevelopment. The City has several large commercial projects in queue that are currently on hold. The City doesn’t have any of the large new housing developments that seem to be causing problems for some other cities.

The City’s budget is under pressure from the sputtering economy in a variety of other ways. Foreclosures have risen but are still very low and unemployment continues to be manageable. City tax collections as a percent of the levy dipped slightly in 2009 but are expected to level off or even start recovering in 2010. In addition, low interest rates are resulting in lowered expectations for investment income.

#### **RECAP OF LEGISLATIVE CHANGES**

The 2008 legislature enacted significant changes to property tax laws in the form of levy limits. The City levy is limited to an increase of the lesser of 3.9% or the Implicit Price Deflator (IPD) from our prior-year levy, with many other exceptions and special levies. The IPD for the 2011 levy is 1.68%, but adding back half of our household growth as well as half of our commercial and industrial new construction raise Edina’s levy limit slightly.

The levy limits also allow a variety of special levies, including debt levies, PERA rate increases, public safety salary increases, and many others. This budget uses the debt special levies for equipment certificates and the new public works facility debt. This budget also uses a special levy for the unallotted 2010 Market Value Homestead Credit (MVHC).



## CITY OF EDINA, MINNESOTA

### CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

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#### **GENERAL FUND FINANCIAL ANALYSIS**

The City is striving to stabilize taxes despite changes in the economic or legislative environment through a combination of conservative budgeting, long-term planning and strong financial policies.

The City ended fiscal year 2009 with adequate fund balance in the general fund, including 47% of next year's budgeted tax revenue designated for cash flow, which is the maximum allowed under the City's fund balance policy. In addition, the City had \$936,499 unreserved and undesignated fund balance in the general fund.

As of the writing of this document, the 2010 budget appears to be in good shape. Revenues in the first half of the year were slightly above expectations, which allowed the City to cancel the 3 mandatory employee furlough days originally budgeted for 2010. On the expenditure side, unsettled labor contracts for 2010 and 2011 make predictions very risky.

Edina maintains its AAA rating from Standard & Poor's and Aaa rating from Moody's. Additionally, Standard & Poor's gives the City a Financial Management Assessment of "Strong". These ratings are primarily based on the City's tax base, conservative financial practices, and moderate debt profile. Such ratings put Edina in good company as very few Cities achieve this rating level, which allows the City to borrow at attractive interest rates.

#### **BUDGET ASSUMPTIONS**

The 2011 budget maintains most current service levels despite the conflicting pressures of rising costs, decreasing non-tax revenues, and levy limits. However, many of the 2010 budget cuts will remain in place.

Personnel costs remain the largest component of General fund expenditures, accounting for about 70% of our general fund budget. This amount includes health insurance benefits, which are budgeted to increase 3.2% in 2011 due to a \$25 per month increase in the employer paid portion of the premium. Total premium costs are expected to increase about 10%, with the remainder of the increase passed on to employees.

This budget is based on a cumulative 1% cost-of-living increase in employee salaries from the 2009 levels, although the actual amount could be more or less since labor contracts are still unsettled for 2010 and 2011. There are no new full-time positions included in the 2011 general fund budget and a couple of open positions will not be filled.



# CITY OF EDINA, MINNESOTA

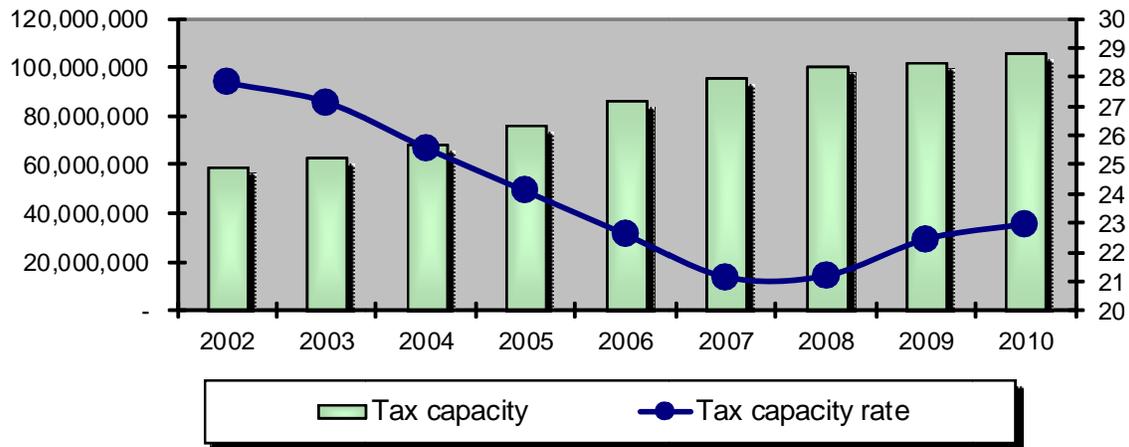
## CITY MANAGEMENT BUDGET MESSAGE ANNUAL BUDGET

### PROPERTY TAXES

The 2011 combined General fund and Construction fund levy is \$21,996,072, a 1.5% increase from 2010, and the total tax capacity levy increase will be 1.1%. The difference is due to a refunding of our City Hall debt that allowed us to lower our debt service levy slightly.

Under Minnesota's property tax system, a property's tax capacity is determined by multiplying the assessed market value of the property by the appropriate classification rate (i.e., residential, commercial, etc.). Local levies are then expressed as a percentage of tax capacity. The City of Edina's tax capacity rate had been decreasing until 2007. A combination of softening market values, levy increases and MVHC loss has resulted in increasing rates since then.

**Tax Capacity & Tax Capacity Rate**



Edina's tax capacity rate is lower than most comparable cities. In a 2010 survey of 8 large suburban Hennepin County cities that surround Edina, our tax capacity rate of 22.972 was the lowest, and notably lower than the 38.138 average of the other 8 cities.

### CONCLUSION

This budget represents the City's primary means of allocating resources to provide services in pursuit of our vision, which is to be the preeminent place for living, learning, raising families and doing business.



## CITY OF EDINA, MINNESOTA

### FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

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#### PURPOSE

The City of Edina has a responsibility to provide quality services to its residents, and considers it important to do so in a fiscally responsible fashion designed to keep services and taxes as consistent as possible over time. These financial management policies are meant to serve as the framework upon which consistent operations may be built and sustained.

#### OPERATING BUDGET POLICIES

**Scope.** The City considers our operating budget to consist solely of the General Fund. The City also reports levy and expenditure amounts for our Debt Service Fund and Construction Fund, but these levies and expenditures are usually related to capital spending decisions and are therefore excluded from this operating budget policy.

**Accounting.** The General Fund uses the modified accrual basis of accounting for budgeting and reporting purposes. Revenues are recognized as soon as they are both measurable and available. Expenditures generally are recorded when a liability is incurred, as under accrual accounting, however, expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

**Stakeholder Input.** The annual budget process is intended to weigh all competing requests for City resources within expected fiscal constraints. Requests for new programs made outside the annual budget process are discouraged. The City will provide ample time and opportunity for public input into its budget process every year.

**Balanced Budget Adoption.** The operating budget for the City will be balanced. The City will not use internal or external short-term borrowing, asset sales, or one-time accounting changes to balance the operating budget. The balanced budget will include a reasonable annual appropriation for contingencies.

**Budgetary Controls.** The legal level of budgetary control is at the department level within the General Fund even though budgetary data is presented at lower levels (personal services, contractual services, commodities, and central services). Expenditures may not legally exceed appropriations by department unless offset by increases in revenues. All unencumbered appropriations lapse at year-end.



## CITY OF EDINA, MINNESOTA

### FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

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The City Manager may approve budgetary transfers. The City Council may approve supplemental appropriations.

**Monitoring.** Department Directors are responsible for administration of their respective department budgets. Such responsibility includes reviewing monthly financial reports to detect errors and assess progress, staying within budget authorization, and submitting requests for budget adjustments, when required.

#### REVENUE POLICIES

**Policies.** The City will endeavor to maintain a diversified and stable revenue system to shelter programs and services from short-term fluctuations in any single revenue source.

**Property Taxes.** It is beneficial for residents and for the City to keep tax rates low and consistent from year to year. The City will strive to proactively avoid large increases in the operating budget levy.

**Fees and Charges.** The City shall establish user charges and fees for General Fund program activities at a level related to the full cost of providing the services. Components of the user charges shall include direct and indirect costs of providing the service. The City will also consider policy objectives and market rates when setting fees.

**Transfers.** Transfers should not be used as a revenue source to balance the operating budget except for the annual transfer from our liquor operations.

**Investment Income.** The City will reasonably budget for investment revenue in our operating budget based on the conservative investment strategy outlined in our investment policy (under separate cover).



## CITY OF EDINA, MINNESOTA

### FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

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#### FUND BALANCE POLICIES

**Definitions.** The term *fund balance* describes the net assets of the City's General Fund calculated in accordance with generally accepted accounting principles (GAAP). GAAP further divides fund balance into three categories; *reserved* fund balance, *unreserved designated* fund balance, and *unreserved undesignated* fund balance. Reserved fund balance is used to isolate the portion of fund balance not available for appropriation. Unreserved designated fund balance represents management's intended use of resources, or self-imposed limitations on the use of otherwise available resources.

**Policies.** At the end of each fiscal year, the City will maintain reserved fund balance equal to the amounts required by GAAP for a variety of purposes, including but not limited to; encumbrances, assets restricted by enabling legislation, prepaid expenditures, and advances to other funds.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Park Dedication as calculated by the previous years' balance plus park dedication fees received during the year and less expenditures of park dedication funds during the year.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Investments as calculated by the difference between market value and amortized value of investments held by the City at year-end.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Compensated Absences of 40% of the actual full-accrual General Fund liability for compensated absences.

At the end of each fiscal year, the City will maintain unreserved designated fund balance for Cash Flow in a range equal to 42-47% of the subsequent year's budgeted tax revenue. In the event that amounts designated for cash flow fall above or below the desired range, the Finance Director shall report such amounts to the City Council as soon as practicable after the end of the fiscal year. Should the actual amount designated for Cash Flow fall below the desired range, the City shall create a plan to restore the appropriate levels. Should the actual amount designated for cash flow fall above the desired range, any excess funds will remain undesignated pending the Council's final decision concerning transfer to another fund. It is the policy of the City that, to the extent possible, such excess funds will be transferred to the Construction Fund to support capital improvements and equipment.



## CITY OF EDINA, MINNESOTA

### FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

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Available fund balances shall not be used for ongoing operating expenditures.

#### **CAPITAL OUTLAY POLICIES**

**Equipment Replacement Program.** The City strives to maintain its physical assets at a level that minimizes future repair and maintenance costs. To accomplish this goal, the City has established the Equipment Replacement Program to annually budget and set aside funds for the timely replacement of City equipment.

The City's Equipment Replacement Program includes equipment used for General Fund programs.

**Capital Improvement Plan (CIP).** The goal of the City's CIP is to develop a comprehensive program for use by decision makers to guide capital investments based on an assessment of the community's needs, taking into account the best use of limited resources while providing efficient and effective municipal services.

The City will develop a five-year plan for capital improvements and update it annually. The CIP process includes analyzing projects contributing to the public health and welfare, projects helping to maintain and improve the efficiency of the existing systems, and projects that define a future need within the community.

The City will identify the estimated cost and potential funding sources for each capital project proposal in the CIP. Purchase contracts for equipment and projects included in the CIP must still be properly authorized according to the City's Purchasing Policy.

The CIP will include equipment and projects from any City fund.



## CITY OF EDINA, MINNESOTA

### FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

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#### DEBT MANAGEMENT POLICIES

**Policy Limits.** The City will use debt only for capital improvement or projects that have a life of more than 4 years. The City will avoid using debt for cash flow borrowing, operations, or repairs.

When possible, the City will not use debt to finance equipment purchases when it is possible to purchase the equipment on a pay-as-you-go basis with equipment replacement program or capital improvement plan reserves.

The City shall use G.O. tax increment bonds only when the development merits special consideration.

The City's capital improvement plan shall contain debt assumptions which match this policy and requires a commitment to long-range financial planning which looks at multiple years of capital and debt needs.

**Legal Limits.** Minnesota Statutes, Section 475 prescribes the statutory debt limit that outstanding principal of debt cannot exceed 2% of taxable market value. This limitation applies only to debt that is wholly tax-supported. The type of debt included is either general obligation debt of any size bond issue (G.O.) or lease revenue bond issues that were over \$1,000,000 at the time of issuance. However, there are also several other types of debt that do not count against the limit. G.O. tax increment, G.O. special assessment, G.O. utility revenue, G.O. recreational facility revenue, and HRA-issued debt are considered to have a separate revenue source other than just taxes and are excluded from the legal debt limit calculation. Local ordinances do not limit the City's ability to issue debt.

**Issuance Practices.** The City uses the competitive sale method for its general obligation bond sales unless factors such as structure, size or market conditions compel the use of a negotiated sale.

The City may use an outside bond attorney, an independent financial advisor, and/or other service providers to assist with the structuring and sale of the bonds.

**Debt Structuring.** The City's collective debt shall amortize at least 50% of its principal within 10 years. In all cases, the maturity shall be shorter than the life of the related assets.



## CITY OF EDINA, MINNESOTA

### FINANCIAL MANAGEMENT POLICIES ANNUAL BUDGET

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**Conduit Debt.** The City may participate in conduit debt financings. Development proposals are reviewed to determine if they meet program objectives and whether the proposals are financially feasible.

**Variable Rate Debt.** The City may use variable rate debt to provide debt structuring flexibility and potential interest savings to the total debt portfolio. Variable rate debt should not constitute more than 20% of the City's total debt obligations.

**Refunding.** Current refunding bonds may be utilized when present value savings of 3% of refunded principal is achieved or in concert with other bond issues to save costs of issuance.

Advance refunding bonds may be utilized when present value savings of 4% of refunded principal is achieved.

Adopted by City Council February 20, 2007

Revisions:   March 20, 2007  
                  December 15, 2009



# CITY OF EDINA, MINNESOTA

## PROPERTY TAX LEVIES ANNUAL BUDGET

### Property Tax Levies – All Funds

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
<b>General Fund Levies</b>					
General Operating Levy	\$ 18,167,240	\$ 19,029,765	\$ 20,193,052	\$ 20,737,472	\$ 21,004,000
Equipment Levy <sup>NOTE 1</sup>	1,260,650	1,284,639	1,009,639	-	-
<b>General Fund Subtotal</b>	<u>19,427,890</u>	<u>20,314,404</u>	<u>21,202,691</u>	<u>20,737,472</u>	<u>21,004,000</u>
<b>Debt Service Fund Levies</b>					
City Hall Debt Service	1,080,100	1,040,186	1,040,436	1,039,561	949,850
Equipment Certificates	-	-	84,191	164,010	164,010
Gymnasium Debt Service	417,400	200,000	180,000	381,793	396,444
Fire Station Debt Service	-	455,641	457,950	454,591	431,544
Public Works Facility Debt Service	-	-	588,453	1,172,802	1,232,460
Park Bond Market Value Levy	605,138	595,438	600,212	602,250	615,837
<b>Debt Service Fund Subtotal</b>	<u>2,102,638</u>	<u>2,291,265</u>	<u>2,951,242</u>	<u>3,815,007</u>	<u>3,790,145</u>
<b>Construction Fund Levies</b>					
Equipment Levy <sup>NOTE 1</sup>	-	-	-	940,494	992,072
<b>Construction Fund Subtotal</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>940,494</u>	<u>992,072</u>
<b>Total Property Tax Levy</b>	<u>\$ 21,530,528</u>	<u>\$ 22,605,669</u>	<u>\$ 24,153,933</u>	<u>\$ 25,492,973</u>	<u>\$ 25,786,217</u>
<b>General + Equipment Levy Increase</b>	4.68%	4.56%	4.37%	2.24%	1.47%
<b>Debt Levy Increase (Decrease)</b>	-6.96%	8.97%	28.80%	29.27%	-0.65%
<b>Total Property Tax Levy Increase</b>	<u>3.41%</u>	<u>4.99%</u>	<u>6.85%</u>	<u>5.54%</u>	<u>1.15%</u>
<b>Tax Capacity Levy Increase</b> <sup>NOTE 2</sup>	3.48%	5.18%	7.01%	5.68%	1.12%

**NOTE 1:** Prior to 2010, the Equipment Replacement program was budgeted for in the General Fund. The Equipment Replacement program was moved to the Construction Fund for the 2010 budget year, meaning the levy also had to be moved.

**NOTE 2:** Tax capacity levies include the general fund, city hall, equipment, gymnasium, fire station and public works levies. The Park Bond Market Value Referendum levy is a market value levy, and is excluded from this calculation, which results in different values.



# CITY OF EDINA, MINNESOTA

## BUDGET SUMMARY ANNUAL BUDGET

### Budget Summary – All Funds

	2011		
	Governmental	Enterprise	Total
	Funds	Funds	
<b>REVENUES AND OTHER</b>			
<b>FINANCING SOURCES</b>			
Property tax levy	\$ 25,786,217	\$ -	\$ 25,786,217
Reductions	(627,283)	-	(627,283)
Net tax revenue	<u>25,158,934</u>	<u>-</u>	<u>25,158,934</u>
Tax increments	3,972,190	-	3,972,190
Special assessments	2,214,358	-	2,214,358
Franchise fees	650,000	-	650,000
Licenses and permits	2,309,490	-	2,309,490
Intergovernmental	5,513,063	110,000	5,623,063
Fees and charges	2,733,804	-	2,733,804
Fines and forfeitures	1,027,103	-	1,027,103
Operating revenue	-	37,447,392	37,447,392
Investment income	399,330	198,000	597,330
Other revenue	412,500	22,000	434,500
Transfers	1,949,459	938,000	2,887,459
Debt issued	5,807,000	-	5,807,000
Other financing sources	55,000	-	55,000
<b>TOTAL REVENUES AND OTHER</b>			
<b>FINANCING SOURCES</b>	<u>\$ 52,202,231</u>	<u>\$ 38,715,392</u>	<u>\$ 90,917,623</u>
<b>EXPENDITURES, EXPENSES AND OTHER</b>			
<b>FINANCING USES - BY FUNCTION</b>			
General government	\$ 10,238,202	\$ -	\$ 10,238,202
Public works	17,339,068	-	17,339,068
Public safety	15,005,772	-	15,005,772
Parks & recreation	4,555,913	-	4,555,913
Debt service	6,640,188	-	6,640,188
Utilities	-	13,225,463	13,225,463
Liquor	-	12,338,481	12,338,481
Aquatic center	-	761,098	761,098
Golf course	-	3,572,216	3,572,216
Community activity centers	-	4,886,142	4,886,142
Transfers	1,532,359	1,355,100	2,887,459
<b>TOTAL EXPENDITURES, EXPENSES AND OTHER</b>			
<b>FINANCING USES</b>	<u>\$ 55,311,502</u>	<u>\$ 36,138,500</u>	<u>\$ 91,450,002</u>
<b>EXPENDITURES, EXPENSES AND OTHER</b>			
<b>FINANCING USES - BY TYPE</b>			
Cost of goods sold	\$ -	\$ 10,661,958	\$ 10,661,958
Personal services	20,378,181	7,390,473	27,768,654
Contractual services	5,151,263	9,357,175	14,508,438
Commodities	1,612,196	1,949,184	3,561,380
Central services	3,285,504	1,087,920	4,373,424
Equipment	927,587	-	927,587
Capital outlay	15,784,224	-	15,784,224
Depreciation	-	3,039,840	3,039,840
Debt service	6,640,188	1,296,850	7,937,038
Other	-	-	-
Transfers	1,532,359	1,355,100	2,887,459
<b>TOTAL EXPENDITURES, EXPENSES AND OTHER</b>			
<b>FINANCING USES</b>	<u>\$ 55,311,502</u>	<u>\$ 36,138,500</u>	<u>\$ 91,450,002</u>
<b>CHANGE IN FUND BALANCE OR NET ASSETS</b>			
	<u>\$ (3,109,271)</u>	<u>\$ 2,576,892</u>	<u>\$ (532,379)</u>



# CITY OF EDINA, MINNESOTA

## BUDGET SUMMARY ANNUAL BUDGET

### Budget Summary – Governmental Funds

2011 GOVERNMENTAL FUND BUDGETS								
General Fund	HRA Fund	CDBG Fund	Comm- unication Fund	Police SR Fund	Braemar Memorial Fund	Debt Service Fund	Construction Fund	Total
<b>REVENUES AND OTHER FINANCING SOURCES</b>								
Property tax levy	\$ 21,004,000	\$ -	\$ -	\$ -	\$ -	\$ 3,790,145	\$ 992,072	\$ 25,786,217
Reductions	(315,000)	-	-	-	-	-	(312,283)	(627,283)
Net tax revenue	20,689,000	-	-	-	-	3,790,145	679,789	25,158,934
Tax increments	-	3,972,190	-	-	-	-	-	3,972,190
Special assessments	-	-	-	-	-	1,817,069	397,289	2,214,358
Franchise fees	-	-	-	650,000	-	-	-	650,000
Licenses and permits	2,309,490	-	-	-	-	-	-	2,309,490
Intergovernmental	757,000	-	161,303	-	104,760	-	4,490,000	5,513,063
Fees and charges	2,733,804	-	-	-	-	-	-	2,733,804
Fines and forfeitures	975,000	-	-	-	52,103	-	-	1,027,103
Investment income	115,919	122,000	-	24,000	600	300	102,611	399,330
Other revenue	343,000	-	-	66,500	-	3,000	-	412,500
Transfers	765,100	-	-	-	-	-	934,359	1,949,459
Debt issued	-	-	-	-	-	-	5,807,000	5,807,000
Other financing sources	-	-	-	-	-	-	55,000	55,000
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>\$28,688,313</b>	<b>\$ 4,094,190</b>	<b>\$ 161,303</b>	<b>\$ 740,500</b>	<b>\$ 157,463</b>	<b>\$ 3,300</b>	<b>\$ 6,575,473</b>	<b>\$22,202,231</b>
<b>EXPENDITURES AND OTHER FINANCING USES - BY FUNCTION</b>								
General government	\$ 4,464,199	\$ 4,694,945	\$ 161,303	\$ 807,755	\$ -	\$ -	\$ 110,000	\$10,238,202
Public works	6,226,108	-	-	-	-	-	11,112,960	17,339,068
Public safety	14,141,593	-	-	-	141,592	-	722,587	15,005,772
Parks & recreation	3,856,413	-	-	-	-	7,500	692,000	4,555,913
Debt service	-	-	-	-	-	-	6,640,188	6,640,188
Transfers	-	934,359	-	-	-	-	598,000	1,532,359
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$28,688,313</b>	<b>\$ 5,629,304</b>	<b>\$ 161,303</b>	<b>\$ 807,755</b>	<b>\$ 141,592</b>	<b>\$ 7,500</b>	<b>\$ 6,640,188</b>	<b>\$13,235,547</b>
<b>EXPENDITURES AND OTHER FINANCING USES - BY TYPE</b>								
Personal services	\$ 19,978,953	\$ 20,771	\$ 10,484	\$ 367,973	\$ -	\$ -	\$ -	\$20,378,181
Contractual services	3,913,505	674,174	150,819	326,070	86,695	-	-	5,151,263
Commodities	1,571,563	-	-	38,500	2,133	-	-	1,612,196
Central services	3,224,292	-	-	61,212	-	-	-	3,285,504
Equipment	-	-	-	-	-	-	927,587	927,587
Capital outlay	-	4,000,000	-	14,000	52,764	7,500	11,709,960	15,784,224
Debt service	-	-	-	-	-	-	6,640,188	6,640,188
Transfers	-	934,359	-	-	-	-	598,000	1,532,359
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$28,688,313</b>	<b>\$ 5,629,304</b>	<b>\$ 161,303</b>	<b>\$ 807,755</b>	<b>\$ 141,592</b>	<b>\$ 7,500</b>	<b>\$ 6,640,188</b>	<b>\$13,235,547</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$ -</b>	<b>\$ (1,535,114)</b>	<b>\$ -</b>	<b>\$ (67,255)</b>	<b>\$ 15,871</b>	<b>\$ (4,200)</b>	<b>\$ (64,715)</b>	<b>\$ (1,453,858)</b>



# CITY OF EDINA, MINNESOTA

## BUDGET SUMMARY ANNUAL BUDGET

### Budget Summary – Enterprise Funds

	2011 ENTERPRISE FUND BUDGETS							
	Utilities Fund	Liquor Fund	Aquatic Center Fund	Golf Course Fund	Arena Fund	Art Center Fund	Edinborough Centennial Fund	Total
<b>REVENUES AND TRANSFERS IN</b>								
Operating revenues	\$ 15,803,920	\$ 13,367,072	\$ 818,800	\$ 3,793,300	\$ 1,443,800	\$ 478,000	\$ 1,742,500	\$ 37,447,392
Intergovernmental	110,000	-	-	-	-	-	-	110,000
Investment income	100,000	-	-	-	-	-	98,000	198,000
Other revenue	-	-	-	-	-	22,000	-	22,000
Transfers	-	-	-	100,000	365,000	182,000	291,000	938,000
<b>TOTAL REVENUES AND TRANSFERS IN</b>	<b>\$ 16,013,920</b>	<b>\$ 13,367,072</b>	<b>\$ 818,800</b>	<b>\$ 3,893,300</b>	<b>\$ 1,808,800</b>	<b>\$ 682,000</b>	<b>\$ 2,131,500</b>	<b>\$ 38,715,392</b>
<b>EXPENSES AND TRANSFERS OUT - BY FUNCTION</b>								
Utilities	\$ 13,225,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,225,463
Liquor	-	12,338,481	-	-	-	-	-	12,338,481
Aquatic center	-	-	761,098	-	-	-	-	761,098
Golf course	-	-	-	3,572,216	-	-	-	3,572,216
Community activity centers	-	-	-	-	1,782,952	699,188	2,404,002	4,886,142
Transfers	100,000	1,255,100	-	-	-	-	-	1,355,100
<b>TOTAL EXPENSES AND TRANSFERS OUT</b>	<b>\$ 13,325,463</b>	<b>\$ 13,593,581</b>	<b>\$ 761,098</b>	<b>\$ 3,572,216</b>	<b>\$ 1,782,952</b>	<b>\$ 699,188</b>	<b>\$ 2,404,002</b>	<b>\$ 36,138,500</b>
<b>EXPENSES AND TRANSFERS OUT - BY TYPE</b>								
COGS	\$ 45,000	\$ 10,103,558	\$ 37,600	\$ 356,300	\$ 1,500	\$ 24,000	\$ 94,000	\$ 10,661,958
Personal services	1,725,287	1,406,312	302,034	1,714,038	653,340	273,882	1,315,580	7,390,473
Contractual services	6,890,036	474,989	107,200	570,550	574,600	281,750	458,050	9,357,175
Commodities	1,040,500	64,834	76,350	351,200	85,500	53,200	277,600	1,949,184
Central services	539,640	206,448	23,364	137,928	42,912	38,856	98,772	1,087,920
Depreciation	1,805,000	82,340	198,000	427,000	340,000	27,500	160,000	3,039,840
Interest	1,180,000	-	16,550	15,200	85,100	-	-	1,296,850
Other	-	-	-	-	-	-	-	-
Transfers	100,000	1,255,100	-	-	-	-	-	1,355,100
<b>TOTAL EXPENSES AND TRANSFERS OUT</b>	<b>\$ 13,325,463</b>	<b>\$ 13,593,581</b>	<b>\$ 761,098</b>	<b>\$ 3,572,216</b>	<b>\$ 1,782,952</b>	<b>\$ 699,188</b>	<b>\$ 2,404,002</b>	<b>\$ 36,138,500</b>
<b>CHANGE IN NET ASSETS</b>	<b>\$ 2,688,457</b>	<b>\$ (226,509)</b>	<b>\$ 57,702</b>	<b>\$ 321,084</b>	<b>\$ 25,848</b>	<b>\$ (17,188)</b>	<b>\$ (272,502)</b>	<b>\$ 2,576,892</b>



## CITY OF EDINA, MINNESOTA

### BUDGET SUMMARY ANNUAL BUDGET

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#### Overview

The budget summary on the previous 3 pages includes revenues and other financing sources of \$90,917,623. Since 2011 is the first year many of our funds have been included in the budget, there is no corresponding 2010 figure for comparison. This budget is “balanced” according to our operating budget policies because General fund revenues are equal to expenditures.

#### Revenues and Other Financing Sources

Total revenues and other financing sources are expected to be over \$90 million in 2011. The largest single source of revenue is property taxes, accounting for 28% of the citywide revenue budget. The General Fund levies property taxes to support governmental operations (public safety, parks, public works, etc.), the Debt Service Fund levies property taxes to make principal and interest payments on debt issued in prior years, and the Construction Fund levies property taxes for the Equipment Replacement Program.

All enterprise operating revenues combined are expected to be \$37,447,392, or 41% of citywide revenue, although these revenues come from a variety of different sources. For instance, this category includes water sales from our Utility enterprise, liquor sales from our Liquor enterprise, and class registration revenue from our Art enterprise.

#### Expenditures, Expenses and Other Financing Uses

Total expenditures and other financing uses are expected to total \$91,450,002 in 2011. Since revenues are expected to be less, this expenditure level assumes a \$532,379 use of existing fund balance and/or net assets. The largest uses of fund balance occur in the HRA and Construction funds, and are related to large construction projects that may occur in 2011. These uses are mostly offset by an increase in Utility fund net assets, which is necessary according to the last rate study commissioned for the 2010 budget year.

The largest expenditures/expenses by function are for public works and public safety at 19% and 16.4% of total expenditures/expenses, respectively. The next largest categories are utility and liquor expenses, although these are offset by revenues because they are related to enterprise funds.

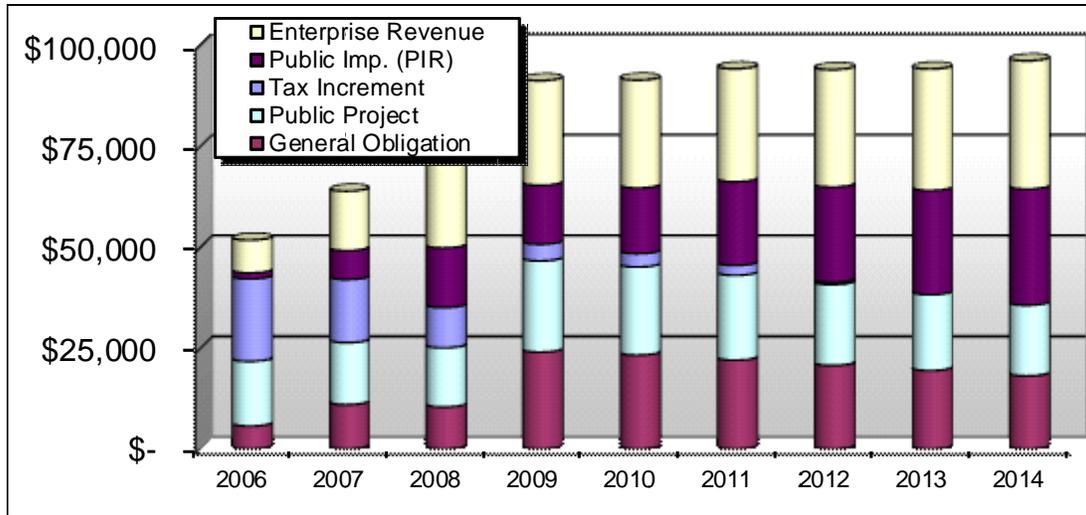
The largest expenditure/expense by type is for personal services, at \$27,768,654, or 30.4% of the overall expenditure/expense budget. This level of salary expenditures/expenses assumes a 1% cumulative increase in employee salaries from actual 2009 levels. The actual increase will likely be determined in part by an arbitrator because there are currently no labor contracts in place for 2010 or 2011. Several other aspects of the labor contracts that could impact the 2011 budget are also uncertain, including City contributions to employee health insurance. Once the actual cost of living and other factors are known, an updated budget or budget amendment (if arbitrator awards and/or settlements are announced after formal adoption of the 2011 budget) may be necessary. There are no new full-time positions budgeted for 2011.



# CITY OF EDINA, MINNESOTA

## DEBT SUMMARY ANNUAL BUDGET

**Debt Summary – All Funds  
(In Thousands)**



This graph includes estimates for bonds that may be issued in future years.

Of the bond types shown here, only General Obligation and Public Project bonds are payable solely from general property taxes, and therefore are responsible for the “Debt Service” portion of the levy included in this budget. The other bond types are payable from other revenue sources, including water and sewer revenues, special assessments, golf course green fees, tax increments and others. Due in part to its relatively low level of General Obligation and Public Project debt outstanding, the City maintains the highest “Aaa” and “AAA” ratings from Moody’s and Standard and Poors, respectively.

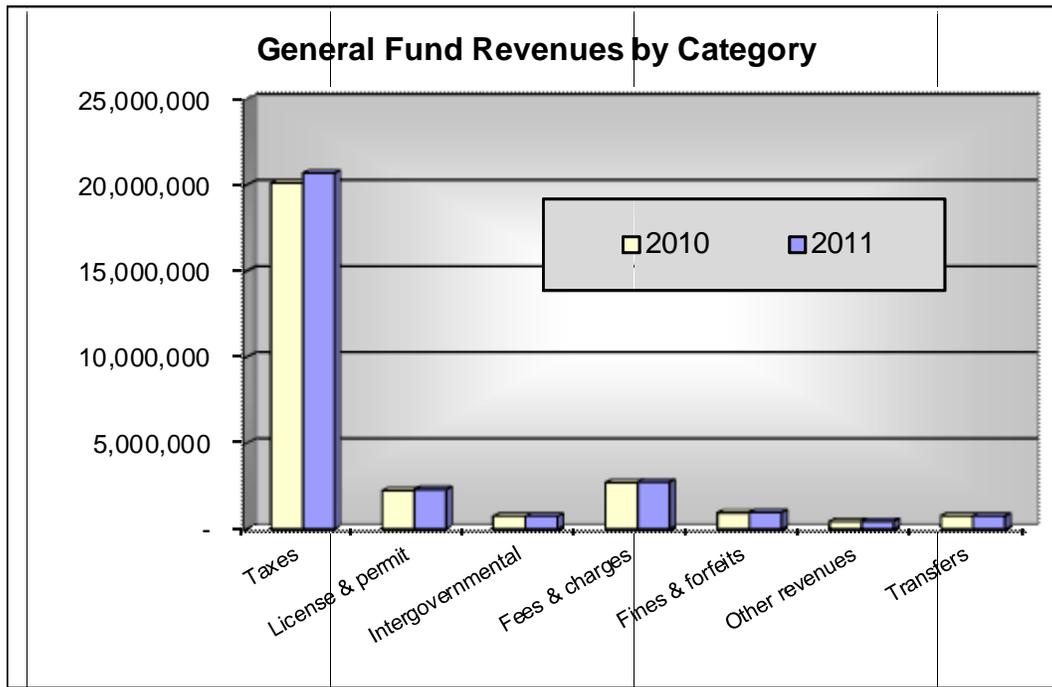
The City’s overall debt levels have been increasing since 2006. The City’s infrastructure is aging and we are repairing streets, water and sewer pipes and other infrastructure on an aggressive schedule that is requiring us to issue new debt. In addition, the construction of a new city hall, two gymnasiums, major renovations of fire station #1, and relocation of the City’s public works facility in recent years have also required new debt issues. Despite these pressures, the City’s debt is still manageable and is not expected to be a burden when planning future budgets.



## CITY OF EDINA, MINNESOTA

### GENERAL FUND SUMMARY ANNUAL BUDGET

#### General Fund Revenues and Other Financing Sources



The main source of revenue in the General Fund is property taxes, accounting for 72% of General Fund revenue. The General Fund tax levy increased 1.3% from 2010, but the City expects to receive 2.8% more revenue. This is due to decreased expectations for delinquencies, abatements and other losses as the economy appears to be stabilizing.

Building permit revenue, which is part of the licenses and permits category, appears to have peaked in 2006 and decreased through 2009. We are projecting a slight rebound in 2010 and 2011 from the 2009 lows, although it may take years to return to the 2006 permit revenue amounts.

Ambulance revenue, which is part of the fees and charges category, also appears to be leveling off despite high numbers of patients transported and rapidly rising rates. The City accepts Medicare assignment, which means that we are subject to Medicare reimbursement rates for all Medicare patients. These reimbursement rates are very low and haven't been increasing as quickly as costs to operate an ambulance service have.

Other revenue includes investment income and other miscellaneous revenue. Investment income was very low starting in 2009 and is expected to continue through 2011 due to low interest rates.

The other financing sources category includes transfers from the Liquor Fund, which will not be increasing in 2011.

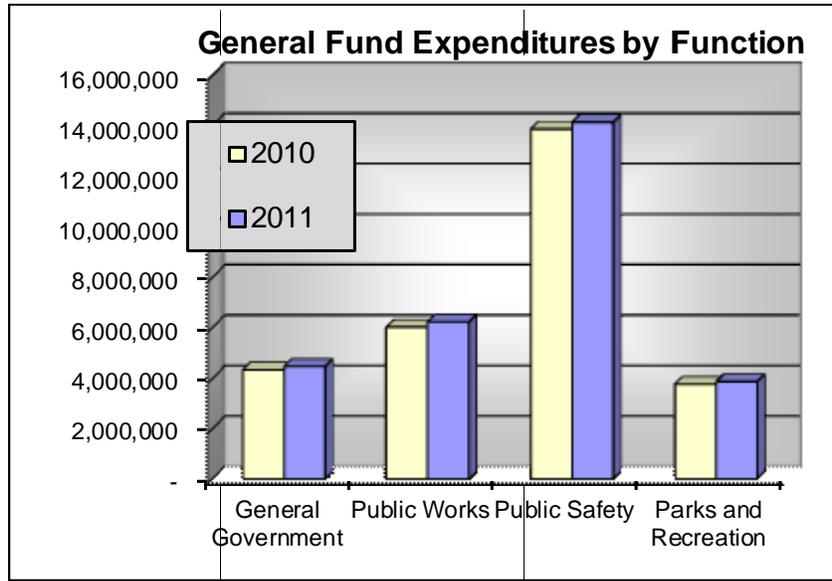


# CITY OF EDINA, MINNESOTA

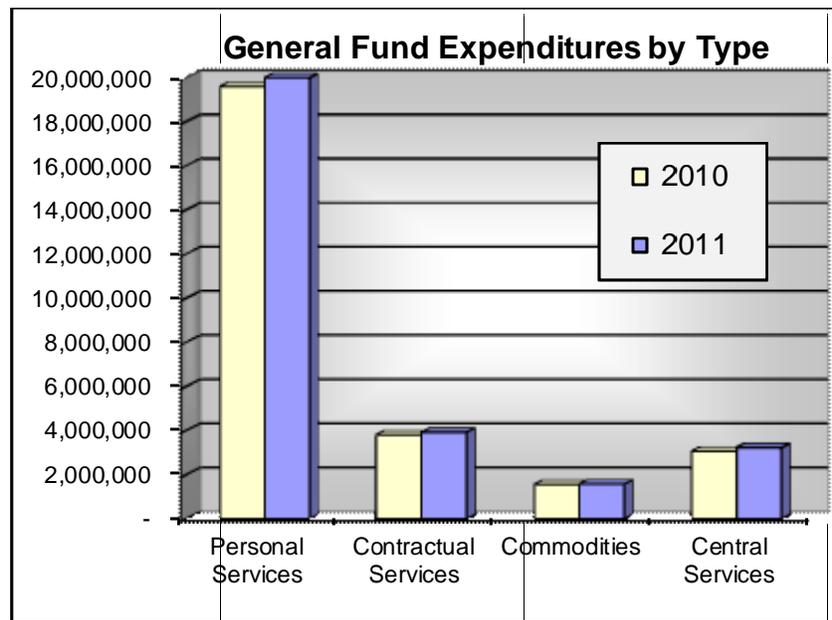
## GENERAL FUND SUMMARY ANNUAL BUDGET

### General Fund Expenditures and Other Financing Uses

Budgeted expenditures in the General Fund will increase 2.6% from 2010. Nearly half of the General Fund's \$28,688,313 expenditure budget is spent on Public Safety. Public Safety includes the Police, Fire, Health and Inspections Department.



