

**Agenda
City Council Meeting
City of Edina, Minnesota
Edina City Hall Council Chambers**

**Wednesday, January 20, 2016
7:00 PM**

- I. Call To Order
- II. Roll Call
- III. Approval of Meeting Agenda
- IV. Adoption of Consent Agenda

All agenda items listed on the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of such items unless requested to be removed from the Consent Agenda by a Member of the City Council. In such cases the item will be removed from the Consent Agenda and considered immediately following the adoption of the Consent Agenda. (Favorable rollcall vote of majority of Council Members present to approve.)

- A. Approve Minutes of January 5, 2016 Work Session and January 5, 2016 Regular Council Meeting
- B. Receive Payment of Credit Card Transactions 8/24/2015 - 9/25/2015 TOTAL: \$46,351.29 And Payment of Claims As Per: Pre-List Dated 12/24/2015 TOTAL: \$1,650,687.32 And Per Pre-List Dated 12/31/2015 TOTAL: \$960,017.92 And Per Pre-List Dated 1/07/2016 TOTAL: \$827,080.30
- C. Revise Data Practices Policy Requiring Data Requests In Writing
- D. Request for Purchase: Replacement Greenhouse at Arneson Acres
- E. 2016 Neighborhood Project Follow Up
- F. Request for Purchase Green Machine Street Sweeper
- G. Revise Policy on Out-of-State Travel for Elected Officials
- H. City Council Travel to the NLC 2016 Congressional Cities Conference
- I. Resolution 2016-15 Approving Use of Hennepin County Affordable Housing Incentive Funds from Fiscal Year 2015 by

West Hennepin Affordable Housing Land Trust For Homes
Within Reach

- J. Resolution 2016-16: Supporting DEED Grant for New Business
 - K. Resolution No. 2016-17 Xerxes Avenue Sidewalk Cooperative Agreement
 - L. Traffic Safety Report of December 2, 2015
 - M. Request for Purchase: Southdale Tower Rehab - Professional Services
 - N. Request for Purchase – Construction Contract South Metro Public Safety Training Facility Building Expansion
- V. Special Recognitions And Presentations
- A. Speak Up, Edina December Discussion

VI. Public Hearings

During "Public Hearings," the Mayor will ask for public testimony after City staff members make their presentations. If you wish to testify on the topic, you are welcome to do so as long as your testimony is relevant to the discussion. To ensure fairness to all speakers and to allow the efficient conduct of a public hearing, speakers must observe the following guidelines:

Individuals must limit their testimony to three minutes. The Mayor may modify times, as deemed necessary. Try not to repeat remarks or points of view made by prior speakers and limit testimony to the matter under consideration.

In order to maintain a respectful environment for all those in attendance, the use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.

- A. Public Hearing: 3501-3510 Galleria - Request to Vacate Easement - Continue Action until February 17, 2016
 - B. Public Hearing: Certification of Delinquent Utilities, Resolution No. 2016-18
- VII. Community Comment

During "Community Comment," the City Council will invite residents to share new issues or concerns that haven't been considered in the past 30 days by the Council or which aren't slated for future

consideration. Individuals must limit their comments to three minutes. The Mayor may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Mayor or Council to respond to their comments tonight. Instead the Council might refer the matter to staff for consideration at a future meeting.

- VIII. Reports/Recommendations: (Favorable vote of majority of Council Members present to approve except where noted)
 - A. Sketch Plan Review - Hilton Homewood Suites (NE Corner of Southdale)
 - B. Resolution No. 2016-09 Accepting Various Grants & Donations
- IX. Correspondence And Petitions
 - A. Correspondence
 - B. Minutes
 - 1. Community Health Commission Minutes, October 6 & November 2, 2015.
 - 2. Heritage Preservation Board Minutes, December 8, 2015
- X. Aviation Noise Update
- XI. Mayor and Council Comments
- XII. Manager's Comments
 - A. Council Correspondence Protocol
- XIII. Schedule of Meetings, Events & Dates As Of January 20, 2016
- XIV. Adjournment

AGENDA

EDINA HOUSING AND REDEVELOPMENT AUTHORITY

- I. Call to Order
- II. Roll Call
- III. Approval Of Agenda
- IV. Approve Minutes of January 5, 2016 HRA Meeting

V. 3501-3510 Galleria - Request to Vacate Easement - Continue Action until February 17, 2016

VI. 2016 HRA Calendar of Work Session Meetings

VII. Adjournment

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.A.

To: Mayor and City Council

Item Type:

Minutes

From: Debra A. Mangen, City Clerk

Item Activity:

Subject: Approve Minutes of January 5, 2016 Work Session
and January 5, 2016 Regular Council Meeting

ACTION REQUESTED:

Approve the minutes.

INTRODUCTION:

ATTACHMENTS:

Draft January 5, 2016 Work Session Minutes

Draft January 5, 2016 Regular Council Meeting Minutes

**MINUTES
OF THE WORK SESSION OF THE
EDINA CITY COUNCIL
HELD AT CITY HALL
JANUARY 5, 2016
5:35 P.M.**

Mayor Hovland called the work session of the Edina City Council to order at 5:35 p.m.

ROLL CALL

Answering roll call was: Members Brindle, Staunton, Stewart, Swenson, and Mayor Hovland.

Edina City Staff attending the meeting: Jennifer Bennerotte, Communication & Technology Services Director; Devin Massopust, City Manager Fellow; Debra Mangan, City Clerk; Chad Millner, Engineering Director; Scott Neal, City Manager; Joyce Repya, Senior Planner; Lisa Schaefer, Assistant City Manager; and Cary Teague, Community Development Director.

SOUTHWEST LRT CORRIDOR-WIDE HOUSING GAPS ANALYSIS & DRAFT HOUSING STRATEGY

Planner Repya introduced Kerri Pearce Ruch from the Southwest LRT Housing Workgroup who made a presentation to the City Council. Ms. Ruch's presentation covered the 2014 Housing Gaps Analysis and also the work group's most recent draft of the Corridor-wide Housing Strategy. The Council, Ms. Ruch and staff discussed how the plans would support and encourage housing choices along the Southwest Corridor and the impact for Edina residents who desire to access the LRT even though no station exits in Edina. Discussion issues included, LRT station parking availability, modes of transportation to get people to and from the stations in addition to the housing needs.

CORRESPONDENCE PROTOCOL

Staff requested direction regarding the distribution of correspondence addressed to the Mayor and City Council. It was explained that correspondence is received in a variety of ways including U.S. Mail, e-mail and facsimile. Currently the practice is to print paper copies of all correspondence, then scan it in order to produce what is included in each council packet. The Council discussed with staff the various issues surrounding correspondence including redundancy, timeliness both of receipt of correspondence and responding to it and also data practice considerations. They directed staff to prepare a written suggested protocol for the Council's consideration.

ADJOURNMENT

Mayor Hovland adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Debra A. Mangan, City Clerk

Minutes approved by Edina City Council, January 20, 2015.

James B. Hovland, Mayor

**MINUTES
OF THE REGULAR MEETING OF THE
EDINA CITY COUNCIL
HELD AT CITY HALL
JANUARY 5, 2016
7:00 P.M.**

I. CALL TO ORDER

Mayor Hovland called the meeting to order at 7:08 p.m.

II. ROLL CALL

Answering rollcall were Members Brindle, Staunton, Stewart, Swenson, and Mayor Hovland.

III. MEETING AGENDA APPROVED

Member Staunton made a motion, seconded by Member Brindle, approving the meeting agenda.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

IV. CONSENT AGENDA ADOPTED

Member Swenson made a motion, seconded by Member Stewart, approving the consent agenda as revised to remove Item IV.D. Resolution No. 2016-01, Designating Official Newspaper for 2016, as follows:

IV.A. Approve regular and work session meeting minutes of December 15, 2015; special meeting minutes of December 8, 2015; and, town hall meeting minutes of December 5, 2015

IV.B. Re-appointment of Mayor Pro Tem

IV.C. Receive payment of the following claims as shown in detail on the Check Register dated December 3, 2015, and consisting of 25 pages; General Fund \$198,747.78; Police Special Revenue \$1,702.45; Working Capital Fund \$10,636.81; PIR Construction Fund \$1,859.62; Equipment Replacement Fund \$31,036.00; Art Center Fund \$1,753.41; Golf Dome Fund \$2,847.06; Aquatic Center Fund \$122.43; Golf Course Fund \$20,170.63; Ice Arena Fund \$119,033.99; Sports Dome Fund \$106,627.50; Edinborough Park Fund \$19,141.42; Liquor Fund \$199,081.82; Utility Fund \$82,932.18; Storm Sewer Fund \$274.73; TOTAL \$795,967.83; for receipt of payment of claims dated December 10, 2015, and consisting of 35 pages; General Fund \$427,035.63; Police Special Revenue \$53,064.80; Pedestrian and Cyclist Safety Fund \$18,182.22; General Debt Service Fund \$450.00; PIR Debt Service Fund \$16,585.07; Working Capital Fund \$167,545.38; Equipment Replacement Fund \$43,907.75; Art Center Fund \$2,496.56; Golf Dome Fund \$342.91; Aquatic Center Fund \$721.75; Golf Course Fund \$7,064.44; Ice Arena Fund \$36,068.90; Sports Dome Fund \$61,894.75; Edinborough Park Fund \$6,313.05; Centennial Lakes Park Fund \$3,392.95; Liquor Fund \$205,609.23; Utility Fund \$1,354,249.98; Storm Sewer Fund \$94,659.62; Risk Management ISF \$2,296.30; PSTF Agency Fund \$18,089.82; Payroll Fund \$10,465.32; TOTAL \$2,530,436.43; and, for receipt of payment of claims dated December 17, 2015, and consisting of 34 pages; General Fund \$269,687.70; Police Special Revenue \$4,834.23; Arts and Culture Fund \$55.00; Working Capital Fund \$25,793.19; Cando Fund \$9,206.71; Art Center Fund \$6,874.16; Golf Dome Fund \$68.42; Aquatic Center

Minutes/Edina City Council/January 5, 2016

Fund \$1,115.65; Golf Course Fund \$28,632.10; Ice Arena Fund \$25,115.90; Sports Dome Fund \$4,384.77; Edinborough Park Fund \$9,228.41; Centennial Lakes Park Fund \$14,918.78; Liquor Fund \$213,094.44; Utility Fund \$31,751.84; Storm Sewer Fund \$351.97; Recycling Fund \$36,187.38; Risk Management ISF \$1,942.83; PSTF Agency Fund \$1,306.58; Centennial TIF District \$15,490.75; Valley View/Wooddale TIF District \$1,324.25; Southdale 2 District \$509.50; TOTAL \$701,874.46

~~IV.D. Resolution No. 2016-01, Designating Official Newspaper for 2016~~

IV.E. Adopt Resolution No. 2016-02, Signatory Resolution

IV.F. Adopt Resolution No. 2016-03, Designation of Director/Alternate Director of Suburban Rate Authority

IV.G. Adopt Resolution No. 2016-04, Designation of Director/Alternate Director of LOGIS

IV.H. Adopt Resolution No. 2016-05, Authorizing Facsimile Signatures

IV.I. Adopt Resolution No. 2016-06, Designating Official Depositories

IV.J. Adopt Resolution No. 2016-07, Appointment to Edina Fire Relief Association

IV.K. Set 2016 Date for Board of Appeal and Equalization

IV.L. Approve New On-Sale Wine and 3.2 Beer Licenses, Coconut Thai, 3948 West 50th Street

IV.M. Reappointments of Board and Commission Members

IV.N. Adopt Resolution No. 2016-11, Approving 2016 Agreement for Public Health Services with City of Bloomington

IV.O. Annual Appointment of Assistant Weed Inspector

IV.P. Approve Edina Resource Center Human Services Funding

IV.Q. Adopt Resolution No. 2016-12, Supporting Application for Safe Routes to School Program Infrastructure Grant

IV.R. Adopt Resolution No. 2016-13, Approving First Amendment to Cooperative Agreement with Eden Prairie

IV.S. Appointment of HRA Members and Terms of Appointment

Rollcall:

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

ITEMS REMOVED FROM THE CONSENT AGENDA

IV.D. RESOLUTION NO. 2016-01 DESIGNATING OFFICIAL NEWSPAPER FOR 2016 – ADOPTED

The Council noted that Edina's *Sun Current* did not distribute newspapers to multi-family housing complexes. This was cause for concern since the number of rentals was growing and the official newspaper included all public notices. Staff responded that the apartment complexes would not allow newspaper boxes and the notices were linked on the City's website as well as the newspaper's website.

Member Swenson introduced and moved adoption of Resolution No. 2016-01, Designating Official Newspaper. Member Brindle seconded the motion.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland

Motion carried.

V. SPECIAL RECOGNITIONS AND PRESENTATIONS

None.

VI. COMMUNITY COMMENT

No one appeared to comment.

VII. REPORTS / RECOMMENDATIONS

VII.A. RESOLUTION NO. 2016-10 CALLING FOR PUBLIC HEARING FOR GRANDVIEW 2 TAX INCREMENT FINANCING DISTRICT – ADOPTED

Manager Neal asked the Council to adopt the Resolution and set the Public Hearing for March 2, 2016, to consider the creation of a new Tax Increment Financing District.

Member Staunton introduced and moved adoption of Resolution No. 2016-10, Calling for a Public Hearing by the City Council of the Proposed Adoption of a Modification to the Redevelopment Plan for the Southeast Edina Redevelopment Project Area and the Proposed Establishment of the Grandview 2 Tax Increment Financing District Therein and the Adoption of the Tax Increment Financing Plan Therefore. Member Brindle seconded the motion.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

VII.B. RESOLUTION NO. 2016-08 ADOPTED – ACCEPTING VARIOUS GRANTS AND DONATIONS

Mayor Hovland explained that in order to comply with State Statutes; all donations to the City must be adopted by Resolution and approved by four favorable votes of the Council accepting the donations. **Member Brindle introduced and moved adoption of Resolution No. 2016-08 accepting various grants and donations.** Member Stewart seconded the motion.

Rollcall:
Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

VIII. CORRESPONDENCE AND PETITIONS

VIII.A. CORRESPONDENCE

Mayor Hovland acknowledged the Council's receipt of various correspondence.

VIII.B. MINUTES:

- 1. TRANSPORTATION COMMISSION, NOVEMBER 19, 2015**
- 2. HUMAN RIGHTS AND RELATIONS COMMISSION, NOVEMBER 17, 2015**

Informational; no action required.

IX. AVIATION NOISE UPDATE – Received

X. MAYOR AND COUNCIL COMMENTS – Received

XI. MANAGER'S COMMENTS – Received

XII. SCHEDULE OF MEETINGS, EVENTS AND DATES AS OF JANUARY 5, 2016

XIII. ADJOURNMENT

Minutes/Edina City Council/January 5, 2016

There being no further business on the Council Agenda, Mayor Hovland declared the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Debra A. Mangen, City Clerk

Minutes approved by Edina City Council, January 20, 2016.

James B. Hovland, Mayor

Video Copy of the January 5, 2016, meeting available.

DRAFT



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.B.

To: Mayor and City Council

Item Type:

Claims

From: Eric Roggeman, Finance Director

Item Activity:

Action

Subject: Receive Payment of Credit Card Transactions
8/24/2015 - 9/25/2015 TOTAL: \$46,351.29 And
Payment of Claims As Per: Pre-List Dated 12/24/2015
TOTAL: \$1,650,687.32 And Per Pre-List Dated
12/31/2015 TOTAL: \$960,017.92 And Per Pre-List
Dated 1/07/2016 TOTAL: \$827,080.30

ACTION REQUESTED:

Approve claims for payment.

INTRODUCTION:

Claims information for approval is attached.

ATTACHMENTS:

Credit Card Transactions Dated 8/24/2015 - 9/25/2015 TOTAL: \$46,351.29

Claims Pre-List Dated 12/24/2015 TOTAL: \$1,650,687.32

Claims Pre-List Dated 12/31/2015 TOTAL: \$960,017.92

Claims Pre-List Dated 1/07/2016 TOTAL: \$827,080.30

CITY OF EDINA
CITY COUNCIL CREDIT CARD PAYMENT REGISTER
08/24/15-09/25/15

Account	Name	Date	Amount	Description	Vendor	City	State	Account
**6043	LISA SCHAEFER	2015/09/09	\$42.83	Supplies for Performance Reviews	OFFICEMAX/OFFICEDEPOT6384	EAGAN	MN	1556.6104
**6043	LISA SCHAEFER	2015/09/10	\$37.10	Lunch for Trainers	THE TIN FISH	EDINA	MN	1556.6104
**0168	SCOTT NEAL	2015/08/24	\$42.33	Food	EDINA GRILL	EDINA	MN	1120.6106
**0168	SCOTT NEAL	2015/08/31	\$32.75	Food	EDINA GRILL	EDINA	MN	1120.6106
**0168	SCOTT NEAL	2015/09/09	\$61.97	Food	EDINA GRILL	EDINA	MN	1120.6106
**0168	SCOTT NEAL	2015/09/11	\$197.52	Wireless	SPRINT *WIRELESS	800-639-6111	KS	1120.6188
**2129	HEATHER BRANIGIN	2015/08/27	\$48.00	Volunteer Software	VOLGISTICS INC	616-456-5388	MI	1120.6105
**2129	HEATHER BRANIGIN	2015/09/01	\$223.29	Food	PINSTRIPES	EDINA	MN	1100.6106
**2129	HEATHER BRANIGIN	2015/09/03	\$24.72	Meeting	JERRY'S FOODS OF ED	EDINA	MN	1120.6106
**2129	HEATHER BRANIGIN	2015/09/05	\$4.82	Breakroom Supply	TARGET 00023135	EDINA	MN	1550.6406
**2129	HEATHER BRANIGIN	2015/09/16	\$173.95	Food	PINSTRIPES	EDINA	MN	1100.6106
**2129	HEATHER BRANIGIN	2015/09/24	\$587.95	Signs?	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	5821.6406
**9159	CARY TEAGUE	2015/09/17	\$7.00	Meeting Expense	ALLIANCE BANK CENTER RAMP	SAINT PAUL	MN	1140.6106
**7370	ERIC ROGGEMAN	2015/09/02	\$19.95	Transaction fee	PAYFLOW/PAYPAL	888-883-9770	TX	1160.6155
**7370	ERIC ROGGEMAN	2015/09/02	\$18.25	Transaction fee	PAYFLOW/PAYPAL	888-883-9770	TX	1160.6155
**7370	ERIC ROGGEMAN	2015/09/02	\$19.95	Transaction fee-UB	PAYFLOW/PAYPAL	888-883-9770	TX	5902.6155
**7370	ERIC ROGGEMAN	2015/09/22	\$231.94	Lodging	ARROWWOOD RESORT CONF C	ALEXANDRIA	MN	1160.6104
**0143	DEB MANGEN	2015/09/11	\$308.26	Lodging	COUNTRY INN & SUITES	BEMIDJI	MN	1180.6104
**0184	ROBERT WILSON	2015/09/02	\$225.00	PACE Course	MINNESOTA ASSOC OF ASSES	763-569-3357	MN	1190.6104
**0184	ROBERT WILSON	2015/09/03	\$185.00	Income Workshop	MINNESOTA ASSOC OF ASSES	763-569-3357	MN	1190.6104
**0184	ROBERT WILSON	2015/09/03	\$117.00	MLS Access Fee	REALTOR ASSOCIATION/MLS	312-329-8245	IL	1190.6105
**0184	ROBERT WILSON	2015/09/03	\$150.00	Realtor Dues	REALTOR ASSOCIATION/MLS	312-329-8245	IL	1190.6105
**2522	BRIAN OLSON	2015/09/03	\$144.00	Training	MSP AIRPORT PARKING	SAINT PAUL	MN	1280.6104
**2522	BRIAN OLSON	2015/09/03	\$914.95	Lodging	SHERATON	PHOENIX	AZ	1280.6104
**9180	MILLNER CHAD	2015/08/25	\$3.29	Bubble Wrap	USPS 26632704333409905	MINNEAPOLIS	MN	1262.6406
**9180	MILLNER CHAD	2015/08/25	\$10.55	Priority Mail	USPS 26632704333409905	MINNEAPOLIS	MN	1262.6406
**9180	MILLNER CHAD	2015/08/26	\$3.94	Postage and Certified Mail	USPS 26632704333409905	MINNEAPOLIS	MN	1263.6406
**9180	MILLNER CHAD	2015/08/27	\$220.00	Conference Registration	MINNESOTA GIS LIS CONSORT	651-2037242	MN	1263.6104
**9180	MILLNER CHAD	2015/08/27	\$45.00	Conference Registration	MINNESOTA GIS LIS CONSORT	651-2037242	MN	1263.6104
**9180	MILLNER CHAD	2015/09/03	\$76.99	GoPro	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1261.6406
**9180	MILLNER CHAD	2015/09/03	\$336.93	GoPro and Memory	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1261.6406
**9180	MILLNER CHAD	2015/09/11	\$14.00	Stamps	USPS 26632704333409905	MINNEAPOLIS	MN	01412.1705.31
**9180	MILLNER CHAD	2015/09/11	\$14.00	Stamps	USPS 26632704333409905	MINNEAPOLIS	MN	01410.1705.31
**9180	MILLNER CHAD	2015/09/11	\$12.00	Stamps	USPS 26632704333409905	MINNEAPOLIS	MN	01413.1705.31
**9180	MILLNER CHAD	2015/09/11	\$4.50	Stamps	USPS 26632704333409905	MINNEAPOLIS	MN	01414.1705.31
**9180	MILLNER CHAD	2015/09/11	\$4.50	Stamps	USPS 26632704333409905	MINNEAPOLIS	MN	01415.1705.31
**9180	MILLNER CHAD	2015/09/15	\$107.25	Design Guides	CHICAGO BOOKS & JOU	800-621-2736	IL	1262.6406
**9180	MILLNER CHAD	2015/09/18	\$89.00	12 Volt Battery Super Charger	TRAFFIC DATA INC	952-9260916	MN	1262.6406
**9180	MILLNER CHAD	2015/09/21	\$49.04	Food	TGI FRIDAY'S 2687	MINNEAPOLIS	MN	1261.6406
**4882	ANDERSON SHAWN	2015/09/04	\$175.06	Supplies	STAPLES 00119180	BLOOMINGTON	MN	1318.6406
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104

CITY OF EDINA
CITY COUNCIL CREDIT CARD PAYMENT REGISTER
08/24/15-09/25/15

Account	Name	Date	Amount	Description	Vendor	City	State	Account
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104
**4882	ANDERSON SHAWN	2015/09/18	\$129.66	Lodging	GRAND NORTHERN INN	800-4726321	MN	1281.6104
**4882	ANDERSON SHAWN	2015/09/17	\$95.97	Supplies	NORTHERN TOOL EQUIPMNT	BURNSVILLE	MN	1318.6406
**3477	NOAH SILVER	2015/08/26	\$730.52	Public Works Admin Cert Class	MNSCU	877-4666728	MN	1281.6104
**3477	NOAH SILVER	2015/08/28	\$287.93	Travel for Load Bank Training	TRAVELOCITY.COM	WWW.TVLY.COM	NV	5913.6104
**3477	NOAH SILVER	2015/08/27	\$579.36	Airfare	SPIRIT AIRL 4870116947557	MIRAMAR	FL	5913.6104
**3477	NOAH SILVER	2015/09/08	\$99.96	Airfare	SPIRIT AIRL 4870117437300	MIRAMAR	FL	5913.6104
**3477	NOAH SILVER	2015/09/15	\$1,215.32	LED Wall Mount Lumens	E-CONOLIGHT	888-243-9445	WI	47097.6710
**3477	NOAH SILVER	2015/09/22	\$179.99	Led Canopy Light	E-CONOLIGHT	888-243-9445	WI	1551.6180
**7756	GARY WELLS	2015/09/23	\$1,181.48	Sportster Hydrant Meter	USA BLUE BOOK	800-493-9876	IL	5917.6406
**7756	GARY WELLS	2015/09/23	\$51.47	Propane	SUPERAMERICA 4047	EDINA	MN	1335.6532
**7756	GARY WELLS	2015/09/23	\$29.90	Tool, Trimpot Adj, Pocket	JAMECO/JIMPAK ELECTRONICS	650-592-8097	CA	5921.6556
**6368	DAVE GOERGEN	2015/08/25	\$51.47	VEHICLE EXPENSE	SUPERAMERICA 4047	EDINA	MN	5921.6556
**6368	DAVE GOERGEN	2015/09/11	\$73.50	Study Guide	AWWA.ORG	303-347-6197	CO	5919.6104
**6368	DAVE GOERGEN	2015/09/22	\$130.00	Certification Applications	ATSSA	540-3681701	VA	1281.6104
**5621	MARK A BIERMAIER	2015/09/03	\$73.43	Food	PAPA JOHN'S 00996	612-924-1902	MN	1400.6406
**0597	RYAN SCHULTZ	2015/09/03	\$35.00	iPhone Cable	KVCONNECTION	888-749-6325	NC	1400.6406
**0597	RYAN SCHULTZ	2015/09/14	\$146.96	Gear	L A POLICE GEAR INC	LAPOLICEGEAR.	CA	1401.6203
**0597	RYAN SCHULTZ	2015/09/21	\$75.00	Fuel	RIPLEY 1 STOP	LITTLE FALLS	MN	1400.6104
**1305	DAVID NELSON	2015/08/31	\$73.24	Interviews	PAPA JOHN'S 00996	612-924-1902	MN	1400.6106
**1305	DAVID NELSON	2015/09/08	\$106.84	Philips BT1 Replace AED Battery	WWW.ATBATT.COM	661-775-2020	CA	1400.6610
**1305	DAVID NELSON	2015/09/22	\$98.85	Car Charger	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1400.6406
**8481	TOM SCHMITZ	2015/08/26	\$360.07	Food	PANERA BREAD # 608024	EDEN PRAIRIE	MN	1470.6106
**8481	TOM SCHMITZ	2015/08/31	\$390.00	Emergency Mgr Lodging	BREEZY POINT RESORT INTL	BREEZY POINT	MN	1470.6104
**8481	TOM SCHMITZ	2015/09/08	\$39.92	Meeting	JERRY'S FOODS OF ED	EDINA	MN	1470.6106
**8481	TOM SCHMITZ	2015/09/18	\$59.68	Finance Dept Mtg	D03 EDN	EDINA	MN	1470.6106
**8481	TOM SCHMITZ	2015/09/23	\$7.00	Parking	CITY WALK RAMP	ST. PAUL	MN	1470.6107
**8481	TOM SCHMITZ	2015/09/24	\$7.00	Parking	CITY WALK RAMP	ST. PAUL	MN	1470.6107
**0927	DARRELL TODD	2015/08/26	\$20.00	Data Plan	VZWLSS*PRPAY AUTOPAY	888-294-6804	CA	1470.6188
**0927	DARRELL TODD	2015/08/27	\$200.00	Chair Tips	SPEC FURNITURE INC (US\$)	TORONTO	ON	1470.653
**0927	DARRELL TODD	2015/09/07	\$80.00	Data Plan	VZWLSS*PRPAY AUTOPAY	888-294-6804	CA	1470.6188
**0927	DARRELL TODD	2015/09/20	\$20.00	Data Plan	VZWLSS*PRPAY AUTOPAY	888-294-6804	CA	1470.6188
**0927	DARRELL TODD	2015/09/24	\$20.00	Data Plan	VZWLSS*PRPAY AUTOPAY	888-294-6804	CA	1470.6188
**1777	CRAIG ESSIG	2015/08/25	\$68.88	Fuel	CLARK 2238	LITTLE FALLS	MN	1470.6107
**1777	CRAIG ESSIG	2015/08/25	\$111.58	Fuel	CLARK 2238	LITTLE FALLS	MN	1470.6107
**1777	CRAIG ESSIG	2015/08/25	\$84.83	Fuel	CLARK 2238	LITTLE FALLS	MN	1470.6107
**1777	CRAIG ESSIG	2015/08/25	\$88.46	Fuel	CLARK 2238	LITTLE FALLS	MN	1470.6107
**1777	CRAIG ESSIG	2015/08/28	(\$129.99)	Van Rental	ENTERPRISE RENT-A-CAR	EDEN PRAIRIE	MN	1470.6104
**1777	CRAIG ESSIG	2015/08/28	\$631.62	Van Rental	ENTERPRISE RENT-A-CAR	EDEN PRAIRIE	MN	1470.6104
**1777	CRAIG ESSIG	2015/08/28	\$631.62	Van Rental	ENTERPRISE RENT-A-CAR	BLOOMINGTON	MN	1470.6104
**1777	CRAIG ESSIG	2015/08/28	\$789.53	Van Rental	ENTERPRISE RENT-A-CAR	EDEN PRAIRIE	MN	1470.6104
**1777	CRAIG ESSIG	2015/09/09	\$631.62	Van Rental	ENTERPRISE RENT-A-CAR	EDINA	MN	1470.6104
**1777	CRAIG ESSIG	2015/09/17	\$996.00	Fire Alarm Seminar	AFAA	844-438-2322	OH	1470.6104

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**8102	JEFF BROWN	2015/09/17	\$35.00	MEHA Dues	PAYPAL *MINNESOTAEN	402-935-7733	CA	1490.6105
**2512	DAVID FISHER	2015/08/28	\$75.00	Dues for Certification	INT'L CODE COUNCIL INC	888-422-7233	IL	1495.6105
**2512	DAVID FISHER	2015/09/11	\$100.00	Dues for Licenses	INT'L CODE COUNCIL INC	888-422-7233	IL	1495.6105
**2512	DAVID FISHER	2015/09/10	\$80.00	Dues for Licenses	DEPARTMENT OF LABOR AND I	651-2845528	MN	1495.6105
**2512	DAVID FISHER	2015/09/14	\$154.35	Print Account	CANON SOLUTIONS AMERIC	773-714-8500	IL	1495.6575
**2512	DAVID FISHER	2015/09/17	\$179.09	Label	BMK SOLUTIONS CORP	952-7463195	MN	1495.6575
**2512	DAVID FISHER	2015/09/24	\$220.63	Print Account	CANON SOLUTIONS AMERIC	773-714-8500	IL	1495.6575
**4619	TIM BARNES	2015/09/01	\$396.87	Parks Cleaning Vacuum	ORECK CLEAN HOME CARE	EDINA	MN	1646.6406
**1996	GUNNAR KAASA	2015/08/26	\$28.21	Supplies	UPS*1ZT391090390013817	800-811-1648	GA	1553.6406
**1996	GUNNAR KAASA	2015/08/28	\$90.11	Pumps	MSC	800-645-7270	NY	1553.6406
**1996	GUNNAR KAASA	2015/09/09	\$105.42	Demand CS Insecticide	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1553.6406
**1996	GUNNAR KAASA	2015/09/09	\$95.00	Re-certification	HTC CUSTOM TRAINING	952-9951300	MN	1281.6104
**1996	GUNNAR KAASA	2015/09/10	\$96.11	Vehicle Registration	MN DVS SOUTHDALE152693FEE	KNOXVILLE	TN	1553.6260
**1996	GUNNAR KAASA	2015/09/10	\$3,923.01	Vehicle Registration	MN DVS SOUTHDALE 152 693	EDINA	MN	1553.6260
**1996	GUNNAR KAASA	2015/09/11	\$2,100.00	OTHER	FREIGHTQUOTE.COM	913-642-4700	MO	5900.1740
**9798	SUSAN WAACK	2015/08/25	\$0.50	Vehicle Registration	MN DVS SOUTHDALE152693FEE	KNOXVILLE	TN	1553.6260
**9798	SUSAN WAACK	2015/08/25	\$20.75	Vehicle Registration	MN DVS SOUTHDALE 152 693	EDINA	MN	1553.6260
**9798	SUSAN WAACK	2015/09/11	\$1,294.67	Vehicle Registration	MN DVS ST LS PK 001 695	SAINT LOUIS P	MN	1553.6260
**9798	SUSAN WAACK	2015/09/11	\$31.72	Vehicle Registration	MN DVS STLSPK 001 695 FEE	KNOXVILLE	TN	1553.6260
**9798	SUSAN WAACK	2015/09/16	\$22.24	Vehicle Registration	MN DVS STLSPK 001 695 FEE	KNOXVILLE	TN	1553.6260
**9798	SUSAN WAACK	2015/09/16	\$907.75	Vehicle Registration	MN DVS ST LS PK 001 695	SAINT LOUIS P	MN	1553.6260
**2481	RYAN BROWNING	2015/08/25	\$84.96	Recovery Software	DRI*STELLAR*PHOENIX*SW	ELEMENT5.INFO	MN	1554.6160
**2481	RYAN BROWNING	2015/08/26	\$70.23	IT Supplies	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/08/27	\$39.96	iPhone Car Charger	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/08/27	\$31.96	iPhone Car Charger	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/03	\$160.90	Vmware	DRI*VMWARE	MY.VMWARE.COM	MN	1554.6160
**2481	RYAN BROWNING	2015/09/03	\$268.18	Vmware	DRI*VMWARE	MY.VMWARE.COM	MN	1558.6160
**2481	RYAN BROWNING	2015/09/03	\$78.95	EncorePro Convertible Headset	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	5902.6406
**2481	RYAN BROWNING	2015/09/03	\$314.27	Plantronics Gear	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1495.6405
**2481	RYAN BROWNING	2015/09/03	\$100.23	Surge Protectors	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/03	\$6.99	Card Reader-EPD	AMAZON.COM	AMZN.COM/BILL	WA	1400.6406
**2481	RYAN BROWNING	2015/09/03	\$96.13	Direct Connect Cable	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	5902.6406
**2481	RYAN BROWNING	2015/09/04	\$14.99	IT Supplies	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/09	\$45.26	IT Supplies	AMAZON.COM	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/10	\$83.99	Phone Headset	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/11	\$12.95	IT Supplies	AMAZON.COM	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/12	\$359.97	IT Supplies	AMAZON.COM	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/13	\$121.80	USB GPS Receiver	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**2481	RYAN BROWNING	2015/09/18	(\$10.91)	Sales Tax Credit	DRI*VMWARE	MY.VMWARE.COM	MN	1554.6160
**2481	RYAN BROWNING	2015/09/18	(\$16.37)	Sales Tax Credit	DRI*VMWARE	MY.VMWARE.COM	MN	1554.6160
**2481	RYAN BROWNING	2015/09/18	(\$18.19)	Sales Tax Credit	DRI*VMWARE	MY.VMWARE.COM	MN	1558.6160
**2481	RYAN BROWNING	2015/09/17	\$99.99	Utility Cart	NORTHERN TOOL EQUIPMNT	BURNSVILLE	MN	1554.6406
**2481	RYAN BROWNING	2015/09/21	\$314.99	Backup Tapes	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	WA	1554.6406
**5587	DAWN BEITEL	2015/08/28	\$167.78	Socks for Resale	TARGET 00023135	EDINA	MN	5720.5510

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**5587	DAWN BEITEL	2015/09/15	\$10.71	Cards	WALGREENS #3114	EDINA	MN	5710.6406
**6841	ANN KATTREH	2015/09/14	\$22.70	NRPA Conference	MB CITIZENS	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/14	\$22.73	NRPA Conference	NYNY TOM URBAN	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/14	\$25.79	NRPA Conference	WEEDSB, LLC. TAXI	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/15	\$23.72	NRPA Conference	BORDER GRILL MANDALAY BAY	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/15	\$52.40	NRPA Conference	BELLAGIO - OLIVES	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/15	\$7.57	NRPA Conference	MB CITIZENS	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/16	\$27.28	NRPA Conference	MB CITIZENS	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/16	\$12.97	NRPA Conference	MB CITIZENS	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/17	\$11.24	NRPA Conference	MBAY STARBUCKS	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/17	\$22.46	NRPA Conference	MB CITIZENS	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/18	\$703.36	NRPA Conference	MANDALAY BAY RESORT/CASIN	LAS VEGAS	NV	1600.6104
**6841	ANN KATTREH	2015/09/19	\$20.00	Data Plan	VZWRLSS*PRPAY AUTOPAY	888-294-6804	CA	1600.6188
**6841	ANN KATTREH	2015/09/18	\$50.00	NRPA Conference	DELTA AIR 0060158081175	LAS VEGAS	NV	1600.6104
**7279	DONNA TILSNER	2015/08/24	\$1,370.97	Television	SAMS INTERNET	888-746-7726	AR	1628.6406
**7279	DONNA TILSNER	2015/09/12	\$85.00	Gift Cards	TARGET 00023135	EDINA	MN	1628.4392.02
**7279	DONNA TILSNER	2015/09/14	(\$90.40)	Plants	WAGNER GREENHOUSES	612-9226901	MN	1628.4392.02
**7279	DONNA TILSNER	2015/09/14	\$90.40	Plants	WAGNER GREENHOUSES	612-9226901	MN	1628.4392.02
**7279	DONNA TILSNER	2015/09/14	\$71.28	Plants	WAGNER GREENHOUSES	612-9226901	MN	1628.4392.02
**7130	ERIC BOETTCHER	2015/09/19	\$48.11	Food	STARBUCKS #02592 EDINA	EDINA	MN	1627.6406
**0756	BOB PRESTRUD	2015/09/01	\$184.94	Gen. Run System	NORTHERN TOOL EQUIP	MINNETONKA	MN	1646.6556
**0756	BOB PRESTRUD	2015/09/11	\$7.50	Eagle Scout Project	CUB FOODS #3128	EDINA	MN	1642.6406
**0756	BOB PRESTRUD	2015/09/13	\$64.09	Eagle Scout Project	DOMINO'S 1927	320-235-8277	MN	1642.6406
**0756	BOB PRESTRUD	2015/09/15	\$180.00	MPSA Workshop	MPSTMA	952-473-3722	MN	1640.6104
**0756	BOB PRESTRUD	2015/09/15	\$390.00	U of M Pesticide License	ACT*UNIVERSITY OF MINN	877-551-5560	TX	1640.6104
**2293	JENNIFER BENNEROTTE	2015/08/25	\$20.00	Data Plan-Jennifer	VZWRLSS*PRPAY AUTOPAY	888-294-6804	CA	1130.6160
**2293	JENNIFER BENNEROTTE	2015/08/25	\$20.00	Edina Liquor FB ad	FACEBOOK GKDQ7E532	650-6187714	CA	5842.6122
**2293	JENNIFER BENNEROTTE	2015/08/26	\$10.00	Values VIP Award-Gift Card	TARGET 00021899	ST LOUIS PARK	MN	1550.6121
**2293	JENNIFER BENNEROTTE	2015/08/25	\$11.96	Subscription	THE STAR TRIBUNE CIRCULAT	612-6734343	MN	1130.6105
**2293	JENNIFER BENNEROTTE	2015/08/27	\$399.00	Archiving Platform	ARCHIVESOCIAL.COM	888-558-6032	NC	1130.6124
**2293	JENNIFER BENNEROTTE	2015/08/29	\$330.00	PRSSA Dues-Gilgenbach	PUBLIC RELATIONS SOCIE	212-460-1400	NY	1130.6105
**2293	JENNIFER BENNEROTTE	2015/09/03	\$80.57	Bulb for Projector	AMAZON.COM	AMZN.COM/BILL	WA	421130.6710
**2293	JENNIFER BENNEROTTE	2015/09/03	\$549.00	Microphones	B&H PHOTO, 800-606-6969	800-2215743	NY	1628.6406
**2293	JENNIFER BENNEROTTE	2015/09/03	\$10.72	Photoshop Lightroom Bundle	ADOBE *PHOTOGRAPHY PLAN	800-833-6687	CA	1130.6103
**2293	JENNIFER BENNEROTTE	2015/09/05	\$53.63	Creative Cloud-Scott	ADOBE *CREATIVE CLOUD	800-833-6687	CA	1130.6406
**2293	JENNIFER BENNEROTTE	2015/09/05	\$20.00	Data Plan-Kaylin	VZWRLSS*PRPAY AUTOPAY	888-294-6804	CA	1130.6160
**2293	JENNIFER BENNEROTTE	2015/09/06	\$20.00	Data Plan-Jordan	VZWRLSS*PRPAY AUTOPAY	888-294-6804	CA	1130.6160
**2293	JENNIFER BENNEROTTE	2015/09/05	\$50.00	Edina Liquor FB ad	FACEBOOK FY4R38A532	650-6187714	CA	5842.6122
**2293	JENNIFER BENNEROTTE	2015/09/06	\$99.00	DropBox Subscription	DROPBOX*LNJH9D5GF7Q	DB.TT/CHELP	CA	1130.6103
**2293	JENNIFER BENNEROTTE	2015/08/31	\$12.50	Stock Photos	123RF.COM	INTERNET		1130.6408
**2293	JENNIFER BENNEROTTE	2015/09/06	\$53.63	Creative Cloud-Scott	ADOBE *CREATIVE CLOUD	800-833-6687	CA	1130.6406
**2293	JENNIFER BENNEROTTE	2015/09/10	\$149.18	Subscription	MAILCHIMP	MAILCHIMP.COM	GA	1130.6103
**2293	JENNIFER BENNEROTTE	2015/09/12	\$53.63	Creative Cloud-Kaylin	ADOBE SYSTEMS, INC.	800-833-6687	CA	1130.6406
**2293	JENNIFER BENNEROTTE	2015/09/11	\$20.00	Data Plan-Scott	VZWRLSS*PRPAY AUTOPAY	888-294-6804	CA	1130.6160

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**2293	JENNIFER BENNEROTTE	2015/09/13	\$32.17	Creative Cloud-Jennifer	ADOBE *CREATIVE CLOUD	800-833-6687	CA	1130.6406
**2293	JENNIFER BENNEROTTE	2015/09/15	\$100.00	Google Custome Website Search	GOOGLE *SITE SEARCH	GOOGLE.COM/CH	CA	1130.6124
**2293	JENNIFER BENNEROTTE	2015/09/16	\$30.00	Data Plan-Ann Swenson	VZWLRLSS*PRPAY AUTOPAY	888-294-6804	CA	1100.6160
**2293	JENNIFER BENNEROTTE	2015/09/16	\$32.17	Creative Cloud-Jordan	ADOBE *CREATIVE CLOUD	800-833-6687	CA	1130.6406
**2293	JENNIFER BENNEROTTE	2015/09/17	\$29.95	Online Invoicing	2NDSITE FRESHBOOKS	416-481-6946	ON	1130.6103
**2293	JENNIFER BENNEROTTE	2015/09/18	\$5.00	Spam Blocker	AKSMT.COM	877-273-3049	CA	1130.6124
**2293	JENNIFER BENNEROTTE	2015/09/20	\$50.33	Open Streets FB Ads	FACEBOOK QQPPV76632	650-6187714	CA	1130.6122
**2293	JENNIFER BENNEROTTE	2015/09/22	\$25.00	Test Permit	EDINA STORE	952-927-8861	MN	1130.4316
**2293	JENNIFER BENNEROTTE	2015/09/22	\$11.96	Subscription	THE STAR TRIBUNE CIRCULAT	612-6734343	MN	1130.6105
**2293	JENNIFER BENNEROTTE	2015/09/23	(\$25.00)	Test Permit	EDINA STORE	952-927-8861	MN	1130.4316
**2293	JENNIFER BENNEROTTE	2015/09/23	\$50.34	Open Streets FB Ads	FACEBOOK XWEPU76532	650-6187714	CA	1130.6122
**5821	AMY SMITH	2015/08/28	\$300.00	Entertainment	SQ *THE NEIGHBORHOOD TRIO	GOSQ.COM	MN	5410.6406
**5821	AMY SMITH	2015/09/20	\$14.34	Food	LUNDS & BYERLYS-RF	RICHFIELD	MN	5421.5510
**5821	AMY SMITH	2015/09/21	\$368.52	Food	THE TIN FISH	EDINA	MN	5410.6406
**8806	MARY WOOLDRIDGE	2015/08/28	\$20.00	Data Plan	VZWLRLSS*PRPAY AUTOPAY	888-294-6804	CA	5440.6406
**8806	MARY WOOLDRIDGE	2015/09/04	\$25.04	Shipment	FEDEX 781268726611	MEMPHIS	TN	5440.6122
**8806	MARY WOOLDRIDGE	2015/09/09	\$225.00	AGM Membership Dues	ASSOCIATION OF GOLF MERCH	602-6048250	AZ	5410.6105
**8806	MARY WOOLDRIDGE	2015/09/10	\$8.24	Nail and Hammer	TARGET 00023135	EDINA	MN	5440.6406
**8806	MARY WOOLDRIDGE	2015/09/15	\$16.08	Belkin Cable	TARGET 00023135	EDINA	MN	5440.6406
**8806	MARY WOOLDRIDGE	2015/09/22	\$32.18	Plaque	CROWN TROPHY OF BLOOMING	9528844944	MN	5410.6406
**2892	TOM SWENSON	2015/09/15	\$342.01	Permit, Garage Floor	CITY OF EDINA BUILDING	EDINA	MN	5400.1705
**2892	TOM SWENSON	2015/09/21	\$46.06	Gloves	THE HOME DEPOT 2812	EDEN PRAIRIE	MN	5422.6406
**2892	TOM SWENSON	2015/09/22	\$65.50	PLT License-Bob	DEPARTMENT OF LABOR AND I	651-2845528	MN	5410.6105
**7946	JOSEPH ABOOD	2015/09/23	\$21.17	League Reps Lunch	THE TIN FISH	EDINA	MN	5410.6122
**4673	SUSIE MILLER	2015/09/02	\$225.00	STAR	SERVING THE AMERICAN R	719-5381149	CO	5510.6105
**4673	SUSIE MILLER	2015/09/18	\$107.77	Office Supplies	OFFICEMAX/OFFICEDEPOT6042	EDINA	MN	5510.6513
**7010	AMANDA HOLLE	2015/08/25	\$38.00	Max Galaxy Test	EDINA STORE	952-833-9520	MN	1600.6406
**9328	MICHAEL FREY	2015/09/02	(\$34.29)	Office Supplies	FEDEXOFFICE 00006221	EDINA	MN	5110.6513
**9328	MICHAEL FREY	2015/09/02	\$31.57	General Supplies	HIRSHFIELDS/SOUTHDALE	EDINA	MN	5111.6406
**9328	MICHAEL FREY	2015/09/02	\$34.29	Office Supplies	FEDEXOFFICE 00006221	EDINA	MN	5110.6513
**9328	MICHAEL FREY	2015/09/02	\$37.54	Office Supplies	OFFICEMAX/OFFICEDEPOT6042	EDINA	MN	5110.6513
**9328	MICHAEL FREY	2015/09/04	\$20.00	General Supplies	A-Z RENTAL CENTER	EDEN PRAIRIE	MN	5110.6406
**9328	MICHAEL FREY	2015/09/09	\$86.89	Meeting	PINSTRIPES	EDINA	MN	5110.6106
**9328	MICHAEL FREY	2015/09/10	\$29.94	General Supplies	TARGET 00023135	EDINA	MN	5111.6406
**9328	MICHAEL FREY	2015/09/12	\$202.70	General Supplies	JERRY'S FOODS OF ED	EDINA	MN	5110.6406
**9328	MICHAEL FREY	2015/09/13	\$185.61	General Supplies	JERRY'S FOODS OF ED	EDINA	MN	5110.6406
**9328	MICHAEL FREY	2015/09/12	\$160.70	General Supplies	STARBUCKS #18565 EDINA	EDINA	MN	5110.6406
**9328	MICHAEL FREY	2015/09/13	\$321.40	General Supplies	STARBUCKS #18565 EDINA	EDINA	MN	5110.6406
**9328	MICHAEL FREY	2015/09/13	\$15.54	Office Supplies	OFFICEMAX/OFFICEDEPOT6042	EDINA	MN	5110.6513
**9328	MICHAEL FREY	2015/09/22	\$323.88	General Supplies	BAGS AND BOWS	800-225-8155	MA	5120.6406
**5720	ROGER LEMIRE	2015/08/26	\$54.40	Hardware	KRAEMER S TRUE VALUE	MINNETONKA	MN	5720.6406
**5720	ROGER LEMIRE	2015/09/23	(\$54.40)	Hardware	KRAEMER S TRUE VALUE	MINNETONKA	MN	5720.6406
**5720	ROGER LEMIRE	2015/09/23	(\$50.71)	Hardware	KRAEMER S TRUE VALUE	MINNETONKA	MN	5720.6406
**5720	ROGER LEMIRE	2015/09/23	\$101.42	Hardware	KRAEMER S TRUE VALUE	MINNETONKA	MN	5720.6406

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**5720	ROGER LEMIRE	2015/09/23	\$3.79	Hardware	KRAEMER S TRUE VALUE	MINNETONKA	MN	5720.6406
**5746	RICHARD JOHNS	2015/09/10	\$55.83	Foam for Pads	A 1 FOAM AND UPHOLSTERY S	BLOOMINGTON	MN	5720.6406
**5802	PATRICIA MCGRATH	2015/09/05	\$100.00	Postage	POSTAGE REFILL	800-468-8454	CT	5710.6235
**0116	TOM SHIRLEY	2015/08/28	\$3,199.99	Mower	POWER EQUIPMENT DIRECT	800-7107499	IL	5761.6406
**0116	TOM SHIRLEY	2015/08/28	\$29.25	Supplies	MENARDS RICHFIELD	RICHFIELD	MN	5761.6406
**0116	TOM SHIRLEY	2015/09/02	\$13.51	Supplies	FASTENAL COMPANY01	BLOOMINGTON	MN	5761.6406
**0116	TOM SHIRLEY	2015/09/03	\$235.98	Commercial Coffee Urn	TARGET.COM *	800-591-3869	MN	5760.6406
**0116	TOM SHIRLEY	2015/09/01	\$114.66	Floor Cleaner and Finish	THE HOME DEPOT #2845	RICHFIELD	MN	5761.6511
**0116	TOM SHIRLEY	2015/09/02	(\$53.58)	Supplies	THE HOME DEPOT #2845	RICHFIELD	MN	5761.6406
**0116	TOM SHIRLEY	2015/09/04	\$196.17	Chains and Rapid Links	IN *FIRST CHAIN SUPPLY CO	219-6966411	IN	5761.6530
**0116	TOM SHIRLEY	2015/09/10	\$96.54	Portable Projection Screen	AMAZON.COM AMZN.COM/BILL	AMZN.COM/BILL	WA	5760.6406
**0116	TOM SHIRLEY	2015/09/15	\$339.25	Tulip Red Cubed	COLORBLEND FLOWERBULB	888-847-8637	CT	5765.6520
**0116	TOM SHIRLEY	2015/09/17	\$29.00	Office Supplies	WHENIWORK.COM	651-330-4482	MN	5760.6105
**0116	TOM SHIRLEY	2015/09/16	\$141.82	Plants	THE HOME DEPOT 2805	BLOOMINGTON	MN	5761.6620
**0116	TOM SHIRLEY	2015/09/17	\$38.74	Supplies	MENARDS RICHFIELD	RICHFIELD	MN	5761.6406
**0116	TOM SHIRLEY	2015/09/18	\$276.86	Catering	BYERLY'S	MINNEAPOLIS	MN	5760.6406
**0116	TOM SHIRLEY	2015/09/22	\$27.48	Produce and Bakery	CUB FOODS #6690	BLOOMINGTON	MN	1556.6104
**0093	STEVEN GRAUSAM	2015/09/01	\$751.67	Register Tapes	REGISTER TAPES UNLIM INC	999-999-9999	TX	5822.6122
**0093	STEVEN GRAUSAM	2015/09/01	\$751.67	Register Tapes	REGISTER TAPES UNLIM INC	999-999-9999	TX	5842.6122
**0093	STEVEN GRAUSAM	2015/09/01	\$751.66	Register Tapes	REGISTER TAPES UNLIM INC	999-999-9999	TX	5862.6122
**0093	STEVEN GRAUSAM	2015/09/11	\$51.40	Pop for Resale	CUB FOODS #3128	EDINA	MN	5842.5515
**0093	STEVEN GRAUSAM	2015/09/16	\$21.68	Packing Materials	THE UPS STORE 1715	EDINA	MN	5841.6406
**0093	STEVEN GRAUSAM	2015/09/21	\$21.39	Swiffer	THE HOME DEPOT 2805	BLOOMINGTON	MN	5821.6406
**0093	STEVEN GRAUSAM	2015/09/24	\$158.34	Advertising	THE STAR TRIBUNE MERCHAND	612-6734072	MN	5822.6122
**0093	STEVEN GRAUSAM	2015/09/24	\$158.34	Advertising	THE STAR TRIBUNE MERCHAND	612-6734072	MN	5842.6122
**0093	STEVEN GRAUSAM	2015/09/24	\$158.32	Advertising	THE STAR TRIBUNE MERCHAND	612-6734072	MN	5862.6122
**2223	GREG BRETSON	2015/08/27	\$17.15	Electronic Ballast	JERRY'S DO IT BEST	EDINA	MN	7411.6406
**2223	GREG BRETSON	2015/09/08	\$100.69	Hardware	TWIN CITY HDWE NEW HOPE	NEW HOPE	MN	7413.6406
**2223	GREG BRETSON	2015/09/09	\$18.41	Coupling	JERRY'S DO IT BEST	EDINA	MN	7411.6406
**2223	GREG BRETSON	2015/09/18	\$4.24	Fasteners	JERRY'S DO IT BEST	EDINA	MN	7411.6406
**2223	GREG BRETSON	2015/09/23	\$55.53	Brushes and Cloth	JERRY'S DO IT BEST	EDINA	MN	7412.6406
**2223	GREG BRETSON	2015/09/24	\$19.28	Carb & Choke Cleaner	JERRY'S DO IT BEST	EDINA	MN	7412.6406
**2223	GREG BRETSON	2015/09/24	\$36.26	Spray	MENARDS EDEN PRAIRIE	EDEN PRAIRIE	MN	7412.6406
**9956	DEB FIELDS	2015/08/27	\$49.62	APD Meeting	DAVANNI'S #15	EDINA	MN	7410.6106
**9956	DEB FIELDS	2015/09/01	\$30.00	Email service	EMA*EMMA EMAIL MARKETING	800-5954401	TN	7410.6122
**9956	DEB FIELDS	2015/09/15	\$36.00	Firearms Training Books	SQ *POSTAL DISPATCH BUSIN	MINNEAPOLIS	MN	7410.6575
**9956	DEB FIELDS	2015/09/22	\$189.58	Fire Consortium Meeting	DAVANNI'S #15	EDINA	MN	7413.6106
**9956	DEB FIELDS	2015/09/25	\$18.53	Food	DOMINO'S 1927	320-235-8277	MN	7411.6406
**0314	GERALD KOPLOS	2015/08/25	\$32.17	2 Head Emergency Lights	MENARDS EDEN PRAIRIE	EDEN PRAIRIE	MN	7411.6406
**0314	GERALD KOPLOS	2015/09/02	(\$1.00)	Supplies	SOUTH METRO PUBLIC SAFETY	EDINA	MN	7411.6406
**0314	GERALD KOPLOS	2015/09/04	\$15.74	Packing Materials	SQ *POSTAL DISPATCH BUSIN	MINNEAPOLIS	MN	7411.6406
**0314	GERALD KOPLOS	2015/09/10	\$38.48	Fittings, Adapters, Pipe	THE HOME DEPOT #2845	RICHFIELD	MN	7411.6406
**0314	GERALD KOPLOS	2015/09/12	\$85.79	Metal Hole Saw Kit	THE HOME DEPOT 2812	EDEN PRAIRIE	MN	7411.6406
**0314	GERALD KOPLOS	2015/09/11	\$55.70	Flood Lights	MENARDS EDEN PRAIRIE	EDEN PRAIRIE	MN	7412.6406

CITY OF EDINA
 CITY COUNCIL CREDIT CARD PAYMENT REGISTER
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Account	Name	Date	Amount	Description	Vendor	City	State	Account
**0314	GERALD KOPLOS	2015/09/14	\$7.21	Coupling, Adapter	MENARDS EDEN PRAIRIE	EDEN PRAIRIE	MN	7411.6406
**0314	GERALD KOPLOS	2015/09/15	\$31.81	Coupling, LED	MENARDS EDEN PRAIRIE	EDEN PRAIRIE	MN	7412.6406
**0314	GERALD KOPLOS	2015/09/16	\$97.74	Range Clean Up Supplies	THE HOME DEPOT 2812	EDEN PRAIRIE	MN	7412.6406

\$46,351.29

We confirm to the best of our knowledge and belief, that these claims comply in all material respects with the requirements of the City of Edina purchasing policies and procedures date 12/24/15

[Signature]
 Finance Director

[Signature]
 City Manager

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2431	12/24/2015		101304 ABM EQUIPMENT & SUPPLY							
		27,217.00	TRUCK BODY	00005181	389917	0145812-IN	5900.1735		AUTOMOBILES & TRUCKS	UTILITY BALANCE SHEET
		<u>27,217.00</u>								
2432	12/24/2015		102971 ACE ICE COMPANY							
		87.20			389985	1959671	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		56.00			389984	1959672	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		<u>143.20</u>								
2433	12/24/2015		103680 ARAMARK REFRESHMENT SRVCS							
		376.12	COFFEE		389281	1206185	1550.6406		GENERAL SUPPLIES	CENTRAL SERVICES GENERAL
		69.65	COFFEE		389824	434559	7411.6406		GENERAL SUPPLIES	PSTF OCCUPANCY
		<u>445.77</u>								
2434	12/24/2015		100643 BARR ENGINEERING CO.							
		3,274.00	PROMENADE - PHASE 4		389724	23271309.02-9	9232.6103		PROFESSIONAL SERVICES	CENTENNIAL TIF DISTRICT
		<u>3,274.00</u>								
2435	12/24/2015		101355 BELLBOY CORPORATION							
		756.85			389989	51490600	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		83.81			389751	9314880	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		164.19			389990	93191000	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		<u>1,004.85</u>								
2436	12/24/2015		100648 BERTELSON OFFICE PRODUCTS							
		18.99	CALENDAR		389725	OE-410600-1	1263.6406		GENERAL SUPPLIES	ENVIRONMENT
		44.68	LABELS, MEETING NOTES		389726	OE-411333-1	1260.6406		GENERAL SUPPLIES	ENGINEERING GENERAL
		107.27	OFFICE SUPPLIES		389863	OE-411530-1	1140.6406		GENERAL SUPPLIES	PLANNING
		271.17	OFFICE SUPPLIES		389684	WO-165191-1	1550.6406		GENERAL SUPPLIES	CENTRAL SERVICES GENERAL
		<u>442.11</u>								
2437	12/24/2015		102545 BLUE CROSS & BLUE SHIELD OF MN							
		23,456.00	JAN 2016 PREMIUMS		389392	121515	1556.6043		COBRA INSURANCE	EMPLOYEE SHARED SERVICES
		245,613.48	JAN 2016 PREMIUMS		389392	121515	1556.6040		HOSPITALIZATION	EMPLOYEE SHARED SERVICES
		<u>269,069.48</u>								
2438	12/24/2015		132444 BOLTON & MENK INC.							
		3,675.00	SANITARY SEWER REHAB		389727	0184510	03493.1705.21		CONSULTING INSPECTION	Presidents Neighborhood
		<u>3,675.00</u>								
2439	12/24/2015		100659 BOYER TRUCK PARTS							