70% of General Fund expenditures are for personal services, including over \$11 million for Public Safety personal services.





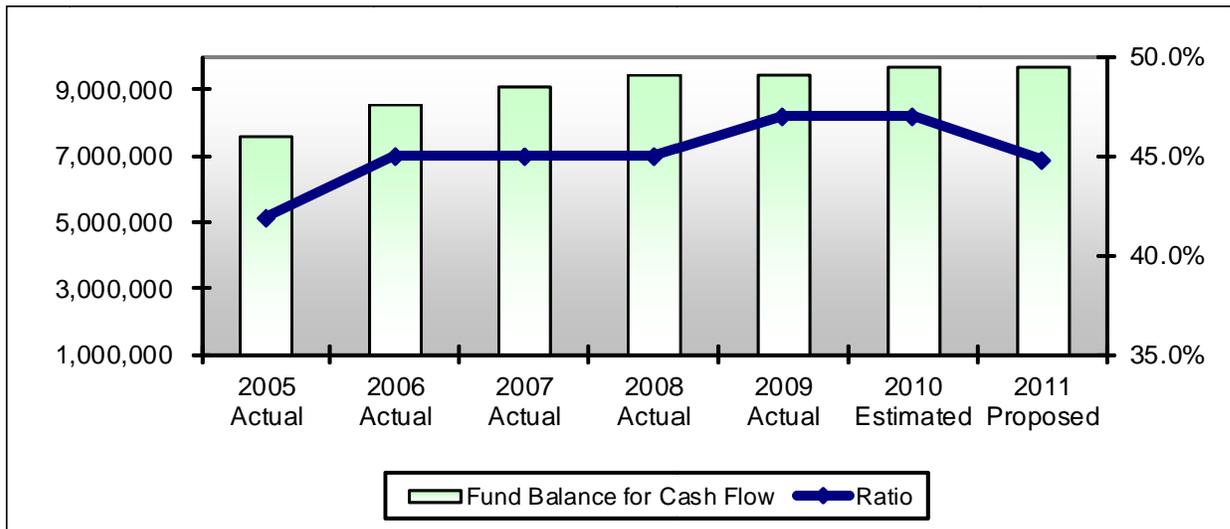
## CITY OF EDINA, MINNESOTA

### GENERAL FUND SUMMARY ANNUAL BUDGET

#### General Fund Balance

General Fund balance is considered an important indicator of a local government's financial health. Fund balance may be used to cover revenue shortfalls or unanticipated expenditures and can help to stabilize property taxes. The City has adopted a fund balance policy to guide decision-making about what appropriate fund balance levels are and how to allocate them.

In Minnesota, cities generally must wait six months after year-end to receive the first full property tax settlement from the county. For this reason, the City's current fund balance policy recommends year-end fund balance designated for cash flows equal to 42-47% of the subsequent year's budgeted tax revenue.



The graph on this page shows that while the City's General Fund balance has grown most every year since 2005, it has remained relatively stable when expressed as a percentage of subsequent year's tax revenue and very close to the 42-47% guideline, even though the fund balance policy wasn't formally implemented until 2006.

Although it is too early to know actual results for 2010, the City's estimates show little change in the dollar amount designated for cash flow, which would still provide reserves sufficient to meet our fund balance policy guidelines.

The 2011 budget is balanced and therefore calls for no dollar change in General Fund balance or fund balance designated for cash flow. However, because projected property tax revenue is expected to rise each year, the percentage drops slightly. Despite the decrease, the City believes that these fund balance levels will be adequate and within the policy guidelines of 42 to 47 percent.

FUND: GENERAL			REVENUE SUMMARY		
REVENUES SUMMARY					
DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED
			ESTIMATED	BUDGETED	
<b>TAXES:</b>					
PROPERTY TAXES	\$18,683,180	\$19,712,348	\$20,737,472	\$20,737,472	\$21,004,000
PENALTIES AND INTEREST	15,476	20,180	12,000	12,000	12,000
LOSS DUE TO ABATEMENTS	-	-	(340,000)	(634,124)	(327,000)
<b>TOTAL TAXES</b>	<b>18,698,656</b>	<b>19,732,528</b>	<b>20,409,472</b>	<b>20,115,348</b>	<b>20,689,000</b>
<b>LICENSE AND PERMITS:</b>					
HEAT/VENT LICENSE	35,379	26,235	30,000	30,000	30,000
BUILDING PERMITS	1,873,338	1,217,654	1,400,000	1,380,000	1,421,990
PLUMBING PERMITS	145,760	124,114	135,000	130,000	130,000
HEATING PERMITS	-	23,360	18,000	-	10,000
MECHANICAL PERMITS	379,474	264,097	275,000	250,000	270,000
GRADING/EXCAVATION PERMITS	2,826	5,192	2,500	2,000	2,500
DOG LICENSES	32,528	40,535	50,000	27,500	35,000
BEER LICENSE	10,336	10,642	12,360	12,360	12,000
WINE LICENSE	22,000	15,075	20,000	27,800	25,000
LIQUOR LICENSE	144,283	145,083	150,000	135,000	142,000
PARKING RAMP	3,375	3,375	3,300	3,300	3,300
OTHER PERMITS & LICENSES	7,363	7,386	3,000	3,000	3,000
SPRINKLER PERMITS	34,261	23,017	30,000	30,000	30,000
ALARM PERMITS	25,566	11,509	14,500	14,500	14,500
TOBACCO LICENSE	10,945	5,600	8,000	10,250	10,000
FOOD ESTABLISHMENT LICENSE	92,862	96,472	100,000	93,000	95,000
FOOD VENDING LICENSE	1,110	1,125	2,000	2,000	1,500
POOL LICENSE	22,050	26,052	23,500	23,500	24,000
AMUSEMENT DEVICE LICENSE	1,620	1,695	1,500	2,000	1,500
LODGING LICENSE	1,575	931	1,000	1,000	1,000
GARBAGE COLLECTORS LICENSE	14,485	11,435	13,000	13,000	13,000
PARKING GARAGE LICENSE	3,240	4,005	3,200	3,200	3,200
SIGN PERMIT	9,605	11,730	15,000	9,500	11,000
ROAD RESTRICTION PERMITS	11,800	4,820	10,000	28,850	20,000
<b>TOTAL LICENSES AND PERMITS</b>	<b>2,885,781</b>	<b>2,081,139</b>	<b>2,320,860</b>	<b>2,231,760</b>	<b>2,309,490</b>
<b>INTERGOVERNMENTAL AID:</b>					
FEDERAL AID	18,937	104,906	36,000	36,000	36,000
STATE AID MAINTENANCE	195,000	195,000	195,000	195,000	195,000
OTHER STATE AID	148,321	126,973	100,000	51,000	51,000
STATE POLICE AID	342,661	338,684	355,000	355,000	355,000
STATE HEALTH AID	120,130	119,086	120,000	120,000	120,000
<b>TOTAL INTERGOVERNMENT AID</b>	<b>825,049</b>	<b>884,649</b>	<b>806,000</b>	<b>757,000</b>	<b>757,000</b>

FUND:				REVENUE SUMMARY			
GENERAL							
REVENUES SUMMARY							
DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED		
			ESTIMATED	BUDGETED			
<b>FEES AND CHARGES:</b>							
BUILDING DEPARTMENT	\$ 8,761	\$ 29,132	\$ 30,000	\$ 5,400	\$ 25,000		
CITY CLERK	110,936	8,862	100,000	6,000	6,000		
FIRE DEPARTMENT	21,975	31,237	30,000	30,000	30,000		
AMBULANCE	1,522,637	1,556,146	1,545,000	1,545,000	1,545,000		
POLICE DEPARTMENT	344,171	172,878	175,000	201,000	200,000		
ENGINEERING	274,965	210,071	170,000	170,000	180,000		
HEALTH DEPARTMENT	7,080	6,580	9,000	7,700	7,700		
PLANNING DEPARTMENT	43,290	16,536	27,500	27,500	27,500		
HOUSING FOUNDATION CONTRACT	30,533	37,870	25,000	25,000	26,000		
SERVICES HRA	32,122	28,377	21,500	21,500	22,000		
PARK REGISTRATION FEES	98,026	103,530	100,000	96,000	98,000		
SENIOR CENTER FEES	99,259	94,525	95,000	100,000	98,000		
OTHER FEES	2,998	1,540	5,000	5,000	4,000		
50TH & FRANCE ASSESSMENT	69,000	69,000	69,000	69,000	69,000		
CHARGES TO OTHER FUNDS	374,088	392,880	393,168	393,168	395,604		
<b>TOTAL FEES AND CHARGES</b>	<b>3,039,841</b>	<b>2,759,164</b>	<b>2,795,168</b>	<b>2,702,268</b>	<b>2,733,804</b>		
<b>FINES AND FORFEITURES:</b>							
MUNICIPAL COURT FINES	968,893	1,148,440	1,100,000	950,000	975,000		
<b>OTHER REVENUES:</b>							
INCOME ON INVESTMENTS	260,249	37,668	109,382	109,382	115,919		
RENTAL OF PROPERTY	129,302	191,136	195,000	195,000	200,000		
PARK RENTAL	125,135	151,310	120,000	120,000	125,000		
DONATIONS	13,171	28,367	11,000	11,000	12,000		
MISCELLANEOUS REVENUE	5,562	15,039	6,000	6,000	6,000		
<b>TOTAL OTHER REVENUES</b>	<b>533,419</b>	<b>423,520</b>	<b>441,382</b>	<b>441,382</b>	<b>458,919</b>		
<b>TOTAL REVENUE</b>	<b>\$26,951,639</b>	<b>\$27,029,440</b>	<b>\$27,872,882</b>	<b>\$27,197,758</b>	<b>\$27,923,213</b>		
<b>OTHER FINANCING SOURCES:</b>							
TRANSFER FROM LIQUOR	742,800	765,100	765,100	765,100	765,100		
<b>TOTAL OTHER FINANCING</b>	<b>742,800</b>	<b>765,100</b>	<b>765,100</b>	<b>765,100</b>	<b>765,100</b>		
<b>TOTAL GENERAL FUND REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$27,694,439</b>	<b>\$27,794,540</b>	<b>\$28,637,982</b>	<b>\$27,962,858</b>	<b>\$28,688,313</b>		

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
			ESTIMATED	BUDGETED		
<b>GENERAL FUND:</b>						
<b>GENERAL GOVERNMENT:</b>						
MAYOR & COUNCIL	\$ 84,137	\$ 83,051	\$ 86,323	\$ 88,323	\$ 89,439	
ADMINISTRATION	1,008,641	1,058,779	1,078,632	1,096,852	1,152,578	
PLANNING	442,344	446,818	457,937	457,937	477,791	
FINANCE	661,276	661,888	677,427	681,057	695,644	
ELECTIONS	281,914	135,824	296,277	200,181	209,710	
ASSESSING	804,589	799,777	818,816	842,228	853,189	
LEGAL & COURT SERVICES	321,149	339,744	363,300	381,800	388,000	
COMMISSIONS & PROJECTS	380,961	481,500	725,438	575,238	597,848	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 3,985,011</b>	<b>\$ 4,007,381</b>	<b>\$ 4,504,150</b>	<b>\$ 4,323,616</b>	<b>\$ 4,464,199</b>	
<b>PUBLIC WORKS:</b>						
ADMINISTRATION	\$ 201,178	\$ 195,897	\$ 219,154	\$ 219,154	\$ 228,954	
ENGINEERING	1,085,291	1,033,268	1,026,803	1,026,803	1,052,245	
STREET MAINTENANCE	4,559,287	4,368,099	4,436,292	4,771,899	4,944,909	
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 5,845,756</b>	<b>\$ 5,597,264</b>	<b>\$ 5,682,249</b>	<b>\$ 6,017,856</b>	<b>\$ 6,226,108</b>	
<b>PUBLIC SAFETY:</b>						
POLICE PROTECTION	\$ 7,616,949	\$ 7,508,421	\$ 7,777,817	\$ 7,804,861	\$ 7,924,774	
CIVILIAN DEFENSE	55,933	54,890	57,654	57,654	56,530	
ANIMAL CONTROL	86,710	89,955	88,347	88,347	91,981	
FIRE PROTECTION	4,331,706	4,312,002	4,398,678	4,383,678	4,467,214	
PUBLIC HEALTH	462,680	482,446	495,192	498,117	511,602	
INSPECTIONS	1,085,481	994,324	975,157	1,033,256	1,089,492	
<b>TOTAL PUBLIC SAFETY</b>	<b>\$13,639,459</b>	<b>\$13,442,038</b>	<b>\$13,792,845</b>	<b>\$13,865,913</b>	<b>\$14,141,593</b>	

FUND:				EXPENDITURE SUMMARY		
GENERAL						
SUMMARY OF EXPENDITURES						
DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
			ESTIMATED	BUDGETED		
<b>PARK &amp; RECREATION:</b>						
ADMINISTRATION	\$ 713,048	\$ 713,133	\$ 729,904	\$ 759,525	\$ 779,416	
RECREATION	362,822	377,235	395,772	412,804	420,702	
MAINTENANCE	2,529,196	2,479,287	2,474,348	2,583,144	2,656,295	
<b>TOTAL PARK DEPARTMENT</b>	<b>\$ 3,605,066</b>	<b>\$ 3,569,655</b>	<b>\$ 3,600,024</b>	<b>\$ 3,755,473</b>	<b>\$ 3,856,413</b>	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$27,075,292</b>	<b>\$26,616,338</b>	<b>\$27,579,268</b>	<b>\$27,962,858</b>	<b>\$28,688,313</b>	
<b>OTHER FINANCING USES:</b>						
TRANSFER TO CIP	50,000	50,000	-	-	-	
TRANSFER TO OTHER	400,000	700,000	-	-	-	
<b>TOTAL OTHER FINANCING</b>	<b>450,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL GENERAL FUND EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$27,525,292</b>	<b>\$27,366,338</b>	<b>\$27,579,268</b>	<b>\$27,962,858</b>	<b>\$28,688,313</b>	
<b>TOTAL CHANGES IN GENERAL FUND BALANCE</b>	<b>\$ 169,147</b>	<b>\$ 428,202</b>	<b>\$ 1,058,714</b>	<b>\$ -</b>	<b>\$ -</b>	

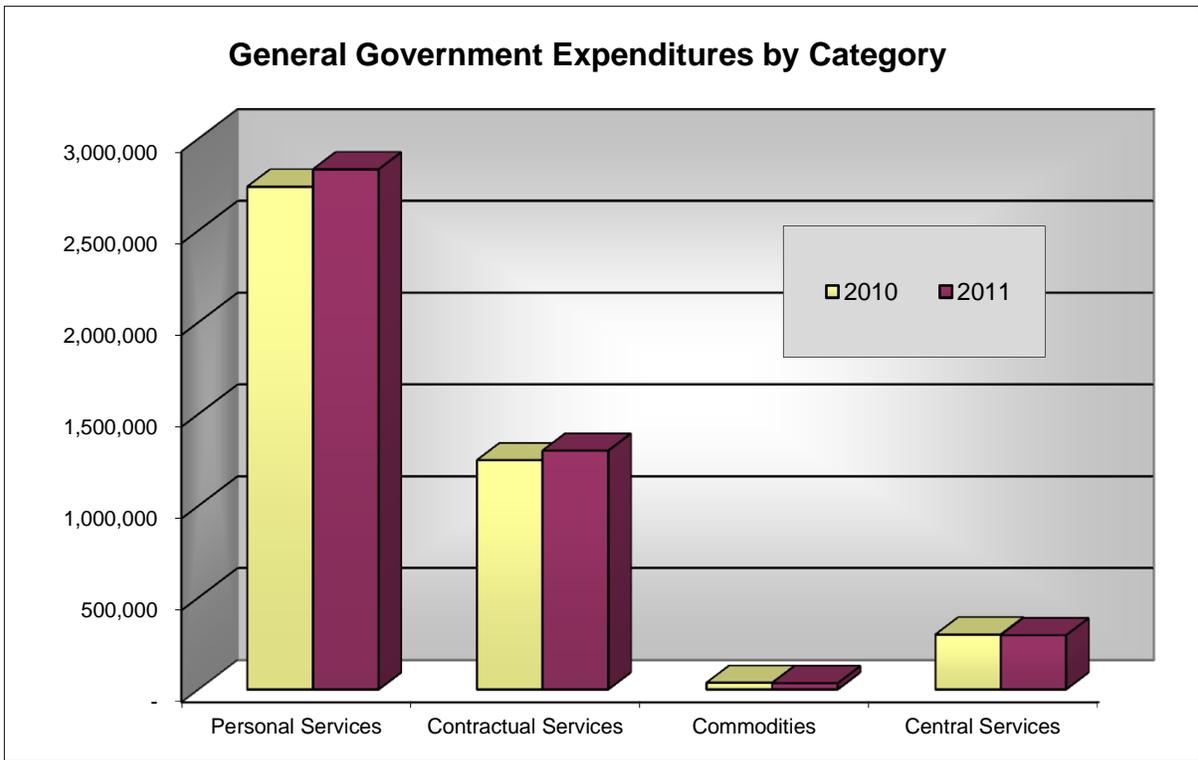
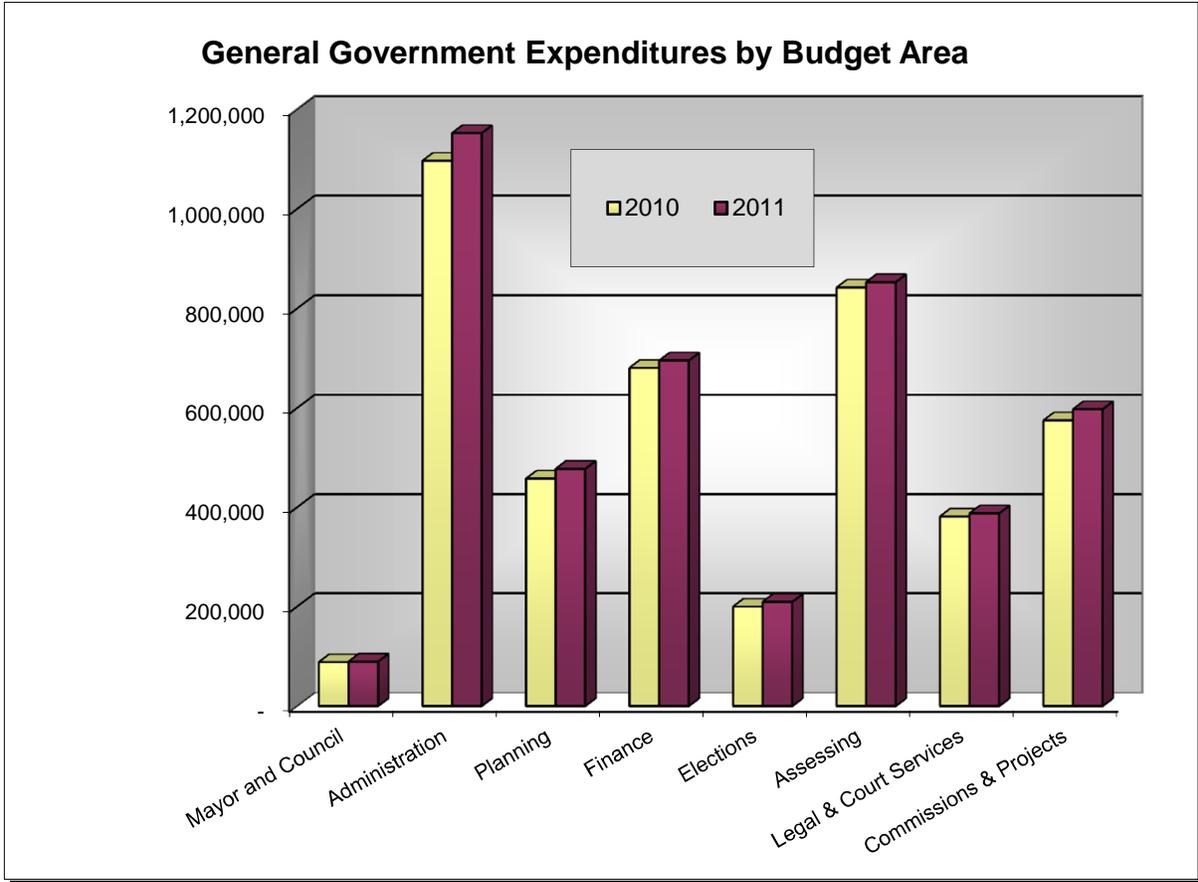
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## *General Government*

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# General Government Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> MAYOR & COUNCIL	<b>PROGRAM:</b> 1100
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**SUMMARY OF PERFORMANCE MEASURES**

**Mayor & Council - 1100:**

The City Council constitutes the policy-making division of Edina City Government. The Council is composed of the Mayor and 4 Council members, all elected at large for overlapping terms of four years. The Mayor is the official head of City Government and is the presiding officer at the Council meetings. The Council meets on the first and third Tuesdays of each month at City Hall. The City Council also serves as the commissioners of the Housing Redevelopment Authority.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Mayor &amp; Council Budget</b>	\$ 88,323	\$ 89,439	1.26%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: MAYOR & COUNCIL		PROGRAM: 1100	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 41,700	\$ 41,700	\$ 40,000	\$ 40,000	\$ 41,806	
6030	PENSIONS	1,303	1,661	2,800	2,800	3,031	
6034	SOCIAL SECURITY	2,706	2,706	3,060	3,060	3,198	
6045	WORKERS COMPENSATION	59	83	68	68	71	
		45,768	46,150	45,928	45,928	48,106	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	93	715	2,000	4,000	4,000	
6104	CONTINUING EDUCATION	980	1,835	1,500	1,500	1,700	
6106	MEETING EXPENSE	5,180	5,555	6,355	6,355	6,400	
		6,253	8,105	9,855	11,855	12,100	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,181	1,214	1,200	1,200	1,225	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	12,585	11,391	11,280	11,280	9,876	
6804	CITY HALL	18,350	16,191	18,060	18,060	18,132	
		30,935	27,582	29,340	29,340	28,008	
<b>TOTAL MAYOR &amp; COUNCIL</b>		<b>\$ 84,137</b>	<b>\$ 83,051</b>	<b>\$ 86,323</b>	<b>\$ 88,323</b>	<b>\$ 89,439</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1120
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**SUMMARY OF PERFORMANCE MEASURES**

**Administration - 1120:**

Personal services consists of 8.25 full-time employees in this area.

The office of the City Manager is responsible for executing the policies adopted by the City Council. Specifically, the City Manager's office provides for the general management of the City and is responsible for the following:

- Personnel compensation and benefits administration for approximately 900 full-time and part-time employees
- Labor relations with four organized bargaining units
- Risk management
- Long range planning
- Maintenance of official records and minutes
- Publication of ordinances and legal notices
- Licensing
- Policy research and implementation
- Management of selected central services
- Human relations
- Staff service to the HRA
- Employee training and career development
- Facility management of City Hall

**Explanation of Change:**

- \$10,000 was added to professional services for the City's participation in the Itasca Project.
- \$3,500 was added to professional services for the City's participation in the Southwest LRT Community Works Steering Committee.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Administration Budget</b>	\$ 1,096,852	\$ 1,152,578	5.08%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ADMINISTRATION		PROGRAM: 1120	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 636,943	\$ 674,557	\$ 670,000	\$ 690,673	\$ 715,916	
6011	OVERTIME	9,868	10,794	10,000	5,100	8,080	
6030	PENSIONS	41,682	46,112	49,257	49,257	54,193	
6034	SOCIAL SECURITY	45,650	48,693	50,696	50,696	52,648	
6040	FLEX PLAN	54,925	54,980	76,725	76,725	79,200	
6045	WORKERS COMPENSATION	2,077	2,079	2,100	1,897	2,333	
		<u>791,145</u>	<u>837,215</u>	<u>858,778</u>	<u>874,348</u>	<u>912,370</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	21,283	27,105	24,000	24,000	38,500	
6104	CONTINUING EDUCATION	6,683	10,380	7,500	7,500	7,500	
6105	DUES & SUBSCRIPTIONS	52,948	53,328	48,000	48,000	49,000	
6106	MEETING EXPENSE	982	1,382	1,500	1,500	1,500	
6107	MILEAGE	14,190	14,123	10,000	10,000	10,000	
6120	LEGAL ADVERTISEMENTS	19,216	17,019	18,000	21,000	21,000	
6160	DATA PROCESSING HR	31,323	31,009	34,000	34,000	32,000	
6188	TELEPHONE	577	2,256	2,500	1,200	2,500	
		<u>147,202</u>	<u>156,602</u>	<u>145,500</u>	<u>147,200</u>	<u>162,000</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	141	247	1,000	1,500	1,500	
6406	GENERAL SUPPLIES	1,102	519	1,000	1,500	1,500	
6575	PRINTING	-	-	150	100	100	
		<u>1,243</u>	<u>766</u>	<u>2,150</u>	<u>3,100</u>	<u>3,100</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	45,870	43,879	49,176	49,176	49,536	
6804	CITY HALL	21,420	18,900	21,072	21,072	23,748	
6808	EQUIPMENT OPERATION	1,761	1,417	1,956	1,956	1,824	
		<u>69,051</u>	<u>64,196</u>	<u>72,204</u>	<u>72,204</u>	<u>75,108</u>	
<b>TOTAL ADMINISTRATION</b>		<u>\$ 1,008,641</u>	<u>\$ 1,058,779</u>	<u>\$ 1,078,632</u>	<u>\$ 1,096,852</u>	<u>\$ 1,152,578</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> PLANNING	<b>PROGRAM:</b> 1140
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**SUMMARY OF PERFORMANCE MEASURES**

**Planning - 1140:**

Personal services consists of 3.85 full-time employees in this area.

The Planning Department provides staff service to the City Council, the Planning Commission, the Board of Appeals and Adjustments, the Heritage Preservation Board, the Housing and Redevelopment Authority (HRA) and the East Edina Housing Foundation. The department also handles the administration of the City's sign ordinance, zoning ordinance, subdivision ordinance, nuisance ordinance, the Metro Rental Assistance Program, the Federal Community Development Block Grant program, and East Edina Housing Foundation programs.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Planning Budget</b>	\$ 457,937	\$ 477,791	4.34%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: PLANNING		PROGRAM: 1140	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 272,625	\$ 290,592	\$ 280,568	\$ 280,568	\$ 292,840	
6011	OVERTIME	7,779	5,418	10,000	10,000	9,090	
6030	PENSIONS	18,216	19,847	20,579	20,579	21,890	
6034	SOCIAL SECURITY	21,079	21,286	22,490	22,490	23,098	
6040	FLEX PLAN	29,953	34,356	35,805	35,805	36,960	
6045	WORKERS COMPENSATION	893	1,083	935	935	1,175	
		<u>350,545</u>	<u>372,582</u>	<u>370,377</u>	<u>370,377</u>	<u>385,053</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	38,119	17,863	15,000	15,000	24,000	
6104	CONTINUING EDUCATION	1,052	1,569	6,000	6,000	6,000	
6105	DUES & SUBSCRIPTIONS	490	505	700	700	700	
6106	MEETING EXPENSE	629	456	1,000	1,000	1,000	
6107	MILEAGE	3,460	3,464	5,000	5,000	4,500	
6188	TELEPHONE	665	615	400	400	750	
		<u>44,415</u>	<u>24,472</u>	<u>28,100</u>	<u>28,100</u>	<u>36,950</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	777	-	4,000	4,000	4,000	
6575	PRINTING	360	-	500	500	500	
		<u>1,137</u>	<u>-</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	29,660	35,121	38,640	38,640	34,896	
6804	CITY HALL	16,587	14,643	16,320	16,320	16,392	
		<u>46,247</u>	<u>49,764</u>	<u>54,960</u>	<u>54,960</u>	<u>51,288</u>	
<b>TOTAL PLANNING</b>		<u>\$ 442,344</u>	<u>\$ 446,818</u>	<u>\$ 457,937</u>	<u>\$ 457,937</u>	<u>\$ 477,791</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> FINANCE	<b>PROGRAM:</b> 1160
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### SUMMARY OF PERFORMANCE MEASURES

**Finance - 1160:**

Personal services consists of 5.25 full-time employees in this area.

The Finance Department provides accounting and control services for all financial activities of the City. Major functions include:

- During 2009, the Finance Department issued 1,000 payroll checks and 14,000 direct deposits for over 900 full-time and part-time employees.
- Issuance of 12,500 accounts payable checks on expenditures of over \$94,000,000 for general operating, debt service, capital projects, enterprise activities, and other City functions during 2009.
- Preparation of the annual budget, comprehensive annual financial report, capital improvement plan, enterprise profit and loss statements, bond statements, and other financial reports.
- Performing financial analysis on investments and various proposals.
- Treasury management for \$65,000,000 in cash and investments (as of December 31, 2009) and debt management of \$90,000,000 in bonds.
- Compliance with sales and use tax laws as well as other various taxes.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Finance Budget</b>	\$ 681,057	\$ 695,644	2.14%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: FINANCE		PROGRAM: 1160	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 398,387	\$ 402,460	\$ 400,448	\$ 400,448	\$ 407,907	
6011	OVERTIME	3,273	2,585	3,000	6,000	6,060	
6030	PENSIONS	26,067	27,312	28,758	28,758	30,013	
6034	SOCIAL SECURITY	30,312	30,499	30,802	30,802	30,970	
6040	FLEX PLAN	49,746	49,777	51,150	51,150	50,400	
6045	WORKERS COMPENSATION	1,291	1,207	1,091	1,091	1,268	
		509,076	513,840	515,249	518,249	526,618	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	2,818	1,810	4,000	4,000	4,000	
6105	DUES & SUBSCRIPTIONS	1,631	1,127	1,500	1,500	1,500	
6106	MEETING EXPENSE	225	140	120	-	150	
6107	MILEAGE	2,235	2,063	1,750	2,000	2,000	
6130	ANNUAL AUDIT	11,000	11,000	11,000	11,000	12,000	
6160	DATA PROCESSING-LOGIS	77,323	80,420	85,000	85,000	86,000	
		95,232	96,560	103,370	103,500	105,650	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	1,357	1,354	1,400	1,400	1,400	
6406	GENERAL SUPPLIES	1,006	882	1,500	2,000	2,000	
		2,363	2,236	2,900	3,400	3,400	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	38,005	34,598	39,576	39,576	43,572	
6804	CITY HALL	16,600	14,654	16,332	16,332	16,404	
		54,605	49,252	55,908	55,908	59,976	
<b>TOTAL FINANCE</b>							
		\$ 661,276	\$ 661,888	\$ 677,427	\$ 681,057	\$ 695,644	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ELECTIONS	<b>PROGRAM:</b> 1180
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**SUMMARY OF PERFORMANCE MEASURES**

**Elections - 1180:**

Personal services consist of 1 full-time person, of which half the salary is billed to the school district in school district election years as election costs. Personal services also includes the election judge payrolls for primary and general elections and payroll for additional hours of regular staff persons and temporary election staff.

The City Clerk is responsible for conducting all national, state, county and City elections held in the City of Edina in even-numbered years. In addition, the City Clerk conducts all Edina School District 273 elections in odd-numbered years. Costs for conducting school elections are billed to the school district.

The City is divided into 20 voting precincts which must be equipped for conducting each election. The Clerk must recruit and train approximately 350 election judges in each election year. In 2008 the City issued 7,495 absentee ballots during October with the anticipation that this number will grow each general election year. Since 2006 the City has been maintaining two pieces of equipment for each precinct; an optical scan ballot counter and an AutoMARK ballot marking device.

The Clerk is also responsible for maintaining the permanent voter registration system in the City amounting to almost 35,000 registrations. In a 12-month period about 6,500 registration changes are processed. The Clerk processes an additional 5,000 adds and deletes following the primary and general elections.

Legislation passed in 2010 moved the Primary Election from September to August and increased the time allotted for absentee voting from 30 days to 46 days. This increased staff costs for maintaining Edina's "absentee voting" area. Increased demand for absentee voting also has increased staff costs. Part of the new legislation requires that cities administering absentee ballot use the State's Voter Registration Absentee Ballot Module to issue and administer ballots. Edina has experienced some increased costs with this implementation.

The 2010 legislation also requires absentee ballots to be processed centrally and not sent out to individual polling locations for tabulations. At this point, staff believes this requirement will also increase personnel costs, but will improve consistency statewide.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Elections Budget</b>	\$ 200,181	\$ 209,710	4.76%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ELECTIONS		PROGRAM: 1180	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 204,041	\$ 82,184	\$ 200,000	\$ 100,904	\$ 109,477	
6011	OVERTIME	12,430	2,188	15,390	15,390	15,544	
6030	PENSIONS	6,660	4,402	8,184	8,184	9,064	
6034	SOCIAL SECURITY	9,173	5,228	8,944	8,944	9,564	
6040	FLEX PLAN	13,328	10,547	9,300	9,300	9,600	
6045	WORKERS COMPENSATION	838	358	210	210	213	
		246,470	104,907	242,028	142,932	153,462	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	7,271	5,093	12,000	12,000	12,000	
6104	CONTINUING EDUCATION	4,275	4,275	4,000	4,000	4,500	
6106	MEETING EXPENSE	272	7	-	-	-	
6107	MILEAGE	187	434	266	266	300	
6120	LEGAL ADVERTISEMENT	39	21	231	231	300	
6151	EQUIPMENT RENTAL	315	-	572	572	600	
6235	POSTAGE	418	1,838	6,000	6,000	5,600	
		12,777	11,668	23,069	23,069	23,300	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	6,867	1,557	12,000	15,000	12,500	
6575	PRINTING	1,444	5,226	4,000	4,000	4,500	
		8,311	6,783	16,000	19,000	17,000	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	14,356	12,466	15,180	15,180	15,948	
<b>TOTAL ELECTIONS</b>							
		\$ 281,914	\$ 135,824	\$ 296,277	\$ 200,181	\$ 209,710	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> ASSESSING	<b>PROGRAM:</b> 1190
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**SUMMARY OF PERFORMANCE MEASURES**

**Assessing - 1190:**

Personal services consists of 7 full-time employees in this area.

The Assessing Department conducts quintile field inspections (Minnesota Statute 273.08) and performs annual classification and valuation of Edina's 21,245 real estate parcels. In addition, once every six years the department must appraise all exempt properties. Accepted approaches (cost, market comparison, and income approach) to property valuation are considered in the appraisal process. Each year all tangible changes to property that may affect value are physically inspected using building permits as an informational source. Statistical analysis is performed on over 450 residential sales and existing assessor's market values each year, forming a basis for annual adjustments to value. Sales and the analysis of available income and expense data help determine adjustments to commercial, industrial, and apartment values. The department's work culminates each year with the Board of Appeal and Equalization. Hundreds of inquiries and reviews are handled each year prior to that meeting. Throughout the year, staff also manages appeals on commercial/industrial and apartment properties in Minnesota Tax Court.

Hennepin County municipalities compare, coordinate, and discuss ratios of assessor's values to sale prices to assure an acceptable level of assessment and equity between jurisdictions. These ratios indicate the quality of our assessment and are monitored and corrected (if necessary) by the Department of Revenue.