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2439	12/24/2015		100659 BOYER TRUCK PARTS						Continued...	
		150.43	TANK, NOZZLES	00005887	389285	1018623	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		16.81	SENSOR	00005888	389343	1018863	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		30.06	MODULE	00005889	389344	1018939	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		15.00	FREIGHT		389345	CM1018863	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		<u>212.30</u>								
2440	12/24/2015		100664 BRAUN INTERTEC							
		2,485.00	MATERIALS TESTING		389729	B045564	01412.1705.21		CONSULTING INSPECTION	GLEN VIEW ADDITION NHOOD RECON
		523.37	MATERIALS TESTING		389732	B045638	01414.1705.21		CONSULTING INSPECTION	HOLLANDS NHOOD RECON
		523.38	MATERIALS TESTING		389732	B045638	01415.1705.21		CONSULTING INSPECTION	HYDE PARK NHOOD RECON
		2,053.00	MATERIALS TESTING		389731	B045639	01413.1705.21		CONSULTING INSPECTION	EDINA HIGHLANDS LAKESIDE RECON
		1,729.00	MATERIALS TESTING		389733	B045640	01410.1705.21		CONSULTING INSPECTION	CLOVER LAKE NHOOD RECON
		442.63	MATERIALS TESTING		389730	B045745	07111.1705.21		CONSULTING INSPECTION	S-111 INTERLACHEN BLVD
		5,149.25	MATERIALS TESTING		389690	B047009	01416.1705.21		CONSULTING INSPECTION	54TH ST BRIDGE&STREET REPAIR
		1,577.75	MATERIALS TESTING		389728	B047012	01412.1705.21		CONSULTING INSPECTION	GLEN VIEW ADDITION NHOOD RECON
		<u>14,483.38</u>								
2441	12/24/2015		100677 CARGILL INC.							
		8,347.66	ROAD SALT	00005070	389918	2902592915	1318.6525		SALT	SNOW & ICE REMOVAL
		<u>8,347.66</u>								
2442	12/24/2015		102372 CDW GOVERNMENT INC.							
		99.74	SURFACE PRO WARRANTY	00004395	389866	BHV4186	1554.6710		EQUIPMENT REPLACEMENT	CENT SERV GEN - MIS
		139.89	SURFACE PRO	00004395	389867	BJC7371	1554.6710		EQUIPMENT REPLACEMENT	CENT SERV GEN - MIS
		119.55	SURFACE PRO COVER		389868	BJM1462	1554.6710		EQUIPMENT REPLACEMENT	CENT SERV GEN - MIS
		80.49	BATTERY PACK	00004399	389865	BKS3863	1554.6710		EQUIPMENT REPLACEMENT	CENT SERV GEN - MIS
		<u>439.67</u>								
2443	12/24/2015		104020 DALCO							
		425.20	CAN LINERS, URETHANE, CLEANER	00001137	389290	2963614	1646.6406		GENERAL SUPPLIES	BUILDING MAINTENANCE
		410.23	WIPES, TOWELS		389289	2964614	1552.6406		GENERAL SUPPLIES	CENT SVC PW BUILDING
		687.96	TISSUE AND TOWEL DISPENSERS		389933	2966601	47094.6710		EQUIPMENT REPLACEMENT	BREDESEN PARK COMFORT STATION
		<u>1,523.39</u>								
2444	12/24/2015		129718 DREW'S CONCESSIONS LLC							
		144.00	CARAMEL CORN		389880	2092	5730.5510		COST OF GOODS SOLD	EDINBOROUGH CONCESSIONS
		<u>144.00</u>								
2445	12/24/2015		100768 GARTNER REFRIGERATION & MFG INC							
		561.00	PIPING REPAIRS		389946	49836	5521.6180		CONTRACTED REPAIRS	ARENA ICE MAINT

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2445	12/24/2015		100768 GARTNER REFRIGERATION & MFG INC						Continued...	
		1,903.38	COMPRESSOR REPAIRS		389945	49840	5521.6180		CONTRACTED REPAIRS	ARENA ICE MAINT
		192.00	SWITCHED MODES		389947	49844	5521.6180		CONTRACTED REPAIRS	ARENA ICE MAINT
		<u>2,656.38</u>								
2446	12/24/2015		102320 HAMCO DATA PRODUCTS							
		134.56	THERMAL ROLLS		389299	138409	5822.6512		PAPER SUPPLIES	50TH ST SELLING
		<u>134.56</u>								
2447	12/24/2015		100814 INDELCO PLASTICS CORP.							
		193.60	CHEMICAL FEED PIPING	00001156	389363	961114	5912.6406		GENERAL SUPPLIES	WELL HOUSES
		201.88	PIPING REPAIRS	00001163	389364	961651	5912.6406		GENERAL SUPPLIES	WELL HOUSES
		<u>395.48</u>								
2448	12/24/2015		132592 J.F. AHERN CO.							
		250.00	SPRINKLER INSPECTIONS		389886	121688	5210.6180		CONTRACTED REPAIRS	GOLF DOME PROGRAM
		<u>250.00</u>								
2449	12/24/2015		103217 LHB, INC.							
		2,859.97	GRANDVIEW TRANSPORTATION STUDY		389304	150515.00-1	9234.6136		PROFESSIONAL SVC - OTHER	GRANDVIEW TIF DISTRICT
		<u>2,859.97</u>								
2450	12/24/2015		100858 LOGIS							
		630.00			389703	40997	1554.6230		SERVICE CONTRACTS EQUIPMENT	CENT SERV GEN - MIS
		3,666.00			389703	40997	1495.6160		DATA PROCESSING	INSPECTIONS
		4,040.00			389703	40997	1160.6160		DATA PROCESSING	FINANCE
		4,514.00			389703	40997	1554.6160		DATA PROCESSING	CENT SERV GEN - MIS
		5,969.00			389703	40997	1556.6160		DATA PROCESSING	EMPLOYEE SHARED SERVICES
		6,098.00			389703	40997	1190.6160		DATA PROCESSING	ASSESSING
		5,935.00			389703	40997	5902.6160		DATA PROCESSING	UTILITY BILLING - FINANCE
		2,992.50	IT CONSULTING		389890	41053	1554.6103		PROFESSIONAL SERVICES	CENT SERV GEN - MIS
		105.00	IT CONSULTING		389890	41053	4413.6103		PROFESSIONAL SERVICES	CITY WIFI PROJECT
		2,421.36	CISCO SMARTNET		389891	41088	1554.6230		SERVICE CONTRACTS EQUIPMENT	CENT SERV GEN - MIS
		<u>36,370.86</u>								
2451	12/24/2015		101792 LUBE-TECH							
		4,502.30	OIL	00005810	389958	720013	1553.6584		LUBRICANTS	EQUIPMENT OPERATION GEN
		<u>4,502.30</u>								
2452	12/24/2015		112577 M. AMUNDSON LLP							
		1,318.66			389775	208323	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING

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2460	12/24/2015		100972 R&R SPECIALTIES OF WISCONSIN INC.						Continued...	
		254.75	ICE PAINT, LOGO		389973	0058652-IN	5521.6406		GENERAL SUPPLIES	ARENA ICE MAINT
		<u>254.75</u>								
2461	12/24/2015		105442 SCHERER BROS. LUMBER CO.							
		162.58	SCREWS	00001139	389380	41357235	1335.6531		SIGNS & POSTS	PAVEMENT MARKINGS
		<u>162.58</u>								
2462	12/24/2015		102371 STANDARD SPRING							
		735.51	SPRING, OIL, FASTENERS	00005890	389980	358333	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		<u>735.51</u>								
2463	12/24/2015		101017 SUBURBAN CHEVROLET							
		133.83	MODULE	00005939	389383	126236	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		<u>133.83</u>								
2464	12/24/2015		103277 TITAN MACHINERY							
		1,182.44	MACHINE REPAIRS		389721	582978	1553.6180		CONTRACTED REPAIRS	EQUIPMENT OPERATION GEN
		<u>1,182.44</u>								
2465	12/24/2015		102742 TKDA ENGINEERS ARCHITECTS PLANNERS							
		1,821.40	BRIDGE INSPECTIONS		389745	002015003889	1262.6103		PROFESSIONAL SERVICES	TRANSPORTATION
		<u>1,821.40</u>								
2466	12/24/2015		119454 VINO COPIA							
		132.00			390016	0140754-IN	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		92.50			390017	0140755-IN	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		174.00			390018	0140756-IN	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		<u>523.05</u>			390019	0140757-IN	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		921.55								
2467	12/24/2015		101033 WINE COMPANY, THE							
		212.20			389803	412476-00	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		<u>1,711.10</u>			389802	412647-00	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,923.30								
400040	12/24/2015		100611 A TO Z RENTAL CENTER							
		75.95	JACKHAMMER	00006447	389850	105303	5424.6180		CONTRACTED REPAIRS	RANGE
		<u>75.95</u>								
400041	12/24/2015		127125 AAKER, KRIS							

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400041	12/24/2015		127125 AAKER, KRIS						Continued...	
		103.50	MILEAGE REIMBURSEMENT		389339	121215	1140.6107		MILEAGE OR ALLOWANCE	PLANNING
		<u>103.50</u>								
400042	12/24/2015		101971 ABLE HOSE & RUBBER LLC							
		359.28	HOSE	00001176	389920	1-871460	5913.6406		GENERAL SUPPLIES	DISTRIBUTION
		<u>359.28</u>								
400043	12/24/2015		124613 ABM ONSITE SERVICES - MIDWEST							
		2,836.62	JANITORIAL SERVICE		389921	8868205	1551.6103		PROFESSIONAL SERVICES	CITY HALL GENERAL
		<u>2,836.62</u>								
400044	12/24/2015		136911 ACCOLADE USA INC.							
		704.22	APPAREL		389851	201453	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		<u>704.22</u>								
400045	12/24/2015		135922 ACUSHNET COMPANY							
		26.48	GOLF BALLS		389854	901657100	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		52.83	SHOES		389853	901657254	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		52.83	SHOES		389852	901657255	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		111.78	GOLF BALLS		389855	901663779	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		1,371.92			389858	901664024	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		43.16	GOLF BALLS		389856	901671414	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		1,371.92-			389859	901671774	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		530.50	GOLF CLUBS		389857	901726745	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		<u>817.58</u>								
400046	12/24/2015		103357 ALPHA VIDEO & AUDIO INC.							
		3,425.00	AV EQUIPMENT TRAINING		389823	SYSINV120815DB	421130.6710		EQUIPMENT REPLACEMENT	COMMUNICATION EQUIPMENT
		<u>3,425.00</u>								
400047	12/24/2015		102171 ANDERSON - JOHNSON ASSOCIATES INC.							
		1,478.90	CONSTRUCTION OBSERVATION		389340	131091115	47090.6710		EQUIPMENT REPLACEMENT	PAMELA PK SHELTER & TURF
		<u>1,478.90</u>								
400048	12/24/2015		119976 AP LAWN							
		3,346.00	FALL CLEAN UP	00002086	389860	CTLKP-1115	5761.6103		PROFESSIONAL SERVICES	CENTENNIAL LAKES OPERATING
		<u>3,346.00</u>								
400049	12/24/2015		131175 ARCHITECTURAL LIGHTING DESIGNS INC.							
		1,730.00	INDUSTRIAL PARK LIGHTING	00001807	389723	13329	450006.6710		EQUIPMENT REPLACEMENT	INDUSTRIAL PARK LIGHTING

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400049	12/24/2015	1,730.00	131175 ARCHITECTURAL LIGHTING DESIGNS INC.						Continued...	
400050	12/24/2015	1,632.99	132031 ARTISAN BEER COMPANY							
		7.98-								
		19.98-								
		1,605.03								
400051	12/24/2015	450.00	100634 ASPEN EQUIPMENT CO.							
		450.00	BOOM INSPECTION							
400052	12/24/2015	1,270.00	120995 AVR INC.							
		1,270.00	READY MIX							
		1,270.00								
400053	12/24/2015	4,800.00	136687 BALLANTINE PAINTING							
		4,800.00	PAINTING AT BREDESEN PK							
		4,800.00								
400054	12/24/2015	29.99	102195 BATTERIES PLUS							
		29.99	BATTERY							
		29.99								
400055	12/24/2015	486.00	136267 BAUHAUS BREW LABS LLC							
		486.00								
		486.00								
400056	12/24/2015	120.00	126996 BCA - CJTE							
		120.00	LEGAL LATITUDE - N. MENDEL							
		120.00	LEGAL LATITUDE - R. SCHULTZ							
		240.00								
400057	12/24/2015	347.30	120517 BEITEL, DAWN							
		347.30	MILEAGE REIMBURSEMENT							
		347.30								
400058	12/24/2015		131191 BERNATELLO'S PIZZA INC.							

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400058	12/24/2015		131191 BERNATELLO'S PIZZA INC.						Continued...	
		288.00	PIZZA		389862	D2813884	5730.5510		COST OF GOODS SOLD	EDINBOROUGH CONCESSIONS
		<u>288.00</u>								
400059	12/24/2015		125139 BERNICK'S							
		88.80-			389991	19305	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		694.00			389752	266853	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		<u>605.20</u>								
400060	12/24/2015		126847 BERRY COFFEE COMPANY							
		264.95	COFFEE		389922	T150864	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		485.35	COFFEE		389923	T153013	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		29.85	WATER		389924	T153379	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>780.15</u>								
400061	12/24/2015		135980 BEST TRUCKING							
		200.00	HAUL ITEMS FOR AUCTION		389864	236997	5420.6182		RUBBISH REMOVAL	CLUB HOUSE
		<u>200.00</u>								
400062	12/24/2015		105367 BOUND TREE MEDICAL LLC							
		110.37-	RETURN		389686	70217677	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		230.36	AMBULANCE SUPPLIES	00003626	389685	81934992	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		9.56	AMBLUANCE SUPPLIES	00003633	389687	81989479	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		385.00	AMBULANCE SUPPLIES	00003632	389688	81991103	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		1,163.42	AMBULANCE SUPPLIES	00003634	389689	81991104	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		<u>1,677.97</u>								
400063	12/24/2015		119351 BOURGET IMPORTS							
		553.50			389753	130670	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		702.12			389755	130829	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		137.50			389754	130855	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		<u>1,393.12</u>								
400064	12/24/2015		119455 CAPITOL BEVERAGE SALES							
		39.00			389758	00011087	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		733.70			389757	770375	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		10,254.35			389756	771257	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		<u>11,027.05</u>								
400065	12/24/2015		137138 CASTLE DANGER BREWING CO LLC							
		477.72			389992	4674	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING

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400065	12/24/2015	477.72	137138 CASTLE DANGER BREWING CO LLC						Continued...	
400066	12/24/2015	3,164.33	103711 CENTERPOINT ENERGY SERVICES INC.		389930	3154102	5720.6186		HEAT	EDINBOROUGH OPERATIONS
		102.43			389931	3154352	5311.6186		HEAT	POOL OPERATION
		3,266.76								
400067	12/24/2015	60.59	123898 CENTURYLINK		389287	1161-12/15	5720.6188		TELEPHONE	EDINBOROUGH OPERATIONS
		160.33	952 835-1161		389288	2951-12/15	1470.6188		TELEPHONE	FIRE DEPT. GENERAL
		213.59	952 285-2951		389286	6661-12/15	1552.6188		TELEPHONE	CENT SVC PW BUILDING
		434.51	952 835-6661							
400068	12/24/2015	1,335.45	135835 CENTURYLINK		389691	2053-12/15	2310.6406		GENERAL SUPPLIES	E911
		1,335.45	612 D08-2053-053							
400069	12/24/2015	669.56	100683 CHEMSEARCH		389925	2140522	5510.6103		PROFESSIONAL SERVICES	ARENA ADMINISTRATION
		669.56	WATER TREATMENT PROGRAM							
400070	12/24/2015	100.00	122317 CITY OF EDINA - COMMUNICATIONS		389828	COM-0759	7411.6188		TELEPHONE	PSTF OCCUPANCY
		100.00	MAINTENACE							
400071	12/24/2015	1,225.45	122084 CITY OF EDINA - UTILITIES		389928	0155300010-12/15	5511.6189		SEWER & WATER	ARENA BLDG/GROUNDS
		382.09	00079303-0155300010		389929	0155300018-12/15	5511.6189		SEWER & WATER	ARENA BLDG/GROUNDS
		91.89	00102561-0112920000		389346	112920000-12/15	5841.6189		SEWER & WATER	YORK OCCUPANCY
		2,090.53	00077479-0113317143		389874	113317143-12/15	5720.6189		SEWER & WATER	EDINBOROUGH OPERATIONS
		4,148.00	00110793-0155200000		389869	155200000-12/15	5420.6189		SEWER & WATER	CLUB HOUSE
		54.58	00110793-0155250009		389873	155250009-12/15	5422.6189		SEWER & WATER	MAINT OF COURSE & GROUNDS
		107.42	00110793-0155250018		389870	155250018-12/15	5422.6189		SEWER & WATER	MAINT OF COURSE & GROUNDS
		704.63	00103650-0155251008		389826	155251008-12/15	7411.6189		SEWER & WATER	PSTF OCCUPANCY
		459.98	00103650-0155252016		389827	155252016-12/15	7411.6189		SEWER & WATER	PSTF OCCUPANCY
		635.49	00079303-0155300009		389927	155300009-12/15	5511.6189		SEWER & WATER	ARENA BLDG/GROUNDS
		120.51	00121140-0155300028		389926	155300028-12/15	5552.6189		SEWER & WATER	SPORTS DOME ADMINISTRATION
		234.09	00113607-0170005201		389692	170005201-12/15	1470.6189		SEWER & WATER	FIRE DEPT. GENERAL

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400079	12/24/2015		129550 CUNINGHAM GROUP ARCHITECTURE						Continued...	
		682.05	REIMBURSABLE EXPENSES		389349	44064	5550.1705		CONSTR. IN PROGRESS	SPORTS DOME BALANCE SHEET
		682.05								
400080	12/24/2015		133169 DAIKIN APPLIED							
		326.90	PUMP #3 EVALUATION		389878	3075130	5720.6180		CONTRACTED REPAIRS	EDINBOROUGH OPERATIONS
		326.90								
400081	12/24/2015		112319 DARG BOLGREAN MENK INC.							
		770.00	INSPECTIONS		389291	19003	1552.6103		PROFESSIONAL SERVICES	CENT SVC PW BUILDING
		770.00								
400082	12/24/2015		137643 DEAL, DARA							
		140.00	UTILITY OVERPAYMENT REFUND		389693	5625 TRACY AVE	5900.2015		CUSTOMER REFUND	UTILITY BALANCE SHEET
		140.00								
400083	12/24/2015		100718 DELEGARD TOOL CO.							
		11.38	DRILL BITS	00001146	389350	56818	1343.6406		GENERAL SUPPLIES	BRIDGES GUARD RAILS
		3.92	GRIP MAT	00001170	389351	57964	1330.6406		GENERAL SUPPLIES	TRAFFIC SIGNALS
		15.30								
400084	12/24/2015		100899 DEPARTMENT OF LABOR & INDUSTRY							
		9,637.32	NOV 2015 SURCHARGE		389919	23725053060	1495.4380		SURCHARGE	INSPECTIONS
		9,637.32								
400085	12/24/2015		137647 DEVRIES, RACHEL							
		140.69	HORTICULTURAL SUPPLIES		389879	121715	5761.6406		GENERAL SUPPLIES	CENTENNIAL LAKES OPERATING
		140.69								
400086	12/24/2015		121103 DIRECTV							
		92.09			389830	27375611746	7411.6406		GENERAL SUPPLIES	PSTF OCCUPANCY
		92.09								
400087	12/24/2015		132810 ECM PUBLISHERS INC.							
		650.00	BRAEMAR AD		389934	281645	5510.6575		PRINTING	ARENA ADMINISTRATION
		44.68	PUBLISH NOTICE		389292	284863	1185.6120		ADVERTISING LEGAL	LICENSING, PERMITS & RECORDS
		694.68								
400088	12/24/2015		105467 EDINA CRIME PREVENTION FUND							
		333.33	FALL INTO THE ARTS FESTIVAL		389352	LIQUOR AD	5822.6122		ADVERTISING OTHER	50TH ST SELLING
		333.33	FALL INTO THE ARTS FESTIVAL		389352	LIQUOR AD	5842.6122		ADVERTISING OTHER	YORK SELLING

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400114	12/24/2015		100787 GRUBER'S POWER EQUIPMENT						Continued...	
400115	12/24/2015		124775 HAMLIN UNIVERSITY							
		2,950.00	JESSICA VAN DER WERFF		389831	MEMBERSHIP	5960.6103		PROFESSIONAL SERVICES	ENGINEER SERVICES - STORM
		2,950.00								
400116	12/24/2015		100797 HAWKINS INC.							
		8,757.88	CHEMICALS	00005285	389359	3810251	5915.6586		WATER TREATMENT SUPPLIES	WATER TREATMENT
		8,757.88								
400117	12/24/2015		106371 HENNEPIN COUNTY MEDICAL CENTER							
		640.00	RANGE SAFETY TRAINING		389832	42172	7414.6104		CONFERENCES & SCHOOLS	PUBLIC PROGRAMS
		640.00								
400118	12/24/2015		100801 HENNEPIN COUNTY TREASURER							
		2,098.38	POSTAL VERIFICATIONS		389360	1215-1	1180.6103		PROFESSIONAL SERVICES	ELECTION
		2,098.38								
400119	12/24/2015		100801 HENNEPIN COUNTY TREASURER							
		8,360.00	EQUIPMENT MAINTENANCE		389361	1215-2	1180.6151		EQUIPMENT RENTAL	ELECTION
		8,360.00								
400120	12/24/2015		105436 HENNEPIN COUNTY TREASURER							
		1,002.33	RADIO FLEET FEE		389362	1000067800	1301.6151		EQUIPMENT RENTAL	GENERAL MAINTENANCE
		1,002.33								
400121	12/24/2015		104375 HOHENSTEINS INC.							
		338.06			389764	800310	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		2,567.25			389763	800311	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		2,155.50			389762	800454	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		5,060.81								
400122	12/24/2015		101774 HONEYWELL INC.							
		1,860.91	ALARM MONITORING		389700	5234446828	5510.6103		PROFESSIONAL SERVICES	ARENA ADMINISTRATION
		1,860.91								
400123	12/24/2015		137646 HOOKOM, MARK							
		120.00	AMMO REIMBURSEMENT		389833	121415	7414.6406		GENERAL SUPPLIES	PUBLIC PROGRAMS
		120.00								
400124	12/24/2015		101618 HOPKINS PET HOSPITAL							

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400124	12/24/2015		101618 HOPKINS PET HOSPITAL						Continued...	
		11,176.52	IMPOUND FEES 2015		389300	374995	1450.6217		KENNEL SERVICE	ANIMAL CONTROL
		<u>11,176.52</u>								
400125	12/24/2015		125032 IEH AUTO PARTS LLC							
		172.14	PARTS		389953	113015	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		<u>172.14</u>								
400126	12/24/2015		132871 INGLAS LLP							
		278.00	INSTALL PULL HANDLES FOR DOOR		389735	10940	1646.6103		PROFESSIONAL SERVICES	BUILDING MAINTENANCE
		<u>278.00</u>								
400127	12/24/2015		100741 JJ TAYLOR DIST. OF MINN							
		7,368.47			389994	2445278	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		<u>173.15</u>			389993	2445279	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		7,541.62								
400128	12/24/2015		100835 JOHNSON BROTHERS LIQUOR CO.							
		600.00			389765	5308133	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		163.11			390000	5329172	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		.15			390001	5329173	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		.15			389770	5329175	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		91.54			390004	5329176	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		954.50			390003	5329178	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		216.88			390002	5329180	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		4,922.64			390005	5329183	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		51.16			389996	5329184	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		3,843.68			389995	5329185	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		2,482.45			390006	5329186	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		203.34			389997	5329187	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		2,150.85			390007	5329188	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		31.41			389998	5329189	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		1,954.13			389999	5329190	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		2,763.25			389768	5329194	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		21.99			389769	5329195	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		134.59			389771	5329196	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		2,187.04			389767	5329197	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		12,543.38			389772	5329198	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,884.79			389766	5329199	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		126.35-			389773	554509	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		5.52-			389774	554822	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING

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400128	12/24/2015		100835 JOHNSON BROTHERS LIQUOR CO.						Continued...	
		6.08-			390009	555928	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		14.81-			390008	555929	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		<u>37,048.27</u>								
400129	12/24/2015		129918 JOHNSON, BRIAN							
		120.00	AMMO REIMBURSEMENT		389834	121015	7414.6406		GENERAL SUPPLIES	PUBLIC PROGRAMS
		<u>120.00</u>								
400130	12/24/2015		102113 JOHNSTONE SUPPLY							
		1,176.00	METER ANALYZER KITS	00001148	389954	1027525	1330.6180		CONTRACTED REPAIRS	TRAFFIC SIGNALS
		<u>1,176.00</u>								
400131	12/24/2015		137508 KALI CONCRETE LLC							
		500.00	CONCRETE REPAIRS		389887	EP120515	5720.6180		CONTRACTED REPAIRS	EDINBOROUGH OPERATIONS
		<u>500.00</u>								
400132	12/24/2015		100839 KAMAN INDUSTRIAL TECHNOLOGIES							
		14.99	BROOM PART	00001117	389301	M329948	1641.6530		REPAIR PARTS	MOWING
		<u>14.99</u>								
400133	12/24/2015		113212 KENDELL DOORS & HARDWARE INC.							
		109.50	WARMING HOUSE KEYS	00007191	389955	SI024865	1646.6406		GENERAL SUPPLIES	BUILDING MAINTENANCE
		222.50	SLABBED LOCK CYLINDERS	00001162	389302	SI026127	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		188.40	EVIDENCE ROOM LOCKS		389888	SI026182	1400.6406		GENERAL SUPPLIES	POLICE DEPT. GENERAL
		<u>520.40</u>								
400134	12/24/2015		124002 KIMLEY-HORN AND ASSOCIATES INC.							
		2,805.00	66TH & XERXES TRAFFIC		389736	7316132	1140.6103		PROFESSIONAL SERVICES	PLANNING
		<u>2,805.00</u>								
400135	12/24/2015		115192 KNUDSON, DEBBIE							
		180.00	BRAEMAR GOLF ACADEMY		389956	121615	5401.4602		LESSONS	GOLF REVENUES
		<u>180.00</u>								
400136	12/24/2015		116776 KUSTOM KARRIERS							
		210.00	IMPOUND FEE		389983	74239	2340.6103		PROFESSIONAL SERVICES	DWI FORFEITURE
		<u>210.00</u>								
400137	12/24/2015		135226 LAMON, MJ							
		39.47	CAMPAIGN SUPPLIES		389835	121715	1120.6106		MEETING EXPENSE	ADMINISTRATION

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400137	12/24/2015	39.47	135226 LAMON, MJ						Continued...	
400138	12/24/2015	19.00	100605 LANDS' END BUSINESS OUTFITTERS							
		19.00	LOGO CLOTHING		389701	SIN3381244	1556.6203		UNIFORM ALLOWANCE	EMPLOYEE SHARED SERVICES
400139	12/24/2015	57,156.17	137011 LANDSCAPES UNLIMITED LLC							
		57,156.17	RANGE/PAR 3 CONSTRUCTION		389702	5	5400.1705		CONSTR. IN PROGRESS	GOLF BALANCE SHEET
400140	12/24/2015	700.00	136231 LARSON, DEB							
		700.00	MARKETING CONSULTANT		389303	120215	5820.6103		PROFESSIONAL SERVICES	50TH STREET GENERAL
		700.00	MARKETING CONSULTANT		389303	120215	5840.6103		PROFESSIONAL SERVICES	LIQUOR YORK GENERAL
		700.00	MARKETING CONSULTANT		389303	120215	5860.6103		PROFESSIONAL SERVICES	VERNON LIQUOR GENERAL
400141	12/24/2015	1,229.42	100852 LAWSON PRODUCTS INC.							
		1,229.42	PLOW BOLTS, NUTS, FITTINGS	00005880	389367	9303741797	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
400142	12/24/2015	1,000.00	101552 LEAGUE OF MINNESOTA CITIES							
		2,296.30	CLAIM PAID		389366	C0037852	1550.6200		INSURANCE	CENTRAL SERVICES GENERAL
		3,296.30	LMC CA 000000011449		389365	CLAIM PAID	1550.6200		INSURANCE	CENTRAL SERVICES GENERAL
400143	12/24/2015	100.00	116575 LIFELINE INC.							
		100.00	MEDICAL OVERSIGHT PROGRAM		389957	LL-6876	1552.6103		PROFESSIONAL SERVICES	CENT SVC PW BUILDING
400144	12/24/2015	5,840.25	129955 LIGHTEN UP LLC							
		5,840.25	RETROFIT LIGHTING TO LED	00002088	389889	02510	5761.6180		CONTRACTED REPAIRS	CENTENNIAL LAKES OPERATING
400145	12/24/2015	295.00	123848 LOW VOLTAGE CONTRACTORS							
		295.00	FIRE ALARM REPAIRS	00001103	389305	SOI.042822	1551.6180		CONTRACTED REPAIRS	CITY HALL GENERAL
400146	12/24/2015	700.00	119209 MASTER TECHNOLOGY GROUP							
		700.00	CABLING AT CENT LKS PK		389892	504861	5761.6103		PROFESSIONAL SERVICES	CENTENNIAL LAKES OPERATING

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400146	12/24/2015		119209 MASTER TECHNOLOGY GROUP						Continued...	
400147	12/24/2015		134716 MATSON, MARCI							
		350.00	GRAVEL PIT STORY		389368	ABOUT TOWN	1130.6123		MAGAZINE/NEWSLETTER EXPENSE	COMMUNICATIONS
		350.00								
400148	12/24/2015		105297 MAYER ELECTRIC CORP.							
		4,053.85	LIGHTING REPAIRS		389959	24646	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		4,053.85								
400149	12/24/2015		113023 MEGGITT TRAINING SYSTEMS INC.							
		41.61	RANGE PART		389836	INV-0069508	7412.6406		GENERAL SUPPLIES	PSTF RANGE
		41.61								
400150	12/24/2015		102729 METROPOLITAN FORD OF EDEN PRAIRIE							
		90.20	SWITCH ASSEMBLY		389737	495965	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		90.20								
400151	12/24/2015		137645 MEYER-RUUD, JESSE							
		252.20	MILEAGE REIMBURSEMENT		389837	121715	1554.6107		MILEAGE OR ALLOWANCE	CENT SERV GEN - MIS
		252.20								
400152	12/24/2015		137618 MILLERT, OLAF W.							
		1,522.70	AMBULANCE OVERPAYMENT REFUND		389370	153162	1470.4329		AMBULANCE FEES	FIRE DEPT. GENERAL
		1,522.70								
400153	12/24/2015		100913 MINNEAPOLIS & SUBURBAN SEWER & WATER							
		2,280.00	CURB STOP REPAIR	00001203	389708	35118	5913.6180		CONTRACTED REPAIRS	DISTRIBUTION
		2,280.00								
400154	12/24/2015		102174 MINNEAPOLIS OXYGEN COMPANY							
		43.13	FIRE FUEL		389838	171141623	7413.6582		FUEL OIL	PSTF FIRE TOWER
		43.13								
400155	12/24/2015		127062 MINNEHAHA BLDG. MAINT. INC.							
		42.75	WINDOW CLEANING		389318	928047220	5841.6180		CONTRACTED REPAIRS	YORK OCCUPANCY
		32.18	WINDOW WASHING		389963	928047221	5861.6180		CONTRACTED REPAIRS	VERNON OCCUPANCY
		74.93								
400156	12/24/2015		102770 MINNESOTA CASTERS INC.							
		179.80	SWIVEL LOCKS, YOKES	00001138	389371	15601	1310.6524		WEARING SHOES	STREET CLEANING

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400156	12/24/2015	179.80	102770 MINNESOTA CASTERS INC.						Continued...	
400157	12/24/2015	114.89	100908 MINNESOTA WANNER CO.						WEARING SHOES	STREET CLEANING
		4.85	CAMLOCKS, ADAPTERS, COUPLINGS	0001118	389372	0112324-IN	1310.6524		WEARING SHOES	STREET CLEANING
		119.74	CAM LOCK	0001180	389373	0112400-IN	1310.6524		WEARING SHOES	STREET CLEANING
400158	12/24/2015	197.00	128914 MINUTEMAN PRESS						ADVERTISING OTHER	GOLF DOME PROGRAM
		32.00	GOLF DOME BROCHURES		389897	19243	5210.6122		ADVERTISING OTHER	GOLF DOME PROGRAM
		229.00	CRIME FUND REWARD POSTERS		389319	19296	1400.6575		PRINTING	POLICE DEPT. GENERAL
400159	12/24/2015	96.00	132597 MIXMI BRANDS INC.						COST OF GOODS SOLD	EDINBOROUGH CONCESSIONS
		96.00	FROZEN YOGURT		389898	2679	5730.5510		COST OF GOODS SOLD	EDINBOROUGH CONCESSIONS
400160	12/24/2015	75.00	101658 MPELRA						CONFERENCES & SCHOOLS	HUMAN RESOURCES
		75.00	WINTER CONFERENCE		389709	KAY MCALONEY	1170.6104		CONFERENCES & SCHOOLS	HUMAN RESOURCES
400161	12/24/2015	368.00	101390 MUNICIPAL EMERGENCY SERVICES INC.						MISCELLANEOUS REVENUE	RISK MGMT REVENUES
		1,118.73	CREDIT		389706	00053842_SCN	6001.8070		MISCELLANEOUS REVENUE	RISK MGMT REVENUES
		379.87	BOOTS	00003680	389705	00676323_SNV	6001.8070		MISCELLANEOUS REVENUE	RISK MGMT REVENUES
		1,130.60	BOOTS	00003680	389707	00679415_SNV	6001.8070		MISCELLANEOUS REVENUE	RISK MGMT REVENUES
400162	12/24/2015	51.88	130453 NATIONAL CINEMEDIA LLC						ADVERTISING OTHER	VERNON SELLING
		51.88	CINEMA ADVERTISING		389964	INV-075321	5862.6122		ADVERTISING OTHER	VERNON SELLING
400163	12/24/2015	393.28	122449 NEW LIFE ENTERPRISES INC.						GENERAL SUPPLIES	PUBLIC PROGRAMS
		393.28	RANGE PASSES		389839	8683	7414.6406		GENERAL SUPPLIES	PUBLIC PROGRAMS
400164	12/24/2015	288.51	100922 NEWMAN TRAFFIC SIGNS						SIGNS & POSTS	PAVEMENT MARKINGS
		3,396.10	SIGN MATERIAL		389374	TI-0293144	1335.6531		SIGNS & POSTS	PAVEMENT MARKINGS
		626.60	SIGN SHEETING	00001150	389966	TI-0293201	1325.6531		SIGNS & POSTS	STREET NAME SIGNS
		4,311.21	SIGN BLANKS	00001151	389965	TI-0293251	4090.6406		GENERAL SUPPLIES	50TH&FRANCE MAINTENANCE

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400187	12/24/2015		119429 POVOLNY SPECIALTIES						Continued...	
		6,355.00	LIGHTING CABINET	00001986	389326	39431	1330.6180		CONTRACTED REPAIRS	TRAFFIC SIGNALS
		<u>6,355.00</u>								
400188	12/24/2015		125979 PRECISE MRM LLC							
		950.00	GPS		389904	IN200-1006678	1310.6523		BROOMS	STREET CLEANING
		950.00	GPS		389905	IN200-1007044	1310.6523		BROOMS	STREET CLEANING
		<u>1,900.00</u>								
400189	12/24/2015		129706 PREMIUM WATERS INC.							
		4.00	609425		389908	609425-11/15	5310.6406		GENERAL SUPPLIES	POOL ADMINISTRATION
		29.59	622833		389907	622833-11/15	5710.6406		GENERAL SUPPLIES	EDINBOROUGH ADMINISTRATION
		<u>33.59</u>								
400190	12/24/2015		128861 PRIMARY PRODUCTS COMPANY							
		69.21	NITRILE GLOVES	00005905	389378	57666	1553.6610		SAFETY EQUIPMENT	EQUIPMENT OPERATION GEN
		<u>69.21</u>								
400191	12/24/2015		112097 PUMP & METER SERVICE INC.							
		348.50	PUMP HOSES	00005808	389379	24608-26028SO	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		<u>348.50</u>								
400192	12/24/2015		132362 QC COMPANIES							
		7,780.00	PREP AND INSTALL FLOORING		389972	19484	47094.6710		EQUIPMENT REPLACEMENT	BREDESEN PARK COMFORT STATION
		<u>7,780.00</u>								
400193	12/24/2015		104642 RCM SPECIALTIES INC.							
		1,985.00	SAFELANE APPLICATION		389327	5257	1552.6180		CONTRACTED REPAIRS	CENT SVC PW BUILDING
		<u>1,985.00</u>								
400194	12/24/2015		125936 REINDERS INC.							
		1,026.00	FUNGICIDE		389909	3035277-00	5422.6406		GENERAL SUPPLIES	MAINT OF COURSE & GROUNDS
		210.65	DECORATIONS	00002087	389910	3035563-00	5761.6406		GENERAL SUPPLIES	CENTENNIAL LAKES OPERATING
		<u>1,236.65</u>								
400195	12/24/2015		100982 ROTO-ROOTER							
		457.60	DRINKING FOUNTAIN INSPECTION	00007501	389974	04818807135	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		259.00	CLEAR SEWER PIPE		389975	04818809128	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		<u>716.60</u>								
400196	12/24/2015		104087 SAFE ASSURE CONSULTANTS INC.							

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400196	12/24/2015		104087 SAFE ASSURE CONSULTANTS INC.						Continued...	
		2,855.66	ANNUAL SAFETY TRAINING	00001077	389714	942	1281.6104		CONFERENCES & SCHOOLS	TRAINING
		2,855.66	ANNUAL SAFETY TRAINING	00001077	389714	942	1640.6104		CONFERENCES & SCHOOLS	PARK MAINTENANCE GENERAL
		2,855.66	ANNUAL SAFETY TRAINING	00001077	389714	942	5919.6104		CONFERENCES & SCHOOLS	TRAINING
		<u>8,566.98</u>								
400197	12/24/2015		117807 SAM'S CLUB							
		158.74	FACILITY SUPPLIES		389848	NOV 2015	7410.6406		GENERAL SUPPLIES	PSTF ADMINISTRATION
		<u>158.74</u>								
400198	12/24/2015		100995 SEH							
		8,543.95	54TH ST BID DOCS		389717	308008	10096.1705.21		CONSULTING INSPECTION	BR6 54TH STREET BRIDGE
		10,938.04	54TH ST BID DOCS		389717	308008	01416.1705.21		CONSULTING INSPECTION	54TH ST BRIDGE&STREET REPAIR
		902.66	54TH ST BID DOCS		389717	308008	05551.1705.21		CONSULTING INSPECTION	Arden Park D Reconstruction
		3,990.87	54TH ST BID DOCS		389717	308008	04407.1705.21		CONSULTING INSPECTION	54TH ST RECONSTRUCTION
		3,741.82	ARDEN PARK D		389715	308010	01412.1705.21		CONSULTING INSPECTION	GLEN VIEW ADDITION NHOOD RECON
		2,114.33	ARDEN PARK D		389715	308010	05551.1705.21		CONSULTING INSPECTION	Arden Park D Reconstruction
		3,239.66	ARDEN PARK D		389715	308010	03487.1705.21		CONSULTING INSPECTION	Arden Park D Reconstruction
		1,687.29	ARDEN PARK D		389715	308010	04407.1705.21		CONSULTING INSPECTION	54TH ST RECONSTRUCTION
		24,629.79	TRACY AVE/VALLEY VIEW		389716	308011	01430.1705.20		CONSULTING DESIGN	VALLEY VIEW & TRACY IMPR
		1,868.26	ROADWAY RECON		389742	308012	01422.1705.20		CONSULTING DESIGN	MORN'SIDE A & WHITE OAKS RECON
		1,868.26	ROADWAY RECON		389742	308012	01438.1705.20		CONSULTING DESIGN	Morningside A & White Oaks C
		<u>63,524.93</u>								
400199	12/24/2015		130047 SELECT ACCOUNT							
		786.50	DEC 2015 ADMIN FEES		389381	008816-12/15	1556.6103		PROFESSIONAL SERVICES	EMPLOYEE SHARED SERVICES
		<u>786.50</u>								
400200	12/24/2015		120784 SIGN PRO							
		148.71	SAFETY SIGNAGE		389976	9751	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		185.00	DASHERBOARD		389718	9892	5510.6103		PROFESSIONAL SERVICES	ARENA ADMINISTRATION
		80.00	SAFETY SIGNAGE		389977	9895	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		185.00	DASHERBOARD		389719	9920	5510.6103		PROFESSIONAL SERVICES	ARENA ADMINISTRATION
		<u>598.71</u>								
400201	12/24/2015		131885 SISINNI FOOD SERVICES INC.							
		86.42	HOT DOG BUNS		389978	277407	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>86.42</u>								
400202	12/24/2015		137482 SITEONE LANDSCAPE SUPPLY LLC							
		110.30	ICE SALT	00006445	389911	74117804	5420.6406		GENERAL SUPPLIES	CLUB HOUSE

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400202	12/24/2015	110.30	137482 SITEONE LANDSCAPE SUPPLY LLC						Continued...	
400203	12/24/2015	88.56	136875 SKOOG, EVELYN							
		88.56	AMBULANCE OVERPAYMENT REFUND		389382	153572	1470.4329		AMBULANCE FEES	FIRE DEPT. GENERAL
400204	12/24/2015	332.09	137652 SMITHWORKS MEDICAL INC.							
		332.09	REBUILD FLUID WARMER		389979	107138	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
400205	12/24/2015	400.00	136580 SOCIABLE CIDER WERKS LLC							
		400.00			389789	2399	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
400206	12/24/2015	1.60	127878 SOUTHERN WINE AND SPIRITS							
		930.54			389796	1356944	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		2,144.32			389798	1358174	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		4,006.00			389792	1358176	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		107.80			389793	1358177	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		867.20			389791	1358178	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		3,382.36			389790	1358179	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,465.71			389794	1358180	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		288.80			389797	1358181	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		13,194.33			389795	1358182	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
400207	12/24/2015	107.40	134700 SPOK INC.							
		107.40	PAGERS		389328	Y0319246L	1400.6151		EQUIPMENT RENTAL	POLICE DEPT. GENERAL
400208	12/24/2015	415.75	133068 STEEL TOE BREWING LLC							
		743.25			389799	7149	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		1,159.00			389800	7150	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
400209	12/24/2015	6,504.00	122290 STRATUS TECHNOLOGIES IRELAND LTD							
		6,504.00	CAD SERVER		389329	SVC161096	1400.6230		SERVICE CONTRACTS EQUIPMENT	POLICE DEPT. GENERAL
400210	12/24/2015		105874 SUBURBAN TIRE WHOLESALE INC.							

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400218	12/24/2015		101374 TOWN & COUNTRY FENCE						Continued...	
400219	12/24/2015		116535 TRAVELERS							
		140.00			389388	000493376	1550.6200		INSURANCE	CENTRAL SERVICES GENERAL
		577.50			389390	000493377	1550.6200		INSURANCE	CENTRAL SERVICES GENERAL
		324.30			389389	000493728	1550.6200		INSURANCE	CENTRAL SERVICES GENERAL
		70.00	NOV 2015 DEDUCTIBLE		389387	000493729	1550.6200		INSURANCE	CENTRAL SERVICES GENERAL
		<u>1,111.80</u>								
400220	12/24/2015		101051 UNIFORMS UNLIMITED							
		3,662.43	NOV 2015 UNIFORMS		389332	113015	1400.6203		UNIFORM ALLOWANCE	POLICE DEPT. GENERAL
		<u>3,662.43</u>								
400221	12/24/2015		100668 URS CORPORATION							
		14,773.75	ENGINEERING/DESIGN SERVICES		389722	37670054	5760.6103		PROFESSIONAL SERVICES	CENTENNIAL LAKES ADMIN EXPENSE
		1,160.00	PROMENADE - PHASE 4		389747	37670256	9232.6103		PROFESSIONAL SERVICES	CENTENNIAL TIF DISTRICT
		<u>15,933.75</u>								
400222	12/24/2015		101058 VAN PAPER CO.							
		9.04	CREDIT		389749	367223CM	5842.6512		PAPER SUPPLIES	YORK SELLING
		60.12	TOWELS		389748	369919-00	5862.6406		GENERAL SUPPLIES	VERNON SELLING
		111.40	LIQUOR BAGS		389748	369919-00	5862.6512		PAPER SUPPLIES	VERNON SELLING
		<u>162.48</u>								
400223	12/24/2015		101063 VERSATILE VEHICLES INC.							
		91.75	FUEL PUMP	00006448	389913	1207150001	5423.6530		REPAIR PARTS	GOLF CARS
		<u>91.75</u>								
400224	12/24/2015		101066 VIKING ELECTRIC SUPPLY INC.							
		25.09	BREAKER	00001028	389391	9931684	1310.6524		WEARING SHOES	STREET CLEANING
		<u>25.09</u>								
400225	12/24/2015		130956 VOLAVKA, LYNDA							
		500.00	NEW YEAR'S EVE PARTY		389849	FACE PAINTING	5710.6136		PROFESSIONAL SVC - OTHER	EDINBOROUGH ADMINISTRATION
		<u>500.00</u>								
400226	12/24/2015		102886 WAGNERS							
		454.00	HOLIDAY DECOR		389914	248539	5720.6620		TREES, FLOWERS, SHRUBS	EDINBOROUGH OPERATIONS
		<u>454.00</u>								
400227	12/24/2015		103088 WASTE MANAGEMENT OF WI-MN							

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400227	12/24/2015		103088 WASTE MANAGEMENT OF WI-MN						Continued...	
		150.00			389333	7277361	1628.6182		RUBBISH REMOVAL	SENIOR CITIZENS
		38.58			389334	7280923	5511.6182		RUBBISH REMOVAL	ARENA BLDG/GROUNDS
		<u>188.58</u>								
400228	12/24/2015		101973 WILMOT, SOLVEI							
		283.48	MILEAGE REIMBURSEMENT		389915	APR-MAY	1490.6107		MILEAGE OR ALLOWANCE	PUBLIC HEALTH
		11.50	MILEAGE REIMBURSEMENT		389915	APR-MAY	5952.6107		MILEAGE OR ALLOWANCE	RECYCLING
		96.03	MILEAGE REIMBURSEMENT		389916	JUN/JUL/AUG	1490.6107		MILEAGE OR ALLOWANCE	PUBLIC HEALTH
		9.76	MILEAGE REIMBURSEMENT		389916	JUN/JUL/AUG	5952.6107		MILEAGE OR ALLOWANCE	RECYCLING
		<u>400.77</u>								
400229	12/24/2015		101312 WINE MERCHANTS							
		16.00			389804	705088	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		240.00-			389807	705773	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		118.16			389805	7060324	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		20.91			390020	7060793	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		.09			390021	7060794	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,505.92			390022	7060796	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		41.82			390023	7060797	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		<u>2,062.04</u>			389806	7060798	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		3,524.94								
400230	12/24/2015		124291 WIRTZ BEVERAGE MINNESOTA							
		682.30			389819	1080411171	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		2,676.76			389811	1080411172	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		37.15			389818	1080411173	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		1,286.19			389817	1080411214	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		709.97			389809	1080411215	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		78.70			389816	1080411217	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		3,289.55			389815	1080411218	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		687.84			389813	1080411219	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		146.30			389812	1080411220	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		3,361.65			389814	1080411221	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		1,373.05			390024	1080411364	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		784.60			389810	1080411365	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		<u>196.15</u>			389808	1080411366	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		15,310.21								
400231	12/24/2015		124529 WIRTZ BEVERAGE MINNESOTA BEER INC							
		2,962.30			389822	1090502271	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING

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400231	12/24/2015		124529 WIRTZ BEVERAGE MINNESOTA BEER INC						Continued...	
		1,711.70			389820	1090503004	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		47.60			389821	1090503005	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		<u>4,721.60</u>								
400232	12/24/2015		101726 XCEL ENERGY							
		472.73	51-5619094-8		389335	481831290	1552.6185		LIGHT & POWER	CENT SVC PW BUILDING
		2,878.90	51-5888961-7		389337	481835892	1375.6185		LIGHT & POWER	PARKING RAMP
		3,046.56	51-6121102-5		389982	481836608	1646.6185		LIGHT & POWER	BUILDING MAINTENANCE
		582.66	51-4197645-8		389336	482007433	1322.6185		LIGHT & POWER	STREET LIGHTING ORNAMENTAL
		20,915.40	51-5605640-1		389393	482414466	5911.6185		LIGHT & POWER	WELL PUMPS
		<u>1,961.89</u>	51-6227619-3		389338	482416688	5761.6185		LIGHT & POWER	CENTENNIAL LAKES OPERATING
		<u>29,858.14</u>								
		<u>1,650,687.32</u>	Grand Total							

Payment Instrument Totals

Checks	589,377.13
A/P ACH Payment	<u>1,061,310.19</u>
Total Payments	1,650,687.32

12/24/2015 - 12/24/2015

<u>Company</u>	<u>Amount</u>
01000 GENERAL FUND	473,462.84
02300 POLICE SPECIAL REVENUE	1,545.45
02500 PEDESTRIAN AND CYCLIST SAFETY	61,454.60
04000 WORKING CAPITAL FUND	371,920.65
04100 PIR CONSTRUCTION FUND	61,376.56
04200 EQUIPMENT REPLACEMENT FUND	3,425.00
04500 CANDO FUND	1,730.00
05100 ART CENTER FUND	54.06
05200 GOLF DOME FUND	531.64
05300 AQUATIC CENTER FUND	138.18
05400 GOLF COURSE FUND	67,857.30
05500 ICE ARENA FUND	16,353.37
05550 SPORTS DOME FUND	1,194.20
05700 EDINBOROUGH PARK FUND	10,517.45
05750 CENTENNIAL LAKES PARK FUND	27,094.87
05800 LIQUOR FUND	137,213.20
05900 UTILITY FUND	321,676.79
05930 STORM SEWER FUND	81,474.14
05950 RECYCLING FUND	21.26
06000 RISK MGMT ISF	1,130.60
07400 PSTF AGENCY FUND	3,221.19
09232 CENTENNIAL TIF DISTRICT	4,434.00
09234 GRANDVIEW TIF DISTRICT	2,859.97
Report Totals	<u>1,650,687.32</u>

We confirm to the best of our knowledge and belief, that these claims comply in all material respects with the requirements of the City of Edina purchasing policies and procedures date 12/24/15

Eri. Coy
Finance Director

[Signature]
City Manager

1. The first part of the document is the title page.

2. The second part is the abstract.

3. The third part is the introduction.

4. The fourth part is the main body of the text.

5. The fifth part is the conclusion.

6. The sixth part is the references.

7. The seventh part is the appendix.

8. The eighth part is the bibliography.

9. The ninth part is the index.

10. The tenth part is the glossary.

11. The eleventh part is the list of figures.

12. The twelfth part is the list of tables.

13. The thirteenth part is the list of abbreviations.

14. The fourteenth part is the list of symbols.

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2476	12/31/2015		100677 CARGILL INC.						Continued...	
		6,676.76	ROAD SALT	00005070	390141	2902594986	1318.6525		SALT	SNOW & ICE REMOVAL
		5,005.89	ROAD SALT	00005070	390142	2902599123	1318.6525		SALT	SNOW & ICE REMOVAL
		<u>11,682.65</u>								
2477	12/31/2015		105693 CITYSPRINT							
		37.18	COURIER SERVICES		390196	35698	1180.6103		PROFESSIONAL SERVICES	ELECTION
		<u>37.18</u>								
2478	12/31/2015		104020 DALCO							
		737.12	TOWELS, TISSUE, SOAP, LINERS	00009452	390174	2966499	5111.6511		CLEANING SUPPLIES	ART CENTER BLDG/MAINT
		239.21	MOPPING SYSTEM	00009453	390175	2967944	5111.6511		CLEANING SUPPLIES	ART CENTER BLDG/MAINT
		<u>976.33</u>								
2479	12/31/2015		134730 EXPLORE EDINA							
		33,574.48	NOV 2015 LODGING TAX		390133	122115	1001.4030		LODGING TAX	GENERAL FUND REVENUES
		<u>33,574.48</u>								
2480	12/31/2015		121536 GRAY MATTER CREATIVE LLC							
		1,000.00	ACTIVITIES DIRECTORY DESIGN		390149	13542	1130.6103		PROFESSIONAL SERVICES	COMMUNICATIONS
		<u>1,000.00</u>								
2481	12/31/2015		108618 JEFFERSON FIRE & SAFETY INC.							
		4,659.27	TURNOUT GEAR	00003683	390347	221967	1470.6552		PROTECTIVE CLOTHING	FIRE DEPT. GENERAL
		105.41	GEAR REPAIRS		390178	222031	1470.6180		CONTRACTED REPAIRS	FIRE DEPT. GENERAL
		<u>4,764.68</u>								
2482	12/31/2015		121075 JIMMY'S JOHNNYS INC.							
		279.50	TOILET RENTAL		390150	97985	1645.6182		RUBBISH REMOVAL	LITTER REMOVAL
		<u>279.50</u>								
2483	12/31/2015		100858 LOGIS							
		48.09	SECURITY TOKENS		390037	41078	1400.6160		DATA PROCESSING	POLICE DEPT. GENERAL
		<u>48.09</u>								
2484	12/31/2015		101792 LUBE-TECH							
		107.30	OIL	00005809	390152	721695	1553.6584		LUBRICANTS	EQUIPMENT OPERATION GEN
		<u>107.30</u>								
2485	12/31/2015		101483 MENARDS							
		49.91	PAINTING SUPPLIES	00001186	390154	2436	1343.6406		GENERAL SUPPLIES	BRIDGES GUARD RAILS

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2485	12/31/2015		101483 MENARDS						Continued...	
		19.93	MARKERS, GLUE	00001185	390153	2437	1343.6406		GENERAL SUPPLIES	BRIDGES GUARD RAILS
		22.98	CABINET	00001244	390040	2644	1643.6103		PROFESSIONAL SERVICES	GENERAL TURF CARE
		48.46	AIR HOSE REEL	00001207	390039	2707	5921.6406		GENERAL SUPPLIES	SANITARY LIFT STATION MAINT
		94.99	ACRYLIC SHEET	00001243	390325	2915	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		33.96	LED TRAILER LIGHTS	00001192	390326	3007	1551.6180		CONTRACTED REPAIRS	CITY HALL GENERAL
		<u>270.23</u>								
2486	12/31/2015		101161 MIDWEST CHEMICAL SUPPLY							
		195.00			390041	37055	1551.6511		CLEANING SUPPLIES	CITY HALL GENERAL
		282.00			390041	37055	1551.6512		PAPER SUPPLIES	CITY HALL GENERAL
		<u>477.00</u>								
2487	12/31/2015		121497 NORTHWEST ASPHALT INC.							
		3,363.95	PARTIAL PAYMENT NO. 7		390210	VALLEY VEIW PROJ	07133.1705.30		CONTRACTOR PAYMENTS	S133 Valley View Rd
		216,227.26	PARTIAL PAYMENT NO. 7		390210	VALLEY VEIW PROJ	01377.1705.30		CONTRACTOR PAYMENTS	BA-377 VALLEY VIEW RD
		1,234.99	PARTIAL PAYMENT NO. 7		390210	VALLEY VEIW PROJ	05557.1705.30		CONTRACTOR PAYMENTS	Valley View Rd
		12,099.04	PARTIAL PAYMENT NO. 7		390210	VALLEY VEIW PROJ	03491.1705.30		CONTRACTOR PAYMENTS	Valley View Rd
		87,878.21	PARTIAL PAYMENT NO. 7		390210	VALLEY VEIW PROJ	04415.1705.30		CONTRACTOR PAYMENTS	Valley View Rd
		<u>320,803.45</u>								
2488	12/31/2015		105690 PRO-TEC DESIGN INC.							
		60,460.63	VIDEO SURVEILLANCE SYSTEM		390188	73465	421554.6710		EQUIPMENT REPLACEMENT	IT CENTRAL SERVICES EQUIPMENT
		<u>60,460.63</u>								
2489	12/31/2015		122455 SPRING LAKE ENGINEERING							
		2,900.00	SCADA PROGRAMMING		390050	1612	5915.6103		PROFESSIONAL SERVICES	WATER TREATMENT
		<u>2,900.00</u>								
2490	12/31/2015		119454 VINOCOPIA							
		312.50			390082	0140444-IN	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		<u>312.50</u>								
2491	12/31/2015		120627 VISTAR CORPORATION							
		981.23	CONCESSION PRODUCT		390334	44283721	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		944.94	CONCESSION PRODUCT		390335	44323739	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2491	12/31/2015		120627 VISTAR CORPORATION						Continued...	
		1,926.17								
2492	12/31/2015		101033 WINE COMPANY, THE							
		2,281.00			390083	412653-00	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		2,801.65			390116	413059-00	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		736.40			390292	413262-00	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		5,819.05								
400233	12/31/2015		129458 ACME TOOLS							
		27.00	SAW SHARPENING		390138	3776993	1301.6610		SAFETY EQUIPMENT	GENERAL MAINTENANCE
		27.00								
400234	12/31/2015		135922 ACUSHNET COMPANY							
		42.26	GOLF BALLS		390293	901741275	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		42.26								
400235	12/31/2015		135195 ALLIANCE BENEFIT GROUP							
		215.80	NOV COBRA ADMIN FEES		390191	32018	1556.6103		PROFESSIONAL SERVICES	EMPLOYEE SHARED SERVICES
		215.80								
400236	12/31/2015		105991 AL'S COFFEE COMPANY							
		171.95	COFFEE		390127	156278	1628.6406		GENERAL SUPPLIES	SENIOR CITIZENS
		171.95								
400237	12/31/2015		129138 AMERICAN NEEDLE							
		158.28	HATS		390296	183998	5210.6122		ADVERTISING OTHER	GOLF DOME PROGRAM
		158.28								
400238	12/31/2015		114475 ARMOR SECURITY INC.							
		400.00	ANNUAL TEST & INSPECTION		390139	192823	1646.6103		PROFESSIONAL SERVICES	BUILDING MAINTENANCE
		400.00								
400239	12/31/2015		132031 ARTISAN BEER COMPANY							
		1,022.00			390058	3072304	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		1,979.95			390059	3072306	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		178.00			390220	3073381	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		419.95			390217	3073382	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		178.00			390218	3073383	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		2,368.50			390219	3073384	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		1,516.25			390221	3073385	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
400239	12/31/2015		132031 ARTISAN BEER COMPANY						Continued...	
		7,662.65								
400240	12/31/2015		136267 BAUHAUS BREW LABS LLC							
		111.00			390061	5083	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		185.00			390060	5084	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		254.00			390223	5197	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		226.00			390222	5198	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		776.00								
400241	12/31/2015		102709 BDS LAUNDRY SYSTEMS							
		154.50	WASHING MACHING REPAIRS		390297	SOI0097596	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		154.50								
400242	12/31/2015		131191 BERNATELLO'S PIZZA INC.							
		216.00	PIZZA		390299	D2813902	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		216.00								
400243	12/31/2015		125139 BERNICK'S							
		343.20			390300	266850	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		217.30			390232	268189	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		155.86			390231	268190	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		587.29			390233	268191	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		157.30			390301	268622	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		1,460.95								
400244	12/31/2015		126847 BERRY COFFEE COMPANY							
		481.50	COFFEE		390302	M36699	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		141.80	COFFEE		390025	T80842	1552.6406		GENERAL SUPPLIES	CENT SVC PW BUILDING
		623.30								
400245	12/31/2015		100653 BITUMINOUS ROADWAYS INC.							
		13,668.75	ASPHALT		390340	4	47090.6710		EQUIPMENT REPLACEMENT	PAMELA PK SHELTER & TURF
		13,668.75								
400246	12/31/2015		136871 BLACKLIST BEER LLC							
		120.00			390062	I151208925	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		120.00								
400247	12/31/2015		114472 BOMSTA, GREG							
		233.79	SAFETY BOOTS		390303	122315	1495.6558		DEPT UNIFORMS	INSPECTIONS

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
400247	12/31/2015		114472 BOMSTA, GREG						Continued...	
		233.79								
400248	12/31/2015		105367 BOUND TREE MEDICAL LLC							
		34.12	AMBULANCE SUPPLIES	00003633	390339	81986556	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		145.53	OXYGEN HOSE, REGULATOR		390172	82001189	1400.6510		FIRST AID SUPPLIES	POLICE DEPT. GENERAL
		179.65								
400249	12/31/2015		119351 BOURGET IMPORTS							
		367.50			390063	130830	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		367.50								
400250	12/31/2015		123621 BRAEMAR ARENA							
		1,126.39	ICE RENTAL		390304	517	1629.6406		GENERAL SUPPLIES	ADAPTIVE RECREATION
		1,126.39								
400251	12/31/2015		101241 BROWN TRAFFIC PRODUCTS INC.							
		16,500.00	VANTAGENEXT 4 CAMERA SYSTEM	00001929	390028	1040608KM	1330.6215		EQUIPMENT MAINTENANCE	TRAFFIC SIGNALS
		16,500.00								
400252	12/31/2015		135200 BRYANT, REX							
		150.00	SANTA APPEARANCE 12/19		390305	122815	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		150.00								
400253	12/31/2015		102149 CALLAWAY GOLF							
		5,850.00			390308	926452903	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		153.23	JR CLUBS		390307	926480008	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		5,850.00-			390309	926481243	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		153.23								
400254	12/31/2015		119455 CAPITOL BEVERAGE SALES							
		85.20			390094	00011094	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		984.70			390234	776482	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		2,802.80			390093	782905	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		3,872.70								
400255	12/31/2015		137138 CASTLE DANGER BREWING CO LLC							
		290.70			390064	4690	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		290.70								
400256	12/31/2015		112561 CENTERPOINT ENERGY							

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400264	12/31/2015		121267 CREATIVE RESOURCES						Continued...	
400265	12/31/2015		129550 CUNINGHAM GROUP ARCHITECTURE							
		2,595.72	REIMBURSABLE EXPENSES		390316	44374	5550.1705		CONSTR. IN PROGRESS	SPORTS DOME BALANCE SHEET
		2,595.72								
400266	12/31/2015		137671 DELANO, JAMES							
		1,602.70	AMBULANCE OVERPAYMENT REFUND		390197	154142	1470.4329		AMBULANCE FEES	FIRE DEPT. GENERAL
		1,602.70								
400267	12/31/2015		100718 DELEGARD TOOL CO.							
		473.31	LIGHTS	00001199	390144	59449	1646.6556		TOOLS	BUILDING MAINTENANCE
		473.31								
400268	12/31/2015		135800 DEPARTMENT OF CORRECTIONS							
		5,417.50	WORK CREW FOR DOME		390317	317288	5553.6103		PROFESSIONAL SERVICES	SPORTS DOME BLDG&GROUNDS
		5,417.50								
400269	12/31/2015		132810 ECM PUBLISHERS INC.							
		55.85	PUBLISH ORD 2015-24		390129	286922	1185.6120		ADVERTISING LEGAL	LICENSING, PERMITS & RECORDS
		1,144.93	PUBLISH ORD 2015-25		390130	286923	1185.6120		ADVERTISING LEGAL	LICENSING, PERMITS & RECORDS
		150.80	PUBLISH ORD 2015-25 PG 2		390131	286924	1185.6120		ADVERTISING LEGAL	LICENSING, PERMITS & RECORDS
		1,351.58								
400270	12/31/2015		133531 EDINA GIRLS HOCKEY BOOSTERS							
		250.00	HOCKEY PROGRAM AD		390318	2015-105	5210.6122		ADVERTISING OTHER	GOLF DOME PROGRAM
		250.00								
400271	12/31/2015		124000 EIDSNESS, KAYLIN							
		92.00	MILEAGE REIMBURSEMENT		390132	122115	1130.6107		MILEAGE OR ALLOWANCE	COMMUNICATIONS
		92.00								
400272	12/31/2015		101956 EMERGENCY APPARATUS MAINTENANCE							
		3,268.57	E-82 REPAIRS		390176	84212	1470.6180		CONTRACTED REPAIRS	FIRE DEPT. GENERAL
		3,268.57								
400273	12/31/2015		136689 ENKI BREWING COMPANY INC.							
		221.40			390235	4956	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		221.40								
400274	12/31/2015		104195 EXTREME BEVERAGE LLC.							