The Assessing Department is also responsible for certification and collection of special assessments.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Assessing Budget</b>	\$ 842,228	\$ 853,189	1.30%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: ASSESSING		PROGRAM: 1190	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 506,042	\$ 516,925	\$ 510,000	\$ 514,625	\$ 525,730	
6030	PENSIONS	40,235	34,345	35,000	36,437	38,115	
6034	SOCIAL SECURITY	39,336	39,493	39,500	39,820	40,218	
6040	FLEX PLAN	57,797	58,851	60,000	65,100	67,200	
6045	WORKERS COMPENSATION	1,638	1,843	2,000	1,630	2,006	
		<u>645,048</u>	<u>651,457</u>	<u>646,500</u>	<u>657,612</u>	<u>673,269</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	-	7,500	14,000	14,000	
6104	CONTINUING EDUCATION	6,158	4,925	5,500	5,500	5,500	
6105	DUES & SUBSCRIPTIONS	13,133	7,618	10,000	12,800	12,800	
6106	MEETING EXPENSE	874	389	700	700	700	
6107	MILEAGE	3,750	3,780	2,500	5,000	5,000	
6160	DATA PROCESSING-LOGIS	67,496	70,071	71,500	71,500	73,400	
6188	TELEPHONE	556	612	700	700	700	
		<u>91,967</u>	<u>87,395</u>	<u>98,400</u>	<u>110,200</u>	<u>112,100</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,872	637	2,100	2,100	2,200	
6575	PRINTING	-	-	200	700	700	
		<u>2,872</u>	<u>637</u>	<u>2,300</u>	<u>2,800</u>	<u>2,900</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	40,828	39,174	47,484	47,484	40,728	
6804	CITY HALL	18,951	16,718	18,636	18,636	18,720	
6808	EQUIPMENT OPERATION	4,923	4,396	5,496	5,496	5,472	
		<u>64,702</u>	<u>60,288</u>	<u>71,616</u>	<u>71,616</u>	<u>64,920</u>	
<b>TOTAL ASSESSING</b>		<u>\$ 804,589</u>	<u>\$ 799,777</u>	<u>\$ 818,816</u>	<u>\$ 842,228</u>	<u>\$ 853,189</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> LEGAL & COURT SERVICES	<b>PROGRAM:</b> 1195
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### SUMMARY OF PERFORMANCE MEASURES

**Legal and Court Services - 1195:**

The City requires the professional services of attorneys who are contracted for on an annual basis. They provide legal counsel and prepare the necessary ordinances and resolutions required to implement the wishes of the City Council. The Prosecuting Attorney defends the City in claims and suits and prosecutes all cases arising out of violation of City ordinances.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Legal &amp; Court Services Budget</b>	\$ 381,800	\$ 388,000	1.62%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: LEGAL & COURT SERVICES		PROGRAM: 1195
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED
				ESTIMATED	BUDGETED	
<b>CONTRACTUAL SERVICES:</b>						
6103	PROSECUTING	\$ 193,982	\$ 198,950	\$ 210,000	\$ 220,000	\$ 224,000
6131	CIVIL	88,065	93,068	100,000	108,500	110,000
6170	HENNEPIN COUNTY BOOKING CHARGE	11,184	19,651	16,300	16,300	16,500
6225	ROOM & BOARD PRISONERS	27,918	28,075	37,000	37,000	37,500
<b>TOTAL LEGAL &amp; COURT SERVICES</b>		<u>\$ 321,149</u>	<u>\$ 339,744</u>	<u>\$ 363,300</u>	<u>\$ 381,800</u>	<u>\$ 388,000</u>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> GENERAL GOVERNMENT	<b>AREA:</b> COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b> 1500 - 1516
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### SUMMARY OF PERFORMANCE MEASURES

#### Contingencies - 1500:

The contingencies budget provides for unbudgeted and unforeseen expenditures which may be authorized during the year. It also reduces the impact of unforeseen losses of revenue which may occur.

#### Special Assessments on City Property - 1503:

City owned properties are subject to special assessments for various improvement projects. This program provides funds to pay for these assessments. The budget also reflects the costs necessary to pay Hennepin County for mandated truth in taxation mailing.

#### Human Rights & Relations Commission - 1504:

The Human Rights & Relations Commission has 12 members and is an advisory body to the City Council in the areas of human rights, human needs and human relationships. The Commission meets monthly and submits to the City Council an annual proposed human services budget.

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1500 - 1516	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CONTINGENCIES - 1500</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 90,328	\$ 37,872	\$ 200,000	\$ 258,000	\$ 265,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,757	1,680	1,990	1,990	2,000	
<b>TOTAL CONTINGENCIES</b>		<u>\$ 92,085</u>	<u>\$ 39,552</u>	<u>\$ 201,990</u>	<u>\$ 259,990</u>	<u>\$ 267,000</u>	
<b>SPECIAL ASSESSMENTS - 1503</b>							
<b>SPECIAL ASSESSMENTS:</b>							
6915	SPECIAL ASSESSMENTS	\$ 30,939	\$ 28,740	\$ 31,500	\$ 31,500	\$ 32,000	
<b>TOTAL SPECIAL ASSESSMENTS</b>		<u>\$ 30,939</u>	<u>\$ 28,740</u>	<u>\$ 31,500</u>	<u>\$ 31,500</u>	<u>\$ 32,000</u>	
<b>HUMAN RIGHTS &amp; RELATIONS COMMISSION - 1504</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 100,043	\$ 87,375	\$ 82,498	\$ 82,498	\$ 79,684	
6104	CONTINUING EDUCATION	-	-	250	250	250	
6105	DUES & SUBSCRIPTIONS	493	247	200	200	200	
6136	CHEMICAL HEALTH	-	-	500	500	500	
6218	EDUCATION PROGRAM	899	490	800	800	2,298	
		<u>101,435</u>	<u>88,112</u>	<u>84,248</u>	<u>84,248</u>	<u>82,932</u>	
<b>TOTAL HUMAN RIGHTS &amp; RELATIONS COMMISSION</b>		<u>\$ 101,435</u>	<u>\$ 88,112</u>	<u>\$ 84,248</u>	<u>\$ 84,248</u>	<u>\$ 82,932</u>	

<b>FUND:</b>  GENERAL	<b>FUNCTION:</b>  GENERAL GOVERNMENT	<b>AREA:</b>  COMMISSIONS & SPECIAL PROJECTS	<b>PROGRAM:</b>  1500 - 1516
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### SUMMARY OF PERFORMANCE MEASURES

**Suburban Rate Authority - 1506:**

The Suburban Rate Authority is a joint powers organization that actively intervenes in matters affecting gas, electric, and telephone rates. The Suburban Rate Authority has also been active in matters concerning uniform gas and electric franchises, gas, electric and telephone rate regulation, right-of-way issues, and in legislation concerning the Public Utilities Commission.

**Edina Resource Center - 1507:**

In 2002, the City elected to withdraw from the Hennepin South Services Collaborative (HSSC) and establish a freestanding family services resource center. This resource center, named Edina Resource Center, is operated as part of the family services collaborative administered by the Edina Public Schools. This budget item constitutes the City's contribution to the operation of the Edina Resource Center.

**Human Services Planning and Coordination - 1508:**

With the withdrawal from HSSC, the City's contribution to the research, planning and coordination (RPC) function of HSSC has been eliminated. This budget item will be used by the City to undertake human service planning and coordination activities on an as-needed basis.

**Records Management Program - 1511:**

This includes doing an inventory and setting up a database in order to meet state data practice laws.

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1500 - 1516	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SUBURBAN RATE AUTHORITY - 1506</b>							
<b>CONTRACTUAL SERVICES:</b>							
	6103 PROFESSIONAL SERVICES	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
<b>TOTAL SUBURBAN RATE AUTHORITY</b>		<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	
<b>EDINA RESOURCE CENTER - 1507</b>							
<b>CONTRACTUAL SERVICES:</b>							
	6103 PROFESSIONAL SERVICES	\$ 36,113	\$ 37,200	\$ 37,200	\$ 37,000	\$ 38,316	
<b>TOTAL EDINA RESOURCE CENTER</b>		<u>\$ 36,113</u>	<u>\$ 37,200</u>	<u>\$ 37,200</u>	<u>\$ 37,000</u>	<u>\$ 38,316</u>	
<b>HUMAN SERVICES PLANNING &amp; COORDINATION - 1508</b>							
<b>CONTRACTUAL SERVICES:</b>							
	6103 PROFESSIONAL SERVICES	\$ 11,943	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL HUMAN SERVICES PLANNING &amp; COORDINATION</b>		<u>\$ 11,943</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<b>RECORDS MANAGEMENT - 1511</b>							
<b>CONTRACTUAL SERVICES:</b>							
	6103 PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 8,600	\$ 8,600	
<b>TOTAL RECORDS MANAGEMENT</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,600</u>	<u>\$ 8,600</u>	

<b>FUND:</b>	<b>FUNCTION:</b>	<b>AREA:</b>	<b>PROGRAM:</b>
GENERAL	GENERAL GOVERNMENT	COMMISSIONS & SPECIAL PROJECTS	1500 - 1516

### SUMMARY OF PERFORMANCE MEASURES

#### Employee Programs - 1513:

Employee Programs is made up of three expense items; Separation Benefits, which covers vacation and sick leave payouts for employees leaving the City, Employee Recognition, which covers various programs to honor dedicated employees, and Clothing Allowance, an allotment given to City Hall employees to purchase clothing with the City logo.

#### Dial-a-Ride Program - 1514:

The Edina Dial-a-Ride program provides a low cost transit alternative to Edina residents, principally senior citizens, who require transportation to the Senior Center, medical appointments, shopping and so forth. The program began in February 2001 and provides approximately 4,200 passenger rides annually. Hennepin County took the program over in 2010 so the City is no longer involved.

#### Public Art - 1515:

Funding for the Public Arts program was originally described as a one-time appropriation in the 2005 budget and was discontinued for the 2006 through 2010 budget years. Public Arts funding was reinstated for the 2011 budget.

#### Historical Society - 1516:

Beginning in 2008, the City will provide a stipend to the Historical Society to support their staffing and programs.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Commissions &amp; Special Projects</b>	\$ 575,238	\$ 597,848	3.93%

FUND: GENERAL		FUNCTION: GENERAL GOVERNMENT		AREA: COMMISSIONS & SPECIAL PROJECTS		PROGRAM: 1500 - 1516
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED
				ESTIMATED	BUDGETED	
<b>EMPLOYEE PROGRAMS - 1513</b>						
<b>PERSONAL SERVICES:</b>						
6035	SEPARATION BENEFITS	\$ 49,417	\$ 213,379	\$ 350,000	\$ 130,000	\$ 135,000
<b>CONTRACTUAL SERVICES:</b>						
6103	EMPLOYEE RECOGNITION	9,374	-	5,000	8,400	8,400
6203	CLOTHING ALLOWANCE	2,773	2,264	2,500	2,500	2,600
6218	EMPLOYEE WELLNESS	49	1,354	4,000	4,000	4,000
		12,196	3,618	11,500	14,900	15,000
<b>TOTAL EMPLOYEE PROGRAMS</b>		<b>\$ 61,613</b>	<b>\$ 216,997</b>	<b>\$ 361,500</b>	<b>\$ 144,900</b>	<b>\$ 150,000</b>
<b>DIAL A RIDE - 1514</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$ 32,833	\$ 56,899	\$ -	\$ -	\$ -
<b>TOTAL DIAL A RIDE</b>		<b>\$ 32,833</b>	<b>\$ 56,899</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC ART - 1515</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 7,500
<b>TOTAL PUBLIC ART</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,500</b>
<b>HISTORICAL SOCIETY - 1516</b>						
<b>CONTRACTUAL SERVICES:</b>						
6103	PROFESSIONAL SERVICES	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 7,500
<b>TOTAL HISTORICAL SOCIETY</b>		<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 7,500</b>
<b>TOTAL COMMISSIONS &amp; SPECIAL PROJECTS</b>		<b>\$ 380,961</b>	<b>\$ 481,500</b>	<b>\$ 725,438</b>	<b>\$ 575,238</b>	<b>\$ 597,848</b>

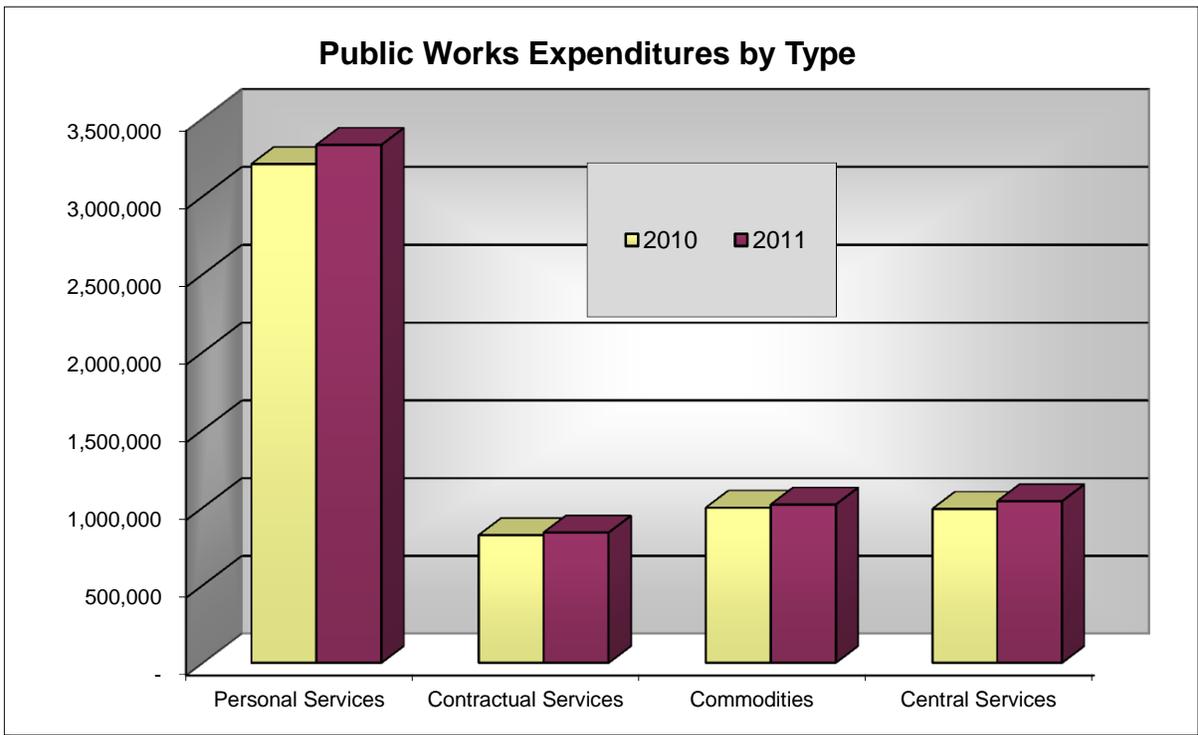
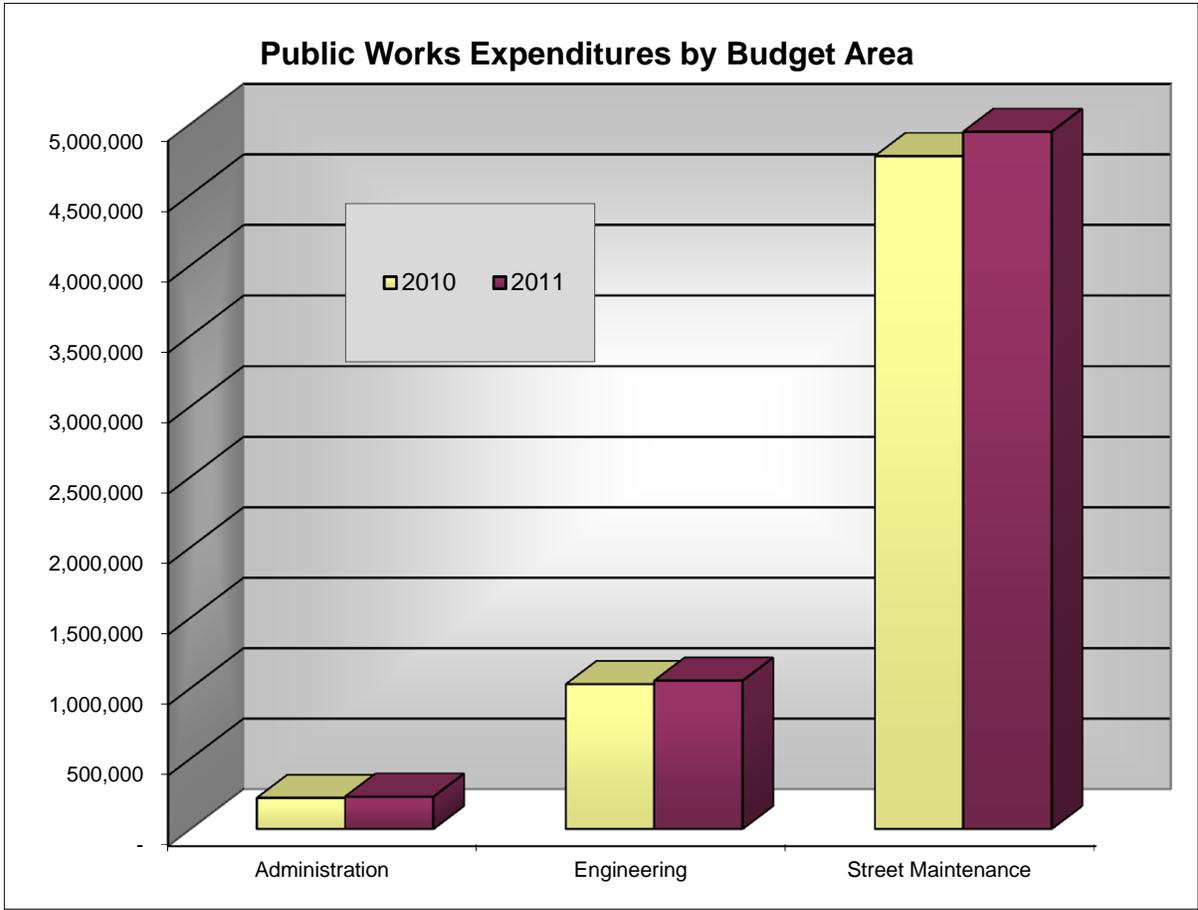
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## *Public Works*

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# Public Works Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1240
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**SUMMARY OF PERFORMANCE MEASURES**

**Public Works Administration - 1240:**

Personal services consist of 1.5 employees in this area.

This department provides supervision and policy guidance over various Public Works departments. These departments are Engineering, Streets, Utilities, and Equipment Operation. The total permanent employment in the Public Works area is 60. The function of the City Engineer is also provided under Public Works Administration.

Additionally, operating City liaison to other agencies such as MNDOT, Met Council, Hennepin County, PCA, Minnesota Board of Health, Corps of Engineers, Department of Natural Resources, Nine Mile Creek and Minnehaha Creek Watershed Districts and other Cities is provided for through this account.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Public Works Budget</b>	\$ 6,017,856	\$ 6,226,108	3.46%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC WORKS		ADMINISTRATION		1240	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 142,584	\$ 139,959	\$ 153,627	\$ 153,627	\$ 159,112	
6030	PENSIONS	9,262	9,323	10,906	10,906	11,536	
6034	SOCIAL SECURITY	10,111	10,612	10,911	10,911	11,088	
6040	FLEX PLAN	10,964	9,307	13,950	13,950	14,400	
6045	WORKERS COMPENSATION	460	496	490	490	606	
		173,381	169,697	189,884	189,884	196,742	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	586	2,396	2,800	2,800	3,000	
6105	DUES & SUBSCRIPTIONS	415	60	550	550	500	
6107	MILEAGE	3,401	3,380	3,100	3,100	3,300	
6188	CELL PHONE	382	213	-	-	-	
		4,784	6,049	6,450	6,450	6,800	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	32	-	500	500	500	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	15,523	13,571	14,976	14,976	22,836	
6804	CITY HALL	7,458	6,580	7,344	7,344	-	
6806	PUBLIC WORKS BUILDING	-	-	-	-	2,076	
		22,981	20,151	22,320	22,320	24,912	
<b>TOTAL ADMINISTRATION</b>		<b>\$ 201,178</b>	<b>\$ 195,897</b>	<b>\$ 219,154</b>	<b>\$ 219,154</b>	<b>\$ 228,954</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> ENGINEERING	<b>PROGRAM:</b> 1260
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## SUMMARY OF PERFORMANCE MEASURES

### Engineering - 1260:

Personal services consist of 8.5 employees in this area.

The Engineering Department prepares plans, specifications and estimates for public construction projects. This includes street grading and surfacing, sanitary sewers, storm sewers, watermains and other structures and improvements. It supervises the construction of these projects and provides the necessary inspection to insure materials and workmanship are in accordance with project specifications. The department maintains records and files on all of the above mentioned activities and operates and maintains plan reproduction equipment.

### Transportation Commission - 1265:

In December 2003 the Edina City Council established the Transportation Commission to address traffic issues and improve the local transportation system to stay consistent with the Comprehensive Plan and Vision 20/20.

The Edina Transportation Commission (ETC) advises the Council on matters relating to the operation of the local street system with respect to traffic volumes, congestion, and functional classification - but not maintenance activities - of the City. The ETC reviews and comments on plans to enhance mass transit opportunities in the City. The ETC evaluates methods for traffic calming and other speed and volume mitigation measures and recommends their implementation where appropriate. The ETC reviews the findings of the Local Traffic Task Force and offers recommendations for implementation.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: ENGINEERING		PROGRAM: 1260 - 1265	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>ENGINEERING - 1260</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 597,276	\$ 650,908	\$ 637,073	\$ 637,073	\$ 672,205	
6011	OVERTIME	38,560	9,533	3,200	3,200	3,232	
6030	PENSIONS	40,448	43,391	45,276	45,276	48,969	
6034	SOCIAL SECURITY	47,951	47,179	49,480	49,480	51,671	
6040	FLEX PLAN	75,938	71,784	79,050	79,050	81,600	
6045	WORKERS COMPENSATION	2,583	2,797	2,208	2,208	2,878	
		802,756	825,592	816,287	816,287	860,555	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	135,505	73,853	36,100	36,100	36,250	
6104	CONTINUING EDUCATION	11,188	3,806	8,000	8,000	8,500	
6105	DUES & SUBSCRIPTIONS	515	1,221	1,800	1,800	1,500	
6106	MEETING EXPENSE	300	179	2,000	2,000	1,500	
6107	MILEAGE	8,227	8,470	6,000	6,000	3,000	
6188	CELL PHONE	5,568	7,408	5,000	5,000	7,500	
		161,303	94,937	58,900	58,900	58,250	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	7,899	9,206	11,000	11,000	14,000	
6548	BLUEPRINTING/CAD	188	26	300	300	300	
6577	LUMBER & TOOLS	354	798	2,000	2,000	800	
		8,441	10,030	13,300	13,300	15,100	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	65,560	61,908	74,184	74,184	66,960	
6804	CITY HALL	22,373	19,739	22,008	22,008	-	
6806	PUBLIC WORKS BUILDING	-	-	-	-	13,896	
6808	EQUIPMENT OPERATION	22,853	19,933	22,524	22,524	19,884	
		110,786	101,580	118,716	118,716	100,740	
<b>TOTAL ENGINEERING</b>		<b>\$ 1,083,286</b>	<b>\$ 1,032,139</b>	<b>\$ 1,007,203</b>	<b>\$ 1,007,203</b>	<b>\$ 1,034,645</b>	
<b>TRANSPORTATION COMMISSION - 1265</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	68	-	18,000	18,000	16,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,937	1,129	1,600	1,600	1,600	
<b>TOTAL TRANSPORTATION COMMISSION</b>		<b>\$ 2,005</b>	<b>\$ 1,129</b>	<b>\$ 19,600</b>	<b>\$ 19,600</b>	<b>\$ 17,600</b>	
<b>TOTAL ENGINEERING</b>		<b>\$ 1,085,291</b>	<b>\$ 1,033,268</b>	<b>\$ 1,026,803</b>	<b>\$ 1,026,803</b>	<b>\$ 1,052,245</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SUPERVISION	<b>PROGRAM:</b> 1280-1281
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## SUMMARY OF PERFORMANCE MEASURES

### Supervision - 1280:

Personal services consist of 2.3 employees in this area.

The operations of the Public Works department are overseen by the Public Works Coordinator. Some of the activities include:

1. Maintaining a computerized vehicle management system to determine the expense of vehicle maintenance;
2. the purchasing and billing of equipment and supplies; and
3. maintaining an up-to-date inventory of the commodities used to service the City.

Additionally, the Coordinator plans and coordinates Public Works activities, maintains cost and work records and provides the training and instruction necessary to insure the workers do their jobs most efficiently and effectively.

Overhead - a major portion of this budget is the general benefits for the street department allocated from the Central Services budget.

### Training - 1281:

This program provides for the personal services time and aids required to provide the necessary training.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SUPERVISION		PROGRAM: 1280 - 1281	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SUPERVISION - 1280</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 138,383	\$ 130,500	\$ 75,000	\$ 157,406	\$ 149,543	
6011	OVERTIME	1,053	1,044	4,600	4,600	4,646	
6030	PENSIONS	9,058	8,876	6,000	11,489	11,179	
6034	SOCIAL SECURITY	10,516	9,573	7,000	12,556	11,795	
6040	FLEX PLAN	19,110	16,765	12,000	23,250	22,080	
6045	WORKERS COMPENSATION	444	409	436	436	469	
		178,564	167,167	105,036	209,737	199,712	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	1,293	2,762	1,300	1,300	1,500	
6105	DUES & SUBSCRIPTIONS	1,787	2,899	2,100	2,100	2,400	
6188	CELL PHONE	-	-	100	100	100	
6270	GOPHER ONE STATE	-	-	-	-	-	
6271	HAZ. WASTE DISPOSAL	632	562	3,200	3,200	3,200	
		3,712	6,223	6,700	6,700	7,200	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	2,361	500	500	2,500	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	107,837	95,835	116,808	116,808	101,268	
6806	PUBLIC WORKS BUILDING	43,752	44,344	45,912	45,912	166,620	
6808	EQUIPMENT OPERATION	23,032	21,340	25,008	25,008	23,532	
		174,621	161,519	187,728	187,728	291,420	
<b>TOTAL SUPERVISION</b>		<b>\$ 356,897</b>	<b>\$ 337,270</b>	<b>\$ 299,964</b>	<b>\$ 404,665</b>	<b>\$ 500,832</b>	
<b>TRAINING - 1281</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 1,536	\$ -	\$ -	\$ -	\$ -	
	BENEFITS	362	-	-	-	-	
		1,898	-	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	24,017	23,982	22,000	22,000	24,000	
<b>COMMODITIES:</b>							
6579	TRAINING AIDS	-	547	200	200	3,100	
<b>TOTAL TRAINING</b>		<b>\$ 25,915</b>	<b>\$ 24,529</b>	<b>\$ 22,200</b>	<b>\$ 22,200</b>	<b>\$ 27,100</b>	
<b>TOTAL SUPERVISION &amp; TRAINING</b>		<b>\$ 382,812</b>	<b>\$ 361,799</b>	<b>\$ 322,164</b>	<b>\$ 426,865</b>	<b>\$ 527,932</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET DEPARTMENT	<b>PROGRAM:</b>
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### SUMMARY OF PERFORMANCE MEASURES

#### Street Department Payroll Summary - Distribution

The Street Department consists of 29 personnel which include the following positions:

- 3 Team Leaders
- 26 \* Street Maintenance Personnel

\* Includes 1 Full Time Temporary Position due to short term medical leave, also includes 2 frozen street maintenance positions.

Additionally, 8 summer employees are hired to assist in various projects.

<b>Street Maintenance</b>	\$ 2,072,615
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**Charged to other funds:**

Central Services:

City Hall	36,739
Public Works Building	55,456
Equipment	6,933
Fire Buildings	7,626
Park Buildings	34,659
Enterprise Funds	<u>158,327</u>

<b>Total Street payroll</b>	<u><u>\$ 2,372,355</u></u>
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FUND: GENERAL	FUNCTION: PUBLIC WORKS	AREA: STREET DEPARTMENT	PROGRAM:
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**SUMMARY OF PERFORMANCE MEASURES**

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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET MAINTENANCE	<b>PROGRAM:</b> 1301-1310
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## SUMMARY OF PERFORMANCE MEASURES

### General Maintenance - 1301:

These funds are allocated for the general repairs made to the street; rubberized crack sealing, asphalt patching, minor seal coating, and miscellaneous repairs.

Crews totaling approximately five "people years" work on general maintenance of City streets year-round, weather permitting.

### Street Sweeping -1310:

These funds are allocated for cleaning the 200 miles (800 lane miles) of City streets and 45 parking lots. Sweeping usually begins in early March, attempting to rid the streets and lots of winter sand to prevent being washed into storm sewers.

Six people are involved in the sweeping effort from early spring into summer and begin again in the fall when leaves are swept up to prevent the clogging of catch basins.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET MAINTENANCE		PROGRAM: 1301 - 1310	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL MAINTENANCE - 1301</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 557,631	\$ 602,028	\$ 600,000	\$ 1,377,366	\$ 1,432,221	
6011	OVERTIME	36,551	47,861	40,000	70,700	71,407	
6030	PENSIONS	35,222	42,266	42,000	102,471	109,011	
6034	SOCIAL SECURITY	42,630	46,736	45,000	112,114	115,025	
6040	FLEX PLAN	76,020	83,388	80,000	218,482	226,024	
6045	WORKERS COMPENSATION	31,524	48,561	55,000	109,673	118,927	
		<u>779,578</u>	<u>870,840</u>	<u>862,000</u>	<u>1,990,806</u>	<u>2,072,615</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SVCS	886	1,364	1,100	1,100	1,100	
6151	EQUIP RENTAL/CRUSHING	8,409	-	6,000	15,100	13,000	
6180	CONTRACTED REPAIR	16,976	24,418	12,000	15,500	21,600	
6182	RUBBISH HAULING	3,077	5,876	3,500	3,500	4,000	
6188	CELL PHONE	4,603	3,502	4,000	5,000	3,500	
6201	LAUNDRY	17,982	17,952	17,000	17,000	18,000	
		<u>51,933</u>	<u>53,112</u>	<u>43,600</u>	<u>57,200</u>	<u>61,200</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	9,426	9,098	20,000	17,500	18,000	
6517	SELECT MATERIALS	-	375	2,000	800	500	
6518	ASPHALT MIX	17,497	26,541	16,000	16,000	26,000	
6519	MC 1 OIL/RUB CRACK FILL	37,159	34,238	25,000	23,000	35,000	
6520	CONCRETE	-	-	200	100	100	
6556	TOOLS	28,618	14,893	16,000	16,000	16,000	
6610	SAFETY EQUIPMENT	8,562	5,820	9,000	9,000	7,500	
		<u>101,262</u>	<u>90,965</u>	<u>88,200</u>	<u>82,400</u>	<u>103,100</u>	
<b>CENTRAL SERVICES:</b>							
6808	EQUIPMENT OPERATION	653,022	584,638	662,628	662,628	622,512	
		<u>653,022</u>	<u>584,638</u>	<u>662,628</u>	<u>662,628</u>	<u>622,512</u>	
<b>TOTAL GENERAL MAINTENANCE</b>		<u>\$ 1,585,795</u>	<u>\$ 1,599,555</u>	<u>\$ 1,656,428</u>	<u>\$ 2,793,034</u>	<u>\$ 2,859,427</u>	
<b>STREET SWEEPING - 1310</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 93,128	\$ 97,086	\$ -	\$ -	\$ -	
6011	OVERTIME	11,201	1,154	-	-	-	
6030	PENSIONS	6,781	6,631	-	-	-	
6034	SOCIAL SECURITY	7,635	7,076	-	-	-	
6040	FLEX PLAN	13,557	13,296	-	-	-	
6045	WORKERS COMPENSATION	6,456	8,842	-	-	-	
		<u>138,758</u>	<u>134,085</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>COMMODITIES:</b>							
6523	BROOMS	16,236	13,700	-	17,000	13,000	
6524	WEARING SHOES	210	-	-	250	250	
		<u>16,446</u>	<u>13,700</u>	<u>-</u>	<u>17,250</u>	<u>13,250</u>	
<b>TOTAL STREET SWEEPING</b>		<u>\$ 155,204</u>	<u>\$ 147,785</u>	<u>\$ -</u>	<u>\$ 17,250</u>	<u>\$ 13,250</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET MAINTENANCE	<b>PROGRAM:</b> 1314-1318
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## SUMMARY OF PERFORMANCE MEASURES

### Street Renovation - 1314:

This program incorporates approximately 15 to 20 miles of street renovation annually. This work includes surface leveling and seal coating asphalt streets. This also includes some milling of asphalt streets, overlaying with a new lift of asphalt, and recycling street in place with an asphalt overlay.

As to concrete streets, this account funds concrete repairs that are not a result of watermain and utility repairs. The concrete repair includes concrete surface repairs, curb and gutter adjustments, and concrete panel replacement.

This work area involves approximately twenty employees (full and part-time) from May (when road restrictions are lifted) to late September.

### Snow and Ice Removal - 1318:

Snow and ice removal in Edina constitutes a majority of the Street Department's work during the winter months. The City, which consists of 200 miles of street, 47 miles of sidewalk, 5 miles of alley, 273 cul-de-sacs, 45 parking lots, and 3 parking ramps is divided in 26 snow plow routes. The equipment involved in plowing includes 23 trucks with plows, 1 grader, 5 loaders, and 3 sidewalk plows. 23 units are equipped with wings for more efficient plowing and some are equipped with pre-wetting equipment.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET MAINTENANCE		PROGRAM: 1314 - 1318	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>RENOVATION - 1314</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 233,947	\$ 174,710	\$ 170,000	\$ -	\$ -	
6011	OVERTIME	13,986	8,099	8,000	-	-	
6030	PENSIONS	14,833	12,019	12,000	-	-	
6034	SOCIAL SECURITY	18,050	13,096	13,000	-	-	
6040	FLEX PLAN	30,029	23,800	23,000	-	-	
6045	WORKERS COMPENSATION	16,703	16,844	17,000	-	-	
		<u>327,548</u>	<u>248,568</u>	<u>243,000</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIR	28,722	5,487	20,000	27,200	24,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	5,253	7,500	8,000	11,000	11,000	
6517	GRANULAR MATERIALS	33,548	30,745	50,000	36,100	37,000	
6518	ASPHALT MIX	325,071	407,652	450,000	360,000	375,000	
6519	EMUL. ASPHALT	55,306	50,751	40,000	51,000	51,000	
6520	CONCRETE	31,530	7,030	12,000	12,000	14,000	
		<u>450,708</u>	<u>503,678</u>	<u>560,000</u>	<u>470,100</u>	<u>488,000</u>	
<b>TOTAL RENOVATION</b>		<u>\$ 806,978</u>	<u>\$ 757,733</u>	<u>\$ 823,000</u>	<u>\$ 497,300</u>	<u>\$ 512,000</u>	
<b>SNOW &amp; ICE REMOVAL - 1318</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 198,056	\$ 147,913	\$ 170,000	\$ -	\$ -	
6011	OVERTIME	83,601	73,568	60,000	-	-	
6030	PENSIONS	18,252	14,945	15,000	-	-	
6034	SOCIAL SECURITY	20,457	15,937	16,000	-	-	
6040	FLEX PLAN	44,919	31,551	35,000	-	-	
6045	WORKERS COMPENSATION	14,769	15,689	20,000	-	-	
		<u>380,054</u>	<u>299,603</u>	<u>316,000</u>	<u>-</u>	<u>-</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	13,028	2,666	8,500	8,500	15,300	
6516	CALCIUM CHLOR./DEICER	4,167	2,219	2,000	2,000	2,500	
6517	SAND	-	721	9,000	9,000	3,500	
6525	SALT	252,441	166,508	254,000	254,000	189,000	
		<u>269,636</u>	<u>172,114</u>	<u>273,500</u>	<u>273,500</u>	<u>210,300</u>	
<b>TOTAL SNOW &amp; ICE REMOVAL</b>		<u>\$ 649,690</u>	<u>\$ 471,717</u>	<u>\$ 589,500</u>	<u>\$ 273,500</u>	<u>\$ 210,300</u>	
<b>TOTAL STREET MAINTENANCE</b>		<u>\$ 3,197,667</u>	<u>\$ 2,976,790</u>	<u>\$ 3,068,928</u>	<u>\$ 3,581,084</u>	<u>\$ 3,594,977</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> STREET LIGHTING	<b>PROGRAM:</b> 1321-1322
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### SUMMARY OF PERFORMANCE MEASURES

#### Regular Street Lighting - 1321:

There are 1,787 Xcel-owned street lights in the City. Most "over the roadway" lights are attached to existing Xcel service poles. The funds in this program are used for rental fees, power and replacement of existing systems.

#### Ornamental Street Lighting - 1322:

The City owns 535 ornamental street lights. Ornamental lights include decorative or architectural lighting that has a unique design head and pole, or in some cases, antique lighting.

The City is responsible for all parts and maintenance of the lights including underground wiring and painting of the poles. The funds in this program are expended on power parts, replacement fixtures, poles and lamps.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: STREET LIGHTING		PROGRAM: 1321 - 1322	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>REGULAR - 1321</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 1,157	\$ 392	\$ 800	\$ -	\$ -	
	BENEFITS	172	166	300	-	-	
		1,329	558	1,100	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	-	1,250	800	800	3,000	
6185	LIGHT & POWER	376,065	396,188	375,000	388,000	390,000	
		376,065	397,438	375,800	388,800	393,000	
<b>COMMODITIES:</b>							
6530	REPAIR PARTS	287	1,139	300	300	8,000	
<b>TOTAL STREET LIGHTING REGULAR</b>		<b>\$ 377,681</b>	<b>\$ 399,135</b>	<b>\$ 377,200</b>	<b>\$ 389,100</b>	<b>\$ 401,000</b>	
<b>ORNAMENTAL - 1322</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 52,908	\$ 58,189	\$ 55,000	\$ -	\$ -	
6030	PENSIONS	3,374	3,848	3,600	-	-	
6034	SOCIAL SECURITY	4,097	4,399	4,200	-	-	
6040	FLEX PLAN	6,377	6,824	6,600	-	-	
6045	WORKERS COMPENSATION	1,724	2,202	2,400	-	-	
		68,480	75,462	71,800	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	(19,237)	11,301	13,000	13,000	13,000	
6185	LIGHT & POWER	17,781	16,827	37,000	37,000	24,500	
6188	CELL PHONE	1,862	2,310	1,200	1,200	2,400	
6189	LAUNDRY	-	-	-	-	-	
		406	30,438	51,200	51,200	39,900	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	4,165	6,297	6,000	6,000	7,000	
6530	REPAIR PARTS	10,757	13,907	17,000	17,000	17,000	
		14,922	20,204	23,000	23,000	24,000	
<b>TOTAL STREET LIGHTING ORNAMENTAL</b>		<b>\$ 83,808</b>	<b>\$ 126,104</b>	<b>\$ 146,000</b>	<b>\$ 74,200</b>	<b>\$ 63,900</b>	
<b>TOTAL STREET LIGHTING</b>		<b>\$ 461,489</b>	<b>\$ 525,239</b>	<b>\$ 523,200</b>	<b>\$ 463,300</b>	<b>\$ 464,900</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> TRAFFIC/STREET SIGNS	<b>PROGRAM:</b> 1325
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### SUMMARY OF PERFORMANCE MEASURES

**Street Name Signs/Traffic Signs - 1325:**

The funds for this program are used for the maintenance and replacement of the City's 3,200 street name signs. These signs usually last 6-7 years, however, most are replaced earlier due to damages or vandalism at a rate of roughly 10% per year.