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
400283	12/31/2015		101738 GTS						Continued...	
		325.00	CONFERENCE - TOM SCHMITZ		390177	REGISTRATION	1470.6104		CONFERENCES & SCHOOLS	FIRE DEPT. GENERAL
		<u>325.00</u>								
400284	12/31/2015		137677 HAMMEL GREEN AND ABRAHAMSON INC.							
		30,000.00	GRANDVIEW FEASIBILITY STUDY		390344	15-54	1600.6103		PROFESSIONAL SERVICES	PARK ADMIN. GENERAL
		<u>30,000.00</u>								
400285	12/31/2015		137676 HANSON, ASHLEY							
		13.50	UTILITY OVERPAYMENT REFUND		390345	6924 SOUTHDALE RD	5900.2015		CUSTOMER REFUND	UTILITY BALANCE SHEET
		<u>13.50</u>								
400286	12/31/2015		128208 HEINZMAN, DAN							
		730.52	TUITION REIMBURSEMENT		390320	122315	5919.6104		CONFERENCES & SCHOOLS	TRAINING
		<u>730.52</u>								
400287	12/31/2015		101871 HENNEPIN COUNTY FIRE CHIEFS ASSN.							
		296.00	BLUE CARD SUPPORT RENEWAL		390346	15-025	1470.6104		CONFERENCES & SCHOOLS	FIRE DEPT. GENERAL
		<u>296.00</u>								
400288	12/31/2015		100801 HENNEPIN COUNTY TREASURER							
		400.00	AUTOMARK PROGRAM		390198	1215SD-1	1180.6103		PROFESSIONAL SERVICES	ELECTION
		3,405.87	BALLOTS		390198	1215SD-1	1180.6575		PRINTING	ELECTION
		<u>3,805.87</u>								
400289	12/31/2015		104375 HOHENSTEINS INC.							
		1,361.00			390238	801393	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		941.00			390239	801593	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		1,576.00			390237	801644	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		101.00			390240	801692	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		<u>3,979.00</u>								
400290	12/31/2015		126816 HOME DEPOT CREDIT SERVICES							
		14.93			390321	2158-12/15	1400.6406		GENERAL SUPPLIES	POLICE DEPT. GENERAL
		192.02			390321	2158-12/15	1646.6406		GENERAL SUPPLIES	BUILDING MAINTENANCE
		56.22			390321	2158-12/15	47094.6710		EQUIPMENT REPLACEMENT	BREDESEN PARK COMFORT STATION
		<u>263.17</u>								
400291	12/31/2015		137672 HOMESTEAD PARTNERS LLC							
		21.55	UTILITY OVERPAYMENT REFUND		390199	5804 ABBOTT AVE	5900.2015		CUSTOMER REFUND	UTILITY BALANCE SHEET

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400291	12/31/2015	21.55	137672 HOMESTEAD PARTNERS LLC						Continued...	
400292	12/31/2015	230.00	101468 IIMC REGION VI		390201	MID-YEAR	1180.6104		CONFERENCES & SCHOOLS	ELECTION
		230.00	MEETING REGISTRATION (2)							
400293	12/31/2015	237.00	131544 INDEED BREWING COMPANY		390241	35335	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		341.50			390242	35487	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		578.50								
400294	12/31/2015	27.74	119808 INTEGRA		390200	13518111	7411.6188		TELEPHONE	PSTF OCCUPANCY
		27.74								
400295	12/31/2015	8,981.15	100741 JJ TAYLOR DIST. OF MINN		390067	2445271	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		134.35			390095	2445272	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		2,320.07			390066	2445274	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		2,831.20			390246	2445297	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		61.50			390247	2445298	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		4,446.55			390245	2445299	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		109.08			390244	2445300	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		166.80			390243	2445304	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		19,050.70								
400296	12/31/2015	.30	100835 JOHNSON BROTHERS LIQUOR CO.		390252	5323444	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		.15			390251	5329174	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		571.78			390073	5329177	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		726.78			390071	5329179	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		3,304.64			390072	5329181	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		71.43			390070	5329586	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		445.80			390099	5330463	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		67.83			390098	5330690	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,213.37			390250	5331577	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		439.88			390249	5331578	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		864.57			390248	5331579	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		117.34			390097	5331580	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		3.48			390103	5331581	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING

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400303	12/31/2015		136446 LAVISH INTERIORS						Continued...	
		5,734.13	EXECUTIVE BLDG		390323	INVOICE	5400.1705		CONSTR. IN PROGRESS	GOLF BALANCE SHEET
		5,734.13								
400304	12/31/2015		100852 LAWSON PRODUCTS INC.							
		67.61	PLOW BOLTS	00005886	390151	9303765390	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		67.61								
400305	12/31/2015		105726 LINDMAN, DAVID							
		107.99	UNIFORM PURCHASE		390036	122115	1400.6203		UNIFORM ALLOWANCE	POLICE DEPT. GENERAL
		107.99								
400306	12/31/2015		135974 MACPHAIL CENTER FOR MUSIC							
		153.00	CLASS FEES		390038	0010585-IN	5701.4541		GENERAL ADMISSIONS	EDINBOROUGH PARK REVENUES
		153.00								
400307	12/31/2015		102237 MANGEN, DEBRA							
		427.82	MILEAGE REIMBURSEMENT		390205	122315	1180.6107		MILEAGE OR ALLOWANCE	ELECTION
		427.82								
400308	12/31/2015		134063 MANSFIELD OIL COMPANY							
		18,753.65	UNLEADED FUEL	00005813	390351	45378	1553.6581		GASOLINE	EQUIPMENT OPERATION GEN
		18,753.65								
400309	12/31/2015		127763 MARTECK							
		189.62	LICENSE DECALS		390324	135965	1550.6406		GENERAL SUPPLIES	CENTRAL SERVICES GENERAL
		189.62								
400310	12/31/2015		119209 MASTER TECHNOLOGY GROUP							
		1,900.00	COUNCIL CHAMBERS CABLING PROJ		390179	504862	421130.6710		EQUIPMENT REPLACEMENT	COMMUNICATION EQUIPMENT
		1,900.00								
400311	12/31/2015		135299 MCMAYER, CASSANDRA							
		54.63	MILEAGE REIMBURSEMENT		390180	122215	1170.6107		MILEAGE OR ALLOWANCE	HUMAN RESOURCES
		54.63								
400312	12/31/2015		102729 METROPOLITAN FORD OF EDEN PRAIRIE							
		210.88	VEHICLE REPAIRS		390158	276823	1553.6180		CONTRACTED REPAIRS	EQUIPMENT OPERATION GEN
		307.79			390155	496252	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		11.12	DAMPER ASSEMBLIES	00005881	390157	496331	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN
		307.79-			390156	CM496252	1553.6530		REPAIR PARTS	EQUIPMENT OPERATION GEN

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400321	12/31/2015		104232 NORTHERN SAFETY TECHNOLOGY INC						Continued...	
		156.60	LED LIGHTS		390184	40240	1470.6530		REPAIR PARTS	FIRE DEPT. GENERAL
		<u>156.60</u>								
400322	12/31/2015		117830 NORTHLAND BUSINESS SYSTEMS INC.							
		163.00	WINScribe LICENSE		390209	IN63426	1400.6215		EQUIPMENT MAINTENANCE	POLICE DEPT. GENERAL
		<u>163.00</u>								
400323	12/31/2015		103578 OFFICE DEPOT							
		179.87	OFFICE SUPPLIES		390328	812514017001	5410.6513		OFFICE SUPPLIES	GOLF ADMINISTRATION
		<u>179.87</u>								
400324	12/31/2015		101659 ORKIN							
		144.35	PEST CONTROL		390211	106572116	1551.6103		PROFESSIONAL SERVICES	CITY HALL GENERAL
		<u>144.35</u>								
400325	12/31/2015		104950 PACE ANALYTICAL SERVICES INC.							
		45.00	LEAD TESTS		390212	1501019	7412.6103		PROFESSIONAL SERVICES	PSTF RANGE
		<u>45.00</u>								
400326	12/31/2015		137558 PANKRATZ, RYAN							
		70.00	FEE FOR EMT EXAM		390185	122215	1400.6104		CONFERENCES & SCHOOLS	POLICE DEPT. GENERAL
		<u>70.00</u>								
400327	12/31/2015		100347 PAUSTIS WINE COMPANY							
		976.42			390074	8528144-IN	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		714.50			390105	8528864-IN	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		234.82			390258	8529211-IN	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		<u>1,925.74</u>								
400328	12/31/2015		100945 PEPSI-COLA COMPANY							
		2,001.40			390329	44697754	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>2,001.40</u>								
400329	12/31/2015		130228 PERNSTEINER CREATIVE GROUP INC.							
		275.00	EDITION EDINA DESIGN		390135	121615-3	1130.6103		PROFESSIONAL SERVICES	COMMUNICATIONS
		<u>275.00</u>								
400330	12/31/2015		100743 PHILLIPS WINE & SPIRITS							
		644.64			390266	227606	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		600.83			390075	2899988	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING

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400330	12/31/2015		100743 PHILLIPS WINE & SPIRITS						Continued...	
		773.92			390076	2899990	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		162.00			390077	2900217	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		423.02			390264	2901673	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		380.95			390110	2901674	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		243.80			390263	2901675	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		3,041.70			390109	2901677	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		65.16			390107	2901678	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		1,279.43			390106	2901679	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		97.32			390108	2901680	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		.58			390259	2902769	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1.16			390265	2902770	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,827.92			390261	2902771	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,965.56			390260	2902773	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		192.00			390262	2902960	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		<u>11,410.71</u>								
400331	12/31/2015		100953 PHYSIO-CONTROL INC.							
		50.00	EMS FAXING		390186	116063512	1470.6160		DATA PROCESSING	FIRE DEPT. GENERAL
		700.00	EMS SUBSCRIPTION		390187	416059651	1470.6160		DATA PROCESSING	FIRE DEPT. GENERAL
		<u>750.00</u>								
400332	12/31/2015		118658 RIGHTWAY GLASS INC.							
		225.00	GLASS FOR REPAIR		390162	72799	1553.6180		CONTRACTED REPAIRS	EQUIPMENT OPERATION GEN
		<u>225.00</u>								
400333	12/31/2015		100980 ROBERT B. HILL CO.							
		936.00	SOFTENER SALT		390330	00326237	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		95.46	SOFTENER SALT		390348	00326434	1470.6406		GENERAL SUPPLIES	FIRE DEPT. GENERAL
		<u>1,031.46</u>								
400334	12/31/2015		124447 RUM RIVER BRASS BAND							
		150.00	EP CONCERT 1/10/16		390045	121615	5710.6136		PROFESSIONAL SVC - OTHER	EDINBOROUGH ADMINISTRATION
		<u>150.00</u>								
400335	12/31/2015		100988 SAFETY KLEEN							
		276.50	CLEAN PARTS WASHER		390163	68779342	1553.6584		LUBRICANTS	EQUIPMENT OPERATION GEN
		<u>276.50</u>								
400336	12/31/2015		101822 SAM'S CLUB DIRECT							
		50.00	ANNUAL SERVICE FEE		390349	CF1512	1600.6103		PROFESSIONAL SERVICES	PARK ADMIN. GENERAL

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400336	12/31/2015	50.00	101822 SAM'S CLUB DIRECT						Continued...	
400337	12/31/2015	49.90	135718 SAUNDERS, BERNIE		390169	122215	5101.4413		ART WORK SOLD	ART CENTER REVENUES
		49.90	ART WORK SOLD							
400338	12/31/2015	4,258.44	100995 SEH		390046	308357	5924.6103		PROFESSIONAL SERVICES	ENGINEER SERVICES - WATER
		4,258.44	2015 PIPE ASSESMENT							
400339	12/31/2015	20.40	122039 SELECT MECHANICAL SERVICES		390331	4816 WILFORD WAY	1495.4115		MECHANICAL PERMITS	INSPECTIONS
		20.40	PERMIT ED143431 REFUND							
400340	12/31/2015	116.50	104689 SERIGRAPHICS SIGN SYSTEMS INC.		390136	45846	1100.6406		GENERAL SUPPLIES	CITY COUNCIL
		116.50	NAME PLATES							
400341	12/31/2015	1,650.00	101106 SERVICEMASTER		390047	53676	4090.6103		PROFESSIONAL SERVICES	50TH&FRANCE MAINTENANCE
		1,650.00	TRASH ROOM FLOOR CLEANING							
400342	12/31/2015	4.82	101380 SHAUGHNESSY, SANDRA		390170	122215	5110.6564		CRAFT SUPPLIES	ART CENTER ADMINISTRATION
		7.07	SUPPLIES REIMBURSEMENT		390170	122215	5110.6406		GENERAL SUPPLIES	ART CENTER ADMINISTRATION
		34.29	SUPPLIES REIMBURSEMENT		390170	122215	5120.6406		GENERAL SUPPLIES	ART SUPPLY GIFT GALLERY SHOP
		56.06	SUPPLIES REIMBURSEMENT		390170	122215	5111.6406		GENERAL SUPPLIES	ART CENTER BLDG/MAINT
		102.24								
400343	12/31/2015	5,843.20	111824 SIDEKICK		390048	5614	1495.6103		PROFESSIONAL SERVICES	INSPECTIONS
		5,843.20	PLAN SCANNING							
400344	12/31/2015	85.82	105654 SIMPLEX GRINNELL LP		390213	81827160	7411.6103		PROFESSIONAL SERVICES	PSTF OCCUPANCY
		85.82	ALARM ISSUE SERVICE							
400345	12/31/2015	175.26	137652 SMITHWORKS MEDICAL INC.		390189	107138	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
			I.V. HEATER							

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400345	12/31/2015		137652 SMITHWORKS MEDICAL INC.						Continued...	
		175.26								
400346	12/31/2015		100430 SNAP-ON INDUSTRIAL							
		242.26	WRENCH SET	00005811	390164	ARV/27638083	1553.6556		TOOLS	EQUIPMENT OPERATION GEN
		242.26	WRENCH SET	00005814	390165	ARV/27638084	1553.6556		TOOLS	EQUIPMENT OPERATION GEN
		484.52								
400347	12/31/2015		127878 SOUTHERN WINE AND SPIRITS							
		.80			390080	1358172	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		2,038.20			390078	1358173	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		351.53			390079	1358175	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		564.80			390112	1359500	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		604.00			390111	1359501	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		935.22			390113	1359993	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		4,576.71			390081	1359994	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		650.40			390114	1359995	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,848.48			390267	1360476	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		88.80			390268	1360478	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		.80			390269	1360479	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		39.67			390270	1360481	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		668.69			390271	1360482	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		12,368.10								
400348	12/31/2015		130710 SPRING, PAUL							
		200.00	EP ENTERTAINMENT 1/7/16		390049	121615	5710.6136		PROFESSIONAL SVC - OTHER	EDINBOROUGH ADMINISTRATION
		200.00								
400349	12/31/2015		137653 STANLEY, MIKE							
		234.00	DAMAGE TO DOG FENCE		390051	REIMBURSE	01412.1705.21		CONSULTING INSPECTION	GLEN VIEW ADDITION NHOOD RECON
		234.00								
400350	12/31/2015		133068 STEEL TOE BREWING LLC							
		163.75			390272	7202	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		163.75								
400351	12/31/2015		137675 STRAUSS, JANE							
		93.00	SANTA PHOTOS		390306	DEC 19 EVENT	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		93.00								
400352	12/31/2015		102471 THOLEN, BRIAN							

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400352	12/31/2015		102471 THOLEN, BRIAN						Continued...	
		86.70	UNIFORM PURCHASE		390214	122215	1400.6203		UNIFORM ALLOWANCE	POLICE DEPT. GENERAL
		<u>86.70</u>								
400353	12/31/2015		101035 THORPE DISTRIBUTING COMPANY							
		2,944.20			390273	1009833	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		68.00			390274	1013398	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		<u>3,012.20</u>								
400354	12/31/2015		123129 TIMESAVER OFF SITE SECRETARIAL INC.							
		133.00	11/19/15 MEETING MINUTES		390190	M21788	5110.6103		PROFESSIONAL SERVICES	ART CENTER ADMINISTRATION
		<u>133.00</u>								
400355	12/31/2015		136802 TINBERG, TIM							
		9.71	SCREWS		390332	122315	5420.6406		GENERAL SUPPLIES	CLUB HOUSE
		<u>9.71</u>								
400356	12/31/2015		128347 TKO WINES INC.							
		720.00			390115	2656	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,755.60			390276	2657	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		151.20			390275	2770	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		<u>2,626.80</u>								
400357	12/31/2015		124753 TOSHIBA FINANCIAL SERVICES							
		230.64	COPIER USAGE		390215	63979867	7410.6575		PRINTING	PSTF ADMINISTRATION
		<u>230.64</u>								
400358	12/31/2015		101058 VAN PAPER CO.							
		610.93	LIQUOR BAGS		390333	372130-00	5842.6512		PAPER SUPPLIES	YORK SELLING
		<u>610.93</u>								
400359	12/31/2015		124242 VINIFERA IMPORTS LTD							
		713.00			390277	324849	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		<u>713.00</u>								
400360	12/31/2015		103088 WASTE MANAGEMENT OF WI-MN							
		443.87-			390052	0015912	1645.6182		RUBBISH REMOVAL	LITTER REMOVAL
		172.02-			390052	0015912	1645.6182		RUBBISH REMOVAL	LITTER REMOVAL
		39.78-			390052	0015912	1645.6182		RUBBISH REMOVAL	LITTER REMOVAL
		72.30			390052	0015912	1481.6182		RUBBISH REMOVAL	YORK FIRE STATION
		<u>101.15</u>			390052	0015912	1470.6182		RUBBISH REMOVAL	FIRE DEPT. GENERAL

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400360	12/31/2015		103088 WASTE MANAGEMENT OF WI-MN						Continued...	
		167.66			390052	0015912	1628.6182		RUBBISH REMOVAL	SENIOR CITIZENS
		266.76			390052	0015912	1551.6182		RUBBISH REMOVAL	CITY HALL GENERAL
		479.33			390052	0015912	1301.6182		RUBBISH REMOVAL	GENERAL MAINTENANCE
		479.34			390052	0015912	1552.6182		RUBBISH REMOVAL	CENT SVC PW BUILDING
		65.65			390052	0015912	5111.6182		RUBBISH REMOVAL	ART CENTER BLDG/MAINT
		68.42			390052	0015912	5210.6182		RUBBISH REMOVAL	GOLF DOME PROGRAM
		172.21-			390052	0015912	5422.6182		RUBBISH REMOVAL	MAINT OF COURSE & GROUNDS
		184.53			390052	0015912	5420.6182		RUBBISH REMOVAL	CLUB HOUSE
		757.54			390052	0015912	5511.6182		RUBBISH REMOVAL	ARENA BLDG/GROUNDS
		1,336.95			390052	0015912	5720.6182		RUBBISH REMOVAL	EDINBOROUGH OPERATIONS
		227.21			390052	0015912	5861.6182		RUBBISH REMOVAL	VERNON OCCUPANCY
		276.02			390052	0015912	5841.6182		RUBBISH REMOVAL	YORK OCCUPANCY
		<u>3,654.98</u>								
400361	12/31/2015		130574 WATSON COMPANY							
		306.90	CONCESSION PRODUCT		390336	859027	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		676.66			390337	859377	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>983.56</u>								
400362	12/31/2015		101312 WINE MERCHANTS							
		121.16-			390281	705893	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		65.50-			390282	705911	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,370.12			390084	7060792	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		121.16			390085	7061080	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1.16			390117	7061318	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		2,690.46			390278	7061319	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		19.16			390279	7061320	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		4,660.39			390118	7061322	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		19.75			390280	7061778	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		<u>8,695.54</u>								
400363	12/31/2015		124291 WIRTZ BEVERAGE MINNESOTA							
		989.99			390086	1080411216	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		588.45			390123	1080412543	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		815.75			390122	1080412746	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		4,104.66			390119	1080413394	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		661.97			390120	1080413395	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		3,379.42			390121	1080413396	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		841.53			390287	1080413985	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		45.15			390286	1080413986	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING

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<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>	<u>Business Unit</u>
400368	12/31/2015		101531 ZINN, BOBO						Continued...	

960,017.92 Grand Total

Payment Instrument Totals

Checks	511,625.16
A/P ACH Payment	<u>448,392.76</u>
Total Payments	960,017.92

12/31/2015 - 12/31/2015

Company	Amount
01000 GENERAL FUND	185,378.77
02500 PEDESTRIAN AND CYCLIST SAFETY	3,363.95
02600 ARTS AND CULTURE FUND	100.00
04000 WORKING CAPITAL FUND	303,386.13
04200 EQUIPMENT REPLACEMENT FUND	62,360.63
05100 ART CENTER FUND	2,109.43
05200 GOLF DOME FUND	8,433.56
05400 GOLF COURSE FUND	89,947.91
05500 ICE ARENA FUND	11,180.35
05550 SPORTS DOME FUND	16,679.18
05700 EDINBOROUGH PARK FUND	9,361.85
05800 LIQUOR FUND	148,476.08
05900 UTILITY FUND	28,414.12
05930 STORM SEWER FUND	87,878.21
07400 PSTF AGENCY FUND	2,947.75
Report Totals	960,017.92

We confirm to the best of our knowledge and belief, that these claims comply in all material respects with the requirements of the City of Edina purchasing policies and procedures date 12/31/15

Eric Lorenson
Finance Director

[Signature]
City Manager

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1/7/2016 -- 1/7/2016

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
2493	1/7/2016		133644 A DYNAMIC DOOR CO INC.							
		2,588.01	FIRE DOORS REPAIR		390750	21509221	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		2,720.53	GARAGE & COILING DOOR REPAIRS		390751	21509231	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		<u>5,308.54</u>								
2494	1/7/2016		102971 ACE ICE COMPANY							
		104.80			390352	1960807	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		100.80			390353	1960812	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		115.20			390770	1964346	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		134.40			390772	1964351	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		19.20			390771	1964352	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		<u>474.40</u>								
2495	1/7/2016		100575 ALL SAFE INC.							
		356.00	EXTINGUISHER MAINTENANCE		390636	140350	1551.6103		PROFESSIONAL SERVICES	CITY HALL GENERAL
		341.10	EXTINGUISHER MAINTENANCE		390637	140351	1551.6103		PROFESSIONAL SERVICES	CITY HALL GENERAL
		49.70	EXTINGUISHER MAINTENANCE		390638	140802	1551.6103		PROFESSIONAL SERVICES	CITY HALL GENERAL
		51.50	EXTINGUISHER MAINTENANCE	00002089	390693	142179	5761.6103		PROFESSIONAL SERVICES	CENTENNIAL LAKES OPERATING
		102.95	EXTINGUISHER MAINTENANCE		390677	142180	5720.6180		CONTRACTED REPAIRS	EDINBOROUGH OPERATIONS
		<u>901.25</u>								
2496	1/7/2016		103680 ARAMARK REFRESHMENT SRVCS							
		529.63	COFFEE		390453	1207816	1550.6406		GENERAL SUPPLIES	CENTRAL SERVICES GENERAL
		122.14	COFFEE		390694	1207820	5210.5510		COST OF GOODS SOLD	GOLF DOME PROGRAM
		<u>651.77</u>								
2497	1/7/2016		100646 BECKER ARENA PRODUCTS INC.							
		2,427.00	RENTAL SKATES		390695	00105702	5761.6406		GENERAL SUPPLIES	CENTENNIAL LAKES OPERATING
		749.54	RINK GLASS		390696	00105744	5521.6406		GENERAL SUPPLIES	ARENA ICE MAINT
		<u>3,176.54</u>								
2498	1/7/2016		101355 BELLBOY CORPORATION							
		36.55			390777	51379000	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		89.55			390355	51582100	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		219.55			390357	51594900	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		70.00			390354	51595000	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		368.34			390354	51595000	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		214.55			390356	51601600	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		787.34			390360	51601700	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		549.75			390575	51601800	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		507.00			390358	51603200	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING

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2512	1/7/2016		119620 POMP'S TIRE SERVICE INC.						Continued...	
		76.50	TIRES	00005900	390533	210213952	1553.6583		TIRES & TUBES	EQUIPMENT OPERATION GEN
		<u>76.50</u>								
2513	1/7/2016		106322 PROSOURCE SUPPLY							
		1,118.81	TOWELS, LINERS, ICE MELT		390732	8769	5511.6511		CLEANING SUPPLIES	ARENA BLDG/GROUNDS
		493.78	CAN LINERS, TOWELS	00002110	390686	8802	5720.6406		GENERAL SUPPLIES	EDINBOROUGH OPERATIONS
		270.57	HOT CUPS, SLEEVES		390688	8803	5730.5510		COST OF GOODS SOLD	EDINBOROUGH CONCESSIONS
		1,366.71	BIRTHDAY PLATES, CUTLERY		390687	8804	5720.5510		COST OF GOODS SOLD	EDINBOROUGH OPERATIONS
		<u>3,249.87</u>								
2514	1/7/2016		105690 PRO-TEC DESIGN INC.							
		257.46	2016 ALARM MONITORING		390887	73271	7410.6103		PROFESSIONAL SERVICES	PSTF ADMINISTRATION
		<u>257.46</u>								
2515	1/7/2016		100977 RICHFIELD PLUMBING COMPANY							
		1,345.00	FURNISH/INSTALL WATER HEATER	00001756	390483	67413	5861.6530		REPAIR PARTS	VERNON OCCUPANCY
		<u>1,345.00</u>								
2516	1/7/2016		101004 SPS COMPANIES							
		53.69	LIGHTING	00001166	390673	S3186069.001	1551.6406		GENERAL SUPPLIES	CITY HALL GENERAL
		<u>53.69</u>								
2517	1/7/2016		112668 STONEBROOKE EQUIPMENT INC.							
		393.00	TOUCH PAD CONTROL STATION	00005817	390539	37742	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		<u>393.00</u>								
2518	1/7/2016		101015 STREICHERS							
		284.90	GAS MASK POUCHES,BATON HOLDERS		390551	I1186855	1400.6203		UNIFORM ALLOWANCE	POLICE DEPT. GENERAL
		1,090.00	BALL VEST		390489	I1187268	1400.6203		UNIFORM ALLOWANCE	POLICE DEPT. GENERAL
		<u>1,374.90</u>								
2519	1/7/2016		119454 VINO COPIA							
		108.00			390818	0141577-IN	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		159.25			390410	0141578-IN	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		503.98			390412	0141579-IN	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		429.00			390411	0141580-IN	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		212.50			390814	0141777-IN	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		92.50			390624	0141778-IN	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		96.00			390813	0141801-IN	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		<u>177.25</u>			390816	0142089-IN	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING

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2519	1/7/2016		119454 VINOCOPIA						Continued...	
		134.00			390815	0142090-IN	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		160.00			390819	0142161-IN	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		120.00			390817	0142204-IN	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		<u>2,192.48</u>								
2520	1/7/2016		120627 VISTAR CORPORATION							
		2,189.24	CONCESSION PRODUCT		390745	44386164	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>2,189.24</u>								
2521	1/7/2016		101033 WINE COMPANY, THE							
		1,053.20			390414	413289-00	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		360.00			390567	413470-00	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		88.00			390413	413471-00	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		264.20			390415	413507-00	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,373.20			390820	413566-00	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		897.90			390821	413733-00	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		530.30			390822	413739-00	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		<u>4,566.80</u>								
2522	1/7/2016		132553 YALE MECHANICAL							
		9,500.00	MECH. ROOM COOLING	00001924	390510	16-0073	5912.6406		GENERAL SUPPLIES	WELL HOUSES
		<u>9,500.00</u>								
400369	1/7/2016		135916 4-SQUARE BUILDERS INC.							
		2,500.00	REFUND DEMO ESCROW		390749	4813 RUTLEDGE AVE	1495.4109		CONSTRUCTION DEPOSIT	INSPECTIONS
		<u>2,500.00</u>								
400370	1/7/2016		100613 AAA							
		2,160.00	LICENSES, TABS		390853	010116	1553.6260		LICENSES & PERMITS	EQUIPMENT OPERATION GEN
		416.00	LICENSES, TABS		390853	010116	5900.1735		AUTOMOBILES & TRUCKS	UTILITY BALANCE SHEET
		<u>2,576.00</u>								
400371	1/7/2016		100614 ACE SUPPLY CO. INC.							
		4.10	SIDEWALL GRILLE	00001248	390635	444427	1551.6406		GENERAL SUPPLIES	CITY HALL GENERAL
		<u>4.10</u>								
400372	1/7/2016		129458 ACME TOOLS							
		376.48	TOOL REPAIRS	00001168	390518	3837458	1321.6180		CONTRACTED REPAIRS	STREET LIGHTING REGULAR
		129.99	TOOL REPAIRS	00001187	390520	3854997	1321.6180		CONTRACTED REPAIRS	STREET LIGHTING REGULAR

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400379	1/7/2016		120537 ASSOCIATION OF MINN BUILDING OFFICIALS						Continued...	
400380	1/7/2016		119465 ASSOCIATION OF MINNESOTA COUNTIES							
		356.00	LPFA ANNUAL DUES		390860	43991	1490.6105		DUES & SUBSCRIPTIONS	PUBLIC HEALTH
		<u>356.00</u>								
400381	1/7/2016		136267 BAUHAUS BREW LABS LLC							
		140.00			390574	5248	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		198.00			390775	5249	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		<u>338.00</u>								
400382	1/7/2016		130924 BEARING INDUSTRIAL & SUPPLIES INC.							
		8.04	BALL BEARING		390454	0040190-IN	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		<u>8.04</u>								
400383	1/7/2016		131191 BERNATELLO'S PIZZA INC.							
		576.00	PIZZA		390678	D2813921	5730.5510		COST OF GOODS SOLD	EDINBOROUGH CONCESSIONS
		432.00	PIZZA		390698	D2813922	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		216.00	PIZZA		390697	D2813936	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>1,224.00</u>								
400384	1/7/2016		125139 BERNICK'S							
		355.20			390786	270011	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		<u>355.20</u>								
400385	1/7/2016		126847 BERRY COFFEE COMPANY							
		742.35	COFFEE		390699	T158105	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		<u>742.35</u>								
400386	1/7/2016		137480 BIXLER, JOHN							
		145.00	BOURBON TASTING TICKET SALES		390513	122915	5822.6122		ADVERTISING OTHER	50TH ST SELLING
		<u>145.00</u>								
400387	1/7/2016		124534 BLACKSTONE CONTRACTORS LLC							
		40,588.75	RAMP GARBAGE SCREENING		390834	2	44012.6710		EQUIPMENT REPLACEMENT	P23 50TH&FR PARKING&WAYFINDING
		<u>40,588.75</u>								
400388	1/7/2016		105367 BOUND TREE MEDICAL LLC							
		385.00	RETURN		390457	70220049	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		1,259.70	AMBULANCE SUPPLIES	00003635	390456	82003550	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL
		7.39	AMBULANCE SUPPLIES	00003635	390455	82003551	1470.6510		FIRST AID SUPPLIES	FIRE DEPT. GENERAL

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400388	1/7/2016	882.09	105367 BOUND TREE MEDICAL LLC						Continued...	
400389	1/7/2016	454.00	119351 BOURGET IMPORTS		390364	131017	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		718.50			390554	131057	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		590.00			390788	131158	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		567.50			390787	131159	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,330.00								
400390	1/7/2016	1,920.00	100144 BUREAU OF CRIMINAL APPREHENSION							
		1,920.00	MNJIS OCT - DEC 2015		390701	296332	1400.6160		DATA PROCESSING	POLICE DEPT. GENERAL
400391	1/7/2016	150.00	103244 BURTIS, ROBERT							
		150.00	E.P. ENTERTAINMENT 1/28/16		390452	121615	5710.6136		PROFESSIONAL SVC - OTHER	EDINBOROUGH ADMINISTRATION
400392	1/7/2016	12,500.00	137691 BY THE YARD INC.							
		12,500.00	PATIO FURNITURE	00006491	390702	53017	5400.1705		CONSTR. IN PROGRESS	GOLF BALANCE SHEET
400393	1/7/2016	139.00	103290 CALIBRE PRESS INC.							
		139.00	1/19 CLASS-TACTICS IN TRAFFIC		390861	33486	1400.6104		CONFERENCES & SCHOOLS	POLICE DEPT. GENERAL
400394	1/7/2016	1,144.00	136020 CALUMET PACKAGING							
		1,144.00	FUEL	00003703	390460	902021	1553.6581		GASOLINE	EQUIPMENT OPERATION GEN
400395	1/7/2016	1,021.51	102482 CAMPBELL PET COMPANY							
		1,021.51	2016 OFF- LEASH PARK COLLARS		390862	0320929-IN	1450.6406		GENERAL SUPPLIES	ANIMAL CONTROL
400396	1/7/2016	39.00	119455 CAPITOL BEVERAGE SALES							
		1,621.23			390577	00011102	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		4,435.05			390576	782919	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		6,095.28			390578	783892	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
400397	1/7/2016		137138 CASTLE DANGER BREWING CO LLC							

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400397	1/7/2016		137138 CASTLE DANGER BREWING CO LLC						Continued...	
		296.00			390579	4787	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		<u>296.00</u>								
400398	1/7/2016		129923 CAWLEY							
		36.74	NAME BADGES		390703	V341435	1500.6103		PROFESSIONAL SERVICES	CONTINGENCIES
		<u>36.74</u>								
400399	1/7/2016		112561 CENTERPOINT ENERGY							
		68.97	10089900-4		390546	10089900-12/15	1646.6186		HEAT	BUILDING MAINTENANCE
		1,616.23	5546504-1		390548	5546504-12/15	1470.6186		HEAT	FIRE DEPT. GENERAL
		3,389.12	5591458-4		390547	5591458-12/15	1551.6186		HEAT	CITY HALL GENERAL
		46.05	9546705-6		390639	9546705-12/15	5913.6186		HEAT	DISTRIBUTION
		<u>5,120.37</u>								
400400	1/7/2016		123898 CENTURYLINK							
		126.07	952 831-0024		390704	0024-12/15	1552.6188		TELEPHONE	CENT SVC PW BUILDING
		54.48	952 920-1565		390462	1565-12/15	1646.6188		TELEPHONE	BUILDING MAINTENANCE
		58.77	952 920-1586		390463	1586-12/15	1554.6188		TELEPHONE	CENT SERV GEN - MIS
		75.44	952 922-2444		390461	2444-12/15	1554.6188		TELEPHONE	CENT SERV GEN - MIS
		58.77	952 920-8632		390640	8632-12/15	5913.6188		TELEPHONE	DISTRIBUTION
		133.95	952 920-9996		390680	9996-12/15	2310.6188		TELEPHONE	E911
		<u>507.48</u>								
400401	1/7/2016		137655 CHAMPLIN POLICE DEPARTMENT							
		150.00	OPEN SOURCE TRAINING		390863	1/17/16	1400.6104		CONFERENCES & SCHOOLS	POLICE DEPT. GENERAL
		<u>150.00</u>								
400402	1/7/2016		100692 COCA-COLA REFRESHMENTS							
		222.66			390366	0158571412	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		343.58			390789	0158572411	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		<u>566.24</u>								
400403	1/7/2016		120433 COMCAST							
		11.27	8772 10 614 0373022		390707	373022-12/15	1400.6103		PROFESSIONAL SERVICES	POLICE DEPT. GENERAL
		83.84	8772 10 614 0540232		390641	540232-12/15	4090.6103		PROFESSIONAL SERVICES	50TH&FRANCE MAINTENANCE
		152.25	8772 10 614 0540372		390706	540372-12/15	5511.6188		TELEPHONE	ARENA BLDG/GROUNDS
		<u>247.36</u>								
400404	1/7/2016		101832 CORNERHOUSE							
		2,748.68	2016 FORENSIC INTERVIEW SVCS		390864	SPD007	1400.6103		PROFESSIONAL SERVICES	POLICE DEPT. GENERAL

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400404	1/7/2016		101832 CORNERHOUSE						Continued...	
		2,748.68								
400405	1/7/2016		125059 CREATIVE COMMUNICATION SERVICES							
		590.00	2016 SERVICES		390865	4499	1554.6103		PROFESSIONAL SERVICES	CENT SERV GEN - MIS
		590.00								
400406	1/7/2016		119214 CUSTOM HOSE TECH INC.							
		248.22	HOSE	00005800	390464	81772	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		237.29	HOSE	00005800	390465	81780	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		485.51								
400407	1/7/2016		133169 DAIKIN APPLIED							
		1,290.00	REPAIR LEAKING PUMP		390681	3076228	5720.6180		CONTRACTED REPAIRS	EDINBOROUGH OPERATIONS
		1,290.00								
400408	1/7/2016		118063 DC MANAGEMENT & ENVIRONMENTAL SERVICES							
		465.00	LEAD REMOVAL		390752	15-08-05	7412.6136		PROFESSIONAL SVC - OTHER	PSTF RANGE
		465.00								
400409	1/7/2016		129884 DEARBORN NATIONAL LIFE INSURANCE CO.							
		2,886.45	JAN 2016 PREMIUMS		390866	F018342-1/16	9900.2033.16		LTD - 99	PAYROLL CLEARING
		2,886.45								
400410	1/7/2016		100718 DELEGARD TOOL CO.							
		1,299.68	TOOLS	00001254	390642	60128	1646.6556		TOOLS	BUILDING MAINTENANCE
		499.08	TOOLBOX	00001254	390527	60133	1646.6556		TOOLS	BUILDING MAINTENANCE
		17.94	SOCKET	00005816	390526	61514	1553.6556		TOOLS	EQUIPMENT OPERATION GEN
		1,816.70								
400411	1/7/2016		122135 DENFELD, SCOTT							
		188.60	MILEAGE REIMBURSEMENT		390708	123115	1130.6107		MILEAGE OR ALLOWANCE	COMMUNICATIONS
		188.60								
400412	1/7/2016		102831 DEX MEDIA EAST INC.							
		27.00	650487671		390709	650487671-12/15	5511.6188		TELEPHONE	ARENA BLDG/GROUNDS
		27.00								
400413	1/7/2016		123995 DICK'S/LAKEVILLE SANITATION INC.							
		6,913.49	DEC 2015 SERVICE		390838	DT0001311682	4095.6103		PROFESSIONAL SERVICES	50TH STREET RUBBISH
		1,198.90	DEC 2015 SERVICE		390839	DT0001311683	4095.6103		PROFESSIONAL SERVICES	50TH STREET RUBBISH

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400440	1/7/2016		120079 GOODPOINTE TECHNOLOGY INC.						Continued...	
		3,470.00	2016 PAVEMENT RATING		390873	2016-EDINA	1261.6103		PROFESSIONAL SERVICES	CONSTRUCTION MANAGEMENT
		3,470.00								
400441	1/7/2016		101103 GRAINGER							
		624.80	BALLASTS	00007501	390650	9890738785	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		468.60	BALLASTS	00007501	390651	9890738793	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		1,062.16	CREDIT - RETURN BALLASTS	00007501	390649	9896364164	5511.6406		GENERAL SUPPLIES	ARENA BLDG/GROUNDS
		84.84	HAND CLEANER	00006442	390652	9902528406	5422.6406		GENERAL SUPPLIES	MAINT OF COURSE & GROUNDS
		72.91	GLASS CLEANER, SPONGES	00005807	390653	990906358	1553.6406		GENERAL SUPPLIES	EQUIPMENT OPERATION GEN
		12.40	LIGHT, DOOR STOP	00006364	390717	9910774166	5424.6530		REPAIR PARTS	RANGE
		38.50	MOUNTS FOR WASH DOWN TANK	00001174	390654	9914492591	5923.6406		GENERAL SUPPLIES	COLLECTION SYSTEMS
		204.00	LIGHTING	00006493	390718	9916024970	5424.6530		REPAIR PARTS	RANGE
		39.24	SAFETY GLASSES	00005812	390655	9919565862	1553.6610		SAFETY EQUIPMENT	EQUIPMENT OPERATION GEN
		43.92	WEATHERSTRIP, WALL PLATES	00006364	390719	9919700360	5420.6530		REPAIR PARTS	CLUB HOUSE
		30.76	WATER TANK MOUNTS	00001181	390656	9919700378	5921.6406		GENERAL SUPPLIES	SANITARY LIFT STATION MAINT
		15.38	WATER TANK MOUNTS	00001181	390657	9919700386	5921.6406		GENERAL SUPPLIES	SANITARY LIFT STATION MAINT
		167.45	DRUM CART	00001242	390658	9920316503	1646.6556		TOOLS	BUILDING MAINTENANCE
		844.80	RINK HOSES	00001255	390660	9921624830	1646.6556		TOOLS	BUILDING MAINTENANCE
		323.20	ANTI-VIBRATION GLOVES	00005814	390659	9921842861	1553.6610		SAFETY EQUIPMENT	EQUIPMENT OPERATION GEN
		45.30	SANDING BELTS	00005812	390661	9923342340	1553.6406		GENERAL SUPPLIES	EQUIPMENT OPERATION GEN
		1,953.94								
400442	1/7/2016		102217 GRAPE BEGINNINGS INC							
		42.25			390367	190968	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		98.25			390557	191068	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		140.50								
400443	1/7/2016		137695 GREENWOOD DESIGN BUILD							
		2,500.00	REFUND NEW HOME ESCROW		390757	6108 BEARD AVE	1495.4109		CONSTRUCTION DEPOSIT	INSPECTIONS
		2,500.00								
400444	1/7/2016		100785 GREUPNER, JOE							
		1,350.00	BRAEMAR GOLF ACADEMY		390755	123015	5401.4602		LESSONS	GOLF REVENUES
		1,350.00								
400445	1/7/2016		100008 GRUBE, MIKE							
		279.00	BRAEMAR GOLF ACADEMY		390756	123015	5401.4602		LESSONS	GOLF REVENUES
		279.00								
400446	1/7/2016		102070 HENNEPIN COUNTY CHIEFS OF POLICE ASSN							

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400454	1/7/2016		131544 INDEED BREWING COMPANY						Continued...	
400455	1/7/2016		105198 INTERNATIONAL ASSOC. FOR PROPERTY							
		50.00	MEMBERSHIP - JULIE ANN NORGREN		390878	M16-C95875	1400.6105		DUES & SUBSCRIPTIONS	POLICE DEPT. GENERAL
		50.00								
400456	1/7/2016		100828 JERRY'S FOODS							
		10.79			390662	113015	1400.6406		GENERAL SUPPLIES	POLICE DEPT. GENERAL
		37.97			390662	113015	1628.6406		GENERAL SUPPLIES	SENIOR CITIZENS
		48.76								
400457	1/7/2016		100741 JJ TAYLOR DIST. OF MINN							
		9,958.25			390368	2445303	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		4,508.55			390797	2445322	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		150.64			390796	2445323	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		2,659.65			390584	2445326	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
		38.80			390583	2445327	5822.5515		COST OF GOODS SOLD MIX	50TH ST SELLING
		103.75			390798	2445332	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		7,866.45			390800	2445333	5842.5514		COST OF GOODS SOLD BEER	YORK SELLING
		204.90			390799	2445334	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		25,490.99								
400458	1/7/2016		100835 JOHNSON BROTHERS LIQUOR CO.							
		108.66			390372	5333087	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		5,594.28			390371	5333088	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,984.71			390369	5333091	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,640.56			390370	5333093	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		346.87			390374	5334870	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		267.71			390802	5335552	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		196.48			390381	5335553	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		119.29			390379	5335554	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		2,950.94			390380	5335555	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		229.98			390376	5335556	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		873.04			390377	5335557	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		420.79			390375	5335558	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		214.16			390373	5335659	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		1,070.80			390586	5335660	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		117.34			390585	5335666	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		175.66			390592	5335667	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		184.82			390593	5335668	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		891.60			390378	5335689	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING

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400458	1/7/2016		100835 JOHNSON BROTHERS LIQUOR CO.						Continued...	
		948.41			390558	5336435	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		369.14			390602	5336436	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		51.16			390560	5336437	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		1,244.46			390600	5336438	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		2,916.46			390601	5336439	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		545.89			390561	5336440	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		1,112.88			390385	5336441	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		4,313.38			390559	5336442	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		980.82			390386	5336443	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		1,314.42			390383	5336444	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		7,020.30			390384	5336445	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		89.66			390387	5336446	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		1,297.30			390382	5336447	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		393.76			390388	5336448	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		130.32			390591	5337908	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		72.28			390590	5337909	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,844.22			390588	5337911	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,533.40			390589	5337912	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,577.11			390594	5337913	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		90.00			390599	5337914	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		1,142.25			390587	5337915	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		172.32			390596	5337916	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		3,089.29			390597	5337917	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		426.98			390595	5337918	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		2,468.82			390598	5337919	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		1,383.93			390801	5341209	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		10.94-			390604	554507	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		10.00-			390610	554820	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		10.00-			390609	554821	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		20.00-			390603	554823	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		125.31-			390389	555703	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		.15-			390562	556458	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		.15-			390607	556459	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		4.67-			390608	556655	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		43.33-			390390	556656	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		88.43-			390605	556745	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		57.16-			390606	556964	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		57,546.51								

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400468	1/7/2016		101555 MARSHALL & SWIFT/BOECKH LLC						Continued...	
400469	1/7/2016		101267 MBPTA							
		100.00	MEMBERSHIP DUES		390882	2016	1495.6105		DUES & SUBSCRIPTIONS	INSPECTIONS
		100.00								
400470	1/7/2016		135708 MERSC							
		175.00	MEMBERSHIP - CASSI MCMAYER		390883	2016	1556.6103		PROFESSIONAL SERVICES	EMPLOYEE SHARED SERVICES
		175.00								
400471	1/7/2016		100885 METRO SALES INC							
		10,492.28	QUARTERLY MFP USAGE		390664	ACCT015007-12/1	1554.6230		SERVICE CONTRACTS EQUIPMENT	CENT SERV GEN - MIS
						5				
		10,492.28								
400472	1/7/2016		102729 METROPOLITAN FORD OF EDEN PRAIRIE							
		9.02	JET KITS	00005818	390532	496617	1553.6406		GENERAL SUPPLIES	EQUIPMENT OPERATION GEN
		9.02								
400473	1/7/2016		104650 MICRO CENTER							
		149.94	MEMORY CARDS		390665	5896313	1554.6406		GENERAL SUPPLIES	CENT SERV GEN - MIS
		149.94								
400474	1/7/2016		130635 MILLNER, CHAD							
		186.30	MILEAGE REIMBURSEMENT		390666	123015	1260.6107		MILEAGE OR ALLOWANCE	ENGINEERING GENERAL
		186.30								
400475	1/7/2016		102174 MINNEAPOLIS OXYGEN COMPANY							
		37.55	CARBON DIOXIDE CYLINDERS		390760	183200729	7413.6545		CHEMICALS	PSTF FIRE TOWER
		37.55								
400476	1/7/2016		127062 MINNEHAHA BLDG. MAINT. INC.							
		5.36	WINDOW CLEANING		390479	928047681	5821.6180		CONTRACTED REPAIRS	50TH ST OCCUPANCY
		5.36								
400477	1/7/2016		102776 MRPA							
		2,045.00	MEMBERSHIP RENEWAL		390884	2016	1600.6105		DUES & SUBSCRIPTIONS	PARK ADMIN. GENERAL
		2,045.00								
400478	1/7/2016		101696 MSP COMMUNICATIONS							
		1,150.00	JAN 2106 WEDDING AD		390885	2015-52968	5760.6122		ADVERTISING OTHER	CENTENNIAL LAKES ADMIN EXPENSE

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400478	1/7/2016	1,150.00	101696 MSP COMMUNICATIONS						Continued...	
400479	1/7/2016	1,908.50	130266 MUNICODE		390846	00264493	1185.6103		PROFESSIONAL SERVICES	LICENSING, PERMITS & RECORDS
		1,908.50	UPDATES, SUPPLEMENTS							
400480	1/7/2016	277.77	100916 MUZAK LLC		390886	52121617	5822.6406		GENERAL SUPPLIES	50TH ST SELLING
		277.77	2016 MUSIC SERVICES		390886	52121617	5842.6406		GENERAL SUPPLIES	YORK SELLING
		277.77	2016 MUSIC SERVICES		390886	52121617	5862.6406		GENERAL SUPPLIES	VERNON SELLING
		833.31								
400481	1/7/2016	275.00	100076 NEW FRANCE WINE CO.		390803	106472	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		275.00								
400482	1/7/2016	20.41	131740 NISSEN, DIETRICH		390727	123115	1130.6107		MILEAGE OR ALLOWANCE	COMMUNICATIONS
		20.41	MILEAGE REIMBURSEMENT							
400483	1/7/2016	150.00	115212 NORTH STAR CHAPTER		390856	2016	1190.6105		DUES & SUBSCRIPTIONS	ASSESSING
		150.00	DUES							
400484	1/7/2016	85.00	117830 NORTHLAND BUSINESS SYSTEMS INC.		390550	IN63499	1400.6106		MEETING EXPENSE	POLICE DEPT. GENERAL
		85.00	DIGITAL RECORDER REPAIR							
400485	1/7/2016	250.00	137198 NORTON, KITTY		390448	121615	5710.6136		PROFESSIONAL SVC - OTHER	EDINBOROUGH ADMINISTRATION
		250.00	EP ENTERTAINMENT 1/14/16							
400486	1/7/2016	303.12	100936 OLSEN COMPANIES	00001253	390480	572655	5913.6610		SAFETY EQUIPMENT	DISTRIBUTION
		303.12	WINTER GLOVES							
400487	1/7/2016	20.00	101659 ORKIN		390668	106574802	1375.6103		PROFESSIONAL SERVICES	PARKING RAMP
		130.00	PEST CONTROL 12557616		390670	106574804	1552.6103		PROFESSIONAL SERVICES	CENT SVC PW BUILDING
		20.00	PEST CONTROL 12557635		390669	106574805	1375.6103		PROFESSIONAL SERVICES	PARKING RAMP

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400487	1/7/2016	170.00	101659 ORKIN						Continued...	
400488	1/7/2016	400.00	104950 PACE ANALYTICAL SERVICES INC.							
		400.00	BACKWASH SAMPLES	00001214	390671	15100125884	5915.6103		PROFESSIONAL SERVICES	WATER TREATMENT
400489	1/7/2016	325.50	131698 PARLEY LAKE WINERY							
		325.50			390563	15161	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
400490	1/7/2016	1,786.04	100347 PAUSTIS WINE COMPANY							
		823.31			390391	8529246-IN	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,512.59			390392	8529698-IN	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		914.83			390611	8530061-IN	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		351.77			390805	8530120-IN	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		5,388.54			390804	8530242-IN	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
400491	1/7/2016	397.80	100945 PEPSI-COLA COMPANY							
		652.12			390729	44697758	5761.5510		COST OF GOODS SOLD	CENTENNIAL LAKES OPERATING
		1,049.92			390728	44697800	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
400492	1/7/2016	10.35	131339 PETROVIC, FRANK							
		16.68	MILEAGE REIMBURSEMENT		390730	123115	1100.6107		MILEAGE OR ALLOWANCE	CITY COUNCIL
		21.28	MILEAGE REIMBURSEMENT		390730	123115	1122.6103		MILEAGE OR ALLOWANCE	ADMINISTRATION
		28.75	MILEAGE REIMBURSEMENT		390730	123115	1600.6107		PROFESSIONAL SERVICES	ENERGY & ENVIRONMENT COMM
		215.63	MILEAGE REIMBURSEMENT		390730	123115	1130.6107		MILEAGE OR ALLOWANCE	PARK ADMIN. GENERAL
		16.68	MILEAGE REIMBURSEMENT		390730	123115	2611.6103		MILEAGE OR ALLOWANCE	COMMUNICATIONS
		29.90	MILEAGE REIMBURSEMENT		390730	123115	2611.6107		PROFESSIONAL SERVICES	MUSIC IN EDINA
		12.08	MILEAGE REIMBURSEMENT		390730	123115	5110.6575		MILEAGE OR ALLOWANCE	MUSIC IN EDINA
		13.80	MILEAGE REIMBURSEMENT		390730	123115	5110.6107		MILEAGE OR ALLOWANCE	ART CENTER ADMINISTRATION
		8.63	MILEAGE REIMBURSEMENT		390730	123115	5401.4553		PRINTING	ART CENTER ADMINISTRATION
		15.53	MILEAGE REIMBURSEMENT		390730	123115	5410.6122		CLUBHOUSE	GOLF REVENUES
		8.63	MILEAGE REIMBURSEMENT		390730	123115	5710.6107		ADVERTISING OTHER	GOLF ADMINISTRATION
		8.05	MILEAGE REIMBURSEMENT		390730	123115	5902.6107		MILEAGE OR ALLOWANCE	EDINBOROUGH ADMINISTRATION
		39.68	MILEAGE REIMBURSEMENT		390730	123115	9234.6106		MILEAGE OR ALLOWANCE	UTILITY BILLING - FINANCE
		445.67							MEETING EXPENSE	GRANDVIEW TIF DISTRICT

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400494	1/7/2016		100743 PHILLIPS WINE & SPIRITS						Continued...	
400495	1/7/2016		134007 PJ TAILORS & CLEANERS							
		25.90	LAUNDRY BLANKETS		390481	9511	1400.6201		LAUNDRY	POLICE DEPT. GENERAL
		25.90								
400496	1/7/2016		130926 PLANTSCAPE INC.							
		2,223.86	PLANT MAINTENANCE		390685	333988	5720.6620		TREES, FLOWERS, SHRUBS	EDINBOROUGH OPERATIONS
		2,223.86								
400497	1/7/2016		100961 POSTMASTER - USPS							
		225.00	PERMIT PI 376 RENEWAL		383903	MAIL PERMIT FEE	1628.6235		POSTAGE	SENIOR CITIZENS
		225.00								
400498	1/7/2016		103094 PROTECTION ONE							
		210.06	ALARM MONITORING - JAN-MAR		390888	12743654	5511.6103		PROFESSIONAL SERVICES	ARENA BLDG/GROUNDS
		210.06								
400499	1/7/2016		100466 R & R PRODUCTS INC.							
		622.80	BEARINGS	00006451	390733	CD1970440	5422.6530		REPAIR PARTS	MAINT OF COURSE & GROUNDS
		622.80								
400500	1/7/2016		100975 RED WING SHOE STORE							
		175.00	SAFETY BOOTS		390482	8-268	5730.6406		GENERAL SUPPLIES	EDINBOROUGH CONCESSIONS
		175.00								
400501	1/7/2016		123757 RIECHMANN PEDERSON DESIGN INC							
		2,397.37	AD SALES COMMISSION		390534	1115151-7	1130.6123		MAGAZINE/NEWSLETTER EXPENSE	COMMUNICATIONS
		2,397.37								
400502	1/7/2016		137023 RITE							
		8,135.33	SOUTHDALE POS		390484	4024-2ND PMT	5800.1740		MACHINERY & EQUIPMENT	LIQUOR BALANCE SHEET
		8,135.33	GRANDVIEW POS		390484	4024-2ND PMT	5800.1740		MACHINERY & EQUIPMENT	LIQUOR BALANCE SHEET
		8,135.33	50TH LIQ POS		390484	4024-2ND PMT	5800.1740		MACHINERY & EQUIPMENT	LIQUOR BALANCE SHEET
		24,405.99								
400503	1/7/2016		102011 RIVER CITY JAZZ ORCHESTRA							
		150.00	EP CONCERT 1/17/2016		390449	121615	5710.6136		PROFESSIONAL SVC - OTHER	EDINBOROUGH ADMINISTRATION
		150.00								
400504	1/7/2016		137696 RIVER ROCK BUILDERS LLC							

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400504	1/7/2016		137696 RIVER ROCK BUILDERS LLC						Continued...	
		2,500.00	REFUND DEMO ESCROW		390761	5904 YORK AVE S	1495.4109		CONSTRUCTION DEPOSIT	INSPECTIONS
		2,500.00	REFUND NEW HOME ESCROW		390762	5904 YORK AVE S	1495.4109		CONSTRUCTION DEPOSIT	INSPECTIONS
		5,000.00								
400505	1/7/2016		101979 ROFIDAL, KEVIN							
		368.09	UNIFORM PURCHASE		390485	122415	1400.6203		UNIFORM ALLOWANCE	POLICE DEPT. GENERAL
		368.09								
400506	1/7/2016		100982 ROTO-ROOTER							
		259.00	CLEAR SEWER PIPE		390734	04818828374	5511.6180		CONTRACTED REPAIRS	ARENA BLDG/GROUNDS
		259.00								
400507	1/7/2016		100988 SAFETY KLEEN							
		1,191.75	DRAIN SERVICE	00006449	390735	68932625	5422.6182		RUBBISH REMOVAL	MAINT OF COURSE & GROUNDS
		1,191.75								
400508	1/7/2016		137579 SAVVIK BUYING GROUP							
		75.00	2016 MEMBERSHIP DUES		390889	EDINA FIRE	1470.6105		DUES & SUBSCRIPTIONS	FIRE DEPT. GENERAL
		75.00								
400509	1/7/2016		100997 SESAC INC.							
		755.00	2016 MUSIC LICENSE		390890	4168175	5760.6105		DUES & SUBSCRIPTIONS	CENTENNIAL LAKES ADMIN EXPENSE
		755.00								
400510	1/7/2016		118211 SHERWIN WILLIAMS CO.							
		266.35	PAINT	00001155	390487	4417-8	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		89.84	PAINT	00001172	390488	4544-9	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		374.57	PAINT	00001164	390486	6802-3	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		98.95	PAINT	00001194	390535	7049-0	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		217.45	PAINT	00001178	390536	7077-1	1646.6530		REPAIR PARTS	BUILDING MAINTENANCE
		1,047.16								
400511	1/7/2016		105654 SIMPLEX GRINNELL LP							
		512.56	2016 ALARM MONITORING		390891	78257370	5710.6230		SERVICE CONTRACTS EQUIPMENT	EDINBOROUGH ADMINISTRATION
		512.56								
400512	1/7/2016		131885 SISINNI FOOD SERVICES INC.							
		83.13	HOT DOG BUNS		390736	277818	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		76.54			390737	278062	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS
		92.73			390738	278280	5520.5510		COST OF GOODS SOLD	ARENA CONCESSIONS

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400512	1/7/2016	252.40	131885 SISINNI FOOD SERVICES INC.						Continued...	
400513	1/7/2016	86.65	100430 SNAP-ON INDUSTRIAL							
		62.66	HAMMERS	00005811	390538	ARV/27734500	1553.6556		TOOLS	EQUIPMENT OPERATION GEN
		23.99	SOCKETS	00005811	390537	ARV/27737883	1553.6556		TOOLS	EQUIPMENT OPERATION GEN
400514	1/7/2016	200.00	136580 SOCIABLE CIDER WERKS LLC		390807	2591	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING
400515	1/7/2016	27,669.82	127878 SOUTHERN WINE AND SPIRITS							
		567.16			390402	1360477	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		7,651.78			390404	1360480	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		1,397.60			390403	1360483	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		385.00			390405	1361770	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		640.80			390406	1361771	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		3,119.62			390408	1362134	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		1,545.26			390407	1362135	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		805.47			390409	1362136	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		573.60			390618	1362613	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		1,015.20			390619	1362614	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		2,948.20			390621	1362615	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		5,150.70			390623	1362616	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		497.53			390622	1362617	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		278.80			390620	1363319	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		524.80			390808	1363320	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		568.30			390809	5013698	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
400516	1/7/2016	6,737.50	105193 SPAIN, MARK		390672	121015	1644.6541		PLANTINGS & TREES	TREES & MAINTENANCE
400517	1/7/2016	310.00	137693 SPIN THE PLANET ENTERPRISES		390763	EDINA JIMMY JOHNS	1490.4171		FOOD ESTABLISHMENT LICENSE	PUBLIC HEALTH
400518	1/7/2016		103658 ST LOUIS PARK COMMUNITY BAND							

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400527	1/7/2016		104932 TAYLOR MADE						Continued...	
		417.00-	CREDIT		390742	31291693	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		392.50-	CREDIT		390743	31295342	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		727.96	GOLF CLUBS		390740	31313514	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		553.42	GOLF CLUBS		390741	31313763	5440.5511		COST OF GOODS - PRO SHOP	PRO SHOP RETAIL SALES
		<u>471.88</u>								
400528	1/7/2016		137680 THOMAS, ALYSSA							
		90.00	WINTER DAY CAMP REFUND		390516	REFUND	5551.4607		CLASS REGISTRATION	SPORTS DOME REVENUE
		<u>90.00</u>								
400529	1/7/2016		102798 THOMSON REUTERS - WEST							
		811.99	NOV 2015 USAGE		390552	833042913	1400.6103		PROFESSIONAL SERVICES	POLICE DEPT. GENERAL
		<u>811.99</u>								
400530	1/7/2016		101035 THORPE DISTRIBUTING COMPANY							
		1,275.10			390812	1013664	5862.5514		COST OF GOODS SOLD BEER	VERNON SELLING
		179.00			390811	1016061	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		<u>1,454.10</u>								
400531	1/7/2016		120700 TIGER OAK MEDIA							
		330.00	MAGAZINE ADVERTISING		390895	2015-154279	5822.6122		ADVERTISING OTHER	50TH ST SELLING
		330.00	MAGAZINE ADVERTISING		390895	2015-154279	5842.6122		ADVERTISING OTHER	YORK SELLING
		330.00	MAGAZINE ADVERTISING		390895	2015-154279	5862.6122		ADVERTISING OTHER	VERNON SELLING
		<u>990.00</u>								
400532	1/7/2016		137682 VAN HANDEL, JEMINAH							
		270.00	WINTER DAY CAMP REFUND		390553	CANCELATION	5551.4607		CLASS REGISTRATION	SPORTS DOME REVENUE
		<u>270.00</u>								
400533	1/7/2016		101058 VAN PAPER CO.							
		1,277.80	CAN LINERS	00001159	390674	371499-00	1645.6182		RUBBISH REMOVAL	LITTER REMOVAL
		<u>1,277.80</u>								
400534	1/7/2016		133470 VANGUARD CLEANING SYSTEMS OF MINNESOTA							
		2,830.00	OCT 2015 SERVICE		390744	40926	5510.6103		PROFESSIONAL SERVICES	ARENA ADMINISTRATION
		<u>2,830.00</u>								
400535	1/7/2016		103252 VEAP							
		1,141.00	VEAP FOOD DRIVE		390517	122915	5822.6122		ADVERTISING OTHER	50TH ST SELLING
		2,070.00	VEAP FOOD DRIVE		390517	122915	5842.6122		ADVERTISING OTHER	YORK SELLING

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400544	1/7/2016		101973 WILMOT, SOLVEI						Continued...	
400545	1/7/2016		101312 WINE MERCHANTS							
		240.00			390823	705773	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		2,122.80			390417	7061698	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		594.00			390568	7061775	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		188.00			390416	7061777	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		630.00			390418	7062088	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		2,767.78			390626	7062337	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		3,591.60			390419	7062338	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		2,325.24			390625	7062661	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		<u>12,459.42</u>								
400546	1/7/2016		124291 WIRTZ BEVERAGE MINNESOTA							
		1,219.98			390421	1080413863	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		239.65			390428	1080413984	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		4,110.97			390420	1080413989	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		133.15			390632	1080415084	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		145.79			390427	1080415085	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		554.68			390426	1080415474	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		3,910.49			390424	1080416101	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		452.61			390425	1080416102	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		3,449.40			390422	1080416103	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		127.45			390423	1080416104	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		295.82			390824	1080416738	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		1,634.29			390627	1080416739	5822.5513		COST OF GOODS SOLD WINE	50TH ST SELLING
		395.78			390826	1080416740	5822.5512		COST OF GOODS SOLD LIQUOR	50TH ST SELLING
		2,485.99			390630	1080416741	5842.5513		COST OF GOODS SOLD WINE	YORK SELLING
		119.45			390631	1080416742	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		8,473.66			390629	1080416743	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		45.60			390628	1080416824	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		134.90			390827	1080417832	5842.5515		COST OF GOODS SOLD MIX	YORK SELLING
		2,210.04			390828	1080417833	5842.5512		COST OF GOODS SOLD LIQUOR	YORK SELLING
		49.03			390852	1080418265	5862.5515		COST OF GOODS SOLD MIX	VERNON SELLING
		601.75			390825	1080418266	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		266.30			390829	1080418457	5862.5513		COST OF GOODS SOLD WINE	VERNON SELLING
		244.15-			390429	2080099006	5862.5512		COST OF GOODS SOLD LIQUOR	VERNON SELLING
		<u>30,812.63</u>								
400547	1/7/2016		124529 WIRTZ BEVERAGE MINNESOTA BEER INC							
		536.05			390570	1090506961	5822.5514		COST OF GOODS SOLD BEER	50TH ST SELLING

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400549	1/7/2016		101726 XCEL ENERGY						Continued...	
400550	1/7/2016		130618 YOUNGSTEDTS COLLISION CENTER							
		5,314.92	VEHICLE REPAIRS		390544	14633	1553.6180		CONTRACTED REPAIRS	EQUIPMENT OPERATION GEN
		5,314.92								
400551	1/7/2016		101091 ZIEGLER INC							
		13.08	BOLTS	00005893	390512	PC001733981	1553.6585		ACCESSORIES	EQUIPMENT OPERATION GEN
		215.02	EQUIPMENT REPAIRS		390511	SW060060857	1553.6180		CONTRACTED REPAIRS	EQUIPMENT OPERATION GEN
		228.10								
		<u>827,080.30</u>	Grand Total							
									<u>Payment Instrument Totals</u>	
								Checks	731,213.98	
								A/P ACH Payment	<u>95,866.32</u>	
								Total Payments	827,080.30	

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Company	Amount
01000 GENERAL FUND	284,624.48
02100 CDBG FUND	78,360.00
02300 POLICE SPECIAL REVENUE	15,133.95
02600 ARTS AND CULTURE FUND	46.58
03100 GENERAL DEBT SERVICE FUND	3,000.00
04000 WORKING CAPITAL FUND	49,355.39
04200 EQUIPMENT REPLACEMENT FUND	2,635.80
05100 ART CENTER FUND	125.88
05200 GOLF DOME FUND	521.21
05400 GOLF COURSE FUND	21,644.67
05500 ICE ARENA FUND	48,851.84
05550 SPORTS DOME FUND	5,242.04
05700 EDINBOROUGH PARK FUND	9,556.69
05750 CENTENNIAL LAKES PARK FUND	5,956.14
05800 LIQUOR FUND	265,372.82
05900 UTILITY FUND	19,836.88
05930 STORM SEWER FUND	1,243.39
05950 RECYCLING FUND	58.65
07400 PSTF AGENCY FUND	1,658.01
09232 CENTENNIAL TIF DISTRICT	10,667.25
09234 GRANDVIEW TIF DISTRICT	39.68
09235 VALLEY VIEW/WOODDALE TIF DIST	262.50
09900 PAYROLL FUND	2,886.45
Report Totals	827,080.30

We confirm to the best of our knowledge and belief, that these claims comply in all material respects with the requirements of the City of Edina purchasing policies and procedures date 1/7/16

Eric Rappan

 Finance Director

[Signature]

 City Manager



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.C.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Debra A. Mangen, City Clerk

Item Activity:

Subject: Revise Data Practices Policy Requiring Data Requests
In Writing

Action

ACTION REQUESTED:

Adopt revision to Data Practices Policy as presented.

INTRODUCTION:

In accordance with the requirements of the Minnesota Government Data Practice Act, MN Statutes 13.01, the City has a Data Practices Policy in place. The policy was most recently updated April 7, 2015.

Staff is recommending revising the policy to require request for public data to be made in writing. Requiring data requests in writing allows staff to understand clearly what data are being requested and provides contact information if the data requires staff time to provide it. The Information Policy Division of the State (IPAD) and the City Attorney both recommend the city use written requests for public data.

Attached is the policy with the revision highlighted in yellow.

ATTACHMENTS:

Revised Data Practices Policy



CITY OF EDINA DATA PRACTICES POLICY

The Data Practices Policy (Policy) contains the procedures and forms adopted by the City of Edina (City) to comply with the requirements of the Minnesota Government Data Practices Act, (MGDPA) MN Statutes §13.01 et seq.

I. Responsible Authority and Compliance Official. The data practices compliance official is the designated employee of the government entity to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices issues. The City Council has appointed Debra Mangen, City Clerk, as the City's Responsible Authority and the Compliance Official for the Act. The people listed in Appendix A have been appointed as Responsible Authority Designees to assist in complying with the Act. The phrase "Responsible Authority or a designee" used in this Policy means the person responding to a MGDPA request for the City.

II. Government Data Generally is Accessible to the Public. "Government Data" means all data collected, created, received, maintained or disseminated by the City regardless of its physical form, storage media or conditions of use. Government Data is public data and is generally accessible by the public according to the terms of the MGDPA, unless it is specifically classified differently by the MGDPA or other law, and may be subject to a fee. The MGDPA classifies categories of Government Data that *are not generally accessible to the public* as follows:

- **"Confidential data on individuals"** is inaccessible to the public or to the individual subject of the data.
- **"Private data on individuals"** is inaccessible to the public, but is accessible to the individual subject of the data.
- **"Protected nonpublic data"** is data *not on individuals* that is inaccessible to the public or the subject of the data, if any.
- **"Nonpublic data"** is data *not on individuals* that is inaccessible to the public, but accessible to the subject of the data, if any.

III. Access Procedures. Procedures for responding to requests for access to Government Data vary depending on the classification of the data requested and the person making the request. The Responsible Authority or a designee must determine:

- (1) whether the City maintains the data requested. The City is not required to provide data it does not maintain or to produce data in a new format.
- (2) the statutory category of data requested in order to respond appropriately according to MGDPA requirements.

Classifications for "not public data" (data classified as private, confidential, or nonpublic data) under Minn. Stat. § 13.02, subd. 8a maintained by the City are attached to this Policy as Exhibit D, and responses should follow the protocol below depending on the category of data.

A. Access to Public Data. All data maintained by the City is public unless there is a specific statutory designation which gives it a different classification.

- B. **People entitled to Access.** Any person has the right to inspect and copy public data. The person also has the right to have an explanation of the meaning of the data. The person does not need to state his or her name, provide identification or give the reason for the request (MS 13.05, subd. 12). To fulfill the request, the representative of the City may ask questions to clarify the request and may use the form contained in this policy as Exhibit B. The City must determine whether it maintains the requested data. The City is not required by the Minnesota Government Data Practices Act to provide data that it does not maintain, nor is the City required to produce data in a new format.
- C. **Form of Request.** The request for public data **must be in writing, may be verbal or written.** The City will consult with its attorney in preparing a response to a request for data relating to litigation.
- D. **When Must Accessible Data Be Provided?** Requests will be received and processed during normal business hours. If requests cannot be processed or copies cannot be made immediately at the time of the request, the information must be supplied as soon as reasonably possible. Standing requests will be valid for one year at which time the request must be renewed by the party making the request.
- E. **Fees.** Fees may be charged only if the requesting person asks for a copy or electronic transmittal of the data. The fee may not include time necessary to separate public from non-public data. Fees may not be charged for inspection of government data.

- **Single-Sided, Black and White, Letter or Legal Size Documents**

1-100 pages (MN Statute 13.03, subd. 3 c.) \$.25 per page

101 or more pages Actual Cost (as defined below)

The *actual cost* of copies includes the cost of searching for and retrieving the data, including the cost of employee time, and for making, certifying, and electronically transmitting copies of the data and/or mailing copies of the data and any other production expenses. Actual costs shall be determined by the department fulfilling the data request.

The City may require the requesting party to prepay any fees associated with a request for copies or transmission.

The Responsible Authority may also charge an additional fee if the copies have commercial value and are a substantial and discrete portion of a formula, compilation, program, process, or system developed with significant expenditure of public funds. This additional fee must relate to the actual development costs of the information.

IV. Access to Data on Individuals. Data about individual people is classified by law as public, private, or confidential. A list of the private and confidential information maintained by the City is attached as Exhibit C (Non-public Data Maintained by City). Information to be incorporated on forms used to collect private and confidential information is also attached as Exhibit D (Tennessee Warning).

A. People Entitled to Access.

1. **Public data about an individual may be shown or given to anyone.**
2. **Private data about an individual may be shown or given to:**
 - The individual

- A person who has been given access by the express written consent of the data subject. This consent must be on the form attached as Exhibit E, or a form reasonably similar.
- People who are authorized access by federal, state, or local law or court order.
- People about whom the individual was advised at the time the data was collected. The identity of those people must be part of the Tennessee Warning.
- People within the City staff, the City Council, and outside agents (such as attorneys) whose work assignments or responsibilities reasonably require access.

3. Confidential and Protected nonpublic information may not be given to the subject of the data, but may be shown or given to:

- People who are authorized access by federal, state or local law or court order and whose identity is disclosed in the Tennessee Warning.
- People within the City staff, the City Council, and outside agents (such as attorneys) whose work assignments or responsibilities reasonably require access.

B. Form of Request. Any individual may request verbally or in writing whether the City has stored data about that individual and whether the data is classified as public, private, nonpublic, confidential or protected nonpublic.

All requests to see or copy private nonpublic, confidential or protected nonpublic information must be in writing. An information disclosure request, attached as Exhibit E, must be completed to document who requests and who receives this information. The Responsible Authority or Designee must complete the relevant portions of the form. The Responsible Authority or Designee may waive the use of this form if there is other documentation of the requesting party's identity, the data requested, and the City's response. A response to a request for data relating to litigation will be made after consultation with the City Attorney.

C. Identification of Requesting Party. The Responsible Authority or Designee must verify the identity of the requesting party as a person entitled to access. This can be done through personal knowledge, presentation of written identification, comparison of the data subject's signature on a consent form with the person's signature in City records, or other reasonable means.

D. Time Limits. Requests will be received and processed during normal business hours. The response must be immediate, if possible, or within 10 working days if an immediate response is not possible (M.S. 13.04 subd. 3).

E. Fees. Fees may be charged in the same manner as for public information.

F. Summary Data. Summary data means statistical records and reports derived from data on individuals but which does not identify an individual by name or any other private, nonpublic, confidential or protected nonpublic data. Summary data is public. The Responsible Authority or Designee will prepare summary data upon request, if the request is in writing and the requesting party pays a deposit for the cost of preparation in advance. The Responsible Authority or Designee must notify the requester of the anticipated time schedule and the reasons for the delay.

Summary data may be prepared by redacting (blacking out) personal identifiers, cutting out portions of the records that contain personal identifiers, programming computers to

delete personal identifiers, or other reasonable means.

The Responsible Authority may authorize an outside agency or person to prepare the summary data if (1) the specific purpose is given in writing, (2) the agency or person agrees not to disclose the private, nonpublic, confidential or protected nonpublic data, and (3) the Responsible Authority determines that access by this outside agency or person will not compromise the privacy of the private, nonpublic, confidential or protected nonpublic data. The Responsible Authority may use the form attached as Exhibit F.

G. Juvenile Records. The following applies to private (not confidential) data about people under the age of 18.

1. Notice to Juvenile Subject Of Data. Before requesting private data from juveniles, City personnel must notify the juveniles subjects that they may request that their private data be withheld from their parent(s) or legal guardians, stating reasons for the request. This notice should be in the form attached as Exhibit H and must be given in addition to a Tennesen Warning.

2. Parental Access. In addition to the people listed above who may have access to private data, a parent may have access to private information about a juvenile subject. "Parent" means the parent or legal guardian of a juvenile data subject, or individual acting as a parent or legal guardian in the absence of a parent or legal guardian. The parent is presumed to have this right unless the Responsible Authority or designee has been given evidence that there is a state law, court order, or other legally binding document which prohibits this right.

3. Denial of Parental Access. The Responsible Authority or Designee may deny parental access to private data when the juvenile requests this denial and the Responsible Authority or Designee determines that withholding the data would be in the best interest of the juvenile. The request from the juvenile must be in writing stating the reasons for the request. In determining the best interest of the juvenile, the Responsible Authority or Designee will consider:

- Whether the juvenile is of sufficient age and maturity to explain the reasons and understand the consequences;
- Whether denying access may protect the juvenile from physical or emotional harm;
- Whether there is reasonable grounds to support the juvenile's reasons; and
- Whether the data concerns medical, dental, or other health services provided under Minnesota Statutes Sections 144.341 to 144.347. If so, the data may be released only if failure to inform the parent would seriously jeopardize the health of the minor.
- The Responsible Authority or Designee may also deny parental access without a request from the juvenile under Minnesota Statutes Section 144.335.

V. Denial of Access. If the Responsible Authority or Designee determines that the requested data of whatever classification is not accessible to the requesting party, the Responsible Authority or Designee must inform the requesting party orally at the time of the request or in writing as soon after that as possible. A denial must be given in writing, including the specific legal authority for the denial upon request of the party requesting data.

VI. Collection of Data on Individuals. The collection and storage of information about individuals will be limited to that necessary for the administration and management of programs specifically authorized by the state legislature, city council, or federal government.

When an individual is asked to supply private, nonpublic, confidential or protected nonpublic information about himself or herself, the City employee requesting the information must give the individual a *Tennessee* warning. This warning must contain the following:

1. the purpose and intended use of the requested data;
2. whether the individual may refuse or is legally required to supply the requested data;
3. any known consequences from supplying or refusing to supply the information; and
4. the identity of other persons or entities authorized by state or federal law to receive the data.

A *Tennessee* warning is not required when an individual is requested to supply investigative data to a law enforcement officer.

A *Tennessee* warning may be on a separate form or may be incorporated into the form which requests the private, nonpublic, confidential or protected nonpublic data. In certain situations, a victim and/or witness to a crime may request that their identity be withheld from the public.

VI. Collection of Data on Individuals. The collection and storage of information about individuals will be limited to that necessary for the administration and management of programs specifically authorized by the state legislature, city council, or federal government.

VII. Challenge to Data Accuracy. An individual who is the subject of public or private data may contest the accuracy or completeness of that data maintained by the City. The individual must notify the City's Responsible Authority in writing describing the nature of the disagreement. Within 30 days, the Responsible Authority or Designee must respond and either (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual, or (2) notify the individual that the Authority believes the data to be correct.

An individual who is dissatisfied with the Responsible Authority's action may appeal to the Commissioner of the Minnesota Department of Administration, using the contested case procedures under Minnesota Statutes Chapter 14. The Responsible Authority will correct any data if so ordered by the Commissioner.

VIII. Data Accuracy and Security Safeguards

A. Accuracy of Data. In order that Government Data be kept in the most accurate and current state practicable, the following guidelines should be followed:

1. All employees will be requested to provide updated personal information to the appropriate supervisor and Human Resources. The information is necessary for tax purposes, insurance coverage, emergency notifications, and other personnel purposes.
2. Other people who provide private, nonpublic, confidential or protected nonpublic information will also be encouraged to provide updated information when appropriate.
3. Department directors and division managers should periodically review forms used to

collect data on individuals to delete items that are not necessary and to clarify items that may be ambiguous.

B. Challenges to Data Accuracy. An individual who is the subject of Government Data may contest the accuracy or completeness of that data by notifying the Responsible Authority in writing describing the nature of the disagreement. Within thirty days, the Responsible Authority or designee must review the data in question and respond by either (i) correcting data found to be inaccurate or incomplete and attempting to notify past recipients of the inaccurate or incomplete data, including recipients named by the individual; or (ii) notifying the individual that the Responsible Authority believes the data to be accurate. An individual who is dissatisfied with the Responsible Authority's response may appeal the matter to the Commissioner of the Department of Administration, utilizing the contested case procedures in Minn. Stat. Chap. 14.

C. Data Security

1. City Staff must pay careful attention to and abide by the City's Records Retention Schedule, disposing of records as appropriate.
2. Private, nonpublic, and confidential data must be stored in secure files or databases which are not accessible to unauthorized personnel pursuant to Minn. Stat. § 13.05, subd. 5. The Responsible Authority or a designee should instruct authorized personnel to (1) not discuss, disclose or otherwise release private, nonpublic, or confidential data to personnel who are not authorized to access such data; (2) protect access to private, nonpublic, or confidential data in their possession; (3) shred private, nonpublic, or confidential data prior to discarding it or dispose of it in confidential locked recycling. The City conducts ongoing security checks and must complete, at least annually, a comprehensive assessment of security of the Private, Nonpublic, and Confidential Data maintained.
3. Private, nonpublic, and confidential data should be kept within City offices at all times unless necessary for off-premises City business.
4. Only those employees whose job responsibilities require them to have access will be allowed access to files and records that contain private and confidential information. These employees will be instructed to:
 - not discuss, disclose or otherwise release private, nonpublic, confidential or protected nonpublic data to City employees whose job responsibilities do not require access to the data;
 - not leave private, nonpublic, confidential or protected nonpublic data where non-authorized individuals might see it; and
 - shred private, nonpublic, confidential or protected nonpublic data before discarding, or dispose through confidential locked recycling.
 - When a contract with an outside party requires access to private, nonpublic, confidential or protected nonpublic information, the contracting party will be required to use and disseminate the information consistent with the Act. The City may include in a written contract the language contained in Exhibit I.

D. Trade Secret and Security Information. Trade Secret and Security Information (e.g. plans for alarm systems, vaults, sprinkler systems, security protocols) is Nonpublic Data. The Responsible Authority, in consultation with legal counsel as necessary, will determine

whether particular information qualifies as Trade Secret or Security Information according to the following definitions:

1. "Trade Secret information" is government data that includes a formula, pattern, compilation, program, device, method, technique, or process that is (1) supplied by an individual or organization; (2) subject to efforts by the individual or organization to maintain secrecy of the information; and (3) derives independent actual or potential economic value by not being known to or accessible to the public through lawful means.
 2. "Security information" is government data the disclosure of which would be likely to substantially jeopardize the security of the information, possessions, individuals or property against theft, tampering, improper use, attempted escape, illegal disclosure, trespass, or physical injury. Security information includes crime prevention block maps and lists of volunteers who participate in community crime prevention programs and their home addresses and telephone numbers.
- E. Contracts with Private Entities.** If the City enters into a contract with a private person to perform any of the City's functions, all of the data created, collected, received, stored, used, maintained, or disseminated by such private person in performing those functions is subject to the requirements of Minn. Stat. § 13.01 et seq. and such person must comply with the requirements as if he or she were a government entity. All such contracts must include a notice that the requirements of Minn. Stat. § 13.01 et seq. apply to the contract. See Exhibit I.
- F. Procedures in the Event of Unauthorized Access.** This Policy establishes that only those personnel who need to access Nonpublic Data do so. In the event of a breach of that requirement, the City is required to notify any individual or entity whose Nonpublic Data was wrongfully accessed, to conduct an investigation into the matter, and to prepare a report. Notification must occur in the most expedient time frame possible and must inform the individual or individuals how they can obtain a copy of the report. If the breach involves unauthorized access by an employee, contractor, or agent of the government entity, the report must include at least (i) the description of the type of data accessed (ii) the number of individuals affected; (iii) final disposition of disciplinary action against any employee determined to be responsible for the breach. See Minn. Stat. § 13.055.

IX. FORMS AND RESOURCES

- Exhibit A List of Designees
- Exhibit B Request For Public Data Request Form
- Exhibit C Classified Data Access Request
- Exhibit D Govern Data Classified As Not Public (Private, Nonpublic, Confidential or Protected Nonpublic) Maintained
- Exhibit E Data Practices Advisory (Tennessee Warning)
- Exhibit F Consent To Release Private Data
- Exhibit G Government Data Access And Nondisclosure Agreement
- Exhibit H Notice To Persons Under The Age Of 18
- Exhibit I Sample Contract Provision For Contracts With Outside Entities Accessing Private, Nonpublic, Confidential or Protected Nonpublic Data



EXHIBIT A LIST OF DESIGNEES

The following persons are officially designated by the Responsible Authority as "Designees" to be in charge of individual files or systems containing government data and to receive and comply with the requests for government data.

The following persons are officially designated by the Responsible Authority as "Designees" to be in charge of individual files or systems containing government data and to receive and comply with the requests for government data.

Scott Neal
Heather Branigan
Karen Kurt
MJ Lamon
Jane Timm

Bob Wilson
Mitzi Wicklund

Jennifer Bennerotte
Kaylin Eidness
Ryan Browning

Chad Millner
Sharon Allison

Eric Roggeman
Kyle Sawyer

Lisa Schaefer
Carri Person
Cassi McMayer
Jessica Nikunen
Terri Wilson

Tom Schmitz
Karen Bredeesen
Ruth Schmoll

David Fischer
Judy Laufenburger
Jackie Onichuk

Ann Kattreh
Joel Abood
Janet Canton
Susan Faus
Michael Frey
Patty McGrath
Susie Miller
Tom Shirley
Amy Smith
Donna Tilsner

Cary Teague
Jackie Hoogenaaker
Cindy Larsen

Brian Olson
Marge Bergman
Dave Goergen

Dave Nelson
Lynn Olson

Jeff Brown
Solvei Wilmot



EXHIBIT B
CITY OF EDINA
REQUEST FOR PUBLIC DATA
MINNESOTA GOVERNMENT DATA PRACTICES
ACT

REQUESTER: Complete this form and return it to Edina City Hall. You may submit it via e-mail at dmangen@EdinaMN.gov in person or by U.S. Mail.

You do not have to provide contact information. However, if you want us to mail you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us.

The City of Edina will respond to you as soon as reasonably possible.

NOTICE: You may cancel this request at any time prior to the release of information.

You may be required to pay the actual costs of making copies.

Form fields for Last Name, First Name, Phone, Date, Street Address, City, State, Zip, Email

Information Requested (Be as specific as possible):

Multiple horizontal lines for entering requested information

DEPARTMENT USE ONLY - Requester, please do not write below this line.

Department _____ Handled by: _____

Request Type: [] In-person, [] Mail [] Phone [] E-mail

Fees Charged: _____

If no fee is charged enter "None"

City of Edina 4801 West 50th Street, Edina, MN 55424 Phone: 952-927-8861, Fax 952-826-0390



**EXHIBIT C
CLASSIFIED DATA
ACCESS REQUEST
GOVERNMENT DATA PRACTICES ACT**

REQUESTER: Complete this form and return it to Edina City Hall.

NOTICE: You may cancel this request at any time prior to the release of information. In any event, this consent form will expire 90 days after signing.

You may be required to pay the actual costs of making and/or compiling data.

After being shown private data on individuals and informed of its meaning, this data need not be disclosed again for six months unless additional information has been collected or an action is pending.

NOTE: The subject of the data request must authorize the release of private information to the subject's agent or another agency. An "Informed Consent to Release" must be completed by the subject of the data.

Name: Last First M.I. Date

Address: Street City State Zip Phone No.

Information Requested

Requester's Signature: *If not the subject of the data requested, see note above.*

DEPARTMENT USE ONLY - Please do not write below this line.

NOTE: Reasonable identification must be obtained from the person seeking the information.

NOTE: If Data Subject is a minor, consult Attorney prior to release of information.

Department Handled by:

Identification Viewed (Drivers License, State ID, Notarized Request)

Requester is: ___ Data Subject; ___ Not Data Subject, See NOTE above

Request Type: ___ In-person, ___ Mail

Data Classification: ___ Public, ___ Non-Public, ___ Protected Non-Public, ___ Private, ___ Confidential

Request: ___ Approved or ___ Denied Authorized Signature _____

Comments: *Enter any appropriate remarks or comments. If data access is denied, cite authority or reason.*

Fees Charged (*If no fee is charged enter "None"*): _____

City of Edina 4801 West 50th Street, Edina, MN 55424 Phone: 952 927-8861, Fax 952 826-0390



**EXHIBIT D
CITY OF EDINA
RESOURCE LIST
NON-PUBLIC DATA MAINTAINED
BY THE CITY OF EDINA**

1. Personnel Data (Private) MN Stat. 13.43

All data about an individual who is employed as, or an applicant to be, an undercover law officer is private*. All data on all other individuals who are or were an employee, an applicant for employment, volunteer, independent contractor, **except the following which is public:**

PUBLIC DATA

- Name
- Actual gross salary
- Salary range
- Contract fees
- Actual gross pension
- Value and nature of employer paid fringe benefits
- Basis for and amount of added remuneration, including expense reimbursement
- Bargaining unit
- Job title
- Job description
- Education and training background
- Previous work experience
- Date of first and last employment
- The existence and status (but not nature) of any complaints or charges against the employee, whether or not resulting in discipline
- Final disposition of any disciplinary action, with specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees
- Terms of any agreement settling any dispute arising from the employment relationship, including a "buyout" agreement
- Work location
- Work telephone number
- Badge number
- Honors and awards received
- Payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of medical leave or other not public data

- Employee Identification Number (not a social security number)
- If it is necessary to protect an employee from harm to self or to protect another person who may be harmed by the employee, information that is relevant to the safety concerns may be released to (1) the person who may be harmed or to the person's attorney when relevant to obtaining a restraining order, (2) a pre-petition screening team in the commitment process, or (3) a court, law enforcement agency or prosecuting agency.

* Undercover Law Enforcement Officer Data (Private – MN Statute § 13.43, subd. 5) All data about an individual who is employed as, or is an applicant to be, an undercover law officer is Private Data on Individuals. When the individual is no longer assigned to an undercover position, the data is Personnel Data unless the law enforcement agency determines that revealing the data would threaten the personal safety of the officer or jeopardize an active investigation.

2. Applicant Data (Private) MN Stat. 13.43, subd. 3

Data about current and former applicants for City employment is Private Data on Individuals—**except the following, which is public:**

Public Data:

- Veteran status
- Relevant test scores
- Rank on eligible list
- Job history
- Education and training
- Work availability
- Name, after being certified as eligible for appointment to a vacancy or when considered a finalist for a position of public employment (which occurs when the person has been selected to be interviewed by the appointing authority)

3. Applicants for Appointment. (MN Statutes 13.601, subd. 3.) Data about applicants for appointment to a public body collected by a government entity as a result of the applicant's application for appointment to the public body are Private Data on Individuals except that the following are public: name; city of residence, except when the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service;

- Once an individual is appointed to a public body, the following additional data are public: residential address and either a telephone number or e-mail address where the appointee can be reached, or both at the request of the appointee.
- An e-mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an e-mail address or telephone number provided by the public body as the designated e-mail address or telephone number at which the appointee can be reached.

4. Real Property Complaint Data (Confidential) MN Stat. 13.44

The identities of individuals who register complaints concerning violations of state laws or local ordinances concerning the use of real property is Confidential Data on Individuals.

5. Security Information (Private/Nonpublic) MN Stat. 13.37

Data which if disclosed would be likely to substantially jeopardize the security of information, possessions, individuals or property against theft, tampering, improper use, attempted escape, illegal disclosure, trespass, or physical injury. This includes crime prevention block maps and lists of volunteers who participate in community crime prevention programs and their home addresses and telephone numbers, but these may be disseminated to other volunteers participating in crime prevention programs. This also includes interior sketches, photos, or plans of buildings where detailed information about alarm systems or similar issues could jeopardize security.

- The location of a National Night Out event is Public Data.

6. **Trade Secret Information** (Nonpublic) MN Stat. 13.37, subd. 1 (b)

The Responsible Authority, in consultation with legal counsel as necessary, will determine whether particular information qualifies as Trade Secret according to the following definition:

- "Trade Secret information" is government data that includes a formula, pattern, compilation, program, device, method, technique, or process that is (1) supplied by an individual or organization; (2) subject to efforts by the individual or organization to maintain secrecy of the information; and (3) derives independent actual or potential economic value by not being known to or accessible to the public through lawful means.

7. **Registered Voter Lists MN Stat. 13.37, 203B.12, Absentee Ballots** (Private/Protected Nonpublic) 201.091

- Sealed absentee ballots before opening by an election judge are Protected Nonpublic. Names of voters submitting absentee ballots are Private until the close of voting.
- Registered voter lists are private, except for use related to elections, political activities, or law enforcement. The date of birth, portion of a Social Security number, driver's license number or other identification card number on voter lists cannot be provided on a list available for public inspection.

8. **Bids, Proposals, Sealed Bids** (Private/Nonpublic) MN Stat. 13.37, subd. 2; 13.591

- Sealed bids, including the number of bids received, prior to opening are Nonpublic Data.
- Proposals submitted in response to a Request for Proposals are Private or Nonpublic Data until the responses are opened. Once opened, the name becomes Public, but all other data remain Private or Nonpublic until completion of the selection process. After the process is completed, all remaining data are Public with the exception of trade secret data.
- Data submitted by a business in response to a Request for Bids are Private or Nonpublic Data until the bids are opened. Once opened, the name of the bidder and the dollar amount specified in the response become Public Data. All other data in a bidder's response to a bid are Private or Nonpublic data until the completion of the selection process. After the process is completed, all remaining data are Public with the exception of trade secret data.
- In the event that all responses to a Request for Proposals or a Request for Bids are rejected, information that was Private or Nonpublic remains that way until a re-solicitation of bids results in completion of the selection process or the process is abandoned. If re-solicitation does not occur within one year, the remaining data become Public.

9. **Labor Relations Information (Nonpublic)** MN Stat. 13.37, subd. 1 (c) Protected Nonpublic

- Management positions on economic and non-economic items that have not been presented during the collective bargaining process or interest arbitration, including information

collected or created to prepare the management position are Nonpublic or Protected Nonpublic Data.

10. Firearms Data (Private) MN Stat. 13.87, subd. 2

- Data about the purchase or transfer of firearms and applications for permits to carry firearms.

11. Examination Data (Private or Confidential) MN Stat. 13.34

- Completed versions of personnel and licensing examinations are Private Data, unless the Responsible Authority determines that they should be confidential because access would compromise the objectivity, fairness, or integrity of the examination process.

12. Elected Officials Correspondence (Private) MN Stat. 13.601

- Correspondence between individuals and elected officials is Private Data, but may be made Public Data by either the author or any recipient.

13. HRA Data (Non-Public/Private/Confidential) MN Stat. 13.585, 13.462, 13.59

- Housing agency data, data about individuals participating in the City's housing rehabilitation program, Section 8 rental assistance program, and other housing assistance programs, data relating to businesses receiving financial assistance are either Non-Public or Private.
- Data pertaining to negotiations with property owners regarding the purchase of the property are Nonpublic Data. Except the HRA's evaluation of properties that it does not purchase, all other negotiation data becomes Public Data at the time of the closing of the property sale.
- Data pertaining to individuals' income collected for purposes of determining eligibility of property for classification 4d under Minn. Stat. §§ 273.128 and 273.13 is Private Data on Individuals. Such data may be disclosed to county and local assessors responsible for determining eligibility of property for classification 4d.
- Law enforcement access to data may be subject to different regulation.

14. Federal Contracts Data (Private/Nonpublic) MN Stat. 13.35

- To the extent that a federal agency requires it as a condition for contracting with a City, all government data collected and maintained by the City is classified as private or nonpublic.

15. Civil Investigative Data (Confidential/Private) MN Stat. 13.39

- Data collected as part of an active investigation undertaken to commence or defend pending civil litigation, or which are retained in anticipation of pending civil litigation is confidential, except that a complainant's statement is private.

16. Appraisal Data (Confidential/Protected Nonpublic/ MN Stat. 13.44 subd. 3 Public)

- Data on estimated or appraised values of real property made by or on behalf of the City for the purpose of selling or acquiring real property are Confidential or Protected Nonpublic Data. Appraised values of real property obtained by owners who have received from the City an offer to purchase property are Private or Nonpublic Data. All such data become Public Data when (1) submitted to a court-appointed condemnation commissioner; (2) submitted in court during condemnation proceedings; or (3) the parties enter into an agreement for the purchase and sale of the real property.

17. Assessor's Data (Private/Nonpublic) MN Stat. 13.51, 375.192, 272.115, 273.124

- Data on sale sheets from private MLS organizations where the contract with the organization requires that the data not be made available to the public is Private Data.
- The following income property data is Private Data or Nonpublic Data: (a) detailed income and expense figures; (b) average vacancy factors; (c) verified net rentable areas or net usable areas, whichever is appropriate; (d) anticipated income and expenses; (e) projected vacancy forms; and (f) lease information.
- Income information on individuals collected for purposes of determining eligibility of property under class 4d (Minn. Stat. §§ 273.128 and 273.13) are Private Data.
- Social Security Nos. and Federal Employer Identification Nos. on Certificates of Value, homestead applications, and other documents is Private Data.

18. Transportation Service Data (Private) MN Stat. 13.72

- Personal, medical, financial, familial or locational information, except the name, of applicants or users of transportation services for the disabled or elderly is Private Data.

19. Social Recreation Data (Private) MN Stat. 13.548

- The name, address, telephone number, any other data that identifies the individual, and any data which describes the health or medical condition of the individual, family relationships, living arrangements, and opinions as to the emotional makeup or behavior of individuals enrolling in recreational or social programs are Private Data.

20. Law Enforcement and Investigative Data (Confidential/Protected Nonpublic/ Private) MN Stat. 13.80, 13.82, 13.85, 13.87, 169.09, 168.10, 169A.70, 171.043, 171.07, 171.071, 171.12, 171.32, 299A.61, 299C.065, 299C.091, 299C.093, 299C.095, 299C.46, 299C.48, 299C.53, 299C.56, 611.272, 626.53, 609.324, 609.3452, 609.3471, 626.556, 626.5563, 626.557, 626.558, 626.5593, 626.89, 629.341, 260B.171, 260B.198, 260B.235, 299C.68, 299F.035, 299F.04, 299F.05, 299F.054, 299F.055, 299F.056, 299F.095, 299F.096

- Data collected under Minn. Stat. § 518B.01 (Domestic Abuse Act) are Confidential until a temporary court order is executed or served on the respondent in the action.
- Audio recordings of 911 calls are Private Data on Individuals with respect to the individual making the call, but a written transcript of the call is Public provided it does not reveal the identity of an individual subject to protection under Minn. Stat. § 13.82, subd. 17 (e.g. undercover law enforcement officer, victim of criminal sexual conduct, other crime victim or witness requesting anonymity).
- Criminal investigative data during an active investigation is confidential or protected nonpublic. Data on inactive investigations, unless the release of the data would jeopardize an ongoing investigation or reveal the identity of an individual subject to protection under Minn. Stat. § 13.82, subd. 17, is public—with the exception of photographs that are clearly offensive to common sensibilities, which are private or nonpublic data, provided the existence of the photographs is disclosed to individuals requesting the inactive investigation file. An investigation is “inactive” when an agency or prosecuting authority decides not to pursue a case, when the statute of limitations (or thirty years after the offense, whichever comes first) expires, or upon the exhaustion of appeal rights of a person convicted on the basis of the investigative data.
- A law enforcement agency can make investigative data public to aid law enforcement,

promote public safety, or dispel unrest. Written requests to access data by victims of crimes or alleged crimes must be granted unless the authority reasonably believes that release of data will interfere with an investigation or the request is prompted by a desire by the requester to engage in unlawful behavior.

- Investigations involving reports of child abuse or neglect or maltreatment of a vulnerable adult, either active or inactive, are Private Data on Individuals in cases where the alleged victim is identified. The identity of the reporter of child abuse or neglect is Confidential, unless compelled by law. The identity of the reporter of maltreatment of a vulnerable adult is Private Data on Individuals.
- Data on court records relating to name changes is Confidential during an active investigation and Private Data on Individuals when an investigation is inactive.
- Data that uniquely describes stolen, lost, confiscated, or recovered property are Private Data or Nonpublic Data.
- Data that identifies customers of pawn shops, scrap metal dealers, or secondhand stores are Private Data on Individuals.
- Deliberative process data or data revealing investigative techniques are Confidential.
- Data presented as evidence in court is public.
- Arrest data (including booking photographs), requests for service data, and response or incident data is public. Details of arrest previous to charges being filed by prosecutor are private

21. Human Rights Data (Confidential/Private) MN Stat. 13.552, 363A

- Human rights investigative data are Confidential. The name and address of a charging party and respondent, factual basis of the allegations, and the statute under which the action is brought are Private Data on Individuals.

22. Planning Survey Data (Private/Nonpublic) MN Stat. 13.59

The following data collected in surveys of individuals conducted by the City for the purpose of planning, development and redevelopment are classified as private or nonpublic:

- names and addresses of individuals, and
- the legal descriptions of property owned by the individuals, and
- the commercial use of the property to the extent disclosure of the use would identify a particular business.

23. City Attorney Records (Confidential) MN Stat. 13.393

The use, collection, storage, and dissemination of data by the city attorney is governed by statutes, rules, and professional standards concerning discovery, production of documents, introduction of evidence, and professional responsibility.

- Data which is the subject of attorney-client privilege is Confidential. Data which is the subject of the "work product" privilege is Confidential.

24. Business Data (Private/Nonpublic) MN Stat. 13.591

The following data submitted by a business requesting financial assistance, a license, or other benefit are Private or Nonpublic:

- Financial information about the business, including credit reports, financial statements, net worth calculations, business plans, income and expense projections, balance sheets, customer lists, income tax returns, and design, market, and feasibility studies not paid for with public funds.

This data becomes public when assistance, a license, or other benefits are granted, except the following, which remain Private or Nonpublic:

- Business plans; income and expense projections not related to the financial assistance provided; customer lists; income tax returns; and design, market, and feasibility studies not paid for with public funds.

25. **Municipal Obligation Register Data** MN Stat. 475.55 (**Private/Nonpublic**)

- Information with respect to the ownership of municipal obligations is Private or Nonpublic.

26. **Hazardous Materials (Private/Nonpublic)** MN Stat. 145.94

- Data relating to exposure to hazardous substances is Private or Nonpublic.

27. **Auditing Data (Nonpublic/Protected Nonpublic)** MN Stat. 13.392

- Data, notes, and preliminary drafts of audit reports are confidential or protected nonpublic until the final report is published.

28. **Salary Benefit Survey Data (Nonpublic)** MN Stat. 13.435

- Salary and personnel benefit data purchased from consulting firms is nonpublic.

29. **Social Security Numbers (Private)** MN Stat. 13.355

- SSNs collected in whole or in part are Private Data On Individuals.

30. **Public Employees Retirement Association Data** MN Stat. 13.63 (**Private**)

The home address, date of birth, direct deposit account number, and tax withholding data of individual beneficiaries and survivors of members are Private Data on Individuals.

31. **Electronic Payments, Credit Card Numbers, MN Stat. 13.37; 13.6401 Bank Account Numbers (Nonpublic)**

Information that would substantially jeopardize the security of information, possessions, or individuals or property against theft, tampering, improper use, attempted escape, illegal disclosure, trespass, or physical injury is Private or Nonpublic.

32. **Drug and Alcohol Test Results (Private)** MN Stat. 181.954; 49 CFR 382.405

With respect to public sector employees and job applicants, the results of drug or alcohol tests are Private Data on Individuals.

33. **Data On Rentals (Private/Nonpublic)** MN Stat. 13.55

The following data relating to convention rentals are classified as Private and Nonpublic: Letter or other documentation from any person who makes inquiry to or who is contacted by the facility regarding the availability of the facility for staging events, identity of firms and corporations which contact the facility, type of event which they wish to stage in the facility, suggested terms of rentals, and responses of authority staff to these inquiries, exhibitor data. All rental data is Public information when certain conditions are met.

34. **Group Auto Self-Insurance Claims Data** Minn. Stat. § 471.617 (**Private/Nonpublic**)

Claims data, either as to single claims or total claims of an individual, is Private or Nonpublic Data,

except that it may be disclosed to authorized personnel of the City in order to administer a health benefit program.

35. **Welfare (Private)** MN Stat. 13.46

Generally, welfare data (except summary data) is Private Data. The welfare data section of the MGDPA, however, has numerous exceptions and special treatment for particular data types and applications. Contact the City attorney for requests involving welfare data.

36. **Benefit Data (Private)** MN Stat. 13.462 Data on individuals seeking information about becoming an applicant for or a recipient of benefits or services provided, or that is or was an applicant or recipient of such benefits or services, under various housing, home ownership, rehabilitation and community action agency, Head Start, and food assistance programs administered by government entities, with the exception of names and addresses, is Private Data.

37. **Safe At Home Participant (Private)** Minn. Stat. § 13.045 Identity and location data on a program participant that are not otherwise classified by law are private data on individuals.

38. **Domestic Abuse Data (Confidential)** Minn. Stat. § 13.80 Data on individuals collected, created, received or maintained by the police department pursuant to the Domestic Abuse Act, section 518B.01, are classified as confidential data, pursuant to section 13.02, subdivision 3, until a temporary court order made pursuant to subdivision 5 or 7 of section 518B.01 is executed or served upon the data subject who is the respondent to the action.

39. **Personal Contact And Online Account Information (Private)** Minn. Stat. § 13.356, Data on an individual collected, maintained, or received for notification purposes or as part of a subscription list for electronic periodic publications as requested by the individual are private data on individuals: (1) telephone number; (2) e-mail address; and (3) Internet user name, password, Internet protocol address, and any other similar data related to the individual's online account or access procedures.



EXHIBIT E
CITY OF EDINA DATA PRACTICES ADVISORY
(TENNESSEN WARNING)

Some or all of the information that you are asked to provide on the attached form is classified by state law as either private, nonpublic, confidential or protected nonpublic. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data.

Our purpose and intended use of this information is: _____

You are / are not legally required to provide this information.

If you refuse to supply the information, the following may happen: _____

Other persons or entities who are authorized by law to receive this information are:

Your signature on this form indicates that you understand this advisory.

X _____
Signature



**EXHIBIT F
CITY OF EDINA
CONSENT TO RELEASE PRIVATE DATA**

I, _____, authorize the City of Edina ("City") to release the
(print name)
following private data about me:

to the following person or people:

The person or people receiving the private data may use it only for the following purpose or purposes:

This authorization is dated _____ and expires on _____.

The expiration cannot exceed one year from the date of the authorization, except in the case of authorizations given in connection with applications for life insurance or non-cancelable or guaranteed renewable health insurance and identified as such, two years after the date of the policy.

I agree to give up and waive all claims that I might have against the City, its agents and employees for releasing data pursuant to this request.

Print Name

X _____
Signature

Identification must be verified by driver's license, state ID, passport, or other valid identification.

On this ____ day of _____, _____ personally appeared before me; whose identity I proved on the basis of satisfactory evidence to be the signer of the above instrument, and he/she acknowledged that he/she executed it.

Notary Public



**EXHIBIT G
CIT OF EDINA
GOVERNMENT DATA ACCESS
AND NONDISCLOSURE AGREEMENT**

1. **AUTHORIZATION.** City of Edina ("City") hereby authorized _____
_____, ("Authorized Party") access to the following government data:

2. **PURPOSE.** Access to this government data is limited to the objective of creating summary data for the following purposes:

3. **COST.** (Check which applies)

The Authorized Party is the person who requested the summary data and agrees to bear the City's cost associated with the preparation of the data which has been determined to be \$_____

The Authorized Party has been requested by the City to prepare summary data and will be paid a reasonable fee.

4. **SECURITY.** The Authorized Party agrees that it and any employees or agents under its control must protect the privacy interest of individual data subjects in accordance with the terms of this Agreement.

The Authorized Party agrees to remove all unique personal identifiers which could be used to identify any individual from data classified by state or federal law as non-public which is obtained from City records and incorporated into reports, summaries, compilations, articles or any document or series of documents. Data contained in files, records, or other storage media maintained by the City are the City's property and are not to leave the City's custody. The Authorized Party agrees not to make reproductions of any data or to remove any data from the site where it is provided, if the data can in any way identify an individual.

No data which are not public and which are irrelevant to the purpose state above will ever be disclosed or communicated to anyone by any means.

The Authorized Party warrants that the following named individual(s) will be the only person(s) to participate in the collection of the data described above: _____

5. **LIABILITY FOR DISCLOSURE.** The Authorized Party is liable for any unlawful use or disclosure of government data collection, used and maintained in the exercise of this Agreement and classified as not public under state or federal law. The Authorized Party understands that it may be subject to civil or criminal penalties under those laws.

The Authorized Party agrees to defend, indemnify, and hold the city, its officers and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorneys' fees, resulting directly or indirectly from an act or omission of the Authorized Party, its agents, employees or assignees under this agreement and against all loss by reason of the Authorized Party's failure to fully perform in any respect all obligations under this Agreement.

- 6. **INSURANCE.** In order to protect itself as well as the City, the Authorized Party agrees at all times during the term of the Agreement to maintain insurance covering the Authorized Party's activities under this Agreement. The insurance will cover \$1,000,000 per claimant for personal injuries and/or damages and \$1,000,000 per occurrence. The policy must cover the indemnification obligation specified above.

- 7. **ACCESS PERIOD.** The Authorized Party may have access to the information described above from _____ to _____.

- 8. **SUMMARY DATA RESULTS.** (Check which applies):
 - If the Authorized Party is the requester, a copy of all reports, summaries, compilations, articles, publications or any document or series of documents which are created from the information provided under this Agreement must be made available to the city in its entirety.

 - If the Authorized Party is a contractor of the City, all copies of reports, summaries, compilations, articles, publication or any document or series of documents which are created from the information provided under this Agreement must be provided to the City. The Authorized Party may retain one copy for its own records but may not disclose it without City permission, except in defense of claims brought against it.

AUTHORIZED PARTY: _____

By: _____

Date: _____

Title (If Applicable): _____

CITY OF Edina

By: _____

Date: _____

City Manager



EXHIBIT H
CITY OF EDINA
NOTICE TO PERSONS UNDER AGE OF 18

Some of the information you are asked to provide is classified as private under state law. You have the right to request that some of the information not be given to one or both of your parents/legal guardians. Please complete the form below if you wish to have information withheld.

Your request does not automatically mean that the information will be withheld. State law requires the City to determine if honoring the request would be in your best interest. The City is required to consider:

- Whether you are of sufficient age and maturity to explain the reasons and understand the consequences,
- Whether denying access may protect you from physical or emotional harm,
- Whether there is reasonable grounds to support your reasons, and
- Whether the data concerns medical, dental, or other health services provided under Minnesota Statutes Sections 144.341 to 144.347. If so, the data may be released only if failure to inform the parent would seriously jeopardize your health.

NOTICE GIVEN TO: _____ Date: _____

BY: _____ (Title)

Request to Withhold Information

I request that the following information: _____

Be withheld from: _____

For these reasons: _____

I have received and reviewed this notice:

Date of Birth: _____

Print Name

Signature



EXHIBIT I
SAMPLE CONTRACT PROVISION
DATA PRACTICES ACT

Data Practices Compliance. Contractor will have access to data collected or maintained by the City to the extent necessary to perform Contractor's obligations under this contract. Contractor agrees to maintain all data obtained from the City in the same manner as the City is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the City. Contractor agrees to defend and indemnify the City, its elected officials and employees, from any claim, liability, damage or loss asserted against the City, its elected officials and employees, as a result of Contractor's failure to comply with the requirements of the Act or this contract. Upon termination of this contract, Contractor agrees to return data to the City, as requested by the City.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.D.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Tim Barnes, City Facilities Manager

Item Activity:

Subject: Request for Purchase: Replacement Greenhouse at
Arneson Acres

Action

ACTION REQUESTED:

Approve purchase of a new environmentally friendly, cost efficient green house.

INTRODUCTION:

The greenhouse location serves over 130 planting locations and gardens throughout the City. The City also hosts several garden clubs that utilize the space for meetings and plantings as well. The Greenhouse facility consists of 2 green houses and a garage storage facility. The East greenhouse was replaced a few years ago and updated in regards to the structure and electrical devices. The Western unit is 5 years over its normal life cycle and is in need of replacement.

City Staff has researched several options and quoted a number of structures.

The Expansion Mansion was the unit used when the first green house was replaced and has performed well. We are recommending the Expansion Mansion For \$26,237.00.

The quotes are as follows:

Expansion Mansion \$26,237.00 installed

Albert J Lauer \$38,850.00 Installed

United Greenhouse \$37,940.00 Not installed.

We have a surplus of \$ 60,000.00 from the Geothermal repair at the public works Facility which came out of the Energy Fund and recommend spending \$26,237.00 from that leftover Energy Fund money for this replacement.

City Staff recommends using The Expansion Mansion, by Poly Tex, and Northern Specialties for the greenhouse installation project. This Project would have a start date after June 2016 when the winter growing and planting season has wrapped up.

ATTACHMENTS:

Lauer Greenhouse Quote

Expansion Mansion Quote

Expansion Mansion Installion

United Green House Mateials Only 1 of 5

United greenhouse 2 of 5

United Greenhouse 3 of 5

United Greenhouse 4 of 5

United Greenhouse 5 of 5

ALBERT J. LAUER INC.

5200 211th St. West
Farmington, MN. 55024
GREENHOUSE BUILDER
Tel: 651-423-1651 / Fax: 651-463-7171

March 25, 2015

Attn: Tim Barnes
City of Edina
Tel: 952-826-0305
tbarnes@edinamn.gov

RE: Arneson Acres Park

ESTIMATE

(1) Greenhouse – approx 21' wide x 32' length – attached to existing building

Includes:

All Aluminum frame /structure (mill finish) - Lauer 8mm system of framing – 48" o.c.
Structure mounted to your foundation
Trusses 10'-0" o.c. with 6/12 roof slope
Ridge peak approx 14'-6" above f.f. with Eave height at approx 9'-0"
Roof slopes, sidewalls, and (1) gable end wall –opposite end attached to existing bldg.
Structural drawings / calculations stamped by State of MN. Registered engineer

Door: (1) Plyco with standard hardware

Ventilation: (2) motorized shutters with one exhaust fan
To be wired up to your existing thermostatic control – by others

Glazing: All 8mm Clear Twinwall Polycarbonate sheets
8mm polycarbonate glazing to finished floor – no masonry or insulated panel knee walls

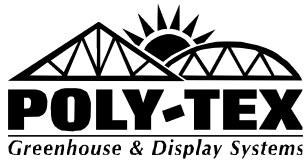
Total Estimate - Materials Delivered & Installed ... \$38,850.00

Exclusions: permits, bonding, demolition, concrete/masonry, plumbing, heating, electric (power or control), evaporative cooling, vents, shade cloth, crop lighting, or benches,

Terms: 25% down payment required – balance due as invoiced - (30) days
Pricing good for (30) days

Please call if you have any questions.
Sincerely,

Mark Brumm



Poly-Tex, Incorporated
 PO Box 458
 27725 Danville Avenue
 Castle Rock, MN 55010
800-852-3443
Phone: 651-463-7009
Fax: 651-463-2479

EXPANSION MANSION QUOTATION

Date: 11/19/2015

Quotation valid until: 12/19/2015

Prepared by: Liz Crombie

Quote # 2125-LC

Bill To: Tim Barnes
 City of Edina
 4711 West 70th Street
 Edina, Mn 55439

Ship to: Tim Barnes
 City of Edina
 4711 West 70th Street

Phone: 952-826-0305

Phone:

Fax:

Fax:

E-Mail: tbarnes@edinamn.org

E-Mail:

Structure:	Expansion Mansion
Width (ft.) :	21
Length (ft.) :	30
Total Sq/Ft :	630
Frame Spacing (ft.) :	3
Side Wall Height (ft.) :	7
# of Purlins:	1
Anchoring Type:	Leg Stands

The Expansion Mansion is a growing structure in either a single or multiple bay configuration. With a minimum clearance of 9ft under the bottom chord of the truss, the open feeling increases your work and growing experience.

EXPANSION MANSION FRAME **\$ 5,086.16**

- (1) Expansion Mansion frame constructed from industry-leading 2" O.D., 14-gauge galvanized steel tube.
 - (11) 21-foot wide 4-part frame sections.
 - (1) 1.315" O.D., 17-gauge ridge purlin running the full length of the structure.
 - (4) Diagonal wind braces (one per corner).
 - (1) Miscellaneous fittings, hardware, and detailed instructions for complete frame assembly.