The traffic sign account covers the maintenance and replacement of approximately 6,700 traffic signs.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: & STREET NAME SIGNS		PROGRAM: 1325	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 41,129	\$ 51,706	\$ 50,000	\$ -	\$ -	
6030	PENSIONS	2,672	3,483	3,500	-	-	
6034	SOCIAL SECURITY	2,925	3,623	3,600	-	-	
6040	FLEX PLAN	5,789	7,663	7,600	-	-	
6045	WORKERS COMPENSATION	2,448	4,441	4,600	-	-	
		54,963	70,916	69,300	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	275	175	500	500	500	
6188	CELL PHONE	-	-	-	-	-	
		275	175	500	500	500	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	12,702	6,745	12,000	12,000	14,000	
6531	SIGNS & POSTS	44,549	44,486	30,000	28,000	44,500	
6532	PAINT	157	2,459	2,500	500	500	
		57,408	53,690	44,500	40,500	59,000	
<b>TOTAL STREET NAME SIGNS</b>		<b>\$ 112,646</b>	<b>\$ 124,781</b>	<b>\$ 114,300</b>	<b>\$ 41,000</b>	<b>\$ 59,500</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> TRAFFIC CONTROL	<b>PROGRAM:</b> 1330-1335
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### SUMMARY OF PERFORMANCE MEASURES

#### Traffic Signal Maintenance - 1330:

The City owns and maintains 14 traffic signal systems, and assists with maintenance of an additional 13 systems, in conjunction with the State. Electronic maintenance is performed down to a component level on all printed circuit boards. 90% of the funds from this account are applied toward light and power with the remaining 10% directed towards parts, back-up equipment and test equipment.

#### Pavement Marking - 1335:

The City sign shop, which is responsible for pavement marking, consists of 2 employees, 1 truck, 2 strippers, and 1 trailer. The bulk of the funds for this account are directed towards the following projects:

<u>Projects</u>	<u>Material Used</u>
• Center line striping of State Aid streets	450 gallons paint
• Lane striping	250 gallons paint
• Painting legends & arrows on pavement and parking lots; and 70 school crossings	100 gallons paint

The sign shop is also responsible for striping the City's 45 parking lots and painting the center line and messages on Cornelia and Bredeson Park walking paths.

The "6532 Paint & Pavement Marking" line item also now includes permanent pavement marking materials. We have found that some high traffic areas and concrete streets do not hold paint very well. We have changed to different materials which last longer.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: TRAFFIC CONTROL		PROGRAM: 1330 - 1335	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>TRAFFIC SIGNAL MAINTENANCE 1330</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 13,502	\$ 19,279	\$ 25,000	\$ -	\$ -	
6030	PENSIONS	854	1,142	1,500	-	-	
6034	SOCIAL SECURITY	1,062	1,491	1,600	-	-	
6040	FLEX PLAN	1,071	1,376	3,000	-	-	
6045	WORKERS COMPENSATION	424	695	2,000	-	-	
		<u>16,913</u>	<u>23,983</u>	<u>33,100</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	1,547	5,973	8,000	8,000	9,000	
6185	LIGHT & POWER	60,829	61,073	61,000	61,000	62,000	
6215	EQUIPMENT MAINT.	7,525	25,925	25,000	25,000	25,600	
		<u>69,901</u>	<u>92,971</u>	<u>94,000</u>	<u>94,000</u>	<u>96,600</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	1,133	922	400	400	600	
6530	REPAIR PARTS	4,471	3,894	5,000	5,000	8,000	
		<u>5,604</u>	<u>4,816</u>	<u>5,400</u>	<u>5,400</u>	<u>8,600</u>	
<b>TOTAL TRAFFIC SIGNAL MAINTENANCE</b>		<u>\$ 92,418</u>	<u>\$ 121,770</u>	<u>\$ 132,500</u>	<u>\$ 99,400</u>	<u>\$ 105,200</u>	
<b>PAVEMENT MARKING - 1335</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 31,855	\$ 20,558	\$ 26,000	\$ -	\$ -	
	BENEFITS	10,693	7,729	10,000	-	-	
		<u>42,548</u>	<u>28,287</u>	<u>36,000</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	-	600	600	300	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	478	1,149	4,000	4,500	2,800	
6531	SIGNS & POSTS	-	-	2,000	2,500	2,800	
6532	PAINT & PAVE MARKING	28,153	5,648	12,000	18,500	22,500	
		<u>28,631</u>	<u>6,797</u>	<u>18,000</u>	<u>25,500</u>	<u>28,100</u>	
<b>TOTAL PAVEMENT MARKING</b>		<u>\$ 71,179</u>	<u>\$ 35,084</u>	<u>\$ 54,600</u>	<u>\$ 26,100</u>	<u>\$ 28,400</u>	
<b>TOTAL TRAFFIC CONTROL</b>		<u>\$ 163,597</u>	<u>\$ 156,854</u>	<u>\$ 187,100</u>	<u>\$ 125,500</u>	<u>\$ 133,600</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> BRIDGES/GUARD RAILS	<b>PROGRAM:</b> 1343
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### SUMMARY OF PERFORMANCE MEASURES

**Bridges/Guard Rails - 1343:**

The sign shop is responsible for the sanding, priming, and painting of bridge rails and guide posts. There are 25 bridges and culverts in the City which require annual inspection and certification to the state as to their condition. Major deck repairs are taken care of by outside contractors.

Additionally, there are numerous guard rail locations throughout the City that require periodic maintenance.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: BRIDGES/GUARD RAILS		PROGRAM: 1343	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 13,547	\$ 21,496	\$ 15,000	\$ -	\$ -	
6030	PENSIONS	880	1,451	1,000	-	-	
6034	SOCIAL SECURITY	917	1,441	1,100	-	-	
6040	FLEX PLAN	1,912	3,202	2,500	-	-	
6045	WORKERS COMPENSATION	874	1,874	1,600	-	-	
		18,130	29,464	21,200	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	427	4,000	2,200	2,200	2,300	
6151	EQUIPMENT RENTAL	-	-	300	300	300	
		427	4,000	2,500	2,500	2,600	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,652	3,772	2,800	2,800	2,900	
6533	GUARD RAIL MATERIAL	179	4,324	-	-	5,000	
		2,831	8,096	2,800	2,800	7,900	
<b>TOTAL BRIDGES/GUARD RAILS</b>		<b>\$ 21,388</b>	<b>\$ 41,560</b>	<b>\$ 26,500</b>	<b>\$ 5,300</b>	<b>\$ 10,500</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> RETAINING WALL MAINT.	<b>PROGRAM:</b> 1344
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### SUMMARY OF PERFORMANCE MEASURES

#### Retaining Wall Maintenance - 1344:

There are approximately 50 retaining walls in the City. They are beginning to show age for various reasons and are in need of repair. They are constructed of timber, lannon stone and other landscaping materials. This program provides for materials, some contracted repairs, and labor distributed from the general street maintenance program.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: RETAINING WALLS		PROGRAM: 1344	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 6,859	\$ 602	\$ 700	\$ -	\$ -	
	BENEFITS	2,534	224	300	-	-	
		9,393	826	1,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6180	CONTRACTED REPAIRS	3,515	3,096	10,000	25,000	24,900	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	410	160	160	400	
6577	LUMBER/STONE	7,926	10,439	7,000	4,000	8,000	
		7,926	10,849	7,160	4,160	8,400	
<b>TOTAL RETAINING WALLS</b>		<b>\$ 20,834</b>	<b>\$ 14,771</b>	<b>\$ 18,160</b>	<b>\$ 29,160</b>	<b>\$ 33,300</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SIDEWALKS RAMPS, PARKING LOTS	<b>PROGRAM:</b> 1365-1370
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### SUMMARY OF PERFORMANCE MEASURES

#### **Sidewalks - Maintenance and Repair - 1365**

Maintenance and repairs for the City's 47 miles of sidewalk begin in the early spring with the sweeping of winter sand and proceed through the summer and fall with maintenance on an "as-needed" basis by the City street crews.

#### **Sidewalks - Snow and Ice Removal - 1370:**

Another responsibility of the Street department is the removal of snow from the City's 47 miles of sidewalk. Three snow plow/blowers are used to accomplish this task. Under normal conditions, it takes 2-4 days to clear walks.

FUND:		FUNCTION:		AREA:		PROGRAM:
GENERAL		PUBLIC WORKS		SIDEWALKS RAMPS, PARKING LOTS		1365 - 1370
SUMMARY OF EXPENDITURES						
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED
				ESTIMATED	BUDGETED	
<b>SIDEWALKS - MAINTENANCE &amp; REPAIR - 1365</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$ 6,396	\$ 8,478	\$ 9,000	\$ -	\$ -
	BENEFITS	2,324	3,190	4,000	-	-
		8,720	11,668	13,000	-	-
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	95	-	800	800	500
6518	BLACKTOP	-	-	240	240	500
6520	CONCRETE	2,006	1,003	2,500	2,500	2,000
		2,101	1,003	3,540	3,540	3,000
<b>TOTAL SIDEWALK - MAINTENANCE &amp; REPAIR</b>		<b>\$ 10,821</b>	<b>\$ 12,671</b>	<b>\$ 16,540</b>	<b>\$ 3,540</b>	<b>\$ 3,000</b>
<b>SIDEWALKS - SNOW &amp; ICE REMOVAL - 1370</b>						
<b>PERSONAL SERVICES:</b>						
6010	PAYROLL	\$ 29,567	\$ 26,213	\$ 25,000	\$ -	\$ -
6011	OVERTIME	5,038	8,263	5,000	-	-
6030	PENSIONS	2,247	2,326	2,000	-	-
6034	SOCIAL SECURITY	2,603	2,566	2,200	-	-
6040	FLEX PLAN	5,768	4,831	4,000	-	-
6045	WORKERS COMPENSATION	2,004	2,564	2,500	-	-
		47,227	46,763	40,700	-	-
<b>COMMODITIES:</b>						
6406	GENERAL SUPPLIES	-	-	500	500	500
<b>TOTAL SIDEWALK - SNOW &amp; ICE REMOVAL</b>		<b>\$ 47,227</b>	<b>\$ 46,763</b>	<b>\$ 41,200</b>	<b>\$ 500</b>	<b>\$ 500</b>

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC WORKS	<b>AREA:</b> SIDEWALKS RAMPS, PARKING LOTS	<b>PROGRAM:</b> 1375-1380
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## SUMMARY OF PERFORMANCE MEASURES

### Parking Ramp Maintenance - 1375:

The City owns 3 parking ramps in downtown Edina. Each ramp consists of 3 levels, with 302 spaces in the south ramp, 274 spaces in the center ramp and 269 in the north ramp. The funds from this account are allocated towards plowing, sweeping, lighting, cleaning supplies, and contractual services. \$69,000 is received in revenue from the 50th & France Business Association to pay for their share of ramp maintenance.

### Parking Lot Maintenance - 1380:

Funds for this program are directed toward maintaining the City's parking lots. Maintenance includes sweeping, plowing and striping of the lots and is done by the street department.

The parking lots covered in this account includes parking lots at the following locations: Public Works, City Hall, 50th & France Middle Surface lot, east row of the Lund's surface lot at 50th & France, and the entrance lot of the Jerry's parking ramp at Grandview.

FUND: GENERAL		FUNCTION: PUBLIC WORKS		AREA: SIDEWALKS RAMPS, PARKING LOTS		PROGRAM: 1375 - 1380	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PARKING RAMP MAINT. - 1375</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 5,199	\$ 6,938	\$ 9,000	\$ -	\$ -	
6011	OVERTIME	8,183	6,349	6,000	-	-	
	BENEFITS	4,169	4,549	5,000	-	-	
		17,551	17,836	20,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	23,036	21,642	13,500	13,500	22,000	
6185	LIGHT & POWER	57,989	60,511	55,000	48,000	60,000	
6189	SEWER & WATER	360	299	300	250	300	
		81,385	82,452	68,800	61,750	82,300	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	6,227	4,874	4,700	4,700	4,800	
6511	CLEANING SUPPLIES	1,001	-	100	100	300	
6530	REPAIR PARTS	8,528	1,709	8,600	8,600	8,500	
		15,756	6,583	13,400	13,400	13,600	
<b>TOTAL PARKING RAMP MAINTENANCE</b>		<b>\$ 114,692</b>	<b>\$ 106,871</b>	<b>\$ 102,200</b>	<b>\$ 75,150</b>	<b>\$ 95,900</b>	
<b>PARKING LOT MAINTENANCE - 1380</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 354	\$ -	\$ -	\$ -	\$ -	
	BENEFITS	110	-	-	-	-	
		464	-	-	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	450	-	500	500	500	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	-	500	500	500	
6518	BLACKTOP	25,200	-	10,000	14,500	14,800	
6519	SURFACE TREATMENT	-	-	5,000	5,000	5,000	
		25,200	-	15,500	20,000	20,300	
<b>TOTAL PARKING LOTS</b>		<b>\$ 26,114</b>	<b>\$ -</b>	<b>\$ 16,000</b>	<b>\$ 20,500</b>	<b>\$ 20,800</b>	
<b>TOTAL SIDEWALKS - RAMPS &amp; PARKING LOTS</b>		<b>\$ 198,854</b>	<b>\$ 166,305</b>	<b>\$ 175,940</b>	<b>\$ 99,690</b>	<b>\$ 120,200</b>	

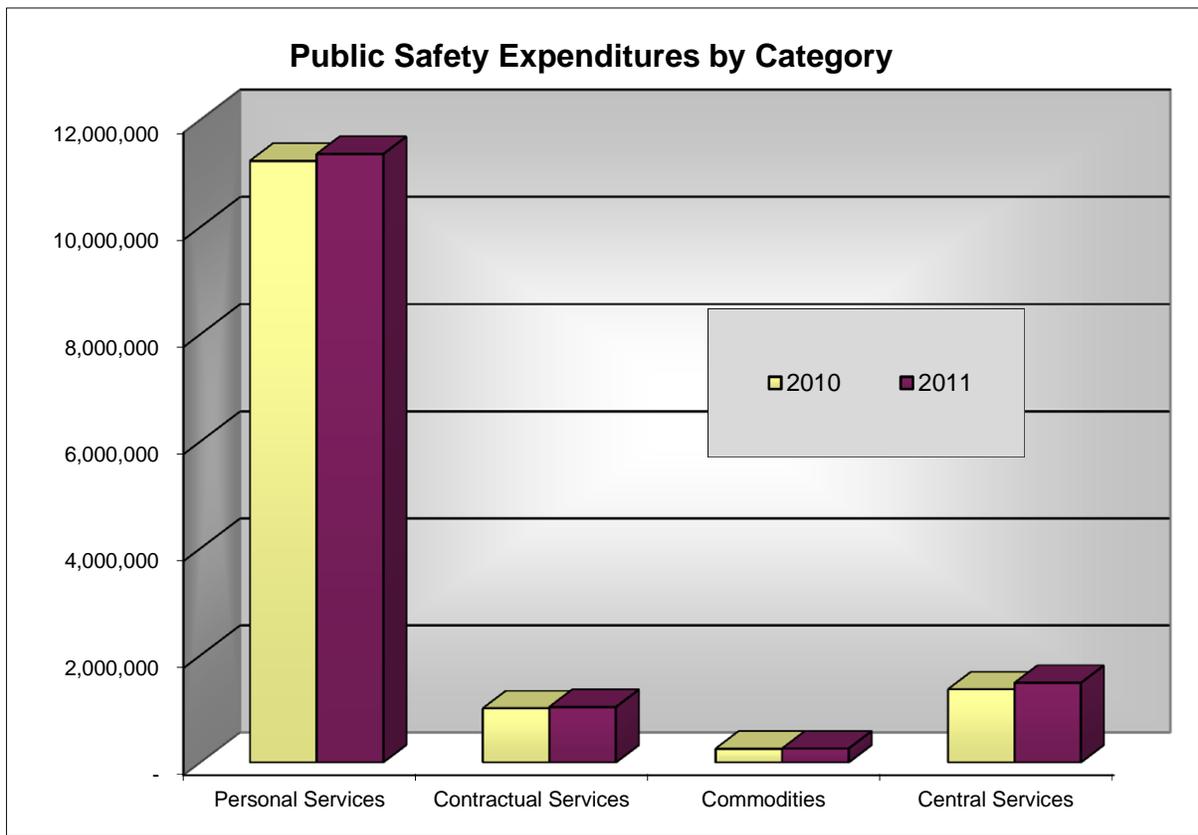
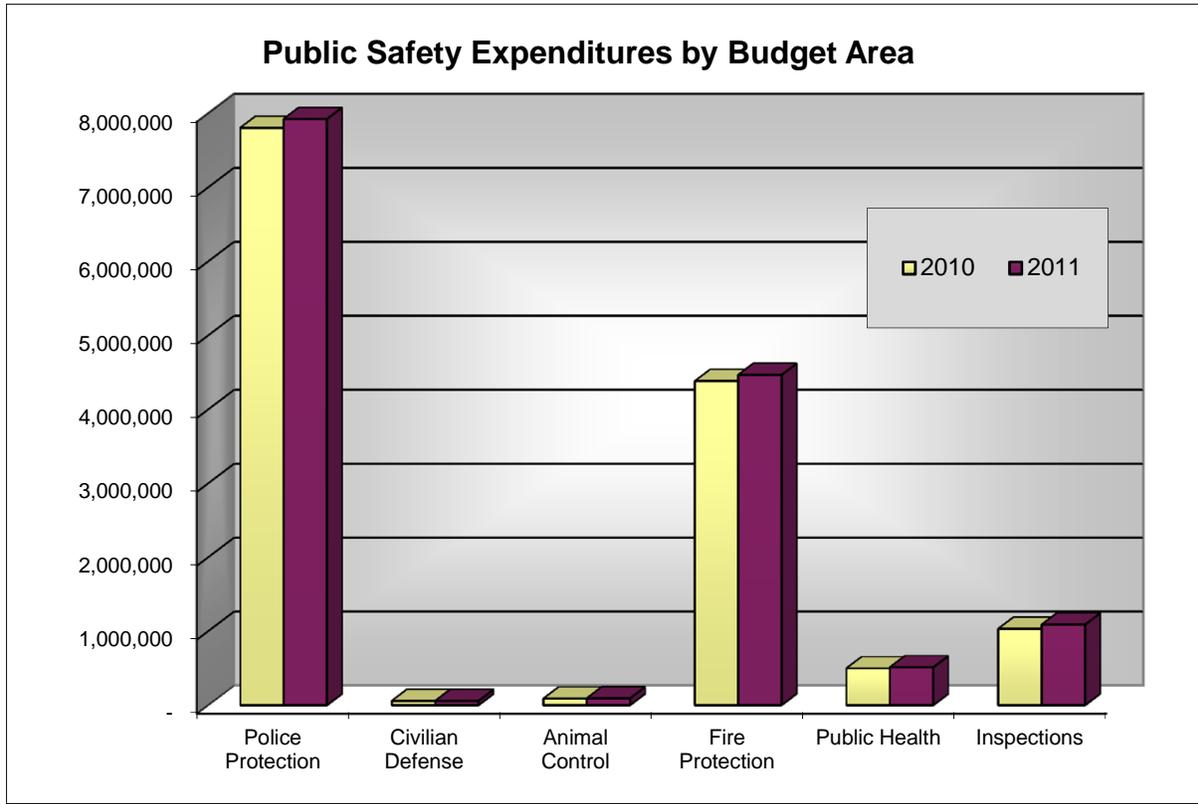
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*Public Safety*

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# Public Safety Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> POLICE PROTECTION	<b>PROGRAM:</b> 1400-1419
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## SUMMARY OF PERFORMANCE MEASURES

### Police - 1400:

Personal services consists of 65.25 full-time employees (including 1 position originally frozen in 2010), part-time help, and community service officers.

The City of Edina Police Department is called upon to perform many emergency and public service tasks throughout the year. In 2009, the department responded to over 28,000 calls for service which involved medical emergencies, fires, accidents, thefts, damage to property, suspicious persons and vehicles, alarm responses as well as public service and educational activities. Approximately 40% of these calls require multiple officer responses, which equals over 39,000 officer responses.

The City reported 1,056 major Part I crimes such as burglary, robbery, assault, and theft, with an additional 1,131 Part II or lesser crimes in 2009. This was a 2% increase compared to 2008.

Police respond to emergency calls within 5 minutes and to non-emergency calls within 10 minutes under normal conditions. The Edina Police Department operates a 24-hour Communications Center which handles all 911 calls and dispatches the appropriate Police, Fire, and EMS units.

The Police Department is also responsible for educating the public in crime prevention techniques, investigation of all felony crimes against persons and, where warranted, other crimes as well. The Edina Police Department has full-time officers assigned to the Southwest Hennepin County Narcotics Task Force and the Minnesota Financial Crimes Task Force.

80% of the Police budget is directly or indirectly spent on labor.

The Police Department operates 7 days a week, 24 hours per day and maintains an average patrol strength of 5.2 officers at any given time.

### Explanation of Change:

- One sworn investigative position has been frozen for 2011.
- Two IT employees were transferred from the PD to the citywide IT department. This reorganization decreased the personal services budget for the Police Department but increased the general central services line, where IT and other services are charged back to each department.
- One position previously classified as part-time was reclassified into a 0.5 FTE full-time position.

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>POLICE SERVICES - 1400</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 4,536,178	\$ 4,704,428	\$ 4,786,579	\$ 4,786,579	\$ 4,770,937	
6011	OVERTIME	324,834	184,602	146,850	146,850	148,319	
6030	PENSIONS	579,337	621,683	632,172	632,172	643,753	
6034	SOCIAL SECURITY	127,688	127,858	128,344	128,344	125,775	
6037	FITNESS	18,797	18,065	23,567	23,567	23,803	
6040	FLEX PLAN	518,795	520,117	611,475	611,475	616,800	
6045	WORKERS COMPENSATION	177,921	113,122	96,394	96,394	103,286	
		6,283,550	6,289,875	6,425,381	6,425,381	6,432,673	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	10,850	11,954	17,657	17,657	18,010	
6104	CONTINUING EDUCATION	56,102	39,881	50,000	55,889	57,007	
6105	DUES & SUBSCRIPTIONS	3,714	1,650	2,659	2,659	2,712	
6106	MEETING EXPENSE	92	1,162	1,056	1,056	1,077	
6107	MILEAGE	153	555	750	1,161	1,184	
6151	EQUIPMENT RENTAL	29,674	30,036	28,000	23,727	24,202	
6160	DATA PROCESSING	29,180	23,570	50,000	67,747	69,102	
6175	PHYSICAL EXAMINATIONS	1,677	1,122	1,372	1,372	1,399	
6188	TELEPHONE	18,483	21,813	17,000	14,032	14,313	
6201	LAUNDRY	582	184	528	528	539	
6203	UNIFORM ALLOWANCE	48,731	36,701	47,210	47,210	48,154	
6204	TELETYPE SERVICE	3,788	1,980	3,589	3,589	3,661	
6215	EQUIPMENT MAINT.	20,253	22,357	13,671	13,671	13,944	
6221	RANGE RENTAL	20,324	20,324	22,850	22,850	23,021	
6230	SERVICE CONTR. - EQUIP.	106,348	124,878	101,557	101,557	103,588	
6235	POSTAGE	2,617	3,865	5,340	5,340	5,447	
		352,568	342,032	363,239	380,045	387,360	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	812	594	1,061	1,061	1,082	
6406	GENERAL SUPPLIES	32,750	27,210	26,515	26,515	27,045	
6408	PHOTOGRAPHIC SUPPLIES	58	401	1,061	1,061	1,082	
6510	FIRST AID SUPPLIES	218	574	1,910	1,910	1,948	
6513	OFFICE SUPPLIES	3,903	8,123	5,599	5,599	5,711	
6514	INSPECTION EXPENSES	-	-	1,167	1,167	1,190	
6551	AMMUNITION	12,838	13,939	13,486	13,486	13,756	
6575	PRINTING	6,738	5,528	8,000	11,670	11,903	
6610	SAFETY EQUIPMENT	554	1,107	3,602	3,602	3,674	
6630	GRANT EXPENDITURES	-	-	-	-	-	
		57,871	57,476	62,401	66,071	67,391	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> POLICE PROTECTION	<b>PROGRAM:</b> 1400-1419
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**SUMMARY OF PERFORMANCE MEASURES**

**Reserve Program - 1419:**

The reserve program is comprised of the Senior Police Reserve (1 member), Explorer Post 925 (20 members), and the Edina Police Reserve (19 volunteer members).

Explorer Post 925 contributes approximately 700 hours of public services to various community events and programs. This is a result of career orientation and training provided by the Police Department.

The Edina Police Reserve serves the community in excess of 4,500 hours annually. They perform work during special events and provide non-emergency service work and patrol.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Police Budget</b>	\$ 7,804,861	\$ 7,924,774	1.54%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: POLICE PROTECTION		PROGRAM: 1400 - 1419	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	\$ 229,405	\$ 207,361	\$ 245,700	\$ 245,700	\$ 375,444	
6804	CITY HALL	238,047	210,032	234,180	234,180	235,164	
6808	EQUIPMENT OPERATION	436,809	383,742	432,768	432,768	405,612	
		904,261	801,135	912,648	912,648	1,016,220	
<b>TOTAL POLICE SERVICES</b>							
		\$ 7,598,250	\$ 7,490,518	\$ 7,763,669	\$ 7,784,145	\$ 7,903,644	
<b>RESERVE PROGRAM - 1419</b>							
<b>CONTRACTUAL SERVICES:</b>							
6102	CONTRACTUAL SERVICES	\$ 7,200	\$ 6,900	\$ 5,000	\$ 7,600	\$ 7,752	
6104	CONTINUING EDUCATION	9,410	8,892	5,060	5,060	5,161	
6106	MEETING EXPENSE	-	-	1,088	1,088	1,110	
6203	UNIFORM ALLOWANCE	2,089	2,111	3,000	5,857	5,974	
		18,699	17,903	14,148	19,605	19,997	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	-	-	1,111	1,133	
<b>TOTAL RESERVE PROGRAM</b>							
		\$ 18,699	\$ 17,903	\$ 14,148	\$ 20,716	\$ 21,130	
<b>TOTAL POLICE PROTECTION</b>							
		\$ 7,616,949	\$ 7,508,421	\$ 7,777,817	\$ 7,804,861	\$ 7,924,774	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> CIVILIAN DEFENSE	<b>PROGRAM:</b> 1460
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**SUMMARY OF PERFORMANCE MEASURES**

**Civilian Defense - 1460:**

Personal services consist of 25% of the time of the Police Chief. This is a cumulative estimate of Police Department time of the Director, Coordinator, and Administrative Specialists.

The objective of the Civilian Defense program is to prepare the community for disasters or emergencies - natural or man-made. This is accomplished by compliance with Federal, State and County guidelines for emergency preparedness planning. This area has become increasingly important with Homeland Security concerns and the threat of Pandemic Flu.

Action plans are developed and practiced at the City level. This activity, coupled with 10 outdoor warning sirens, ensures the operation of government and maintenance of emergency services during disasters. The City maintains an Emergency Operations Plan, which follows an all-hazards approach to preparing for and responding to large scale emergencies.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Civilian Defense Budget</b>	\$ 57,654	\$ 56,530	-1.95%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: CIVILIAN DEFENSE		PROGRAM: 1460	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 37,370	\$ 38,800	\$ 38,848	\$ 38,848	\$ 37,347	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	-	30	1,803	1,803	1,839	
6104	CONTINUING EDUCATION	591	2,296	1,417	1,417	1,445	
6105	DUES & SUBSCRIPTIONS	300	200	242	242	247	
6185	LIGHT AND POWER	675	732	829	829	846	
6230	SERVICE CONTRACTS	14,518	4,554	5,735	5,735	5,850	
		16,084	7,812	10,026	10,026	10,227	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	2,479	8,278	8,780	8,780	8,956	
<b>TOTAL CIVILIAN DEFENSE</b>		<b>\$ 55,933</b>	<b>\$ 54,890</b>	<b>\$ 57,654</b>	<b>\$ 57,654</b>	<b>\$ 56,530</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> ANIMAL CONTROL	<b>PROGRAM:</b> 1450
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**SUMMARY OF PERFORMANCE MEASURES**

**Animal Control - 1450:**

Personal services consist of 1 full-time employee.

Animal control is a function of the Police Department. The Animal Control Officer is responsible for the enforcement of the City's animal-related ordinances and also assists City residents with animal control problems, both wild and domestic. Approximately 2,500 calls for service are responded to annually.

Animal control is provided 16 hours per day by augmenting one Animal Control Officer with CSOs responding to calls for service.

Priorities for animal control are the safety and protection of persons, the well-being of the City's animal population, and the protection of property.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Animal Control Budget</b>	\$ 88,347	\$ 91,981	4.11%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: ANIMAL CONTROL		PROGRAM: 1450	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 49,805	\$ 51,282	\$ 50,886	\$ 50,886	\$ 51,995	
6011	OVERTIME	-	-	700	700	707	
6030	PENSIONS	3,235	3,461	3,653	3,653	3,869	
6034	SOCIAL SECURITY	4,059	4,148	3,992	3,992	4,082	
6037	FITNESS	639	1,300	-	-	657	
6040	FLEX PLAN	7,941	9,091	9,300	9,300	9,600	
6045	WORKERS COMPENSATION	2,937	1,207	1,012	1,012	923	
		<u>68,616</u>	<u>70,489</u>	<u>69,543</u>	<u>69,543</u>	<u>71,833</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	160	548	-	-	-	
6104	CONTINUING EDUCATION	-	-	500	500	510	
6217	KENNEL SERVICES	8,332	9,278	7,924	7,924	8,082	
		<u>8,492</u>	<u>9,826</u>	<u>8,424</u>	<u>8,424</u>	<u>8,592</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	904	2,050	2,400	2,400	2,448	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	4,302	3,669	3,540	3,540	4,968	
6808	EQUIPMENT OPERATION	4,396	3,921	4,440	4,440	4,140	
		<u>8,698</u>	<u>7,590</u>	<u>7,980</u>	<u>7,980</u>	<u>9,108</u>	
<b>TOTAL ANIMAL CONTROL</b>		<u>\$ 86,710</u>	<u>\$ 89,955</u>	<u>\$ 88,347</u>	<u>\$ 88,347</u>	<u>\$ 91,981</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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## SUMMARY OF PERFORMANCE MEASURES

### Fire Protection - 1470:

Personal services consist of 31 full-time firefighters, 1 full-time support employee, 1 part-time employee and 11-15 volunteer firefighters.

Services are provided in 5 primary areas; fire suppression, special operations, emergency medical services, fire prevention, and public information.

The primary purpose of fire suppression and special operations is to provide an immediate response to protect lives, property and the environment from exposure to natural, industrial and environmental hazards. Response should place a fire or emergency unit on the scene within 8 minutes at least 90% of the time. Typical actions are search, rescue, and removal of persons in immediate danger, interior fire attack to stop the fire development, exterior fire streams to prevent fire extension, fire extinguishment and control. Also necessary actions and measures to minimize property damage by smoke, water, weather and release of hazardous or toxic materials. Equipment consists of 3 pumpers, 1 aerial tower, 1 Heavy Rescue and various support vehicles. In 2009, 852 fire responses included fires, rescues, hazardous conditions, and public service emergency calls.

The purpose of Emergency Medical Services (EMS) is to provide immediate and advanced life support actions to meet the community's emergency medical needs. Response should place an ambulance on the scene within 6 minutes at least 90% of the time. Equipment consists of 3 Advanced Life Support (ALS) paramedic ambulances and one ALS equipped pumper. Services provide both immediate emergency care and transportation to metro-area hospitals. Paramedics are cross-trained as firefighters, and all firefighters are cross-trained to emergency medical technician level. Emergency medical services also include public information activities to prevent and best prepare citizens for emergency medical situations. In 2009, medical calls totaled 3,496. The long-term trend in medical emergency calls is upward. Our citywide average response time to all emergencies is 4 minutes.

The goal of fire prevention activities is three-fold: first, to prevent fire ignition whenever possible, second, when fires do occur, to minimize fire impact on lives and property, and finally information management to allow us to forecast needs in the areas of built fire protection systems, operational support and program development. Strategies for action include fire detection, automatic suppression, structural compartmentalization, building access and site controls. Prevention information emphasizes citizen survival by teaching proven fire safety techniques. All Fire Department personnel are involved in public information programs, smoke detector installation and building inspection activities. Fire inspectors typically make the specialized permit and approval inspections. Last year the fire department visited over 100 classrooms and events to promote fire prevention and personal safety.

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		FIRE PROTECTION		1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 2,502,701	\$ 2,504,151	\$ 2,534,302	\$ 2,534,302	\$ 2,565,801	
6011	OVERTIME	334,339	347,426	257,300	257,300	259,873	
6030	PENSIONS	349,557	380,293	392,781	392,781	402,422	
6034	SOCIAL SECURITY	40,934	41,622	42,354	42,354	44,396	
6037	FITNESS	6,459	8,489	10,000	10,000	10,100	
6040	FLEX PLAN	217,477	194,352	298,420	298,420	308,027	
6045	WORKERS COMPENSATION	93,281	54,424	40,969	40,969	44,931	
		3,544,748	3,530,757	3,576,126	3,576,126	3,635,550	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	107,101	95,463	116,000	116,000	119,000	
6104	CONTINUING EDUCATION	23,780	19,451	20,000	20,000	20,000	
6105	DUES & SUBSCRIPTIONS	2,304	1,629	2,000	2,000	2,000	
6106	MEETING EXPENSE	1,688	1,313	800	800	800	
6107	MILEAGE	1,517	261	300	300	300	
6151	EQUIPMENT RENTAL	22,282	23,324	24,000	24,000	22,000	
6160	DATA PROCESSING	14,672	15,523	17,000	17,000	17,000	
6175	PHYSICAL EXAMINATION	11,227	10,754	15,000	15,000	15,000	
6180	CONTRACTED REPAIRS	38,337	33,158	36,000	36,000	37,000	
6182	RUBBISH REMOVAL	1,919	2,552	1,500	1,500	1,500	
6185	LIGHT AND POWER	14,809	24,405	23,000	12,000	22,000	
6186	HEAT	17,280	26,790	22,000	22,000	24,000	
6188	TELEPHONE	19,103	12,186	7,000	7,000	8,000	
6189	SEWER AND WATER	2,634	3,128	2,000	2,000	2,000	
6201	LAUNDRY	7,075	6,121	5,800	5,800	5,000	
6215	PREVENTATIVE MAINT.	23,555	28,128	22,300	22,300	21,300	
6221	TOWER RENTAL	14,720	14,720	17,500	17,500	17,500	
6260	LICENSES AND PERMITS	334	548	300	300	300	
		324,337	319,454	332,500	321,500	334,700	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	105	310	800	800	800	
6406	GENERAL SUPPLIES	44,402	57,793	50,000	50,000	50,500	
6408	PHOTOGRAPHIC SUPPLIES	444	64	300	300	200	
6510	MEDICAL SUPPLIES	63,708	69,828	66,400	66,400	67,000	
6511	CLEANING SUPPLIES	3,629	3,474	3,000	3,000	3,000	
6513	OFFICE SUPPLIES	1,104	2,413	3,000	3,000	3,000	
6530	REPAIR PARTS	6,234	14,401	10,000	8,000	10,000	
6550	HAZARDOUS MATERIALS	-	-	500	500	500	
6552	PROTECTIVE CLOTHING	8,144	8,871	10,000	8,000	8,800	
6556	TOOLS	1,755	112	1,500	1,500	1,000	
6557	FIREFIGHTING FOAM	-	4,516	1,000	1,000	1,000	
6558	FIRE UNIFORMS	31,047	24,111	19,000	19,000	19,000	
6579	TRAINING AIDS	948	3,084	2,000	2,000	2,000	
6614	FIRE PREVENTION	1,630	2,087	2,500	2,500	2,000	
		163,150	191,064	170,000	166,000	168,800	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> FIRE PROTECTION	<b>PROGRAM:</b> 1470
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**SUMMARY OF PERFORMANCE MEASURES**

<b>Total Fire Budget</b>	<u>2010</u> \$ 4,383,678	<u>2011</u> \$ 4,467,214	<u>%</u> 1.91%
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FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: FIRE PROTECTION		PROGRAM: 1470	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	\$ 123,693	\$ 114,880	\$ 140,208	\$ 140,208	\$ 162,300	
6808	EQUIPMENT OPERATION	175,778	155,847	179,844	179,844	165,864	
		<u>299,471</u>	<u>270,727</u>	<u>320,052</u>	<u>320,052</u>	<u>328,164</u>	
<b>TOTAL FIRE PROTECTION</b>							
		<u>\$ 4,331,706</u>	<u>\$ 4,312,002</u>	<u>\$ 4,398,678</u>	<u>\$ 4,383,678</u>	<u>\$ 4,467,214</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> PUBLIC HEALTH	<b>PROGRAM:</b> 1490
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**SUMMARY OF PERFORMANCE MEASURES**

**Public Health - 1490:**

Public health personal services consist of 2.65 full-time employees and part-time intern help in the summer.

The Health Department holds a delegation agreement with the Minnesota Department of Health to license and inspect food, beverage and lodging establishments, institutions such as schools and day cares, and public swimming pools. Responsibilities also include investigating food complaints, reports of food and waterborne illnesses, and disasters such as fires and floods. The Department completes food establishment plan reviews and construction inspections to assure compliance with codes. In addition, the Health Department responds to general complaints, public health nuisance complaints and housing code violations, and acts as a resource for private wells and a variety of health issues such as mold, radon, noise, asbestos and second hand smoke. The Department takes necessary enforcement actions to resolve code violations and health problems within the community.

In 2008 the Department issued approximately 350 business licenses and conducted over 190 food establishment inspections, 45 special event food inspections, 2 lodging inspections, nearly 130 swimming pool inspections and 60 carbon monoxide inspections. Twenty-six reports of foodborne illness were investigated in addition to 6 general food complaints. Plan reviews for 6 food establishments and 9 private swimming pools were completed. In addition, hundreds of recycling inquiries and approximately 290 complaints including general nuisances, public health nuisances and housing issues were addressed.

The Department contracts for community health services such as health education and promotion, communicable disease programs, public health nursing services, health assessments. A contract is also awarded for public health emergency preparedness and Cities Readiness Initiative in response to bioterrorism, infectious diseases, and threats to public health. Special planning and training is underway for community awareness and responses to pandemic influenza and for general continuity of operations.