End Frame Assemblies **\$152.08**

- (1) Standard End Frame Assembly includes: (2) 2" O.D. end wall vertical posts and mounting hardware.

Door End Frame Assemblies **\$1,049.43**

- (1) Door End Frame Assembly includes: preassembled 2" square steel tube door frame, 8mm clear twinwall poly carbonate sheeted steel framed door, and mounting hardware.
 - (1) 6' x 6'-8" double sliding door \$1,049.43

Side Rail Package **\$471.16**

Side Rails are 1" x 1-1/2", "C" shaped girts constructed from 18-gauge galvanized roll-form and include all clamps and hardware for installation.

- (180) LF \$2.62 LF

End Wall Rails Package **\$284.86**

End Rails are 1" x 1-1/2", "C" shaped rails constructed from 18-gauge galvanized roll-form and are used to stabilize End and Door Frame Assemblies. This package includes all clamps and hardware for installation.

- (2) End Packages @ \$142.43 each

Twinwall Side Wall Package **\$1,020.93**

- (10) 7' x 6' clear 8mm twinwall structured sheet panels for vertical sidewalls. Connecting extrusions and fasteners are included.

Roof Rail Package **\$785.88**

Roof rails used to support polycarbonate sheets are 1" x 1-1/2", "C" shaped girts constructed from 18-gauge galvanized roll-form and include all clamps and hardware for installation.

(300) LF @ \$2.62 LF

Twin-wall Polycarbonate Roof and End Packages **\$3,645.47**

Packages include 8mm clear twin-wall polycarbonate sheets, snap 'H' profile joint components, "L" flashing, and all necessary hardware. The 8mm polycarbonate sheeting carries a ten year warranty against yellowing, and a five year warranty against hail damage.

(1) Roof package @ \$2,875.82 each
(2) End package @ \$769.65 each

Horizontal Air Flow Fans **\$318.00**

12 " Schaefer HAF fans provide air circulation throughout the greenhouse.

(2) Horizontal Air Flow system @ \$ 159.00 each

Exhaust Fan & Shutter Package **\$1,384.00**

30" Slant Wall Fan with 30" Aluminum shutter includes variable speed controller and thermostat

(1) Fan and shutter system

Subtotal \$14,197.97
Crate Charge \$180.00
Total \$ 14,377.97

CODE

The Expansion Mansion Greenhouse is intended for Agricultural use and occupancy.

SHIPMENT

Lead time to ship is approximately 3 weeks from a firm order. Poly-Tex, Inc. requires a signed contract and payment terms must be agreed upon prior to production or release of any materials.

EXCLUSIONS

This proposal does not include site specific engineering, building permits, site preparation, concrete, and installation.

ENGINEERING

Construction documents and certification by a locally licensed Professional Engineer are not included. Please contact your local building official for required snow and wind load ratings prior to ordering. Call your Poly-Tex sales representative for a quotation for certified documents.

Please note:

Local building code requirements may cause the structure to change in price. Buyer must obtain snow and wind load requirements from local building officials prior to ordering.

CHANGES IN THE WORK

Changes in the Work may be accomplished after execution of the Contract, and without invalidating the contract, by Change Order, Construction Change Directive, or order for a minor change in the Work, subject to other limitations in this contract. Change Orders shall be based upon agreement of both parties and shall be performed under the provisions of the original agreement, except that the delivery schedule shall be modified to allow for reasonable performance of the revised scope.

FOB POINT

F.O.B. Poly-Tex dock, Castle Rock, MN. Freight is not included. Customer is responsible to unload freight.
Estimated Weight 2783 lbs.
Freight Estimate CALL

PAYMENT TERMS

To be determined

PRICES

Prices in this quotation are firm for 30 days from quote date.

We hope this quotation meets with your approval, but should you have any questions or comments, please feel free to contact our office.

Best Regards,
Poly-Tex, Inc.

Liz Crombie
Account Representative

QUOTE # 2125-LC

Accepted by: _____

Title: _____

Date: _____

Limited Warranty

Poly-Tex, Inc. warrants its products to be free from defects in material and workmanship for a period of (1) year from date of invoice. This warranty is provided to the original purchaser of the product and is not transferable. Poly-Tex does not warrant parts not manufactured by Poly-Tex, but does assign any transferable manufacturer or supplier warranties. Should any defect be found, full repair or replacement will be rendered to the customer at no cost following inspection by a Poly-Tex representative and the return of the defective product to our Castle Rock, MN factory. Expenses for removal or reinstallation of defective products will not be covered by the warranty. The sale of custom projects are final and are not eligible for refund.

POLY-TEX SHALL NOT BE HELD RESPONSIBLE FOR ANY SPECIAL OR CONSEQUENTIAL DAMAGES, OR FOR ANY DELAY IN PERFORMANCE OF THIS WARRANTY BEYOND OUR CONTROL. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES WHETHER IMPLIED, WRITTEN, OR ORAL INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

This warranty does not cover damage from customer abuse, misuse, improper installation, customer modifications, customer negligence in performing normal maintenance, damage resulting from acts of nature.

Northern Specialties, Inc.

P.O. Box 55

Loretto, Minnesota 55357

Phone: 763-498-6660 ~ Fax: 763-498-6601

Email: northernspecialties@gmail.com

ESTIMATE

Revised: Thursday, November 19, 2015

Date: Friday, April 10, 2015

To: City of Edina
4711 West 70th Street
Edina, MN 55439

Phone: 952-826-0305

Email: barnes@edinamn.gov

Attn: Mr. Tim Barnes

We are pleased to provide you with the following Estimate:

Install Poly-Tex, Inc. Expansion Mansion.
21' x 30' Hard Cover, as per Quote # 2125-LC

Not Included In Price: Demo Work, Slab Preparation, Plumbing, Electrical, Permits

LABOR & MATERIALS: \$11,660.00

PLEASE NOTE:

We installed the last house in 2011. The City of Edina did all demo and had slab cleared and ready to go. I'm assuming this will be executed in the same manner.

Possible install for Fall 2016 ~ Before Cold Weather Arrives

Thank You!

Vince Velch
612-889-9898 (Cell)

* QUOTE VALID FOR 60 DAYS

Acceptance of Proposal :

_____ Date _____

Northern Specialties, Inc.
Vince Velch

_____ Date _____

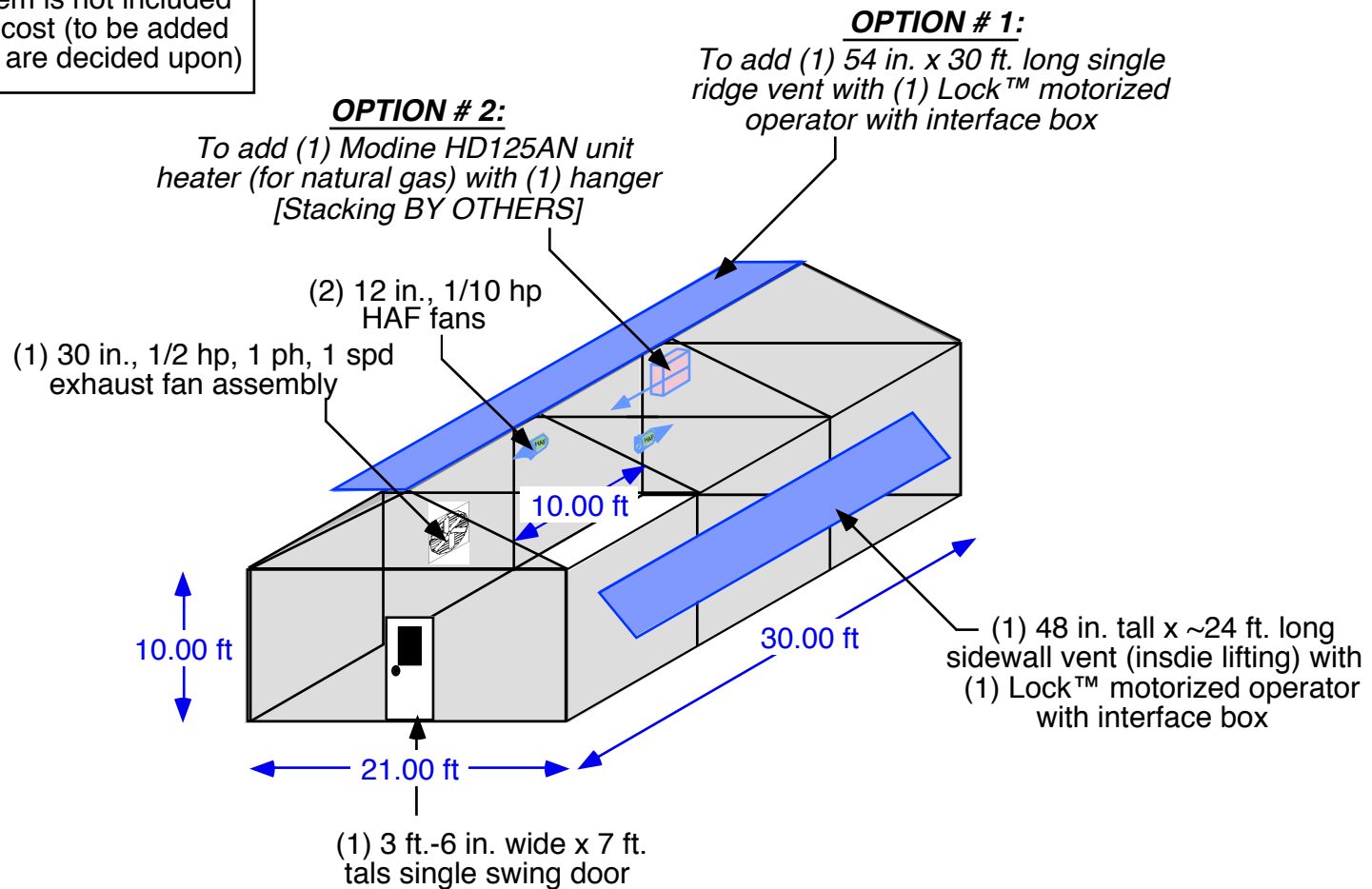
City of Edina
Tim Barnes

PROJECT NOTES

- Stamped structural engineering is included
- All columns to be mounted on boots with plates for tabbing to concrete foundation. (nominally at grade)
NOTE: *Concrete foundation, anchor bolts & engineering of such BY OTHERS.*
- Environmental control system is not included but is available at additional cost (to be added potentially when equipments are decided upon)

COVERINGS

- Clear 8mm twinwall polycarbonate for:
- (1) Roof
 - (2) Sidewalls
 - (2) Gable endwalls



JB.lrb

Drawing © 2015 United Greenhouse Systems, Inc.

United Greenhouse Systems, Inc.
PO Box 249
Edgerton, Wisconsin 53534-1150
1-800-433-6834

CITY OF EDINA

Edina, MN

Ambassador Crown™ Greenhouse
(1) 21 ft. x 30 ft. x 10 ft. ug x 10 ft. bay
Free-Standing

Concept
Sketch
Project
A
4/1/15



UNITED GREENHOUSE SYSTEMS, Inc. PROPOSAL

Reply to : Justin Bilhorn

Post Office Box 249
Edgerton, WI 53534

Date : 800-433-6834 • Fax 608-884-6137

Page Number : April 1, 2015

1 of 3

9528260305

Tim Barnes

City of Edina

Bid JT# 26941

7450 Metro Boulevard

Edina

MN

55439

NA

MATERIALS & LABOR PROPOSAL - PROJECT A (2015)

We propose to furnish materials only for (1) 21 ft. wide x 30 ft. long (column-center-to-column center dimensions) free-standing Ambassador Crown greenhouse with a nominal 10 ft. gutter height and columns & trusses on 10 ft. centers, as follows:

FRAMING & HARDWARE: Complete galvanized supersteel framing, plus all necessary hardware to be provided for (1) roofs, (2) exterior sidewalls & (2) exterior gable endwalls. Framing shall consist of roll-formed trusses, spanning the full width of the structure, with a 6/12 roof pitch. Steel to be galvanized. No casting of aluminum alloy shall be permitted for joining structural members. Purlins shall be roll-formed galvanized steel with shaped-in condensate removal channels to conduct condensation to removal channels in truss top chord. Finished shape of purlin to have two legs of a minimum length of 3 inches. Top chord shall be roll-formed galvanized steel with shaped-in condensate removal channels to conduct condensation to removal channels to drop near the gutterline. Finished shape to have two legs of a minimum length of 4 inches. Gutters shall be 14 ga., G-210 galvanized steel and shall have a downstep to allow for the smooth flow of water. All columns to be 4 in. sq. galvanized steel.

COVERINGS & EXTRUSIONS: Clear 8mm twinwall polycarbonate panels & extrusions to be provided for (1) roof, (2) exterior sidewall & (2) exterior gable endwalls. NOTE: All panels to stop at concrete foundation at grade (concrete foundation BY OTHERS).

CONDENSATE CONTROL SYSTEM (STD): Condensate control system included.

Taxes :

Freight :

Terms :

Price:

This proposal is subject to the general terms and conditions of sale shown on the final page of this proposal

CUSTOMER ACCEPTANCE

Firm : _____

By : _____

Date : _____

UNITED GREENHOUSE SYSTEMS, Inc.

Prepared By : _____

Accepted By : _____

Date Accepted : _____

This quote is valid for no more than thirty days from the date of quotation.



UNITED GREENHOUSE SYSTEMS, Inc. PROPOSAL

Reply to : Justin Bilhorn

Post Office Box 249
Edgerton, WI 53534

Date : 800-433-6834 • Fax 608-884-6137

Page Number : April 1, 2015

2 of 3

9528260305

Tim Barnes

City of Edina

Bid JT# 26941

7450 Metro Boulevard

Edina

MN

55439

NA

MATERIALS & LABOR PROPOSAL - PROJECT A (2015) continued...

DOORS: (1) 3 ft.-6 in. wide x 7 ft. tall single swing Plyco series 99 door with thermopane lite & standard lockset to be provided.

MOTORIZED VENT SYSTEMS: (1) 48 in. x ~24 ft. long single sidewall vent including inside lifting racks, pinions, shafting, hangers & (1) Lock motorized operator with interface box to be provided. NOTE: See Option # 1 for Optional Ridge Vent Addition.

EXHAUST FANS: (1) 30 in., 1/2 hp, 1 ph, 1 spd exhaust fan assembly to be provided.

HAF FANS: (2) 12 in., 1/10 hp horizontal air-flow fans to be provided.

HEATING SYSTEM: None provided in main quotation (See Option # 2).

RETRACTABLE CURTAIN SYSTEM: None provided in this quotation, but available upon request at additional cost.

ENVIRONMENTAL CONTROL SYSTEM: None provided in this quotation, but available upon request at additional cost (as equipment determinations are decided upon).

ENGINEERING: Stamped shop drawings for greenhouse structure by state registered engineer are included. Your local building authority may require additional documentation, which may include HVAC, fire protection, plumbing & electrical, as examples. United Greenhouse Systems, Inc. does not provide these services.

Taxes :

Freight :

Terms :

Price:

This proposal is subject to the general terms and conditions of sale shown on the final page of this proposal

CUSTOMER ACCEPTANCE

Firm : _____

By : _____

Date : _____

UNITED GREENHOUSE SYSTEMS, Inc.

Prepared By : _____

Accepted By : _____

Date Accepted : _____

This quote is valid for no more than thirty days from the date of quotation.



UNITED GREENHOUSE SYSTEMS, Inc. PROPOSAL

Reply to : Justin Bilhorn

Post Office Box 249
Edgerton, WI 53534

Date : 800-433-6834 • Fax 608-884-6137

Page Number : April 1, 2015

3 of 3

9528260305

Tim Barnes

City of Edina

Bid JT# 26941

7450 Metro Boulevard

Edina

MN

55439

NA

MATERIALS & LABOR PROPOSAL - PROJECT A (2015) continued...

NOTE: All columns to be mounted on boots with plates for tabbing to concrete foundation wall/floor at grade. Materials, engineering of & installation of anchor bolts BY OTHERS. Foundation wall/floor & engineering of such BY OTHERS. Any flashing on top of concrete foundation provided & installed BY OTHERS.

NOTE: All site preparation, excavation, concrete, plumbing & electrical are not included in this proposal, and to be provided BY OTHERS.

NOTE: All field labor is based on work being done by experienced greenhouse builders (independent contractors) who are non-union, unless otherwise noted. Prevailing wage rates do not apply.

NOTE: Dumpster for refuse to be provided BY OTHERS.

OPTION # 1: To add materials & installation for (1) 54 in. x 30 ft. long single ridge vent, including inside lifting racks, pinions, shafting, hangers & with (1) Lock motorized operator with interface box, please **add \$ 3,039.00** to the price below [JT 26942].

OPTION # 2: To add materials & installation to mount (1) Modine HD125AN unit heater, for use with natural gas, plus (1) hanger please **add \$ 1,335.00** to the price below [JT 26943]. **NOTE:** Stacking provided & installed BY OTHERS.

Taxes : Sales tax not applicable.

Freight : Included, to Edina, MN.

Terms : With approved credit, 50% down with order, 25% prior to shipment, balance due upon invoicing as materials are shipped & labor is performed. Payment for all invoices must be received within 15 days of the invoice date.

Price: \$34,901.00

This proposal is subject to the general terms and conditions of sale shown on the final page of this proposal

CUSTOMER ACCEPTANCE

Firm : _____

By : _____

Date : _____

UNITED GREENHOUSE SYSTEMS, Inc.

Prepared By : _____

Accepted By : _____

Date Accepted : _____

This quote is valid for no more than thirty days from the date of quotation.

1. GENERAL. Except as otherwise agreed in writing, Purchaser accepts these terms and conditions and agrees that they apply to all orders for products and goods that are placed with and shipments received from United Greenhouse Systems, Inc. ("United Greenhouse"). Additionally, Purchaser agrees that these terms and conditions also shall apply to all orders placed with United Greenhouse or other agreements made with United Greenhouse for services by United Greenhouse or its subcontractors that are related to products and goods purchased from United Greenhouse. If these terms and conditions are varied in the Proposal, then the terms and conditions in the Proposal shall govern and the remaining terms and conditions not modified shall apply. These terms and conditions shall control over any other document prepared by Purchaser.

2. ACCEPTANCE OF ORDERS. By signing the Proposal, Purchaser agrees that it has placed with United Greenhouse a firm order and offer to purchase the goods and services set forth in the Proposal, and that the offer to purchase is subject to acceptance by United Greenhouse which occurs only when United Greenhouse signs the Proposal.

3. CANCELLATION. Purchaser may not cancel any orders or the Proposal except with the written consent of United Greenhouse and subject to the imposition of a cancellation charge for all costs and expenses incurred by United Greenhouse plus a reasonable profit to be determined by United Greenhouse.

4. PRICE. The prices set forth in the Proposal are based on Purchaser's requirements, as furnished to United Greenhouse. Any change in the requirements may necessitate a price revision. The price quoted is firm for 30 days from the date of quotation unless otherwise agreed by United Greenhouse in writing.

5. TAXES. Unless otherwise identified and agreed to by United Greenhouse in the Proposal, the prices set forth in the Proposal do not include federal, state or local taxes. All taxes on products and goods delivered and services provided to Purchaser shall be paid by Purchaser.

6. TERMS OF PAYMENT. In addition to any deposit required in the Proposal, payment in full for all goods and products delivered shall be made in accordance with the terms printed on the invoice. Payment in full for all services provided shall be made within fifteen days from the earlier of the date of substantial completion of the project or when Purchaser accepts the project and begins to utilize the facility for its intended purpose. A FINANCE CHARGE OF 1.5% PER MONTH WILL BE CHARGED AND COLLECTED FOR ALL AMOUNTS THAT ARE NOT PAID WHEN DUE.

7. SECURITY INTEREST. Upon United Greenhouse's demand, Purchaser agrees to take any actions appropriate to grant a perfected security interest to United Greenhouse in the goods and products sold to Purchaser pursuant to this Agreement.

8. DEFAULT. If Purchaser fails to pay any amounts owed to United Greenhouse as such amounts become due, Purchaser shall be in default on its payment obligations to United Greenhouse, and United Greenhouse shall have all rights and remedies available under applicable laws, including mechanics' lien laws. In the event that legal proceedings are necessary to enforce these terms and conditions of sale, the prevailing party (as determined by the arbitrator) shall be entitled to recover all costs and reasonable attorney's fees.

9. DELIVERY. The delivery and installation dates set forth in the proposal, if any, are approximate and are based upon prompt receipt of all necessary information from Purchaser. United Greenhouse shall not be in default hereunder, or otherwise liable in damages to Purchaser, for any shipping, delivery, or installation delays unless Purchaser notifies United Greenhouse in advance of the projected dates to strictly comply with such shipping dates and completion deadlines. Notwithstanding any other provision contained herein, United Greenhouse shall in no event be liable to Purchaser or any third party for any delays, defaults or damages suffered by Purchaser that arise from natural or man made events or actions beyond United Greenhouse's reasonable control, including, but not limited to acts of God, governmental action, fires, floods, epidemics, strikes, labor trouble, freight embargoes, accidents, riots, wars, shortages of labor, fuel, materials, or supplies, inadequate transportation facilities, or other causes beyond United Greenhouse's actual reasonable control. United Greenhouse shall be given an additional time within which to perform its obligations hereunder if any such event delays performance. Notwithstanding any other provision contained herein or otherwise applicable to the transactions contemplated by the Proposal, United Greenhouse shall in no event be liable to Purchaser for special, consequential, or exemplary damages (including lost profit damages) because of any delay or failure to make delivery or complete an installation as set forth in the Proposal. United Greenhouse also has the right to change the price as set forth in the Proposal when a shipment or installation is delayed due to circumstances beyond United Greenhouse's control or at the request of Purchaser.

10. DAMAGE AND SHIPMENT. All deliveries shall be made F.O.B. point of origin. This means that all costs of transportation and the risk of loss shall pass to Purchaser when United Greenhouse delivers the goods or products to a trucking company or other common carrier for delivery to Purchaser or Purchaser's job site. This risk of loss allocation shall apply regardless of whether the freight is prepaid by United Greenhouse and then charged to Purchaser. Any increase in freight rates that are required to be paid by United Greenhouse may be added to the price set forth in the Proposal and invoiced to Purchaser at United Greenhouse's actual cost. purchaser's sole recourse for damage to goods in transit shall be against the carrier. United Greenhouse is not responsible for insuring any products.

11. RETURNED PRODUCTS. United Greenhouse will not accept any goods or products for return unless United Greenhouse has previously agreed to such return with Purchaser in writing. If United Greenhouse accepts a return of goods or products, it reserves the right to charge and collect from Purchaser transportation expenses and reasonable restocking charges.

12. WARRANTY. United Greenhouse makes no warranties as to products it sells that are manufactured by others. Purchaser agrees that its sole recourse as to such products is to make a claim against the manufacturer of such products under the manufacturer's warranty, if any. Purchaser shall have no claim against United Greenhouse for such product defect failures. United Greenhouse warrants to the original Purchaser that all goods manufactured by United Greenhouse are free from all material defects in materials and workmanship for a period of twelve months from the date the goods or products leave United Greenhouse's warehouse; provided, however, that if United Greenhouse has installed the greenhouse structure pursuant to the terms of this Proposal or some other agreement executed by the Purchaser ("United Greenhouse Installation Work"), then the United Greenhouse Installation Work will be warranted to the extent set forth herein for a period of one year from the date of substantial completion of the installation. This warranty provided by United Greenhouse is rendered void and of no further effect upon either (i) the Purchaser's transfer of the goods, accessories, or products of the goods, or (ii) Purchaser's failure to pay for all items covered by this Proposal in full. United Greenhouse's obligation under this warranty is limited to replacing or repairing any defective part without charge during the warranty period, which replacement or repair will be made to the extent that Purchaser has given United Greenhouse written notice of any alleged defect within 10 days after such defect is noticed or should have been noticed and United Greenhouse, in its sole discretion, determines the existence of a defect for which United Greenhouse is responsible. Warranty of labor associated with any United Greenhouse goods and products is expressly limited to any labor as determined necessary by United Greenhouse to remedy an alleged defect in United Greenhouse Installation Work, the existence of which Purchaser has notified United Greenhouse within 10 days after such defect is noticed or should have been noticed and for which United Greenhouse, in its sole discretion, determines it is responsible. If inspection, replacement, or repair are made at Purchaser's premises, all labor, transportation, and lodging expenses shall be paid by Purchaser. This warranty shall not be extended beyond its original twelve month term for any reason. This warranty on repairs and replacements shall also expire on the same date as this warranty. Installation and operation of the goods or products in any manner other than that recommended in United Greenhouse's or any other written instructions shall void this warranty granted by United Greenhouse. This United Greenhouse warranty shall also be rendered void if Purchaser does not follow the recommended maintenance and/or

LIMITATION, DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFITS RESULTING FROM ANY CAUSE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, ANY DELAY, ACT, ERROR, OR OMISSION OF UNITED GREENHOUSE. THE WARRANTY SET FORTH ABOVE IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE. PURCHASER ACKNOWLEDGES THAT EXCEPT AS EXPRESSLY SET FORTH IN THE PROPOSAL OR THIS AGREEMENT, NO OTHER REPRESENTATIONS WERE MADE OR RELIED UPON WITH RESPECT TO THE QUALITY AND FUNCTION OF THE PRODUCTS AND SERVICES SUBJECT TO THIS AGREEMENT. NO UNITED GREENHOUSE EMPLOYEE OR AGENT, NOR ANY OTHER PERSON, IS AUTHORIZED TO ASSUME FOR UNITED GREENHOUSE ANY RESPONSIBILITY OR LIABILITY OTHER THAN THOSE APPEARING IN THIS AGREEMENT. Purchaser will indemnify and hold United Greenhouse and its shareholders, officers, directors, employees and agents harmless from and against all loss, liability, cost, damage, or expense incident to any claim, action, or proceeding (including, but not limited to, claims of third parties) against United Greenhouse arising out of the installation, maintenance, use, or operation of the products covered by the Proposal.

13. DRAWINGS. After acceptance of this Proposal, and if specified by Purchaser and covered by this Proposal, United Greenhouse will furnish the Purchaser with shop drawings for the fabrication and installation of the product covered by the Proposal. Unless Purchaser returns a copy of the drawings to United Greenhouse by certified mail within seven days of the date indicated on such drawing with any corrections or modifications, the drawings will be presumed correct. Any subsequent changes required by the Purchaser will be subject to additional charges by United Greenhouse.

14. TECHNICAL ADVICE AND RECOMMENDATIONS. United Greenhouse assumes no obligation or liability for any recommendations, opinions or advice as to the choice, installation or use of products sold. Any such recommendations, opinions or advice are given and shall be accepted at Purchaser's own risk and shall not constitute any warranty or guarantee of such products or their performance. United Greenhouse's warranty as set forth in Section 12 shall not be enlarged, diminished or affected by, and no obligation or liability shall arise or grow out of United Greenhouse's rendering of technical advice, installation advice or service in connection with Purchaser's order or the products furnished hereunder.

15. PRODUCT SUITABILITY. Many states and localities have codes and regulations governing sales, construction, installation, and/or use of products for certain purposes, which may vary from those in neighboring areas. While United Greenhouse attempts to assure that its products comply with such codes, it cannot guarantee compliance, and cannot be responsible for how the product is installed or used. Before purchase and use of a product, please review the product application, and national and local codes and regulations, and be sure that the product, installation, and use will comply with them.

16. ERECTION. If the Proposal requires United Greenhouse to furnish services and labor to erect and/or construct the structure or structures specified in the Proposal, United Greenhouse or its designated contractor shall perform all acts reasonably necessary to erect or construct such structure or structures as specified in the Proposal. Unless otherwise specifically agreed by United Greenhouse in writing, neither United Greenhouse nor its contractor shall have any obligation to perform the following services: excavating, grading, drainage, demolition, trash removal, providing concrete forming, electrical work and wiring, plumbing, providing plant benches, unloading materials, removing dirt excavated from footings, or providing concrete footings and flashings. Purchaser agrees to provide sufficient electrical power and toilet facilities on the construction site for United Greenhouse or any of its contractors. Purchaser shall ensure that the building site is graded and free from all obstructions prior to the time at which the construction project is to begin. Neither United Greenhouse nor its contractor shall be responsible for any damage to the site as a result of normal construction procedures. If United Greenhouse or its contractor are delayed from digging holes on the site due to abnormal digging conditions on or below the surface (including those caused by weather), United Greenhouse or its contractor shall be allowed a reasonable extension of time to complete the work, and any additional expense connected with the delay or extra work shall be treated as an addition to the price set forth in the Proposal.

17. SURVEYS, PERMITS, LAW, AND REGULATIONS. Prior to any construction activity required by the Proposal, Purchaser shall promptly furnish and pay for all necessary surveys, permits, and licenses. Purchaser shall pay any government fees, taxes, and other charges incurred in connection with the erection of the structure or structures. Purchaser is solely responsible for determining if the drawings, specifications, structure or structures and proposed location of the structure or structures are at variance with any laws, ordinances, rules, or regulations or Purchaser's planned uses for the structure. Purchaser shall indemnify United Greenhouse from any loss, costs, or damages resulting from United Greenhouse's or its contractor's performance of any work contrary to such laws, ordinances, rules or regulations. Any structural modifications made by Purchaser or by others after United Greenhouse's or its contractor's completion of the work is at Purchaser's own risk, and Purchaser shall indemnify United Greenhouse from any loss, cost or damages resulting there from.

18. RIGHT TO STOP. If work being performed by United Greenhouse or its contractor is stopped under direction of Purchaser or by order of a court or government agency for a period of three days or more, other than as a result of any act or fault of United Greenhouse, United Greenhouse or its contractor may, upon 24 hours written notice by United Greenhouse to Purchaser, stop work and remove all workmen from the job site. If the directive or order is not changed or modified within 30 days from the date of entry, United Greenhouse may terminate this Agreement and recover payment for all products and goods delivered, work completed, and all profits lost and all other damages sustained. If the directive or order is vacated within 30 days, United Greenhouse shall return and complete the work when it is able to do so, and upon payment by Purchaser of all expenses and damages incurred by United Greenhouse as a result of the delay.

19. INSURANCE. Purchaser shall maintain a policy of general liability insurance for protection against any claims which may arise from operations under this agreement. United Greenhouse shall be named as an additional named insured at all times that United Greenhouse or its contractor are erecting or building a structure. Purchaser shall also maintain property insurance upon the entire job site in an amount sufficient to protect the fair market value of all of the property on the job site, including the goods and products delivered pursuant to the Proposal. Purchaser shall pay all damages and costs in by United Greenhouse if Purchaser fails to purchase or maintain such insurance.

20. OPERATIONS OF PURCHASER. If Purchaser continues or commences to operate its business on the job site during the time United Greenhouse or its contractor are performing work on the site, Purchaser does so strictly at its own risk. United Greenhouse shall not be liable for damage to property or for bodily injury suffered by Purchaser or its employees or agents as a result of the operation of Purchaser's business. Purchaser shall indemnify United Greenhouse from any liability for damages or injuries sustained by Purchaser or its employees as a result of the operation of Purchaser's business.

21. ARBITRATION. Any controversy or claim arising out of or relating to the Proposal and these terms and conditions or any drawings, or these terms and conditions shall be settled exclusively in accordance with the rules of the American Arbitration Association. Purchaser and United Greenhouse expressly agree that any arbitration proceedings instituted by either party shall take place in Denver, Colorado.

22. INTEGRATION; MODIFICATION. These terms and conditions constitute the entire agreement between the parties and supersede all other agreements, whether written or oral. The Proposal and these terms and conditions may not be modified or changed in any way except in a writing signed by both Purchaser and United Greenhouse. The terms of the Proposal shall control over any subsequent form of agreement provided by Purchaser unless



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.E.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Carter Schulze, PE, Assistant City Engineer

Item Activity:

Subject: 2016 Neighborhood Project Follow Up

Action

ACTION REQUESTED:

Approve installation of an additional sidewalk along the south side of Woodland Road West in the Golf Terrace B Neighborhood.

Approve one sided parking on Beard Place between West 64th Street and West 62nd Street in the Strachauer Park A Neighborhood.

INTRODUCTION:

At the public hearing on December 8, 2015, Council directed staff to return with a recommendation for an additional east-west sidewalk within the neighborhood. The attached report describes the analysis completed by staff supporting the recommendation.

Staff is also requesting approval of one sided parking on Beard Place between West 64th Street and West 62nd Street. Residents living on that block provided feedback in support of this recommendation.

ATTACHMENTS:

2016 Projects Follow Up Report



Date: January 20, 2016

To: Mayor and Council

From: Carter Schulze, PE, Assistant City Engineer

Subject: 2016 Neighborhood Project Follow Up

Action Requested:

Approve installation of an additional sidewalk along the south side of Woodland Road West in the Golf Terrace B Neighborhood

Approve one sided parking on Beard Place between West 64th Street and West 62nd Street in the Strachauer Park A Neighborhood

GOLF TERRACE B NEIGHBORHOOD

Information / Background:

On December 8th, 2015, the Edina City Council approved roadway improvements for the Golf Terrace B neighborhood. This project involves the localized rehabilitation of the sanitary sewer and watermain systems, upgrades to the storm sewer, complete replacement of existing concrete curb and gutter, construction of new concrete sidewalks, and complete reconstruction of the bituminous pavement surfaces. The proposed project would be constructed in the summer of 2016 with the assessment hearing occurring in the fall of 2017.

The project, as recommended by staff, includes the construction of a new sidewalk along the west side of Concord Avenue between Southview Lane and Lexington Avenue. This sidewalk was identified as a future city sidewalk in the approved Sidewalk Facilities Map. Funding for this sidewalk will be through the Pedestrian and Cyclists Safety (PACS) Fund and is estimated to cost \$72,850.

At the public hearing, Council directed staff to return with a recommendation for an additional sidewalk along Woodland Road West, Tower Street, or West 56th Street between Concord Avenue and Wooddale Avenue. The following report describes the analysis completed by staff supporting the recommendation.

Traffic and Pedestrian Information

One of the main factors considered in determining which street warrants a sidewalk is the amount of traffic, both vehicular and pedestrian, that the street carries on a daily basis. Using video data recorded during the week of December 7, 2015, staff counted pedestrian, bicycle, and vehicle volume in 24-hour periods for each of the streets. The time when the most pedestrians were using the street was determined to be between 2:00pm and 6:00pm. At other times, volume was minimally the same on all streets. The results showing the total volume of vehicles and pedestrians during the four-hour peak time are shown in Figure 1 below.

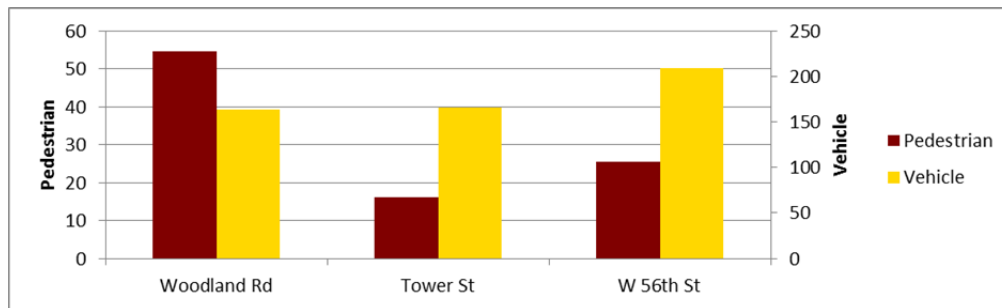


Figure 1: Golf Terrace B Pedestrian and Vehicle Counts

Assessment of Existing Conditions

Staff also compared the number and type of existing conflicts a new sidewalk would encounter along both sides of each of the three streets. These include, but are not limited to, driveways, trees, landscaping items, fences, retaining walls, and utility poles. In order to stay consistent in comparing the conflicts, the current centerline was used. This centerline was then offset using a 27-foot face-to-face street width, a 5-foot boulevard and a 5-foot sidewalk on each side. Table 1 shows the conflicts for each potential sidewalk location with the green blocks indicating the fewest conflicts per category.

Location	Driveways	Trees	Landscaping	Retaining Walls, SF	Fences, LF	Utility Poles	Concrete Walk/Steps, SF
Woodland Rd W, South	11	1	-	-	170	1	-
Woodland Rd W, North	12	-	9	624	75	1	-
Tower St, South	13	4	31	15	55	2	-
Tower St, North	15	4	4	18	80	1	75
W 56th St, South	17	5	6	-	5	3	-
W 56th St, North	12	12	4	-	-	-	25

Table 1: Golf Terrace B Sidewalk Conflicts

Next, staff estimated a cost, not only for the sidewalk construction, but also the conflicts using average construction bid prices. Table 2 shows the cost comparisons of the options.

Location	Sidewalk Costs	Conflict Costs	Total Costs
Woodland Rd W, South	\$ 46,460.00	\$ 21,530.00	\$ 67,990.00
Tower St, South	\$ 48,185.00	\$ 31,485.00	\$ 79,670.00
W 56th St, South	\$ 48,185.00	\$ 31,730.00	\$ 79,915.00
W 56th St, North	\$ 48,300.00	\$ 31,885.00	\$ 80,185.00
Tower St, North	\$ 48,145.00	\$ 33,130.00	\$ 81,275.00
Woodland Rd W, North	\$ 47,340.00	\$ 38,020.00	\$ 85,360.00

Table 2: Golf Terrace B Sidewalk Construction Costs

Other Input

Staff solicited an electronic survey of the Golf Terrace B neighborhood asking which of the three streets, if any, should be considered for a sidewalk. The results of the survey from the 73 responses are as follows:

- Tower Street 41%
- Woodland Road West 26%
- West 56th Street 15%
- None 18%

Staff's takeaway from this survey was that residents desire a sidewalk regardless of the street.

The school district reported that school bus operations are consistent on all streets in question, with bus stops typically at the intersections of St. Johns Avenue.

Recommendation

Considering the vehicle and pedestrian volumes, fewer construction conflicts, and the existing crosswalk at Woodland Road West and Concord Avenue that connects to both Concord Elementary and Southview Middle School, staff recommends constructing the sidewalk along the south side of Woodland Road West and that the additional cost for the sidewalk come from the PACS Fund. Also, based on our current policy, City staff would not maintain this sidewalk. Residents would be required to perform maintenance, including snow removal.

If approved, staff would proceed with designing Woodland Road West to a 27-ft street with two-sided parking, a 3-5-foot boulevard, and 5-foot sidewalk centered within the existing right-of-way to share impacts.

STRACHAUER PARK A NEIGHBORHOOD

Information / Background / Recommendation

On December 8, 2015, the Edina City Council approved roadway improvements for the Strachauer Park A neighborhood including two-sided parking on all 27-foot streets and one-sided parking on 24-foot streets

with sidewalks. Beard Place between West 64th Street and West 62nd Street, however, is designed to be a 27-foot street with a sidewalk along Strachauer Park.

After soliciting feedback from the seven residents that live on that block of Beard Place, six out of seven residents who returned the survey requested that parking be limited to the east side adjacent to Strachauer Park.

Staff is recommending one-sided parking on Beard Place between West 64th Street and West 62nd Street.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.F.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Tim Barnes City Facility Manager

Item Activity:

Subject: Request for Purchase Green Machine Street Sweeper

Action

ACTION REQUESTED:

Request for Purchase Of Green Machine Model GM-636 Sweeper for 50th and France district

INTRODUCTION:

The 50th and France district is our downtown Gem of and area and along with all the wonderful shop's and restaurants and sidewalk streetscapes it is home to our 3 parking ramps. The ramps and street/sidewalkscapes are maintained by one individual. Of all the equipment utilized there the street sweeper within the ramps is heavily utilized. It was purchased in 2006 and has a useful life of 10 years.

City Staff has been addressing the maintenance and upkeep of our ramps and sidewalks in a significant way over the past 3 years, noting that there is a need to update our sweeping machine as it generates an undesirable amount of dust. Vendors were sought and various pieces of equipment were brought in on demonstration for consideration. There were 3 units, a Tenant M-30 Scrubber, a slightly smaller version of M-20 Scrubber, and the Green Machine. After all 3 the Green Machine stood out for it's ability and versatility. As it can be used both in the ramp and on the sidewalks, a feature that the others could not do.

Tenant Agrees to give us \$9,000.00 trade in allowance on our current machine. The Price for a Tenant M-30 is \$88,152.00 (with discount 79,152.00) the price for a Tenant M-20 is \$67,607.00 (with discount \$58,607.00). The Price for the Green Machine was \$63,900.00, along with \$9,000.00 trade in on the current Power boss unit (with discount 54,900.00).

City Staff recommends the purchase of the Green Machine Sweeper for \$54,900.00 The funding for this would be split 50/50 between Parking Permit Fees and Parking Ramp Maintenance budget..



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.G.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Scott H. Neal, City Manager

Item Activity:

Subject: Revise Policy on Out-of-State Travel for Elected Officials

Action

ACTION REQUESTED:

To approve the Policy on Out-of-State Travel for Elected Officials.

INTRODUCTION:

The League of Minnesota Cities recommends that cities adopt a policy to provide guidance for how expenses and reimbursements for the costs of out-of-state travel for locally elected officials are processed. The City Council has a current policy on this matter that adopted on December 6, 2005. A copy of that policy with proposed amendments shown in redline is attached to this report.

The intent of the proposed amendments is to add specificity and new language to reflect contemporary best practices. The major policy amendments are as follows:

- requires the city manager to affirm that sufficient funds exist in the City budget for the proposed travel
- clarifies what the City may pay for in advance and what it will reimburse for in arrears
- specifies how the city will calculate per-diem costs for meals
- specifies a rotation for how City Council Members will attend the annual spring conference of the NLC
- requires Council Members to report on the results of the travel
- requires the city manager to report exceptions to the policy to the City Council

If approved by the Council at the January 20, 2016 meeting, I recommend the policy become effective immediately.

ATTACHMENTS:

Revised Out Of State Travel Policy Elected Officials



CITY OF EDINA ELECTED OFFICIAL OUT-OF-STATE TRAVEL POLICY

Purpose: The City of Edina recognizes that its elected official may at times receive value from traveling out of the state for workshops, conferences, events and other assignments. This policy sets forth the conditions under which out-of-state travel will be reimbursed by the City.

General Guidelines:

1. The event, workshop, conference or assignment must be approved in advance by the City Council at an open meeting and must include an estimate of the cost of the travel and confirmation from the city manager that sufficient funding for the travel is included in the City's budget. Examples of out-of-state travel for City elected officials include events sponsored by the National League of Cities and the U.S. Conference of Mayors. In evaluating the out-of-state travel request, the Council will consider among other things determined by the Council, the following:
 - Whether the elected official will be receiving training on issues relevant to the city or to his or her role as the Mayor or as a council member;
 - Whether the elected official will be meeting and networking with other elected officials from around the country to exchange ideas on topics of relevance to the City or on the official roles of local elected officials.
 - Whether the elected official will be viewing a city facility or function that is similar in nature to one that is currently operating at, or under consideration by the City where the purpose for the trip is to study the facility or function to bring back ideas for the consideration of the full council.
 - ~~Whether the elected official has been specifically assigned by the Council to visit another city for the purpose of establishing a goodwill relationship such as a "sister-city" relationship.~~
 - Whether the elected official has been specifically assigned by the Council to testify on behalf of the city at the United States Congress or to otherwise meet with federal officials on behalf of the city.
 - ~~Whether the city has sufficient funding available in the budget to pay the cost of the trip.~~
2. No reimbursements will be made for attendance at events sponsored by or affiliated with political parties.
- 2.
3. ~~The city may make payments in advance for~~ for transportation, lodging and registration. ~~airfare, lodging and registration if specifically approved by the council.~~ Payment for all other expenses, such as meals, local transportation, internet access, and incidental costs will be made as reimbursements upon submission of a travel expense reimbursement form, including all necessary expense receipts, to the city manager. ~~Otherwise all payments will be made as reimbursements to the elected official.~~

4. Mileage will be reimbursed at the maximum IRS rate. If two or more council members travel together by car, only the driver will receive reimbursement. The city will reimburse for the cost of renting an automobile if necessary to conduct city business. Airfare will be reimbursed at the coach rate.
5. Reimbursement for meal costs is limited to the maximum rates as listed in the five-tier per-diem rate system established by the U.S. General Services Administration (GSA). Per-diem rates vary according to locality. The listed per-diem rates are available at the GSA website: www.gsa.gov under per-diem rate. Total daily meal expenses will be reimbursed up to the maximum level for "Meals & Incidental Expenses" (M&IE) for the applicable locality. A standard per-day rate applies to all locations not specifically listed or encompassed by the boundary definition of a listed point. Council Members may pool their meal per-diems when dining as part of a group. Actual costs for legitimate business meals may be reimbursed if approved by the city manager.
6. The City will not pay or reimburse for alcoholic beverages, costs associated with the attendance of a family member, rental of luxury vehicles, or recreational expenses.
7. Receipts are required to substantiate expense reimbursement requests. The expense report form shall be submitted to the city manager for reimbursement.
8. Effective January 1, 2017, the Council will limit the number of Council Members attending the spring conference event of the National League of Cities to three members in even numbered years and five members in odd numbered years.
9. Council Members will make a verbal report concerning the results of the travel at the next regularly scheduled meeting of the City Council.
10. Exceptions to this policy may be approved by the city manager in order to further legitimate business purposes. Exceptions to the policy must be reported City Council.
- ~~4. The City will reimburse for transportation, lodging, meals, registration, and incidental costs using the same procedures, limitations and guidelines outlined in the city's Policy for the Payment of Employee Expenses.~~
- ~~5. The Council may consider exceptions to this policy if deemed to be in the best interests of the City.~~
- ~~6. The Council shall review and approve the expense report submitted by a Council member prior to payment by the City.~~



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.H.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Scott H. Neal, City Manager

Item Activity:

Subject: City Council Travel to the NLC 2016 Congressional
Cities Conference

Action

ACTION REQUESTED:

Approve City Council Member travel to Washington, DC for the 2016 Congressional Cities Conference of the National League of Cities.

INTRODUCTION:

The City of Edina is a member of the National League of Cities (NLC). The NLC is a national advocacy organization for policies at the federal government that will benefit American local governments. The NLC is also one of the leading sources for training and professional education for locally elected officials.

Each year the NLC sponsors a spring conference called the Congressional Cities Conference. The conference provides training, professional education and networking opportunities for locally elected officials from across America. The conference, which is held in Washington, DC each year, also provides opportunity and access for locally elected officials to meet and confer with federally elected officials over issues of mutual concern.

The out-of-state travel policy for elected officials requires the City Council to pre-approve out-of-state travel for Members of the City Council. The policy also requires the Council to approve an estimate of the cost of the travel and the city manager to affirm that adequate funds exist in the City's budget for the proposed travel.

The 2016 Congressional Cities Conference will be held March 5-9, 2016 in Washington DC. An estimate of the travel costs for the conference per Council Member is as follows:

·	Registration	\$575	
·	Lodging	\$1,076	[4 days @ \$269/day]
·	Airfare	\$300	
·	Meals	\$276	[4 days @ \$69/day]
·	Transportation	\$30	[local transport, cabs and train]

The total estimated cost of the conference travel is \$2,257.

Council Members receive no extra pay from the City for the time spent away from your private employment or from your families in order to attend this conference. The City also does not reimburse Council Members for any direct costs you may incur at home that are caused in connection by travel to the conference.

Per the travel policy, Council Members will be expected to provide a verbal report about the conference at the March 15 City Council Meeting.

Recommendation: The training, professional education and networking opportunities at this conference are very important for City Council Members. In addition, the chance to meet and confer directly with the federal elected officials that represent Edina residents in the House of Representatives and the U.S. Senate on issues of mutual concern (e.g. – aviation noise, transportation funding, sales tax fairness, etc.) has proved to be valuable to all concerned. I can affirm there are sufficient funds in the City budget for the proposed costs of this travel and I recommend the City Council approve the proposed motion to authorize the requested travel.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.I.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Joyce Repya, Senior Planner

Item Activity:

Subject: Resolution 2016-15 Approving Use of Hennepin County Affordable Housing Incentive Funds from Fiscal Year 2015 by West Hennepin Affordable Housing Land Trust For Homes Within Reach

Action

ACTION REQUESTED:

Adopt Resolution No. 2016-15

INTRODUCTION:

West Hennepin Affordable Housing Land Trust (WHAHLT) has made a request of Hennepin County to use Affordable Housing Incentive Fund (AHIF) funds to purchase their most recent land trust home in Edina. Hennepin County requires that the City authorize the release of the AHIF funds to WHAHLT by means of the attached Resolution.

ATTACHMENTS:

Resolution No. 2016-15



RESOLUTION No. 2016-15
APPROVING USE OF HENNEPIN COUNTY AFFORDABLE HOUSING
INCENTIVE FUNDS FROM FISCAL YEAR 2015 BY WEST HENNEPIN
AFFORDABLE HOUSING LAND TRUST FOR HOMES WITHIN REACH
PROGRAM

WHEREAS, the Hennepin County Housing and Redevelopment Authority (HCHRA) in Resolution No. 15-HCHRA-0012 has approved the use of a \$20,000 Affordable Housing Incentive Fund (AHIF) loan which will be used toward the purchase of a land trust home in the City of Edina, contingent upon the City of Edina's consent to the HCHRA's participation in the project; and

WHEREAS, the project will increase/preserve the supply of affordable housing in the City of Edina by providing/preserving one unit of affordable housing using the Community Land Trust model; and

WHEREAS, the loan from the HCHRA will complete the financing required for West Hennepin Affordable Housing Land Trust's Homes Within Reach project to go forward.

BE IT RESOLVED, that the participation of the Hennepin County Housing and Redevelopment Authority in the West Hennepin Affordable Housing Land Trust's Homes within Reach project is hereby approved.

Dated: January 20, 2016

Attest: _____
Debra A. Mangen, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN)
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular meeting of January 20, 2016, and as recorded in the Minutes of said regular meeting.

WITNESS my hand and seal of said City this ____ day of _____, 2016

CITY OF EDINA

Resolution No. 2016-15

The question was on the adoption of the Resolution and there were ____ YEAS and ____ Nays as follows:

	<u>YEAS</u>	<u>NAYS</u>
Mayor Hovland	_____	_____
Council Member Swenson	_____	_____
Council Member Brindle	_____	_____
Council Member Staunton	_____	_____
Council Member Stewart	_____	_____

ATTEST: _____
City Clerk



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.J.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Bill Neuendorf, Economic Development Manager

Item Activity:

Subject: Resolution 2016-16: Supporting DEED Grant for New Business

Action

ACTION REQUESTED:

Approve Resolution.

INTRODUCTION:

The City is working cooperatively with Greater MSP and Minnesota Department of Employment and Economic Development (DEED) to attract a new business to the Twin Cities. This Resolution acknowledges the City's support of a DEED grant to help attract new employment opportunities to the Greater Southdale area. This support does not require a financial contribution from the City.

ATTACHMENTS:

Resolution No. 2016-16 Supporting Deed Grant For New Business

Staff Report Resolution Supporting Deed Grant For New Business

RESOLUTION NO. 2016-16

**SUPPORTING AN APPLICATION TO THE MINNESOTA JOB CREATION FUND IN
CONNECTION WITH _____**

WHEREAS, the City of Edina, Minnesota encourages business investment and job creation to sustain a strong local economy; and

WHEREAS, Company name, a company type, is considering expansion into the City by renovating and occupying a significant portion of an existing office facility in the City; and,

WHEREAS, the City of Edina, Minnesota, desires to support Company, in this business expansion; and,

WHEREAS, the Minnesota Department of Employment and Economic Development oversees the Job Creation Fund Program to attract new business investment in the state that results in the creation of new employment opportunities; and

WHEREAS, the Job Creation Fund is an independent program of the State of Minnesota and does not require any matching funds from the City; and,

WHEREAS, the City of Edina understands that Company, intends to submit an application to the Minnesota Department of Employment and Economic Development for a monetary award and/or rebate from the Job Creation Fund Program.

NOW, THEREFORE, BE IT RESOLVED that, after due consideration, the City of Edina, hereby express its support of the expansion project proposed by Company and its application for a monetary award and/or rebate from the Job Creation Fund Program.

BE IT FURTHER RESOLVED, that the City's support of the expansion project and application does not waive the requirements of Company to abide by the applicable requirements of the City Code, including but not limited to compliance with zoning and construction regulations.

BE IT FURTHER RESOLVED, that the City Manager is empowered to execute any such forms as may be necessary for the DEED grant application.

Adopted by the Edina City Council this 20th day of January, 2016.

Attest: _____

Debra A. Mangen, City Clerk

James B. Hovland, Mayor

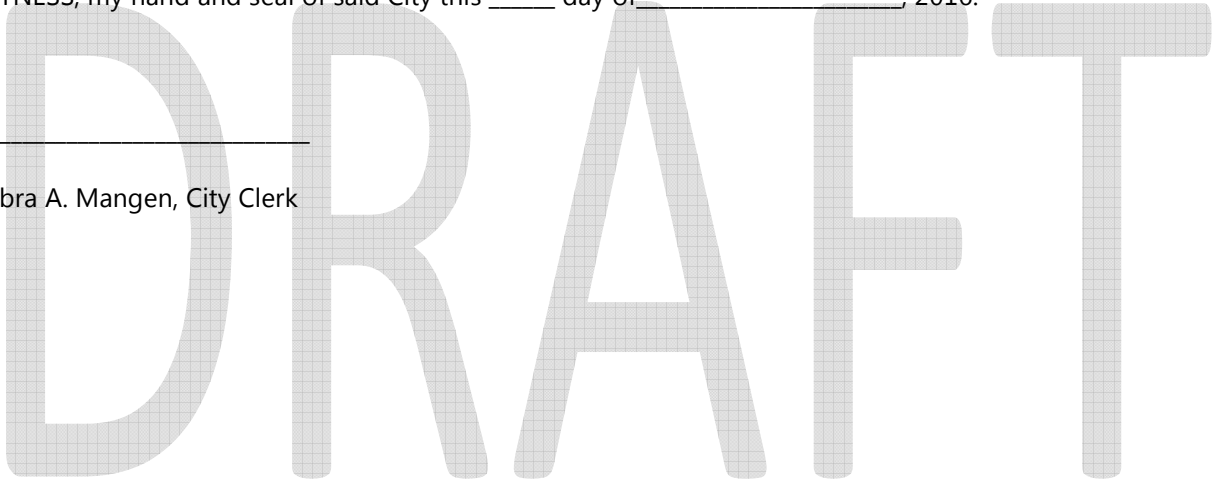
STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing City Council Minutes is a true and correct copy of the Resolution duly adopted by the Edina City Council at its regular meeting of January 20, 2016, and as recorded in the Minutes of said regular meeting.

WITNESS, my hand and seal of said City this ____ day of _____, 2016.

Debra A. Mangen, City Clerk





Date: January 20, 2016

To: Mayor and Council Members

From: Bill Neuendorf, Economic Development Manager

Subject: Resolution 2016-16; Supporting DEED Grant for New Business

Information / Background:

The Minnesota Department of Employment and Economic Development (DEED) administers a financial incentive program to attract new and expanding business investment in the State. The Job Creation Fund (JCF) provides up to \$1 million in financial reimbursement for creating or retaining high-paying jobs and for constructing or renovating facilities. Additional information about this program can be found here: <http://mn.gov/deed/business/financing-business/deed-programs/job-creation-fund.jsp>.

A national medical device company is seeking to expand in Edina. They are also considering another location in California. Working in conjunction with DEED and Greater MSP, the City would like to show its support for this new business investment that could result in up to 100 new high-wage jobs over the next 3-5 years.

A Resolution expressing the City's support is attached for City Council consideration. It should be noted that the City is not required to provide any matching financial contribution. This program is solely administered by the staff at DEED.

Staff recommends the approval of this Resolution so that the offer can be made to the prospective business.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.K.

To: Mayor and City Council

Item Type:

Other

From: Mark K. Nolan, AICP, Transportation Planner

Item Activity:

Subject: Resolution No. 2016-17 Xerxes Avenue Sidewalk
Cooperative Agreement

Action

ACTION REQUESTED:

Approve Resolution No. 2016-17 authorizing the Mayor and City Manager to sign the attached cooperative agreement with Hennepin County for the Xerxes Avenue Sidewalk (W 56th Street to W 60th Street).

INTRODUCTION:

Please recall that on April 7, 2015 Council approved Resolution 2015-34 supporting the application for Hennepin County 2015 Sidewalk cost participation for this project. Last year staff was informed that this application was successful, and that the County will contribute \$100,000 (the maximum contribution) for the sidewalk project.

This cooperative agreement is needed to detail the responsibilities of each party in regards to this project.

ATTACHMENTS:

Resolution No. 2016-17

Xerxes Avenue Sidewalk Improvements Cooperative Agreement

RESOLUTION NO. 2016-17
Approving City of Edina
and
Hennepin County
Xerxes Avenue Sidewalk Improvements
Cooperative Agreement

WHEREAS, Hennepin County has agreed to contribute a maximum of \$100,000 to the City of Edina for a new sidewalk on County State Aid Highway No (CSAH) 31 (Xerxes Avenue) from W. 56th Street to W. 60th Street in 2016; and

WHEREAS, the City or its agent shall be responsible for developing plans and specifications for the project; and

WHEREAS, the City or its agent shall be responsible for administering construction of the project and have adequate personnel available to perform the construction staking, testing, inspection and development of as-built plans required on the project; and

NOW THEREFORE, BE IT RESOLVED, Mayor James B. Hovland and City Manager Scott H. Neal, are hereby authorized and directed for and on behalf of the City to execute and enter into a cooperative agreement with Hennepin County for Xerxes Avenue Sidewalk Improvements, a copy of which said agreement was before the City Council and which is made a part hereof by reference.

Dated: January 20, 2016

Attest: _____
Debra A. Mangen, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN)SS
CITY OF EDINA)

CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of January 20, 2016, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, 20__.

City Clerk

**Agreement No. PW 42-11-15
County Project No. 1538
County State Aid Highway No. 31
City of Edina
County of Hennepin**

COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20__ by and between the **County of Hennepin**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "County", and the **City of Edina**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the City is proposing to construct a new sidewalk along the west side of County State Aid Highway No. (CSAH) 31 (Xerxes Avenue) between 56th Street and 60th Street, as shown on the plans the City Project Number _____ (County Project Number 1538), hereinafter referred to as the "Project"; and

WHEREAS, the above described Project lies within the corporate limits of the City; and

WHEREAS, the City or its agents shall be responsible to develop the plans and specifications for the Project; and

WHEREAS, the City has requested that the County approve said plans and specifications, and the County has indicated its willingness to approve said plans and specifications; and

WHEREAS, the City or its agents shall be responsible for administering construction of the Project and has adequate personnel available to perform the construction staking, testing, inspection and development of as-built plans required on the Project; and

WHEREAS, the City has prepared an estimate to construct the sidewalk in the amount of Two Hundred Thousand Dollars and No Cents (\$200,000.00); and

WHEREAS, the Project is eligible for participation under Hennepin County's sidewalk cost participation policy; and

WHEREAS, the County will participate in its share of the costs to construct the sidewalk along CSAH 31 as set forth herein; and

WHEREAS, it is contemplated that said work be carried out by the parties hereto under the provisions of Minnesota Statutes, Section 162.17, Subdivision 1 and Section 471.59.

NOW THEREFORE, IT IS HEREBY AGREED:

I

The City or its agents shall prepare the necessary plans, specifications, and proposal; obtain approval of said plans and specifications from the County; advertise for bids for the work and construction; receive and open bids pursuant to said advertisement; enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder; administer the contract; and, perform the required engineering and inspection; all in accordance with said plans and specifications.

The contract shall include the plans and specifications prepared by the City or its agents and approved by the County. Said plans and specifications shall conform to Minnesota Department of Transportation (MnDOT) Design Standards applicable to County State Aid Highways and to the requirements of the Americans with Disabilities Act (ADA). Attached is a copy of the MnDOT ADA Compliance Checklist (Curb Ramp) form. The City or its agents shall complete said form for each curb ramp constructed as part of the Project and return to the County. The City understands and agrees that payment will not be made by the County until all required ADA certification forms have been received and verified by the County.

II

Prior to beginning construction, the City shall furnish the County with two (2) complete sets of County approved plans and specifications for said Project. Upon completion of the Project, the City or its agents shall furnish the County with a complete set of as-built plans certified as to their accuracy by the City's Project Engineer. Said as-designed plans, specifications and as-built plans for the Project shall be furnished by the City at no cost to the County.

III

The City or its agents shall administer the construction contract and perform all required engineering, inspection and testing. All construction and materials sampling and testing for the Project shall be accomplished in accordance with all applicable standards and requirements of the Minnesota Department of Transportation's (MnDOT) State Aid for Local Transportation Division in effect at the time of Contract award.

The City shall also obtain, and comply with, any and all permits and approvals required from other governmental or regulatory agencies to accomplish the Project. Said permits and approvals shall be obtained prior to the start of any construction and made available to the County upon request.

It is understood and agreed by the City that construction of the Project shall be completed to the satisfaction of the County within three years of the date this agreement has been signed by the parties hereto.

IV

The construction of this Project shall be under the supervision and direction of the City Engineer or designated representative. All work for the Project shall be completed in compliance with the County approved plans and specifications. The County Highway Engineer and representative staff shall have the right, as the work progresses, to enter upon the premises to make any inspections deemed necessary and shall cooperate with the City Engineer and staff at their request to the extent necessary.

The County agrees that the City may make changes in the above referenced approved plans or in the character of said contract construction which are reasonably necessary to cause said construction to be in all things performed and completed in a satisfactory manner. It is further agreed by the County that the City may enter into any change orders or supplemental agreements with the City's contractor for the performance of any additional construction or construction occasioned by any necessary, advantageous or desirable changes in plans, within the original scope of the Project. The City shall obtain the approval of the County Highway Engineer or designated representative on said change orders or supplemental agreements. The County will respond to the City's request for approvals within seven (7) calendar days.

V

The City or its agents shall acquire all additional right of way, permits and/or easements required for the construction of said Project, at no cost to the County.

Upon completion of this Project, all permanent right of way acquired for CSAH 31 as provided herein shall be conveyed to the County by the City with no consideration required.

VI

The County will participate in the construction costs for the sidewalk as provided herein. The County's cost participation share in the construction costs shall be fifty (50) percent.

The City understands and agrees that the County's total cost participation for the Project shall not exceed One Hundred Thousand Dollars and No Cents (\$100,000.00) without an amendment to this Agreement.

Upon completion of the Project the City shall notify the County and submit an invoice for one hundred percent (100%) of the County's share of the costs for the Project. Upon approval of the completed Project by the County Engineer or designated representative, the County shall reimburse the City for its share of the costs for the Project.

The City shall submit invoices to Mr. Robert Byers, Senior Professional Engineer or his successor at the Hennepin County Transportation Department, 1600 Prairie Drive, Medina, MN, 55340-5421.

The County will within forty five (45) days of said invoice, deposit with the City funds totaling the amount of said invoice.

VIII

It is understood and agreed by the parties hereto that upon completion of the Project, the sidewalk included in the Project shall be maintained by the City and all maintenance, restoration or repair required thereafter shall be performed by the City at no expense to the County.

IX

All records kept by the City and the County with respect to the Project shall be subject to examination by the representatives of each party hereto.

X

Each party agrees that it will be responsible for its own acts and the results thereof, to the extent authorized by the law, and shall not be responsible for the acts of the other party and the results thereof. The County's and the City's liability is governed by the provisions of Minnesota Statutes, Chapter 466.

The County and the City each warrant that they are able to comply with the aforementioned indemnity requirements through an insurance or self-insurance program.

XI

The City agrees to defend, indemnify and hold harmless the County, its officials, officers, agents, volunteers and employees, from any liabilities, claims, causes of action, judgments, damages, losses, costs or expenses, including, reasonable attorneys' fees, resulting directly or indirectly from any act or omission of the City, its contractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for related to the ownership, maintenance, existence, restoration, repair or replacement of the improvements constructed as part of the Project. The City's liability shall be governed by the provisions of Minnesota Statutes, Chapter 466 or other applicable law.

The County agrees to defend, indemnify, and hold harmless the City, its officials, officers, agents, volunteers, and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorneys' fees, resulting directly or indirectly from any act or omission of the County, its contractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable related to the ownership, maintenance, existence, restoration, repair or replacement of the improvements constructed as part of the Project. The County's liability shall be governed by the provisions of Minnesota Statutes, Chapter 466 or other applicable law.

XII

The City also agrees that any contract let by the City or its agents for the performance of the work on County State Aid Highway No. 31 as provided herein shall include clauses that will: 1) Require the Contractor to defend, indemnify, and hold the County, its officials, officers, agents and employees harmless from any liability, causes of action, judgments, damages, losses, costs or expenses including, without limitation, reasonable attorneys' fees, arising out of or by reason of the acts and/or omissions of the said Contractor, its officers, employees, agents or subcontractors; 2) Require the Contractor to be an independent contractor for the purposes of completing the work provided for in this Agreement; and 3) Require the Contractor to provide and maintain insurance in accordance with the following:

1. Commercial General Liability on an occurrence basis with Contractual Liability and Explosion, Collapse and Underground Property Damage (XCU) Liability coverages:

	<u>Limits</u>
General Aggregate	\$2,000,000
Products--Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence - Combined Bodily Injury and Property Damage	\$1,500,000

Hennepin County shall be named as an additional insured for the Commercial General Liability coverage with respect to operations covered under this Agreement.

2. Automobile Liability:

Combined Single limit each occurrence coverage or the equivalent covering owned, non-owned, and hired automobiles:

\$1,500,000

3. Workers' Compensation and Employer's Liability:

A. Workers' Compensation Statutory

If the Contractor is based outside the State of Minnesota, coverages must apply to Minnesota laws.

B. Employer's Liability - Bodily injury by:

Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

4. Professional Liability – Per Claim	\$1,500,000
Aggregate	\$2,000,000

It understood and agreed by the parties hereto that the above listed Professional Liability insurance will not be required in any construction contract let by City if the City's Contractor is not required to perform design engineering as part of said construction contract.

An umbrella or excess policy over primary liability coverages is an acceptable method to provide the required insurance limits.

The above subparagraphs establish minimum insurance requirements. It is the sole responsibility of the City's Contractor to determine the need for and to procure additional insurance which may be needed in connection with said Project.

All insurance policies shall be open to inspection by the County and copies of policies shall be submitted to the County upon written request.

XIII

It is further agreed that any and all employees of the City and all other persons engaged by the City in the performance of any work or services required or provided for herein to be performed by the City shall not be considered employees of the County, and that any and all claims that may or might arise under the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the County.

Also, any and all employees of the County and all other persons engaged by the County in the performance of any work or services required or provided for herein to be performed by the County shall not be considered employees of the City, and that any and all claims that may or might arise under

the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the City.

XIV

In order to coordinate the services of the County with the activities of the City so as to accomplish the purposes of this Agreement, the Hennepin County Highway Engineer or designated representative shall manage this Agreement on behalf of the County and serve as liaison between the County and the City.

In order to coordinate the services of the City with the activities of the County so as to accomplish the purposes of this Agreement, the City Engineer or designated representative shall manage this Agreement on behalf of the City and serve as liaison between the City and the County.

XV

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.

XVI

The whereas clauses are incorporated herein and are hereby made a part of this Agreement.

XVII

The provisions of Minnesota Statutes 181.59 and of any applicable local ordinance relating to civil rights and discrimination and the Affirmative Action Policy statement of Hennepin County shall be considered a part of this Agreement as though fully set forth herein.

(this space left intentionally blank)

IN TESTIMONY WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

CITY OF EDINA

(Seal)

By: _____
Mayor

Date: _____

And: _____
Manager

Date: _____

COUNTY OF HENNEPIN

ATTEST:

By: _____
Deputy/Clerk of the County Board

By: _____
Chair of its County Board

Date: _____

Date: _____

APPROVED AS TO FORM:

And: _____
County Administrator

By: Julie K. Brunner
Assistant County Attorney

Date: _____

Date: 12/3/15

And: _____
Assistant County Administrator, Public Works

Date: _____

APPROVED AS TO EXECUTION:

RECOMMENDED FOR APPROVAL

By: _____
Assistant County Attorney

By: _____
County Highway Engineer

Date: _____

Date: _____

ML



MnDOT ADA Compliance Checklist for APS

SP: City: District:
 Intersection: Quadrant:
 Construction Year:

Compile all relevant document (photos, notes, etc) of the completed quadrant and send to ADAComplianceChecklists.dot@state.mn.us

- 1) Are push button stations placed and push button faces oriented in accordance with standards? Yes No
- 2) Is there a minimum 4' x 4' landing adjacent to each push button? Yes No
- 3) Distance from crosswalk edge to push button face (ft):

<input type="text"/>	<input type="text"/>
Trunk Hwy	Side Street
- 4) Distance from the push button to the back of curb: (measured in the direction of the pedestrian travel in ft)

<input type="text"/>	<input type="text"/>
Trunk Hwy	Side Street
- 5) Distance between push buttons (ft):
- 6) Push button height (inches):

<input type="text"/>	<input type="text"/>
Trunk Hwy	Side Street
- 7) Push button side reach (inches):

<input type="text"/>	<input type="text"/>
Trunk Hwy	Side Street
- 8) Is APS system fully compliant? Yes No

If **NO**, check one of the following reasons why. Explain why the component(s) didn't meet compliance (see ADA Compliance Checklist Guidance for additional directions).

- Topography Structure(s) Utilities Contractor MnDOT

- 9) Has a 6' maintenance access route (MAR) been maintained? Yes No
- 10) Are push buttons situated at least 2' away from both the back of walk and ramp grade break? Yes No
- 11) Are all newly constructed hand-hole(s) located outside of pedestrian access route (PAR)? Yes No
- 12) Push buttons placed according to the plan details? Yes No

If no, please describe/explain:

Printed Name: Date (mm/dd/yyyy):

I certify that the information entered on this form is accurate to the best of my knowledge and that I fully understand the checklist standards and am qualified to carry out the inspection.

wl



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.L.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Mark K. Nolan, AICP, Transportation Planner

Item Activity:

Subject: Traffic Safety Report of December 2, 2015

Action

ACTION REQUESTED:

Review and approve the Traffic Safety Report of December 2, 2015.

INTRODUCTION:

The Edina Transportation Commission (ETC) reviewed the December 2, 2015 Traffic Safety Report at their December 17 meeting and moved to forward the report to the City Council for approval; see attached draft minutes.

ATTACHMENTS:

Traffic Safety Report of December 2, 2015

Draft Minutes, ETC, Dec. 17, 2015



Date: December 02, 2015

To: Edina Transportation Commission

From: Joseph Totten, Traffic Safety Coordinator

Subject: Traffic Safety Report of December 02, 2015

Information / Background:

The Traffic Safety Committee (TSC) review of traffic safety matters occurred on December 02. The Public Works Director, City Engineer, Transportation Planner, Traffic Safety Coordinator, Sign Coordinator, and Assistant City Planner were in attendance for this meeting.

From these reviews, the recommendations below are provided. On each of the items, persons involved have been contacted and staff recommendation has been discussed with them. They were informed that if they disagree with the recommendation or have additional facts to present, these comments can be included on the December 17 Edina Transportation Commission and the January 19 City Council reports and agendas.

Section A: Items on which the Traffic Safety Committee recommends action

A1. Request for improvements to the crosswalk across Cahill Road, north of Amundson Avenue

A request came for improving the crosswalk across Cahill Road, north of Amundson Avenue. This request was prompted by a crash witnessed by the requester between a motor vehicle and pedestrian in this crosswalk after sundown. The requester believed that a lack of lighting of this crosswalk was to blame for the crash, and either better lighting or signalization would increase the visibility of crossings. The police report has not been added to the state's database and crash map, but records from the police department show that this crash did occur, but also that the pedestrian was intoxicated and seemed to



Map : The crossing in question is circled, the three-way intersection at the top of this map is 70th and Cahill.

have left the curb quickly and without warning. The crosswalk is currently lit, and the City of Edina has no written standards for the amount of light needed for roadways within the city. Visiting the site after dark did not show a deficiency of light, as perceived by the Traffic Safety Coordinator. A gap analysis was performed for the crosswalk, with a width of 34 feet, the needed crossing gap was calculated as 13 seconds. Evening peak hours, from 4-6 PM were analyzed and from 4:45-5:45 PM the average of 2.75 gaps per five minute interval. This number of gaps warrants improvement to the crosswalk. The full crosswalk warrants are listed in appendix A.



Photo : Crosswalk in question

After review, this site was seen to meet warrants for further signalization of the crossing. The placement of rectangular rapid flashing beacon (RRFB) signalization in this location is recommended. However, due to funding constraints, the placement of this signal will be deferred and evaluated alongside other current and future recommended RRFB installations to determine priority and time of installation as funding becomes available.

A2.Request for staff comments and approval of a crosswalk to be added across West 66th Street with new development at Barrie Rd.

Near a upcoming approved development of homeless adolescent housing at 66th Street and Barrie Road, the developer requests that the traffic safety committee investigate a crosswalk to be added to the intersection to connect to Southdale Mall employment, shopping and transit destinations. The developer would pay for such a crossing as part of the redevelopment agreement. Currently, there is a signalized intersection one block east and half of a block (250') west of the intersection. Due to the development not being completed at this time a pedestrian volume study has not been performed. The proposed crossing would significantly reduce the walking distance to Metro Transit's Southdale Transit Center. If a crosswalk were installed in this location, it would allow access to the transit center, with some protection at 665 feet. Whereas using the crosswalks currently would result in a minimum distance of 1240 feet. 66th Street is a county road in this location, and classified as a minor arterial, thus this crosswalk would be required to have at least RRFB signalization installed. There is also a wide median in this location, which could be used as a pedestrian refuge area.



Map : The development and transit station are marked with a star, the intersection in question is circled.

After review, staff recommends adding crossing improvements to this intersection. It was seen as unlikely that pedestrians would cross at the lights and add several hundred feet to their crossings, and the corner of Barrie and W. 66th Street is an intersection and therefore has legal crosswalks. Improvements suggested include addition of RRFB flashers and altering the median to support a pedestrian refuge area. W. 66th Street is a County road in this location, and this recommendation is only representative of the City of Edina position, and

installation of any pedestrian improvements must be approved by Hennepin County. UPDATE: Hennepin County staff does not support this crosswalk (see Appendix B).

Section B: Items on which the Traffic Safety Committee recommends no action

BI. Installation of pedestrian flags at various crosswalks, such as to allow pedestrians to carry a flag across the street, increasing visibility, safety, and making the area more pedestrian friendly.

There have been two recent requests for the City of Edina to install handheld pedestrian flags at crosswalks so that pedestrians may use them for further visibility. Staff contacted the cities of Eagan, Saint Louis Park, Seattle, Berkeley, Salt Lake City and Saint Paul. Maintaining the flags has been an issue in every city; Eagan reported having all their flags missing within eight months of implementation at their sole crossing, Seattle was unable to evaluate if the flags were effective or not because it was too difficult to keep them stocked, and Saint Louis Park had its flags all go missing within a week of installation. Few cities contacted maintained any flags, relying on sponsors from the community to maintain and stock the flags. In a literature review on the topic, it was found that yielding rates of drivers, when pedestrian flags are used, was higher than signage and marking of crosswalks alone, but less than crosswalks which utilize in-street pedestrian signs (46-80% yielding rates, with not staged crossings averaging 74% yielding vs. 82-94% yielding with a 90% observational average for not staged crossings)¹. Different cities have seen wide discrepancies in how the flags were used by pedestrians crossing the street, with only 2% of pedestrians in Berkeley using the flags for their intended purposes, but 14% in Salt Lake City using the flags as they crossed the street. As a reference, the same study referenced that 35% of pedestrians push the buttons for a walk signal or RRFB². While not discussing the presence of flags themselves, an article did find that simply raising, or extending one's hand into the crosswalk was effective in increasing the chances that drivers would yield to the pedestrian³. In a conversation with Salt Lake City's engineering department, the flags also highlight the existence of a crosswalk, even when they are not being used and sitting in the cups on the side of the road.

The Traffic Safety Coordinator observed crossings on Grand Avenue in Saint Paul, which is a three lane road and has an average daily traffic of about 14,300 at the location observed, additional crossings were also staged. Only the Traffic Safety Coordinator's staged crossings used the pedestrian flags. No significant difference was seen in yielding behavior with these two crossing strategies, but what was seen is that the act of taking a flag often delayed the crossing, whereas crossing without a flag often let pedestrians begin their crossing immediately. Of Saint Paul's five crossings which had flags installed on Grand Avenue, only two were seen to have any flags remaining.

After review, staff recommends that the City of Edina not utilize pedestrian flags as a city program. This recommendation was made considering the difficulty of maintaining these crossings and the questionable effect of these flags in their applications were central issues for implementation. In discussions with the requestors after the recommendation had been made it was further clarified that while the City of Edina would not participate in a flag program, if neighbors wished to create such a program using private property and funding that would be within their rights.

¹ Shawn Turner, Kay Fitzpatrick, Marcus Brewer, and Eun Park *Motorist Yielding to Pedestrians at Unsignalized Intersections: Findings from a National Study on Improving Pedestrian Safety* Transportation Research Record: Journal of the Transportation Research Board 2006 1982:, 1-12

² Cottrell, Wayne ; Pal, Dharminder *Evaluation of Pedestrian Data Needs and Collection Efforts* Transportation Research Record, 1/1/2003, Vol.1828

³ Crowley-Koch, B. I., Van Houten, R. and Lim, E. (2011), *Effects of Pedestrian Prompts on Motorist Yielding at Crosswalks*. Journal of Applied Behavior Analysis, 44: 121–126. doi: 10.1901/jaba.2011.44-121

Section D : Other items handled by traffic safety

D1. At 44th Street and Wooddale Avenue, a resident was concerned with school bus yielding rates. A camera was placed to identify times of school buses in the area, and to observe if/when motorists are not stopping when the bus arm was extended. This data was sent to police for enforcement.

D2. Various residents asked for traffic count data on 44th Street, near France Avenue. This information was provided from our databases and the State of Minnesota's traffic mapping application.

D3. A resident wrote about reducing the speed limit on Valley View Road, between TH 62 and TH 100, which segment of Valley View Road which does this was not noted in the request. Contact was made asking for more information as well as explaining some of the challenges to such a change. No further comments have been received.

D4. A request concerning the westbound TH 62 exits at France Avenue and the lane assignments of the light was received. The requestor was forwarded to Hennepin County and MnDOT for this as the county controls this signal, but the ramp is on state right-of-way.

D5. A request was received for the installation of a bus shelter on 65th Street, across from the Fairview Medical Center. The requestor was forwarded to Metro Transit, and provided with 2013 boarding and alighting data from the stop, which indicated many fewer than the required boardings took place at this stop, as it is mostly used for alighting passengers. This was confirmed by Metro Transit in a phone conversation.

D6. A request was received for the installation of in-street pedestrian signs at the intersections of Benton Avenue, and Normandale Road, on the east and west of TH 100. These signs were requested due to dangerous maneuvers by drivers in these areas. These approaches to the intersection are already controlled by stop signs, and thus cannot receive these additional signs, as these messages would conflict with each other. However, this request came with specific times for high risk and has been forwarded to the police department for enforcement.

Appendix A:

Crosswalk Warrants

- A. Marked crosswalks are placed at locations that are unusually hazardous or at locations not readily apparent as having pedestrian movement.
- B. Marked crosswalks will only be placed in an area that has 20 or more pedestrian crossings in a two-hour period.
- C. Marking for crosswalks will be established by measuring the "Vehicle Gap Time". This is the total number of gaps between vehicular traffic recorded during the average five minute period in the peak hour. Criteria for markings are:
 - 1) More than five gaps – pavement marking and signage only.
 - 2) Less than five gaps – add actuated pedestrian signals.
- D. Crosswalks will not be placed on arterial roads or roads with a speed limit greater than 30 mph unless in conjunction with signalization.
- E. Other conditions that warrant crosswalks:
 - 1) Routes to schools
 - 2) Locations adjacent to libraries, community centers, and other high use public facilities.
 - 3) Locations adjacent to public parks.
 - 4) Locations where significant numbers of handicapped persons cross a street.
 - 5) Locations where significant numbers of senior citizens cross a street.
- F. Crosswalks will only be placed at intersections.

Appendix B:

From: [Robert H. Byers](#)
To: [Mark K. Nolan](#)
Subject: RE: Proposed RRFB crosswalk at 66th St & Barrie Rd
Date: Wednesday, January 06, 2016 4:44:14 PM

Hi Mark – Happy New Year!

Yes, thanks for the reminder – I did promise to get you some written comments on the crosswalk proposal.

As our group discussed the Barrie Road crossing on December 8th, I heard the following comments:

- Although indirect, it did not seem unreasonable to expect folks to walk the 250-300 foot distance to the west to the existing crossing at the Southdale exit. Our draft evaluation guidelines would normally use a 500 foot threshold.
- If the existing crosswalk on 66th Street is used, the walking route within Southdale to the Metro Transit Hub Station is only partially served by sidewalks (although the walking route did not appear to be too difficult).
- If the Barrie Road crosswalk was developed, a walkway connection would need to be provided on the south side of 66th Street to the exit driveway near Schlotzsky's. Once a pedestrian entered into the Southdale property, the walking route would have similar gaps similar to those from the existing crossing location.
- It was suspected that the usage of a crossing at Barrie Road would not meet the evaluation threshold of 15 persons per hour (as used in our guidelines).
- It appears that bus service is available with a bus stop right in front of the building (served by Routes 515 and 6U).
- Some members felt that education and encouragement could be provided for the Youth Hostel residents showing them the best route to the Metro Transit Hub Station.

We certainly would be willing to discuss this further with you, especially if you think we've missed something or are incorrectly evaluating the situation.

- Bob

Bob Byers, P.E.
Hennepin County Transportation Planning
1600 Prairie Drive
Medina, MN 55340-5421
(612) 596-0354

From: Mark K. Nolan [mailto:MNolan@EdinaMN.gov]
Sent: Wednesday, January 06, 2016 1:27 PM
To: Robert H. Byers <Robert.Byers@hennepin.us>
Subject: Proposed RRFB crosswalk at 66th St & Barrie Rd

Bob,

I hope all is well. When we last spoke of this subject, I believe you stated that your committee did not approve of this crosswalk (proposed by a developer). Can you provide something in writing, perhaps stating reasons for this? I just want to be sure I convey the correct information to staff, the developer and the Transportation Commission.

Thanks,



Mark Nolan, AICP, Transportation Planner

952-826-0322 | Fax 952-826-0392

MNolan@EdinaMN.gov | www.EdinaMN.gov

...For Living, Learning, Raising Families & Doing Business

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Minutes
City Of Edina, Minnesota
Transportation Commission
Community Room
December 17, 2015, 6:00 p.m.

I. Call To Order

Chair Bass called the meeting to order.

II. Roll Call

Answering roll call were members Bass, Boettge, Ding, Iyer, LaForce, Loeffelholz, Nelson, Olson, Ruehl, and Spanhake. Absent at roll call were member Janovy.

III. Approval Of Meeting Agenda

Motion was made by member Nelson and seconded by member LaForce approving the meeting agenda. All voted aye. Motion carried

IV. Approval Of Meeting Minutes

Motion was made by member LaForce and seconded by member Iyer approving the edited Nov. 17, 2015, minutes. All voted aye. Motion carried.

V. Reports/Recommendations

VII.A. Traffic Safety Report of Dec. 2, 2015

A.1. How long would it be until funding is available? Planner Nolan said one to two years. A suggestion was made to identify data that could be used for a more holistic approach to installation, for example, Metro Transit data for ridership, number of children in the neighborhood, etc.

A.2. Did staff approved a crosswalk before there was a demonstrated need? Yes, said planner Nolan based on engineering judgment and expected future use. He said the crosswalk may not be installed because it is dependent on Hennepin County's approval and it is likely they will not approve it. If not approved, the crosswalk 250 ft. to the west at the signalized intersection will be restriped.

D.1. The second sentence needs to be edited.

Motion was made by member Nelson and seconded by member Iyer to forward the Dec. 2, 2015, Traffic Safety Report to City Council. All voted aye. Motion carried.

VI. Calendar of Events

XI.A. Schedule of Meeting Dates/Events

VII. Adjournment at 8:10 p.m.

TRANSPORTATION COMMISSION ATTENDANCE																	
		J	F	M	A	M	J*	J	A	S	O	N	D	SM	WS	# of Mtgs	Attendance %
Meetings/Work Sessions		1	1	1	1	1	1	1	1	1	1	1	1		1	13	
NAME	TERM													(Enter Date)	6/17		
Bass, Katherine	3/1/2017	1	1	1	1		1	1	1	1	1	1	1		1	12	92%
Boettge, Emily	3/1/2017	1	1	1	1	1	1	1	1	1		1	1		1	12	92%
Ding, Emily	9/1/2016									1	1		1			3	75%
Iyer, Surya	3/1/2018	1	1	1	1	1	1	1		1	1		1		1	11	85%
LaForce, Tom	3/1/2018	1		1	1	1	1	1	1	1	1	1	1		1	12	92%
Loeffelholz, Ralf	3/1/2018			1	1	1	1	1	1		1	1	1			9	82%
Janovy, Jennifer	3/1/2017	1	1	1	1	1	1	1		1	1	1			1	11	85%
Nelson, Paul	3/1/2016	1	1	1	1	1	1	1	1	1	1	1	1		1	13	100%
Olson, Larry	3/1/2017		1	1	1	1	1	1	1	1	1	1	1		1	12	92%
Whited, Courtney	2/1/2015	1														1	100%
Spanhake, Dawn	3/1/2017	1	1	1	1	1	1	1		1	1	1	1		1	12	92%
Ruehl, Lindsey	9/1/2016									1	1	1	1			4	100%
Rummel, Anna	9/1/2015	1		1			1									3	23%
Campbell, Jack	9/1/2015			1		1	1	1								4	31%

*cancelled



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.M.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Brian E. Olson, Director of Public Works

Item Activity:

Subject: Request for Purchase: Southdale Tower Rehab -
Professional Services

Action

ACTION REQUESTED:

Staff recommends hiring Bolton & Menk Consulting Engineers for Design, Construction Administration and Construction Inspections for the Southdale Water Tower painting for a cost not to exceed \$47,940

INTRODUCTION:

Southdale Tower was inspected in May 2015 by third party firm; Bolton & Menk did the engineered review and recommendations of said inspection.

Based on their familiarity with the project, staff feels Bolton & Menk is best equipped to provide this service.

The City of Edina has a Professional Services contract with Bolton & Menk.

ATTACHMENTS:

Southdale Tower Rehabilitation Professional Services Proposal



BOLTON & MENK, INC.®

Consulting Engineers & Surveyors

1960 Premier Drive • Mankato, MN 56001-5900
Phone (507) 625-4171 • Fax (507) 625-4177
www.bolton-menk.com

December 21, 2015

Mr. Brian Olson
Public Works Director
City of Edina
7450 Metro Blvd.
Edina, MN 55439

RE: 500,000 Gallon Water Tower Rehabilitation Proposal (West 69th Street and France Ave)
Engineering Design, Construction Administration and Construction Observation Services

Dear Brian,

The France Avenue Water Tower project is a relatively standard coating project; Bolton & Menk, Inc. has the experience and qualifications to team with the City of Edina to deliver a successful project. This letter highlights our Team Qualifications; Project Understanding; Proposed Scope of Work; Schedule and Compensation; and allows for Execution of the Agreement.

I. TEAM QUALIFICATIONS

We believe our team is equipped to provide you with outstanding value for the following reasons:

Strong Project Management– Steve Nelson will serve as Project Manager for this project. With more than 24 years of experience he has extensive knowledge in the planning, design, inspection, and construction administration of public works projects involving water supply, distribution, storage, and treatment. Steve has been the project manager for many complex metropolitan area renovation projects and he will use that expertise to ensure a successful project for the City. In addition, Seth Peterson will serve as Principal-in-Charge, bringing over 20 years of experience. Seth will assist the project team in delivering a successful project from the initial kick-off meeting through final completion.

Excellent Technical Staff – James Connor is a Certified Protective Coatings and Welding Specialist who began his career in 1988. He is certified NACE III and also a Certified Welding Inspector with extensive experience working on various towers and coating systems. His responsibilities include performing both shop and field observations, testing, inspections, performing facility audits, administering training and performance qualifications, and examinations of both protective coatings and various metal products. Protective coating observations, inspection, and testing include both metal and concrete substrates. We also have additional NACE staff that will assist James throughout the project.



II. PROJECT UNDERSTANDING

The following recommendations are based on the information provided in the most recent inspection report completed in the summer of 2015. As part of the Pre-Design services, Bolton & Menk, Inc. includes a cursory tower evaluation to assure that all necessary rehabilitation items and recommended upgrades have been identified.

1. INTERIOR WET STRUCTURAL

- a) Remove and replace coatings with AWWA approved protective coatings system.
- b) Remove any weld bracket scab marks, weld spatter and other surface defects below the HWL by arc gouging, cutting torch, or grinding. Repair the surface as necessary by welding and grinding.

2. INTERIOR WET COATING

- a) Remove and replace the interior-wet coatings with AWWA approved protective coatings system using abrasive blast to prepare the surfaces to a SSPC-SP-10 “Near White Metal Blast” and State-of-the-Art coatings.

3. INTERIOR DRY STRUCTURAL

- a) Temporarily remove the insulation and jacket on the inlet/outlet pipe. Remove and replace the coatings on the inlet/outlet pipe. Reinstall and replace any loose, missing, or broken insulation and reinstall the metal jacket.
- b) Modify the top or second landing to contain all condensation from passing below. Install a landing drain with piping to the overflow pipe.

4. INTERIOR DRY COATING

- a) Remove and replace existing coatings of landings, inlet/outlet pipe, and any necessary “spots” of corrosion for the remaining surfaces of the interior-dry coatings with AWWA approved protective coatings system using abrasive blast to prepare the surfaces to a SSPC-SP-6 “Commercial Blast” and State-of-the-Art coatings.

5. EXTERIOR STRUCTURAL

- a) Remove existing and install a new “frost free” 24-inch diameter pressure-vacuum relief type removable vent on the on the tower roof.
- b) Modify and extend the overflow pipe to discharge in a downward position at 12” to 24” above ground level. Install a new overflow pipe screen retainer and screen meeting MDH regulations.
- c) Install a concrete splash pad below the overflow pipe discharge.
- d) Modify the “painters hatch” located at the top landing to divert all rain water from entering the interior portion of the tower.
- e) Remove existing and install a new LED type aviation obstruction light.

6. EXTERIOR COATING

- a) Remove and replace the exterior coatings with AWWA approved protective coatings system using abrasive blast to prepare the surfaces to a SSPC-SP-6 “Commercial Blast” and State-of-the-Art coatings.



7. SITE AND ENVIRONMENTAL CONSIDERATIONS

- a) Install a full containment system that complies with Minnesota Rules for air quality and control of dust and fugitive emissions.

III. PROPOSED SCOPE OF WORK

1. DESIGN SERVICES

- a) Review any existing inspection report. Complete site review to gather visual condition assessment and dimensioning for improvements. Recommendations will be presented prior to preparation of final plans and specifications based on our findings.
- b) Provide cost-benefit analysis of various coatings systems. Analysis to include coatings system cost versus expected life of systems.
- c) Prepare specifications and bidding documents to complete the work described previously in this letter. The drawings and specifications will be submitted for review and approval. Paint process quality, including surface preparation, prime application and final color coating is very important for a water tank rehabilitation project. We will assist the City with a review and recommendation of a cost effective, long service life, "State-of-the-Art" coatings system.
- d) Prepare final construction cost estimate prior to bidding.

2. BIDDING SERVICES

- a) Advertise project for bids.
- b) Print and distribute bidding documents to prospective bidders.
- c) Answer questions from contractors during bidding and issue addenda as necessary.
- d) Attend the bid opening and evaluate the bids.
- e) Provide a recommendation to the City regarding award of the construction contract.

3. CONSTRUCTION SERVICES

Construction Administration

We will serve as the City's professional representative at the project site. Our proposal includes project management and contract administration throughout construction. We will provide the following construction administration tasks throughout the construction period:

- a) Attend and conduct a pre-construction conference with the Contractor and City Staff.
- b) Review and distribute all shop drawings submitted by the Contractor.
- c) Review and make recommendation for applications for payment submitted by the Contractor.
- d) Administer the contract and prepare modifications as necessary.
- e) Communicate with the Resident Project Representative (RPR), and the City as necessary.
- f) Prepare and distribute contractor punch lists.
- g) Maintain office files for shop drawings, field inspection reports, applications for payment, field orders, change orders, etc.

Construction Observation

The construction observer will serve the following roles for this project:

- a) Serve as the liaison with the Contractor superintendent.



- b) Provide critical point construction observation and determine if the work is proceeding in general accordance with the Contract Documents and AWWA standards. Inspection time includes part time construction observation for a project duration of 10-12 weeks with an average of five (5) construction observation site visits per week.
- c) Assist in helping the Contractor understand the intent of the Contract Documents and communicate with the design team whenever necessary.
- d) Maintain job site files for shop drawings, correspondence, field inspection reports, field orders, change orders, etc.
- e) Review the Contractor’s applications for payments with the Engineer.

IV. SCHEDULE AND COMPENSATION

1. PROJECT SCHEDULE

We will begin with the project design immediately after authorization. We expect the construction of the project should take approximately 10 to 12 weeks. An estimated schedule for completion of the project, including key milestones, is tabulated below.

Task	Dates*
Design	Jan 2016
City Authorization to Advertise for Bids	Feb 2016
Bid Opening	March 2016
Award Construction Contract	Spring 2016
Begin Construction	Summer 2016
Substantial Completion (Tank in Service)	Summer/Fall 2016
Final Completion	Fall 2016
* Schedule will be adjusted to meet City’s schedule.	

2. COMPENSATION

We propose a not to exceed fixed fee of \$11,425 for the design and bidding of the tank rehabilitation.

We propose an hourly not-to-exceed fee of \$36,515 for construction related services. This amount is based upon a 10 week construction duration and will not be exceeded without prior authorization from the City of Edina.

All services will be invoiced monthly

Task	Fee
I. Design Services and II. Bidding Services – Fixed Fee	\$11,425
III. Construction Services (Part Time Inspection - 200 inspection hours) – Hourly Not-to-Exceed	\$36,515
Total Design, Bidding, and Construction Services	\$47,940



V. ADDITIONAL SERVICES

Bolton & Menk can provide additional services for this project as directed by the City. Additional services may include:

- a) Coordination for removal and reinstallation of telecommunications equipment that is mounted to the tank would be an extra service.
 - All telecommunications equipment needs to be removed from the tower prior to commencement of the project work.
 - This proposal assumes there is no private sector telecommunications equipment on the tank.
 - Bolton & Menk can provide lease review services to verify if coordination expenses are covered by the provider. Based on the lease terms and conditions with the providers, this additional service may be reimbursable to the City from the provider so there should be no charge to the City.

- b) Additional Construction Services - Additional services, if requested by the City, will be invoiced on the basis of actual hours spent at current billing rates. 200 hours of construction observation time is included in our proposal and is based on a 10 week construction period and 20 hours per week of inspection. 20 Hours per week will be adequate for a reliable contractor, if the contract is awarded to a contractor who requires a higher level of supervision, then more than 20 hours per week of inspection may be deemed appropriate. We do not anticipate exceeding 30 hours per week, regardless of the contractor, and this would only lead to a \$13,500 increase in inspection costs. We should have a good feel for which contractors may warrant added inspection hours when the plan holders list if developed.

VI. EXECUTION OF AGREEMENT

This Letter of Agreement shall be the basis of work by Bolton & Menk, Inc. on the project described in this letter. If you are in agreement with the terms, please execute this Letter Agreement with proper signature and return one copy to our office.

If you have any questions or suggestions regarding our proposed approach or fees please do not hesitate to contact me (ph: 612-756-1032; Email: bradde@bolton-menk.com).

Respectfully Submitted,

BOLTON & MENK, INC.

Brad DeWolf, P.E.
President/CEO

Accepted this _____ day of _____, 2015.

City of Edina

By _____
Name/Title



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.N.

To: Mayor and City Council

Item Type:
Request For Purchase

From: Debra Fields, Southwest Metro Training Facilities
Director

Item Activity:

Subject: Request for Purchase – Construction Contract South
Metro Public Safety Training Facility Building
Expansion

Action

ACTION REQUESTED:

Approve the Request For Purchase Awarding the Southwest Training Facility Contract to Tarraf Construction

INTRODUCTION:

The proposed expansion to the Southwest Training Facility has been in the planning stages for several years. The project is now ready to move to construction with the award of contract to the recommended bidder, Tarraf Construction.

ATTACHMENTS:

Request For Purchase Southwest Training Facility Expansion

Construction Manager Letter

Bidder Tabulation

Summary of Project Cost

Plans For Training Facility Expansion

Cooperative Agreement Amendment

2016 Census Report

REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



Date: January 20, 2016

To: Mayor & City Council

From: Debra Fields, Facilities Director

Subject: Request for Purchase – Construction Contract South Metro Public Safety Training Facility Building Expansion

Date Bid Opened or Quote Received:
September 18, 2015

Bid or Expiration Date:
October 8, 2015

Company:
Tarraf Construction

Amount of Quote or Bid:
\$731,800
Soft costs: \$248,200
Total costs: \$980,000

The Recommended Bid is

Within Budget

Not Within Budget

Recommended Quote or Bid:
Tarraf Construction

Information/Background:

The project will consist of a new one-hundred seat classroom with a movable wall to split the room 60/40. The lobby and office area will be redesigned to better accommodate public users of the facilities. The lunchroom/breakout area will be expanded, storage will be added, as well as an extended entryway and remodeled women's room.

This project has been on the list of capital improvement projects since 2008. In addition, at the November 13, 2015, Board Meeting, the South Metro Public Safety Training Facility Board of Directors unanimously approved moving forward with expansion project starting with obtaining approvals from governing bodies. The Bloomington and Eden Prairie City Councils and the Metropolitan Airports Commission have approved the project at December and January meetings.

Attachments:

Construction Manager Letter

Bidder Tabulation

Summary Of Project Cost

Plans For Training Facility Expansion

REQUEST FOR PURCHASE
IN EXCESS OF \$20,000/CHANGE ORDER

Cooperative Agreement Amendment
2016 Census Report



OERTEL ARCHITECTS

1795 SAINT CLAIR AVENUE, SAINT PAUL, MN 55105

TEL: 651/696-5186

FAX: 651/696-5188

DATE: October 14, 2015

RE: South Metro Public Safety Training Facility Project
Attn: Deb Fields

Memo on bid results

MEMORANDUM

The following is a summary of the bidding results and a few related items:

1. A total of 14 bids were received for the expansion project on October 8 (please see attached). There were no problems or issues in receiving and collecting the bids, as you know. Prior to 2010, a large number of bidders was not uncommon for us, however, this was the largest number of bidders we have had on a public project since that time: The bidding climate between 2012 and 2015 did not favor owners. The high level of interest was likely based on the current bidding conditions favoring owners (which have changed considerably since earlier this year), the timing of the bids in the fall and getting “the word” out.
2. As background, we prepared a final cost estimate for the most current design on July 30, 2015. Not including soft costs, contingency and ‘upward potential,’ our construction estimate was \$776,000.00.
3. The most recent estimate would have been higher except the board accepted our recommendation to use stucco instead of precast concrete walls, since the concrete wall panel systems have escalated in price over the years.
4. The low bid amounted to \$709,000.00, with an add-alternate for the operable walls of \$22,800.00. This was submitted by Tarraf Construction. Of the 14 bids, three of them were below our estimate and another five were within 2% of our estimate. A few of the bids were way out of range.
5. We were advised by contractors that the range of their bids mostly had to do with the range of bids from the subs. It is just speculation but it is possible some companies were bidding work based on a mindset from the past few years of relatively high bids while others likely needed the work and needed to be aggressive in order to win a job.
6. We had a few concerns with the low bid. First, we never worked with Tarraf and yet worked with nine of the other bidders. Second, Tarraf’s bid was a bit low relative to many of the bids.
7. Early Monday morning, we asked Tarraf to verify the numbers, review the scope with their

proposed subcontractor and provide some assurance that they were able to perform the work as specified.

8. Late Tuesday, I received notice from Tarraf that they reviewed their scope and sub-bids, are quite comfortable with their bid and will be happy to proceed in accepting a contract. It would not be appropriate for me to ask for breakdowns and details on the all work, short of a signed contract, so I will accept the fact that they are covered and able to perform the work as bid. I did find out, however, that they worked on two other firing ranges and a fire tower.

9. Given the above, we would recommend that SMPSTF negotiate a contract with Tarraf and proceed with construction. We can assist as necessary.

10. Since we are under budget, including the operable wall alternate in the contract would be recommended at the onset. I recall a discussion with the board where it was stated that this would be preferred, for all the reasons as discussed.

11. In addition, an idea was offered to include a canopy extension at the front entrance, which did not get into the bid documents. While this is not a “make or break” item, we can obtain a cost for this, for the board to consider, as we get started.

12. Note that there are a few other cost related items to attend to. By code, a special inspector will need to be hired, as should a testing company. Budget costs for this were included in our memo from 7/30/2015.

13. The contractor’s schedule is an important part of the work and yet the most nebulous. With a late fall start, and the anticipated board meeting moved out a week, it is uncertain if the weather will cooperate this year or not. This project could have a spring start or start immediately after contract and then postponed until the warmer weather breaks. The required completion date in fall of 2016 would remain the same, regardless. Should it be important for the project to be completed earlier, the work can be performed over the entire winter, provided there is temporary heat and enclosure. We can request a cost from the contractor for these “winter conditions” so that the project can be done by May of 2016. It is only a guess on my part, but this could be in the range of an additional \$30,000.00.

14. As I mentioned in a previous email, if the work starts in the fall, is postponed over the winter and then starts again in the spring of 2016, I would request some money to drop an interior footing, so this does not move with any freeze-thaw conditions. This may be about \$2,000.00 to \$3,000.00. I did not want to include this in the bid as it remains uncertain if it is necessary.

15. Finally, as noted in a previous memo, we strongly recommend allowing us to work with a contingency during the construction, which would be used for field condition, minor adds or any requested items; all the more important with a renovation. This might amount about \$40,000.00.

Please contact me with any questions or direction you ro the board may have.

Oertel Architects

Jeff Oertel, president



OERTEL ARCHITECTS, LTD.

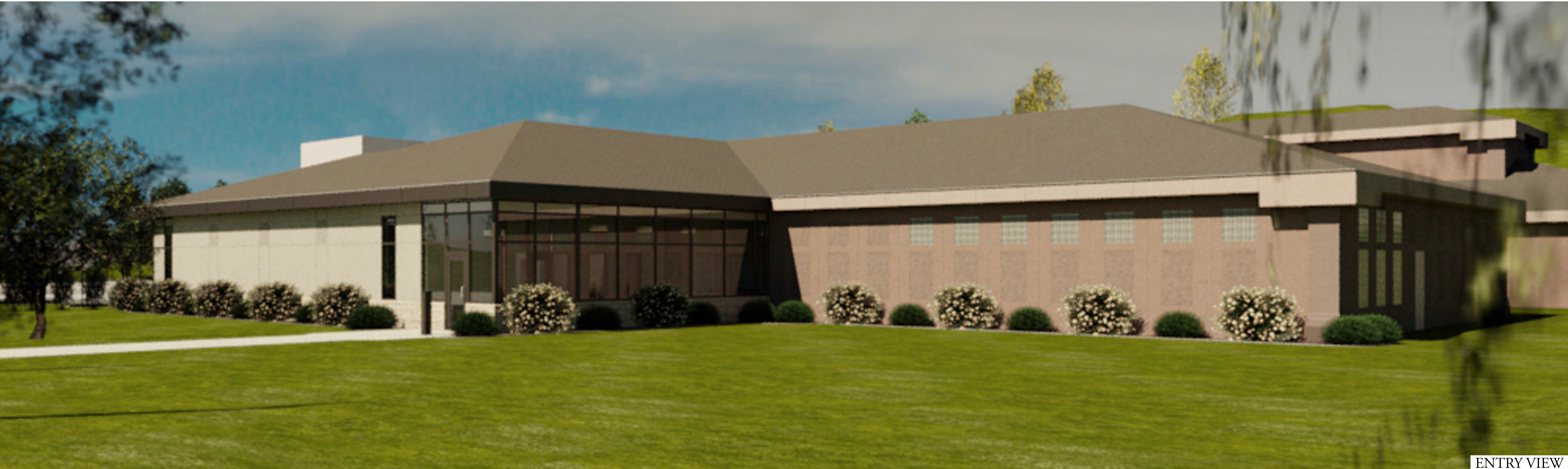
SOUTH METRO PUBLIC SAFETY TRAINING FACILITY (10-08-2015, 2:00PM)

Bidder	Base Bid	Recv'd add. 1 & 2	Bond	Alt. #1- INSTALLATION AND MATERIALS RELATED TO THE OPERABLE WALL SYSTEM AND TRACK, AN ADDED AMOUNT OF:
A & L CONSTRUCTION	\$844,000.00	X	X	\$23,000.00
CM CONSTRUCTION	\$788,000.00	X	X	\$21,000.00
DERING PIERSON GROUP	\$728,000.00	X	X	\$22,200.00
EBERT CONSTRUCTION	\$793,200.00	X	X	\$20,400.00
J.S. CATES CONSTRUCTION	\$780,000.00	X	X	\$45,000.00
M. MAGNUSON CONSTRUCTION	\$879,700.00	X	X	\$25,000.00
MAERTENS-BRENNY	\$858,000.00	X	X	\$24,000.00
MET-CON CONSTRUCTION	\$786,000.00	X	X	\$26,000.00
PROJECT ONE CONSTRUCTION	\$785,207.00	X	X	\$24,000.00
ROCHON CORP.	\$728,900.00	X	X	\$19,600.00
SHEEHY CONSTRUCTION	\$849,400.00	X	X	\$20,500.00
TARRAF CONSTRUCTION	\$709,000.00	X	X	\$22,800.00
TERRA GENERAL CONTRACTORS	\$949,000.00	X	X	\$20,000.00
TERRANOVA CONSTRUCTION	\$948,000.00	X	X	\$22,500.00

Furnishings	\$55,599	
Media/AV	\$55,338	
Security	\$19,552	
Carpeting	\$11,276	
Upward potential	\$37,000	
Contingency	\$38,000	
Wall system	\$22,800	<i>recommended</i>
Cold weather construction	<u>\$30,000</u>	<i>optional</i>
	\$269,565	<i>total soft costs</i>
	<u>\$709,000</u>	construction costs
	\$978,565	TOTAL project costs

SOUTH METRO PUBLIC SAFETY TRAINING FACILITY

7252 BREAMAR BLVD. EDINA, MINNESOTA





ENTRY HALLWAY



RECEPTION WINDOW



ENTRY LOBBY





TRAINING ROOM





TRAINING ROOM A1



TRAINING ROOM A2

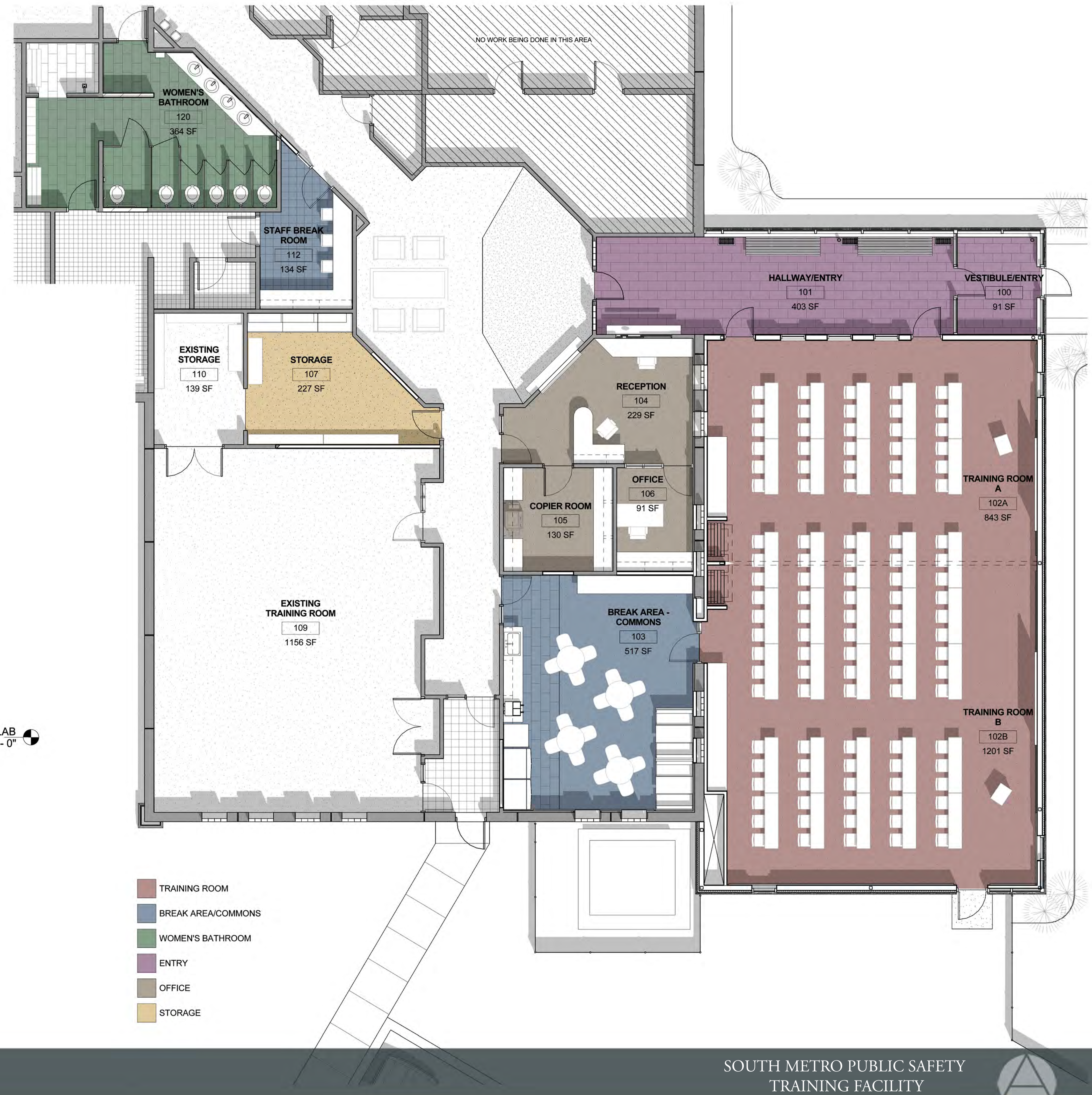
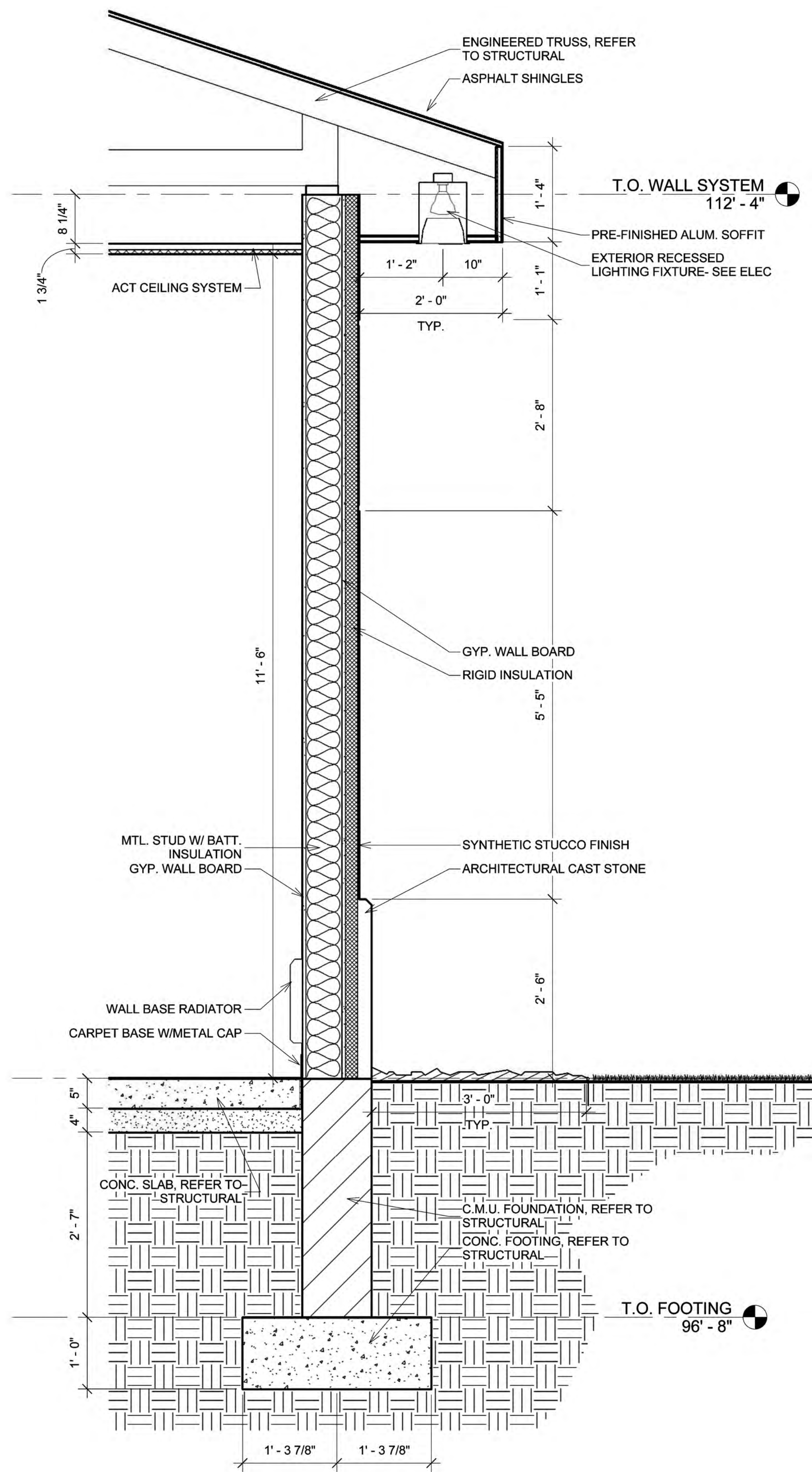


BREAK ROOM/COMMONS



BREAK ROOM/COMMONS





AMENDMENT TO JOINT POWERS AGREEMENT
SOUTH METRO PUBLIC SAFETY TRAINING FACILITY

THIS AMENDMENT is made December ____, 2015 between the **City of Bloomington**, a Minnesota municipal corporation ("Bloomington"), the **City of Eden Prairie**, a Minnesota municipal corporation ("Eden Prairie"), the **City of Edina**, a Minnesota municipal corporation ("Edina"), and the **Metropolitan Airports Commission**, a Minnesota public corporation ("MAC").

1. Background. The Parties entered into a Joint Powers Agreement ("JPA") for the South Metro Public Safety Training Facility dated September 4, 2001. That Agreement shall remain in full force and effect as amended by this Agreement.

2. Major Improvement Authorized. The Board has solicited bids for the construction of improvements to the Training Facility. The board is authorized to approve a construction contract for the improvements on behalf of the Association with the low bidder.

3. Payment of Costs of Construction and Equipping of Facility. The Bid for constructing the improvements is \$709,000. The total cost including furnishings, soft costs and a contingency is estimated to be between \$900,000 and \$980,000. Each Member agrees to pay a proportion of the costs in accordance with the Cost Sharing Formula. Based upon an estimate of \$980,000 the estimated cost share of each member is set forth in Exhibit A, attached hereto.

4. Fiscal Agent. The City of Edina will act as the fiscal agent for the Association during the construction of the Facility. Within 30 days of the date of this Agreement each Member shall transfer funds to the City of Edina to cover the initial costs of construction and equipping the Facility as set forth on Exhibit A. The funds will be deposited into an interest bearing escrow account and segregated from other funds maintained by the City of Edina. Any interest earned upon those funds shall be maintained for the benefit of the Association. At the conclusion of the project any unspent funds shall be returned to the Association.

5. Contracting Entity. The City of Edina will be the contracting entity and will use ordinary and prudent efforts to require that the Facility is constructed in compliance with approved plans and specifications and completed with reasonable promptness in accordance with the schedule prepared by the architect. The City of Edina shall appoint an employee to act on behalf of the Association as a construction coordinator during the construction of the Facility. The Board may authorize the construction coordinator to approve change orders as necessary during the construction of the Facility and may establish appropriate limitations upon the exercise of that authority.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by their duly authorized officers by authority of their respective governing bodies.

Date: _____, 2015

CITY OF BLOOMINGTON

By: _____
Its: Mayor

By: _____
Its: City Manager

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by their duly authorized officers by authority of their respective governing bodies.

Date: _____, 2015

CITY OF EDEN PRAIRIE

By: _____
Its: Mayor

By: _____
Its: City Manager

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by their duly authorized officers by authority of their respective governing bodies.

Date: _____, 2015

CITY OF EDINA

By: _____
Its: Mayor

By: _____
Its: City Manager

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by their duly authorized officers by authority of their respective governing bodies.

Date: _____, 2015

**METROPOLITAN AIRPORTS
COMMISSION**

By: _____

Its: _____

By: _____

Its: _____

South Metro Public Safety Training Facility

2016 CIP Project Contributions

	FT Police	PT Police	Police FTEs*	FT Fire	POC Fire	Fire FTEs*	Police & Fire FTEs*
Airport	83	24	95				95
Bloomington	111	0	111	3	120	63	174
Eden Prairie	66	0	66	9	87	52.5	118.5
Edina	52	0	52	31	14	38	90

* Full Time Equivalent (2 Part Time or 2 Paid On Call = 1 FTE)

Total FTEs 477.5

JPA Member	Fees Per Owner	Department	Fees Per Dept.	Quarterly Pmt.
Airport	\$194,974	Police	\$194,974	\$48,743
Bloomington	\$357,110	Police	\$227,812	\$56,953
		Fire	\$129,298	\$32,324
Eden Prairie	\$243,204	Police	\$135,455	\$33,864
		Fire	\$107,749	\$26,937
Edina	\$184,712	Police	\$106,723	\$26,681
		Fire	\$77,990	\$19,498
TOTALS	\$980,000		\$980,000	\$245,000

****2016 Fees per FTE = \$2,052.36**



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: V.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Jordan Gilgenbach, Communications Coordinator

Item Activity:

Subject: Speak Up, Edina December Discussion

Information

ACTION REQUESTED:

No action requested.

INTRODUCTION:

Since June 2012, the City of Edina has used the online engagement website, www.SpeakUpEdina.org, to collect ideas and opinions from residents. Since January 2014, organized monthly discussions have been held on the site. The monthly discussion will continue in 2016 on www.SpeakUpEdina.org.

The December 2015 discussion focused on winter parking and snow plowing. The City of Edina restricts on-street parking from Nov. 1 to March 31. During that time, vehicles are not allowed to park on a City street, highway or alley under the following conditions: when 1.5 inches of snow has fallen, until it has been plowed to the curbline; from 1 to 6 a.m. regardless of wintery conditions; and for no more than six consecutive hours unless otherwise signed, enforced on a complaint basis (enforceable year-round).