The staff provides support for the Edina Community Health Committee, the Energy and Environment Commission, the Senior Expo, and the Edina Art Fairs. It administers the refuse collection contract for city properties and serves as a resource for occupational health and safety for city employees. Unique activities during 2008 included environmental health monitoring of the US Women's Open golf tournament and the Republican National Convention. Special efforts were dedicated to tracking all public swimming pools to ensure compliance with the Abigail Taylor Act.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Public Health Budget</b>	\$ 498,117	\$ 511,602	2.71%

FUND: GENERAL		FUNCTION: PUBLIC SAFETY		AREA: PUBLIC HEALTH		PROGRAM: 1490	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 190,503	\$ 204,463	\$ 211,411	\$ 211,411	\$ 220,106	
6030	PENSIONS	12,111	13,596	14,987	14,987	15,958	
6034	SOCIAL SECURITY	14,997	15,757	16,379	16,379	16,838	
6040	FLEX PLAN	24,246	23,755	24,645	24,645	25,440	
6045	WORKERS COMPENSATION	615	787	736	736	947	
		242,472	258,358	268,158	268,158	279,289	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	177,909	183,933	183,706	183,706	187,380	
6104	CONTINUING EDUCATION	1,385	980	3,000	3,000	3,000	
6105	DUES & SUBSCRIPTIONS	250	604	800	800	800	
6107	MILEAGE	6,780	6,774	4,500	6,800	6,800	
6188	TELEPHONE	60	274	1,000	1,000	1,000	
		186,384	192,565	193,006	195,306	198,980	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	864	1,673	1,500	2,000	2,000	
6575	PRINTING	-	-	200	325	325	
		864	1,673	1,700	2,325	2,325	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	19,284	18,058	18,264	18,264	17,148	
6804	CITY HALL	10,514	9,278	10,344	10,344	10,380	
6808	EQUIPMENT OPERATION	3,162	2,514	3,720	3,720	3,480	
		32,960	29,850	32,328	32,328	31,008	
<b>TOTAL PUBLIC HEALTH</b>		<b>\$ 462,680</b>	<b>\$ 482,446</b>	<b>\$ 495,192</b>	<b>\$ 498,117</b>	<b>\$ 511,602</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PUBLIC SAFETY	<b>AREA:</b> INSPECTIONS	<b>PROGRAM:</b> 1495
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**SUMMARY OF PERFORMANCE MEASURES**

**Inspections - 1495:**

Personal services consist of the Building Official, 4.75 full-time inspectors, 1.75 full-time support staff, and 3 part-time inspectors/reviewers.

The Inspections Department reviewed, issued and performed inspections for 4,909 building, plumbing and heating permits in 2009 - performing over 14,000 inspections. Staff enforces the State Building Code, which includes the International Building Code and the International Residential Code as well as applicable sections of the Edina City Code.

2009 revenue for the various permits issued was as follows:

Building Permits	\$ 1,225,982
Plumbing Permits	147,822
HVAC Permits	263,739

The Building Department also receives 15 to 20 complaint calls per week from residents which are investigated. The department is also responsible for the review, permitting and inspection of non-public grading/fill/excavation projects.

**Explanation of Change:**

- Part-time inspection staffing level was increased to reflect expectations for increasing permit activity.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Inspections Budget</b>	\$ 1,033,256	\$ 1,089,492	5.44%

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		PUBLIC SAFETY		INSPECTIONS		1495	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 525,927	\$ 538,072	\$ 540,000	\$ 531,362	\$ 548,750	
6011	OVERTIME	10,725	2,239	2,500	5,200	5,252	
6013	TEMPORARY EMPLOYEES	218,158	144,280	100,000	150,000	171,700	
6030	PENSIONS	48,956	46,263	46,000	48,518	52,613	
6034	SOCIAL SECURITY	56,908	51,434	46,000	50,345	51,492	
6040	FLEX PLAN	56,402	62,579	65,000	69,750	72,000	
6045	WORKERS COMPENSATION	2,431	2,518	2,500	2,024	2,480	
		<u>919,507</u>	<u>847,385</u>	<u>802,000</u>	<u>857,199</u>	<u>904,287</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	14,306	3,784	11,000	13,000	11,000	
6104	CONTINUING EDUCATION	3,606	3,676	4,000	4,000	3,500	
6105	DUES & SUBSCRIPTIONS	919	600	700	700	900	
6107	MILEAGE	3,389	3,387	2,500	3,400	3,000	
6136	PLAN MANAGEMENT	4,208	4,527	6,306	6,306	6,000	
6155	BANK CHARGES	8,833	10,606	8,000	8,000	9,000	
6160	DATA PROCESSING	34,391	33,398	36,759	36,759	39,589	
6188	TELEPHONE	3,787	2,932	2,600	2,600	3,000	
		<u>73,439</u>	<u>62,910</u>	<u>71,865</u>	<u>74,765</u>	<u>75,989</u>	
<b>COMMODITIES:</b>							
6405	BOOKS AND PAMPHLETS	2,482	757	2,000	2,000	1,800	
6406	GENERAL SUPPLIES	1,525	1,075	2,000	2,000	2,400	
6558	UNIFORMS	1,655	2,125	2,200	2,200	2,200	
6575	PRINTING	1,747	1,368	1,900	1,900	1,800	
		<u>7,409</u>	<u>5,325</u>	<u>8,100</u>	<u>8,100</u>	<u>8,200</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	41,985	39,480	48,132	48,132	51,324	
6804	CITY HALL	23,810	21,018	23,424	23,424	29,472	
6808	EQUIPMENT OPERATION	19,331	18,206	21,636	21,636	20,220	
		<u>85,126</u>	<u>78,704</u>	<u>93,192</u>	<u>93,192</u>	<u>101,016</u>	
<b>TOTAL INSPECTIONS</b>		<u>\$ 1,085,481</u>	<u>\$ 994,324</u>	<u>\$ 975,157</u>	<u>\$ 1,033,256</u>	<u>\$ 1,089,492</u>	

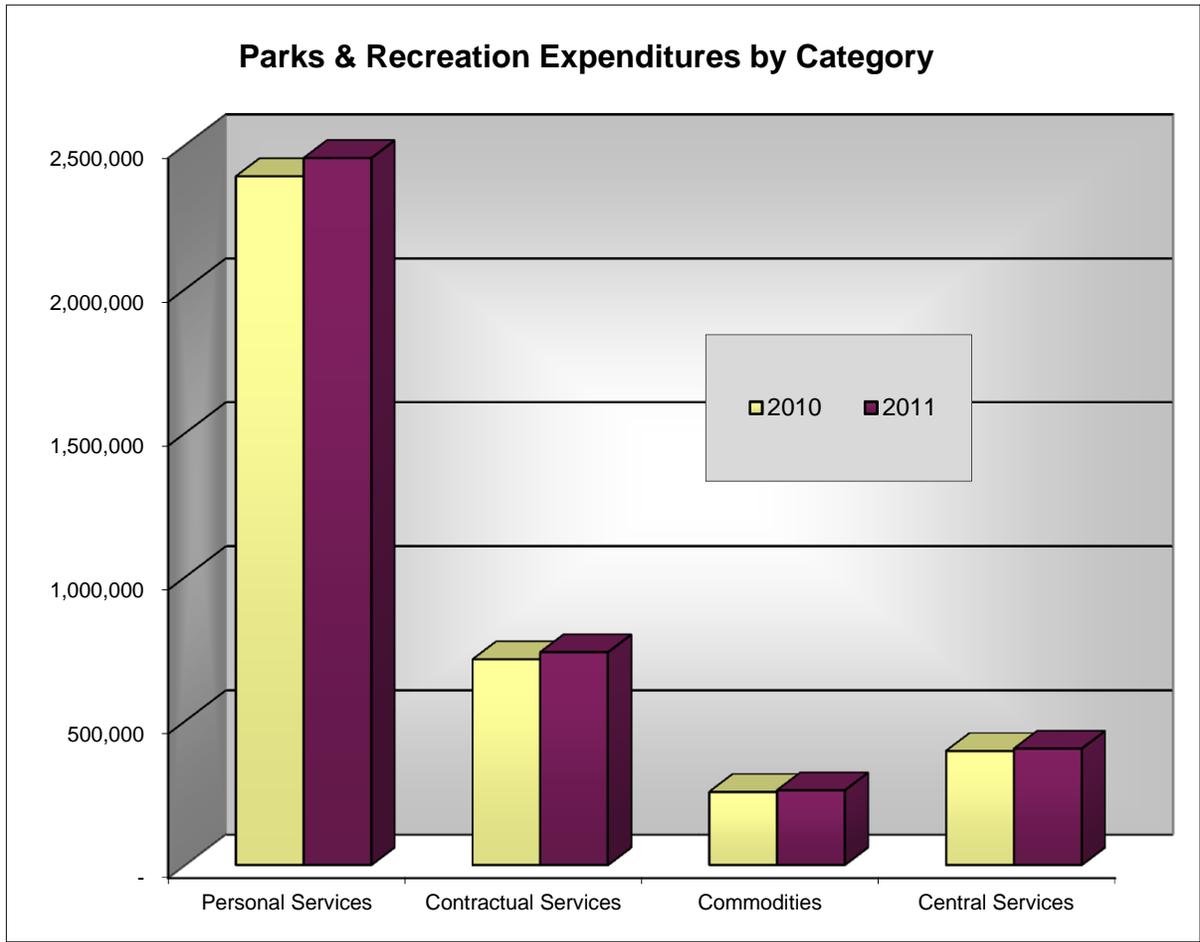
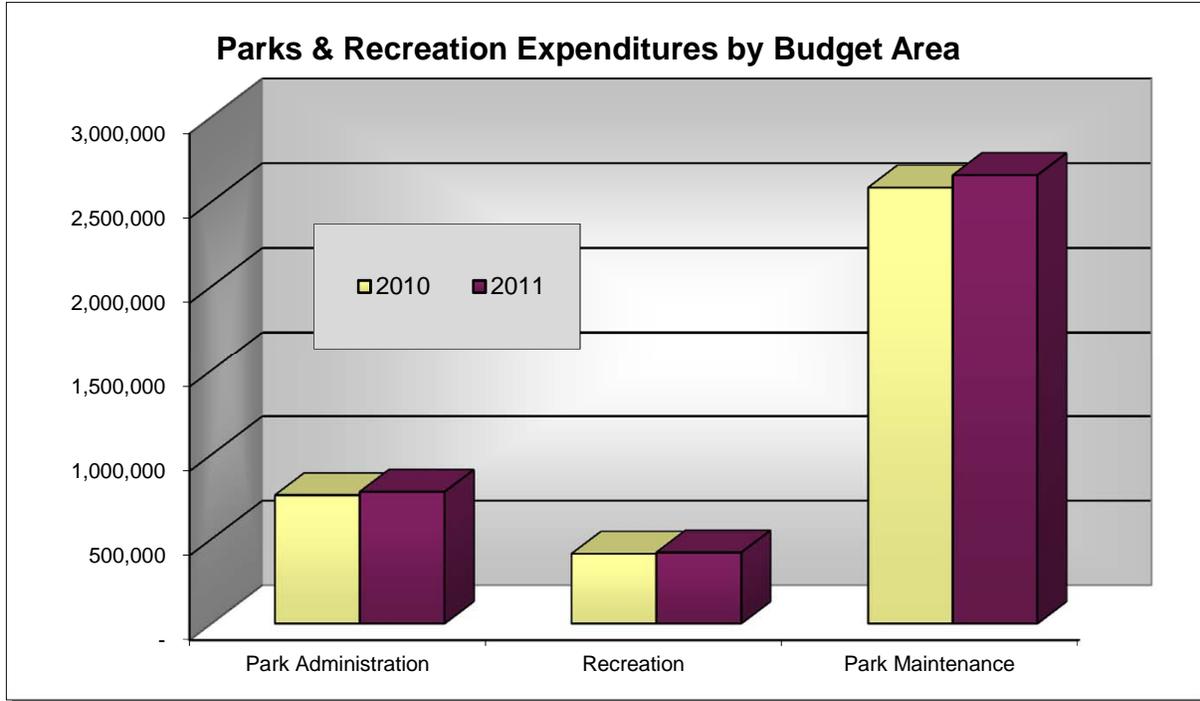
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## *Park & Recreation*

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# Park and Recreation Expenditure Summary



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> ADMINISTRATION	<b>PROGRAM:</b> 1600
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**SUMMARY OF PERFORMANCE MEASURES**

**Park Administration - 1600:**

Personal services consist of 6.8 full-time employees and occasional seasonal part-time help in this area. The full-time positions include:

1. Director
2. Assistant Director
3. Recreation Supervisor
4. Recreation Supervisor (Adaptive Recreation)
5. Senior Citizen Director
6. Office Coordinator
7. Secretary

Responsibility is to administer and maintain the entire Park and Recreation Department including: 40 parks totaling 1,553 acres of park property, revenue facilities (Golf Courses, 3 indoor ice rinks at Braemar Arena, Aquatic Center, Art Center, Edinborough Park, and Centennial Lakes Park), administering and programming a Senior Citizen's Center, adaptive recreation program, administering and scheduling adult and youth recreational programs and fourteen athletic associations and working closely with and in support of the Edina Garden Council, the Edina Historical Society and the Edina Museum.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Park &amp; Recreation Budget</b>	\$ 3,755,473	\$ 3,856,413	2.69%

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: ADMINISTRATION		PROGRAM: 1600	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 488,738	\$ 493,150	\$ 500,000	\$ 508,471	\$ 520,801	
6030	PENSIONS	31,749	33,276	35,000	36,002	37,758	
6034	SOCIAL SECURITY	37,056	37,137	38,000	38,719	39,142	
6040	FLEX PLAN	52,167	48,325	52,000	63,240	65,280	
6045	WORKERS COMPENSATION	1,578	1,726	1,800	1,587	1,950	
		611,288	613,614	626,800	648,019	664,931	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	3,368	9,769	4,546	4,546	5,000	
6104	CONTINUING EDUCATION	4,514	1,130	4,357	4,357	4,444	
6105	DUES & SUBSCRIPTIONS	857	1,633	2,839	2,839	2,896	
6106	MEETING EXPENSES	227	254	487	487	497	
6107	MILEAGE	14,115	13,653	9,000	17,402	13,000	
6155	BANK CHARGES	230	910	1,025	1,025	1,045	
6188	TELEPHONE	1,662	1,688	1,688	1,688	1,722	
		24,973	29,037	23,942	32,344	28,604	
<b>COMMODITIES:</b>							
6405	BOOKS & PAMPHLETS	-	-	111	111	113	
6406	GENERAL SUPPLIES	1,717	1,274	1,209	1,209	1,233	
6513	OFFICE SUPPLIES	12	222	519	519	529	
6575	PRINTING	10,089	8,591	1,147	1,147	1,170	
		11,818	10,087	2,986	2,986	3,045	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	45,548	43,258	57,072	57,072	63,648	
6804	CITY HALL	19,421	17,137	19,104	19,104	19,188	
		64,969	60,395	76,176	76,176	82,836	
<b>TOTAL ADMINISTRATION</b>		<b>\$ 713,048</b>	<b>\$ 713,133</b>	<b>\$ 729,904</b>	<b>\$ 759,525</b>	<b>\$ 779,416</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1621-1623
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## SUMMARY OF PERFORMANCE MEASURES

### **Athletic Activities - 1621:**

These funds are used to assist fourteen athletic associations and all adult athletic programs in common equipment needs. The 14 youth athletic associations are: Edina Baseball Association, Edina Basketball Association, Edina LaCrosse Association, Edina Girls' Athletic Association, Edina Girls' Traveling Basketball, Edina Youth Softball Association, Edina Swim Club, Edina Fast Pitch Softball Association, Braemar City of Lakes Figure Skating Club, Edina Football Association, Jr. Olympic Volleyball Association, Edina Soccer Traveling Club and the Edina Soccer Association. These funds are also used to cover anticipated operating expenses in excess of revenues for the two new City gymnasiums at South View Middle School and the Edina Community Center.

### **Outdoor Ice Rinks - 1622:**

These funds are used for all supervision, phone service, general supplies, and equipment for 11 warming houses, 11 hockey rinks, and 11 general skating areas. This consists of an 8-week season; 7 days a week from approximately December 15 to February 21, 2011.

### **Tennis Program - 1623:**

These funds are used for supervision, coaching, USTA memberships, instruction and supplies for approximately 500 tennis program registrants. The Tennis Program includes lessons for students ages 5-adult taught by USTA trained tennis instructors, a six week Team Tennis League, which competes against tennis teams from surrounding communities and a Summer Classic Tennis Tournaments (adult and youth) in early August.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1621 - 1623	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>ATHLETIC ACTIVITIES - 1621</b>							
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	\$ 14,336	\$ 10,388	\$ 8,446	\$ 8,446	\$ 8,615	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	12,137	8,061	6,000	9,184	9,368	
<b>TOTAL ATHLETIC ACTIVITIES</b>		<b>\$ 26,473</b>	<b>\$ 18,449</b>	<b>\$ 14,446</b>	<b>\$ 17,630</b>	<b>\$ 17,983</b>	
<b>SKATING &amp; HOCKEY - 1622</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 56,164	\$ 48,326	\$ 50,000	\$ 59,700	\$ 60,297	
6030	PENSIONS	104	118	-	-	-	
6034	SOCIAL SECURITY	4,297	3,697	4,567	4,567	4,613	
6045	WORKERS COMPENSATION	1,310	1,943	209	209	1,550	
		61,875	54,084	54,776	64,476	66,460	
<b>CONTRACTUAL SERVICES:</b>							
6107	MILEAGE	923	854	922	922	940	
6188	TELEPHONE	4,397	5,455	5,526	5,526	5,637	
		5,320	6,309	6,448	6,448	6,577	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	315	652	1,081	1,081	1,103	
<b>TOTAL SKATING &amp; HOCKEY</b>		<b>\$ 67,510</b>	<b>\$ 61,045</b>	<b>\$ 62,305</b>	<b>\$ 72,005</b>	<b>\$ 74,140</b>	
<b>TENNIS PROGRAM - 1623</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 20,103	\$ 21,339	\$ 22,356	\$ 22,356	\$ 22,598	
<b>CONTRACTUAL SERVICES:</b>							
6105	DUES & SUBSCRIPTIONS	190	-	108	108	110	
6107	MILEAGE	257	106	307	307	313	
		447	106	415	415	423	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	4,123	5,172	4,120	4,120	4,202	
<b>TOTAL TENNIS PROGRAM</b>		<b>\$ 24,673</b>	<b>\$ 26,617</b>	<b>\$ 26,891</b>	<b>\$ 26,891</b>	<b>\$ 27,223</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1624-1627
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### SUMMARY OF PERFORMANCE MEASURES

**Youth Summer Recreation Programs (Playground Program, Family Jamboree Special Event, FAB 4 and 5, Nature Camp, Firearms Safety Class and Fishing Clinic) - 1624:**

These funds are used for the implementation of the summer Playground Program, which is a six-week program offered at 13 different parks open to children ages 6 to 10.

These funds are also used for the annual Family Jamboree Special Event, which is an evening of family entertainment at Rosland Park, featuring games, entertainment, refreshments and family fun.

This also funds the FAB 4 and 5 Program, which is a summer recreation program for 4 and 5 year-olds that offers weekly themes designed to foster a child's creativity, imagination and curiosity. Each week offers a new adventure filled with crafts, stories, songs and other age-appropriate creative activities.

It also funds a Nature Camp Program, which is a four-day (daytime only) nature camp at Rosland Park where 6-10 year old day-campers discover the world of nature. They can learn about insects, look for bird nests, go fishing, search for pet rocks, participate in a nature scavenger hunt and swim at the Aquatic Center on the fourth day.

The Firearms Safety Training classes are sponsored by the Minnesota Department of Natural Resources. Classes are taught by certified trained instructors at the South Metro Training Facility.

New recreation programs, all of which are financially self-sufficient, include Super 6&7's, You're Not Too Old for This, Pre-Teen Party, and Creepers, Critters & Crawlers. These programs meet needs that are not offered in the traditional playground programs.

**Miscellaneous and Special Activities - 1627:**

These funds are used for miscellaneous special projects and equipment such as the 4th of July Parade, sound system for July 4th concert in the park, special events, dedications and grand openings.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1624 - 1627	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>YOUTH SUMMER RECREATION PROGRAMS - 1624</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 39,881	\$ 46,179	\$ 35,100	\$ 35,100	\$ 35,480	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	2,232	3,356	6,835	6,835	6,972	
6107	MILEAGE	795	895	701	701	715	
		3,027	4,251	7,536	7,536	7,687	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	11,530	8,774	10,506	10,506	10,716	
	<b>TOTAL YOUTH SUMMER RECREATION PROGRAMS</b>	<b>\$ 54,438</b>	<b>\$ 59,204</b>	<b>\$ 53,142</b>	<b>\$ 53,142</b>	<b>\$ 53,883</b>	
<b>MISCELLANEOUS &amp; SPECIAL ACTIVITIES - 1627</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 434	\$ 2,685	\$ 5,292	\$ 5,292	\$ 5,350	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	8,016	11,800	6,757	6,757	6,892	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	27	169	4,706	4,706	4,800	
6408	PHOTOGRAPHIC SUPPLIES	-	-	114	114	116	
		27	169	4,820	4,820	4,916	
	<b>TOTAL MISCELLANEOUS &amp; SPECIAL ACTIVITIES</b>	<b>\$ 8,477</b>	<b>\$ 14,654</b>	<b>\$ 16,869</b>	<b>\$ 16,869</b>	<b>\$ 17,158</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> RECREATION	<b>PROGRAM:</b> 1628-1629
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## SUMMARY OF PERFORMANCE MEASURES

### Senior Citizens - 1628:

These funds now reflect expenditures for all senior citizen programs, classes, trips and mailings, plus all expenditures related to operating the new Edina Senior Citizen Center at Grandview Square.

### Adaptive Recreation - 1629:

The adaptive recreation budget provides part-time seasonal staff for adaptive programs and inclusion services for children with disabilities in Edina programs who need a 1:1 staff person. It also includes professional services, which pay for sign language interpreters, contracted adaptive staff, and other miscellaneous staff expenses. General supplies cover all adaptive equipment and supplies for the variety of inclusion and adaptive recreation programs held year-round for youth and adults with disabilities.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: RECREATION		PROGRAM: 1628 - 1629	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>SENIOR CITIZENS - 1628</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 28,424	\$ 28,294	\$ 29,900	\$ 29,900	\$ 30,199	
6030	PENSIONS	1,743	1,774	2,093	2,093	2,189	
6034	SOCIAL SECURITY	2,133	2,112	2,287	2,287	2,310	
6040	FLEX PLAN	592	610	-	-	-	
6045	WORKERS COMPENSATION	180	185	54	54	51	
		<u>33,072</u>	<u>32,975</u>	<u>34,334</u>	<u>34,334</u>	<u>34,749</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	50,915	76,148	80,513	80,513	82,123	
6182	RUBBISH REMOVAL	984	173	1,371	1,371	1,398	
6185	LIGHT AND POWER	24,756	22,785	25,000	29,148	29,730	
6186	HEAT	12,847	3,118	13,120	13,120	13,382	
6188	TELEPHONE	4,111	4,196	4,524	4,524	4,614	
6189	SEWER & WATER	3,415	737	1,142	1,142	1,165	
6235	POSTAGE	3,820	3,825	4,215	4,215	4,299	
		<u>100,848</u>	<u>110,982</u>	<u>129,885</u>	<u>134,033</u>	<u>136,711</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	4,438	6,186	6,094	6,094	6,216	
6513	OFFICE SUPPLIES	1,026	943	1,529	1,529	1,560	
6575	PRINTING	7,991	12,383	8,354	8,354	8,521	
		<u>13,455</u>	<u>19,512</u>	<u>15,977</u>	<u>15,977</u>	<u>16,297</u>	
<b>TOTAL SENIOR CITIZENS</b>		<u>\$ 147,375</u>	<u>\$ 163,469</u>	<u>\$ 180,196</u>	<u>\$ 184,344</u>	<u>\$ 187,757</u>	
<b>ADAPTIVE RECREATION - 1629</b>							
<b>PERSONAL SERVICES:</b>							
6013	PAYROLL	\$ 14,981	\$ 16,272	\$ 20,600	\$ 20,600	\$ 20,806	
6030	PENSIONS	462	526	-	-	-	
6034	SOCIAL SECURITY	1,146	1,245	1,576	1,576	1,592	
6040	FLEX PLAN	-	-	-	-	-	
6045	WORKERS COMPENSATION	211	255	72	72	92	
		<u>16,800</u>	<u>18,298</u>	<u>22,248</u>	<u>22,248</u>	<u>22,490</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	6,062	7,526	13,708	13,708	13,982	
<b>COMMODITIES:</b>							
6405	BOOKS & PAMPHLETS	-	-	114	114	116	
6406	GENERAL SUPPLIES	7,347	4,700	3,443	3,443	3,512	
6575	PRINTING	3,667	3,273	2,410	2,410	2,458	
		<u>11,014</u>	<u>7,973</u>	<u>5,967</u>	<u>5,967</u>	<u>6,086</u>	
<b>TOTAL ADAPTIVE RECREATION</b>		<u>\$ 33,876</u>	<u>\$ 33,797</u>	<u>\$ 41,923</u>	<u>\$ 41,923</u>	<u>\$ 42,558</u>	
<b>TOTAL RECREATION</b>		<u>\$ 362,822</u>	<u>\$ 377,235</u>	<u>\$ 395,772</u>	<u>\$ 412,804</u>	<u>\$ 420,702</u>	



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> PARK MAINTENANCE	<b>PROGRAM:</b>
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**SUMMARY OF PERFORMANCE MEASURES**

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<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1640-1641
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### SUMMARY OF PERFORMANCE MEASURES

**General Maintenance - 1640:**

This account handles the paid leave, training and equipment maintenance for the park maintenance programs. Paid leave includes sick, vacation, and holiday pay.

**Mowing - 1641:**

Funds from this account are used for maintenance of all manicured grass area consisting of 422 different areas all mowed and maintained with a minimum of 10 days between cuttings. All scheduled athletic fields are maintained every 5 working days and several weekends throughout the season.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1640 - 1641	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL MAINTENANCE - 1640</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 181,099	\$ 186,582	\$ 170,000	\$ 949,735	\$ 973,893	
6011	OVERTIME	4,138	28,282	18,000	33,200	33,532	
6013	PART TIME	10,250	8,549	7,000	218,100	220,281	
6030	PENSIONS	10,333	12,467	13,500	84,879	89,007	
6034	SOCIAL SECURITY	12,442	14,141	15,000	92,759	93,918	
6040	FLEX PLAN	24,447	28,347	29,000	153,521	158,411	
6045	WORKERS COMPENSATION	3,846	4,585	5,000	27,163	33,372	
		246,555	282,953	257,500	1,559,357	1,602,414	
<b>CONTRACTUAL SERVICES:</b>							
6104	CONTINUING EDUCATION	9,223	5,435	8,873	8,873	9,050	
6105	DUES & SUBSCRIPTIONS	279	238	-	-	-	
6188	TELEPHONE	4,107	5,042	5,000	2,662	2,715	
6201	LAUNDRY	575	246	-	-	-	
		14,184	10,961	13,873	11,535	11,765	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	-	16	1,378	1,378	1,406	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	41,672	37,024	44,364	44,364	53,484	
6806	PUBLIC WORKS BUILDING	32,713	33,166	34,332	34,332	44,436	
6808	EQUIPMENT OPERATION	245,737	219,258	241,392	241,392	223,188	
		320,122	289,448	320,088	320,088	321,108	
<b>TOTAL GENERAL MAINTENANCE</b>		<b>\$ 580,861</b>	<b>\$ 583,378</b>	<b>\$ 592,839</b>	<b>\$ 1,892,358</b>	<b>\$ 1,936,693</b>	
<b>MOWING - 1641</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 104,414	\$ 101,895	\$ 120,000	\$ -	\$ -	
	BENEFITS	22,541	23,166	26,000	-	-	
		126,955	125,061	146,000	-	-	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	204	297	1,818	1,818	1,854	
6530	REPAIR PARTS	108	529	-	-	-	
6556	TOOLS	876	272	-	-	-	
		1,188	1,098	1,818	1,818	1,854	
<b>TOTAL MOWING</b>		<b>\$ 128,143</b>	<b>\$ 126,159</b>	<b>\$ 147,818</b>	<b>\$ 1,818</b>	<b>\$ 1,854</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1642-1643
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### SUMMARY OF PERFORMANCE MEASURES

#### Field Maintenance - 1642:

All sports fields are specially prepared for scheduled games. These fields are dragged and field lined with a chalk material. A special mixture (agricultural lime) is used each spring for filling holes and regrading is done as needed during the playing season. All of the field areas are fertilized each year and the grass is treated with herbicides. The grassy playing surfaces in all of these parks are aerated, seeded and/or sodded when necessary to maintain safe ground cover.

This account is supplemented by a \$9 field use fee from participants. The table below shows amounts contributed from various activities during the past two years.

Activity	2008	2009
Adult Soccer	\$ 5,715	\$ 5,244
Adult Baseball	202	2,648
Adult Softball	5,200	5,100
Edina Baseball Association	22,601	22,902
EGAA Flag Football	2,610	2,610
Edina Youth Softball Association	2,124	1,845
Edina Girls Fast Pitch Softball	873	1,026
Edina Soccer Assoc. & Soccer Club	27,061	35,334
Edina Football Association	7,326	7,680
Edina Lacrosse Association	5,400	3,537
Miscellaneous Field Rentals	3,012	2,241
<b>Total</b>	<b>\$ 82,124</b>	<b>\$ 90,167</b>

#### General Turf Care - 1643:

The funds in this program provide for all city properties and general park maintenance. This includes the contracted spraying of weeds (dandelions) twice a year in areas that are in keeping with Edina's Turf Management Plan.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1642 - 1643	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>FIELD MAINTENANCE - 1642</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 213,028	\$ 219,242	\$ 210,000	\$ -	\$ -	
	BENEFITS	42,332	45,889	45,000	-	-	
		255,360	265,131	255,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	8,435	14,712	6,260	6,260	6,386	
6180	CONTRACTED REPAIRS	8,525	15	1,822	1,822	1,858	
		16,960	14,727	8,082	8,082	8,244	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	6,227	5,719	6,528	6,528	6,659	
6530	REPAIR PARTS	757	1,485	-	-	-	
6540	FERTILIZER	4,225	-	5,877	5,877	5,995	
6542	INFIELD MIXTURE	7,661	8,345	4,306	4,306	4,392	
6543	SOD & BLACK DIRT	179	4,062	-	-	-	
6544	LINE MARKING POWDER	6,926	11,580	11,578	11,578	11,810	
6546	WEED SPRAY	-	-	652	652	665	
6547	SEED	1,820	-	1,722	1,722	1,756	
6556	TOOLS	476	-	-	-	-	
		28,271	31,191	30,663	30,663	31,277	
<b>TOTAL FIELD MAINTENANCE</b>		<b>\$ 300,591</b>	<b>\$ 311,049</b>	<b>\$ 293,745</b>	<b>\$ 38,745</b>	<b>\$ 39,521</b>	
<b>GENERAL TURF CARE - 1643</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 105,616	\$ 115,525	\$ 115,000	\$ -	\$ -	
	BENEFITS	22,931	27,144	28,000	-	-	
		128,547	142,669	143,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	11,065	15,632	17,000	8,814	8,990	
6180	CONTRACTED REPAIRS	1,034	363	500	6,755	6,890	
6260	LICENSES AND PERMITS	-	105	258	258	263	
		12,099	16,100	17,758	15,827	16,143	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	193	395	5,000	6,275	6,400	
6517	SAND, GRAVEL, & ROCK	-	-	500	1,435	1,464	
6530	REPAIR PARTS	1,312	4,143	2,000	-	-	
6540	FERTILIZER	6,291	7,950	5,000	13,284	13,550	
6543	SOD & BLACK DIRT	4,385	1,817	2,740	2,740	2,795	
6546	WEED SPRAY	6,367	8,607	8,000	7,531	7,682	
6547	SEED	3,660	6,643	6,688	6,688	6,822	
6556	TOOLS	1,671	1,184	500	-	-	
		23,879	30,739	30,428	37,953	38,713	
<b>TOTAL GENERAL TURF CARE</b>		<b>\$ 164,525</b>	<b>\$ 189,508</b>	<b>\$ 191,186</b>	<b>\$ 53,780</b>	<b>\$ 54,856</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1644-1645
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### SUMMARY OF PERFORMANCE MEASURES

**Forestry - 1644:**

These funds are used to administer a comprehensive park and boulevard forestry program plus removal of diseased trees on private properties. This account includes contracted tree removal and stump removal of all trees that are diseased (diseased trees on private properties are contracted for removal only when necessary). This account provides for maintenance of tree trimming on boulevard and park trees as well as contractual oak wilt disease identification, control and prevention program. All boulevard tree trimming and removal is assessed to the property owner.

**Litter Removal - 1645:**

These funds are used for maintenance and removal of all trash from 40 park areas on a daily basis in season or a weekly basis throughout the year. This also includes the purchase of trash containers.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1644 - 1645	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>FORESTRY - 1644</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 157,646	\$ 164,827	\$ 155,000	\$ -	\$ -	
6011	OVERTIME	3,810	1,255	1,500	-	-	
6030	PENSIONS	9,768	10,346	10,000	-	-	
6034	SOCIAL SECURITY	12,440	12,717	12,000	-	-	
6040	FLEX PLAN	11,470	10,274	10,500	-	-	
6045	WORKERS COMPENSATION	3,362	3,937	4,000	-	-	
		198,496	203,356	193,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	17,978	10,946	12,000	17,540	17,891	
6104	CONTINUING EDUCATION	228	470	510	-	-	
6107	MILEAGE OR ALLOWANCE	3,873	4,300	2,464	2,464	2,513	
6180	CONTRACTED REPAIRS	-	614	5,000	14,422	14,710	
6182	TREE WASTE DISPOSAL	17,928	9,042	8,000	15,993	16,313	
		40,007	25,372	27,974	50,419	51,427	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	700	1,595	1,500	2,296	2,342	
6541	PLANTING & TREES	21,411	8,902	10,332	10,332	10,539	
6543	SOD & BLACK DIRT	-	-	1,000	6,889	7,027	
6556	TOOLS	2,305	5,618	2,611	2,611	2,663	
		24,416	16,115	15,443	22,128	22,571	
<b>TOTAL FORESTRY</b>		<b>\$ 262,919</b>	<b>\$ 244,843</b>	<b>\$ 236,417</b>	<b>\$ 72,547</b>	<b>\$ 73,998</b>	
<b>LITTER REMOVAL - 1645</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 23,580	\$ 28,955	\$ 28,000	\$ -	\$ -	
6011	OVERTIME	1,033	963	-	-	-	
	BENEFITS	5,410	6,749	7,000	-	-	
		30,023	36,667	35,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6182	RUBBISH REMOVAL	6,435	3,785	7,000	8,184	8,348	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	7,561	9,261	8,000	9,400	9,588	
<b>TOTAL LITTER REMOVAL</b>		<b>\$ 44,019</b>	<b>\$ 49,713</b>	<b>\$ 50,000</b>	<b>\$ 17,584</b>	<b>\$ 17,936</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1646
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### SUMMARY OF PERFORMANCE MEASURES

#### Building Maintenance - 1646:

These funds are used for the maintenance, repair, and cleaning of 27 buildings in the park system. These funds are also used for the upkeep and new construction of 11 hockey rinks in the park system.

#### Buildings Maintained

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- 1 . Arden Park Shelter
- 2 . Arneson Gazebo
- 3 . Arneson Greenhouse
- 4 . Arneson Historical House
- 5 . Braemar Complex
- 6 . Bredeson Comfort Station
- 7 . Cahill School Building
- 8 . Chowen Picnic Shelter
- 9 . Cornelia School Park Shelter
- 10 . Countryside Park Shelter
- 11 . Creek Valley Park Shelter
- 12 . Edina Senior Center
- 13 . Garden Comfort Station
- 14 . Grange Hall
- 15 . Highlands Park Shelter
- 16 . Lewis Park Shelter
- 17 . Normandale Park Shelter
- 18 . Pamela Park Shelter
- 19 . Rosland Park Picnic Shelter
- 20 . Rosland Park Comfort Station
- 21 . Strachauer Park Shelter
- 22 . Todd Park Shelter
- 23 . Wooddale Picnic Shelter
- 24 . Utley Park Restrooms
- 25 . Van Valkenburg Complex
- 26 . Walnut Ridge Park Shelter
- 27 . Weber Park Shelter

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1646	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>BUILDING MAINTENANCE - 1646</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 197,874	\$ 195,808	\$ 200,000	\$ -	\$ -	
6011	OVERTIME	6,210	3,558	3,500	-	-	
6030	PENSIONS	12,943	13,035	14,000	-	-	
6034	SOCIAL SECURITY	15,481	14,996	15,000	-	-	
6040	FLEX PLAN	23,890	22,259	24,000	-	-	
6045	WORKERS COMPENSATION	4,491	4,826	5,000	-	-	
		260,889	254,482	261,500	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	36,694	18,121	15,528	15,528	15,839	
6180	CONTRACTED REPAIRS	12,476	7,371	7,000	7,000	7,140	
6185	LIGHT & POWER	75,661	68,324	77,765	77,765	79,320	
6186	HEAT	41,365	31,423	30,000	43,807	44,683	
6188	TELEPHONE	7,074	10,675	9,871	9,871	10,068	
6189	SEWER & WATER	683	896	1,663	1,663	1,696	
6201	LAUNDRY	11,728	12,228	14,010	14,010	14,290	
		185,681	149,038	155,837	169,644	173,036	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	41,213	31,606	30,000	35,666	36,379	
6517	SAND, GRAVEL & ROCK	348	-	1,000	-	-	
6530	REPAIR PARTS	8,470	4,542	5,000	12,261	12,506	
6556	TOOLS	7,104	3,835	8,694	8,694	8,868	
6577	LUMBER	4,033	1,988	5,000	11,646	11,879	
6578	LAMPS & FIXTURES	442	6,421	3,901	3,901	3,979	
6610	SAFETY EQUIPMENT	8,200	7,499	5,886	5,886	6,004	
		69,810	55,891	59,481	78,054	79,615	
<b>TOTAL BUILDING MAINTENANCE</b>		<b>\$ 516,380</b>	<b>\$ 459,411</b>	<b>\$ 476,818</b>	<b>\$ 247,698</b>	<b>\$ 252,651</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1647-1648
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### SUMMARY OF PERFORMANCE MEASURES

#### **Paths, Hard Surfaces, Hockey Rinks and Park Amenities Maintenance - 1647:**

These funds are used for the maintenance of all hard surface areas within the park system. This includes the resurfacing of 26 tennis courts, resurfacing and maintaining 8 hard surface basketball courts, and maintenance and surfacing of 10 miles of walking and bicycling paths within the park system.

These funds are also used for the maintenance and replacement of 23 playground equipment sites, plus park lighting, picnic tables, bleachers, tables, chairs, park benches, signs and drinking fountains throughout Edina's 40 parks.

#### **Skating Rink Maintenance - 1648:**

These funds are used for flooding and maintaining an operation of 11 hockey rinks and 11 general skating areas. This account is supplemented by a \$9 per participant user fee.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1647 - 1650	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PATHS &amp; HARD SURFACES - 1647</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 16,877	\$ 21,763	\$ 26,000	\$ -	\$ -	
6011	OVERTIME	3,588	3,157	3,000	-	-	
6030	PENSIONS	1,330	1,682	1,900	-	-	
6034	SOCIAL SECURITY	1,589	1,876	2,000	-	-	
6040	FLEX PLAN	2,440	2,455	2,600	-	-	
6045	WORKERS COMPENSATION	424	485	750	-	-	
		26,248	31,418	36,250	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	173,223	145,510	180,000	240,400	245,208	
6180	CONTRACTED REPAIRS	2,235	16,027	2,000	-	-	
		175,458	161,537	182,000	240,400	245,208	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	14,804	14,774	15,000	4,832	4,929	
6517	SAND, GRAVEL & ROCK	2,418	2,883	500	-	-	
6518	BLACKTOP	3,150	-	2,000	3,914	3,992	
6519	ROAD OIL	-	-	2,000	3,001	3,061	
6530	REPAIR PARTS	8,255	8,488	1,000	-	-	
		28,627	26,145	20,500	11,747	11,982	
<b>TOTAL PATHS &amp; HARD SURFACE MAINTENANCE</b>		<b>\$ 230,333</b>	<b>\$ 219,100</b>	<b>\$ 238,750</b>	<b>\$ 252,147</b>	<b>\$ 257,190</b>	
<b>SKATING RINK MAINT. - 1648</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 154,367	\$ 125,158	\$ 112,000	\$ -	\$ -	
6011	OVERTIME	25,600	34,745	20,000	-	-	
6030	PENSIONS	11,630	10,788	8,000	-	-	
6034	SOCIAL SECURITY	13,204	11,531	10,000	-	-	
6040	FLEX PLAN	24,575	20,135	18,000	-	-	
6045	WORKERS COMPENSATION	3,629	3,333	3,000	-	-	
		233,005	205,690	171,000	-	-	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	3,706	1,347	1,000	-	-	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	6,446	1,094	3,000	4,248	4,333	
6530	REPAIR PARTS	2,324	3,208	3,000	2,219	2,263	
		8,770	4,302	6,000	6,467	6,596	
<b>TOTAL SKATING RINK MAINT.</b>		<b>\$ 245,481</b>	<b>\$ 211,339</b>	<b>\$ 178,000</b>	<b>\$ 6,467</b>	<b>\$ 6,596</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARK & RECREATION	<b>AREA:</b> MAINTENANCE	<b>PROGRAM:</b> 1650-1652
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### SUMMARY OF PERFORMANCE MEASURES

**Equipment - 1650:**

This account provides funding for the replacement of existing Park Maintenance equipment and for the purchase of any new additional equipment needed for maintenance of all parks.

**Weed Mowing - 1652:**

These funds are used for the control and removal of noxious weeds located on park property as well as other city properties. It is also used to handle all city properties, public and private, that are not in compliance with our clear view and weed and noxious growth ordinances. The private properties are later assessed for reimbursement.

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: MAINTENANCE		PROGRAM: 1650- 1652	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>EQUIPMENT - 1650</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 10,946	\$ 45,180	\$ 41,000	\$ -	\$ -	
6030	PENSIONS	712	3,050	3,000	-	-	
6034	SOCIAL SECURITY	821	3,373	3,200	-	-	
6040	FLEX PLAN	1,350	5,909	6,000	-	-	
6045	WORKERS COMPENSATION	229	984	1,200	-	-	
		<u>14,058</u>	<u>58,496</u>	<u>54,400</u>	<u>-</u>	<u>-</u>	
<b>TOTAL EQUIPMENT</b>		<u>\$ 14,058</u>	<u>\$ 58,496</u>	<u>\$ 54,400</u>	<u>\$ -</u>	<u>\$ -</u>	
<b>WEED MOWING - 1652</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 16,932	\$ 9,924	\$ 12,000	\$ -	\$ -	
6011	OVERTIME	909	-	-	-	-	
6030	PENSIONS	134	52	75	-	-	
6034	SOCIAL SECURITY	1,363	757	1,000	-	-	
6040	FLEX PLAN	233	121	200	-	-	
6045	WORKERS COMPENSATION	363	229	300	-	-	
		<u>19,934</u>	<u>11,083</u>	<u>13,575</u>	<u>-</u>	<u>-</u>	
<b>CONTRACTURAL SERVICES:</b>							
6107	MILEAGE	450	454	500	-	-	
<b>COMMODITIES:</b>							
6546	WEED SPRAY	-	-	-	-	-	
<b>TOTAL WEED MOWING</b>		<u>\$ 20,384</u>	<u>\$ 11,537</u>	<u>\$ 14,075</u>	<u>\$ -</u>	<u>\$ -</u>	
<b>TOTAL PARK MAINTENANCE</b>		<u>\$ 2,507,694</u>	<u>\$ 2,464,533</u>	<u>\$ 2,474,048</u>	<u>\$ 2,583,144</u>	<u>\$ 2,641,295</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> PARKS & RECREATION	<b>AREA:</b> DEER CONTROL	<b>PROGRAM:</b> 1509
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**SUMMARY OF PERFORMANCE MEASURES**

**Deer Control Program - 1509:**

This program was authorized by the Council to reduce the City's deer population.

	<u>2010</u>		<u>2011</u>		<u>%</u>
<b>Total Deer Control</b>	\$ -		\$ 15,000		#DIV/0!

FUND: GENERAL		FUNCTION: PARK & RECREATION		AREA: DEER CONTROL		PROGRAM: 1509	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 PROPOSED	
				ESTIMATED	BUDGETED		
DEER CONTROL PROGRAM - 1509							
PERSONAL SERVICES:							
	PAYROLL	\$ 11,432	\$ 13,184	\$ 300	\$ -	\$ -	
CONTRACTUAL SERVICES:							
	6103 PROFESSIONAL SERVICES	10,070	1,570	-	-	15,000	
COMMODITIES:							
	6406 GENERAL SUPPLIES	-	-	-	-	-	
<b>TOTAL DEER CONTROL</b>		<b>\$ 21,502</b>	<b>\$ 14,754</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ 15,000</b>	

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*Other Governmental  
Funds*



# CITY OF EDINA, MINNESOTA

## OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

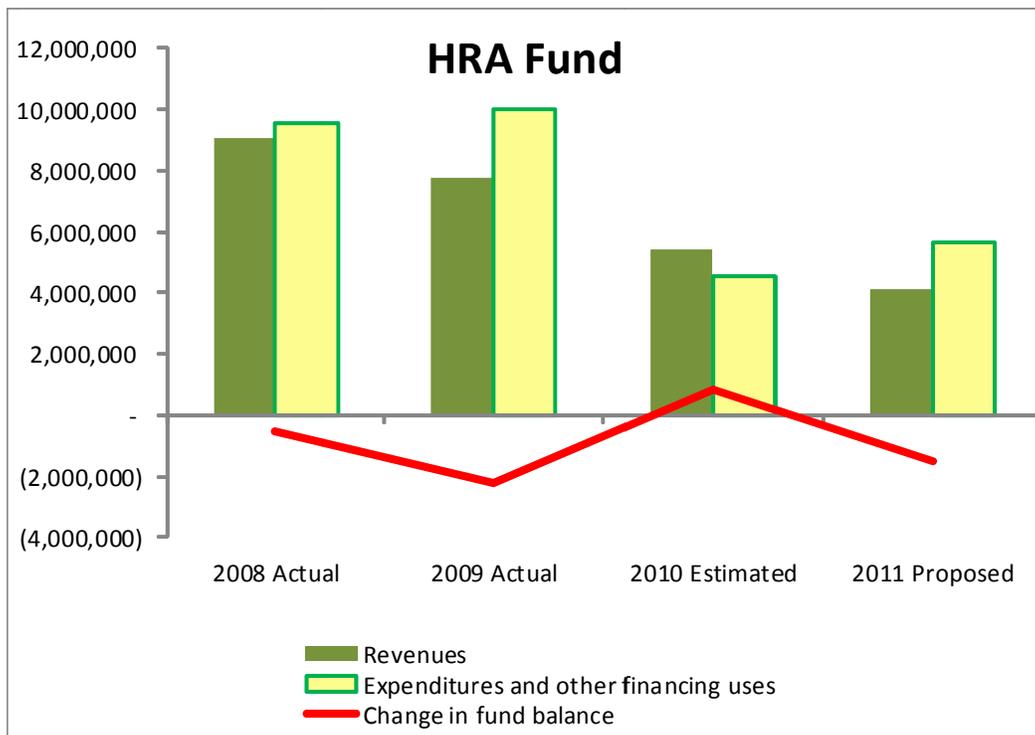
### HRA FUND

The HRA was established in 1974 for the purpose of undertaking urban redevelopment projects and assisting with the development of affordable housing.

The Edina Housing and Redevelopment Authority (HRA) is an entity legally separate from the City. However, for financial reporting purposes, the HRA is reported as if it were part of the City's operations because the members of the City Council serve as HRA board members and its activity is confined to the City of Edina.

The HRA has been the driving force behind the 50<sup>th</sup> and France commercial area renewal, as well as the Edinborough and Centennial Lakes mixed development projects.

The special revenue HRA fund is used to account for revenues from several sources (tax increments, bond proceeds, investment earnings, etc.) that are designated for housing and redevelopment. Due to the involvement of tax increment (TIF) dollars, there are legal restrictions on how the money in this fund may be spent.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Budgeted</b>	<b>Adopted</b>
<b>Revenues</b>					
Tax increments	\$ 8,578,434	\$ 7,587,386	\$ 5,298,002	\$ -	\$ 3,972,190
Investment income	463,894	183,592	113,000	-	122,000
Total revenues	<u>9,042,328</u>	<u>7,770,978</u>	<u>5,411,002</u>	<u>-</u>	<u>4,094,190</u>
<b>Expenditures and other</b>					
<b>financing uses</b>					
Personal services	32,122	28,377	28,376	-	20,771
Contractual services	1,367,633	1,603,607	1,603,562	-	674,174
Capital outlay	2,072,123	2,215,633	2,000,000	-	4,000,000
Transfers	6,095,694	6,134,236	930,820	-	934,359
Total expenditures	<u>9,567,572</u>	<u>9,981,853</u>	<u>4,562,758</u>	<u>-</u>	<u>5,629,304</u>
<b>Change in fund balance</b>	<u>(525,244)</u>	<u>(2,210,875)</u>	<u>848,244</u>	<u>-</u>	<u>(1,535,114)</u>
<b>January 1 fund balance</b>	<u>14,062,917</u>	<u>13,537,673</u>	<u>11,326,798</u>	<u>11,326,798</u>	<u>12,175,042</u>
<b>December 31 fund balance</b>	<u>\$13,537,673</u>	<u>\$11,326,798</u>	<u>\$12,175,042</u>	<u>\$11,326,798</u>	<u>\$10,639,928</u>

The HRA fund had a fund balance of \$11,326,798 as of December 31, 2009. The City intends to use this money to pay TIF debt service costs as well as to finance future infrastructure improvements. Most recently, the HRA fund paid for improvements to the Edina Promenade.

Two TIF districts, 50<sup>th</sup> & France and Edinborough, decertified in 2009 and another district, Grandview, decertifies in 2010. This leaves Centennial Lakes as the only district to continue to generate TIF revenue in 2011, and is the reason why tax increment revenue is expected to fall. The Centennial Lakes district decertifies in 2016.



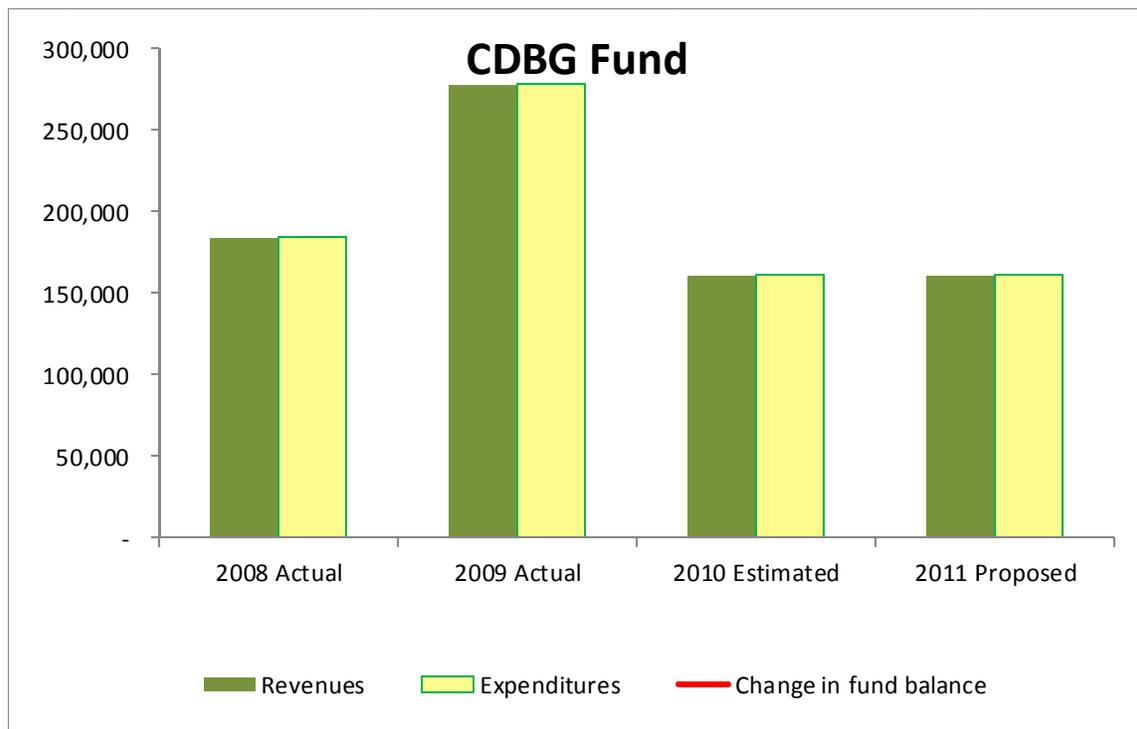
## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

#### CDBG FUND

The Community Development Block Grant (CDBG) program is a federal entitlement program administered by the Department of Housing and Urban Development (HUD) who in turn, charges Hennepin County to oversee the distribution of funds to its communities. These funds are to be directed toward improving housing opportunities and providing a suitable living environment for persons with low and moderate incomes. As a recipient of HUD funds, the County and each community must affirmatively further fair housing. Hennepin County encourages all communities to be proactive by addressing impediments to fair housing choices.

HUD stipulates that funding for public services may not exceed 15% of the total budget.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Budgeted</b>	<b>Adopted</b>
<b>Revenues</b>					
Intergovernmental	\$ 183,985	\$ 278,052	\$ 161,303	\$ 161,303	\$ 161,303
Total revenues	<u>183,985</u>	<u>278,052</u>	<u>161,303</u>	<u>161,303</u>	<u>161,303</u>
<b>Expenditures</b>					
Personal services	13,016	8,170	10,484	10,484	10,484
Contractual services	<u>170,969</u>	<u>269,882</u>	<u>150,819</u>	<u>150,819</u>	<u>150,819</u>
Total expenditures	<u>183,985</u>	<u>278,052</u>	<u>161,303</u>	<u>161,303</u>	<u>161,303</u>
<b>Change in fund balance</b>	-	-	-	-	-
<b>January 1 fund balance</b>	-	-	-	-	-
<b>December 31 fund balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CDBG is a reimbursement grant, which means that eligible City expenditures are reimbursed 100%.

The CDBG program year starts on July 1 every year and funds are available for expenditure for 18 months from that date. This is different from the calendar-year the City uses for budgeting purposes and can result in significant timing differences in the budget to actual comparisons for a particular calendar year.

There are no major changes planned for the CDBG grant fund that will have a significant effect on the 2011 budget. We will submit a preliminary funding proposal to Hennepin County in February and Hennepin County will announce a final budget in May.



# CITY OF EDINA, MINNESOTA

## OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

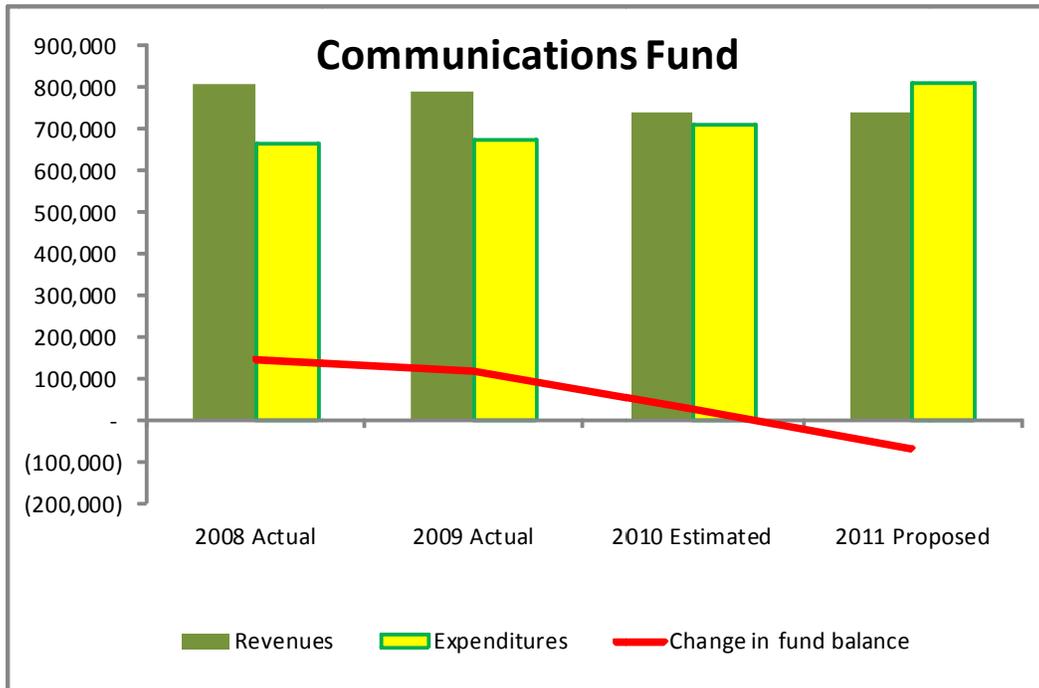
### COMMUNICATIONS FUND

While communications has always been an integral part of local government, the City of Edina’s Communications & Marketing Department was formally established in 2006. The department consists of 3.5 full-time employees, 6 part-time employees and 2 interns.

It’s the job of the Communications & Marketing Department to help other City departments and facilities identify what information and messages need to be conveyed to Edina’s diverse audiences and make sure that this is done in the most effective manner possible. It is also the department’s responsibility to find opportunities to promote what makes Edina the great community that it is and the successes of City government.

In addition to media and public relations, the Communications & Marketing Department is responsible for publication of the City’s internal and external newsletters and magazines, maintaining the website, administering Edina Community Channel 16 (EDINA 16), and marketing the City and its enterprise facilities through customer analysis and advertising.

Newsletters and magazines currently published include *About Town*, *City Slick* and *Council Connection*.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	2008 Actual	2009 Actual	2010 Estimated	2010 Budgeted	2011 Proposed
<b>Revenues</b>					
Franchise fees	\$ 647,466	\$ 667,791	\$ 640,000	\$ 617,428	\$ 650,000
Investment income	62,781	20,552	20,000	20,000	24,000
Other	98,326	101,679	79,100	69,100	66,500
Total revenues	<u>808,573</u>	<u>790,022</u>	<u>739,100</u>	<u>706,528</u>	<u>740,500</u>
<b>Expenditures</b>					
Personal services	302,965	335,022	353,890	353,890	367,973
Contractual services	281,221	262,421	249,400	284,918	326,070
Commodities	38,995	39,237	27,000	34,000	38,500
Central services	30,128	29,624	33,720	33,720	61,212
Capital outlay	8,494	4,821	46,500	46,500	14,000
Total expenditures	<u>661,803</u>	<u>671,125</u>	<u>710,510</u>	<u>753,028</u>	<u>807,755</u>
<b>Change in fund balance</b>	<u>146,770</u>	<u>118,897</u>	<u>28,590</u>	<u>(46,500)</u>	<u>(67,255)</u>
<b>January 1 fund balance</b>	<u>687,531</u>	<u>834,301</u>	<u>953,198</u>	<u>953,198</u>	<u>981,788</u>
<b>December 31 fund balance</b>	<u>\$ 834,301</u>	<u>\$ 953,198</u>	<u>\$ 981,788</u>	<u>\$ 906,698</u>	<u>\$ 914,533</u>

The Communications & Marketing Department is funded by cable franchise fees, investment income and advertising and video production sales. The City accounts for the revenues and expenditures using a special revenue fund. The Communication Special Revenue fund had a balance of \$953,198 as of December 31, 2009. The City plans to use a portion of this balance to upgrade Communications equipment in our Council Chambers and control room.

The City's cable franchise will be up for renewal in the next few years. A preliminary PEG Needs Assessment completed in 2010 on behalf of the Southwest Cable Communications Commission shows that member cities are concerned about the use, cost and effectiveness of the Eden Prairie access facility. Comcast performs three main functions for public access at the Eden Prairie access facility: 1) provides facilities and equipment, 2) provides training, and 3) Provides playback of programming. If the Eden Prairie facility is closed, the City might need to consider setting up its own studio in the near future, at which time some of the fund balance might be needed.

The Communications & Marketing Department generally plans a redesign of the City's website every 5 years, with the next redesign scheduled for 2011. A street map is also planned for 2011.



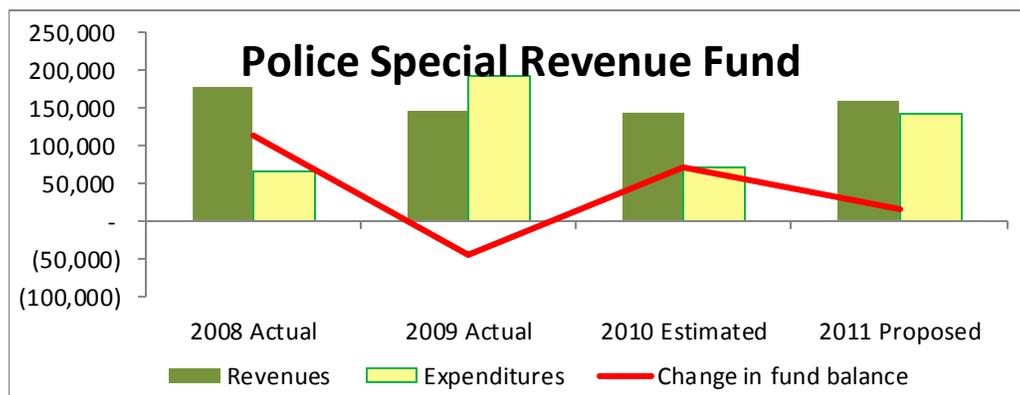
## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

#### POLICE SPECIAL REVENUE FUND

The City uses the Police Special Revenue Fund to account for several different revenue sources within the Police Department, each with special purposes:

- **E911.** Minnesota state statute provides for the collection and use of E911 fees to fund the implementation, operation, maintenance, enhancement and expansion of enhanced 911 service, including the acquisition of necessary equipment. E911 revenue is received monthly and must be deposited into an interest-bearing fund or account separate from the city's general fund. An annual audit is conducted to ensure compliance.
- **Federal forfeiture.** The City of Edina has entered into the Federal Equitable Sharing Agreement with the Federal Government. The federal government sets forth the requirements for the program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned. These funds may not be co-mingled with other forfeiture funds.
- **State forfeiture.** Minnesota law permits a court to order the forfeiture of certain property associated with the commission of "designated offenses" and controlled substances. Designated offenses include most serious felonies against persons, a number of property felonies, unauthorized computer access and prostitution. The limited distribution of these funds is regulated under MN. State Statute 609.5315.
- **DWI forfeiture.** Minnesota's DWI law provides for vehicle forfeiture under certain circumstances. A motor vehicle may be forfeited under this law only if the driver is convicted of the designated offense on which the forfeiture is based, fails to appear in court on the impaired driving charge, or the driver's conduct results in a license revocation. The proceeds may only be used for use in DWI-related enforcement, training, and education activities.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	<u>2008</u> <u>Actual</u>	<u>2009</u> <u>Actual</u>	<u>2010</u> <u>Estimated</u>	<u>2010</u> <u>Budgeted</u>	<u>2011</u> <u>Adopted</u>
<b>Revenues</b>					
Intergovernmental	\$ 69,193	\$ 68,340	\$ 68,000	\$ -	\$ 104,760
Fines and forfeitures	104,281	76,543	73,094	-	52,103
Investment income	4,118	278	500	-	600
Total revenues	<u>177,592</u>	<u>145,161</u>	<u>141,594</u>	<u>-</u>	<u>157,463</u>
<b>Expenditures</b>					
Personal services	-	565	-	-	-
Contractual services	64,051	156,281	52,376	-	86,695
Commodities	-	11,574	977	-	2,133
Capital outlay	-	21,862	17,927	-	52,764
Total expenditures	<u>64,051</u>	<u>190,282</u>	<u>71,280</u>	<u>-</u>	<u>141,592</u>
<b>Change in fund balance</b>	<u>113,541</u>	<u>(45,121)</u>	<u>70,314</u>	<u>-</u>	<u>15,871</u>
<b>January 1 fund balance</b>	<u>465,023</u>	<u>578,564</u>	<u>533,443</u>	<u>533,443</u>	<u>603,757</u>
<b>December 31 fund balance</b>	<u>\$ 578,564</u>	<u>\$ 533,443</u>	<u>\$ 603,757</u>	<u>\$ 533,443</u>	<u>\$ 619,628</u>

These are volatile accounts that are based solely on income from criminal activity. With the exception of the E911 account, revenues vary wildly each year for each of the special revenue purposes. Because we cannot predict the criminal activity that triggers the forfeiture process, it is difficult to predict the revenue for these accounts. We are bound by very specific statutes regarding how this money may be spent, if and/or when proceeds are received, thus it is not easily worked into an annual budget. For these accounts we have presented a budget based on an average of the past several years of revenues.

For 2011 we have budgeted for an increase in our E911 revenues (shown above in the "intergovernmental" line item) in anticipation of a new dispatching contract with the City of Golden Valley. The City may also need to spend some of these funds in the first year of the contract to upgrade equipment in the dispatching area.



## CITY OF EDINA, MINNESOTA

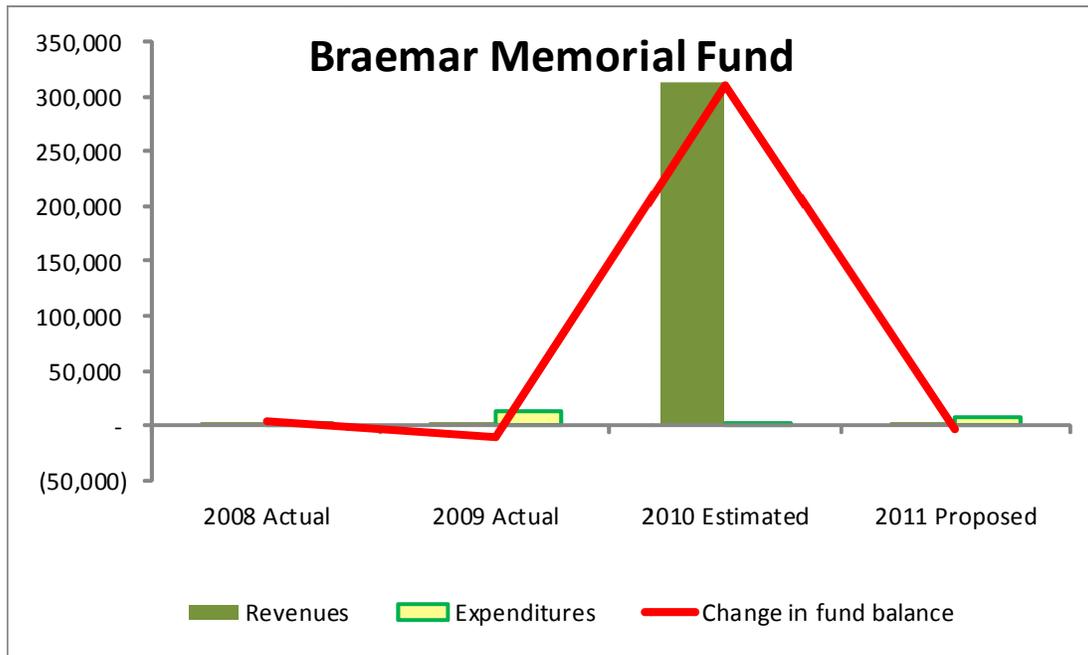
### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

#### BRAEMAR MEMORIAL FUND

The Braemar Memorial Fund was created in 1976 by Edina resident “Babe” LeVoir for the purpose of enhancing the golf course with equipment and amenities that might not otherwise be affordable or viewed as a necessity to the golf course.

The donations and expenses were accounted for as part of the Golf Course enterprise fund until the Braemar Memorial Special Revenue Fund was formally recognized by the City Council in May 2010 in conjunction with one of the largest donations ever made to Braemar Golf Course. A donation of more than \$312,000 was offered from the estate of Wally and Ruth Dahl to the Braemar Memorial Fund.

Before any disbursements are made from the fund the Braemar Golf Club General Manager’s recommendation must be considered who will interface with the Braemar Golf Association, and the Braemar Men’s and Women’s Clubs to obtain recommendations for the use of said funds.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Budgeted</b>	<b>Adopted</b>
<b>Revenues</b>					
Donations	\$ 3,648	\$ 2,905	\$ 313,382	\$ -	\$ 3,000
Investment income	-	-	-	-	300
Total revenues	<u>3,648</u>	<u>2,905</u>	<u>313,382</u>	<u>-</u>	<u>3,300</u>
<b>Expenditures</b>					
Contractual services	56	13,439	2,829	-	7,500
Capital outlay	-	-	-	-	-
Total expenditures	<u>56</u>	<u>13,439</u>	<u>2,829</u>	<u>-</u>	<u>7,500</u>
<b>Change in fund balance</b>	<u>3,592</u>	<u>(10,534)</u>	<u>310,553</u>	<u>-</u>	<u>(4,200)</u>
<b>January 1 fund balance</b>	<u>7,613</u>	<u>11,205</u>	<u>671</u>	<u>671</u>	<u>311,224</u>
<b>December 31 fund balance</b>	<u>\$ 11,205</u>	<u>\$ 671</u>	<u>\$ 311,224</u>	<u>\$ 671</u>	<u>\$ 307,024</u>

The large increase in fund balance in 2010 reflects the one-time gift from the estate of Wally and Ruth Dahl. There are currently no finalized plans for the use of the money.

Because this fund accounts for donations, future revenues are unknown. Likewise, because the expenditure of funds requires the approval of several different groups, future expenditures are also unknown. The budget shown above anticipates donations and expenditures based on averages of the past couple years, excluding the unique Dahl donation.

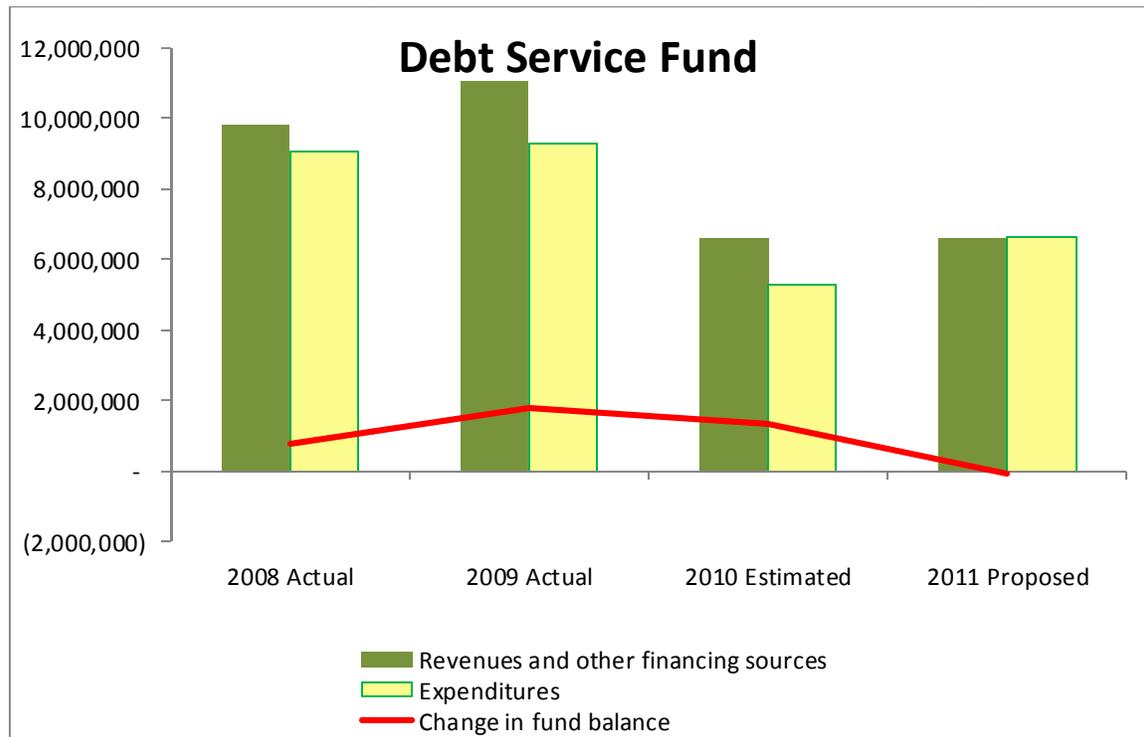


# CITY OF EDINA, MINNESOTA

## OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

### DEBT SERVICE FUND

The debt service fund accounts for the payment of principal and interest on the City's outstanding debt, except for debt that is specifically related to and secured by the revenues of one of the City's enterprise funds, which are accounted for directly in the appropriate fund. Currently the City has Tax Increment, General Obligation, Permanent Improvement Revolving, and Public Project Revenue Bonds outstanding that are accounted for in the debt service fund.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	<u>2008</u> Actual	<u>2009</u> Actual	<u>2010</u> Estimated	<u>2010</u> Budgeted	<u>2011</u> Adopted
<b>Revenues and other financing sources</b>					
Property taxes	\$2,258,981	\$3,092,107	\$3,815,007	\$3,815,007	\$3,790,145
Special assessments	564,534	1,508,662	1,816,944	-	1,817,069
Investment income	35,411	35,151	27,300	-	33,900
Transfers	6,540,785	6,338,205	930,820	15,000	934,359
Bonds issued	435,393	67,725	-	-	-
Total revenues	<u>9,835,104</u>	<u>11,041,850</u>	<u>6,590,071</u>	<u>3,830,007</u>	<u>6,575,473</u>
<b>Expenditures</b>					
Debt service	<u>9,057,021</u>	<u>9,256,342</u>	<u>5,270,954</u>	<u>4,030,007</u>	<u>6,640,188</u>
Total expenditures	<u>9,057,021</u>	<u>9,256,342</u>	<u>5,270,954</u>	<u>4,030,007</u>	<u>6,640,188</u>
<b>Change in fund balance</b>	<u>778,083</u>	<u>1,785,508</u>	<u>1,319,117</u>	<u>(200,000)</u>	<u>(64,715)</u>
<b>January 1 fund balance</b>	<u>2,890,541</u>	<u>3,668,624</u>	<u>5,454,132</u>	<u>5,454,132</u>	<u>6,773,249</u>
<b>December 31 fund balance</b>	<u>\$3,668,624</u>	<u>\$5,454,132</u>	<u>\$6,773,249</u>	<u>\$5,254,132</u>	<u>\$6,708,534</u>

The City had \$91,390,000 of debt outstanding on December 31, 2009. Of this amount, \$65,415,000 was related to governmental funds and therefore expected to be paid by the debt service fund.

In 2011 total debt service expenditures are expected to increase due to new payments on debt issued in 2010 related to the new public works facility.

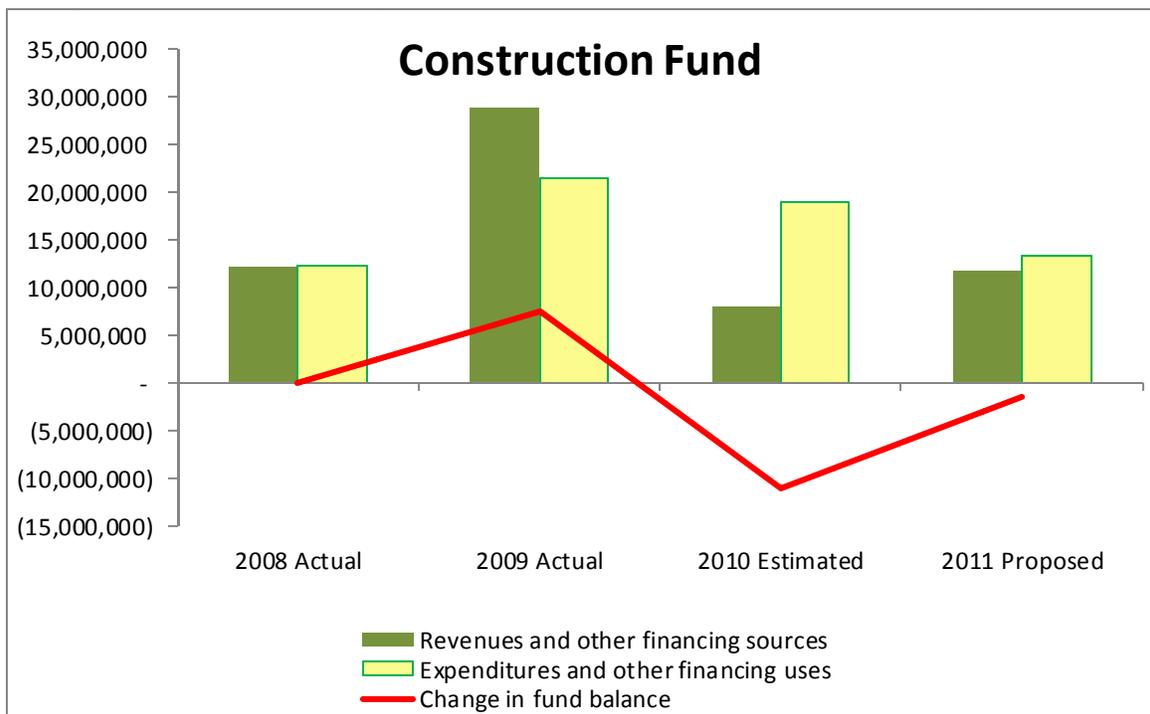


# CITY OF EDINA, MINNESOTA

## OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

### CONSTRUCTION FUND

The Construction fund accounts for the various special assessment and state aid projects throughout the City. This fund also provides financing for capital improvements as designated in the City's Capital Improvement Plan (CIP), including improvements to parks and facilities. Beginning in 2010, the Construction fund also accounts for the Equipment Replacement Program, which uses property tax revenue to finance equipment replacements for General Fund departments.