Cars parked on streets make snow removal difficult and prevent a street from being thoroughly plowed. Not only can vehicles be buried or plowed in, causing visibility and safety issues, the driver could also be subject to a ticket and/or tow

The City asked the following questions:

- Do the winter parking restrictions have an effect on where you decide to park?
- Do you think a different parking restriction system, such as even-odd parking or snow emergencies, would be better? Why or why not?
- Police make an attempt to find a vehicle's owner when it needs to be moved. In some cases, vehicles are ticketed or towed. Do you think the penalty for a parking restriction violation is fair?
- What do you think of the overall quality of Edina's snow plowing?

The discussion was open for comments between Nov. 25 and Jan. 11. During that time, 11 comments were made. Additionally, 555 users visited the site 691 times, garnering 2,025 page views. All commenters in this discussion were from Edina.

ATTACHMENTS:

Discussion Comments

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Speak Up, Edina!

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This Discussion channel is currently closed.

Discussion: Winter Parking & Snow Plowing

The City of Edina restricts on-street parking from Nov. 1 to March 31. During that time, vehicles are not allowed to park on a City street, highway or alley under the following conditions: when 1.5 inches of snow has fallen, until it has been plowed to the curbline; from 1 to 6 a.m. regardless of wintery conditions; and for no more than six consecutive hours unless otherwise signed, enforced on a complaint basis (enforceable year-round).

4 Topics | 11 Answers | Closed 2016-01-11

[View Discussion](#)

Topic: [Parking Decisions](#)

Do the winter parking restrictions have an effect on where you decide to park?

4 Responses

4 Responses



[Jim Stromberg](#) about 1 month ago

No, but I am fortunate enough to have a driveway and garage for my vehicle.

1 Support

comment...

[Reply to Jim Stromberg](#)



[Joel Stegner](#), Community volunteer about 1 month ago

This is more of a problem for visitors, who have no way even to be aware of the law, as nowhere are there signs that indicate as much. They have to rely on residents to tell them, a hit or miss solution. It would also be good to have some idea of how big a problem it is and whether violations are clustered in some way. Better data helps create better solutions!

2 Supports

comment...

[Reply to Joel Stegner](#)



Andrew B at December 30, 2015 at 5:09pm CST

I completely understand clearing the roads of cars when enough snow has fallen, but not being able to park on the street at night makes it very difficult to have guests overnight. We've had to park cars bumper-to-bumper in our driveway just so a few people can have a drink.

I would rather my guests felt comfortable spending the night than attempting to drive when they are not fit to drive, or the roads are unsafe.

0 Supports

comment...

Reply to Andrew B



Joe Corbett at January 08, 2016 at 4:58pm CST

The restrictions don't have an effect on where we decide to park, but I would like to see the overnight (year-round) restriction relaxed. When guests visit, or if a child care provider is around for say a long weekend, I'm sure many residents would appreciate being able to park overnight for a few days. Perhaps the restriction could be relaxed to 48-72 hrs and still enforced on a complaint basis.

0 Supports

comment...

Reply to Joe Corbett

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Ideas In Action

[Bike Lanes](#)

[Edina just hired someone to represent existing residents who are dealing with redevelopment issues...we need someone to help new entrants deal with harassment.](#)

[Remove bushes on 42nd St. concealing Weber Park](#)

[Portable "Path Flooded" Sign at Bredesen](#)

[Path Flooded Sign at Bredesen Park](#)

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Joe Corbett [answered a Discussion](#)

Andrew B [answered a Discussion](#)

Wilmon Benson [answered a Discussion](#)

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This Discussion channel is currently closed.

Discussion: Winter Parking & Snow Plowing

The City of Edina restricts on-street parking from Nov. 1 to March 31. During that time, vehicles are not allowed to park on a City street, highway or alley under the following conditions: when 1.5 inches of snow has fallen, until it has been plowed to the curbline; from 1 to 6 a.m. regardless of wintery conditions; and for no more than six consecutive hours unless otherwise signed, enforced on a complaint basis (enforceable year-round).

[4 Topics](#) [11 Answers](#) [Closed 2016-01-11](#)

[View Discussion](#)

Topic: [Alternate Restrictions](#)

Do you think a different parking restriction system, such as even-odd parking or snow emergencies, would better? Why or why not?

3 Responses

3 Responses



[Jim Stromberg](#) about 1 month ago

I think the present restrictions are adequate. I DO, however, believe some of our narrow streets could use the additional restriction of only parking on one side of the street - at ALL times.

0 Supports

comment...

[Reply to Jim Stromberg](#)



[Joel Stegner](#), Community volunteer about 1 month ago

Once again, we need data to answer sensibly. If we knew where problems are most common, we could post signs. The streets with the most traffic and violations need signage. If the city approved multi unit housing with inadequate parking and lower income residents and they don't have enough parking and forced to pay lots of fines, the city should find solutions. That also applies for churches which don't have big enough parking lots, or streets close to schools and parks.

1 Support

comment...

Reply to Joel Stegner



[Wilmon Benson](#) at December 30, 2015 at 2:54pm CST

Unlike common public perception, not everyone in Edina is rich. Some of us NEED to park on the street, and the fact that the city completely closes them to parking when it snows is absurd. As a taxpayer, these are my streets, and I should have someplace to park year round, even in the snow.

0 Supports

comment...

Reply to Wilmon Benson

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Participants



Ideas In Action

[Bike Lanes](#)

[Edina just hired someone to represent existing residents who are dealing with redevelopment issues...we need someone to help new entrants deal with harassment.](#)

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Recent Activity

Joe Corbett [answered a Discussion](#)

Andrew B [answered a Discussion](#)

Wilmon Benson [answered a Discussion](#)

Joel Stegner [created an Idea](#)

Jane Qu [answered a Discussion](#)

Discussions

[Outdoor Ice Rinks](#)

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Discussion: Winter Parking & Snow Plowing

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4 Topics 11 Answers Closed 2016-01-11

[View Discussion](#)

Topic: [Violations](#)

Police make an attempt to find a vehicle's owner when a it needs to be moved. In some cases, vehicles are ticketed or towed. Do you think the penalty for a parking restriction violation is fair?

2 Responses

2 Responses



[Jim Stromberg](#) about 1 month ago

Enforcement is the key factor here. If law enforcement isn't carried out, then there is little incentive for people of obey the law...kinda like running the red lights, or texting while driving. I know that on the street where I live, the plow has to go around vehicles quite often - and I don't think I've ever spotted a 'ticket' on said vehicle. It's "Minnesota-Nice" to find owners and get them to move, but if they think that the police will do that every time, people won't be inclined to move it on their own. Tickets and towing are the only answer to convincing people to obey the law.

0 Supports

comment...

Reply to Jim Stromberg



[Joel Stegner](#), Community volunteer about 1 month ago

Again you ask about a topic (fairness of penalties) without being specific about what they are. A ticket of \$50 or less is fair, while one of \$100+ would not be. If you don't tow all vehicles immediately, then it is unfair to tow some, particularly if written criteria are not provided and followed. Particularly if the police were towing more high mileage cars, unequal justice standards would be applied. A fair system would to ticket everyone and tow if they haven't moved their cars within 4 daytime hours.

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This Discussion channel is currently closed.

Discussion: [Winter Parking & Snow Plowing](#)

The City of Edina restricts on-street parking from Nov. 1 to March 31. During that time, vehicles are not allowed to park on a City street, highway or alley under the following conditions: when 1.5 inches of snow has fallen, until it has been plowed to the curbline; from 1 to 6 a.m. regardless of wintery conditions; and for no more than six consecutive hours unless otherwise signed, enforced on a complaint basis (enforceable year-round).

4 Topics | 11 Answers | Closed 2016-01-11

[View Discussion](#)

Topic: [Snow Plowing](#)

What do you think of the overall quality of Edina's snow plowing?

2 Responses

2 Responses



[Jim Stromberg](#) about 1 month ago

Big-time "pats-on-the-back" to our plow-crew that takes care of my neighborhood! They are out early and often, scraping the snow and spreading the salt/sand (or whatever it is they spread) mixture at intersections. I think they do a commendable job.

0 Supports

comment...

[Reply to Jim Stromberg](#)



[Joel Stegner](#), Community volunteer about 1 month ago

Of course it is excellent. A couple points. Streets with bus stops should have priority, so people have an easier time getting to the bus. Because Edina has so few streets with sidewalks, many people have to walk in the street. Keeping the gutters clear of ice and snow is very important to them. The city should be plowing walking and biking paths to the high standard of streets, or even better, clear them with any significant snow, as with cover, they become dangerous and little used. The clearing of sidewalks is not adequate, which means walkers are forced into the street or forced them to drive short distances. That this survey was confined to streets and motor vehicles reflects a blind spot in terms of our car-centric city.

1 Support



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: VI.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Bill Neuendorf, Economic Development Manager

Item Activity:

Subject: Public Hearing: 3501-3510 Galleria - Request to
Vacate Easement - Continue Action until February 17,
2016

Action

ACTION REQUESTED:

Continue Public Hearing until February 17, 2016.

INTRODUCTION:

The owner/applicant has requested that this item be continued so that the design team can finalize the location and design of the new easements.

The owner of the Edina Galleria has requested that the City Council consider vacating an existing easement that is located on the property. New easements would be created elsewhere on the property to accommodate pedestrians and bicyclists.

Although the Public Hearing for this request was anticipated to be held on January 20, 2016, the owner/applicant has contacted staff and requested that this Public Hearing be continued until February 17, 2016.

This continuance is necessary to allow the applicant to finalize the location and design of the new easements.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: VI.B.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Eric Roggeman, Finance Director

Item Activity:

Subject: Public Hearing: Certification of Delinquent Utilities,
Resolution No. 2016-18

Action

ACTION REQUESTED:

Staff recommends that Council adopt the attached resolution to certify a delinquent utility account.

INTRODUCTION:

Minnesota Statute 444.075 allows Cities to “charge a charge against the owner, lessee, occupant or all of them and may provide and covenant for certifying unpaid charges to the county auditor with taxes against the property served for collection as other taxes are collected”. City of Edina City Code section 28-52 through section 28-57 allow for the certification of water, sanitary sewer, storm sewer and recycling delinquent accounts. The City of Edina has certified unpaid utility bills to the county for collection for many years. Hennepin County requires council resolution prior to certification.

ATTACHMENTS:

Delinquent utility certification staff report

Resolution 2016-18

Certification list



Date: January 20, 2016

To: Mayor and City Council

From: Eric Roggeman, Finance Director

Subject: Public Hearing: Certification of Delinquent Utilities

Information / Background:

The utility account at 7075/7079 Amundson Avenue has had a delinquent balance of \$88,193.82 for approximately the past year. There is a business operating at that location that filed bankruptcy on January 9, 2015. On February 17, 2015 and March 17, 2015, the City Council took actions recommended by staff, which led to an agreement between the City and the debtor business to keep the water on and ensure adequate payment to the City for continuing water usage. That agreement continues to work well and staff is not recommending any changes to it at this time.

The staff recommendation at this time is to certify the delinquent balance to the property, which is owned by a different business. Staff sent a notice for this hearing to the property owner's address on record at the County and City Assessor's Office on January 4, 2016. The USPS returned the notice about a week later with the explanation that the forwarding address had expired. Staff sent another notice for this hearing on January 11, 2016, to the forwarding address provided by the USPS. According to the City Attorney's Office, these attempts to notify the property owner satisfy the City's notification obligation.

Although the County Auditor can't collect any taxes certified to the property at this point until 2017, staff recommends adopting the resolution now. The property owner may choose to pay the delinquent balance partially or in full prior to the actual certification to the County Auditor. Staff will accept payments and reduce the balance for any payments received prior to certification.

1/13/2016				
City of Edina 2016 Certification List				
Customer #	Account #	Name	Service Address	Certification Balance
00095619	0343505013	GAC Zahhos LLC	7075 Amundson Ave	\$88,193.82



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: VIII.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Cary Teague, Community Development Director

Item Activity:

Subject: Sketch Plan Review - Hilton Homewood Suites (NE
Corner of Southdale)

Discussion

ACTION REQUESTED:

Provide informal non-binding review and comment on the proposed Sketch Plan.

INTRODUCTION:

ATTACHMENTS:

Planning Commission Memo

Planning Commission Minutes

City Hall • Phone 952-927-8861
Fax 952-826-0389 • www.CityofEdina.com



Date: January 13, 2016

To: Planning Commission

From: Cary Teague, Community Development Director

Re: Sketch Plan Review – NE Corner of Southdale (66th Street and York)

The Planning Commission is asked to consider a sketch plan proposal to develop the northeast corner of Southdale. The specific request is to construct a four-story, 150-room Hilton Hotel. The site today exists today as an overflow parking lot and storage area. (See property location on pages A1–A4, and the narrative and plans on pages A5-A21.)

The primary vehicle entrance to the site would be off the Southdale interior ring road. There would be no additional curb cuts onto 66th Street or York Avenue. A boulevard style pedestrian sidewalk is proposed along 66th Street and York Avenue, with pedestrian connections proposed from the hotel to Southdale. These sidewalks would provide a connection from the new development on the Best Buy site to the east, and the proposed development to the north to Southdale. (See page A4.) There would be an added 16,165 square feet of green space compared to existing conditions.

To accommodate the request, a site plan review with setback variances for the new structure, and a parking stall variance for the entire Southdale site would be required. This project is somewhat different from previous developments proposed and considered in the Southdale area, in that the proposed use is allowed within this zoning district. No rezoning or comprehensive plan amendment is required.

The France Avenue/Southdale Area Development Principles have been shared with the applicant, despite the fact that there is no rezoning required. The applicant has responded to the Principles, and is attached on pages A7-A9.

The primary issue for the Planning Commission on this proposal is: are the variances justified to allow the building to be pulled up closer to the street to prevent the parking lot to be located adjacent to the street. The Variance Criteria would be the primary regulatory review tool for the Commission to use in this instance. The Working Principles may also be used as a secondary tool to support the Variance Criteria.



The compliance table below demonstrates how the proposed new building would comply with the current zoning in PCD-3, Planned Commercial District.

	City Standard PCD-3	Proposed
Building Setbacks Front Street– 66 th Street/York	47-57 feet 47-57 feet	10-15 feet* 10-15 feet*
Parking Lot Setback	20	10 feet*
Building Height	12 stories	4 stories
Maximum Floor Area Ratio (FAR)	1.0 of the tract Tract size = 80.4 acres or 3,499,610 s.f.	.46 of the tract Gross s.f. = 1,628,335 s.f. (total – existing and proposed) 106,060 s.f. (proposed)
Parking Stalls (Site)	160 – Based on 150 units and 10 employees on a maximum shift	148 stalls
Parking Stalls (Southdale)	6,907 spaces (based on 1,194,731 square feet of retail, 1,957 seats of restaurant, 3,447 seats of theater, 232 units of apartments, and a 150 room hotel	6,334 spaces*
Drive Aisle Width	24 feet	24 feet

* Variance required

TRAFFIC/PARKING/SITE ACCESS

A traffic and parking study would be required to determine the impacts on adjacent roadways and if the parking will work for all of Southdale. The Southdale property is short parked based on the city’s parking regulations; therefore a parking stall variance would be requested. For

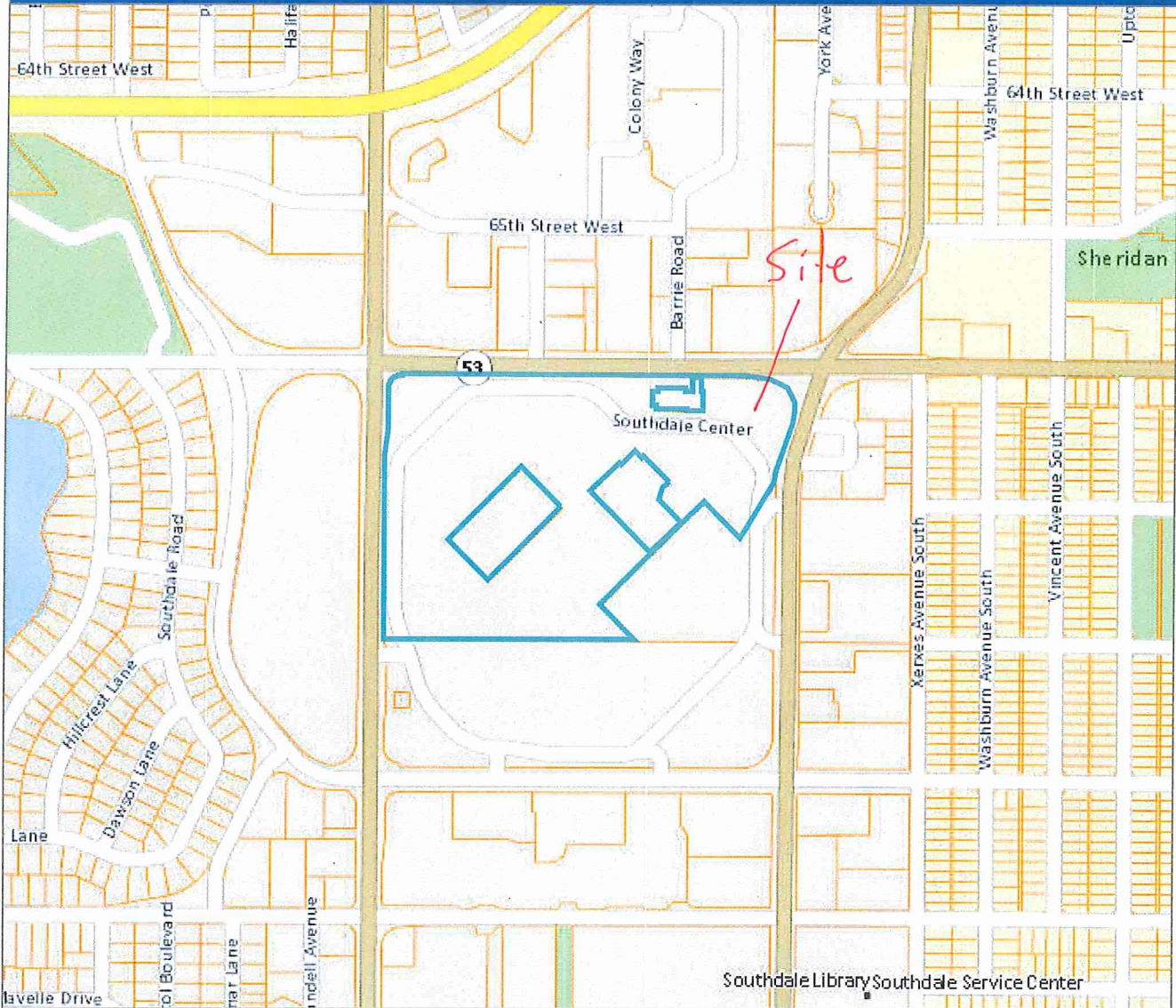




practical purposes, there is an overage of parking stalls the vast majority of the year at Southdale. The parking study will determine the practical need for parking on the site.

Additional Considerations/Staff Concerns

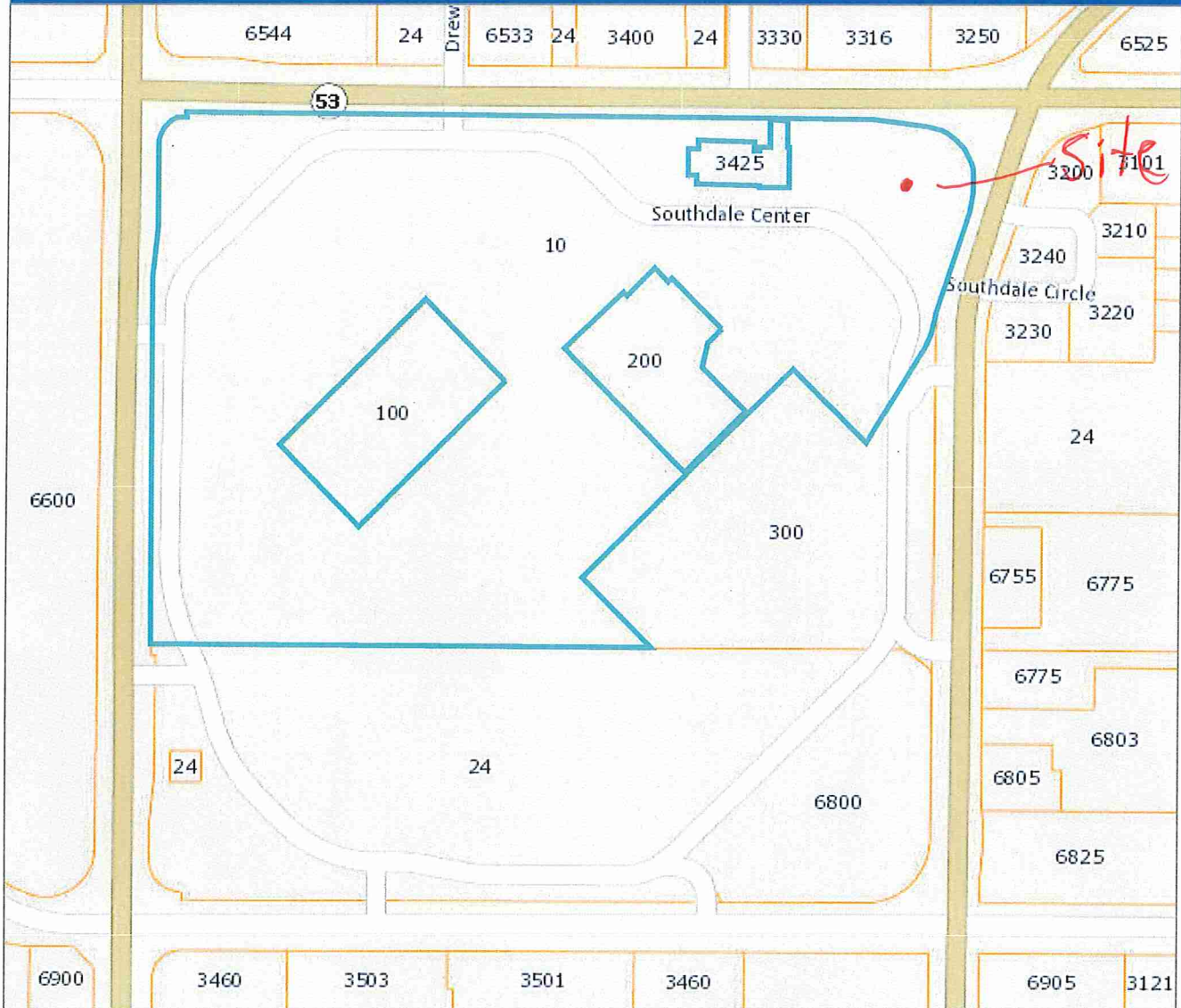
- Watershed district review. Review and approval of the Nine Mile Creek Watershed District is required.
- Street engagement. The applicant has provided a major entrance to the hotel at the corner of 66th and York. This is one of the better street front entrances that the city has seen recently. Windows and entry doors are proposed along the street. (See pages A15 and A17.) The applicant will provide improved renderings of the proposed hotel at the Planning Commission meeting.
- Sidewalk connections. A boulevard style pedestrian sidewalk is proposed along 66th Street and York Avenue, with pedestrian connections proposed from the hotel to Southdale. These sidewalks would connect the new development on the Best Buy site to the east, and the proposed development to the north, to Southdale.
- Location of the storm water ponds. Storm water ponding is proposed along York Avenue in front of the building along France and 69th Street. This type of ponding along France Avenue is uncommon for this area. Staff suggests underground storage of the storm water ponding, which is more typical in the area, unless the ponds were turned into an amenity such as a water feature with a fountain.
- Right turn lane. Similar to the Best Buy site redevelopment, the City will work with the County and consider the elimination of the right turn lane in front of the building. This area could be filled in with green space and potentially a gateway monument type sign as an entry into Edina. The applicant is willing to participate in the exploration and development of the right turn lane area.
- Sustainable design. As part of any formal application, sustainable design should be included.
- Site Plan with Variances. The applicant could build the hotel on the site to meet the required setbacks. However in doing so, the building would be moved by 60-70 feet away from the street. That would significantly change the site plan; it would require the applicant to locate parking between the building and 66th Street and York Avenue.

The proposed use would be a significant upgrade to the current conditions of this area, which includes a paved parking lot that is used for overflow parking and equipment storage. (See page A3.)



<p>Parcel ID: 29-028-24-32-0012</p> <p>Owner Name: Southdale Center Llc</p> <p>Parcel Address:</p> <p>Property Type:</p> <p>Home-stead:</p> <p>Parcel Area:</p>	<p>A-T-B:</p> <p>Market Total:</p> <p>Tax Total:</p> <p>Sale Price:</p> <p>Sale Date:</p> <p>Sale Code:</p>	<p>Map Scale: 1" ≈ 800 ft.</p> <p>Print Date: 1/7/2016</p> <div style="text-align: right;">  </div> <p>This map is a compilation of data from various sources and is furnished "AS IS" with no representation or warranty expressed or implied, including fitness of any particular purpose, merchantability, or the accuracy and completeness of the information shown.</p> <p>COPYRIGHT © HENNEPIN COUNTY 2016</p> <p style="text-align: right;"> Think Green!</p>
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AI



Parcel ID: 29-028-24-32-0012

Owner Name: Southdale Center Llc

Parcel Address: 10 Southdale Ctr
Edina, MN 55435

Property Type:

Home-stead:

Parcel Area:

A-T-B:

Market Total:

Tax Total:


Sale Price:

Sale Date:

Sale Code:


Map Scale: 1" ≈ 400 ft.

Print Date: 1/7/2016

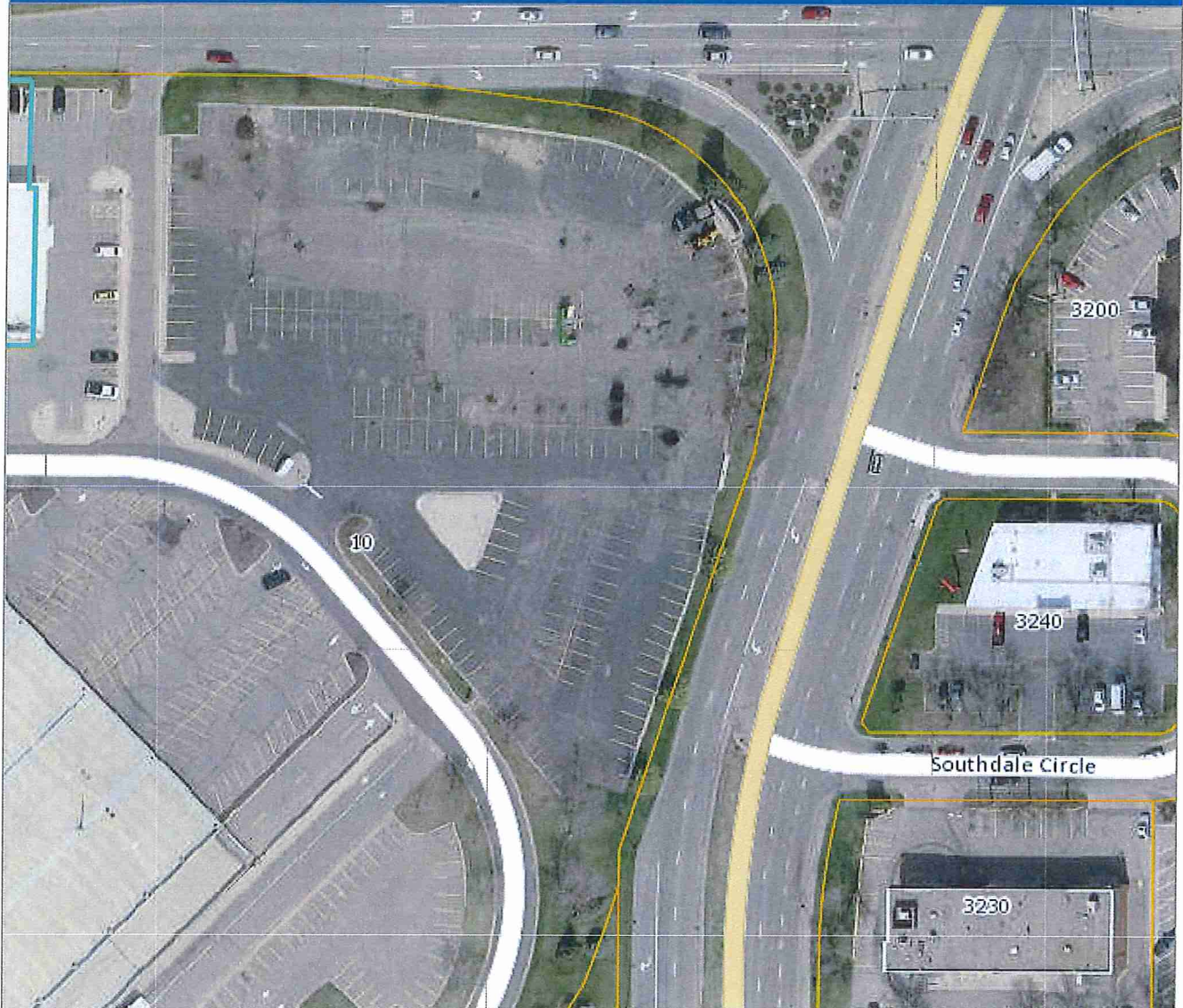


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A2



Parcel ID: 29-028-24-31-0005

Owner Name:

Parcel Address: -----

Property Type:

Home-stead:

Parcel Area:

A-T-B:

Market Total:

Tax Total:

Sale Price:

Sale Date:

Sale Code:

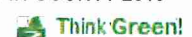
Map Scale: 1" ≈ 100 ft.

Print Date: 1/7/2016

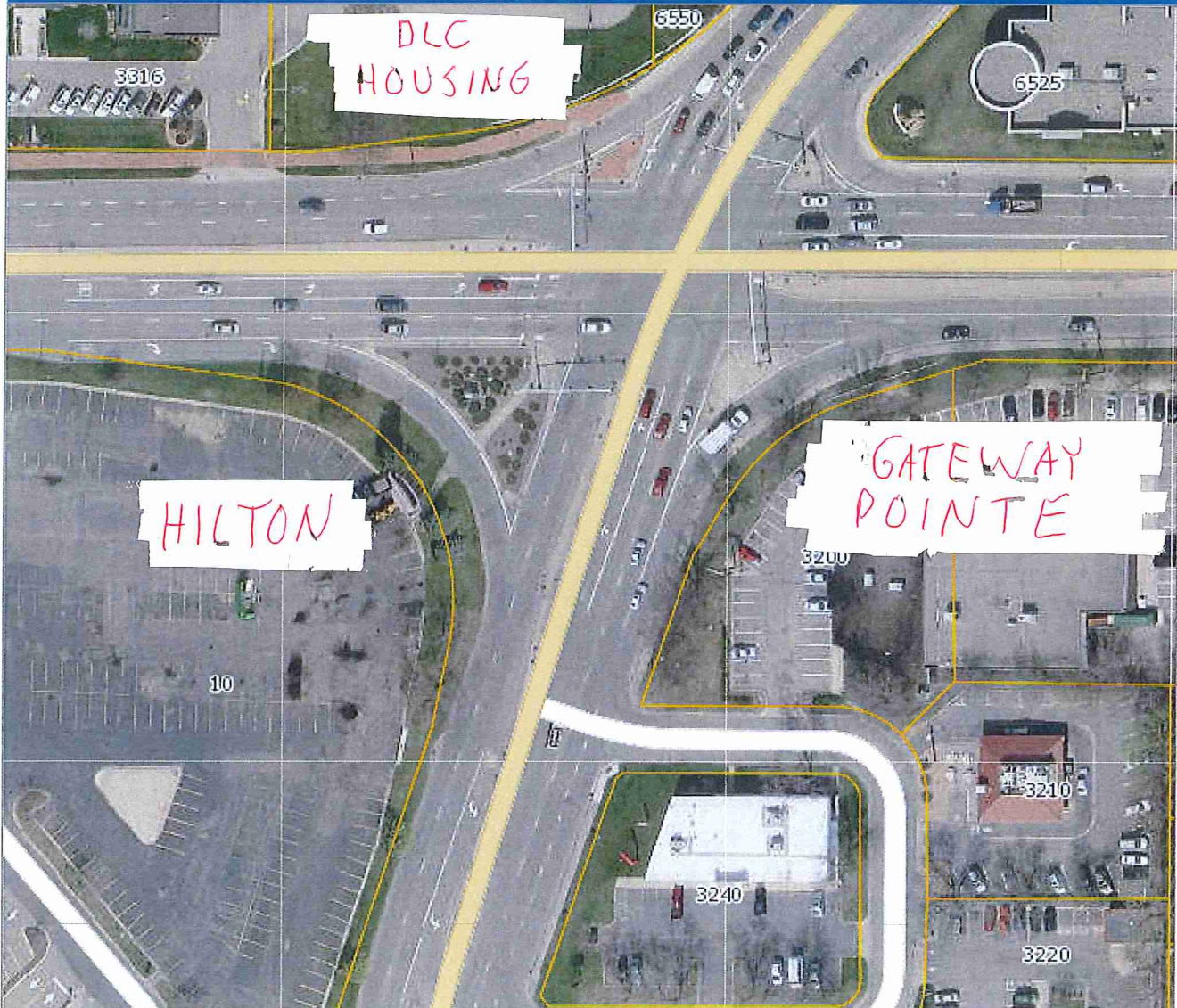


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A3



Parcel ID: 29-028-24-31-0005

Owner Name:

Parcel Address:

Property Type:

Home-stead:

Parcel Area:

A-T-B:

Market Total:

Tax Total:

Sale Price:

Sale Date:

Sale Code:

Map Scale: 1" ≈ 100 ft.

Print Date: 1/7/2016



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A4

December 15th, 2015

**Southdale Homewood Suites
Project Narrative**

Project Developer:

Kevin Grass

Principal, Executive Vice President

Noble Investment Group

2000 Monarch Tower

3424 Peachtree Rd NE

Atlanta Georgia 30326

404-682-1904

404-401-9013 cell

Kevin.grass@nobleinvestement.com

Project Architect:

Tushie Montgomery Architects

7645 Lyndale Avenue South

Suite 100

Minneapolis MN 55423

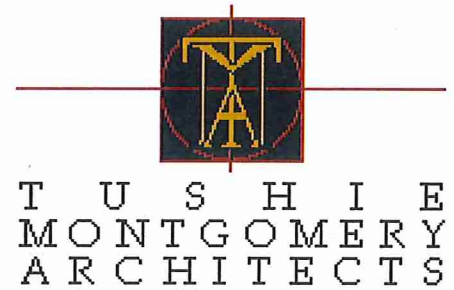
Contact Person: Gary Tushie

Project Description:

Project consists of a 146 rooms, in a 4 story, all-suites hotel branded by Hilton Hotels. The project is repurposing an existing vacant parking lot located in the NE corner of the Southdale shopping mall. This hotel is an upscale, all-suites, hotel that includes an extensive guest amenity package such as an indoor swimming pool, fitness room, meeting rooms, a large gathering room called "The Lodge" where hotel guests can share in conversation, have a hot breakfast, or a complimentary evening social all done to make the guests feel at home in the hotel.

The project design provides 38,805 sf of green space which exceeds the existing green space by 16,165 sf, additional landscaping, storm water management and sustainable approach to project design provides a project that is environmentally sensitive. The building exterior has been designed in a soft contemporary approach with exterior materials such as limestone, architectural metal panels and masonry stucco.

Pedestrian connections have been provided from the hotel to the public realm and the shopping mall by extending the perimeter sidewalk system around the entire site and making lateral connections to shopping mall.



By placing the building close to the property line, the building establishes this corner of the site with a use and architectural design complementary to the existing buildings within the mall site.

Ring Road

Simon and their civil engineer have recommended that the perimeter ring road that serves this site be changed from one way traffic heading east to two way traffic to better facilitate access to and from the hotel.

Zoning:

Existing Zoning: PCD3 (Planned Commercial District), hotels are a permitted use in this zoning district so rezoning is not required.

Variances Required:

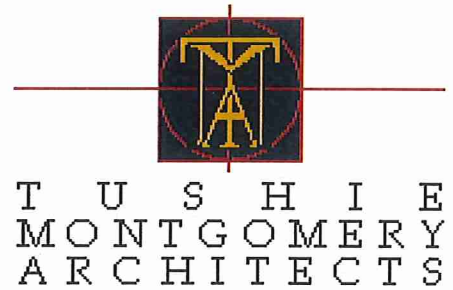
In order to comply with the guiding principles of the France Ave / Southdale area small area plan we have moved the building to within 10' of the property line. This will require a variance from the 35' setback required by ordinance

While the proposed project provides for its own parking requirements on site, we will need to request a variance for reduced parking for the shopping mall since we are eliminating existing parking spaces for this development. A parking study will be completed to verify this reduction of spaces.

Project Schedule

Upon securing city approval for this project, the developer would immediately start preparing construction documents for the project with construction anticipated to start in June 2016 with a 12 month construction period anticipated.

December 15th, 2015



Re: Response to France Avenue Southdale Area

Working Principles and Supporting questions for:

Southdale Homewood Suites Hotel

1. Give-to-Get; Plan & Process

“Allow latitude to gain tangible and intangible outcomes aligned with the district principles.”

Response: This question applies primarily to a rezoning request, however, in support of the requested variances, we offer the project provides several public amenities that would not be otherwise provided, such as, additional green space, substantial landscaping not required by city ordinances, a public pedestrian connection to the shopping center and bus station and the gateway architecture of the building using the Edina limestone and glass curtain wall at the lodge space with public views into the building embracing the public realm.

2. Edina Cultural Preferences; Identity.

“Advance quality through thoughtful and artful design of buildings and publicly accessible spaces, highlighted human activity and enhanced economic vibrancy.”

Response: The building will be located at the NE corner of the Southdale Mall site at York and 66th St., as such, the building has been designed to define this corner by being sited within 10' of the property line's, positioning major design features of the building at this corner such as “The Lodge” which is the primary gathering room in the hotel or living room by function. In addition, the building orientation screens site parking from public view of this prominent corner. The building has a soft contemporary approach that is timeless in its design character incorporating lasting exterior materials like limestone, metal panels and stucco.

The hotel is an all-suites hotel that will provide a much needed service to hospital users, businesses and residents for decades to come. The interactive activity spaces within the hotel such as the exercise room, “The Lodge” and building entrances have been connected both visually and by sidewalks to the public sidewalks on York and 66th St. Small patios off the rooms facing 66th St. have been added to further engage the public realm.

By providing a use not currently provided in this district, the project adds economic viability, much needed long term jobs and an increased tax base for the City of Edina.

3. District Function

“Look beyond baseline utilitarian functions of a single site to create mutually supportive and forward looking infrastructure sustaining the district.”

Response: The site and proposed development does not adversely impact the existing infrastructure of the property. It is self-parked, has more green space than the current use and provides additional surface and under pavement storm water management controls. It also provides an extension for the perimeter sidewalk system with connections to the existing mall.

4. Comprehensive Connections; Movement

“Foster a logical, safe, inviting and expansive public realm facilitating movement of people within and to the district.”

Response: As previously mentioned, the site plan provides for sidewalk connections to the existing perimeter sidewalk system with areas for resting with benches, and a lateral connection to the existing mall and bus station. In addition, it will provide potential sidewalk link connections to cross 66th St. on both the East and West corners of the site.

5. Site Design; Transitions

“Encourage parcel-appropriate intensities promoting harmonious and interactive relationships without “leftover” spaces on site.”

Response: As mentioned in #2 above the building is located within 10’ of the property line utilizing the majority of the site area. The site plan also provides additional green space areas as visual transitions to the public realm. Green space area has been increased from 20,640 sf to 36,805 sf. The proposed development replaces an existing surface parking lot. All proposed green spaces are heavily landscaped to provide a pleasing transition to the public realm. The building is proposed to be 4 stories in height providing a visual transition from this prominent corner to the one story auto shop to the West and the existing Mall to the Southwest. The existing Southdale center monument sign will be relocated by the current property owner.

6. Health

“Advance human and environmental health as the public and private realms evolves.”

Response: By providing additional green space, storm water management with a surface pond and under pavement storage and landscaping, the environmental health of the site has been greatly improved by this proposal.

7. Innovation

“Embrace purposeful innovation aimed at identified and anticipated problems.”

Response: The building and site will be designed to incorporate as many sustainable design features as possible such as:

- a) Solar Reflective Roof – (White TPO roof)
- b) Enhanced recycling program for guests and employees including a compost trash chute.
- c) Surface and Subsurface storm water storage system that allows stormwater to be absorbed into the soil
- d) LED light fixtures
- e) Guest room occupancy sensing thermostats
- f) Recycling of existing pavement
- g) Zip car use for guests

8. Land Use; Live-able Precincts

“Promote well-balanced aggregations of “come to” and “stay at” places focused on human activity and linked to an engaging public realm.”

Response: The proposed use is an all-suites hotel. The typical guest will have a minimum stay of 4 days to 2 weeks with some guests staying for as long as 30-60 days depending on their individual circumstances. Guests will be supporting local medical offices or the hospital for required visits or care, local businesses for training, conferences or IT support. They will be supporting local restaurants, grocery stores, retail shops, drug stores and gas stations as they engage the community and its many services.

9. Economic Vitality

“Ensure every component contributes to the sustained economic vitality of the district and the community.”

Response: The proposed project, an all-suites hotel, would be only the 3rd hotel in Edina and the only all-suites hotel and as such provides a much needed amenity for residents, businesses and visitors to the city while enhancing the city’s diverse economy. A limited number of the hotel rooms will be set aside as non-extended stay rooms and as such will be available for single night stays.

Sincerely,

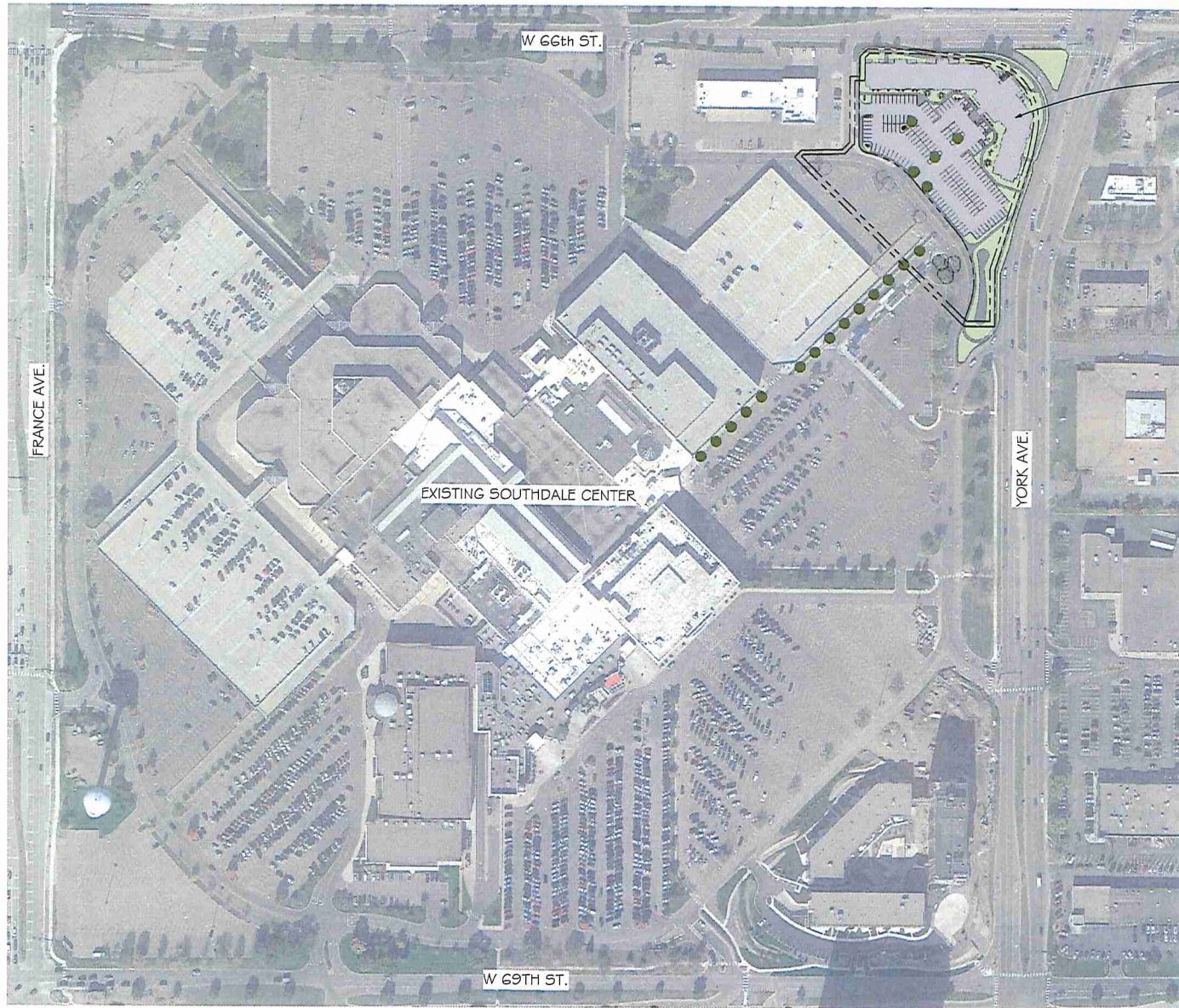
TUSHIE-MONTGOMERY & ASSOCIATES, INC.

Gary Tushie,
President

cc: Dan Pellinen, Senior Associate, TMA
Kevin Grass, Noble Investments

A9

A10



PROPOSED HOTEL

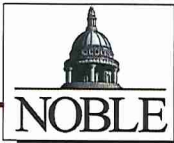
W 66th ST.

FRANCE AVE.

EXISTING SOUTHDALE CENTER

YORK AVE.

W 69th ST.



Homewood Suites - Edina

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Site Context

01/06/2016



A-11



Development Summary

Site Area: 117,953 S.F. (2.70 Acres)

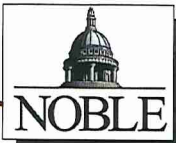
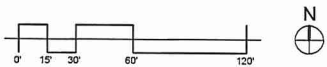
Parking Summary

PARKING SPACES 147

Green Space

Total Existing - 20,640 sf

Total w/ Proposed Building - 36,805 sf



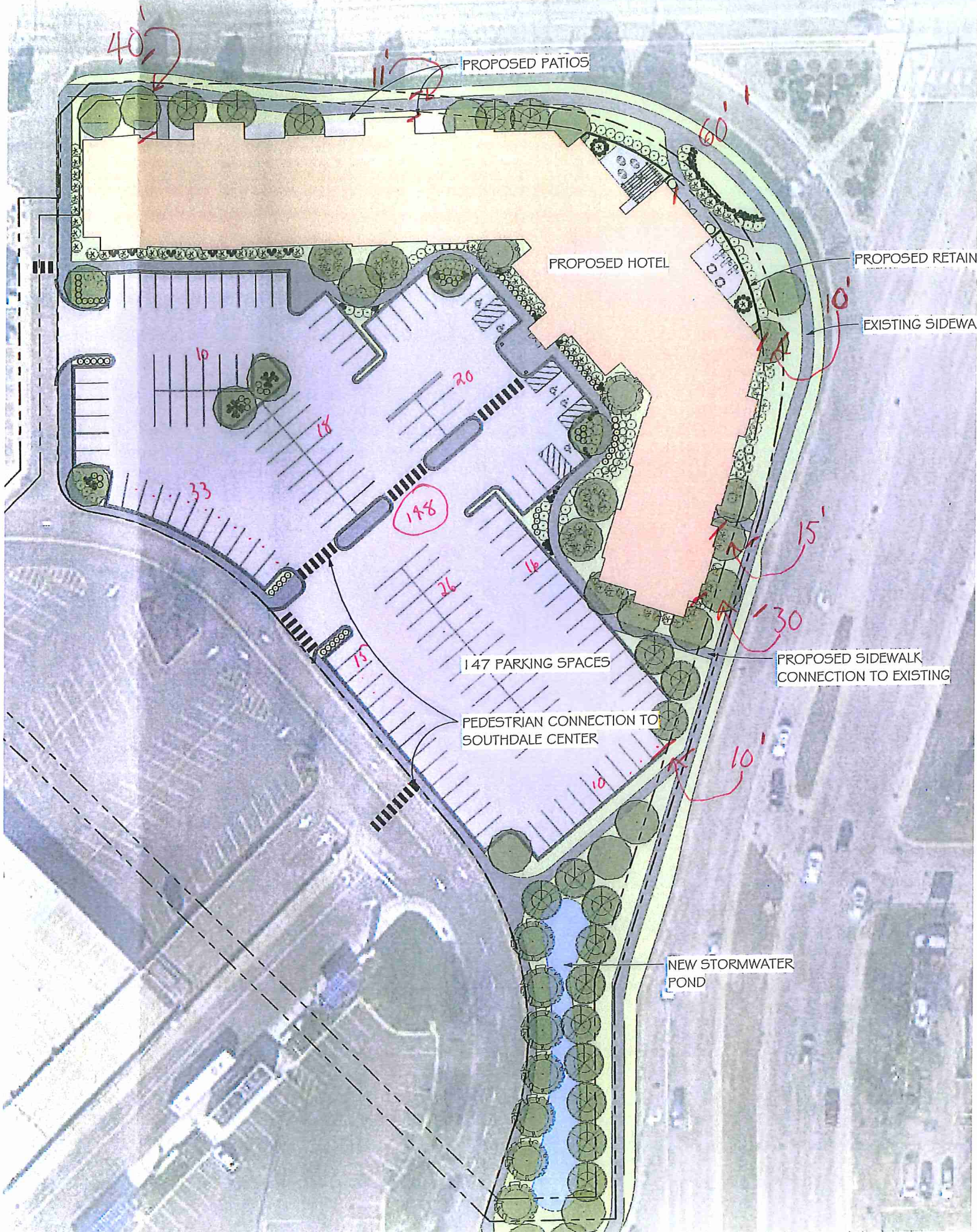
Homewood Suites - Edina

Enter address here

Site Plan

01/06/2016





PROPOSED PATIOS

PROPOSED HOTEL

PROPOSED RETAIN

EXISTING SIDEWA

147 PARKING SPACES

PEDESTRIAN CONNECTION TO SOUTHDALE CENTER

PROPOSED SIDEWALK CONNECTION TO EXISTING

NEW STORMWATER POND

Alla

Edice

UNIT MIX BY TYPE

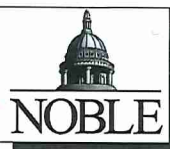
1-BED DOUBLE QUEEN SUITE	27	6%
1-BED KING SUITE	41	29%
ACC. 1-BED DOUBLE QUEEN SUITE 'B'	1	1%
ACC. 1-BED KING SUITE	1	1%
ACC. KING STUDIO SUITE	1	1%
DOUBLE QUEEN SUITE	12	8%
KING STUDIO SUITE	77	53%
TWO BEDROOM SUITE	4	3%
Grand total	146	100%

UNIT MIX BY TYPE - HOTEL

1-BED DOUBLE QUEEN SUITE	1	1%	1ST FLOOR
1-BED KING SUITE	5	3%	1ST FLOOR
DOUBLE QUEEN SUITE	3	2%	1ST FLOOR
KING STUDIO SUITE	17	12%	1ST FLOOR
TWO BEDROOM SUITE	1	1%	1ST FLOOR
27	27	18%	
1-BED DOUBLE QUEEN SUITE	3	2%	2ND FLOOR
1-BED KING SUITE	10	7%	2ND FLOOR
ACC. 1-BED KING SUITE	1	1%	2ND FLOOR
ACC. KING STUDIO SUITE	1	1%	2ND FLOOR
DOUBLE QUEEN SUITE	3	2%	2ND FLOOR
KING STUDIO SUITE	20	14%	2ND FLOOR
TWO BEDROOM SUITE	1	1%	2ND FLOOR
39	39	27%	
1-BED DOUBLE QUEEN SUITE	2	1%	3RD FLOOR
1-BED KING SUITE	13	9%	3RD FLOOR
ACC. 1-BED DOUBLE QUEEN SUITE 'B'	1	1%	3RD FLOOR
DOUBLE QUEEN SUITE	3	2%	3RD FLOOR
KING STUDIO SUITE	20	14%	3RD FLOOR
TWO BEDROOM SUITE	1	1%	3RD FLOOR
40	40	27%	
1-BED DOUBLE QUEEN SUITE	3	2%	4TH FLOOR
1-BED KING SUITE	13	9%	4TH FLOOR
DOUBLE QUEEN SUITE	3	2%	4TH FLOOR
KING STUDIO SUITE	20	14%	4TH FLOOR
TWO BEDROOM SUITE	1	1%	4TH FLOOR
40	40	27%	
Grand total	146	100%	

Gross Square Footage

1st Floor	-28,500 sf
2nd Floor	-25,360 sf
3rd Floor	-26,100 sf
4th Floor	-26,100 sf
Total	-106,060 sf



Homewood Suites - Edina

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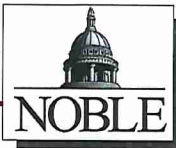
Ground Floor

12/18/15





A13

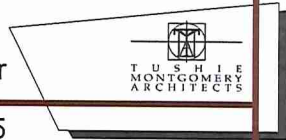


Homewood Suites - Edina

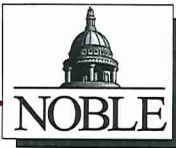
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2nd Floor

12/18/15



Alt 4

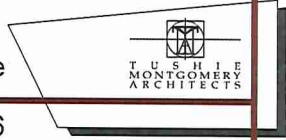


Homewood Suites - Edina

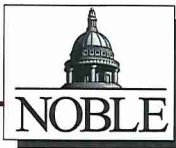
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Perspective

1/8/16



A145

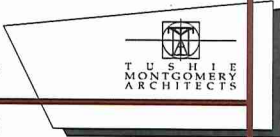


Homewood Suites - Edina

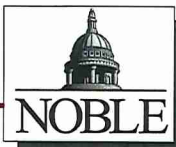
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Perspective

1/8/16



A14c

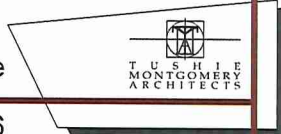


Homewood Suites - Edina

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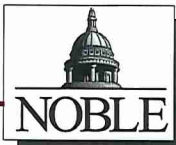
Perspective

1/8/16





A142

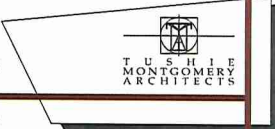


Homewood Suites - Edina

Enter address here

Perspective

1/8/16





① North Building Elevation
SCALE: 1/4" = 1'-0"

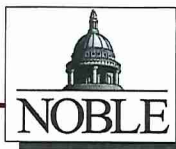


A15

② Northeast Building Elevation
SCALE: 1/4" = 1'-0"



③ Southeast Building Elevation
SCALE: 1/4" = 1'-0"

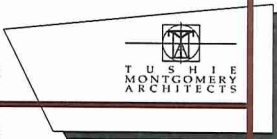


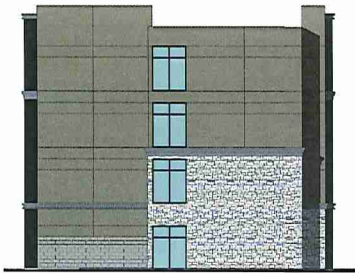
Homewood Suites - Edina

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Building Elevations

12/18/15





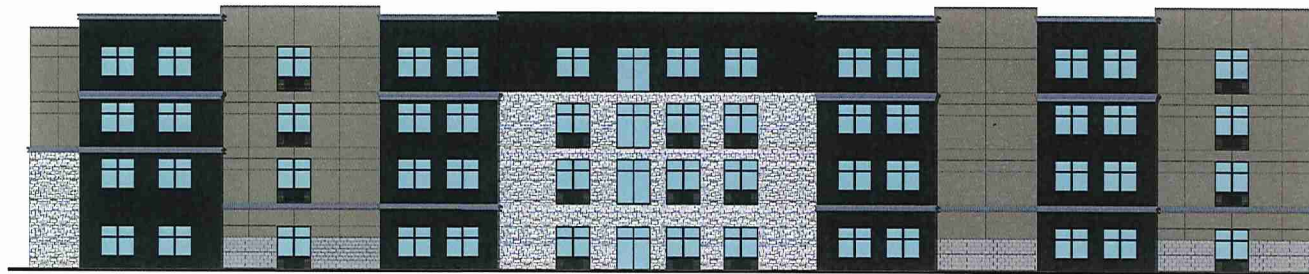
① Southwest Building Elevation A
SCALE 1" = 10'-0"



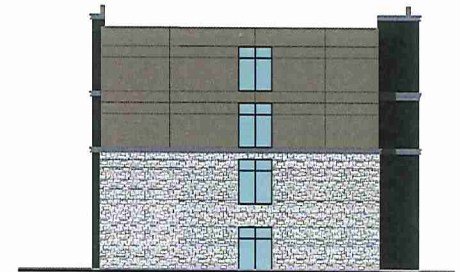
② Northwest Building Elevation
SCALE 1" = 10'-0"



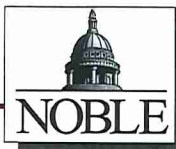
③ Southwest Building Elevation B
SCALE 1" = 10'-0"



④ South Building Elevation
SCALE 1" = 10'-0"



⑤ West Building Elevation
SCALE 1" = 10'-0"

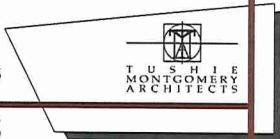


Homewood Suites - Edina

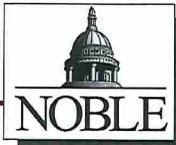
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Building Elevations

12/18/15



A17

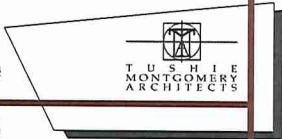


Homewood Suites - Edina

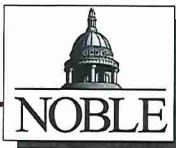
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Perspective

12/18/15



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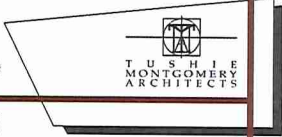


Homewood Suites - Edina

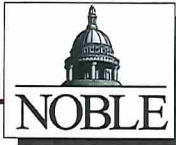
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Perspective

12/18/15



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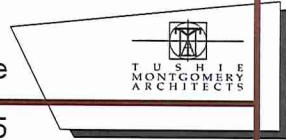


Homewood Suites - Edina

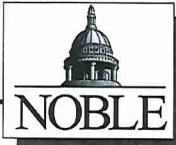
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Perspective

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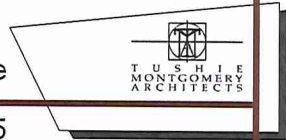


Homewood Suites - Edina

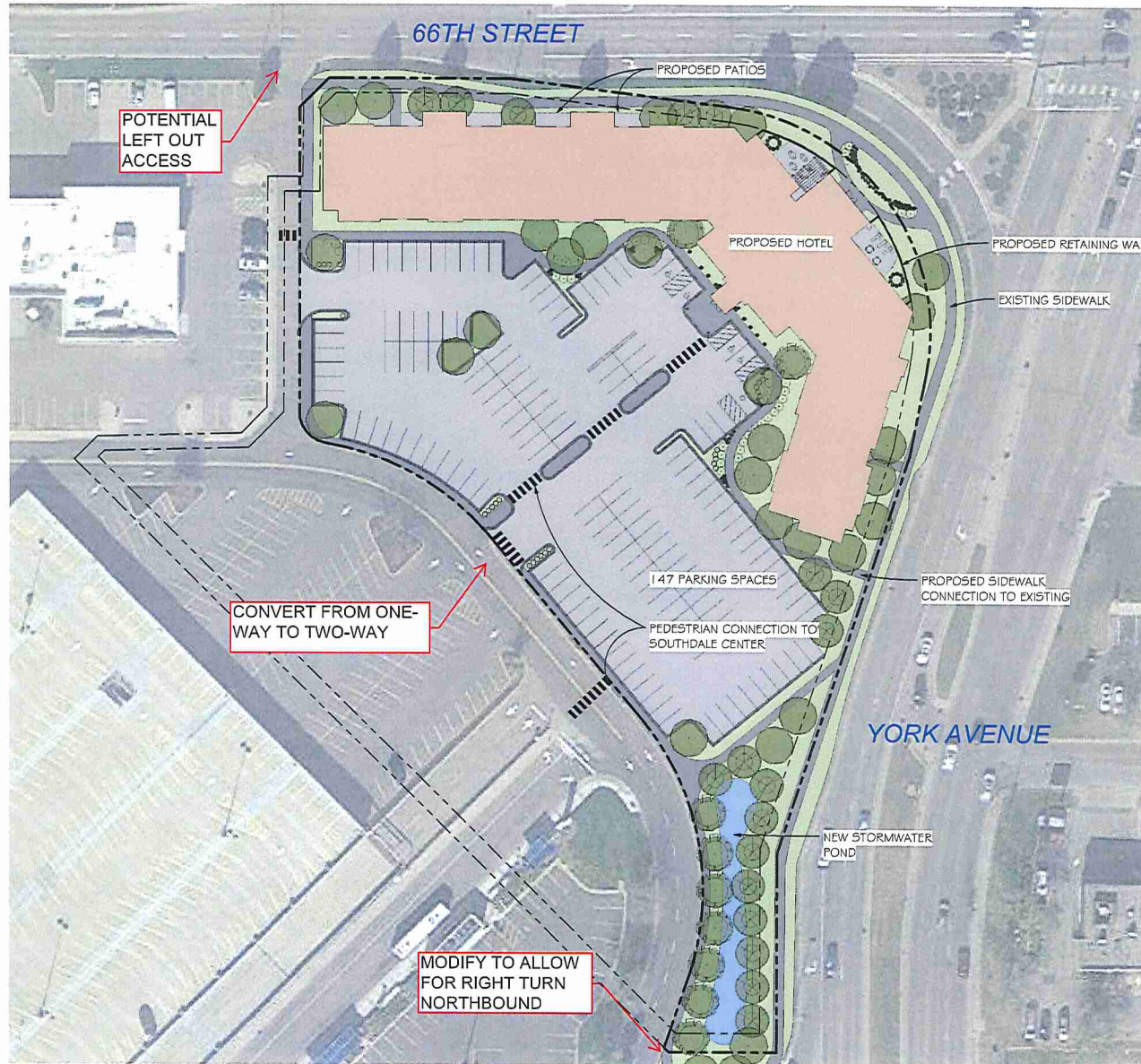
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Perspective

12/18/15



A21



Development Summary

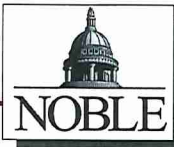
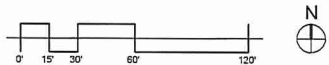
Northeast Outlot Area: 173,949 S.F. (3.99 Acres)
 Site Area: 117,953 S.F. (2.70 Acres)

Parking Summary

PARKING SPACES 147

Green Space

Total Existing - 20,640 sf
 Total w/ Proposed Building - 37,405 sf



Homewood Suites - Edina

Enter address here

Site Plan

12/4/2015



VI. REPORTS/RECOMMENDATIONS

A. Sketch Plan Review – Hilton Hotel, NE Corner of Southdale Center Campus

Planner Presentation

Planner Teague reported Noble in partnership with Simon is asking the Commission to consider a sketch plan proposal to develop the northeast corner of Southdale to build a four-story, 150-room Hilton Hotel. Teague told the Commission the applicant was provided with the working principles for development in the Greater Southdale Area. Teague further explained that the sketch plan process is an opportunity for an applicant to solicit non-binding comments from the Commission and Council on their proposed project.