## CITY OF EDINA, MINNESOTA

### OTHER GOVERNMENTAL FUND BUDGETS ANNUAL BUDGET

	2008 Actual	2009 Actual	2010 Estimated	2010 Budgeted	2011 Adopted
<b>Revenues and other financing sources</b>					
Property taxes	\$ -	\$ -	\$ 940,494	\$ 940,494	\$ 992,072
MVHC loss	-	-	(240,494)	(240,494)	(312,283)
Special assessments	1,877,956	1,195,171	417,469	-	397,289
License and permits	29,674	23,828	-	-	-
Intergovernmental	1,927,656	276,129	2,132,000	-	4,490,000
Charges for services	54,100	146,246	-	-	-
Investment income	359,446	109,936	106,218	-	102,611
Other revenues	10,834	16,120	-	-	-
Transfers	700,000	4,244,468	250,000	-	250,000
Debt issued	7,283,759	22,871,419	4,299,000	220,000	5,807,000
Other financing sources	-	-	55,000	55,000	55,000
<b>Total revenues</b>	<u>12,243,425</u>	<u>28,883,317</u>	<u>7,959,687</u>	<u>975,000</u>	<u>11,781,689</u>
<b>Expenditures and other financing sources</b>					
Personal services	166,128	182,347	-	-	-
Contractual services	271,928	527,589	-	-	-
Commodities	81,854	87,821	-	-	-
Central services	2,542	2,298	-	-	-
Equipment	-	-	2,050,283	2,050,283	927,587
Capital outlay	11,316,319	20,224,063	16,545,221	-	11,709,960
Transfers	470,091	476,044	353,000	-	598,000
<b>Total expenditures</b>	<u>12,308,862</u>	<u>21,500,162</u>	<u>18,948,504</u>	<u>2,050,283</u>	<u>13,235,547</u>
<b>Change in fund balance</b>	<u>(65,437)</u>	<u>7,383,155</u>	<u>(10,988,817)</u>	<u>(1,075,283)</u>	<u>(1,453,858)</u>
<b>January 1 fund balance</b>	<u>9,135,171</u>	<u>9,069,734</u>	<u>16,452,889</u>	<u>16,452,889</u>	<u>5,464,072</u>
<b>December 31 fund balance</b>	<u>\$ 9,069,734</u>	<u>\$ 16,452,889</u>	<u>\$ 5,464,072</u>	<u>\$ 15,377,606</u>	<u>\$ 4,010,214</u>

More information about the Construction fund activities, including details about individual projects, can be found in the City's annual CIP document, which is available in PDF format on the Finance Department page of the City's website.

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## *Enterprise Funds*



# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

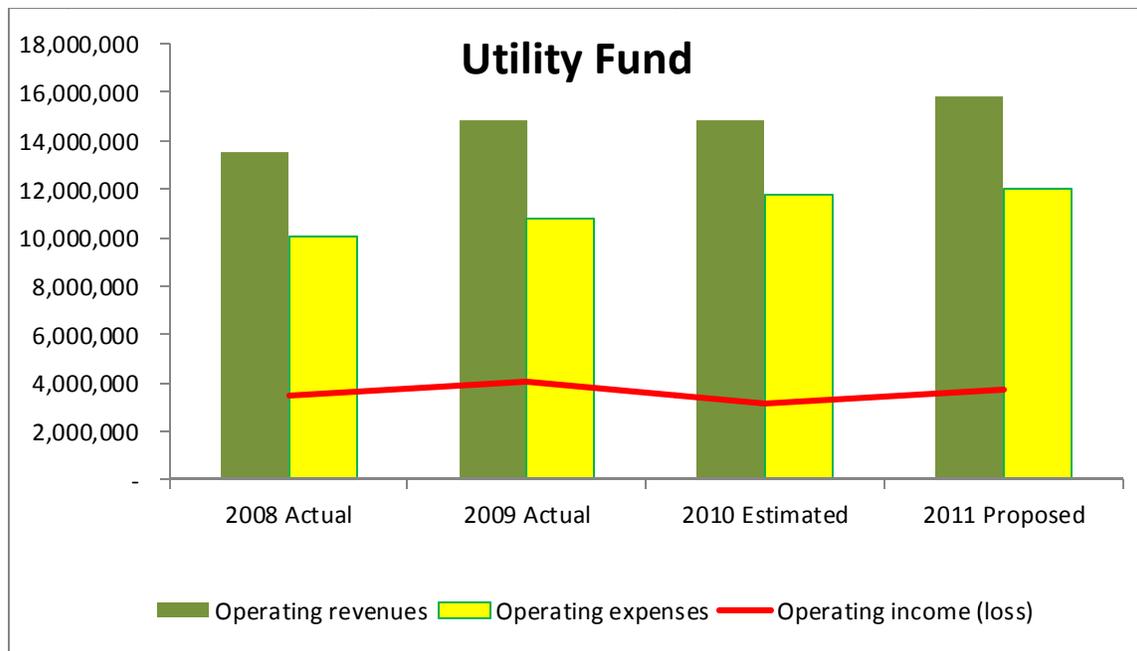
### UTILITY FUND

The City of Edina's Utility fund is used to account for water pumping, treatment and distribution as well as sanitary sewer collection and disposal, storm water collection, and recycling. The Utility fund employs 18 full-time employees.

The City operates two separate water systems: The Morningside water system and the Edina water system. The Morningside system is supplied with treated surface water purchased from the City of Minneapolis. While the water is from Minneapolis, Edina's Utility Department maintains the system's piping. The Edina system gets its water from 18 groundwater wells, ranging from 450 to 1,100 feet deep.

Faced with increasing capital costs, the City increased user rates consistently since 2006. In addition, in 2007 the City modified water rates to add usage tiers (sometimes referred to as "conservation pricing"). The usage tiers charge higher water rates at higher levels of consumption. All cities in the Twin Cities metropolitan area serving more than 1,000 people were required by the State of Minnesota to implement conservation pricing by January 1, 2010.

The City also participates in the Metropolitan Council Environmental Services (MCES) sewer system. This means that the City does not maintain its own sanitary sewer treatment plant. Instead, the City's sanitary sewer system flows to the MCES treatment plant and the City pays MCES for the disposal service. This contract is the largest expense in the Utility fund, costing the City over \$4.2 million in 2010.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	2008 Actual	2009 Actual	2010 Estimated	2010 Budgeted	2011 Adopted
<b>Operating revenues</b>					
Utility sales	\$ 13,268,450	\$ 14,484,863	\$ 14,494,073	\$ 14,350,073	\$ 15,347,720
Other fees	276,278	372,935	373,000	440,000	456,200
Total revenues	<u>13,544,728</u>	<u>14,857,798</u>	<u>14,867,073</u>	<u>14,790,073</u>	<u>15,803,920</u>
<b>Operating expenses</b>					
Cost of sales and services	22,265	52,786	45,000	45,000	45,000
Personal services	1,506,565	1,732,097	1,827,825	1,810,040	1,725,287
Contractual services	5,651,008	5,989,392	6,613,417	6,669,717	6,890,036
Commodities	829,080	888,411	931,300	999,300	1,040,500
Central services	504,598	501,693	561,123	561,123	539,640
Depreciation	1,562,906	1,650,837	1,765,000	1,722,000	1,805,000
Total expenses	<u>10,076,422</u>	<u>10,815,216</u>	<u>11,743,665</u>	<u>11,807,180</u>	<u>12,045,463</u>
<b>Operating income (loss)</b>	<u>3,468,306</u>	<u>4,042,582</u>	<u>3,123,408</u>	<u>2,982,893</u>	<u>3,758,457</u>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Intergovernmental	120,982	116,615	110,000	110,000	110,000
Investment income	225,305	140,567	100,000	100,000	100,000
Bond interest & other	(548,824)	(803,582)	(770,000)	(770,000)	(1,180,000)
Miscellaneous	167,956	(214,506)	-	-	-
Transfers	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Total nonoperating	<u>(134,581)</u>	<u>(860,906)</u>	<u>(660,000)</u>	<u>(660,000)</u>	<u>(1,070,000)</u>
<b>Change in net assets</b>	<u>3,333,725</u>	<u>3,181,676</u>	<u>2,463,408</u>	<u>2,322,893</u>	<u>2,688,457</u>
<b>January 1 net assets</b>	<u>42,622,065</u>	<u>45,955,790</u>	<u>49,137,466</u>	<u>49,137,466</u>	<u>51,600,874</u>
<b>December 31 net assets</b>	<u>\$ 45,955,790</u>	<u>\$ 49,137,466</u>	<u>\$ 51,600,874</u>	<u>\$ 51,460,359</u>	<u>\$ 54,289,331</u>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ 3,333,725	\$ 3,181,676	\$ 2,463,408	\$ 2,322,893	\$ 2,688,457
Depreciation	1,562,906	1,650,837	1,765,000	1,722,000	1,805,000
Bonds issued	14,067,158	-	11,502,400	-	3,400,000
Bond principal	(1,485,000)	(2,045,000)	(2,185,000)	(2,185,000)	(3,230,000)
Capital expenditures	(9,518,872)	(5,388,636)	(6,381,000)	(6,381,000)	(9,325,000)
Other accruals	(16,756)	(48,182)	-	-	-
<b>Change in cash</b>	<u>7,943,161</u>	<u>(2,649,305)</u>	<u>7,164,808</u>	<u>(4,521,107)</u>	<u>(4,661,543)</u>
<b>January 1 cash</b>	<u>5,908,463</u>	<u>13,851,624</u>	<u>11,202,319</u>	<u>11,202,319</u>	<u>18,367,127</u>
<b>December 31 cash</b>	<u>\$ 13,851,624</u>	<u>\$ 11,202,319</u>	<u>\$ 18,367,127</u>	<u>\$ 6,681,212</u>	<u>\$ 13,705,584</u>

While the Utility fund has been reporting a large operating income the past few years, much of the excess cash is being invested in new or rebuilt infrastructure. Periodically the City will complete a rate study, with the most recent one done in late 2009 and early 2010 for the 2010 rate-setting process. We anticipate the 2011 rates will be similar to the recommendations of that rate study.

In addition to rates, the utility fund's revenues are somewhat dependent on weather, especially since the City changed to usage rate tiers. The budget assumes average summer irrigation water usage. There are no major changes planned for the utility fund that will have a significant effect on the 2011 budget.



# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

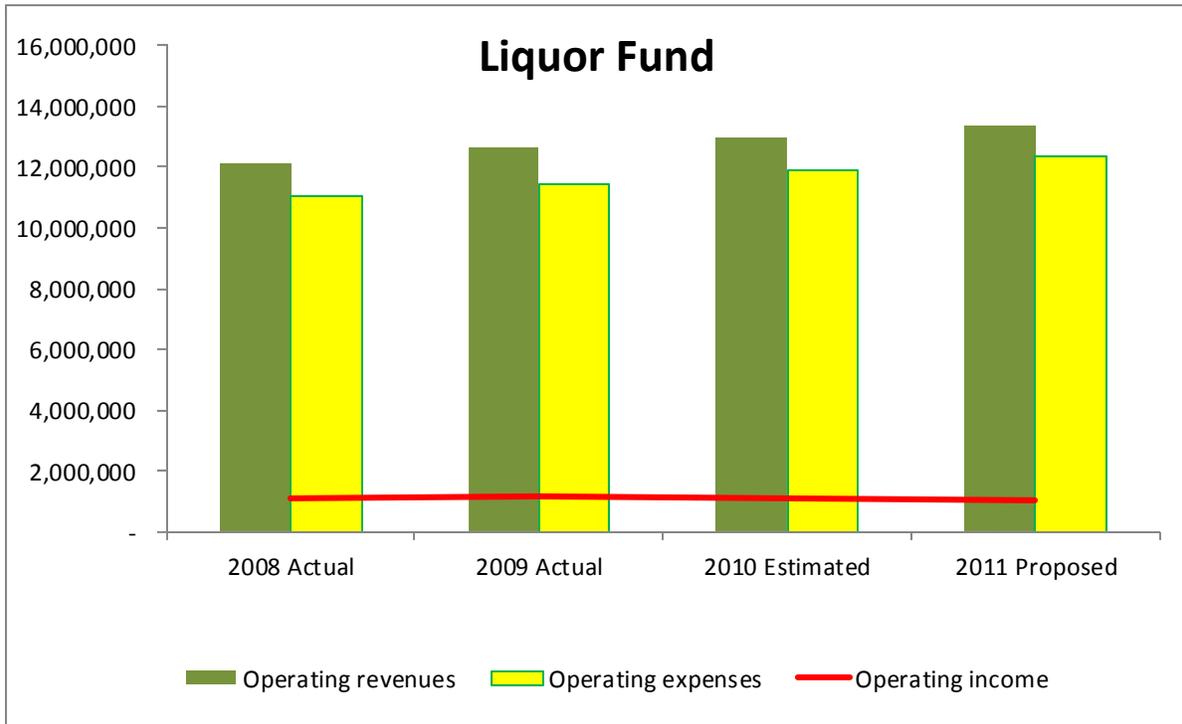
### LIQUOR FUND

The City operates three Edina Liquor stores. The 50<sup>th</sup> & France store is located at 3943 W. 50<sup>th</sup> Street. The Grandview store is located at 5013 Vernon Avenue. The Southdale store is located at 6755 York Avenue South. Stores are strategically located near supermarkets. There are 9.75 full-time employees that work for the Liquor fund.

Combined, the three Edina Liquor locations generate roughly \$1 million a year in net income. This money is used to subsidize many of the City's public amenities by transferring cash to other City funds, including the Construction, Golf Course, Arena, and Art Center funds.

Edina Liquor continues to be one of the top-performing municipal operations in Minnesota. Edina Liquor consistently ranks in the top three Minnesota municipal operations for net profit. The Southdale store is the largest grossing store for a municipal operation in Minnesota.

Competition for the surrounding area continues to affect profits. Even though Edina Liquor has no geographical competition within the city limits, we are constantly in competition with stores that border our city limits. Competitors include Richfield liquor, Eden Prairie liquor, Trader Joe's, France 44 Liquor, South Lyndale Liquor, Sam's Club, Costco and Cost Plus World Market.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	2008 Actual	2009 Actual	2010 Estimated	2010 Budgeted	2011 Adopted
<b>Operating revenues</b>					
Liquor sales	\$ 12,121,791	\$ 12,642,630	\$ 12,954,265	\$ 13,401,065	\$ 13,367,072
Total revenues	<u>12,121,791</u>	<u>12,642,630</u>	<u>12,954,265</u>	<u>13,401,065</u>	<u>13,367,072</u>
<b>Operating expenses</b>					
Cost of sales and services	8,940,015	9,300,699	9,746,031	9,965,788	10,103,558
Personal services	1,329,629	1,361,602	1,326,015	1,379,127	1,406,312
Contractual services	437,691	472,412	456,670	461,058	474,989
Commodities	76,209	62,538	61,900	65,600	64,834
Central services	193,091	186,144	212,844	212,844	206,448
Depreciation	69,874	65,799	80,165	95,110	82,340
Total expenses	<u>11,046,509</u>	<u>11,449,194</u>	<u>11,883,625</u>	<u>12,179,527</u>	<u>12,338,481</u>
<b>Operating income</b>	<u>1,075,282</u>	<u>1,193,436</u>	<u>1,070,640</u>	<u>1,221,538</u>	<u>1,028,591</u>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Miscellaneous	(1,906)	13,147	-	-	-
Transfers	(1,277,800)	(1,310,100)	(1,245,100)	(1,245,100)	(1,255,100)
Total nonoperating	<u>(1,279,706)</u>	<u>(1,296,953)</u>	<u>(1,245,100)</u>	<u>(1,245,100)</u>	<u>(1,255,100)</u>
<b>Change in net assets</b>	<u>(204,424)</u>	<u>(103,517)</u>	<u>(174,460)</u>	<u>(23,562)</u>	<u>(226,509)</u>
<b>January 1 net assets</b>	<u>2,880,619</u>	<u>2,676,195</u>	<u>2,572,678</u>	<u>2,572,678</u>	<u>2,398,218</u>
<b>December 31 net assets</b>	<u>\$ 2,676,195</u>	<u>\$ 2,572,678</u>	<u>\$ 2,398,218</u>	<u>\$ 2,549,116</u>	<u>\$ 2,171,709</u>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ (204,424)	\$ (103,517)	\$ (174,460)	\$ (23,562)	\$ (226,509)
Depreciation	69,874	65,799	80,165	95,110	82,340
Capital expenditures	-	(157,853)	(115,000)	(115,000)	(300,000)
Other accruals	131,841	73,262	-	-	-
<b>Change in cash</b>	<u>(2,709)</u>	<u>(122,309)</u>	<u>(209,295)</u>	<u>(43,452)</u>	<u>(444,169)</u>
<b>January 1 cash</b>	<u>1,125,589</u>	<u>1,122,880</u>	<u>1,000,571</u>	<u>1,000,571</u>	<u>791,276</u>
<b>December 31 cash</b>	<u>\$ 1,122,880</u>	<u>\$ 1,000,571</u>	<u>\$ 791,276</u>	<u>\$ 957,119</u>	<u>\$ 347,107</u>

Budgeted transfers of cash out of the liquor fund for 2011 are; \$765,100 to the General fund, \$150,000 to the Construction fund, \$100,000 to the Golf Course fund, \$80,000 to the Arena fund, and \$160,000 to the Art Center fund.

There are no major changes planned for the liquor stores that will have a significant effect on the 2011 budget.



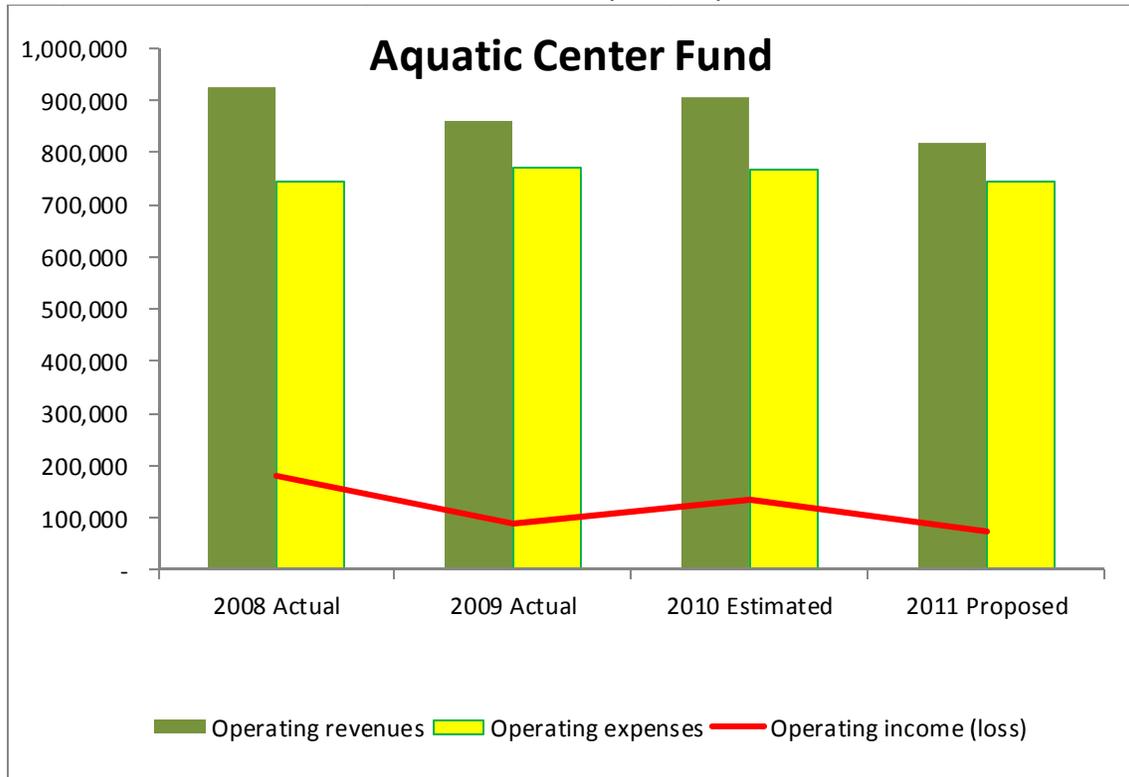
**AQUATIC CENTER**

The Aquatic Center fund employs 0.55 full-time employees.

The Edina Aquatic Center offers an Olympic-sized pool with a step-in entry, a three-meter diving board, a one-meter diving board and lap-swimming lanes. The facility also offers a waterslide tower featuring a 207-foot body slide and 300 foot inner tube slide. Both slides empty into a separate plunge pool. Another amenity is a themed cable ride. The popular children’s pool features spiral and tunnel slides, a tire swing, sprays, fountains and other water-in-motion amenities. When it’s time for a break, swimmers can relax in comfortable lounge chairs underneath the large shade umbrellas or wooden trellis. A full-service concession area also offers light meals and snacks.

The Edina Aquatic Center currently offers a summer season in which we open the first Saturday after Edina Public Schools’ school year ends and closes the fourth Sunday in August. This allows the Edina Aquatic Center time to properly hire and train the 50 to 60 part-time seasonal employees it takes to bring the facility to life each year.

Aquatic Center users continue to “shop” for the newest and most innovative recreational experience. Neighboring communities have either built new or renovated existing facilities to remain competitive. This competition combined with a poor economy and some unfavorable weather has led to a decline in revenues over the past couple of seasons.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	2008 Actual	2009 Actual	2010 Estimated	2010 Budgeted	2011 Adopted
<b>Operating revenues</b>					
Retail sales	\$ 4,991	\$ 4,759	\$ 4,250	\$ 4,250	\$ 4,800
Concessions sales	127,087	101,398	120,000	110,000	115,000
Memberships	450,720	464,570	430,000	420,000	420,000
Admissions	313,735	261,623	310,000	200,000	250,000
Building rental	26,753	27,468	40,000	29,000	29,000
Other fees	2,102	(2)	-	-	-
Total revenues	<u>925,388</u>	<u>859,816</u>	<u>904,250</u>	<u>763,250</u>	<u>818,800</u>
<b>Operating expenses</b>					
Cost of sales and services	32,754	28,670	38,500	38,500	37,600
Personal services	269,949	261,365	278,932	278,932	302,034
Contractual services	131,058	118,074	110,550	110,550	107,200
Commodities	87,700	142,570	117,850	103,850	76,350
Central services	27,482	25,056	24,804	24,804	23,364
Depreciation	196,575	194,928	198,000	198,000	198,000
Total expenses	<u>745,518</u>	<u>770,663</u>	<u>768,636</u>	<u>754,636</u>	<u>744,548</u>
<b>Operating income (loss)</b>	<u>179,870</u>	<u>89,153</u>	<u>135,614</u>	<u>8,614</u>	<u>74,252</u>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Bond interest & other	(42,145)	(27,706)	(22,555)	(22,555)	(16,550)
Total nonoperating	<u>(42,145)</u>	<u>(27,706)</u>	<u>(22,555)</u>	<u>(22,555)</u>	<u>(16,550)</u>
<b>Change in net assets</b>	<u>137,725</u>	<u>61,447</u>	<u>113,059</u>	<u>(13,941)</u>	<u>57,702</u>
<b>January 1 net assets</b>	<u>2,000,196</u>	<u>2,137,921</u>	<u>2,199,368</u>	<u>2,199,368</u>	<u>2,312,427</u>
<b>December 31 net assets</b>	<u>\$ 2,137,921</u>	<u>\$ 2,199,368</u>	<u>\$ 2,312,427</u>	<u>\$ 2,185,427</u>	<u>\$ 2,370,129</u>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ 137,725	\$ 61,447	\$ 113,059	\$ (13,941)	\$ 57,702
Depreciation	196,575	194,928	198,000	198,000	198,000
Bond principal	(115,000)	(110,000)	(135,000)	(135,000)	(125,000)
Capital expenditures	-	(14,915)	(50,000)	(650,000)	(650,000)
Other accruals	(455)	(2,995)	-	-	-
<b>Change in cash</b>	<u>218,845</u>	<u>128,465</u>	<u>126,059</u>	<u>(600,941)</u>	<u>(519,298)</u>
<b>January 1 cash</b>	<u>960,538</u>	<u>1,179,383</u>	<u>1,307,848</u>	<u>1,307,848</u>	<u>1,433,907</u>
<b>December 31 cash</b>	<u>\$ 1,179,383</u>	<u>\$ 1,307,848</u>	<u>\$ 1,433,907</u>	<u>\$ 706,907</u>	<u>\$ 914,609</u>

In addition to competitive factors, the aquatic center fund's revenues and expenses are somewhat dependent on weather. The budget assumes good summer weather for aquatics in 2011.

The large use of cash in 2011 shown above reflects the construction of a new amenity. Please see the CIP for a more detailed description of this planned investment.



# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

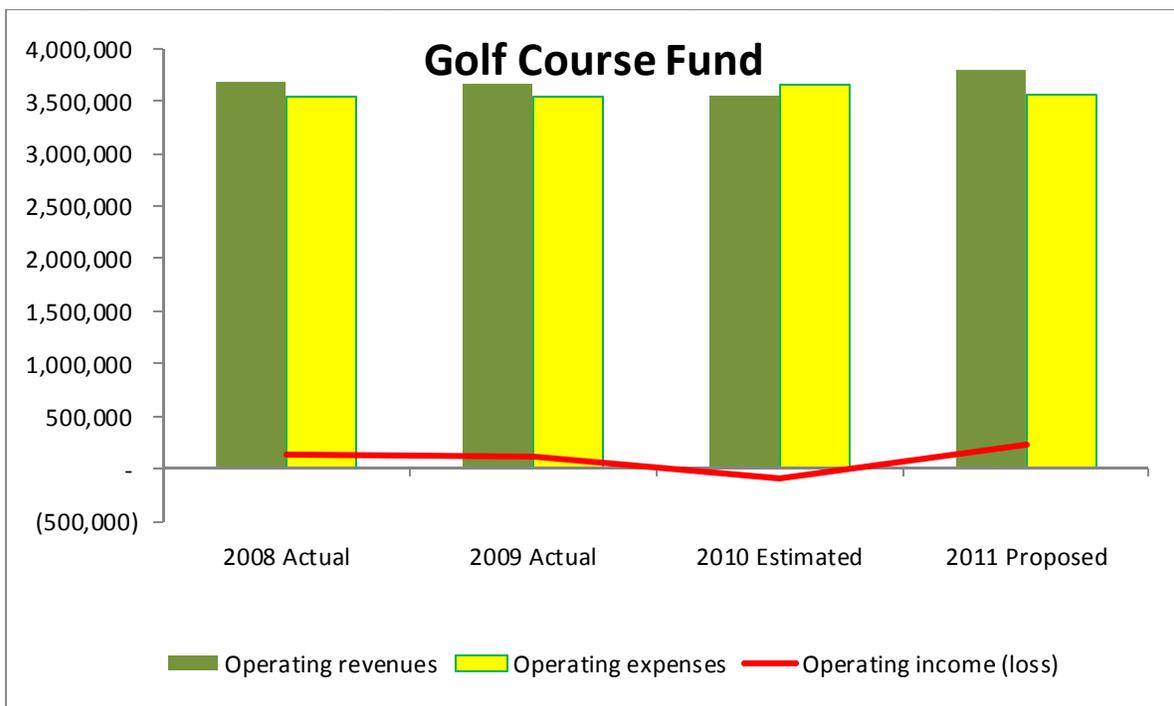
### GOLF COURSE

The golf course fund is budgeted for 11 full-time employees in 2011, a decrease from the 13 employees budgeted in 2010.

The golf course fund accounts for several of the City's golf operations. The Braemar golf course includes 27 holes on the regulation course as well as an adjacent driving range and 9-hole executive course. Braemar golf dome provides golfers a place to practice during the cold winter months. Fred Richards executive course is a par 29 course complete with clubhouse and putting green.

The City's golf facilities remain busy despite a very competitive environment in the golf industry over the last decade. Many golf courses were constructed locally and nationally in the 1990's when projections for future golfers were incredibly high.

Until 2008, the golf course fund had been primarily self-supported, although the cash position had been negative for several years prior. The City began subsidizing the golf course fund in 2008 with transfers from the liquor fund. Although somewhat improved since the transfers started, the golf course fund's cash position continues to be an issue that will require future subsidies from other City funds. Also helping the problem will be the final maturity of existing debt in early 2013.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Budgeted</b>	<b>Adopted</b>
<b>Operating revenues</b>					
Liquor sales	\$ 145,904	\$ 146,632	\$ 141,500	\$ 158,500	\$ 149,000
Retail sales	233,575	212,886	223,085	240,400	234,000
Concessions sales	243,825	230,776	225,600	254,500	249,000
Memberships	110,313	123,761	118,000	160,000	135,000
Admissions	315,013	264,671	230,000	295,000	275,000
Building rental	85,603	81,728	81,000	93,000	91,000
Equipment rental	361,564	359,277	349,150	403,300	373,300
Greens fees	1,846,317	1,880,610	1,824,000	1,963,000	1,921,000
Other fees	338,470	358,333	358,650	359,000	366,000
<b>Total revenues</b>	<b>3,680,584</b>	<b>3,658,674</b>	<b>3,550,985</b>	<b>3,926,700</b>	<b>3,793,300</b>
<b>Operating expenses</b>					
Cost of sales and services	350,320	338,248	332,600	361,500	356,300
Personal services	1,748,175	1,774,558	1,794,574	1,843,243	1,714,038
Contractual services	559,521	580,479	525,389	540,150	570,550
Commodities	358,704	323,311	445,960	516,350	351,200
Central services	113,474	110,796	130,836	130,836	137,928
Depreciation	407,186	414,656	422,000	422,000	427,000
<b>Total expenses</b>	<b>3,537,380</b>	<b>3,542,048</b>	<b>3,651,359</b>	<b>3,814,079</b>	<b>3,557,016</b>
<b>Operating income (loss)</b>	<b>143,204</b>	<b>116,626</b>	<b>(100,374)</b>	<b>112,621</b>	<b>236,284</b>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Excess tax increments	-	100,124	-	-	-
Bond interest & other	(60,597)	(44,991)	(24,733)	(24,733)	(15,200)
Transfers	170,000	170,000	100,000	100,000	100,000
<b>Total nonoperating</b>	<b>109,403</b>	<b>225,133</b>	<b>75,267</b>	<b>75,267</b>	<b>84,800</b>
<b>Change in net assets</b>	<b>252,607</b>	<b>341,759</b>	<b>(25,107)</b>	<b>187,888</b>	<b>321,084</b>
<b>January 1 net assets</b>	<b>1,760,484</b>	<b>2,013,091</b>	<b>2,354,850</b>	<b>2,354,850</b>	<b>2,329,743</b>
<b>December 31 net assets</b>	<b>\$ 2,013,091</b>	<b>\$ 2,354,850</b>	<b>\$ 2,329,743</b>	<b>\$ 2,542,738</b>	<b>\$ 2,650,827</b>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ 252,607	\$ 341,759	\$ (25,107)	\$ 187,888	\$ 321,084
Depreciation	407,186	414,656	422,000	422,000	427,000
Bond principal	(510,000)	(500,000)	(280,000)	(280,000)	(280,000)
Capital expenditures	(154,960)	(173,180)	(260,000)	(260,000)	(270,000)
Other accruals	46,837	16,683	-	-	-
<b>Change in cash</b>	<b>41,670</b>	<b>99,918</b>	<b>(143,107)</b>	<b>69,888</b>	<b>198,084</b>
<b>January 1 cash</b>	<b>(1,128,639)</b>	<b>(1,086,969)</b>	<b>(987,051)</b>	<b>(987,051)</b>	<b>(1,130,158)</b>
<b>December 31 cash</b>	<b>\$ (1,086,969)</b>	<b>\$ (987,051)</b>	<b>\$ (1,130,158)</b>	<b>\$ (917,163)</b>	<b>\$ (932,074)</b>

In addition to competitive factors, the golf course fund's revenues and expenses are somewhat dependent on weather. The budget assumes good summer weather for golf in 2011.

Two full-time positions have been eliminated from the 2011 budget, which decreases the expected personal services costs. Also, a new fleet of golf cars was purchased in 2010 on a one-time basis so this expense will not be repeated for several more years.



## CITY OF EDINA, MINNESOTA

### ENTERPRISE FUND BUDGETS ANNUAL BUDGET

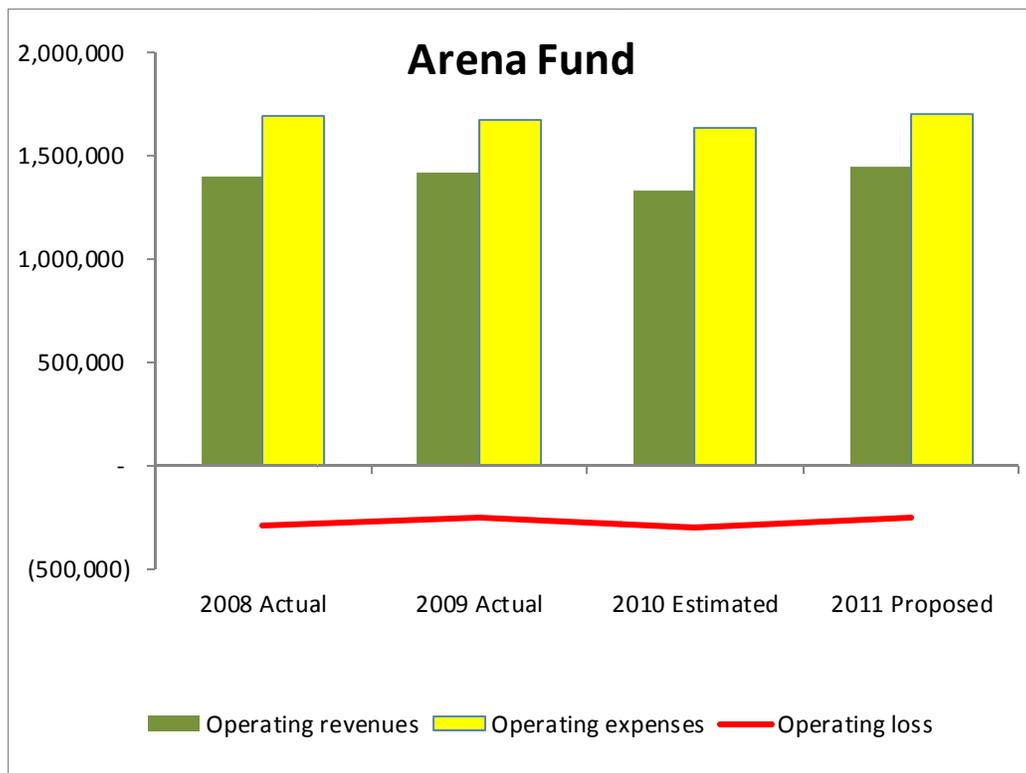
#### ARENA

Staff at Braemar Arena consists of 5 full-time employees. Braemar Arena features three indoor, regulation-size ice sheets. Braemar is available for open skating, group rental, adult and youth hockey and figure skating programs. The facility also offers group skating lessons for ages 4 through adult.

Braemar Arena's principal customers continue to be Braemar City of Lakes Figure Skating Club, Edina Hockey Association, Minnesota Showcase Hockey and Edina High School. The most desirable ice time is offered to these customers. These groups represent a significant percentage of our annual revenue.

The west arena, built in the 1960's, is currently undergoing a renovation of the original refrigeration and board systems. The City issued \$2,440,000 in bonds in 2009 to pay for this project. The bonds will be repaid by the Arena fund.

The arena fund has historically run an annual operating loss that is subsidized by transfers from other City funds, primarily the Liquor fund and the Construction fund. Traditionally the Liquor fund has provided cash to support operations and the Construction fund provides cash to support building improvement projects.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	<b>2008 Actual</b>	<b>2009 Actual</b>	<b>2010 Estimated</b>	<b>2010 Budgeted</b>	<b>2011 Adopted</b>
<b>Operating revenues</b>					
Retail sales	\$ 2,099	\$ 2,026	\$ 2,000	\$ 2,100	\$ 2,100
Concessions sales	5,986	5,692	6,000	6,000	6,000
Memberships	3,851	3,716	4,500	4,500	4,500
Admissions	120,558	111,481	99,000	88,000	105,000
Building rental	1,131,385	1,157,522	1,100,000	1,160,000	1,200,000
Rental of equipment	3,136	2,997	2,600	2,700	1,200
Class registration & other	132,584	130,976	115,000	130,000	125,000
Total revenues	<u>1,399,599</u>	<u>1,414,410</u>	<u>1,329,100</u>	<u>1,393,300</u>	<u>1,443,800</u>
<b>Operating expenses</b>					
Cost of sales and services	1,036	880	1,500	1,500	1,500
Personal services	614,747	654,132	654,424	654,424	653,340
Contractual services	671,565	608,683	546,600	531,600	574,600
Commodities	72,936	73,241	64,850	65,850	85,500
Central services	43,343	41,905	46,608	46,608	42,912
Depreciation	286,033	286,241	320,000	320,000	340,000
Total expenses	<u>1,689,660</u>	<u>1,665,082</u>	<u>1,633,982</u>	<u>1,619,982</u>	<u>1,697,852</u>
<b>Operating loss</b>	<u>(290,061)</u>	<u>(250,672)</u>	<u>(304,882)</u>	<u>(226,682)</u>	<u>(254,052)</u>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Excess tax increments	-	100,124	-	-	-
Federal grant	-	-	220,000	220,000	-
Bond interest & other	(10,600)	(6,026)	(85,000)	(100,000)	(85,100)
Transfers	105,000	102,075	80,000	80,000	365,000
Total nonoperating	<u>94,400</u>	<u>196,173</u>	<u>215,000</u>	<u>200,000</u>	<u>279,900</u>
<b>Change in net assets</b>	<u>(195,661)</u>	<u>(54,499)</u>	<u>(89,882)</u>	<u>(26,682)</u>	<u>25,848</u>
<b>January 1 net assets</b>	<u>2,390,292</u>	<u>2,194,631</u>	<u>2,140,132</u>	<u>2,140,132</u>	<u>2,050,250</u>
<b>December 31 net assets</b>	<u>\$ 2,194,631</u>	<u>\$ 2,140,132</u>	<u>\$ 2,050,250</u>	<u>\$ 2,113,450</u>	<u>\$ 2,076,098</u>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ (195,661)	\$ (54,499)	\$ (89,882)	\$ (26,682)	\$ 25,848
Depreciation	286,033	286,241	320,000	320,000	340,000
Bond proceeds	-	2,440,000	-	-	-
Bond principal	(220,000)	(225,000)	-	-	(80,000)
Capital expenditures	-	(136,088)	(2,523,912)	(2,523,912)	(285,000)
Other accruals	20,109	8,146	-	-	-
<b>Change in cash</b>	<u>(109,519)</u>	<u>2,318,800</u>	<u>(2,293,794)</u>	<u>(2,230,594)</u>	<u>848</u>
<b>January 1 cash</b>	<u>94,649</u>	<u>(14,870)</u>	<u>2,303,930</u>	<u>2,303,930</u>	<u>10,136</u>
<b>December 31 cash</b>	<u>\$ (14,870)</u>	<u>\$ 2,303,930</u>	<u>\$ 10,136</u>	<u>\$ 73,336</u>	<u>\$ 10,984</u>

The largest source of revenue for Braemar Arena is building rental, which is pretty consistent from year to year except 2010 may be affected by downtime due to the west arena renovation. There are no major changes planned for Braemar Arena that will have a significant effect on the 2011 budget.



**ENTERPRISE FUND BUDGETS  
ANNUAL BUDGET**

**ART CENTER**

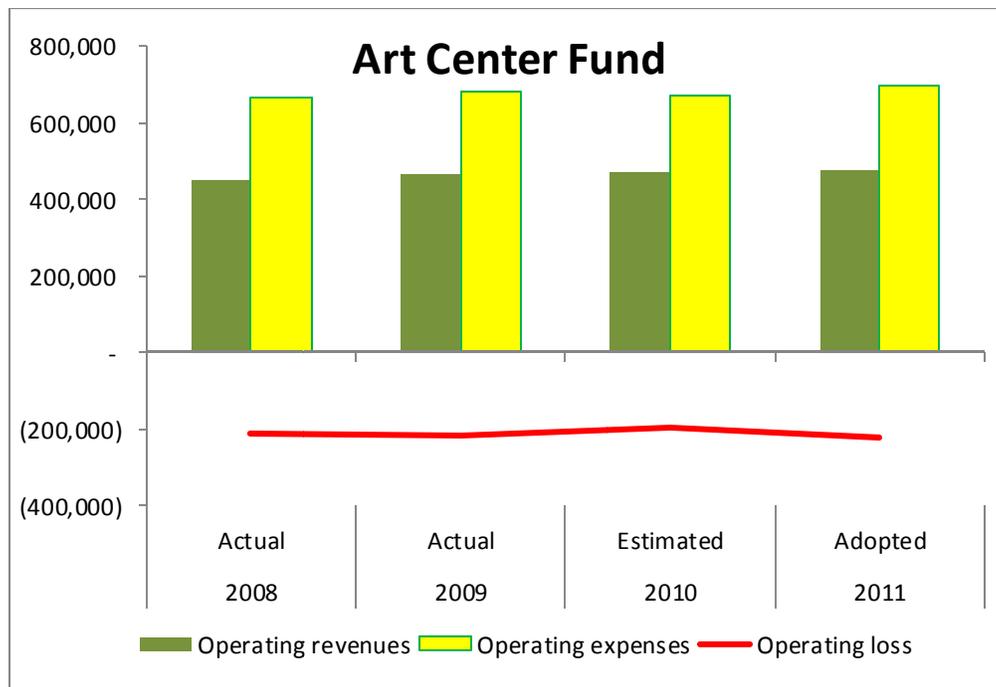
The Edina Art Center provides the community with a place to enjoy art and a chance to learn how to create it. The staff consists of 2 full-time employees, 7 part-time employees, approximately 35 instructors and more than 40 volunteers.

The Art Center offers classes and workshops for all ages and abilities, beginning at birth when young children attend with their parents to the professional artist who is still learning and growing through excellent faculty members.

Although the Art Center's emphasis is on fine arts, several classes in the craft area are offered, such as papermaking, jewelry, tie-dye and painting on wearable arts. Watercolor is one of the Art Center's most popular media. Classes are also offered in portraiture, realistic painting and drawing, pastels, acrylics, landscapes, life drawing, porcelain painting, oils, pottery, design, bookmaking, sculpture, mask-making, architecture and more.

Memberships have steadily increased, growing from 324 memberships in 1986 to more than 1,100 in 2007. Membership now remains steady at about 1,250.

The Art Center has historically run an annual operating loss that is subsidized by donations from the public and transfers from other City funds, primarily the Liquor fund and the Construction fund. Traditionally the Liquor fund has provided cash to support operations and the Construction fund provides cash to support building improvement projects.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2010</b>	<b>2011</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Budgeted</b>	<b>Adopted</b>
<b>Operating revenues</b>					
Retail sales	\$ 40,693	\$ 41,883	\$ 42,500	\$ 47,000	\$ 45,500
Concessions sales	651	444	500	1,000	500
Memberships	27,716	25,496	26,000	28,000	28,000
Class registration & other	<u>382,637</u>	<u>400,394</u>	<u>403,500</u>	<u>420,500</u>	<u>404,000</u>
Total revenues	<u>451,697</u>	<u>468,217</u>	<u>472,500</u>	<u>496,500</u>	<u>478,000</u>
<b>Operating expenses</b>					
Cost of sales and services	22,303	21,094	24,000	24,000	24,000
Personal services	221,416	244,329	228,964	268,370	273,882
Contractual services	302,066	293,356	291,550	283,600	281,750
Commodities	51,670	59,568	53,800	57,700	53,200
Central services	36,533	34,847	39,636	39,636	38,856
Depreciation	<u>30,206</u>	<u>30,124</u>	<u>32,000</u>	<u>32,000</u>	<u>27,500</u>
Total expenses	<u>664,194</u>	<u>683,318</u>	<u>669,950</u>	<u>705,306</u>	<u>699,188</u>
<b>Operating loss</b>	<u>(212,497)</u>	<u>(215,101)</u>	<u>(197,450)</u>	<u>(208,806)</u>	<u>(221,188)</u>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Excess tax increments	-	100,124	-	-	-
Donations	26,474	19,302	22,000	18,000	22,000
Transfers	<u>135,000</u>	<u>145,000</u>	<u>170,000</u>	<u>170,000</u>	<u>182,000</u>
Total nonoperating	<u>161,474</u>	<u>264,426</u>	<u>192,000</u>	<u>188,000</u>	<u>204,000</u>
<b>Change in net assets</b>	<u>(51,023)</u>	<u>49,325</u>	<u>(5,450)</u>	<u>(20,806)</u>	<u>(17,188)</u>
<b>January 1 net assets</b>	<u>291,871</u>	<u>240,848</u>	<u>290,173</u>	<u>290,173</u>	<u>284,723</u>
<b>December 31 net assets</b>	<u>\$ 240,848</u>	<u>\$ 290,173</u>	<u>\$ 284,723</u>	<u>\$ 269,367</u>	<u>\$ 267,535</u>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ (51,023)	\$ 49,325	\$ (5,450)	\$ (20,806)	\$ (17,188)
Depreciation	30,206	30,124	32,000	32,000	27,500
Capital expenditures	-	-	(20,000)	(20,000)	(22,000)
Other accruals	<u>10,440</u>	<u>4,876</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Change in cash</b>	<u>(10,377)</u>	<u>84,325</u>	<u>6,550</u>	<u>(8,806)</u>	<u>(11,688)</u>
<b>January 1 cash</b>	<u>56,162</u>	<u>45,785</u>	<u>130,110</u>	<u>130,110</u>	<u>136,660</u>
<b>December 31 cash</b>	<u>\$ 45,785</u>	<u>\$ 130,110</u>	<u>\$ 136,660</u>	<u>\$ 121,304</u>	<u>\$ 124,972</u>

The largest source of revenue for the Art Center is from class registrations, and revenue can vary depending on the timing of classes held, popularity, and pricing. Expenses are also highly dependent on classes held due to instructor fees, which are paid out of the Contractual Services line item. There are no major changes planned for the Art Center that will have a significant effect on the 2011 budget.



**ENTERPRISE FUND BUDGETS  
ANNUAL BUDGET**

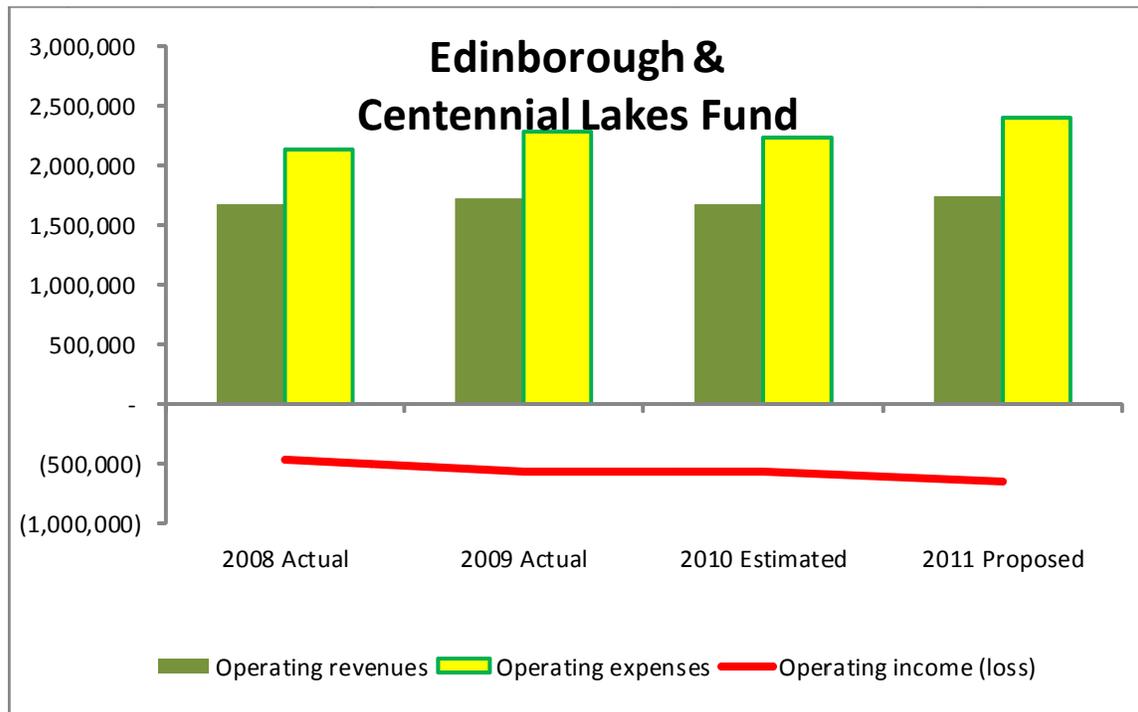
**EDINBOROUGH PARK & CENTENNIAL LAKES**

The Edinborough Park and Centennial Lakes fund employs 12 full-time employees.

Edinborough Park is a completely enclosed, one-acre park featuring a junior-Olympic size swimming pool, a running track and fitness area, a huge indoor playground and a multi-purpose room and play area, all connected by meandering pathways through the densely landscaped interior. Edinborough Park continues to provide a unique recreational experience for Edina and the metropolitan area. Playpark admissions, birthday parties and season passes are the main sources of self-generated revenue.

Centennial Lakes is a 24-acre park and pond featuring 1.5 miles of paved pathways around a 10-acre lake interspersed with landscaped grounds and seating areas, swinging benches and fountains. During the summer months, visitors can rent paddleboats, fish in the ponds, or putt on the bent grass putting course or croquet and lawn bowling courts. In the winter months, Centennial Lakes Park offers a fine outdoor skating venue. Customers can also rent indoor space for weddings, meetings, and social outings.

Even including association dues charged to area residents and businesses, this fund has historically run an annual operating loss. The loss has been funded through a combination of transfers from other City funds and use of the fund's existing balance. Because the fund balance will not sustain the current withdrawal rate indefinitely, the City is currently exploring our future financing options.





# CITY OF EDINA, MINNESOTA

## ENTERPRISE FUND BUDGETS ANNUAL BUDGET

	<u>2008</u> Actual	<u>2009</u> Actual	<u>2010</u> Estimated	<u>2010</u> Budgeted	<u>2011</u> Adopted
<b>Operating revenues</b>					
Concessions sales	\$ 56,643	\$ 59,413	\$ 59,000	\$ 59,000	\$ 130,000
Memberships	56,051	57,078	52,000	50,000	56,000
Admissions	526,597	563,735	545,000	540,000	540,000
Building rental	272,711	240,489	236,000	226,000	237,000
Equipment rental	92,324	103,761	93,000	81,500	89,500
Greens fees	177,109	215,710	190,000	180,000	190,000
Association fees and other	484,487	483,871	500,000	512,000	500,000
Total revenues	<u>1,665,922</u>	<u>1,724,057</u>	<u>1,675,000</u>	<u>1,648,500</u>	<u>1,742,500</u>
<b>Operating expenses</b>					
Cost of sales and services	54,848	51,904	56,000	56,000	94,000
Personal services	1,146,551	1,196,568	1,235,362	1,220,262	1,315,580
Contractual services	486,910	530,599	454,200	465,100	458,050
Commodities	264,006	281,532	252,200	250,700	277,600
Central services	83,355	79,145	89,952	89,952	98,772
Depreciation	102,725	148,125	150,000	110,000	160,000
Total expenses	<u>2,138,395</u>	<u>2,287,873</u>	<u>2,237,714</u>	<u>2,192,014</u>	<u>2,404,002</u>
<b>Operating income (loss)</b>	<u>(472,473)</u>	<u>(563,816)</u>	<u>(562,714)</u>	<u>(543,514)</u>	<u>(661,502)</u>
<b>Nonoperating revenues, (expenses), and transfers</b>					
Interest income	382,007	74,728	105,000	105,000	98,000
Miscellaneous	-	2,250	-	-	-
Transfers	-	250,000	333,000	333,000	291,000
Total nonoperating	<u>382,007</u>	<u>326,978</u>	<u>438,000</u>	<u>438,000</u>	<u>389,000</u>
<b>Change in net assets</b>	<u>(90,466)</u>	<u>(236,838)</u>	<u>(124,714)</u>	<u>(105,514)</u>	<u>(272,502)</u>
<b>January 1 net assets</b>	<u>4,749,988</u>	<u>4,659,522</u>	<u>4,422,684</u>	<u>4,422,684</u>	<u>4,297,970</u>
<b>December 31 net assets</b>	<u>\$ 4,659,522</u>	<u>\$ 4,422,684</u>	<u>\$ 4,297,970</u>	<u>\$ 4,317,170</u>	<u>\$ 4,025,468</u>
<b>Non-GAAP cash reconciliation</b>					
Change in net assets	\$ (90,466)	\$ (236,838)	\$ (124,714)	\$ (105,514)	\$ (272,502)
Depreciation	102,725	148,125	150,000	110,000	160,000
Capital expenditures	(480,113)	(582,631)	(333,000)	(333,000)	(291,000)
Other accruals	231,225	(156,626)	-	-	-
<b>Change in cash</b>	<u>(236,629)</u>	<u>(827,970)</u>	<u>(307,714)</u>	<u>(328,514)</u>	<u>(403,502)</u>
<b>January 1 cash</b>	<u>4,187,649</u>	<u>3,951,020</u>	<u>3,123,050</u>	<u>3,123,050</u>	<u>2,815,336</u>
<b>December 31 cash</b>	<u>\$ 3,951,020</u>	<u>\$ 3,123,050</u>	<u>\$ 2,815,336</u>	<u>\$ 2,794,536</u>	<u>\$ 2,411,834</u>

Edinborough Park is planning to install a concession stand in 2011. The revenue budget has been increased in anticipation of this change, as have cost of sales and services and personal services on the expense side.

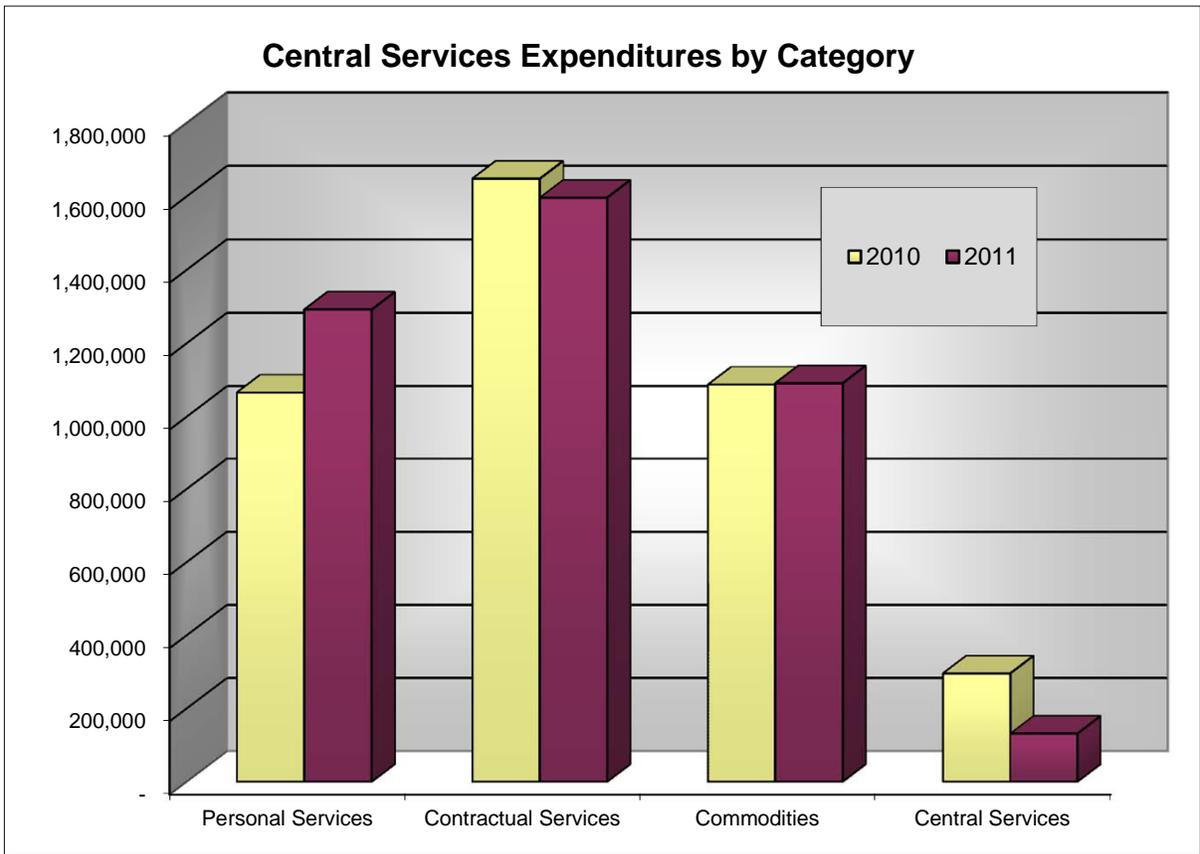
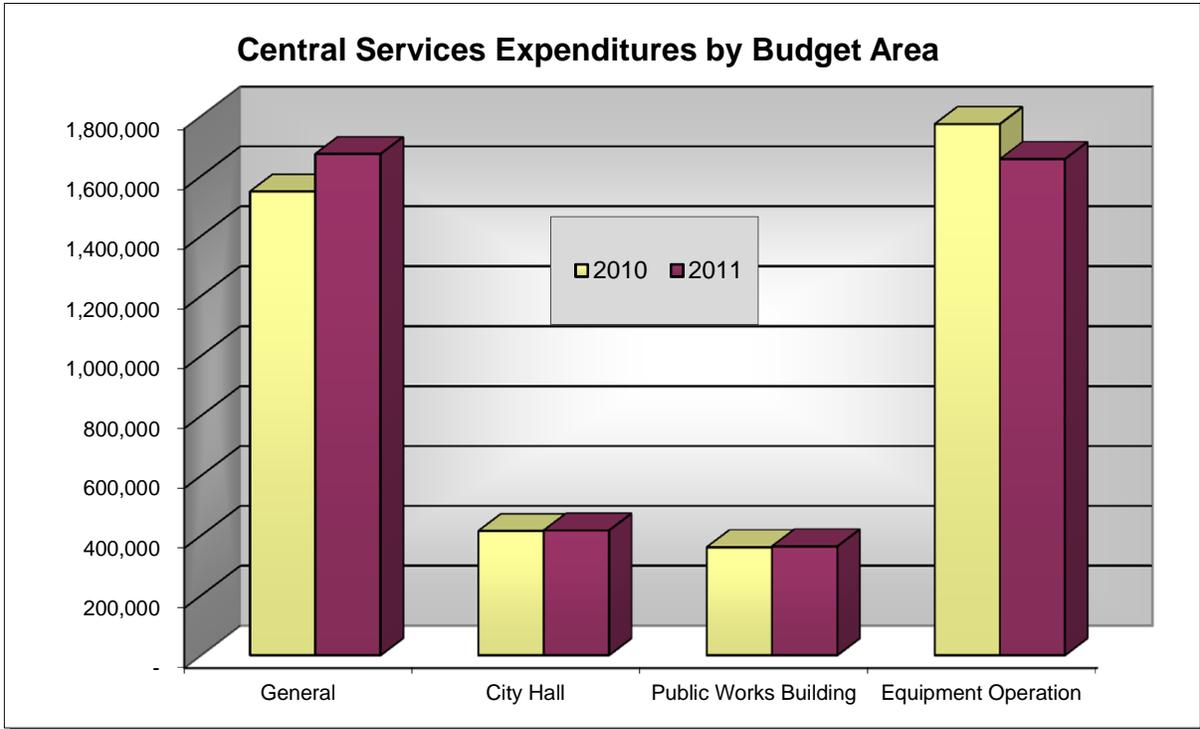
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*Central Services*

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# Central Services Expenditure Overview



<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> GENERAL	<b>PROGRAM:</b> 1550 & 1554
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### SUMMARY OF PERFORMANCE MEASURES

#### General - 1550 & 1554:

Personal services consist of 5 full-time employees.

Central Services General include expenses which are charged back to all operating areas of the City. It includes: Liability/Property Insurance, the City's IT staff, shared hardware and software costs, telephone line costs, postage costs, and other miscellaneous costs. These costs are allocated based on departmental usage or number of employees in each department. Approximately one third of this budget is allocated to our enterprise funds and is not tax supported.

#### Explanation of Change:

- Liability and other insurance budget decreased by \$75,000 due to expected lower premiums.
- IT personal services increased due to the addition of 2 full-time employees who were transferred to this department from the Police Department.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Central Services General</b>	\$ 1,548,252	\$ 1,673,784	8.11%

#### Distribution

Allocated to General Fund:			Allocated to other funds:		
	Annual	Monthly		Annual	Monthly
Mayor & Council	\$ 9,876	\$ 823	City Hall	\$ 7,452	\$ 621
Administration	49,536	4,128	Public Works Building	4,692	391
Planning	34,896	2,908	Equipment Operation	33,168	2,764
Finance	43,572	3,631	Communications	32,280	2,690
Elections	15,948	1,329	50th Assessment Dist.	1,944	162
Assessing	40,728	3,394	Art Center	28,872	2,406
Public Works:			Aquatic Center	15,696	1,308
Administration	22,836	1,903	Golf Fund:		
Engineering	66,960	5,580	Golf Dome	6,000	500
Maintenance	101,268	8,439	Golf Courses	88,404	7,367
Police	375,444	31,287	Arena	25,212	2,101
Animal Control	4,968	414	Edinborough Park	40,824	3,402
Fire	162,300	13,525	Centennial Lakes	21,600	1,800
Health	17,148	1,429	50th Street - Liquor	34,356	2,863
Inspections	51,324	4,277	York - Liquor	50,844	4,237
Parks:			Vernon - Liquor	43,080	3,590
Administration	63,648	5,304	Utilities	116,628	9,719
Maintenance	53,484	4,457	Recycling	8,796	733
	<u>\$ 1,113,936</u>	<u>\$ 92,828</u>		<u>\$ 559,848</u>	<u>\$ 46,654</u>
			Total	<u>\$ 1,673,784</u>	<u>\$ 139,482</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: GENERAL		PROGRAM: 1550 & 1554	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>GENERAL - 1550:</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 48,062	\$ 122,147	\$ 50,000	\$ 30,000	\$ 50,000	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	14,441	26,906	20,000	18,000	22,000	
6104	TRAINING	250	320	300	300	1,000	
6121	PERSONNEL	64,819	26,442	40,000	55,000	55,000	
6151	EQUIPMENT RENTAL	3,964	3,486	5,000	6,000	5,000	
6155	BANK SERVICE CHARGES	39,510	45,285	45,000	45,000	46,000	
6188	TELEPHONE	59,031	60,077	65,000	65,000	66,000	
6200	INSURANCE	491,096	414,783	550,000	625,000	550,000	
6230	SERVICE CONTR. - EQUIP.	28,378	21,352	20,000	20,000	22,000	
6235	POSTAGE	59,575	42,810	45,000	50,000	51,000	
		761,064	641,461	790,300	884,300	818,000	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	51,593	46,232	50,000	57,927	54,008	
6575	PRINTING	946	961	1,000	-	1,000	
		52,539	47,193	51,000	57,927	55,008	
<b>TOTAL GENERAL</b>		<b>\$ 861,665</b>	<b>\$ 810,801</b>	<b>\$ 891,300</b>	<b>\$ 972,227</b>	<b>\$ 923,008</b>	
<b>GENERAL IT - 1554:</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 225,591	\$ 237,628	\$ 249,442	\$ 249,442	\$ 436,705	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	55,844	51,062	55,000	44,365	50,000	
6104	COMPUTER TRAINING	12,170	5,187	10,000	13,731	15,000	
6107	MILEAGE	3,680	3,917	2,500	3,600	3,600	
6160	COMPUTER SOFTWARE	127,013	108,742	118,877	118,877	121,000	
6188	TELEPHONE	-	235	-	-	-	
6230	SERVICE CONTR. - EQUIP.	27,834	23,068	25,000	27,403	27,403	
		226,541	192,211	211,377	207,976	217,003	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,265	3,489	7,068	7,068	7,068	
6710	COMPUTER HARDWARE	57,156	34,627	80,000	111,539	90,000	
		60,421	38,116	87,068	118,607	97,068	
<b>TOTAL GENERAL - IT</b>		<b>\$ 512,553</b>	<b>\$ 467,955</b>	<b>\$ 547,887</b>	<b>\$ 576,025</b>	<b>\$ 750,776</b>	
<b>TOTAL GENERAL CENTRAL SERVICES</b>		<b>\$ 1,374,218</b>	<b>\$ 1,278,756</b>	<b>\$ 1,439,187</b>	<b>\$ 1,548,252</b>	<b>\$ 1,673,784</b>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> CITY HALL	<b>PROGRAM:</b> 1551
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### SUMMARY OF PERFORMANCE MEASURES

#### City Hall - 1551:

Personal services consist of 1 full time employee, public works help, park maintenance help, and part time help.

This program provides for the operation and maintenance of the City Hall. Operating costs are allocated to departments on the basis of space occupied.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total City Hall Budget</b>	\$ 414,840	\$ 416,592	0.42%

#### Distribution

Allocation to Operating Departments	Annual	Monthly
Mayor & Council	\$ 18,132	\$ 1,511
Administration	23,748	1,979
Planning	16,392	1,366
Finance	16,404	1,367
Assessing	18,720	1,560
Public Works:		
Administration	-	-
Engineering	-	-
Police	235,164	19,597
Health	10,380	865
Inspections	29,472	2,456
Parks	19,188	1,599
Communications	23,532	1,961
Utilities	5,460	455
	<u>5,460</u>	<u>455</u>
Total	<u>\$ 416,592</u>	<u>\$ 34,716</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: CITY HALL		PROGRAM: 1551	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 88,180	\$ 86,261	\$ 79,524	\$ 79,524	\$ 87,856	
6011	OVERTIME	3,701	2,860	7,800	7,800	571	
6030	PENSIONS	5,823	5,828	6,149	6,149	6,411	
6034	SOCIAL SECURITY	6,620	6,384	6,720	6,720	6,765	
6040	FLEX PLAN	17,379	13,986	14,624	14,624	15,039	
6045	WORKERS COMPENSATION	3,058	3,666	4,310	4,310	4,499	
		<u>124,761</u>	<u>118,985</u>	<u>119,127</u>	<u>119,127</u>	<u>121,141</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	44,088	40,045	45,000	45,000	45,000	
6180	CONTRACTED REPAIR	27,696	14,587	16,000	16,000	17,000	
6182	RUBBISH SERVICE	2,587	2,872	3,000	3,000	3,500	
6185	LIGHT & POWER	93,183	89,116	90,000	97,385	94,999	
6186	HEAT	69,932	50,091	65,000	75,000	75,000	
6189	SEWER & WATER	5,534	5,161	5,000	5,000	5,500	
6201	LAUNDRY	4,122	3,520	5,000	6,000	6,000	
		<u>247,142</u>	<u>205,392</u>	<u>229,000</u>	<u>247,385</u>	<u>246,999</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	27,344	10,632	15,000	20,000	20,000	
6511	CLEANING SUPPLIES	4,102	5,638	7,000	7,000	7,000	
6512	PAPER SUPPLIES	6,627	3,736	6,000	5,000	6,000	
6530	REPAIR PARTS	3,014	20,016	8,000	8,000	8,000	
		<u>41,087</u>	<u>40,022</u>	<u>36,000</u>	<u>40,000</u>	<u>41,000</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	8,678	7,673	8,328	8,328	7,452	
<b>TOTAL CITY HALL</b>							
		<u>\$ 421,668</u>	<u>\$ 372,072</u>	<u>\$ 392,455</u>	<u>\$ 414,840</u>	<u>\$ 416,592</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> PUBLIC WORKS BUILDING	<b>PROGRAM:</b> 1552
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### SUMMARY OF PERFORMANCE MEASURES

#### Public Works Building - 1552:

Personal services consist of 1 full time employee and public works help.

The function of the public works building is to provide a shelter for equipment maintenance operations and provide stockroom and office facilities for public works personnel. A large part of this account is directed towards rubbish hauling, light and power, heat and fuel oil, and repair parts for the building.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Public Works Building Budget</b>	\$ 360,648	\$ 363,648	0.83%

#### Distribution

Allocation to Operating Departments	Annual	Monthly
Engineering	\$ 13,896	\$ 1,158
Public Works - Administration	2,076	173
Public Works - Maintenance	166,620	13,885
Parks	44,436	3,703
Equipment Operation	85,896	7,158
Utilities	<u>50,724</u>	<u>4,227</u>
Total	<u>\$ 363,648</u>	<u>\$ 30,304</u>

FUND:		FUNCTION:		AREA:		PROGRAM:	
GENERAL		CENTRAL SERVICES		PUBLIC WORKS BUILDING		1552	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 75,213	\$ 79,780	\$ 80,424	\$ 80,424	\$ 81,359	
6011	OVERTIME	-	-	3,000	3,000	3,030	
6030	PENSIONS	4,719	5,170	5,876	5,876	6,118	
6034	SOCIAL SECURITY	6,122	6,459	6,422	6,422	6,456	
6040	FLEX PLAN	7,706	7,175	14,336	14,336	14,720	
6045	WORKERS COMPENSATION	2,519	3,094	4,853	4,853	5,078	
		<u>96,279</u>	<u>101,678</u>	<u>114,911</u>	<u>114,911</u>	<u>116,761</u>	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	9,388	1,985	3,000	3,000	6,400	
6182	RUBBISH SERVICE	3,077	3,238	4,000	4,000	4,900	
6185	LIGHT & POWER	52,800	62,376	60,000	44,000	60,000	
6186	HEAT & FUEL OIL	85,620	85,693	130,000	112,000	87,000	
6188	TELEPHONE	-	4,885	1,000	-	1,600	
6189	SEWER & WATER	11,999	14,536	10,000	8,500	15,000	
		<u>162,884</u>	<u>172,713</u>	<u>208,000</u>	<u>171,500</u>	<u>174,900</u>	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	29,723	26,351	23,000	23,000	29,000	
6511	CLEANING SUPPLIES	17,714	21,986	17,993	17,993	20,295	
6530	REPAIR PARTS	28,415	17,967	20,000	25,000	18,000	
		<u>75,852</u>	<u>66,304</u>	<u>60,993</u>	<u>65,993</u>	<u>67,295</u>	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	8,647	7,673	8,244	8,244	4,692	
		<u>8,647</u>	<u>7,673</u>	<u>8,244</u>	<u>8,244</u>	<u>4,692</u>	
<b>TOTAL PUBLIC WORKS BUILDING</b>							
		<u>\$ 343,662</u>	<u>\$ 348,368</u>	<u>\$ 392,148</u>	<u>\$ 360,648</u>	<u>\$ 363,648</u>	

<b>FUND:</b> GENERAL	<b>FUNCTION:</b> CENTRAL SERVICES	<b>AREA:</b> EQUIPMENT OPERATION	<b>PROGRAM:</b> 1553
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### SUMMARY OF PERFORMANCE MEASURES

#### Equipment Operation - 1553 & 1555:

This account provides for the operation and maintenance of all City vehicles. A large part of the operation costs are attributed to the purchase of fuel for City equipment. The shop supervisor and five mechanics plus a ½ position assigned to inventory control are the personnel responsible for the City's 46 cars, 102 trucks, plow trucks, pickups and vans, 140 off-road vehicles, 6 trailers, and miscellaneous equipment. One-half position is assigned to inventory control. Additionally, the public works shop is responsible for all maintenance of equipment and power tools. Costs of equipment operation are charged to operating departments and other funds on the basis of use.

	<u>2010</u>	<u>2011</u>	<u>%</u>
<b>Total Equipment Operation Budget</b>	\$ 1,773,636	\$ 1,656,948	-6.58%

#### Distribution

##### Allocated to General Fund:

##### Allocated to other funds:

	Annual	Monthly		Annual	Monthly
Administration	\$ 1,824	\$ 152	Golf Course	\$ 5,472	\$ 456
Assessing	5,472	456	Arena	492	41
Public Works:			York - Liquor	996	83
Engineering	19,884	1,657	Edinborough Park	1,656	138
Supervision	23,532	1,961	Centennial Lakes	9,612	801
Maintenance	622,512	51,876	Utilities	142,992	11,916
Police	405,612	33,801			
Animal Control	4,140	345			
Fire	165,864	13,822			
Health	3,480	290			
Inspections	20,220	1,685			
Park Maintenance	<u>223,188</u>	<u>18,599</u>		<u>161,220</u>	<u>13,435</u>
	\$ 1,495,728	\$ 124,644	<b>Total</b>	<u>\$ 1,656,948</u>	<u>\$ 138,079</u>

FUND: GENERAL		FUNCTION: CENTRAL SERVICES		AREA: EQUIPMENT OPERATION		PROGRAM: 1553	
SUMMARY OF EXPENDITURES							
ACCT.	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010		2011 ADOPTED	
				ESTIMATED	BUDGETED		
<b>EQUIPMENT OPERATION - 1553:</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 379,212	\$ 376,351	\$ 389,731	\$ 389,731	\$ 401,717	
6011	OVERTIME	10,467	17,755	3,600	3,600	3,636	
6030	PENSIONS	24,724	26,421	27,827	27,827	29,388	
6034	SOCIAL SECURITY	28,994	29,343	30,411	30,411	31,010	
6040	FLEX PLAN	46,249	47,822	60,450	60,450	62,400	
6045	WORKERS COMPENSATION	15,648	19,158	17,962	17,962	16,428	
		505,294	516,850	529,981	529,981	544,579	
<b>CONTRACTUAL SERVICES:</b>							
6103	PROFESSIONAL SERVICES	2,225	1,162	4,000	4,000	4,400	
6107	MILEAGE	1,588	1,574	1,600	1,600	1,600	
6160	DATA PROCESSING	2,457	1,604	1,600	1,600	1,600	
6180	CONTRACTED REPAIRS	66,312	73,883	60,000	85,500	88,000	
6188	TELEPHONE	855	962	500	500	3,000	
6201	LAUNDRY	9,808	10,222	8,900	8,900	11,000	
6237	RADIO SERVICE	5,038	4,240	6,000	6,000	4,200	
6238	CAR WASHES	6,384	9,095	6,000	6,000	6,000	
6260	LICENSE FEES & PERMITS	23,702	8,619	20,000	23,000	20,000	
		118,369	111,361	108,600	137,100	139,800	
<b>COMMODITIES:</b>							
6406	GENERAL SUPPLIES	3,563	6,436	22,000	22,000	22,000	
6530	REPAIR PARTS	238,656	265,414	249,419	249,419	255,022	
6556	REPLACEMENT OF TOOLS	10,410	10,367	9,500	9,500	10,500	
6580	WELDING SUPPLIES	5,546	3,056	3,900	3,900	3,500	
6581	GAS & FUEL OIL	495,712	302,782	360,000	360,000	367,000	
6583	TIRES & TUBES	42,481	41,302	56,000	56,000	57,000	
6584	LUBRICANTS	24,707	25,881	43,000	43,000	53,100	
6585	ACCESSORIES	28,693	13,144	58,000	58,000	59,000	
6610	SAFETY EQUIPMENT	2,529	2,634	3,000	3,000	3,800	
		852,297	671,016	804,819	804,819	830,922	
<b>CENTRAL SERVICES:</b>							
6803	GENERAL	21,326	20,810	26,076	26,076	33,168	
6806	PUBLIC WORKS BUILDING	241,317	244,623	253,248	253,248	85,896	
		262,643	265,433	279,324	279,324	119,064	
<b>TOTAL EQUIPMENT OPERATION</b>		<b>\$ 1,738,603</b>	<b>\$ 1,564,660</b>	<b>\$ 1,722,724</b>	<b>\$ 1,751,224</b>	<b>\$ 1,634,365</b>	
<b>PARKS &amp; PW HELP - 1555:</b>							
<b>PERSONAL SERVICES:</b>							
6010	PAYROLL	\$ 14,378	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	
	BENEFITS	4,808	-	5,412	5,412	5,583	
		19,186	-	22,412	22,412	22,583	
<b>TOTAL PARKS &amp; PW HELP</b>		<b>\$ 19,186</b>	<b>\$ -</b>	<b>\$ 22,412</b>	<b>\$ 22,412</b>	<b>\$ 22,583</b>	
<b>TOTAL EQUIPMENT OPERATION</b>		<b>\$ 1,757,789</b>	<b>\$ 1,564,660</b>	<b>\$ 1,745,136</b>	<b>\$ 1,773,636</b>	<b>\$ 1,656,948</b>	