Continuing, Teague said to accommodate the request, a site plan review with setback variances for the new building, and a parking stall variance for the entire Southdale site would be required. Teague noted this project is somewhat different from previous developments proposed and considered in the Southdale area, in that the proposed use is allowed within this zoning district. No rezoning or comprehensive plan amendment is required; reiterating site plan approval with variances is all that would be required when formal application is made. Teague further noted that the roadways abutting the subject site are County; while the County is agreeable to some changes within that intersection to accommodate future redevelopment they are opposed to eliminating the right turn slip lane from West 66th Street onto York Avenue.

With graphics Teague highlighted aspects of the project.

Appearing for the Applicant

Kevin Grass, Noble Investments and Gary Tushie, Tushie-Montgomery & Associates, Inc.

Applicant Presentation

Mr. Grass gave a brief history of Noble and with graphics shared photos of other hotels they have constructed. Grass reported Noble is a private company that specializes on hotel development with brands such as Hilton, Marriot, etc., adding with this project they are partnering with Simon to construct a hotel on their northeast corner. Grass concluded that the building would be LEED Certified. Grass introduced architect, Gary Tushie.

Mr. Tushie acknowledged the variances required for the project. He noted the setback variance for the building complies with one of the guiding principles of the greater southdale area by bringing the building closer to the street. He added the parking stall variance is also needed for reduced parking for the shopping mall since existing parking stalls would be lost to construction.

Gary Tushie gave a brief presentation of the proposed hotel project highlighting the following:

- The hotel is in close proximity to Fairview Southdale Hospital providing housing to those needing hospital services for an extended period of time.
- The hotel is proposed at 4-stories consisting of 146 rooms. The hotel is up-scale offering many amenities including pool, fitness room, meeting rooms and individual outdoor patio areas for rooms on the first floor creating an urban edge.
- Extensive landscaping would be added along the adjoining sidewalk as well as “planter islands” in the parking lot.
- Convert a portion of the ring road heading east to two way traffic.
- Pedestrian connections are provided from the hotel and hotel site to the public realm and shopping mall.
- The sidewalk connection would be extended around the perimeter of the hotel site providing further connections to the shopping mall, etc.
- Build a soft contemporary building that compliments not only the shopping center but the apartments on the southeast corner of the campus.
- The Hilton brand provides flexibility in building materials and the materials proposed for the new building are limestone, architectural metal panels and masonry stucco with flat roof.
- Improvement to the storm water system.

John with Kimley-Horn explained for Commissioners that the proposed construction would actually improve watershed. He said there will be surface drains across the parking area that would drain into a catch basin that will treat the water for phosphorous/sediment. He said there will also be underground systems that would handle small events. The longer events would bypass those systems and remain in the pond for filtering. Concluding, John noted that the roof drains would also be connected to new system, adding storm water would be managed on site.

Commission Question(s)/Staff/Applicant Response

- What type of food service is provided? Daily breakfast is provided along with evening hors d'oeuvres.
- What is the width of the existing sidewalk? 8-10 feet.
- It appears there is no boulevard proposed along the sidewalk? This places pedestrians next to the street. At this time there are no plans to modify the existing sidewalk system in this area. The sidewalk is relatively new. The additional vegetation and added canopy trees tend to calm traffic.

- Will the building be LEED Certified and comply with those practices? Yes
- Have you considered moving the building farther west? This was considered; however, differing existing tenant needs prohibit any move farther to the west.
- Would a traffic engineer review the proposed two way change to a portion of the ring road? Yes.

Concerns/Suggestions from the Commission

- Some Commissioners asked the applicant to review again the proposed sidewalk plan and layout and consider the principles laid out in the southdale area plan. Those Commissioners acknowledged the challenges with the County and the new sidewalk system; however, expressed hope that something further could be done.
- If possible add more movement. It was noted by Commissioner Lee that she feels reluctant to “let this real estate go”. It is such an important location and intersection.
- Show the pedestrian overview better.
- Increase the landscaping.
- Keep in mind privacy is needed for the on grade patios.
- Explain traffic flow better with the acknowledgment a traffic analysis has not yet been provided.
- Consider garden like plantings.
- Keep high standards with exterior building materials etc.

Commissioners expressed support for the concept. A hotel suites option is a good fit for the site and they look forward to the formal application.

Chair Platteter thanked both the applicant and Commissioners for their input. Platteter said the proposal in his opinion is exciting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: VIII.B.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Debra A. Mangen, City Clerk

Item Activity:

Subject: Resolution No. 2016-09 Accepting Various Grants & Donations

Action

ACTION REQUESTED:

Adopt Resolution.

INTRODUCTION:

In order to comply with State Statutes, all donations to the City must be adopted by a resolution approved by four favorable votes of the Council accepting the donation. I have prepared the attached resolution detailing the various donors, their gifts and the departments receiving donations for your consideration.

ATTACHMENTS:

Resolution No. 2016-09 Accepting Various Grants & Donations

**RESOLUTION NO. 2016-09
ACCEPTING DONATIONS ON
BEHALF OF THE CITY OF EDINA**

WHEREAS, Minnesota Statute 465.03 allows cities to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via a resolution of the Council adopted by a two thirds majority of its members.

NOW, THEREFORE, BE IT RESOLVED, that the Edina City Council accepts with sincere appreciation the following listed grants and donations on behalf of its citizens.

Edina Fire Department:

N.C. Little Memorial Hospice, Inc \$1,500.00
Dolores Quigley \$50.00

Edina Parks & Recreation Braemar Golf Course:

Fred Friswold	\$100.00	Daniel Peterson	\$50.00	Perry Leenders	\$25.00
Theodore Giannobile	\$100.00	Ronald Way	\$50.00	Leslie Sharpe	\$50.00
Douglas Polich	\$100.00	Richard Leonard	\$50.00	Paul Cory Peterson	\$25.00
Gerhard Brahms	\$100.00	Timothy Jordheim	\$25.00	Timothy Jordheim	\$25.00
Gaylen Ghylin	\$100.00	Joe Langer	\$25.00	Chip Fuhrmann	\$25.00
Robert Sandilla	\$50.00	Robert Teese	\$15.00	William Cunningham	\$25.00
James Platt	\$50.00	Marlyn Friede	\$1.00	William Colby	\$100.00
E.L. Nord	\$50.00	Gary Soule	\$1.00		

Edina Parks & Recreation:

Susan Johnson \$100.00 Memorial Plaque

Edina Public Arts Donations

Utility Bill Donations 2015 \$2,879.47

Dated: January 20, 2016

Attest: _____
Debra A. Mangen, City Clerk

James B. Hovland, Mayor

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS
CITY OF EDINA)
CERTIFICATE OF CITY CLERK

I, the undersigned duly appointed and acting City Clerk for the City of Edina do hereby certify that the attached and foregoing Resolution was duly adopted by the Edina City Council at its Regular Meeting of January 20, 2016, and as recorded in the Minutes of said Regular Meeting.

WITNESS my hand and seal of said City this _____ day of _____, _____.

City Clerk



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IX.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Heather Branigin, Executive Assistant

Item Activity:

Subject: Correspondence

Action

ACTION REQUESTED:

No action is necessary.

INTRODUCTION:

Attached is correspondence received since the last Council meeting.

ATTACHMENTS:

Correspondence One 1.20.2016

Heather Branigin

From: Edina 273 <edina273@gmail.com>
Sent: Tuesday, January 05, 2016 11:53 AM
To: Edina Mail
Subject: Update on Open Enrollment Policy

To the Members of the Edina City Council,

At their final meeting of the calendar year, the Edina school board voted to amend their open enrollment policy. Unfortunately, the proposed amendments put forth by Superintendent Dressen did not include providing a priority for residents of the city of Edina. Their justification for not including such a priority was that it is the opinion of the Minnesota Department of Education that priorities are not permissible unless specifically indicated in the governing state statute. A considerable amount of information on this subject has been provided to you previously but suffice it to say that this interpretation is certainly open to interpretation and the district's own counsel deemed the MDE's opinion as "reasonable" but he clearly did not characterize it as indisputable, definitive or conclusive.

This decision was certainly disappointing as was the fact that it was not handled in a timely manner despite assurances provided to all in attendance at the Edina City Council-Edina School District joint work session on March 17, 2015. As a consequence, the time has come to reconfigure the relationship between the City of Edina and Edina Public Schools and to banish the misinformed notion that the taxpayers of the city and Edina Public Schools are "nearly the same"

The consent agenda for the January 5, 2016, meeting of the Edina city council includes the approval of funding for the Edina Resource Center in the amount of \$42,302. (This item does not appear to have been included in the 2016 Human Services Funding Recommendation provided to the council on December 1, 2015.) The first recital of the Service Agreement attached to this funding request reads: "Service Provider has requested funds from the City for the purposes of serving residents of Edina." A quick litmus test for such a request for a city expenditure should be whether services will be made available to all residents of the city of Edina who wish to avail themselves of these services. The Edina Resource Center is staffed by employees of Edina Public Schools, is housed in a building owned by Edina Public Schools, and if you visit the web site for the Edina Resource Center you will find that all educational and parental links are exclusively related to Edina Public Schools. Indeed, there is no reference to any of the other school districts that serve the city of Edina. Therefore, it is perfectly reasonable to ask if this is an expenditure that serves all residents of the city of Edina.

As part of Vision Edina which was adopted by the city of Edina last summer, one of the strategic actions specified was that "partnerships should be established with the Richfield and Hopkins school districts." There seems to be no action on this item to date. For example...

If you look at the monthly calendar or the highlights section of the Winter 2016 edition of *About Town* you will only find school activities related to Edina Public Schools. More significantly, if you look at the list of Elected Officials on page 52, it only lists members of the Edina School Board. (The city employees who edit the document apparently did not feel it was even necessary to make the distinction that they are "Edina" school board members.) There is a complete absence of activities, articles, and contact information related to the other school districts that also serve residents of the city of Edina. This is inexcusable for a publication that is paid for by all city residents and is intended to serve all city residents. (It has been pointed out to a number of you that the "For Residents" and "For Visitors" sections of the City's web site only include links to Edina Public

Schools and exclude the other school districts that serve the city which is not only a disservice to residents living in those areas but misleading. This needs to be changed immediately.)

One upcoming event that is highlighted in *About Town* is the annual "State of the Community" presentation scheduled for Wednesday, February 24. Once again, this presentation will include only the superintendent of Edina Public Schools with no participation from the superintendents of the Hopkins and Richfield school districts. The irony, of course, is that this year the State of the Community will take place at Interlachen Country Club which is located in the Hopkins school district. For city leaders to continue to participate in an event which does not include the superintendents of all the school districts that serve the community of Edina not only directly contradicts the strategic action specified in Vision Edina but can also be interpreted as a premeditated affront to Edina families that live outside the boundaries of Edina Public Schools.

All the above represents just the proverbial tip of the iceberg but it should be sufficient for now to make the point: the City of Edina can no longer maintain what has essentially been an "exclusive relationship" with Edina Public Schools as such a relationship is inconsistent with Vision Edina, is based on an inaccurate presumption that the taxpayers of the two public entities are "nearly the same", and is a disservice to Edina families who live outside that school district's boundaries.

Sincerely,
Alan Koehler

Heather Branigin

From: Amy M. <amyminge71@gmail.com>
Sent: Tuesday, January 05, 2016 9:02 PM
To: Edina Mail
Subject: Role as Mediators of the Edina School District & City Boundary Discrepancy

To the mayor and city council members:

As a constituent, I urge you to assist those of us who live in the city of Edina, but outside the Edina School District boundaries.

At the very least, please host a council sponsored meeting, to which local legislators, representatives from the Edina 273 neighborhood group, Edina school board members & Hopkins school board members should be invited. Potential solutions would include a school district border change (with a gradual or compensated property tax shift) or open enrollment priority for Edina residents.

The first step toward resolving this issue is to invite all (not just some) relevant parties to the table.

This issue seems to come up at every neighborhood party and gathering, and your constituents are becoming very frustrated by the seeming lack of progress. I recognize this is a difficult issue, but would appreciate any efforts you can make.

Thank you.

Amy Minge
Amyminge71@gmail.com
Edina resident

Heather Branigin

From: J. Gerry Briggs <gbriggs63@aol.com>
Sent: Wednesday, January 06, 2016 1:46 PM
To: Edina Mail
Subject: Mayor/Council Actions

Mayor Jim Hovland-

Sir-these comments are in response to your interview published in last week's Edina Sun.

My appraisal of the city of Edina would be thus; the toilets flush, the snow is plowed, Edina works! To me that is worth a grade of B. Why not an A? In your article not once was mentioned the 7.1 % increase in the coming budget and the implications for property taxes. City government seems to have a spending problem. That concerns some of us, especially those on a fixed income.

Beyond that general comment I have two specific concerns regarding city government.

1. Too generous response to pressure groups.

The city is, in my opinion too responsive to defined groups at the expense of the general well being of the entire body of population. Examples could include:

The \$15 million spent on Braemar ice etc facilities with ongoing expense liabilities.

A small group of rabid citizens has the counsel tied in knots over Grandview. We don't need a community center or a health club or a riding studio-get on with it and allow at least some commercial activity that would add to the tax rolls.

The apartment complex proposed for west of France was turned down due to traffic concerns when the development now likely to go forth would seem to have equal or greater traffic.

These are but a few examples of response to pressure groups. On the other hand I complimented you in person for resisting pressure and approving The Waters-thanks again for a good decision.

2-Apparent weakness in planning.

The Fred was closed before a grand plan was in place which now calls for a complete shutdown of the big course in 2017. Why not now admit to a mistake and reopen the Fred through 2017 so Edina golfers have a choice other than the new and short executive course at Braemar.

Total Wine is causing the kind of problems that could have been foreseen years ago. Yet it seems to have been a big surprise resulting in reactionary steps to replace lost revenue for the operating budget. The changes should have been foreseen and proactive changes made prior to experiencing results due to new competition.

In summary, Edina is still a good place to live but when reading of active projects and Czars being created, the prospects of maintaining a reasonable operating budget without significant increases in property taxes are troubling. Those on fixed incomes are not, I fear being heard. I wish it were not so.

Thanks for listening.

Gerry Briggs

Sent from my iPad

Heather Branigin

From: Doug Linder <douglinder@comcast.net>
Sent: Wednesday, January 06, 2016 1:51 PM
To: Edina Mail
Subject: School Districts

I continue to support Alan Koehler and his efforts to have the City Council re-address the school district issue with regards to families outside the official Edina School district and their desire to send their children to the Edina Schools.

Doug Linder
5108 Scriver Rd

Heather Branigin

From: Ann Kapaun <annkapaun@yahoo.com>
Sent: Wednesday, January 06, 2016 1:54 PM
To: Edina Mail
Subject: Edina Sun Suggestion

Heard the City Council discussion last evening regarding the Edina Sun newspaper. Since I live in the Grandview Square condos, I do not receive this weekly publication but would like to. Perhaps copies can be made available at both the Edina and Southdale libraries. The Edina library currently distributes the Southwest Journal so I would think they could also offer the Edina Sun.

Thank you for anything you can do to increase availability to ALL Edina residents.

Ann Kapaun
5225 Grandview Square #207

Heather Branigin

From: Bill Dubbs <dubbs@williams-exec.com>
Sent: Wednesday, January 06, 2016 2:28 PM
To: Edina Mail
Cc: Edina 273
Subject: State of the Community

My name is Bill Dubbs and I live at 5020 Malibu Drive, Edina. I would encourage you to include the Hopkins and Richfield School Superintendents at the State of the Community meeting in February. We need to hear from them how the Edina residents who reside in their districts are being served. Thank you.

Bill Dubbs
Williams Executive Search, Inc.
8500 Normandale Lake Blvd.
Suite 610
Minneapolis, MN 55437
952-767-7901 (phone)
952-767-7905 (fax)
dubbs@williams-exec.com
www.williams-exec.com

Williams Executive Search, Inc.
Building Value for Clients through the Successful Search and Selection of Senior Executives

Heather Branigin

From: Insley, Anne <Anne.Insley@usdoj.gov>
Sent: Wednesday, January 06, 2016 4:03 PM
Subject: Fact Sheet regarding 12/21/2015 Rescission Announcement
Attachments: EQS deferral - Fact Sheet.pdf

Dear State, Local, and Tribal Law Enforcement Agency:

Many of you have asked questions about the Department's recent deferral of equitable sharing payments. In response, we are providing the attached fact sheet with further information and background about the budget situation and the Department's ongoing efforts to support our state, local, and tribal law enforcement partners.

We want to emphasize that the Equitable Sharing Program remains up and running. While equitable sharing payments are on hold until the funding situation improves, we continue to review and process requests for sharing with the goal that, if the budget situation improves, we will be able to resume payments with only minimal processing time. Meanwhile, the Asset Forfeiture Program continues to provide separate funding for Joint Law Enforcement Operations (JLEO) – "overtime payments" – in support of state, local, and tribal law enforcement.

We hope you find the fact sheet helpful. Please let us know if you have further questions. We value your critical partnerships in our law enforcement efforts and thank you for all you do to keep our communities and our nation safe. We will continue to keep you updated if there are any further changes, and appreciate your continued support of, and collaboration with, our law enforcement efforts.

Deferral of Department of Justice Equitable Sharing Payments:

Fact Sheet

Why are payments being deferred?

- The Bipartisan Budget Act of 2015 (P.L. 114-74) enacted in November included a \$746 million permanent reduction of Asset Forfeiture Program Funds. This reduction, or “rescission,” means that \$746 million was removed from the Assets Forfeiture Program Funds to go to the General Treasury Fund. The Consolidated Appropriations Act of 2016, signed into law on December 18, 2015, included an additional \$458 million rescission in the FY 2016 budget.
- In the face of a now combined \$1.2 billion rescission, coupled with the expected receipts and expenditures for the year, in order to maintain the financial solvency of the Asset Forfeiture Program and operate within legal guidelines for Federal financial management the Department had no choice but to immediately defer the disbursement of equitable sharing payments to our state, local, and tribal partners and the transfer of any items for official use.
- The Department is very eager to resume payments as soon as it is fiscally feasible to do so. By deferring equitable sharing payments, the Department preserves the ability to resume equitable sharing payments once the budget picture improves. In the meantime, the Department will continue to review any and all potential avenues for restoring equitable sharing payments.
- Typically, a variety of cases resolve throughout the year, and based on our assessment of the current pace of adjudicated forfeitures, we believe this step is only a “pause.” Thus, all DAG-71 forms submitted through the eShare portal for ongoing cases will continue to be reviewed and processed pursuant to current Department policy. When the budget situation improves, those shares will be paid in full or in part.

Did the Department of Justice “shut down” the Equitable Sharing Program?

- Contrary to some reports, the Department did not “shut down” or otherwise terminate the Equitable Sharing Program. Rather, the Department was required to temporarily defer equitable sharing payments to our state, local, and tribal law enforcement partners due to the combined effects of the \$1.2 billion rescission and our obligations to maintain the financial solvency of the Asset Forfeiture Program and operate within legal guidelines for Federal financial management. This deferral decision was made purely for budgetary reasons, and does not alter the Department’s commitment to supporting state, local, and tribal law enforcement.

- The burden of this rescission is not falling solely on equitable sharing recipients. The deferral of equitable sharing payments represents only one quarter of the budgetary shortfall caused by the \$1.2 billion rescission.

When will payments resume?

- At this time, the Department cannot say with any certainty when the deferral of sharing payments will be lifted. However, the Department continues to explore all budgetary options available to restore equitable sharing as soon as possible.
- Despite the deferral, some agencies may continue to receive payments in the coming weeks as the remainder of payments processed by the U.S. Marshals Service prior to December 21, 2015, are disbursed. Otherwise, no further equitable sharing payments will be issued until this deferral is lifted.
- Funds already disbursed to state, local, and tribal agencies may continue to be expended and reported in accordance with the policies outlined in the *Guide to Equitable Sharing*.
- The bottom line is that the Department views this as a “pause” whereby we are holding payments in place until the funding situation improves. We hope that when funding allows, we will resume payments where they left off either in full, or as close to full as the budgetary situation allows.

What is the Department doing to support law enforcement?

The Department will continue to support state and local law enforcement through other funding mechanisms provided in the FY 2016 budget:

- **Joint Law Enforcement Operations (JLEO)** – The Department will provide \$155 million, equal to the FY 2015 level, to support JLEO in FY 2016 through the Assets Forfeiture Fund. JLEO is the Department’s primary mechanism for funding State and local Task Force Officer overtime. JLEO also pays for travel, fuel, training, equipment, and other similar costs of state or local law enforcement officers that are incurred in a joint operation.
- **Community Oriented Policing Services (COPS)** – The FY 2016 budget provides \$212 million for COPS, an increase of \$4 million over FY 2015. The COPS Hiring Program (\$187 million), Collaborative Reform initiative (\$10 million) and Community Policing Development program (\$10 million) all received increases over FY 2015. Funding is provided for the Anti-Methamphetamine and Anti-Heroin Task Forces programs at the FY 2015 level.

- **COPS-DEA Clandestine Laboratory Cleanup** – DEA’s Clandestine Drug Laboratory Cleanup Program received a \$4 million increase for a total of \$11 million in FY 2016. This Program allows DEA to assist state and local law enforcement with hazardous waste cleanups when they encounter small clandestine laboratories.

Grants

- **Office of Justice Programs** – The appropriation provides \$1.8 billion in discretionary funding for OJP, an increase of \$191 million over the FY 2015 Enacted level. Highlights include the following:
 - The law supports \$70 million of the Administration’s Community Trust Initiative to improve police-community relations, of which \$23 million is for the Body Worn Camera Partnership Program, \$5 million is for Research and Statistics on Community Trust (including body worn cameras), \$27.5 million is for the Justice Reinvestment Initiative, and \$15 million is for the Byrne Criminal Justice Innovation Program.
 - The appropriation provides \$476 million for the Byrne Justice Assistance Grants (JAG) Program, of which \$15 million is for the VALOR Program, \$5 million is for the Smart Policing Initiative, and \$100 million is for Presidential Nominating Conventions Security.
 - The Bulletproof Vest Partnership Program, which provides partial reimbursement for the cost of purchasing body armor for law enforcement and public safety officers, is funded at \$22.5 million.
 - The appropriation also provides an increase of \$25 million for the State Criminal Alien Assistance Program, which provides reimbursement for the cost of incarcerating illegal aliens.
 - The law funds increases to Residential Substance Abuse Treatment, Mental Health Collaborations, Veterans Treatment Courts, Victims of Trafficking, and the Prescription Drug Monitoring Programs.
- The Department remains committed to the Equitable Sharing Program and to the state, local and tribal partners that are integral to its success. We will take all appropriate and necessary measures to minimize the impact of the rescission and reinstate sharing distributions as soon as practical and financially feasible. If you have any questions or concerns, please direct them to afmls.communication@usdoj.gov.

Heather Branigin

From: Noel P. Rahn <Noel@geronimoenergy.com>
Sent: Wednesday, January 06, 2016 6:10 PM
To: James Hovland
Subject: Thank you for the meeting today.

Mike Devoe, president of EHA and Herm Finnegin, the person in charge of dry land training are available either next Monday or Tuesday for a meeting. We think this is the next best step. Are you available on either day. My son and I will be there along with some top EHA coaches. The goal of the meeting is to address the value of dry land training and also importantly to acquaint the board what took place back 3 yrs. ago when the hornet's nest was established. Commitments were made and we have to remind them of the factors that went into the decision. Noel jr. Made a 10 yr. commitment to the city of Edina based on 800 hours. Now they are talking about 200 hours. He can not operate financially on this amount of hours. Velocity has so many things going well in Edina and we must be the best in the state. I can assure you I am fully behind velocity.
Pls get back to me about Monday or Tuesday. Thank you for your support.
Sent from my iPhone

Heather Branigin

From: David Alkire <David.Alkire@toro.com>
Sent: Thursday, January 07, 2016 9:43 AM
To: James Hovland
Subject: HC Library Board

Mayor Hovland,

I hope this message finds you well.

We have met a few times over the years—I worked on the parade with Richard Olson and Peter Crain.

I am contacting you because I would like to serve on the Hennepin County Library Board. This position is awarded by the HC Commissioners. I'm hoping that, based on my leadership engagement in Edina, you might be willing to put in a good word for me with Jan Collison and/or any other Commissioners with whom you might have a relationship.

Please let me know if you might be willing to do that, and, if so, how I can help get that accomplished. Here are a few notes about me:

Business Experience

VP – Division General Manager at The Toro Company, employed at Toro for 18 years
Leader of a large, multi-functional organization that generates \$750M in Net Sales

Education

MBA, Darden School at the University of Virginia 1990
BA, Duke University 1985

Community Engagement

ECF, Edina Parade Committee 2009-2012
City of Edina, Precinct 14 Chair – Elections 2006-2012
Plymouth Congregational Church, Board of Trustees 2005-2006
Groveland Emergency Food Shelf, Board of Directors – 2 years as Chairman 2002-2006
East Side Neighborhood Service, Board of Directors 2000-2001
SWC Child Care, Board of Directors – 1 year as President 1996-2000

Thank you for your consideration.

Best regards,
David Alkire

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Heather Branigin

From: Evan Reidell <evstar@gmail.com>
Sent: Thursday, January 07, 2016 11:56 AM
To: Common Sense Edina
Cc: James Hovland; Robert Stewart; Kevin Staunton; Mary Brindle; swensonann1@gmail.com; Scott H. Neal
Subject: Re: Common Sense for Edina - Consultant Harry Brull

Just email him at harry@bcgconsultinggroup.com, before he gets fired.

On Thu, Jan 7, 2016 at 11:40 AM, Common Sense Edina <commonsenseforedina@gmail.com> wrote:
If this Harry Brull is the outside consultant that does the annual review for the city manger of Edina or does any other work for the City of Edina I am demanding he not ever be retained again to do business with the city of Edina. Again, if this Harry Brull has done business with the city of Edina it will be a election campaign issue this fall showing the extremely poor judgement by city staff and the city council to hire somebody who has a LinkedIn.com profile showing a very unprofessional profile.

<https://www.linkedin.com/in/harry-brull-8402169>

Senior Partner and still Chief Ass H.A.R. (half-assed retired)

David Frenkel

Heather Branigin

From: Ann Swenson <swensonann1@gmail.com>
Sent: Friday, January 08, 2016 2:32 PM
To: Edina Mail
Cc: Chad Millner
Subject: Re: Cornelia Sidewalk Open House

Amy, it was my understanding that details of the design were the only agenda item. I did not support the meeting because I thought Chad had done all that was necessary plus more to communicate. I too still support the sidewalk and current plan to build it. I will also communicate this with Chad. Ann Swenson

Sent from my iPad

On Jan 8, 2016, at 11:16 AM, Edina Mail <mail@EdinaMN.gov> wrote:



Lynette Biunno, Receptionist

952-927-8861 | Fax 952-826-0389
lbiunno@EdinaMN.gov | www.EdinaMN.gov

...For Living, Learning, Raising Families & Doing Business

From: Amy Olson [<mailto:apampusch@gmail.com>]
Sent: Friday, January 08, 2016 11:12 AM
To: Edina Mail; Chad Millner; Mark K. Nolan
Subject: Cornelia Sidewalk Open House

January 8, 2016

Dear Mayor and City Council,

Last night, we attended the 2nd open house regarding the Cornelia sidewalk. We have always supported the sidewalk and plan and were told that the meeting, requested by a few residents, was to discuss the final design and answer any questions. We attended with the intention of seeing how the sidewalk was designed near the school crosswalk.

The meeting was largely attended by sidewalk opponents, and it quickly became clear the residents who requested the meeting did so with the intent of derailing the existing plan and design. We know many others on our block support the sidewalk, too, but most were not in attendance because it was their understanding – as it was ours – that this was simply informational and not yet another meeting where residents had to state their case of support.

That said, we want it on record (again) that we fully support the existing sidewalk plan design, which runs down the west side of Cornelia from the school to the corner of 68th Street, where it crosses to the east side and connects to the existing crosswalk at 66th Street. We fully support the design that includes a grass boulevard for safety and aesthetic purposes.

We also want to thank Chad Milner and Mark Nolan for taking the time, and having the patience, to hold another meeting for residents. We are looking forward to the project coming to fruition.

Thank you,

Larry, Amy and Tate (age 10) Olson

6808 Cornelia Drive

cc:Mark Nolan, Chad Milner

From: Linda Masica [<mailto:masica.linda@gmail.com>]
Sent: Friday, January 08, 2016 2:09 PM
To: Scott H. Neal
Subject: Re: Edina Liquor Store Task Force

Hi Scott, (please add this memo to Council packets)

Thank you for your thoughtful consideration. I'm happy that the city received numerous applicants with relevant and practical experience.

Having a deep interest in the welfare of the City's Municipals, I eagerly look forward, to following the progress of the appointed membership.

Thank you again for your consideration. Putting together a constituent task force, with the experience, to creatively resolve and forward the success of the Municipal liquor store issue is a great idea.

Linda Masica

On Mon, Jan 4, 2016 at 12:45 PM, Scott H. Neal <sneal@edinamn.gov> wrote:

Linda,

Thank you for your offer to share your valuable time and skills with the City as a member of the liquor store task force. I am writing to let you know that I am not able to appoint you to the task force at this time. If you have ideas or suggestions that you'd like to share with the task force as they conduct their work, please feel welcome to share directly with the task force facilitator, Assistant City Manager Lisa Schaefer, at lschaefer@edinamn.gov.

Again, thank you for your interest and your willingness to serve your community.

Scott

Scott Neal, City Manager

952-826-0401 | Fax 952-826-0390

sneal@EdinaMN.gov | www.EdinaMN.gov

Heather Branigin

From: Noel P. Rahn <Noel@geronimoenergy.com>
Sent: Monday, January 11, 2016 3:42 PM
To: James Hovland
Subject: Tomorrow meeting

Hope you can make it to the meeting to address the relationship between EHA and hornet's nest and velocity.

Sent from my iPhone

Heather Branigin

From: Tony Meixelsperger <tonym2003@hotmail.com>
Sent: Tuesday, January 12, 2016 7:04 AM
To: Edina Mail
Cc: Amanda Meixelsperger
Subject: Cornelia Sidewalk Support

Dear Mayor and City Council,

We live at 6920 Cornelia Drive in Edina and wanted to send a quick note in support of the sidewalk on our street. We have three young children and can attest that having them walk to Cornelia Elementry on the street is unsafe given the high (often above limit) speeds people travel on our street.

While we were not able to attend the recent open house regarding the Cornelia sidewalk, we did not want our absence, or the loud voices of the minority that oppose the sidewalk, to drown out the majority of us that support the project.

There are certainly design aspects we could all debate endlessly (i.e., I don't think the sidewalk should switch sides of the street at 68th street due to tree count and hilly topography on the west side of Cornelia Dr), but the **overall project is wonderful and should proceed.**

We also want to thank Chad Milner for all of his time and patience working with the residents on our street.

We are looking forward to the project coming to fruition.

Thank you,
The Meixelspergers

Tony, Amanda, Kathryn (8, 3rd grade), Alyson (6, kindergarten) and Vivyan (future Cornelia Elementry student)

6920 Cornelia Drive
Edina, MN 55435

Heather Branigin

From: Kumar Belani <kumarbelani@gmail.com>
Sent: Tuesday, January 12, 2016 6:25 PM
To: James Hovland
Subject: REFER: COMMUNITY SERVICE AWARD: UNIVERSITY OF MINNESOTA

Dear Respected Mayor Hovland:

Greetings!

I have just been informed that I have been Nominated for the 18th UOM Community Service Award and have been requested to provide supporting documents.

I am requesting you and hope you will be willing to send a letter indicating my volunteer participation in the Edina City Health Community as one of my roles in community involvement - during my service I helped promote health wellness in Schools, promoted the use of community gardens, the Farmer's Market in Edinborough, anti-smoking and anti-E cigarette campaigns in Edina Schools, promoting Edina as a walking and biking city, weight control in Schools, demonstrating proper washing of leafy vegetables including herbs and those contaminated with soil, arranging visits of Edina city health community members to the SV temple, etc.

Please address the letter to:

Director,

University of Minnesota Office for Public Engagement (OPE)

Refer: 18th Annual Outstanding Community Service Award (OCSA)

Refer: Dr. Kumar G. Belani, Nominee for the 18th OCSA – *Outstanding Faculty Member Community Service Award*

Remember: I have been Nominated – but selection is done after the packet is completed and sent for review. Selection is still to be done!

Please write a nice letter addressed as indicated above and sign and send as a scan copy to my email address (kumarbelani@gmail.com) – and please mail the original to following address:

K. Belani,

4916 Ridge Road,

Edina, MN 55436.

Thank you for your help.

Best regards,

Kumar Belani, MD

Heather Branigin

From: Khan, Omar <Omar_D_Khan@ustr.eop.gov>
Sent: Tuesday, January 12, 2016 8:59 PM
To: Khan, Omar
Cc: Gainer, Mitch; Victor, Alexandra
Subject: State of the Union – Trans-Pacific Partnership

Hi all,

Thank you for your ongoing support of the Trans-Pacific Partnership. As many of you watch the State of the Union, I hope you see that TPP is a priority for this President. I wanted to share a few words that President Obama just said:

“That’s how we forged a Trans-Pacific Partnership to open markets, protect workers and the environment, and advance American leadership in Asia. It cuts 18,000 taxes on products Made in America, and supports more good jobs. With TPP, China doesn’t set the rules in that region, we do. You want to show our strength in this century? Approve this agreement. Give us the tools to enforce it.”

Passing TPP this year is our top priority, and you are a critical partner in getting that done. Thank you to everyone that has made their voice heard in this debate so far – through public statements, press calls, tweets, small business tours, local round tables, and more. Your help will be critical going forward, so feel free to reach out any time with thoughts or questions as they arise.

If you would like tweet about TPP, especially relating to the State of the Union, please feel free to use any of the hashtags: #TPP #MadeInAmerica #SOTU and tweet @POTUS or @USTradeRep – a few sample tweets (please use your own words and change as you see fit):

- Thank you @POTUS for highlighting the benefits of #TPP for workers in #SOTU
- #TPP critical to grow jobs here in the US for #MadeInAmerica products #SOTU
- #TPP is pivotal to our national security and economic growth in the 21st century #SOTU
- Watch #SOTU to see why #TPP is so important to US jobs

Thank you,
Omar

Omar Khan
Executive Office of the President
U.S. Trade Representative
Assistant U.S. Trade Representative for Intergovernmental Affairs and Public Engagement
(202)395 2864 Office
Okhan@ustr.eop.gov

Heather Branigin

From: Jess Hannan <jesshannan@ymail.com>
Sent: Wednesday, January 13, 2016 2:37 PM
To: Edina Mail
Subject: Support for Cornelia Drive Sidewalk

City Council,

We have heard of all the negative chatter regarding the sidewalk on Cornelia Drive.

We want it on record that we fully support the existing sidewalk plan design, which runs down the west side of Cornelia from the school to the corner of 68th Street, where it crosses to the east side and connects to the existing crosswalk at 66th Street. We fully support the design that includes a grass boulevard for safety and aesthetic purposes.

Countless people use this street for walking/ running. It would be a great benefit for our community. Thank you for all your time and effort.

Jess Hannan
6921 Cornelia Drive

Sent from my iPhone

Heather Branigin

From: Elizabeth McLaughlin <elizabeth.v.mclaughlin@gmail.com>
Sent: Wednesday, January 13, 2016 6:07 PM
To: Edina Mail
Subject: Plane noise - Please consider adjustment to departure routes over Windom in SW Minneapolis

Dear Mayor James Holvand,

I am writing concerning the frequency and noise levels of the departures from the South Parallel Runway (Runway 12R/30L) from MSP over the Windom neighborhood in Southwest Minneapolis. I live at 5732 Pillsbury Ave S. in the Windom neighborhood.

It seems a lot of discussion is given to arrivals, which impact us as well, but it is the departures over our house that are extremely loud and more frequent than many people realize. Days with consecutive departures can last well over a week and severely impact our well-being inside our home. I cannot emphasize enough how loud the departures are in our home; the planes sound like freight trains going over our house. I have spoken to neighbors, and they too are greatly affected by the departures.

I ask that you please consider routing these departures over Highway 62. It does not seem necessary to have the departures directly over our neighborhood when there is Highway 62 just a few blocks south of us and a large industrial area that is also south of our neighborhood, including Cub foods, LeJeune steel, and Bachmans. It seems that more thoughtful consideration could go to the areas these departures are flying over.

Please also consider fees for louder planes, mandating vortex generators, steeper ascents during departures, and taking advantage of other nearby airports. Additionally, please also consider adding a noise monitoring tower in Windom.

We live in a house built in 1914 with original windows and little, if any, insulation. We contacted MAC, but were told that we do not qualify for noise mitigation.

It is our hope that Minnesota can be a national leader in managing airport noise. A small adjustment in routing the departures over Highway 62 instead of our neighborhood would make a huge difference in our lives.

Please let me know if you would like to schedule a time to discuss anything further.

Sincerely,
Elizabeth McLaughlin
5732 Pillsbury Ave S, Minneapolis MN, 55419
612-267-6890



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: B.1.

To: Mayor and City Council

Item Type:

Minutes

From: Jeff Brown, Community Health Administrator

Item Activity:

Subject: Community Health Commission Minutes, October 6
& November 2, 2015.

Information

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

October 6, 2015 CHC Minutes

November 2, 2015 CHC Minutes

MINUTES
EDINA COMMUNITY HEALTH COMMISSION
EDINA SENIOR CENTER
Tuesday, October 6, 2015
6:30 p.m.

- I. CALL TO ORDER
- II. ROLL CALL: Present: Chair Alison Pence, Vice Chair Melinda Bothun-Hurley. Members: Joel Stegner, Britta Orr, Cathy Cozad, Steve Sarles, Kristen Conner. Student Members: Nina Sokol and Jessica Hong. Staff: Jeff Brown and Karla Kollodge. Absent: Ginny Ogle and Matt Doscotch.
- III. APPROVAL OF MEETING AGENDA (Stegner/Bothun-Hurley)
- IV. APPROVAL OF SEPTEMBER MEETING MINUTES (Stegner/Orr)
- V. COMMUNITY COMMENT
*During "Community Comment," the Community Health Committee will invite residents to share relevant issues or concerns. Individuals must limit their comments to **three minutes**. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Committee Members to respond to their comments tonight. Instead, the Committee might refer the matter to staff for consideration at a future meeting.*
- VI. REPORTS/RECOMMENDATIONS
 - A. Bonnie Paulsen, BPH – Annual report review.
 - i. SAGE Clinic closing in Edina. They are trying to get a clinic open in Bloomington.
 - ii. There are six flu shot clinics available in Edina this year.
 - iii. The new SHIP Grant will involve work on smoke free multi-unit housing and education efforts regarding the marketing and effect of menthol flavored cigarettes on minority populations and how to decrease use.
 - B. MJ Lamon – Agenda management software introduction.
 - i. Brief review/power point on the use of new software.
 - C. CHC/Council work session review.
 - i. Summary of work session and discussion of work plan items for 2016.
- VII. CORRESPONDENCE

VIII. CHAIR AND COMMISSION MEMBER COMMENTS

- A. Member Stegner – Stated we should work more with marijuana issues and become more educated on how it is effecting the community
- B. Student Members Sokol and Hong – TVs in the high school should display more useful information related to health and wellness during school hours. (Drug facts, healthy eating, exercise, etc.) Currently, slides are not updated regularly and don't seem relevant to students. Student members will attempt to find contact who manages content.

IX. STAFF COMMENTS

- A. Receiving more requests from other City Boards and Commissions to coordinate work with the Health Commission. (Human Rights, Transportation) Staff will attempt to coordinate with other staff liaisons.

X. ADJOURNMENT (Stegner/Bothun-Hurley)

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.

Meeting Minutes
Community Health Commission
City Of Edina, Minnesota
Edina Senior Center
5280 Grandview Square
Monday, November 2, 2015
6:30 PM

- I. Call To Order
- II. Roll Call
 - a. Present: Alison Pence, Melinda Bothun-Hurley, Cathy Cozad, Joel Stegner, Matt Doscotch, Steve Sarles, Kristen Conner. Student Members: Nina Sokol and Jessica Hong. Staff: Jeff Brown and Karla Kollodge. Absent: Britta Orr.
- III. Approval Of Meeting Agenda – Joel Stegner/Matt Doscotch
- IV. Approval Of Meeting Minutes – Joel Stegner/Cathy Cozad
 - a. Draft Community Health Commission Minutes - October 6, 2015
- V. Community Comment

During "Community Comment," the Board/Commission will invite residents to share relevant issues or concerns. Individuals must limit their comments to three minutes. The Chair may limit the number of speakers on the same issue in the interest of time and topic. Generally speaking, items that are elsewhere on tonight's agenda may not be addressed during Community Comment. Individuals should not expect the Chair or Board/Commission Members to respond to their comments tonight. Instead, the Board/Commission might refer the matter to staff for consideration at a future meeting.
- VI. Reports/Recommendations
 - a. Meeting Day and Time Discussion
 - i. Motion to change to 2nd Monday of the month, start in February 2016.
(Pence/Bothun-Hurley)
 - ii. Motion to cancel December Meeting–(Cozad/Bothun-Hurley)
 - b. All-Chair Meeting Materials/Discussion
 - c. Health and Wellness Advisory Team - Edina Schools
 - i. 1st meeting was in October
- VII. Correspondence and Petitions
- VIII. Chair and Member Comments
 - a. Health-in-all-Policies Forums at Edina High School – 2 per week, forums are mandatory for sophomores, voluntary for juniors and seniors.
- IX. Staff Comments
- X. Adjournment – Sarles/Doscotch

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: January 20, 2016

Agenda Item #: B.2.

To: Mayor and City Council

Item Type:

Minutes

From: Joyce Repya, Senior Planner

Item Activity:

Subject: Heritage Preservation Board Minutes, December 8, 2015

Information

ACTION REQUESTED:

None

INTRODUCTION:

The approved minutes from the December 8, 2015 Heritage Preservation Board meeting are provided for your information

ATTACHMENTS:

Heritage Preservation Board Minutes, December 8, 2015

Minutes
City of Edina, Minnesota
Heritage Preservation Board
Edina City Hall – Community Room
December 8, 2015, at 7:00 p.m.

I. CALL TO ORDER

Chair Weber called the meeting to order at 7:00 p.m.

II. ROLL CALL

Answering roll call was Chair Weber and Members Moore, McLellan, Sussman, O'Brien, Birdman, Kelly, Pearson and Student Members Otness and Puerzer. Absent was Member Christiaansen. HPB Staff Liaison - Senior Planner, Joyce Repya; and Preservation Consultant, Robert Vogel were also in attendance.

III. APPROVAL OF MEETING AGENDA

Motion was made by Member Birdman to approve the meeting agenda. Motion seconded by Member McLellan. All voted aye. The motion carried.

IV. APPROVAL OF THE MINUTES November 10, 2015

Motion was made by Member Birdman to approved the November 10, 2015 HPB meeting minutes. Motion seconded by Member McLellan. All voted aye. Motion carried.

V. COMMUNITY COMMENT - None

VI. REPORTS & RECOMMENDATIONS

A. Wooddale Bridge - Nomination Study & Plan of Treatment

Planner Repya explained that the Wooddale Bridge over Minnehaha Creek, just south of W. 50th Street is scheduled to go before the Planning Commission and City Council in 2016 to finalize its Edina Heritage Landmark Designation. The proposed nomination study and plan of treatment provided for the board's review and adoption will serve as a guide for the City and the HPB to protect it into the future.

- Board members discussed looking into procuring a plaque for the bridge recognizing its historic significance to the community.

Motion was made by Member O'Brien to approve the nomination study and plan of treatment for the Wooddale Bridge. Motion was seconded by Member Moore. All voted aye. The motion carried.

B. Historic Contexts Study Update

Consultant Vogel presented the updated Historic Contexts Study outline, pointing out that since the origination of the study in 1999, numerous historic reports and studies have been conducted, and now, the information from those studies has been incorporated into the revised study outline.

Mr. Vogel explained that the process for establishing context-based goals/priorities should be dynamic and on-going. The proposed historic contexts outline provides information for planning future survey work; and will be important when updating the Heritage Preservation element of the Comprehensive Plan, as well as identifying initiatives in future work plans. He concluded that the board is now being asked to adopt the updated historic contexts outline as proposed.

Motion was made by Member Birdman to adopt the updated Historic Contexts outline as proposed with the intention of completing the update of the Historic Contexts Study in preparation for the Comprehensive Plan update. Motion was seconded by Member Kelly. All voted aye. The motion carried.

C. 2015 City Council Work Session - December 15th

Planner Repya explained that the upcoming December 15th work session with the City Council will provide the board an opportunity to share their 2015 activities and discuss activities proposed for 2016. She pointed out that the work session will begin at 5:30 p.m., and encouraged the members to arrive at least 10 minutes early.

Board members discussed the format of the meeting and chose initiatives from the 2015 work plan they would be responsible to present.

VII. CORRESPONDENCE & PETITIONS - None

VIII. CHAIR AND MEMBER COMMENTS

- Member Kelly stated that she serves on the Country Club neighborhood home tour committee which was established as a money making event to assist in funding the proposed neighborhood signs that were subject to a COA earlier in 2015. The committee has discovered that the cost of the 7 proposed signs is considerable, and wondered if there was a possibility the project would qualify for some type of a grant.
She pointed out that she planned to approach her fellow committee members with the concept of finding additional funding sources, and agreed to keep the HPB advised.

IX. STAFF COMMENTS

A. Next Meeting Date - January 12, 2016

B. 2016 State Historic Preservation Conference - September 8th - 9th in Hastings, MN.

X. ADJOURNMENT

8:20 p.m.

**Respectfully submitted,
*Joyce Repya***



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: XII.A.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Lisa Schaefer, Assistant City Manager

Item Activity:

Subject: Council Correspondence Protocol

Information

ACTION REQUESTED:

None required.

INTRODUCTION:

At the January 5, 2016 Council Work Session, the council provided direction to staff regarding protocols for the distribution of correspondence to the council. Unless the Council provides different direction, staff will implement the attached recommendations beginning with the February 2, 2016 council meeting.

ATTACHMENTS:

Staff Report: Council Correspondence Protocol



Date: January 20, 2016

To: Mayor and City Council

From: Lisa Schaefer, Assistant City Manager

Subject: Council Correspondence Protocol

Information / Background:

At the January 5, 2016 Council Work Session, staff requested direction regarding the distribution of correspondence addressed to the Mayor and Council. The City receives correspondence for the council in a variety of ways. Currently, staff forwards correspondence to the designated email address of each council member. In addition, the majority of correspondence is also printed, scanned, and included in the council packet by staff. Staff discussed two areas of concern.

- 1. Effective allocation of council and staff resources.** The primary purpose of the council packet is to provide council members with sufficient information to make decisions regarding the issues before them on the agenda. It is a highly unusual practice to include ongoing general correspondence in a council packet. The City Council receives each email at least twice (via email and also in the council packet). Staff estimates an average of four hours per council packet is spent printing, scanning, and reviewing correspondence for private data. Staff must use judgment in deciding when to exclude correspondence from the packet due to safety, legal, or other concerns. In addition, much of the correspondence includes spam, solicitations, or information not directly related to the City of Edina.
- 2. Data practices between individuals and elected officials.** Minnesota Statutes section 13.601, subdivision 2, states "correspondence between individuals and elected officials is private data on individuals, but may be made public by either the sender or recipient." Often times, individuals provide personal information about themselves or others (e.g. email addresses, phone numbers, safety concerns) and do not expect the City will proactively publish that information in the council packet and on the city's web site.

Based on the direction received, staff will implement the following procedures beginning with the February 2, 2016 council meeting.

- All emails addressed to the council will continue to be forwarded to the email address designated by each council member.
- All correspondence to the council received in paper form will be scanned by staff and forwarded to the designated email addresses of council members.
- General correspondence will not be duplicated and included in the council packet.



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

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Date: January 20, 2016

Agenda Item #: XIII.

To: Mayor and City Council

Item Type:

From: Debra A. Mangen, City Clerk

Item Activity:

Subject: Schedule of Meetings, Events & Dates As Of January
20, 2016

Information

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

Schedule of Meetings, Events & Dates As Of January 20, 2016

CITY COUNCIL SCHEDULE OF UPCOMING MEETINGS/DATES/EVENTS AS OF JANUARY 20, 2016

SCHEDULE OF UPCOMING MEETINGS/DATES/EVENTS

Mon	Jan 18	REV. DR. MARTIN LUTHER KING JR., DAY HOLIDAY OBSERVED – City Hall Closed		
Wed	Jan 20	HRA Work Session –	5:30 P.M.	COMMUNITY ROOM
Wed	Jan 20	Council Work Session – Quarterly Business Meeting	6:15 P.M.	COMMUNITY ROOM
Wed	Jan 20	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Tues	Feb 2	Work Session Legislative Meeting With Edina Legislators	5:30 P.M.	COMMUNITY ROOM
Tues	Feb 2	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Mon	Feb 15	PRESIDENTS’ DAY HOLIDAY OBSERVED – City Hall Closed		
Wed	Feb 17	HRA Work Session	5:30 P.M.	COMMUNITY ROOM
Wed	Feb 17	Work Session – Grandview Facility Operation & Feasibility Study	6:15 P.M.	COMMUNITY ROOM
Wed	Feb 17	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Mon	Feb 29	2016 Boards and Commissions Annual Meeting	5:00 P.M.	BRAEMAR GOLF CLUB HOUSE
Tues	Mar 1	Precinct Caucus Night		
Wed	Mar 2	Work Session – – Mill Pond Assessment Review/Engineering Assessment Review	5:30 P.M.	COMMUNITY ROOM
Wed	Mar 2	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Wed	Mar 15	HRA Work Session	5:30 P.M.	COMMUNITY ROOM
Wed	Mar 15	Work Session – Energy & Environment Commission	6:15 P.M.	COMMUNITY ROOM
Wed	Mar 15	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Tues	Apr 5	Work Session – Grandview Facility Operation & Feasibility Study	5:30 P.M.	COMMUNITY ROOM
Tues	Apr 5	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Tues	Apr 19	HRA Work Session	5:30 P.M.	COMMUNITY ROOM
Tues	Apr 19	Work Session – Quarterly Business Meeting	6:15 P.M.	COMMUNITY ROOM
Tues	Apr 19	Regular Meeting	7:00 P.M.	COUNCIL CHAMBERS
Wed	Apr 20	2016 Annual Volunteer Recognition Reception	5:00 P.M.	BRAEMAR GOLF CLUB HOUSE



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: IV.

To: Mayor and City Council

Item Type:

From:

Item Activity:

Subject: Approve Minutes of January 5, 2016 HRA Meeting

ACTION REQUESTED:

INTRODUCTION:

ATTACHMENTS:

Draft HRA Minutes January 5, 2016

**MINUTES
OF THE EDINA HOUSING AND REDEVELOPMENT AUTHORITY
JANUARY 5, 2016
7:50 P.M.**

I. CALL TO ORDER

Chair Hovland called the HRA meeting to order at 7:50 P.M.

II. ROLL CALL

Answering rollcall were Commissioners Brindle, Staunton, Stewart, Swenson and Chair Hovland.

III. APPROVAL OF MEETING AGENDA

Motion made by Commissioner Swenson, seconded by Commissioner Stewart approving the Meeting Agenda.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

IV. MINUTES OF THE REGULAR MEETING OF DECEMBER 15, 2015 APPROVED

Motion made by Commissioner Brindle, seconded by Commissioner Stewart approving the Minutes of the Meeting of the Edina Housing and Redevelopment Authority for December 15, 2015.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

V. ELECTION OF OFFICERS

The Bylaws of the Edina Housing & Redevelopment Authority (HRA) require an annual election of officers to the positions of Chair, Vice-Chair and Secretary. The terms of the officer positions are one year. Officer positions are appointed at the first meeting of the HRA each year. **Motion by Commissioner Swenson, seconded by Member Stewart to elect the following officers of the HRA for 2016: Chair, James Hovland; Vice Chair, Kevin Staunton and Secretary, Ann Swenson.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

VI. APPOINTMENT OF EXECUTIVE DIRECTOR OF THE HRA

Manager Neal noted the City Council has previously designated him as the Executive Director of the HRA, most recently when the Council approved his employment agreement on February 3, 2015. Mr. Neal requested the appointment be made co-terminus with his employment as Edina's City Manager. **Motion of Commissioner Swenson, seconded by Commissioner Brindle appointing Scott H. Neal, Executive Director of the Edina HRA with a term that is co-terminus with Mr. Neal's employment as Edina's City Manager.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

VII. RESOLUTION NO. 2016-01 REQUESTING PUBLIC HEARING FOR GRANDVIEW 2 TAX INCREMENT FINANCING DISTRICT

Minutes/HRA/January 5, 2016

Staff explained the proposed resolution requests that the City of Edina schedule a Public Hearing to consider the creation of a new Tax Increment Financing District. **Commissioner Swenson made a motion to adopt Resolution No. 2016-01 requesting a public hearing for the creation of a Grandview 2 Tax Increment Financing District. Commissioner Staunton seconded the motion.**

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

VIII. EDINA HOUSING FOUNDATION REAPPOINTMENT

Motion of Commissioner Swenson seconded by commissioner Staunton to reappoint Bernard (Jack) Rice to the Edina Housing Foundation for a term ending March 1, 2019.

Ayes: Brindle, Staunton, Stewart, Swenson, Hovland
Motion carried.

IX. 2016 HRA MEETING SCHEDULE

Mr. Neal explained staff anticipated the current pace of redevelopment will continue into 2016. The City's HRA will be an important partner in many of the redevelopment with an increased demand for meetings and actions. Staff believed it would be beneficial to have regularly schedule work session each month, separate from the HRA meeting following the City Council meetings to allow more opportunity for policy discussion. Following a brief discussion, the HRA directed staff to review the annual work session calendar and establish an HRA Work Session the second meeting of the month beginning at 5:30 p.m. before the Council Work Session. Staff will report on the work sessions at the January 20, 2016 meeting.

X. ADJOURNMENT

Chair Hovland declared the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Scott Neal, Executive Director



CITY OF EDINA

4801 West 50th Street

Edina, MN 55424

www.edinamn.gov

Date: January 20, 2016

Agenda Item #: V.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Bill Neuendorf, Economic Development Manager

Item Activity:

Subject: 3501-3510 Galleria - Request to Vacate Easement -
Continue Action until February 17, 2016

Action

ACTION REQUESTED:

Continue action until February 17, 2016.

INTRODUCTION:

The owner of the Edina Galleria has requested that the City Council consider vacating an existing easement that is located on the property. New easements would be created elsewhere on the property to accommodate pedestrians and bicyclists.

The Edina Housing and Redevelopment Authority is required to consent to this vacation.

Although the Public Hearing for this request was anticipated to be held on January 20, 2016, the owner/applicant has contacted staff and requested that this Public Hearing be continued until February 17, 2016.

This continuance is necessary to allow the applicant to finalize the location and design of the new easements.



CITY OF EDINA

4801 West 50th Street

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Date: January 20, 2016

Agenda Item #: VI.

To: Mayor and City Council

Item Type:
Report / Recommendation

From: Scott H. Neal, City Manager

Item Activity:

Subject: 2016 HRA Calendar of Work Session Meetings

Action

ACTION REQUESTED:

To approve the 2016 HRA Calendar of Work Session Meetings.

INTRODUCTION:

This calendar of meetings will establish the Work Session dates for the Housing and Redevelopment Authority. All meetings will be held at 5:30pm in the Edina City Hall Community Room.

2016 Dates are:

Tuesday, January 20
Wednesday, Feb. 17
Tuesday, March 15
Tuesday April 19
Tuesday May 17
Tuesday June 21
Tuesday July 19
Tuesday August 16
Tuesday Sept. 20
Tuesday October 18
Tuesday Nov. 15
Tuesday Dec 20